

**Borough of Matawan
Public Session
September 20, 2022**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on September 20, 2022, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2022, by sending notice to *The Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:00 PM, requesting a roll call.

On roll call the following members responded present:

Yes: Councilwoman Deana Gunn
Councilman Brian Livesey
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Charles Ross

Absent: Councilwoman Melanie S. Wang

Also present were Scott Carew, Borough Administrator, and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence and to keep in their thoughts the members of the Hourihan family.

Proclamation in Memorial of Jeremiah E. Hourihan, Jr.

Mayor Altomonte read a Proclamation in Memory of Jeremiah E. Hourihan, Jr., in recognition of his dedicated service to the Borough of Matawan and presented it to his family.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Ross made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

Clerk's Report

The Clerk reported that her office issued new business licenses for Compact OPCO, LLC – Auto Collision Repair and Sparkle – Women's Dress Shop.

The Monmouth County Board of Elections has instructed her office to open the mail-in ballot drop box in front of the main entrance to MMCC on Friday, September 23. The 2022 General Election early voting in voting machines is to be conducted from Saturday, October 29 through Sunday, November 6. Hours will be Monday to Saturday, from 10:00 AM to 8:00 PM, and Sunday, 10:00 AM to 6:00 PM. November 8 is the General Election, from 6:00 AM to 8:00 PM. Each early voting site is open to all New Jersey residents. Links to the County's early voting and ballot drop box locations are posted on the Borough's website.

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The Clerk informed she will be out of the office tomorrow morning to attend the Monmouth County Municipal Clerk's Association meeting, and out of the office this Friday. Councilman Cannon asked if the ballot box was under video surveillance, and Ms. Wynne replied that it was under 24-hour surveillance, seven days-a-week.

Mayor's Report

No report.

Administrator's Report

Mr. Carew stated his report has been electronically transmitted. He informed the New Jersey State Health Benefits Plan greatly increased their rates and as a result, Monmouth County will be hosting a meeting to discuss potential solutions to this problem. He has spoken with Central Jersey Health Insurance Fund to discuss options. Mr. Carew is trying to ensure that the Borough's health insurance rates will not substantially increase especially prior to working on the 2023 budget.

Also, he is working with Cathy Zavorskis on the planning of the Borough Seal Contest reminding Council the current Borough seal is a black and white version of the State seal. There is a lot of great symbolism for Matawan and this contest will help to personalize the Borough's seal with the public's assistance. Mr. Carew will reach out to Council for volunteers for a "subcommittee."

Attorney's Report

No report.

Engineer's Report

Mr. Keady provided status on the following Projects:

- 2021 Road Program – T&M requested a schedule from the contractor for the punch-list as there are only 1-2 items remaining.
- 2022 Road Program – A pre-construction meeting is expected to be scheduled next week and will ask for a schedule if not provided prior to that meeting.
- 2022 Sanitary Sewer Project – The contractor is a third of the way through and should be completed in about another month or two.
- The Overbrook Lane Retaining Wall – Fencing should be completed this week with landscaping completed next week and to complete the project.
- Spring Street Viaduct Outfall Project – Currently in the design phase and will provide updates as to when the Borough can go out to bid for this project.

DPW, Planning & Zoning, Police

Councilwoman Gunn reported applications for the Planning/Zoning Board review have increased and there will be several applicants scheduled for the next meeting.

The DPW Superintendent will be out of the office for a few weeks but ensures there will be adequate coverage for the DPW. Fall leaf season will be arriving soon and the tentative schedule can be found on the Borough's website as well as in the official Borough Recycling Calendar.

The Matawan Day Committee met and everything is ready to go. With over 200 vendors expected, they are hoping for a wonderful day. The Committee is looking for volunteers to work the day, beginning at 8:00AM.

There will be some retirements occurring within the Police Department by the end of this year. The Department will be looking to recruit new officers. Anyone interested should submit their resume and cover letter to Chief Falco. The Police Committee will be meeting next week to plan for 2023. She will then speak with the Council to review the plans and take under consideration any recommendations. Councilwoman Gunn related the number of calls and arrests responded to by the

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Patrol Division including motor vehicle incidents. Lastly, pursuant to Attorney General mandates, mandatory training is currently being completed by various officers.

