

**Borough of Matawan  
Public Session  
June 21, 2022**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on June 21, 2022, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2022, by sending notice to the *Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:10 PM, requesting a roll call.

On roll call the following members responded present:

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Absent: Councilman Brett Cannon

Also present were Scott Carew, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence. He also requested we keep Borough Engineer Robert Keady's family in our prayers.

**Privilege of the Floor for Agenda Items Only**

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilwoman Gunn made the motion, seconded by Councilman Ross. Council agreed. Motion passed.

**Old Business**

Mayor Altomonte read by title Ordinance 22-07: Amending Ordinance 22-03: An Ordinance to Fix and Determine the Salaries and Wages of Officers, Management, Supervisory Personnel and General Employees Not Represented by an Organized Bargaining Unit and Employed by the Borough of Matawan, Monmouth County, NJ – Recreation Director. Mayor Altomonte requested a motion to open the public hearing. Councilwoman Buckel made the motion, seconded by Councilman Livesey. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilman Ross made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte requested a motion to adopt Ordinance 22-07: Amending Ordinance 22-03: An Ordinance to Fix and Determine the Salaries and Wages of Officers, Management, Supervisory Personnel and General Employees Not Represented by an Organized Bargaining Unit and Employed by the Borough of Matawan, Monmouth County, NJ – Recreation Director. Councilwoman Buckel made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call vote.

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel

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Councilwoman Melanie S. Wang  
Councilman Charles Ross

Motion passed.

**ORDINANCE 22-07  
AMENDING ORDINANCE 22-03  
AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND WAGES OF OFFICERS,  
MANAGEMENT, SUPERVISORY PERSONNEL AND GENERAL EMPLOYEES NOT  
REPRESENTED BY AN ORGANIZED BARGAINING UNIT AND EMPLOYED BY THE  
BOROUGH OF MATAWAN, MONMOUTH COUNTY, NJ  
RECREATION DIRECTOR**

*Be it ordained by the Mayor and Council of the Borough of Matawan, in the County of Monmouth, NJ as follows;*

*Section 1. The annual salaries or compensations of the officers, management, supervisory personnel and general employees of the Borough of Matawan not covered by any organized bargaining unit, effective upon final passage and publication as provided by law, shall be as follows:*

| <u>DEPARTMENT/TITLE</u>       | <u>STATUS</u> | <u>PAYMENT<br/>CATEGORY</u> | <u>RANGE<br/>FROM</u> | <u>TO</u>   |
|-------------------------------|---------------|-----------------------------|-----------------------|-------------|
| <u>Recreation</u><br>Director | Part Time     | Annual                      | \$10,000.00           | \$43,000.00 |

*Section 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.*

*Section 3. If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.*

*Section 4. This ordinance shall take effect upon final passage and publication as provided by law.*

Mayor Altomonte read by title Ordinance 22-08: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan – Chapter 13 – Building and Construction – Section 13-1.2 Local Office and Section 13-1.4 Fees. Mayor Altomonte requested a motion to open the public hearing. Councilman Livesey made the motion, seconded by Councilwoman Gunn. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilman Livesey made the motion, seconded by Councilman Ross. Council agreed. Motion passed. Mayor Altomonte requested a motion to adopt Ordinance 22-08: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan – Chapter 13 – Building and Construction – Section 13-1.2 Local Office and Section 13-1.4 Fees. Councilman Livesey made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call vote.

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Motion passed.

**ORDINANCE 22-08  
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF  
MATAWAN – CHAPTER 13 – BUILDING AND CONSTRUCTION  
SECTION 13-1.2 LOCAL OFFICE  
SECTION 13-1.4 FEES**

**WHEREAS**, the Borough of Matawan has entered into a Shared Services Agreement between the Borough of Matawan and the Township of Aberdeen for Shared Construction and Zoning Department Services and Personnel.

**NOW, THEREFORE, BE IT ORDAINED**, the Mayor and Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that the Revised General Ordinances of the Borough of Matawan, Chapter 13 – Building and Construction, Section 13-1.2 Local Office and Section 13-1.4 Fees, shall be amended and supplemented as follows:

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**Section 13-1.2 Local Office.**

*The public shall the right to do business with the enforcing agency at the one office location, except for emergencies and unforeseen or unavoidable circumstances. The offices are hereby established at ~~Borough Hall, 201 Broad Street, Matawan, New Jersey~~ **Aberdeen Township One Aberdeen Square, Aberdeen, New Jersey.***

