

**Agenda  
Borough of Matawan  
Public Session  
March 17, 2026  
7:00 PM**

- 1. Opening Statement**
- 2. Roll Call**
- 3. Salute to the Flag**
- 4. Moment of Silence**
- 5. Privilege of the Floor for Agenda Items Only**
- 6. Clerk's Report**
- 7. Mayor's Report**
- 8. Administrator's Report w/Explanation of Agenda**
- 9. Engineer's Report**
- 10. Economic Business Development, Planning Zoning, Police – Councilperson Deana Gunn**
- 11. Fire, Shade Tree, Public Works – Councilperson Daniel DeZeio**
- 12. Recreation, Recycling & Sanitation – Councilperson Arlan Feiles**
- 13. ADA, Animal Welfare, Property Maintenance – Councilperson Suzanne Reynolds**
- 14. Construction, Environmental, Finance – Councilperson Charles Ross**
- 15. Historical Sites, Personnel – Councilperson Megan Taraszkiewicz**
- 16. Consent Agenda**
  - Resolution 26-03-12: Approval of Borough of Matawan Volunteer Fire Department 2026 “Coin Toss”
- 17. New Business**
  - Ordinance 26-10: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan Chapter 7 – Traffic to Establish Parking Regulations on Borough of Matawan Fire Department Properties – New Subsection 7-42.6 Matawan Fire Department Properties
  - Resolution 26-03-13: Authorizing the Transfer of Funds from Current and Utility Accounts in the 2025 Budget
  - Resolution 26-03-14: Emergency Temporary Appropriation
  - Resolution 26-03-15: Payment of Bills
- 18. Privilege of the Floor**
- 19. Adjourn**

**RESOLUTION 26-03-12**

**APPROVAL OF BOROUGH OF MATAWAN  
VOLUNTEER FIRE DEPARTMENT  
2025 "COIN TOSS"**

**WHEREAS**, the Borough of Matawan Volunteer Fire Department has requested they be allowed to conduct a "coin toss" as follows for the 2026 year:

<u>Scheduled</u>	<u>Raindate</u>	<u>Time</u>
Saturday, May 30, 2026	Saturday, June 6, 2026	9:00AM - 1:00 PM
Sunday, May 31, 2026	Sunday, June 7, 2026	9:00AM - 1:00 PM
Saturday, October 17, 2026	Saturday, October 18, 2026	9:00AM - 1:00 PM
Sunday, October 24, 2026	Sunday, October 25, 2026	9:00AM - 1:00 PM

Locations: Ravine Drive and Main Street on Saturdays  
Little Street and Main Street on Sundays; and

**WHEREAS**, the Borough of Matawan Volunteer Fire Department uses revenue generated from the "coin toss" to provide the Fire Department with many items that enable the department to enhance their service the community.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan hereby approves the request of the Borough of Matawan Volunteer Fire Department for their "coin toss."

**BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan directs the Borough Clerk to forward a copy of this resolution to the Monmouth County Clerk of the Board, Hall of Records, Room 236, One East Main Street, Freehold, New Jersey 07728 for the approval of the Monmouth County Board of County Commissioners.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Fire, Police as well as the Monmouth County Board of County Commissioners.

**CERTIFICATION OF RESOLUTION**

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on March 17, 2026.

**IN WITNESS WHEREOF**, I have hereunder set my hand and official seal of the Borough of Matawan this 17<sup>th</sup> day of March, 2026.

\_\_\_\_\_  
Karen Wynne, RMC  
Municipal Clerk

**ORDINANCE 26-10**

**AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MATAWAN CHAPTER 7 – TRAFFIC TO ESTABLISH PARKING REGULATIONS ON BOROUGH OF MATAWAN FIRE DEPARTMENT PROPERTIES**

**NEW SUBSECTION 7-42.6  
MATAWAN FIRE DEPARTMENT PROPERTIES**

**WHEREAS**, the Borough of Matawan owns, leases, or otherwise holds property interests in certain facilities and lands utilized by the Matawan Borough Fire Department for the provision of emergency services; and

**WHEREAS**, the Borough Council has determined that it is necessary to regulate parking and vehicle access on properties utilized by the Matawan Borough Fire Department to ensure unobstructed access for emergency vehicles, protect public safety, and support the efficient operation of fire and emergency response services; and