Economic Business Development, Shade Tree

Councilman Livesey reported the Shade Tree Commission is working on rolling out a tree planting program and has met with several residents recently to discuss what species of tree they wanted and where they wish to have them planted. The Commission is working on another grant to assist funding for Borough tree planting. Matawan Day is October 1 and the Economic Business Development Commission has been busy assisting Ms. Zavorskis with the planning and execution of the events for that day. There will be interactive maps, you can scan a code identify your area and describe vendor activity in that area. A photobooth is planned as well as greater access to the Beer Truck, several bands, pasta eating contest, face painter, balloon artist, pumpkin decorating and a broadcast of the events at various points of the area. Mr. Carew informed the Terhune Park tree used for our annual tree lighting ceremony is dying, and the Shade Tree Commission pronounced it officially beyond help. Shade Tree and our Borough Arborist will review available options and provide a recommendation.

Recreation, Recycling & Sanitation

Councilwoman Buckel reported Recreation concluded August Wednesday night 'Family Night under the Stars'. Recreation is discussing possibility changing the weeknight from Wednesdays to Thursdays. Our Halloween Spooktacular will be held at Hourihan Field on Saturday, October 29, from 1:00 to 6:00 PM with many the children's activities scheduled. A live concert will occur from 4:00 PM to 6:00PM. The Matawan Historical Society will host their annual Ghost Tours after the Spooktacular ends. The Recreation Department will have a table at Matawan Day to inform the public on upcoming events. The Department finished decorating Main Street for the fall season and thanked the DPW for their assistance. Doggie waste bag stations have been set up at Gravelly Brook, Penniplede and Clinton Street Parks, and Port-o-Potties have been ordered for both Gravelly Brook and Penniplede Parks. A resident reported to a child attempted to steal a canoe from the canoe rack at Lake Lefferts. The Department is looking to move all the canoes indoors to avoid any further issues.

Fire, Historic Sites, Personnel

Councilman Cannon stated there have been a couple of trees that have died since his time on Council. Perhaps a more established tree will suffice. On behalf of the Personnel Committee, he asked for Council's approval on Resolutions 22-09-20 and 22-09-21. Councilman Cannon reiterated the Ghost Tours, sponsored by the Matawan Historical Society are scheduled on October 29. Further information can be found on their Facebook page or their website. Resolution 22-09-16 presents extenuating circumstances. As he leaves Council at year's end, he asks of Council to retain road moratoriums, and that this not be a regular occurrence due to the cost of taxpayer monies for the newly paved roads and the need for the moratoriums.

Construction, Environmental, Finance

Councilman Ross provided Construction Report for the month of August was \$15,000.00, with an average for the year of at least \$13,000.00 - \$15,000.00 per month. The shared services with Aberdeen have provided savings to the Borough. The Historical Sites Commission has requested a fence for Mr. Pleasant Cemetery and asked for funding availability. Mr. Carew advised he has previously related the budgeting process to the HSC and though it is not available in the current budget if Council wants to pursue, he can discuss with the CFO.

Consent Agenda

Mayor Altomonte read by title Resolutions 22-09-14 through and including 22-09-21, requesting a motion to approve en masse. Councilman Cannon made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

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**RESOLUTION 22-09-14
REDEMPTION OF TAX SALE CERTIFICATE(S)**

#20-00008

#20-00009

#20-00010

#21-00007

<u>Certificate#</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Property Address</u>	<u>Payment</u>	<u>Premium</u>
20-00008	J & A New York, Inc	36	2	168 Main Street	\$183.00	\$600.00
20-00009	J & A New York, Inc	36	3	Main Street	\$83.23	\$200.00
20-00010	J & A New York, Inc	36	4	Main Street	\$80.08	\$0.00
21-00007	US Bank Cust Tower DBXI	34	14	Orchard Street	\$682.80	\$0.00

WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificate(s) were sold; and

WHEREAS, the Certificate(s) has been paid and fully redeemed for the property owners.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificate(s) listed above.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 22-09-15
2022 HALLOWEEN CURFEW**

WHEREAS, the Halloween Season can be dangerous to children walking the streets of the Borough of Matawan after daylight hours; and