**Section 13-1.4 Building Subcode Fees.**

**Delete in its entirety and Replace with the following:**

**Section 13-1.4 Fees.**

*a. General.*

1. *The fee for plan review, computed as a percentage of the fee for a construction permit, shall be paid at the time of application for a permit. The amount of this fee shall then be deducted from the amount of the fee due for a construction permit, when the permit is issued. Plan review fees are not refundable.*
2. *The fee to be charged for a construction permit will be the sum of the basic construction fees plus all applicable special fees. This fee shall be paid before a permit is issued and proposed work commencing.*
3. *The fee to be charged for a certificate of occupancy shall be paid before a certificate is issued. This fee shall be in addition to the construction permit fee.*
4. *All fees shall be rounded to the nearest dollar.*
5. *All fees paid under the regulations shall be nonrefundable except as otherwise specifically set forth in the regulations. All fees shall be paid by cash, check or money order, payable to the "Township of Aberdeen."*

*b. Fee Schedule. The fees shall be as follows:*

1. *Plan Review Fee. The fee for plan review shall be twenty (20%) percent of the amount to be charged for a new construction permit. Elevator device plan review shall be in the amount noted in N.J.A.C. 5:23-12.*
2. *The basic construction permit fee shall be the sum of the parts computed on the basis of the volume or cost of construction, the number of plumbing fixtures and pieces of equipment, the number of electrical fixtures and rating of electrical devices, the number of sprinklers, standpipes and detectors (smoke and heat) at the unit rates and/or the applicable flat fees as provided herein plus any special fees. The minimum fee for a basic construction permit covering any and all of the technical subcodes shall be (90) Ninety dollars.*

*(a) Building Volume or Cost. The fees for new construction or alteration are as follows:*

*(1) Fees for new construction shall be based upon the volume of the structure. Volume shall be computed in accordance with N.J.A.C. 5:23-2.28. The new construction fee shall be in the amount of \$0.055 per cubic foot of volume for buildings and structures of all use groups and types of construction as classified and defined in Articles 3 and—6 of the Building Subcode; except that the fee shall be \$0.0011 per cubic foot for structures on farms, including commercial farm buildings under N.J.A.C. 5:23-3.2(d), with the maximum fee for such structures on farms not to exceed \$1602.*

*(2) Fees for renovations, alterations and repairs or site construction associated with pre-engineered systems of commercial farm buildings, pre-manufactured construction, and the external utility connection for pre-manufactured construction shall be based upon the estimated cost of work. The fee for use groups R-3, R-4 and R-5 shall be in the amount of \$30 per \$1,000. From \$50,001 to and including \$100,000, the additional fee shall be in the amount of \$18 per \$1,000 of estimated cost above \$50,000. Above \$100,000, the additional fee shall be in the amount of \$15 per \$1,000 of estimated cost above \$100,000. The fee for all other use groups shall be in the amount of \$30 per \$1,000. From \$50,001 to and including \$1000,000, the additional fee shall be in the amount of \$21 per \$1,000 of estimated cost above \$50,000. Above \$100,000, the additional fee shall be in the amount of \$18 per \$1,000 of estimated cost above \$100,000. For the purpose of determining estimated cost, the applicant shall submit to the Agency such cost data as may be available and produced by the architect or engineer of record, or by a recognized estimating firm, or by the contractor. A bonafide contractor's bid, or contract if available, shall be submitted. The Construction Official and/or Subcode Official shall make the final decision regarding the estimated cost/value.*

*(3) Fees for additions shall be computed on the same basis as for new construction for the added portion.*

*(4) Fees for combination renovations and additions shall be computed as the sum of the fees computed separately in accordance with items (2) and (3) above.*

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*(5) The fee for replacement type roof coverings shall be in all use groups except for R-3, R-4, and R-5 type structures shall be \$50 per \$1,000 of the estimated cost with a minimum fee of \$90.*

*(6) The fee for replacement siding shall be in all use groups except for R-3, R-4, and R-5 type structures shall be \$50 per \$1,000 of the estimated cost with a minimum fee of \$90.*

*(7) The fee charged for a private above-ground swimming pool as defined in the building subcode, in use group R-3, R-4 and R-5 shall be \$95. The fee charged for a private in-ground swimming pool as defined in the building subcode, in use group R-3, R-4 and R-5 shall be \$250. The construction fee for public swimming pools as defined in the building subcode in all use groups other than R-3, R-4 and R-5 shall be computed and based upon the cubic volume of the structure. § 12-1.5 § 12-1.5 :2 The minimum fee shall be \$250.*

*(8) The fee for replacement barriers surrounding and enclosing public or private swimming pools shall have a flat rate of \$90.*

*(9) Tents: The fee for tents in excess of 900 square feet or more than thirty (30) feet in any dimension shall be \$130.*

*(b) Plumbing Fixtures and Equipment. The fees shall be as follows:*

*(1) The fees shall be the amount of \$35.00 per fixture, piece of equipment or appliance connected to the plumbing system, and for each appliance connected to the gas piping, propane or oil piping system, except as indicated in paragraph (2) below.*

*(2) The fee shall be \$105 per special device for the following: gas piping, grease traps, oil separators, refrigeration units, water service connection, sewer service connection, backflow preventers equipment with test ports (double check valve assembly, reduced pressure zone and pressure vacuum breaker backflow preventers), active solar systems, sewer pumps and interceptors. There shall be no inspection fee charged for gas service entrances.*

