

**Borough of Matawan  
Workshop Session  
November 1, 2022**

A

regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on November 1, 2022, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2022, by sending notice to *The Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:02 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilman Charlie Ross

Absent: Councilwoman Deana Gunn  
Councilwoman Melanie S. Wang

Also present were Scott Carew, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte read by title Resolution 22-11-06: Authorizing the Hire of a Police Officer with the Borough of Matawan Police Department – Joseph J. Piscopo, Jr. requesting a motion. Councilman Ross made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 22-11-06  
AUTHORIZING THE HIRE OF A POLICE OFFICER WITH THE  
BOROUGH OF MATAWAN POLICE DEPARTMENT  
JOSEPH J. PISCOPO, JR.**

**WHEREAS**, the Mayor and Council of the Borough of Matawan have been advised that there is a need for a Police Officer within the Borough of Matawan’s Police Department; and

**WHEREAS**, Joseph J. Piscopo, Jr. has met the requirements as set forth in current Borough Ordinances governing the Initial Hiring of Police Officers and has graduated from a Police Academy certified by the New Jersey Police Training Commission; and

**WHEREAS**, Chief of Police Thomas J. Falco Jr. has recommended that Joseph J. Piscopo, Jr. be hired as Police Officer to fill a current vacancy within the Police Department.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan authorizes the hiring of Joseph J. Piscopo, Jr. as a Police Officer, at a rate of compensation per annum of Thirty-Six Thousand, Eight Hundred Two Dollars and No Cents (\$36,802.00) effective November 1, 2022, in accordance with the current collective bargaining agreement between the Matawan Policeman’s Benevolent Association #179 and the Borough of Matawan.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll, Police as well as Officer Joseph J. Piscopo, Jr.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 2-01-25-240-180 Budget of the Borough of Matawan to Police Officer Joseph J. Piscopo, Jr., at a rate of compensation per annum of Thirty-Six Thousand, Eight Hundred Two Dollars and No Cents (\$36,802.00) effective November 1, 2022, in accordance with the current collective bargaining agreement between the Matawan Policeman’s Benevolent Association #179 and the Borough of Matawan.

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

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*Chief Financial Officer*

*(Signature on File)*

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*Nicole Horvath, CMFO*

*Dated: November 1, 2022*

Mayor Altomonte read a brief biography of Officer Piscopo, a Borough resident in the recent employ of the Borough of Sea Girt, NJ, who was sworn in by Council Cannon.

Mayor Altomonte introduced Justin E. Macko, Chief of Police of the Borough of Sea Girt, New Jersey. Chief Macko attested on behalf of Officer Piscopo congratulating him and the Borough of Matawan. Borough of Matawan Chief of Police Thomas J. Falco, Jr. thanked the Governing Body and Chief Macko, and welcomed Officer Piscopo whose hire assists in establishing the ranks with the recent retirement of three officers. Chief Falco asked those in attendance to keep in their thoughts the Newark Officers shot in the line of duty last night. Councilman Cannon thanked Chief Falco and the Department commending its leadership.

Chief Falco dismissed the members of the Matawan Police Department.

**Proclamation for November 2022 Family Court Awareness Month**

Mayor Altomonte declared the month of November 2022 as Family Court Awareness Month advising the Proclamation is available with the Borough Clerk.

**Discussion of 2022 Best Practices Inventory**

Mr. Carew explained the process of Best Practices and the history of its implementation by the State of New Jersey informing each municipality is scored on how many Best Practices they incorporate in their everyday operations. Each municipality is encouraged to obtain a score of at least 15 or more as this helps to determine whether State aid will be withheld. The Borough surpassed the minimum requirements, and our Best Practices has been certified by Chief Financial Officer Nicole Horvath.

**Privilege of the Floor for Agenda Items Only**

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

**Consent Agenda**

Mayor Altomonte read by title Resolutions 22-11-01 through and including 22-11-05 requesting a motion to approve en masse. Councilman Ross made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed with Councilman Cannon abstaining on Resolution 22-11-05. Motion passed.