WHEREAS, it is the desire of the Borough Council to set a reasonable period to allow for Halloween activities and also to protect its residents; and

WHEREAS, the Police Department of the Borough of Matawan has recommended that curfew be set for persons 16 years of age or under, unless accompanied by an adult (18 years or older) or traveling to or from place of employment of age as follows:

- Saturday, October 29th from 7:30 PM until 5:00 AM the following day
- Sunday, October 30th from 7:30 PM until 5:00 AM the following day
- Monday, October 31st from 8:30 PM until 5:00 AM the following day

NOW, THEREFORE, BE IT RESOLVED that a curfew be set for persons 16 years of age and under to be off the streets on October 29 and 30, 2022 from 7:30 PM to 5:00 AM the following day and on October 31, 2022, from 8:30 PM to 5:00 AM the following day, unless accompanied by an adult (18 years or older) or traveling to or from place of employment.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police and Public Information Officer.

**RESOLUTION 22-09-16
GRANTING RELIEF FROM THE FIVE-YEAR MORATORIUM ROAD OPENING PERMIT
119 VERMONT COURT EAST – BLOCK 120, LOT 21**

WHEREAS, Kathleen and Robert Haughey (Trenske), owner of 119 Vermont Court East, has requested the Council of the Borough of Matawan grant emergency relief from the five-year moratorium to open 119 Vermont Court East for the purpose of retiring oil service and to connect to the New Jersey Natural Gas facilities; and

WHEREAS, relief from the five-year moratorium is subject to full roadway surface infrared pavement repairs will be required for restoration as well as any other conditions specified in the issued Permits.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan, hereby grants the above subject property relief from the five-year moratorium road opening(s) to connect to the New Jersey Natural Gas facilities subject to all conditions and fees as outlined above, and with any and all conditions cited in the Borough of Matawan Permit for Street Opening to be issued.

BE IT FURTHER RESOLVED, the homeowner and/or their contractor(s) shall contact the Borough Clerk to submit an Application for Street Opening Permit and review methods to obtain an approving Street Opening Permit from T&M Associates, the Borough Engineer.

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Fire, Police, Public Works as well as the Borough Engineer, New Jersey Natural Gas and Kathleen and Robert Haughey (Trenske).

**RESOLUTION 22-09-17
AWARD OF CONTRACT FOR THE 2022 ROAD IMPROVEMENT PROGRAM
HARDING BOULEVARD RECONSTRUCTION PROJECT
S. BROTHERS, INC.**

WHEREAS, the Borough of Matawan previously authorized the receipt of bids for the 2022 Road Improvement Program Harding Boulevard Reconstruction Project; and

WHEREAS, pursuant to law the Borough of Matawan solicited bids for the 2022 Road Improvement Program Harding Boulevard Reconstruction Project; and

WHEREAS, the Borough of Matawan received four (4) bids for the aforesaid contract; and

WHEREAS, S. Brothers, Inc. has submitted a bid in the total amount of Six Hundred Sixty-Four Thousand, Three Hundred Eighty-Seven Dollars and Seventy-Seven Cents (\$664,387.77); and

WHEREAS, Terence M. Vogt. of Remington & Vernick Engineers, has reviewed, approved and recommended the bid of S. Brothers for the aforesaid bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the contract for the 2022 Road Improvement Program be and is hereby awarded to S. Brothers, Inc., PO Box 317, South River, New Jersey 08882, for the amount as indicated above and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Terence M. Vogt. of Remington & Vernick Engineers and S. Brothers, Inc.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the W-06-55-522-101 Budget of the Borough of Matawan to S. Brothers, Inc. (RVE Project No. 1331-T-005) for the Borough of Matawan 2022 Road Improvement Program Harding Boulevard Reconstruction Project in an amount not to exceed Six Hundred Sixty-Four Thousand, Three Hundred Eighty-Seven Dollars and Seventy-Seven Cents (\$664,387.77).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: September 20, 2022

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3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
O: (732) 955-8000
F: (732) 591-2815

September 13, 2022

Scott Carew, Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

Re: Borough of Matawan
 Reconstruction of Harding Blvd
 Recommendation of Award
 Our File: 1331-T-005