*(c) Electrical Fixtures and Devices. The fee shall be as follows:*

*(1) For the first block consisting of one to 50 receptacles, fixtures or devices, the fee shall be \$80 for each additional block consisting of up to 25 receptacles, fixtures or devices, the fee shall be \$30. For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light-standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amperes or less including motors or equipment rated less than one horsepower (hp) or one kilowatt (kw).*

*(2) For each motor or electrical device rated from one hp or one kw to 10 hp or 10 kw; for each transformer or generator rated from one kw or one kva to 10 kw or 10 kva; for each replacement of wiring involving one branch circuit or part thereof; for household electric cooking equipment rated up to 16 kw; for each fire security or burglar alarm control unit; for each receptacle rated from 30 amperes to 50 amperes; for each light-standard greater than eight feet in height including luminaries; and for each communications closet, the fee shall be \$40.*

*(3) For each motor or electrical device rated from greater than 10 hp or 10 kw or 50 hp or 50 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center, or disconnecting means rated 225 amperes or less; for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; for each electric sign rated from greater than 20 amperes to 225 amperes including associated disconnecting means; for each receptacle rated greater than 50 amperes; and for each utility load management device, the fee shall be \$80.*

*(4) For each motor or electrical device rated from greater than 50 hp or 50 kw to 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 225 amperes to 1,000 amperes; and for each transformer or generator rated from greater than 45 kw or 45 kva to 112.5 kw or 112.5 kva, the fee shall be \$145.*

*(5) For each motor or electrical device rated greater than 100 hp or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated greater than 1,000 amperes; and for each transformer or generator rated greater than 112.5 kw or 112.5 kva, the fee shall be \$640.*

*(6) The fee charged for electrical work for each permanently installed private above-ground swimming pool as defined in the building subcode, spa, hot tub or fountain shall be a flat fee of \$100 and \$175 for in-ground swimming pools which shall include any "required" bonding, and associated equipment such as filter pumps, motors, disconnecting means, switches, required receptacles, and heaters, etc.,*

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*excepting panelboards. For each storable pool or hydro massage bath the fee shall be \$75. For public swimming pools, the fee shall be charged on the basis of number of electrical fixtures and rating of electrical devices involved in accordance with paragraph (1) through (5) above. The fee charged for the annual electrical inspection of swimming pools, spas or hot tubs shall be \$100.*

*(7) The fee charged for the installation of single and multiple station smoke or heat detectors and fire, burglar or security alarm systems in any one- or two-family dwelling shall be a flat fee of \$75 per dwelling unit. For fire, burglar and security alarm systems and detectors in building other than one- or two-family dwellings, the fee shall be a flat fee of \$150.*

*(8) For installations consisting of multimeter stacks, the fee shall be based on the ampere rating of the main bus and not upon the number of meters or rating of disconnects on the meter stack. Individual loadside panel boards shall be charged in accordance with paragraph (3), (4) or (5) above. There shall be no additional fee charged for the concurrent installation of individual feeder conductors.*

*(9) For motors or similar devices requiring concurrent installation of individual controls, relays and switches, the fee shall be based only upon the rating of the motor or device. There shall be no additional fee charged for the concurrent installation of individual circuit components, for example, controllers, starters, and disconnecting means.*

*(10) For electrical work requiring replacement of service entrance conductors or feeder conductors only, the fee shall be in accordance with paragraph (2) through (5) above based on the designed ampere rating of the overcurrent device of the service or feeder.*

*(11) The fee charged for process equipment shall be based on the ampere rating of the overcurrent device protecting the conductor feeding the process equipment or the cutoff device.*

*(12) For the purpose of computing these fees, all electrical and communications devices, utilization equipment and motors, which are part of premises wiring, except those which are portable plug-in type, shall be counted.*

*(13) For photovoltaic systems, the fee shall be based on the designated kilowatt rating of the Solar photovoltaic systems as follows:*

- (A) One to 50 kilowatts shall be \$350.00*
- (B) Fifty one to 100 kilowatts, the fee shall be \$550.00*
- (C) Greater than 100 kilowatts the fee shall be \$640.00*

*(14) The fee for any item not listed and that is regulated by the NJ Uniform Construction Code shall be \$35.*

*(d) For fire protection and hazardous equipment, sprinklers, standpipes, detectors (smoke/heat/carbon monoxide), pre-engineered suppression system, gas and oil fired appliances not connected to the plumbing system, kitchen exhaust systems, incinerators and crematoriums, the fee shall be as follows:*