**RESOLUTION 22-11-01  
APPROVAL OF SOLICITORS PERMIT  
TRINITY SOLAR, INC.**

*WHEREAS, Richard Kuerzi, on behalf of Trinity Solar, Inc. (solar energy), has passed the required Police Department background checks; and*

*WHEREAS, Richard Kuerzi, on behalf of Trinity Solar, Inc. (solar energy), has read Chapter 3-2.11 Handbills of the Borough of Matawan Code.*

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*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan that they hereby approve the following solicitors permit renewal:

*Business:* Trinity Solar, Inc.  
2211 Allenwood Road  
Wall, NJ 07719

*Applicants:* Richard Kuerzi

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as Trinity Solar, Inc.

**RESOLUTION 22-11-02  
AUTHORIZING THE TEMPORARY WAIVER OF NOISE CONTROL REGULATIONS THE FRIDAY  
AFTER THANKSGIVING  
FOR RECYCLING PICKUP**

*WHEREAS*, the Borough's recycling usually occurs Thursdays; and

*WHEREAS*, the Council of the Borough of Matawan wants to be sure all recycling is collected within the Borough in a timely and efficient manner prior to the 'Turkey Trot', to avoid causing the residents an undo burden.

*NOW, THEREFORE, BE IT RESOLVED* that the Council of the Borough of Matawan hereby waives the noise control regulations on Friday, November 25, 2022, with regard to recycling pickup only.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Community Engagement Coordinator, Police, Public Works, Recreation as well as the Recycling Coordinator.

**RESOLUTION 22-11-03  
2020 ROAD IMPROVEMENT PROGRAM  
2021 OVERBROOK LANE RETAINING WALL REPLACEMENT PROJECT  
TC LANDSCAPE CONSTRUCTION GROUP  
AUTHORIZING CHANGE ORDER NO. 1 & FINAL**

*WHEREAS*, the Borough Engineer, T&M Associates, has informed the Council that Various Items are Reduced to reflect as-built quantities in the 2021 Overbrook Lane Retaining Wall Replacement Project in association with the Borough's 2020 Road Improvement Program, for a total Reduction this Change Order No. 1 & Final of Fourteen Thousand, Three Hundred Fifteen Dollars and Sixty Cents (\$14,315.60) and

*WHEREAS*, T&M Associates has informed the Council that Various Items are Increased to reflect as-built quantities in the 2021 Overbrook Lane Retaining Wall Replacement Project in association with the Borough's 2020 Road Improvement Program, for a total Extra this Change Order No. 1 & Final of Nine Thousand, Eight Hundred Thirty Dollars and No Cents (\$9,830.00) and

*WHEREAS*, T&M Associates has informed the Council that Items S-1 and S-2 are Supplemental, for the extension of time for completion to October 10, 2022, and to remove/dispose of unsuitable fill and delivery/install ¾" clean stone, respectively, for a total Supplemental this Change Order No. 1 & Final of Four Thousand Dollars and No Cents (\$4,000.00).

*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan, based upon the recommendation of T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 1 & Final, for the 2021 Overbrook Lane Retaining Wall Replacement Project in association with the Borough's 2020 Road Improvement Program, a Net Change Reduction this Change Order No. 1 & Final, in the amount of Four Hundred, Eighty-Five Dollars and Sixty Cents (\$485.60).

*BE IT FURTHER RESOLVED* this amount reflects a Total Net Change Reduction in Contract in the amount of Four Hundred, Eighty-Five Dollars and Sixty Cents (\$485.60).

*BE IT FURTHER RESOLVED* the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance, Public Works as well as T&M Associates and TC Landscape Construction Group.

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T&M ASSOCIATES  
CONSULTING & MUNICIPAL ENGINEERS  
ELEVEN TINDALL ROAD  
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2  
PROJECT NO. MATN-04160

CHANGE ORDER NO. 1 & FINAL

DATE: 

October 19, 2022

PROJECT: 

Overbrook Lane Retaining Wall Replacement

OWNER: 

Borough of Matawan

CONTRACTOR: 

Overbrook Lane Retaining Wall Replacement

DESCRIPTION OF CHANGE:

REDUCTIONS:

Various items are reduced to reflect as-built quantities.



EXTRA:

Various items are increased to reflect as-built quantities.