Dear Mr. Carew:

On September 13, 2022, the Borough of Matawan received bids for the above referenced project. A tabulation of the bids is included for your review. The following bids have been received and reviewed by our office:

1.	S. Brothers, Inc. South River, NJ	Base Bid Amount:	\$540,369.41
		Alternate A Amount:	<u>\$124,018.36</u>
		Total:	\$664,387.77
2.	S & G Paving, Inc. Jamesburg, NJ	Base Bid Amount:	\$631,179.38
		Alternate A Amount:	<u>\$152,469.01</u>
		Total:	\$783,648.39
3.	Black Rock Enterprises, LLC Old Bridge, NJ	Base Bid Amount:	\$651,597.52
		Alternate A Amount:	<u>\$164,628.40</u>
		Total:	\$816,225.92
4.	Lucas Brothers, Inc. Morganville, NJ	Base Bid Amount:	\$692,692.00
		Alternate A Amount:	<u>\$142,142.00</u>
		Total:	\$834,834.00

Our review of the above referenced bids indicates that all totals are mathematically correct. The bids appear to contain all required documentation and, we believe, were properly executed in accordance with the requirements of the bid specifications.

Assuming there are sufficient funds to cover the Base Bid, we recommend that the contract for the Base Bid and Alternate A be awarded to S. Brothers, Inc. as low responsive bidder, in the amount of \$664,387.77. Our recommendation is contingent upon the Township Solicitor’s review and monies available.

We are familiar with S. Brothers, Inc.’s work performance and find their work to be satisfactory.

Under separate cover, copies of the bids will be forwarded to the Solicitor for review and comment.

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Borough of Matawan
Reconstruction of Harding Blvd
Recommendation of Award

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Should you have any questions regarding these bid results, please contact our Old Bridge office at (732) 955-8000.

Sincerely,
REMINGTON & VERNICK ENGINEERS



Terence M. Vogt, P.E., P.P., C.M.E.
Principal, Regional Manager

TMV/tg

Enclosures

cc: Mayor Joseph Altomonte
Pasquale Menna, Esq., w/enc.
Nicole A. Horvath, CFO, w/enc.
Karen Wynne, Borough Clerk, w/enc.
Jeff Fedorchak, PE, CME
George Allan, Chief Inspector, w/enc.

**RESOLUTION 22-09-18
AWARD OF CONTRACT FOR THE 2022 ROAD IMPROVEMENT PROGRAM
WASHINGTON AVENUE RECONSTRUCTION PROJECT
S. BROTHERS, INC.**

WHEREAS, the Borough of Matawan previously authorized the receipt of bids for the 2022 Road Improvement Program Washington Avenue Reconstruction Project; and

WHEREAS, pursuant to law the Borough of Matawan solicited bids for the 2022 Road Improvement Program Washington Avenue Reconstruction Project; and

WHEREAS, the Borough of Matawan received four (4) bids for the aforesaid contract; and

WHEREAS, S. Brothers, Inc has submitted a bid in the total amount of Four Hundred Nineteen Thousand, Three Hundred Ninety-Eight Dollars and Seventy Cents (\$419,398.70); and

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***WHEREAS**, Terence M. Vogt. of Remington & Vernick Engineers, has reviewed, approved and recommended the bid of S. Brothers for the aforesaid bid.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the contract for the 2022 Road Improvement Program be and is hereby awarded to S. Brothers, Inc. PO Box 317, South River, New Jersey 08882, for the amount as indicated above and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Terence M. Vogt. of Remington & Vernick Engineers and S. Brothers, Inc.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the W-06-55-522-101 Budget of the Borough of Matawan to S. Brothers, Inc. (RVE Project No. 1331-T-006) for the Borough of Matawan 2022 Road Improvement Program Washington Avenue Reconstruction Project in an amount not to exceed Four Hundred Nineteen Thousand, Three Hundred Ninety-Eight Dollars and Seventy Cents (\$419,398.70).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

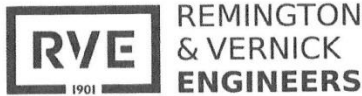
Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: September 20, 2022