*(1) The fee for 20 or fewer heads or detectors shall be \$91; for 21 to and including 100 heads, the fee shall be \$168; for 101 to and including 200 heads, the fee shall be \$321; for 201 to and including 400 heads, the fee shall be \$831; for 401 to and including 1,000 heads, the fee shall be \$1150. In computing fees for heads and detectors, the number of each shall be counted separately and two fees, one for heads and one for detectors shall be charged.*

*(2) The fee for each individual standpipe shall be \$321.*

*(3) The fee for each independent pre-engineered system shall be \$150.*

*(4) The fee for each gas, oil or propane fired appliances in "existing" buildings and use groups R-3, R-4 and R-5 shall be \$65 per unit and \$75 per unit for all other use groups.*

*(5) The fee for each solid fuel-burning device shall be \$75 per unit.*

*(6) The fee for each fire pump shall be \$250 per unit.*

*(7) The fee for each commercial-type kitchen exhaust system shall be \$180.*

*(8) The fee for each incinerator shall be \$510.*

*(9) For single and multiple station smoke detectors, heat detectors, carbon monoxide detectors and fire alarm systems installed in R-3, R-4 and R-5 type dwellings, there shall be a flat fee of \$55 per dwelling unit. For detectors and fire alarm systems installed in all other buildings and use groups other than R-*

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*3, R-4 and R-5 type dwellings, the fee shall be charged in accordance with paragraph (1) above.*

*(10) The minimum fee for the installation, relocation or replacement of illuminated or self-luminous Exit Signs, Exit Directional Signage and/or Emergency Lighting fixtures shall be \$75 for the first twelve § 12-1.5 § 12-1.5 :6 (12) devices and \$15 for each additional device thereafter.*

*(11) The fee for placards and/or replacement placards shall be \$55 per set.*

*(12) The fee for the installation, relocation or replacement of each fire protection device not specified above or otherwise shall be \$40 per device. Such devices may include, but not be limited to, voice alarms, speakers, Fire Department communication devices, equipment controls, replacement valves and fittings, etc.*

*(13) The fee for any item not listed and that is regulated by the NJ Uniform Construction Code shall be \$35.*

*c. Fees for Certificates and other Permits are as follows:*

*1. The fee for a demolition permit shall be \$150 for any single structure. The fee for a tank abandonment or removal permit shall be \$80 per tank. Each additional structure demolished shall be \$25.*

*2. The fee for a permit to construct a sign shall be in the amount of \$7 per square foot surface area of the sign, computed on one side only for double-faced signs. The minimum fee shall be \$95. Exception: No permit is required for signs installed in accordance with N.J.A.C. 5:23-2.14(b)6.*

*3. The fee for a certificate of occupancy shall be in the amount of 10 percent of the total construction permit fee. The minimum fee shall be \$75 for R-3, R-4 and R-5 type use groups and the minimum fee for all other use groups shall be \$150 per building, tenant space or unit.*

*4. The fee for an extension of an expired temporary certificate of occupancy shall be \$45 per extension.*

*5. The fee for a certificate of occupancy granted pursuant to a change of use group shall be \$250.*

*6. The fee for a certificate of continued occupancy issued under N.J.A.C. 5:23-2.23(c) shall be \$250.*

*7. The fee for plan review of a building for compliance under the alternate systems and non-depletable energy source provisions of the energy subcode shall be \$385 for one- and two-family homes (use groups R-3, R-4 and R-5 of the building subcode), and for light commercial structures having the indoor temperature controlled from a single point, and \$1915 for all other structures.*

*8. The fee for an application for a variation in accordance with N.J.A.C. 5:23-2.10 shall be \$820 for class I structures and \$120 for class II and class III structures. The fee for resubmission of an application for a variation shall be \$300 for class I structures and \$90 for class II and class III structures.*

*9. The fee for a permit for lead hazard abatement work shall be \$195. The fee for § 12-1.5 § 12-1.5 :7 a lead abatement clearance certificate shall be \$40.*

*10. The fee to reinstate lapsed, suspended or revoked permits noted in N.J.A.C. 5:23-2.16(b) or N.J.A.C. 5:23-2.16(f) or otherwise shall be \$25 per outstanding subcode. This fee may be waived at the discretion of the Construction Official.*

*11. The fee for DCA plan review for elevator devices shall be in the amount as published and noted in N.J.A.C. 5:23-4 and N.J.A.C. 5:23-12.*

*12. The fee for a mechanical inspection in a Use Group R-3 or R-4 structure by a mechanical inspector shall be \$43 for the first device and \$10 for each additional device. No separate fee shall be charged for gas, fuel oil, or water piping connections associated with the mechanical equipment.*

*13. The fee for the annual electrical inspection of swimming pools, spas or hot tubs shall be \$125 per unit.*

*d. (Reserved)*

*e. Annual Permit Requirements are as follows:*

*1. The fee to be charged for an annual construction permit shall be charged annually. This fee shall be a flat fee based upon the number of maintenance workers who are employed by the facility, and who are primarily engaged in work that is governed by a subcode. Managers, engineers and clericals shall not be considered maintenance workers for the purpose of establishing the annual construction permit fee. Annual permits may be issued for building/fire protection, electrical and plumbing.*

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2. Fees for annual permits shall be as follows:

(a) One to 25 workers (including foremen) \$667/worker; each additional worker over 25, \$232/worker.