SUPPLEMENTARY:

S-1Time of Completion Extended to October 10, 2022

S-2Remove/Dispose of Unsuitable Fill, Deliver/Install 3/4" Clean Stone

APPROVAL RECOMMENDED:	SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
<div> ROBERT R. KEADY, JR., P.E., C.M.E.</div>	A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$14,315.60
ACCEPTED:	B. TOTAL EXTRAS THIS C.O.	\$9,830.00	XXXXXXXXXX
<div> CONTRACTOR: TC Landscape Construction Group, Inc.</div>	C. TOTAL SUPPLEMENTARY THIS C.O.	\$4,000.00	XXXXXXXXXX
OWNER'S APPROVALS:	TOTALS THIS C.O.	\$13,830.00	\$14,315.60
Mayor Joseph Altomonte Borough of Matawan	NET CHANGE THIS CHANGE ORDER	\$0.00	\$485.60
	PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
	TOTAL CHANGE ORDERS TO DATE	\$13,830.00	\$14,315.60
NOTE: All work to be done according to Contract Specifications.	NET CHANGE IN CONTRACT	\$0.00	\$485.60

ORIGINAL CONTRACT BID PRICE

\$114,550.00

CHANGE ORDERS TO DATE

-\$485.60

REVISED CONTRACT PRICE

\$114,064.40

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CHANGE ORDER NO. 1 & FINAL		SHEET NO. 2 OF 2				
		PROJECT NO. MATN-04160				
PROJECT:		Overbrook Lane Retaining Wall Replacement				
OWNER:		Borough of Matawan				
CONTRACTOR:		Overbrook Lane Retaining Wall Replacement				
REDUCTION	ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
	2	Police Traffic Directors	5545.60 DOL	\$1.00	\$5,545.60	
	5	Chain Link Fence, 4' High, Black Fuse Bonded PVC with Privacy Slats	40.00 LF	\$28.00	\$1,120.00	
	9	Fertilizing and Seeding, Type G	1150.00 SY	\$2.00	\$2,300.00	
	10	Straw Mulching	1150.00 SY	\$1.00	\$1,150.00	
	A.5	Deduct Chain Link Fence, 4' High, Black Fuse Bonded PVC with Privacy Slats	200.00 LF	(\$28.00)	(\$5,600.00)	
	B.1	Vinyle Fence, 4' High, White	200.00 LF	\$49.00	\$9,800.00	
	A. TOTAL REDUCTIONS				\$14,315.60	
	EXTRA	4	Retaining Wall	77.00 SF	\$90.00	\$6,930.00
		11	Evergreen Tree, 5'-6' High, B&B	10.00 UN	\$290.00	\$2,900.00
B. TOTAL EXTRA				\$9,830.00		
SUPPLEMENTARY	S-1	Time of Completion Extended to October 10, 2022	1.00 LS	\$0.00	\$0.00	
	S-2	Remove/Dispose of Unsuitable Fill, Deliver/Install 3/4" Clean Stone	1.00 LS	\$4,000.00	\$4,000.00	
C. TOTAL SUPPLEMENTARY				\$4,000.00		

RESOLUTION 22-11-04  
AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE  
FOR THE HIRING OF FULL-TIME FIELD TECHNICIAN(S) FOR THE BOROUGH OF MATAWAN  
DEPARTMENT OF PUBLIC WORKS

WHEREAS, there is a need for a Full-Time Field Technician(s) for the Borough of Matawan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Borough Administrator of the Borough of Matawan, is hereby authorized to advertise (in print or electronic media), interview, and make recommendations for the position(s) of Full-Time Field Technician to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance and Public Works.

RESOLUTION 22-11-05  
ACCEPTANCE OF THE MEMORANDUM OF AGREEMENT  
BETWEEN THE BOROUGH OF MATAWAN AND ABERDEEN TOWNSHIP  
PURCHASE OF WATER

WHEREAS, portions of the Aberdeen water distribution system connect into the Matawan water system at various locations throughout Aberdeen; and

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*WHEREAS, in September of 2000 the Borough of Matawan and the Township of Aberdeen entered into the attached Agreement for the Purchase of Water for Matawan to supply Aberdeen with water at these various locations; and*

*WHEREAS, said Agreement expired September 2020, and is subject to renewal for four additional five-year terms; and*

*WHEREAS, after consultation with the Borough of Matawan Administrator, the Superintendent of the Borough's Department of Public Works, and the Township of Aberdeen, it is agreed by both municipalities to continue the current arrangement for Aberdeen Township's purchase of water from the Borough of Matawan, a successor and extension of the current Agreement for a five-year Agreement as outlined in Section 2 of the attached, ending on September 30, 2025, with all terms and conditions cited in the attached Agreement shall remain in effect with the Agreement renewable for three additional five-year terms.*

*NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that it hereby accepts the terms of the attached Memorandum of Agreement between the Borough of Matawan and the Township of Aberdeen.*

*BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as the Borough Attorney and the Township of Aberdeen*

**AGREEMENT  
FOR THE PURCHASE OF WATER  
BETWEEN  
THE TOWNSHIP OF ABERDEEN  
AND THE  
BOROUGH OF MATAWAN**

**SEPTEMBER 2000**

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001-11-2012 03:44

BOROUGH CLERK

THIS AGREEMENT (hereinafter referred to as the "Agreement"), made as of this \_\_\_\_\_ day of September 2000, between:

THE BOROUGH OF MATAWAN, in the County of Monmouth, State of New Jersey (hereinafter referred to as "Matawan")

and

THE TOWNSHIP OF ABERDEEN, the County of Monmouth, State of New Jersey (hereinafter referred to as "Aberdeen").

**WITNESSETH:**

WHEREAS, Aberdeen operates a water system within Aberdeen Township, and

WHEREAS, portions of the Aberdeen distribution system connects into the Matawan water system at various locations throughout Aberdeen, and

WHEREAS, Aberdeen, to provide a safe and adequate supply of water to its residents has connected to Matawan's water system at various locations throughout Aberdeen for that purpose,

and

WHEREAS, Matawan has the ability to supply Aberdeen with water at these various locations.

NOW, THEREFORE, in consideration of the promises and of the mutual covenants contained herein, the parties agree as follows:

**1. SUPPLY OF WATER**

Matawan agrees to supply water to Aberdeen and Aberdeen agrees to accept such water upon the terms and conditions set forth herein.

**2. TERM**

This Agreement shall be binding upon execution by both parties for a period of twenty years and may be renewable for four additional five year terms.

The terms of the Agreement shall remain in effect until the date of termination. Unless written notice of intention to terminate the Agreement is given by either party at least one



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BOROUGH CLERK

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hundred eighty days (180) prior to the proposed date of termination hereinbefore stated. In the event that such notice has not been given, the Agreement shall remain in effect.

**3. RATE**

Aberdeen shall pay Matawan only for water delivered through Matawan's system pursuant hereto at a rate equal to the then current actual cost of water used as provided by the outside water purveyor being the New Jersey American Water Company and the New Jersey Water Supply Authority, plus a fifteen percent (15%) wheeling charge. The rate shall be based upon actual individual meter readings as taken by Aberdeen and furnished quarterly to Matawan.

**4. QUANTITY OF WATER**

Matawan agrees to provide Aberdeen water through its water system at the quantities which will flow by gravity based upon individual customer water meter readings in gallons.

**5. MINIMUM PAYMENT OBLIGATION**

There is no minimum payment obligation. Aberdeen shall be obligated to pay for the quantity of water used at the rate hereinbefore stated quarterly.

**6. WATER STORAGE FACILITIES**

It is agreed that there will be no charge by the parties for water storage and that each party of the Agreement will provide independent storage facilities.

**7. DEFINITIONS**

When the word "emergency" is used in the contract, it shall refer to a condition in which the normal water supply to the system has been disrupted to a point that pressures in the system are approaching 20 psi at the highest point in the system. An emergency condition could be caused by power outage, main break, or other widespread interruption in service.

**8. PAYMENT**

Aberdeen will furnish a certified computer print out of meter readings reflecting gallons furnished by Matawan and used by Aberdeen. Based upon said certified quantities, Matawan shall prepare an invoice and present same to Aberdeen for processing for payment which will then be paid within thirty days.



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001-11-2012 03:44

BOROUGH CLERK

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**9. METER READINGS**

Aberdeen will read its respective meters and shall supply a computer print out of affected customers, in gallons, quarterly to Matawan for billing purposes. Said print out shall be certified by the Township's licensed Water Department Supervisor.

**10. QUALITY**

All water delivered under this Agreement shall comply with all Federal and State requirements for safe drinking water.

**11. RESALE OF WATER**

Any resale of water purchased under this Agreement, other than to direct users within Aberdeen or Matawan, must be approved by the other party, in writing, subject to renegotiations of the rate.