**WHEREAS**, the Borough Council further finds that establishing clear parking restrictions and authorizing designated operational parking areas for fire department personnel and official business will assist in the safe and efficient operation of Fire Department facilities and provide enforceable standards for the Matawan Police Department.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey, as follows:

**SECTION 1.**

Chapter 7 of the Code of the Borough of Matawan, entitled “**Traffic**,” is hereby amended to add the following new section:

**§ 7-42.6 Matawan Fire Department Properties.**

**a. Applicability.**

The provisions of this section shall apply to all parking areas located on property owned, leased, or otherwise utilized by the Borough of Matawan for the operation of the Matawan Borough Fire Department, including but not limited to fire stations and associated apparatus bays, driveways, aprons, and parking areas.

**b. Prohibited Parking and Obstructions.**

It shall be unlawful for any person to:

1. Park any vehicle on Fire Department property except within areas specifically designated and marked for parking.
2. Park any vehicle in any fire apparatus driveway, apron, access lane, or other area designated for emergency vehicle ingress or egress.
3. Park any vehicle in any area posted with signage indicating “No Parking,” “Fire Zone,” “Firefighter Parking Only,” “MBFD Business Only,” or other restricted parking designation authorized by the Fire Chief or Borough Administrator.
4. Obstruct or otherwise interfere with access to any fire apparatus bay, emergency vehicle, fire hydrant, or emergency response equipment.

**c. Authorized Vehicles.**

Parking within designated areas shall be permitted only for:

1. Members of the Matawan Borough Fire Department;
2. Borough officials or employees conducting official Borough business;
3. Individuals attending authorized Fire Department or Borough functions; or
4. Such other persons as may be authorized by the Fire Chief or the Borough Administrator.

**d. Designation of Restricted Areas.**

The Fire Chief, with the approval of the Borough Administrator, may designate specific areas of Fire Department property for restricted operational use, including but not limited to "Firefighter Parking Only," "MBFD Business Only," or similar operational designations, which shall be identified through signage, pavement markings, or other appropriate notice.

**e. Enforcement.**

Any vehicle parked in violation of this section may be ticketed, removed, or towed at the owner's expense by the Matawan Police Department in accordance with applicable law.

**BE IT FURTHER ORDAINED**, any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

**BE IT FURTHER ORDAINED**, if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

**BE IT FURTHER ORDAINED**, this Ordinance shall be codified as part of the Code of the Borough of Matawan.

**BE IT FURTHER ORDAINED**, this Ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to New Jersey State law.

Introduced:  
Passed:  
Adopted:

\_\_\_\_\_  
Honorable Joseph Altomonte, Mayor

**CERTIFICATION OF ORDINANCE**

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Council of the Borough of Matawan on \_\_\_\_\_, 2026.

**IN WITNESS WHEREOF**, I have hereunder set my hand and seal of the Borough of Matawan this \_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Karen Wynne, RMC  
Municipal Clerk

**RESOLUTION 26-03-13**

**AUTHORIZING THE TRANSFER OF UNEXPENDED BALANCES IN CERTAIN  
2025 APPROPRIATION RESERVE ACCOUNTS**

**WHEREAS**, NJSA 40A:4-59 provides for the transfers within certain appropriations within the Municipal Budget during the first three months of the following year: and

**WHEREAS**, there are unexpended balances in certain 2025 appropriation reserve accounts; and

**WHEREAS**, additional funds are required in certain other 2025 appropriation reserve accounts.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the following transfers are authorized from and to the following accounts:

<b>Transfer From Account Number</b>	<b>Amount of Transfer</b>	<b>Transfer To Account Number</b>	<b>Amount of Transfer</b>
5-01-25-240-200 Police Other Expense	\$3,000.00	5-01-20-140-200 Computerized Data Processing Other Expense	\$3,000.00
5-01-31-460-200 Utilities Other Expense	\$15,000.00	5-01-20-175-200 Historic Sites Other Expense	\$15,000.00
5-01-26-290-100 Streets & Roads Salary & Wage	\$5,000.00	5-01-20-155-200 Legal Other Expense	\$5,000.00
5-01-20-110-200 Mayor & Council Other Expense	\$2,500.00	5-01-20-155-200 Legal Other Expense	\$2,500.00
5-01-20-130-200 Finance Other Expense	\$2,500.00	5-01-20-155-200 Legal Other Expense	\$2,500.00
5-01-25-252-200 Emergency Management Other Expense	\$2,500.00	5-01-20-155-200 Legal Other Expense	\$2,500.00
5-01-26-310-200 Public Buildings Other Expense	\$2,500.00	5-01-20-155-200 Legal Other Expense	\$2,500.00
5-01-26-310-200 Public Buildings Other Expense	\$11,000.00	5-01-26-290-200 Streets & Roads Other Expense	\$11,000.00
5-01-27-330-200 Board of Health Other Expense	\$3,000.00	5-01-26-315-200 Vehicle Repairs Other Expense	\$3,000.00

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.