(b) Prior to the issuance of the annual permit, a training registration fee of \$140 per subcode and a list of not more than three (3) individuals to be trained per subcode shall be submitted by the applicant to the Department of Community Affairs, Bureau of Code Services, Training Section along with a copy of the construction permit (Form F170).

f. Elevator Devices: Test and Inspection Fees. The Elevator Unit at the Department of Community Affairs ("DCA") performs all plan review and inspection services of Elevator Devices and equipment for the Township. The fees established, effective and published by DCA for plan review, inspections, variations, etc., shall be in the amount as noted in N.J.A.C. 5:23-4 and N.J.A.C. 5:23-12 respectively. A copy of the current DCA fee schedule is available upon request and adopted herein.

**BE IT FURTHER ORDAINED** any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

**BE IT FURTHER ORDAINED** if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

**BE IT FURTHER ORDAINED** this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.

**Clerk's Report**

The Clerk reported on the issuance of two new business licenses: Studio 34 Hair and Nail Salon and Tomkin Company for sale of walls and athletic equipment.

**Mayor's Report**

No report.

**Administrator's Report**

Mr. Carew acknowledged receipt by Mayor Altomonte and Councilwoman Buckel of a Clinton Street Park improvements proposal from the Borough's Landscape Designer, Taylor Design Group as well as T&M Associates and will prepare a report with plans, currently in the design stage, for review by Council. Proposed improvement(s) include, make the building and Park itself ADA compliant, improvements to the tennis and the handball courts, expansion of parking. Council discussed various use options for the building and property, ie, recreation events and public use by senior groups, scouts, etc.

Mr. Carew and Police Chief Falco met with the Monmouth County Park Department to discuss public parking for access to the Henry Hudson Trail. With the Borough's proposed parking improvements to the Clinton Street Park, Monmouth County Parks is excited to help with Clinton Street Park reach its full potential and will immediately utilize parking at Clinton Street for Trail access. This is another opportunity to partner for Borough projects. The project is to be completed in multiple phases and multiple funding through grants; having a partnership with the County Park Department will assist in the grant process.

Mr. Carew informed he will be on vacation out of the country and referred the Governing Body and its professionals to Nicole Horvath, Deputy Borough Administrator.

**Attorney's Report**

No report.

**Engineer's Report**

No report.

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**Police, DPW, Planning & Zoning**

Councilwoman Gunn informed though the Planning Zoning Board has not met in some time, a July 11 meeting is scheduled for applicants. Matawan Police is preparing for the 4<sup>th</sup> of July activities. Also, “Drive 25” is ongoing with signage posted in various neighborhoods. The Department of Public Works street sweeper is out an about. Also, DPW will monitor any change in the plastic pick-up with the State’s plastic bag now in effect. The parks are receiving routine maintenance with the Lake Lefferts lakefront being prepared for our summer events, including additional stones to repair the retaining wall.

**Economic Business Development, Shade Tree,**

Councilman Livesey related the success of the “Blues and Cruise Night” with over 150 cars and 30 vendors in attendance. The event raised over \$500.00 in donation to the American Legion. He thanked sponsors, volunteers, and Borough’s Economic Development Redevelopment Commission as well as first responders and the Chamber of Commerce. Lakeside dining is back this year with D’Bari Pizza kicking off our first night. They hosted music for International Make Music Day with three bands featured for the event. Brew Coffee will be there on June 30 hosting a Poetry Night. Later in the summer The Geekery looks to host a Trivia Night. Finally, there will be dancing at the lake. The Burger Shoppe will be one of businesses represented. Shade Tree Commission processed ten tree removal applications and two resident requests concerning Borough trees. The Commission hopes to obtain a grant to purchase more trees.

**Recreation, Recycling & Sanitation, Recreation**

Councilwoman Buckel reported on the success of the Fishing Derby and thanked Washington Engine Fire Company on coordinating the event. Wawa representatives were present and distributed free food and drinks. With adequate staffing Canoe Rentals have begun. The Borough is researching the option of cashless payment for canoe residents and will advise. Clinton Street Park is getting some beautification projects including wood chips, benches, and dog receptacles. Penniplede Park and Gravelly Brook also received a dog receptacle. Recreation is working with Ricky Butler and the Shore Knights in finalizing banners, “Welcome to Clinton Street Park.” Summer camp will begin June 27 with 100 children registered. We are excited about the new curriculum for a minimal price. Also, we welcome Kaitlyn Knauer as our new Director.