**12. CUSTOMER SERVICE**

When either respective municipality has the ability to take back customer units within its municipal boundaries by the extension of its water supply mains into areas currently serviced by the other municipality then those affected customers will be returned by mutual agreement.

**13. EXCUSED PERFORMANCE**

Matawan agrees to provide a supply of water to Aberdeen, subject to interruptions by reasons of acts of God, accident, strike, legal process, State of municipal interference or other cause beyond its control, and shall not be liable of damages to the other party by reason of inadequate pressure, volume or quality.

**14. INDEMNIFICATION**

Each party shall completely indemnify, protect, and save harmless the other party from any and all costs, expenses, liability, losses, claims, suits and proceedings of any nature whatsoever arising out of the water service to the other party.

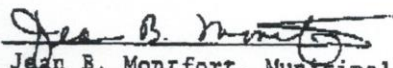

This Agreement shall be governed by and interpreted in accordance with the laws of the State of New Jersey.

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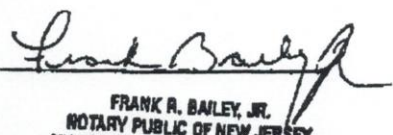
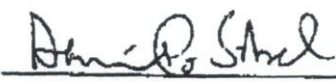
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IN WITNESS WHEREOF, all parties have caused this Agreement to be duly executed as of the day and year first written above.

ATTEST:      BOROUGH OF MATAWAN

  
Jean B. Montfort, Municipal Clerk        
Robert D. Clifton, Mayor

ATTEST:      TOWNSHIP OF ABERDEEN

  
FRANK R. BAILEY, JR.  
NOTARY PUBLIC OF NEW JERSEY  
MY COMMISSION EXPIRES 1/13/2006        
David G. Sobel, Mayor

TOTAL P.06

**New Business**

Mayor Altomonte ready by title Resolutions 22-11-07 and 22-11-08 requesting a motion to approve en masse. Councilman Ross made the motion, seconded by Councilman Livesey. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 22-11-07  
AUTHORIZING THE TRANSFER OF FUNDS FROM  
CURRENT AND UTILITY ACCOUNTS IN THE 2022 BUDGET**

*WHEREAS, NJSA 40A:4-58 provides for the transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year: and*

*WHEREAS, the Chief Financial Officer has advised the Mayor and Council of the Borough of Matawan that the need for certain transfers within the 2022 Municipal Budget exists; and*

*WHEREAS, it is recommended that these budget transfers be made.*

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***NOW, THEREFORE, BE IT RESOLVED** that the following budget transfers be made in the 2022 Municipal Budget:*

<u>Transfer From:</u>		<u>Transfer To:</u>	
Account Number	Amount of Transfer	Account Number	Amount of Transfer
2-01-20-130-200	\$1,000.00	2-01-25-265-300	\$1,000.00
Finance		Fire Prevention	
Other Expense		Other Expense	
2-01-20-170-200	\$4,500.00	2-01-20-145-100	\$4,500.00
Downtown Redevelopment		Tax Collector	
Other Expense		Salary & Wage	
2-01-26-291-100	\$5,000.00	2-01-26-310-200	\$5,000.00
Railroad Parking		Public Buildings	
Salary & Wage		Other Expense	

***BE IT FURTHER RESOLVED** that a certified copy of this resolution be provided to the Chief Financial Officer of the Borough of Matawan for the permanent records.*

**RESOLUTION 22-11-08  
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$2,706,008.56
Water/Sewer	\$249,500.13
Borough Capital	\$1,837.50
Water Capital	\$9,150.00
Grant	\$789.62
Borough Trust	\$20,072.32
Dog Tax Trust	\$2.40
<b>Total</b>	<b>\$2,987,360.53</b>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.*

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

Councilman Livesey related recent multiple Borough events and thanked Public Works, EMS, the Matawan Historical Society and all the volunteers on the success of each event. Councilman Cannon thanked the Clerk, her staff, and the Poll Workers for their time and effort on the upcoming General Election.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilman Cannon made the motion, seconded by Councilman Ross. Council agreed. Motion passed.

**Adjournment**

Mayor Altomonte requested a motion to adjourn. Councilman Cannon made the motion, seconded by Councilman Ross. Council agreed. Motion passed.

The meeting adjourned at 7:25 PM.

(Signature on file)

\_\_\_\_\_  
Karen Wynne, RMC  
Municipal Clerk