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3 Jocama Boulevard, Suite 300-400
Old Bridge, NJ 08857
O: (732) 955-8000
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September 13, 2022

Scott Carew, Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

Re: Borough of Matawan
Reconstruction of Washington Ave
Recommendation of Award
Our File: 1331-T-006

Dear Mr. Carew:

On September 13, 2022, the Borough of Matawan received bids for the above referenced project. A tabulation of the bids is included for your review. The following bids have been received and reviewed by our office:

1. S. Brothers, Inc. South River, NJ	Base Bid Amount:	\$419,398.70
2. S & G Paving, Inc. Jamesburg, NJ	Base Bid Amount:	\$509,561.65
3. Black Rock Enterprises, LLC Old Bridge, NJ	Base Bid Amount:	\$528,038.00
4. Lucas Brothers, Inc. Morganville, NJ	Base Bid Amount:	\$536,536.00

Please note that there was an error in the bid form where an item was incorrectly duplicated (Item #17). This item has been removed from the bid tabulations and has no impact on the bid result outcome.

Our review of the above referenced bids indicates that the totals from S. Brothers Inc., Black Rock Enterprises, LLC, and Lucas Brothers, Inc. are mathematically correct. The bid received from S & G Paving, Inc. contained a mathematical error which caused their bid to increase slightly, having no impact on the bid result outcome. The bids appear to contain all required documentation and, we believe, were properly executed in accordance with the requirements of the bid specifications.

Per review of the bid prices for the Base Bid, we recommend that the Base Bid will be awarded to S. Brothers, Inc. as low responsive bidder, in the amount of \$419,398.70. Our recommendation is contingent upon the Township Solicitor’s review and monies available.

We are familiar with S. Brothers, Inc.’s work performance and find their work to be satisfactory.

Under separate cover, copies of the bids will be forwarded to the Solicitor for review and comment.

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Borough of Matawan
Reconstruction of Washington Ave
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Should you have any questions regarding these bid results, please contact our Old Bridge office at (732) 955-8000.

Sincerely,
REMINGTON & VERNICK ENGINEERS



Terence M. Vogt, P.E., P.P., C.M.E.
Principal, Regional Manager

TMV/tg

Enclosures

cc: Mayor Joseph Altomonte
Pasquale Menna, Esq., w/enc.
Nicole A. Horvath, CFO, w/enc.
Karen Wynne, Borough Clerk, w/enc.
Jeff Fedorchak, PE, CME
George Allan, Chief Inspector, w/enc.

**RESOLUTION 22-09-19
AUTHORIZING CHANGES TO AN EXISTING DEFERRED COMPENSATION PLAN WITH
LINCOLN FINANCIAL GROUP**

WHEREAS, the Borough of Matawan (hereinafter referred to as the 'Employer'), by resolution adopted a Deferred Compensation Plan, which was adopted on June 15, 2020, (hereinafter referred to as the 'Plan'), for the purpose of making available to eligible employees the accrual of tax benefits under a Section 457 Deferred Compensation Plan; and

WHEREAS, the Employer desires its Plan to be amended to reflect the minimum age for distribution from our government 457(b) plan should be reduced from age 70-1/2 to age 59-1/2 allowing a participant to withdraw all or any portion of their vested Account Balance upon the attainment of age 59-1/2 (may not be earlier) and

WHEREAS, such amendment shall supersede the provision of the Plan to the extent those provision are inconsistent with the provision of this amendment.

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***NOW, THEREFORE, BE IT RESOLVED** the Employer hereby adopts the attached Amendment to the Deferred Compensation Plan Document No. GP46932 to be part of and incorporated into its existing Deferred Compensation Plan Document, effective immediately.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the Director of the Division of Local Government Services, as well as the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Lincoln Financial Group and the Director of the Division of Local Government Services.*

**RESOLUTION 22-09-20
AUTHORIZING THE BOROUGH CLERK TO ADVERTISE
FOR A FULL-TIME ANNUAL DEPUTY BOROUGH CLERK**

***WHEREAS**, there is a need for a Full-Time Annual Deputy Borough Clerk for the Borough of Matawan.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the Borough Clerk of the Borough of Matawan, is hereby authorized to advertise (in print or electronic media), interview, and make recommendations for the position of Full-Time Deputy Borough Clerk to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk and Finance.*