Recreation is also looking to beautify the MMCC courtyard. Clean Communities would like to add a bench that reads “Matawan Recycles” and Recreation wants to add a butterfly garden. The courtyard has been pruned back and will remove some of the invasive grasses. Other designed items include a fountain, rain barrels, and a steppingstone path. Recreation and Clean Communities plans to host a master gardener to conduct classes on perennials and rain barrels. Our biggest event of the year is coming up, Fireworks Extravaganza on Sunday July 3. There will be bounce houses, character artists, bands. Shop Rite will be grilling samples. Family night under the stars will begin in August with Brandywine Poets and a pizza party on August 3; August 10 is movie night; August 17 will present a band (to be announced); August 24 is movie night. On August 31, a movie night and a BMX bike exhibition including bike safety and anti-bullying. It is anticipated to close South Street for this event. The mural at Penniplede Park on Jackson Street is complete, and News 12 was on hand for the event. There were free giveaways including ice cream. Councilwoman Buckel thanked Grace Rainforth, Recycling Coordinator, and Daria Dieterle, Recreation Director, for their hard work.

**Historic Sites, Personnel, & Fire**

Mr. Carew reported during the Fishing Derby a child had a fishing hook caught in their eyelid. One of our Fire Chiefs, Tim Clifton, drove the child and the mother to the hospital while the family’s other child was taken care of by other members of Washington Engine Fire Company. Fortunately, the child’s injury was minimal, and was able to make it back before the Derby was over.



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**ADA, Animal Welfare Advisory, Property Maintenance**

Councilwoman Wang reported Animal Welfare received a few phone calls from residents on stray cats. She reiterated the T&R (trap and release) program doesn't concern the cats on residents' properties. Animal Advisory Committee held its first meeting with Officer DeNino and Brian Becker of Garden State Animal Rescue (GSAR) in attendance. GSAR has offered to sponsor a Borough T&R program with its goal to address long-term overpopulation of cats. Animal Welfare wants to come up with a way to figure out who is responsible to address complaints of cat in the garden or attacking birds in the yard. T&R programs do work over the long run. There are fewer cats today than when she moved into town 20 years ago.

**Construction, Environmental, Finance**

No report.

**Consent Agenda**

Mayor Altomonte read by title Resolutions 22-06-24 through and including 22-06-31, requesting a motion to approve en masse. Councilman Livesey made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 22-06-24  
AUTHORIZING REFUND OF WATER/SEWER OVERPAYMENT  
312 SLOAN COURT  
BLOCK 120, LOT 5.01, QUALIFIER C312**

**WHEREAS**, the following property overpaid water/sewer charges because of the reason(s) outlined below; and

**WHEREAS**, the following refund has been verified as accurate by the Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:

| <u>Block/Lot</u> | <u>Vendor</u>   | <u>Amount of Refund</u> | <u>Notation</u> |
|------------------|---|-------------------------|-----------------|
| 120/5.01/C312    | All Ahead Title<br>46 Highway 36<br>Keyport, NJ 07735 | \$143.00                | Overpayment     |

Acct #2200144-0

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 22-06-25  
RENEWAL OF 2022-2023 ABC LIQUOR LICENSE  
LUPU FOOD & BEVERAGE DBA MALONEY'S PUB  
NJS ABC LICENSE #1329-33-004-004**

**BE IT RESOLVED** by the Borough Council of the Borough of Matawan that the following liquor licenses be renewed, subject however to the rules, regulations, receipt of Tax Clearance Certificates, statutes and ordinances affecting the same, said licenses to expire June 30, 2022:

**Plenary Retail Consumption License**  
**\$1,600.00**

| <u>LICENSE #</u> | <u>NAME</u>                             | <u>ADDRESS</u>      |
|------------------|---|---------------------|
| 1329-33-004-004  | Lupu Food & Beverage<br>(Maloney's Pub) | 117-119 Main Street |

**RESOLUTION 22-06-26  
RENEWAL OF 2022-2023 ABC LIQUOR LICENSE  
SALUTE 74 MAIN, LLC DBA A SALUTE RESTAURANT  
NJS ABC LICENSE #1329-33-004-004  
WITH CONDITIONS ATTACHED TO THE RENEWAL OF SAID LICENSE**

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***WHEREAS**, the Licensee, is the holder of a License issued by the State of New Jersey Alcohol Beverage Commission for the consumption and sale of alcoholic beverages in the Borough of Matawan, which license bears # 1329-33-006-007; and*

***WHEREAS**, the Licensee is located at 74 Main Street, Matawan, New Jersey; and*

***WHEREAS**, the Licensee has submitted an application for the annual renewal of said license for the 2022-2023 License term; and*

***WHEREAS**, the Governing Body of the Borough of Matawan is statutorily empowered to review all applications for renewal of ABC licenses to insure that the licensee complies with the rules and regulations of the host municipality in a manner that is not injurious to the public health, safety and wellbeing of the residents of the Borough of Matawan; and*