**CERTIFICATION OF RESOLUTION**

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on March 17, 2026.

**IN WITNESS WHEREOF**, I have hereunder set my hand and official seal of the Borough of Matawan this 17<sup>th</sup> day of March, 2026.

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Karen Wynne, RMC  
Municipal Clerk

**RESOLUTION 26-03-14**

**EMERGENCY TEMPORARY APPROPRIATION**

**WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2026 temporary budget for the aforesaid purposes; and

**WHEREAS**, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2026 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$9,224,345.46.

**NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.
2. That said emergency temporary appropriations will be provided for in the 2026 budget under the appropriate titles.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**BE IT FURTHER RESOLVED**, that the amount required by Statue for the payment of 2026 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Director of Local Government Services.

**CERTIFICATION OF RESOLUTION**

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on March 17, 2026.

**IN WITNESS WHEREOF**, I have hereunder set my hand and official seal of the Borough of Matawan this 17<sup>th</sup> day of March, 2026.

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Karen Wynne, RMC  
Municipal Clerk

Temporary Appropriation  
2026

	Modified Temp Budget 3-3-26		NJSA 40A: 4-20 Temp		Modified Temp Budget 3-17-26	
	S&W	OE	S&W	OE	S&W	OE
ADMIN	77,465.50	38,062.50			77,465.50	38,062.50
MAYOR & COUNCIL	11,385.50	7,857.50			11,385.50	7,857.50
BOROUGH CLERK	45,638.25	14,245.00			45,638.25	14,245.00
FINANCE	44,775.50	25,392.50			44,775.50	25,392.50
AUDIT SERVICES	0.00	12,250.00			0.00	12,250.00
COMPUTERIZED DATA PROCESSING	0.00	21,000.00			0.00	21,000.00
TAX COLLECTOR	30,810.50	5,250.00			30,810.50	5,250.00
TAX ASSESSOR	23,821.00	6,912.50			23,821.00	6,912.50
LEGAL	0.00	84,350.00			0.00	84,350.00
ENGINEERING	0.00	31,500.00			0.00	31,500.00
CONTRIB TO VARIOUS ORGS	0.00	3,500.00			0.00	3,500.00
DOWNTOWN REDEV	2,205.00	8,907.50			2,205.00	8,907.50
HISTORICAL SITES	630.00	14,105.00			630.00	14,105.00
PLAN/ZONE	12,796.00	10,902.50			12,796.00	10,902.50
CONSTRUCTION CODE	0.00	17.50			0.00	17.50
PROPERTY MAINTENANCE	0.00	17.50			0.00	17.50
OTHER INSURANCE	0.00	100,525.00		50,000.00	0.00	150,525.00
WORKERS COMP OTHER EXP	0.00	80,512.50		41,000.00	0.00	121,512.50
GROUP INSURANCE	0.00	760,475.00		100,000.00	0.00	860,475.00
HEALTH BENEFITS WAIVER	0.00	5,250.00			0.00	5,250.00
POLICE	1,123,800.67	114,225.00			1,123,800.67	114,225.00
VOLUNTEER INCENTIVE PROGRAM	0.00	17,500.00			0.00	17,500.00
911	0.00	11,000.00			0.00	11,000.00
EMERG MNGMT	2,100.00	10,325.00			2,100.00	10,325.00
FIRST AID	0.00	41,160.00			0.00	41,160.00
FIRE OE	0.00	129,080.00			0.00	129,080.00
FIRE PREVENTION	55,125.00	3,342.50			55,125.00	3,342.50
STREETS & ROAD	207,258.75	73,603.75	40,000.00	10,000.00	247,258.75	83,603.75
RAILROAD	68,708.69	34,975.00		5,000.00	68,708.69	39,975.00
SHADE TREE	630.00	17,237.50			630.00	17,237.50
GARBAGE	2,254.00	282,625.00		50,000.00	2,254.00	332,625.00
PUBLIC BUILDINGS	28,765.00	46,130.00			28,765.00	46,130.00
VEHICLE REPAIRS	0.00	29,925.00		10,000.00	0.00	39,925.00
BD OF HEALTH	2,075.50	16,805.00			2,075.50	16,805.00
ENVIRON COMM	0.00	7,000.00			0.00	7,000.00
RECREATION	24,850.00	39,312.50		5,000.00	24,850.00	44,312.50
LIBRARY OE	0.00	186,395.00			0.00	186,395.00
ACC SICK LEAVE	0.00	17,500.00			0.00	17,500.00
ELECTRICITY OE	0.00	52,450.00			0.00	52,450.00
STREET LIGHTING OE	0.00	65,500.00		10,000.00	0.00	75,500.00
TELEPHONE OE	0.00	21,550.00		5,000.00	0.00	26,550.00
NATURAL GAS OE	0.00	48,800.00		15,000.00	0.00	63,800.00
POSTAGE OE	0.00	12,100.00			0.00	12,100.00
GASOLINE	0.00	40,250.00			0.00	40,250.00
CONTINGENT	0.00	350.00			0.00	350.00
PUBLIC EMPL RETIRE SYS OE	0.00	251,658.40			0.00	251,658.40
SOCIAL SECURITY OE	0.00	63,000.00			0.00	63,000.00
UNEMPLOYMENT	0.00	1,750.00			0.00	1,750.00
POLICE & FIRE RETIRE OE	0.00	874,901.00			0.00	874,901.00
DCRP	0.00	6,562.50			0.00	6,562.50
HAM PROGRAM	0.00	8,750.00			0.00	8,750.00
LOSAP	0.00	15,750.00			0.00	15,750.00
COURT	10,500.00	49,000.00			10,500.00	49,000.00
BOND PRINCIPAL	0.00	372,750.00			0.00	372,750.00
MCIA PRINCIPAL	0.00	180,950.00			0.00	180,950.00
INTEREST ON BONDS	0.00	182,000.00			0.00	182,000.00
MCIA INTEREST	0.00	40,250.00			0.00	40,250.00
<b>Total 2025 Temporary Emergency Budget</b>	<b>1,775,594.86</b>	<b>4,597,495.65</b>	<b>40,000.00</b>	<b>301,000.00</b>	<b>1,815,594.86</b>	<b>4,898,495.65</b>

