

Borough of Matawan
201 Broad Street
Matawan New Jersey 07747
(732) 566-3898
www.matawanborough.com



Notice to Bidders

2025-2026 Biennial Electrical Maintenance Contract

A NOTICE IS HEREBY GIVEN that sealed Bid Packets will be received by the Mayor and Council of the Borough of Matawan, County of Monmouth, State of New Jersey on Thursday, November 6, 2025 at 11:00 AM prevailing time at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey at which time and place the Bid Packets will be publicly unsealed and its contents announced in public for the 2025 Biennial Electrical Maintenance Contract.

The scope of Work contemplated for the abovenamed Project includes inspection and maintenance for the Borough's existing generators and sewage pumping stations, and on-call emergency electrical maintenance and repair services, as well as all other Work of any type or description necessary for contemplation of the Project, whether or not specifically described in these Contract Documents. All Work on this Contract shall be completed within 730 Calendar Days from Notice to Award.

Contract Documents and Plans for the proposed Work, which have been prepared by Dominic Moffitt, P.E., of the firm of T&M Associates, will be made available either electronically or in paper form. Interested Bidders must send an e-mail request to psirico@tandmassociates.com requesting the documents be sent electronically or schedule an appointment to pick up the documents at our Middletown Office at 11 Tindall Road, Middletown, NJ 07748. Bidders will either be provided with a link to download the Contract Documents after receipt of proper notice and payment of a non-refundable charge of Twenty-Five Dollars (\$25.00) *payable to* "T&M Associates" to defray the cost thereof or be provided with a paper set of the Contract Documents after receipt of proper notice and payment of a non-refundable charge of Thirty-Five Dollars (\$35.00) *payable to* "T&M Associates" to defray the cost thereof.

The provided Bid Packet must be completed in the manner designated in the Contract Documents, must be enclosed in a sealed envelope bearing the name and address of the Bidder and the name of the Project on the outside and must be addressed to Borough Clerk. Also, Bid Packets must be accompanied by a Statement of Consent of Surety from a surety company holding a Certificate of Authorization to do business in the State of New Jersey and either a Bid Bond or a Certified Check drawn to the order of "Borough of Matawan" for not less than ten percent (10%) of the total bid price amount, except that the check shall not exceed \$20,000.00. The successful Bidder is hereby notified that a Performance and Payment Bonds for the full amount of this Project is required.

The award of the Contract for this Project will not be made until the necessary funds have been provided by Borough of Matawan in a lawful manner. Please be advised that this Project is being funded through the Borough of Matawan. By virtue of Executive Order #34 (1976), vendors currently suspended, debarred or disqualified are excluded from participating on this Project.

The successful Bidder shall be required to comply with the applicable statutory requirements of the Contract Documents and Plans which include all of the following: (i) *N.J.A.C. 17:27*; (ii) *N.J.S.A. 10:5-31 et seq.*; (iii) *Business Registrations (N.J.S.A. 52:32-44)*; (iv) *Prevailing Wage Act (N.J.S.A. 34:11-56.25, et seq.)*; (v) *Public Work Contractor Registration (N.J.S.A. 34:11-56.48)*; and (vi) *Affirmative Action Requirements (N.J.S.A. 10:5-1, et seq.)*; and any other legal requirements applicable to this Project.

The Borough of Matawan intends to award this Project to the lowest responsible and responsive Bidder in accordance with applicable law. The Borough of Matawan reserves the right to reject any and all Bid Packets to the extent permitted by law. An award will be made or Bid Packets will be rejected within sixty (60) Calendar Days after the opening of the Bid Packets, during which time the Bid Packets shall be irrevocable and unavailable to withdraw by Bidders, unless otherwise extended in the Contract Documents.

By Order of the Borough of Matawan
Karen Wynne, RMC
Municipal Clerk