

**Agenda**  
**Borough of Matawan**  
**Reorganization Meeting**  
**January 7, 2025**  
**7:00 PM**

- 1. Opening Statement**
- 2. Salute to the Flag**
- 3. Roll Call to Reconvene December 17, 2024 Public Session Meeting**
- 4. Adjourn the December December 17, 2024 Public Session Meeting**
- 5. Administration of the Oath of Office to:**
  - Councilperson Suzanne Reynolds
  - Councilperson Charles Ross
- 6. Roll Call of the January 7, 2025 Reorganization Meeting**
- 7. Oath of Office Administered to the Matawan-Aberdeen First Aid Squad**
- 8. 2024 Citizen of the Year Presentation**
- 9. New Business**
  - Resolution 25-01-01: Council President Appointment – Deana Gunn
  - Resolution 25-01-02: Authorizing the Appointment of Borough Attorney Under Fair and Open
  - Resolution 25-01-03: Emergency Temporary Appropriation
  - Resolution 25-01-04: Resolution Confirming 2025 Appointments by the Mayor With Confirmation of Council
  - Resolution 25-01-05: Authorizing the Award of Fair and Open Contracts for the Borough of Matawan 2025 Professional Services
  - Resolution 25-01-06: Authorizing the Award of a Non-Fair and Open Contract for the Borough of Matawan Arborist – Gary Lovallo of Chestnut Arboricultural & Forestry Services, LLC
  - Resolution 25-01-07: Award of Contract for 2025 Sanitary Sewer Cleaning & TV Inspection – Vortex Services, LLC
  - Resolution 25-01-08: Borough of Matawan, Monmouth County, State of New Jersey, A Resolution Requesting Permission for the Dedication by Rider for Shade Tree Trust Fund Required by NJSA 40A:5-29
  - Resolution 25-01-09: Payment of Bills to Close Out Year 2024
  - Resolution 25-01-10: Payment of Bills
- 10. Consent Agenda**
  - Resolution 25-01-11: 2025 Regular Council Meetings
  - Resolution 25-01-12: 2025 Administrative Committees of the Borough of Matawan
  - Resolution 25-01-13: 2025 Disability Accessibility Commission Meetings
  - Resolution 25-01-14: Borough of Matawan Designated Depository of 2025 Funds
  - Resolution 25-01-15: 2025 Cash Management Plan
  - Resolution 25-01-16: Authorizing the Maintenance of Petty Cash Funds – Borough Clerk
  - Resolution 25-01-17: Authorizing the Chief Financial Officer to Conduct Financial Matters Between Meetings During the 2025 Calendar Year
  - Resolution 25-01-18: Tax Grace Period and Interest on Delinquent Taxes

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- Resolution 25-01-19: Authorizing the Chief Financial Officer to Transmit Redemption and Premium Sums to the Purchaser of a Tax Sale Certificate Upon Redemption
- Resolution 25-01-20: Authorization to Sign Federal, State & County Applications on Behalf of the Borough of Matawan
- Resolution 25-01-21: Authorizing Tax Assessor or Municipal Attorney to Act as Agent for the Taxing District
- Resolution 25-01-22: Appointing the Ryan L. Michelson, Borough Administrator, as the Public Agency Compliance Officer
- Resolution 25-01-23: Appointing Ryan L. Michelson, Borough Administrator, as the Municipal Affordable Housing Liaison
- Resolution 25-01-24: Appointing Ryan L. Michelson, Borough Administrator, as the Fund Commissioners to the Monmouth County Municipal Joint Insurance Fund – Central Jersey Health Insurance Fund
- Resolution 25-01-25: Appointing Ryan L. Michelson, Borough Administrator, as the Municipal Cross-Acceptance Representative
- Resolution 25-01-26: Appointment of Community Development Representative and Community Development Alternate Representative
- Resolution 25-01-27: Appointment of Municipal Representatives to the Monmouth County Area 12 Watershed Sub-District Known as Bayshore and Navesink
- Resolution 25-01-28: Authorizing the Borough Administrator to Advertise for the Hire of Any and All Staff Vacancies in Calendar Year 2025
- Resolution 25-01-29: Authorizing all Future Resignations and Retirements are Effective Upon Receipt of Documentation with the Clerk's Office
- Resolution 25-01-30: Appointment of Emergency Management Coordinator – Thomas J. Falco, Jr.
- Resolution 25-01-31: Appointment of Qualified Purchasing Agent for the Borough of Matawan, County of Monmouth, State of New Jersey David G. Brown
- Resolution 25-01-32: Authorizing the Borough of Matawan Through the Matawan Police Department to Participate in the Defense Logistics Agency, Law Enforcement Support Enforcement Support Office, 1033 Program to Enable the Matawan Police Department to Request and Acquire Excess Department of Defense Equipment
- Resolution 25-01-33: 2025 Borough of Matawan Time Capsule
- Resolution 25-01-34: 2025 Adoption of Board of Fire Officers Bylaws
- Resolution 25-01-35: Approving Protocol for Borough of Matawan Council Meeting Public Comment Podium Procedures
- Resolution 25-01-36: Authorization to Establish Standard Procedures and Requirements for Public Comments Made During Remote Public Meetings of the Governing Body of the Borough of Matawan
- Resolution 25-01-37: Authorizing Extension of Temporary Waiver of Building and Construction Department Fees, Borough of Matawan Code Chapter 13 – Building and Construction, Section 13-1.8, to Promote Renovation of Existing Non-Residential Vacant Commercial Structures/Units in the Area in Need of Rehabilitation of the Borough of Matawan

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Resolution 25-01-38: Authorizing Application for New Jersey DCA FY 2025 Local Recreation Improvement Grant – Terhune Park Improvements Project

- 11. 2025 Appointments Made by the Mayor**
- 12. Mayor's Report**
- 13. Privilege of the Floor**
- 14. Adjourn**

January 3, 2025  
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