**RESOLUTION 22-09-21
AUTHORIZING THE APPOINTMENT OF ACTING DEPUTY CLERK
ROBIN KLINGER**

***WHEREAS**, Robin Klinger, is the Full-Time Annual Executive Assistant to the Borough Administrator for the Borough of Matawan, and is fully cognizant of the practices and procedures of the Borough of Matawan; and,*

***WHEREAS**, it may be necessary, from time to time, for the Borough Clerk to be temporarily absent from her duties, and for the Deputy Borough Clerk to be in a position to undertake the duties of the Clerk of the Borough of Matawan, and there is a need for an occasional appointment of a Deputy Borough Clerk of the Borough of Matawan.*

***NOW, THEREFORE, BE IT RESOLVED** by and Council of the Borough of Matawan that Robin Klinger, Full-Time Annual Executive Assistant to the Borough Administrator for the Borough of Matawan, is also further appointed as the Acting Deputy Clerk of the Borough of Matawan for calendar year 2022, which appointment will expire on December 31, 2022, unless extended by the Council of the Borough of Matawan or until such time as a Full-Time Annual Deputy Clerk is appointed.*

***BE IT FURTHER RESOLVED** that the within appointment is made to avoid disruption of the office of the Clerk at any time and is made without additional compensation or remuneration to Robin Klinger for the additional duty when needed to act as the Acting Deputy Borough Clerk except for compensation for duties associated with Elections in the capacity as Deputy Elections Clerk.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Community Engagement Coordinator, Construction, Finance, Fire Department, Fire Prevention, Payroll, Police, Public Works, Recreation, Recycling as well as Robin Klinger.*

New Business

Mayor Altomonte read by Ordinance 22-12: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan – Chapter 34 – Development Regulations, Section 34-44(p) Temporary Signs – 45 Days. Mayor Altomonte requested a motion to introduce. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Charlie Ross

No: Councilwoman Deana Gunn
Councilman Brian Livesey
Councilwoman Stephanie Buckel
Councilman Brett Cannon

Motion failed.

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**ORDINANCE 22-12
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MATAWAN
CHAPTER 34 – DEVELOPMENT REGULATIONS
SECTION 34-44(P) TEMPORARY SIGNS
45 DAYS**

***NOW, THEREFORE, BE IT ORDAINED**, the Mayor and Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that the Revised General Ordinances of the Borough of Matawan, Chapter 34 – Development Regulations, Section 34-44 Signs(p) Temporary Signs, shall be amended and supplemented as follows:*

Section 34-44 Signs (p) Temporary Signs:

p. Temporary Signs. Except for temporary real estate signs, a temporary sign shall not remain in place for a period exceeding six (6) months. A temporary sign shall be removed by the person, firm or corporation owning such signs or structure or by the owner of the buildings or premises on which such sign is affixed or erected within ten (10) calendar days following expiration of the time allowed for maintenance of said sign.

In the case of public or general election signage, displays may commence no sooner than 45 day(s) prior to the date of the public or general election. Said sign(s) shall be removed by the person, firm or corporation owning such signs or structure or by the owner of the buildings or premises on which such sign is affixed or erected within five (5) calendar days following the date of the public or general election.

***BE IT FURTHER ORDAINED** any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.*

***BE IT FURTHER ORDAINED** if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.*

***BE IT FURTHER ORDAINED** this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.*

Mayor Altomonte read by Ordinance 22-13: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan – Chapter 34 – Development Regulations, Section 34-44(p) Temporary Signs – 60 Days. Mayor Altomonte requested a motion to introduce. Councilman Ross made the motion, seconded by Councilwoman Buckel. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Stephanie Buckel
Councilman Charlie Ross

No: Councilwoman Deana Gunn
Councilman Brian Livesey
Councilman Brett Cannon

Motion failed.