***WHEREAS**, the Licensee is located in an area that is immediately adjacent to and in close proximity to a residential community; and*

***WHEREAS**, over the course of the operation of the Licensee's business, the actions of the Licensee, its patrons and invitees have impacted the peace, security and stability of the residential neighborhood adjacent to the Licensee; and*

***WHEREAS**, the Governing Body, as part of its due diligence in annually reviewing the request for Renewal of the License, has requested the reports of the service calls received by the Matawan Police Department and Monmouth County Board of Health to the licensed premises in its consideration of the renewal of the License; and*

***WHEREAS**, the Governing Body has considered the fact that, since January 1, 2021 to June 20, 2022 there were a total of 85 Police Department calls for Service at the establishment; 60 of which were for Noise complaints and Nuisance violations at inconvenient hours as a result of the spill over of audible live and amplified music on the exterior of the licensed establishment; and*

***WHEREAS**, during the period set forth above, the Police Department received 3 other calls for an unapproved 6' x 10' Television prominently placed on the premises that could be seen and viewed by the residential neighbors on Main Street. Another complaint was further received when the Licensee erected an outdoor tarp over an exterior bar without Unified Planning Board approval; and,*

***WHEREAS**, the Borough of Matawan has adopted Ordinance 21-15 (Codified as Borough of Matawan Chapter 28 – Live Entertainment) on August 4, 2021 in response to the public inconvenience caused by the licensee that has impacted the peaceful enjoyment and quality of life of the residential neighbors of the Borough; and,*

***WHEREAS**, Chapter 28, Section 28-1 Limitation states:*

*“Any place of public accommodation that plays any music or provides live entertainment, whether pre-recorded or live, for the entertainment of its guests or invitees shall close its windows, doors, and exterior openings, and shall cease all exterior transmissions or broadcasts of such music at 10:00 PM Sunday through Thursdays (and not reactivate such activity prior to 7:00 AM.); and shall cease such activity at 11:00 PM on Friday and Saturday (and not reactivate such activity prior to 7:00 AM.).”; and*

***WHEREAS**, the Licensee, in addition to the service calls set forth above, was served with four complaints on Summonses for the violation of Chapter 28, Section 28-1; and*

***WHEREAS**, the Licensee has been advised to seek and implement measures to reduce the impact of the establishment on the residential neighborhood, but has failed to perfect an application to amend the Site Plan for the premises before the Unified Planning Board of the Borough of Matawan to attempt to reduce the impact; and*

***WHEREAS**, unless Conditions are attached to the operations of the Licensee, the quality of life of the residents of the Borough of Matawan will be further impacted in a negative fashion and the resources of the Police Department will be taxed to the limit by the increasing number of service calls to the establishment.*

***NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan that it recommends to the Director of the New Jersey Alcoholic Beverage Commission the Renewal of the Licensee's License, subject to the following Restrictions and Conditions that should be made part of the License:*

- 1. The Licensee shall comply with the terms and conditions of Borough of Matawan Code Chapter 28 at all times while operating.*
- 2. The Licensee may not erect or attach an outdoor Electronic/Digital/Computer or Television, or any type of Audio/Visual apparatus unless it is approved by the Unified Planning Board of Matawan.*
- 3. No Tarps or Tents may be placed in the exterior area of the establishment unless same are approved by the Construction Official/Fire Marshall or as may be needed by the Unified Planning Board of Matawan.*

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4. *The Licensee shall submit an Application to the Unified Planning Board and receive a determination of Completeness to Amend the Licensee's Site Plan to provide for Sound Abatement for its premises.*
5. *The Licensee shall be strictly limited to the occupancy limit for its premises as permitted by the Fire Marshall, and same may be inspected as to compliance at any time during normal business hours by the Marshall or his designee.*

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire Department, Fire Prevention, Police as well as Director of the New Jersey Alcoholic Beverage Control Commission.

**RESOLUTION 22-06-27  
RESOLUTION GRANTING RENEWAL OF ABC INACTIVE PLENARY RETAIL CONSUMPTION  
LIQUOR LICENSE APPLICATION  
ABC SPECIAL RULING PURSUANT TO NJSA 33:1-12.39 FOR THE 2022-2023 LICENSE TERM  
111-113 MAIN STREET, LLC  
LICENSE #1329-33-010-007**

**WHEREAS**, an application has been filed for the renewal of ABC Inactive Plenary Retail Consumption Liquor License #1329-33-010-007 by 111-113 Main Street, LLC; and

**WHEREAS**, the submitted application is complete in all respects, the required fees have been paid, and receipt of a Special Ruling dated May 31, 2022, Docket No. 05-22-177, Job No. 513517, from the Division of Alcoholic Beverage Control for a one (1) year term of 2022-2023 stating that good cause exists for consideration of renewal application.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey does hereby grant, effective this date, the renewal of the aforesaid Inactive Plenary Retail Consumption License for the 2022-2023 License Term, July 1, 2022 to midnight, June 30, 2023.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Police as well as the Division of Alcoholic Beverage Control.