**Water & Sewer Utility**

	Modified Temp Budget 3-4-25		NJSA 40A: 4-20 Temp		Modified Temp Budget 1-16-24	
	S&W	OE	S&W	OE	S&W	OE
WATER & SEWER	372,393.00	768,760.35		50,000.00	372,393.00	818,760.35
WAT & SEW BOND PRINCIPAL	0.00	194,250.00			0.00	194,250.00
WAT & SEW INT ON BONDS	0.00	131,250.00			0.00	131,250.00
WAT & SEW SOC SEC	0.00	29,050.00			0.00	29,050.00
WAT & SEW WASTEWATER PRINC	0.00	122,850.00			0.00	122,850.00
WAT & SEW WASTEWATER Interest	0.00	19,450.00			0.00	19,450.00
WAT & SEW BULK WATER SEW	0.00	161,000.00			0.00	161,000.00
BRSA OE	0.00	598,337.00			0.00	598,337.00
PERS	0.00	62,914.60			0.00	62,914.60
<b>Total 2025 W&amp;S Temp Emergency Budget</b>	<b>372,393.00</b>	<b>2,087,861.95</b>	<b>0.00</b>	<b>50,000.00</b>	<b>372,393.00</b>	<b>2,137,861.95</b>

**RESOLUTION 26-03-15**

**PAYMENT OF BILLS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$769,146.58
Water/Sewer	\$399,297.89
Borough Capital	\$255,700.45
Water Capital	\$36,924.00
Grant	\$272.21
Borough Trust	\$8,853.80
Dog Tax Trust	\$34.20
Recreation Trust	\$1,589.40
<b>Total</b>	<b>\$1,471,818.53</b>

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.

**CERTIFICATION OF RESOLUTION**

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on March 17, 2026.

**IN WITNESS WHEREOF**, I have hereunder set my hand and official seal of the Borough of Matawan this 17<sup>th</sup> day of March, 2026.

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Karen Wynne, RMC  
Municipal Clerk