

Borough of Matawan

Notice to Bidders

Borough of Matawan Annex & Office of Emergency Management Addition of Cooling Project

A NOTICE IS HEREBY GIVEN that sealed Bid Packets will be received by the Borough Clerk for the Borough of Matawan, County of Monmouth, State of New Jersey on **September 5, 2019 at 10:00 AM** prevailing time at in the Borough Hall, Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey at which time and place the Bid Packets will be publicly unsealed and its contents announced in public for the Borough of Matawan Annex & Office of Emergency Management Addition of Cooling project.

The scope of Work contemplated for the abovenamed Project includes the installation of variable refrigerant volume (VRV) systems to provide cooling to the Annex and Office of Emergency Management, as well as all other Work of any type or description necessary for contemplation of the Project, whether or not specifically described in these Contract Documents.

Contract Documents and Plans for the proposed Work, which have been prepared by Mary Elaine Dasti, P.E., of the firm of T&M Associates, are available at the office of the Engineer at 1144 HOOPER AVENUE, SUITE 202, TOMS RIVER, NJ 08753 and may be inspected by prospective Bidders during business hours.

Bidders will be furnished with a copy of the Contract Documents upon proper notice and payment of a non-refundable charge of Seventy-Five Dollars (\$75.00) payable to "T&M Associates" at the offices of T&M Associates to defray the cost thereof.

Prebid Meeting: There will be a voluntary Prebid meeting on Tuesday, August 20, 2019 at 10:00AM prevailing time at the Matawan Municipal Offices located at 201 Broad Street, Matawan, NJ 07747. This meeting is not a requisite for bidding, but is to aid all contractors to understand the project.

The provided Bid Packet must be completed in the manner designated in the Contract Documents, must be enclosed in a sealed envelope bearing the name and address of the Bidder and the name of the Project on the outside and must be addressed to the Borough of Matawan. Also, Bid Packets must be accompanied by a Statement of Consent of Surety from a surety company holding a Certificate of Authorization to do business in the State of New Jersey and either a Bid Bond or a Certified Check drawn to the order of "The Borough of Matawan" for not less than ten percent (10%) of the total bid price amount, except that the check shall not exceed \$20,000.00. The successful Bidder is hereby notified that a Performance and Payment Bonds for the full amount of this Project is required.

The award of the Contract for this Project will not be made until the necessary funds have been provided by the Borough of Matawan in a lawful manner. Please be advised that this Project is being funded through the Borough of Matawan and the New Jersey Department of Transportation. By virtue of Executive Order #34 (1976), vendors currently suspended, debarred or disqualified are excluded from participating on this Project.

The successful Bidder shall be required to comply with the applicable statutory requirements of the Contract Documents and Plans which include all of the following: (i) *N.J.A.C. 17:27*; (ii) *N.J.S.A. 10:5-31 et seq.*; (iii) *Business Registrations* (N.J.S.A. 52:32-44); (iv) *Prevailing Wage Act* (N.J.S.A. 34:11-56.25, et seq.); (v) *Public Work Contractor Registration* (N.J.S.A. 34:11-56.48); and (vi) *Affirmative Action Requirements* (N.J.S.A. 10:5-1, et seq.); and any other legal requirements applicable to this Project.

The Borough of Matawan intends to award this Project to the lowest responsive and responsible Bidder whose Bid Packet complies with its requirements for the Project, provided that in the judgment of the Borough of Matawan is reasonable, within available funds and in the interest of the Borough of Matawan. The Borough of Matawan reserves the right to reject any and all Bid Packets to the extent permitted by law. An award will be made or Bid Packets will be rejected within sixty (60) Calendar Days after the opening of the Bid Packets, during which time the Bid Packets shall be irrevocable and unavailable to withdraw by Bidders, unless otherwise extended in the Contract Documents.

By Order of the Mayor and Council of the Borough of Matawan

**Karen Wynne, RMC
Municipal Clerk**