**ORDINANCE 22-13
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MATAWAN
CHAPTER 34 – DEVELOPMENT REGULATIONS
SECTION 34-44(P) TEMPORARY SIGNS
60 DAYS**

***NOW, THEREFORE, BE IT ORDAINED**, the Mayor and Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that the Revised General Ordinances of the Borough of Matawan, Chapter 34 – Development Regulations, Section 34-44 Signs(p) Temporary Signs, shall be amended and supplemented as follows:*

Section 34-44 Signs (p) Temporary Signs:

p. Temporary Signs. Except for temporary real estate signs, a temporary sign shall not remain in place for a period exceeding six (6) months. A temporary sign shall be removed by the person, firm or corporation owning such signs or structure or by the owner of the buildings or premises on which such sign is affixed or erected within ten (10) calendar days following expiration of the time allowed for maintenance of said sign.

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In the case of public or general election signage, displays may commence no sooner than 60 day(s) prior to the date of the public or general election. Said sign(s) shall be removed by the person, firm or corporation owning such signs or structure or by the owner of the buildings or premises on which such sign is affixed or erected within five (5) calendar days following the date of the public or general election.

BE IT FURTHER ORDAINED any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

BE IT FURTHER ORDAINED if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.

Mayor Altomonte read by Ordinance 22-14: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan – Chapter 34 – Development Regulations, Section 34-44(p) Temporary Signs – 90 Days. Mayor Altomonte requested a motion to introduce. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilman Brian Livesey
Councilman Brett Cannon

No: Councilwoman Stephanie Buckel
Councilman Charlie Ross

Motion passed.

**ORDINANCE 22-14
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MATAWAN
CHAPTER 34 – DEVELOPMENT REGULATIONS
SECTION 34-44(P) TEMPORARY SIGNS
90 DAYS**

NOW, THEREFORE, BE IT ORDAINED, the Mayor and Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that the Revised General Ordinances of the Borough of Matawan, Chapter 34 – Development Regulations, Section 34-44 Signs(p) Temporary Signs, shall be amended and supplemented as follows:

Section 34-44 Signs (p) Temporary Signs:

p. Temporary Signs. Except for temporary real estate signs, a temporary sign shall not remain in place for a period exceeding six (6) months. A temporary sign shall be removed by the person, firm or corporation owning such signs or structure or by the owner of the buildings or premises on which such sign is affixed or erected within ten (10) calendar days following expiration of the time allowed for maintenance of said sign.

In the case of public or general election signage, displays may commence no sooner than 90 day(s) prior to the date of the public or general election. Said sign(s) shall be removed by the person, firm or corporation owning such signs or structure or by the owner of the buildings or premises on which such sign is affixed or erected within five (5) calendar days following the date of the public or general election.

BE IT FURTHER ORDAINED any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

BE IT FURTHER ORDAINED if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.

The Clerk announced the public hearing will be held at 7:00 PM on October 4.

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Mayor Altomonte read by title Resolution 22-09-22: Payment of Bills. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 22-09-22
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$246,487.68
Water/Sewer	\$81,785.98
Borough Capital	\$87,657.68
Grant	\$7,052.96
Borough Trust	\$25,559.42
Developers Escrow Account	\$3,134.50
Recreation Trust	\$810.00
Total	\$452,488.22

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.*

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Eleanor Livesey, 154 Broad Street, Matawan. Ms. Livesey offered an update on the progress her Girl Scout troop made with the garden improvements at Clinton Street Park. Councilwoman Gunn and Councilman Cannon commended her and her troop on a job well done. Both noted that the garden looks great. Mayor Altomonte thanked her, as well as her troop, for all their hard work and asked Miss Livesey to check with her group for their availability to assist with the Friday food distribution and Matawan Day.

Councilwoman Buckel added the Friday food distribution at MMCC resume on Friday evenings from 6:30 PM to 7:30 PM, beginning October and will run through to December and asked for volunteers to assist. Recreation is working on a sign-up sheet with Matawan Regional High School. Councilman Cannon expressed praise to Councilwoman Buckel for bringing this program to the Borough and thanked her for her efforts. Councilwoman Buckel informed the program received another grant from the State which will expire at the end of December.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilman Ross made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

Adjourn

Mayor Altomonte requested a motion to adjourn. Councilman Cannon made the motion, seconded by Councilman Ross. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

Meeting adjourned at 7:36 PM.

Karen Wynne

Karen Wynne, RMC
Municipal Clerk