

Borough of Matawan
201 Broad Street
Matawan New Jersey 07747
(732) 566-3898
www.matawanborough.com



Public Notice of Pending Ordinance 26-01

The ordinance published herewith was introduced and passed upon first reading at a meeting of the Governing Body of the Borough of Matawan, in the County of Monmouth, State of New Jersey, on January 20, 2026. It will be further considered for final passage, after public hearing thereon, at a meeting of the Governing Body to be held at the Borough of Matawan, Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey 07747 on February 3, 2026 at 7:00 o'clock PM. During the week prior to and up to and including the date of such meeting, copies of the full ordinance will be available at no cost and during regular business hours at the Clerk's Office for the members of the general public who shall request the same or on the Borough of Matawan website at www.matawanborough.com.

Karen Wynne, RMC
Municipal Clerk

ORDINANCE 26-01

**AMENDING AND SUPPLEMENTING THE REVISED
GENERAL ORDINANCES OF THE BOROUGH OF
MATAWAN CHAPTER 22 – WATER, SECTION 22 – RATES
AND CHARGES, NEW SUBSECTION 22-2.5B –
ADMINISTRATIVE APPROVAL OF PAYMENT PLANS TO
AUTHORIZE THE BOROUGH ADMINISTRATOR TO
APPROVE PAYMENT PLANS FOR WATER AND SEWER
CHARGES IN CERTAIN EXTRAORDINARY
CIRCUMSTANCES**

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Borough Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that Chapter 22, Section 22,

New Subsection 22-2.5B of the Code of the Borough of Matawan is hereby amended and supplemented as follows:

§22-2.5B – Administrative Approval of Payment Plans

a. Authorization Granted.

Notwithstanding any provision of this Code to the contrary, and subject to the limitations set forth herein, the Borough Administrator is hereby authorized to approve payment plans for water and sewer charges pursuant to §22-2.5A of this Code, without further action of the Mayor and Council, where the total amount subject to the payment plan does not exceed Two Thousand Dollars (\$2,000.00).

b. Extraordinary Circumstances Required.

The Borough Administrator may approve a payment plan under this section only upon a determination that the charges resulted from extraordinary and unforeseen circumstances beyond the reasonable control or dominion of the account holder, including but not limited to medical emergencies, unforeseen property damage, or system failures, consistent with the standards set forth in §22-2.5A.

c. Terms of Payment Plans.

Any payment plan approved pursuant to this section shall:

1. Provide for repayment in monthly installments.
2. Not exceed a repayment period of twelve (12) months.
3. Require the account holder to remain current on all ongoing water and sewer charges during the installment period.

d. Late Fees and Penalties.

Where justified by the extraordinary circumstances, the Borough Administrator may authorize the waiver of late fees or penalties associated solely with the charges subject to the approved payment plan, to the extent permitted by this Code. Nothing herein shall be construed to authorize the waiver or forgiveness of principal water or sewer charges.

e. Recordkeeping and Oversight.

The Borough Administrator shall maintain appropriate written records of all payment plans approved pursuant to this section and shall report such approvals to the Mayor and Council upon request or as part of regular administrative reporting.

f. No Limitation on Governing Body Authority.

Nothing in this section shall be construed to limit the authority of the Mayor and Council to approve payment plans exceeding \$2,000.00 or to address unique or exceptional circumstances by separate resolution or ordinance.

BE IT FURTHER ORDAINED, any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

BE IT FURTHER ORDAINED, if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED, this Ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to New Jersey State law.