

**Minutes of the
Unified Planning/Zoning Board of Adjustment
January 8, 2024
7:00 PM**

The 2024 Reorganization meeting of the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, NJ on January 09, 2023, with Chairman George Ciupinski presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Asbury Park Press* on January 13, 2023, by sending notice to *The Independent* and by posting. A copy of said Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has been sent to such members of the public as have requested such information in accordance with the Statute. Chairman Ciupinski called the meeting to order at 7:00PM.

Chairman Ciupinski requested everyone to stand for the Salute to the Flag.

Chairman Ciupinski requested a roll Call.

On roll call the following members responded present:

Yes: Sharen Laporte
Joseph Urciuoli
George Ciupinski
Paul Kelahan
Kurtis Roinestad
Kathleen Sporer

Absent – Joseph Altomonte, Deana Gunn, Adele Salam, Rick Butler and Sandy Johns

Present: Ronald D. Cucchiaro Esq., Planning/Zoning Board Attorney
Lou Ploskonka PE, Planning/Zoning Board Engineer.

Ronald D. Cucchiaro, Administered the Oath of Office to the following members:

The board requested a motion for nomination for Chairman. Mr. Roinestad made a motion to nominate Mr. Ciupinski, seconded by Mr. Urciuoli. Mr. Ciupinski requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for nomination for Vice Chairman. Ms. Laporte made a motion to nominate Ms. Sporer, seconded by Mr. Urciuoli. Mr. Ciupinski requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion for nomination for Secretary. Mr. Ciupinski made a motion to nominate Mr. Urciuoli, seconded by Ms. Sporer. Mr. Ciupinski requested a roll call vote be taken. Board agreed. Motion passed.

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The board requested a motion for nomination for Recording Secretary. Mr. Urciuoli made a motion to nominate Cheryl Adamski, seconded by Mr. Ciupinski. Mr. Ciupinski requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion to appoint an Attorney. Mr. Urciuoli made a motion to nominate Ronald D. Cucchiaro, Esq. of Weiner Law Group. LLP, seconded by Mr. Roinestad. Mr. Butler requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion to appoint a Board Engineer. Mr. Urciuoli made a motion to nominate Louis J Ploskonka, PE, CME, of CME Associates, seconded by Mr. Ciupinski. Mr. Ciupinski requested a roll call vote be taken. Board agreed. Motion passed.

The board requested a motion to designate the Board Planner responsible for determining applications to be complete or incomplete. Mr. Ciupinski made a motion, seconded by Mr. Urciuoli. Mr. Ciupinski requested a roll call. Board agreed. Motion passed.

Mr. Ciupinski requested a motion to approve the 2024 meeting calendar and the 2024 reorganization meeting date of the Unified Planning/Zoning Board of Adjustments as follows:

Monday, February 5, 2024
Monday, March 4, 2024
Monday, April 1, 2024
Monday, May 6, 2024
Monday, June 10, 2024
Monday, July 1, 2024
Monday, August 5, 2024
Monday, September 9, 2024
Monday, October 7, 2024
Monday, November 4, 2024
Monday, December 2, 2024
Monday, January 6, 2025

Ms. Laporte made the motion, seconded by Mr. Roinestad. Mr. Ciupinski requested a roll call vote. A roll call vote was taken. Board agreed. Motion passed.

Resolution(s) to be Memorialized

Planning/Zoning Board Professionals

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Mr. Urciuoli makes a motion to approve the resolutions for the selection of Recording Secretary, Attorney, and Engineer, seconded by Mr. Roinestad. Mr. Ciupinski requested a roll call vote. A roll call vote was taken. Board agreed. Motion Passed.

Adjournment

Chairman Ciupinski requested a motion to adjourn. Ms. Laporte made the motion, seconded by Mr. Roinestad. The Board agreed. Motion passed.

The meeting was adjourned at 7:05 PM.

Cheryl Adamski
Recording Secretary