**RESOLUTION 22-06-28  
AUTHORIZING THE PURCHASE OF ONE  
2022 FORD POLICE INTERCEPTOR UTILITY AND EMERGENCY LIGHTING & EQUIPMENT FOR  
THE BOROUGH OF MATAWAN POLICE DEPARTMENT**

**WHEREAS**, Thomas J. Falco Jr., Chief of Police of the Matawan Police Department has advised the Mayor and Council of the need to replace a primary police vehicle which has exceeded its expected useful service life in terms of mileage and longevity as a primary patrol vehicle; and

**WHEREAS**, the Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of Chief Falco regarding the above, hereby authorize the purchase of one 2022 Ford Police Interceptor Utility for the Borough of Matawan's Police Department.

**NOW, THEREFORE, BE IT RESOLVED** that Chief Thomas J. Falco Jr. of the Police Department of the Borough of Matawan is hereby authorized by the Council of the Borough of Matawan to enter into a contract for the purchase of one 2022 Ford Police Interceptor Utility as outlined in the attached quote for the Borough of Matawan's Police Department through the New Jersey State Contract Program #20-FLEET-01189 from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, in the amount of thirty-one thousand seven-hundred eighty-one dollars and sixty cents (\$31,781.60) as well as the attached quote for the upfitting of said vehicle with the necessary emergency lighting, siren and equipment via State Contracts #17-FLEET-00761, #17-FLEET-00719 and #17-FLEET-00768 in the amount of Fifteen Thousand, Three-Hundred, Forty-Three Dollars and Eighty-Five Cents (\$15,343.85) for a total amount of Forty-Seven Thousand, One Hundred, Twenty-Five Dollars and Forty-Five Cents (\$47,125.45).

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Police as well as Winner Ford.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the Police Vehicle Budget (2-01-25-240-272) and Police Equipment (2-01-25-240-275) of the Borough of Matawan to the vendor listed above for the purchase of one 2022 Ford Police Interceptor Utility vehicle and the upfitting of the necessary emergency lights, siren and equipment for the Borough of Matawan's Police Department in a total amount not to exceed Forty-Seven Thousand, One Hundred, Twenty-Five Dollars and Forty-Five Cents (\$47,125.45).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

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*Chief Financial Officer*

*(Signature on File)*

*Nicole Horvath, CMFO*

*Dated: June 21, 2022*



**Billie Jo Kromer**


[bkromer@winnerford.com](mailto:bkromer@winnerford.com)

**609-969-9054**

**N.J. Contract # 20-FLEET-01189**

|  |                    |
|--|--------------------|
| <b>2022 Ford Utility Interceptor Base Vehicle</b>                | <b>\$29,763.00</b> |
| • Heavy Duty Rubber Floor  |                    |
| • Cloth Front Bucket/Vinyl Rear Seat                             |                    |
| • Power Windows/Locks/Mirrors                                    |                    |
| • Air Conditioning   |                    |
| • AM/FM Stereo   |                    |
| • Tilt Steering  |                    |
| • Rear Window Defroster  |                    |
| • <b>99B</b> 3.3L V6 Engine                                      |                    |
| • <b>44U</b> 10 Speed Auto Transmission                          |                    |
| • <b>43D</b> Courtesy Lamps Disable                              | 25.00              |
| • <b>60R</b> Radio Noise Suppression                             | 100.00             |
| • <b>59B</b> Keyed Alike (1284)                                  | 50.00              |
| • <b>68G</b> Rear Door Locks & Windows Inoperative               | 75.00              |
| • <b>87R</b> Back up Camera Rearview Mirror Display              | Standard           |
| • <b>17T</b> Cargo Area Red/Clear Dome 5"                        | 50.00              |
| • <b>86T</b> Tail Light Prep Pkg.                                | 60.00              |
| • <b>51T</b> Drivers Side LED Spotlight                          | 420.00             |
| • <b>549</b> Power Heated Mirrors                                | 60.00              |
| • <b>18D</b> Global lock/unlock feature                          | N/C                |
| • <b>60A</b> Pre-Wiring for grille LED lights, siren and speaker | 50.00              |
| • Headlamps Prep Pkg.  | Standard           |
| • SYNC   | Standard           |
| • Ford Telematics, includes Modem & 2 Year Trial Subscription    | Standard           |
| • <b>61B OBD - II Split Connector</b>                            | 55.00              |
| • EAI53 80 Amp Power Source                                      |                    |
| • Skid Plate   |                    |
| • PELCB Lift Gate Perimeter Light                                |                    |
| <b>Total</b>   | <b>\$31,781.60</b> |

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| <div><div>WINNER</div><div>CHERRY HILL - winnerford.com</div></div> <div></div> <div>770 Cuthbert Blvd Cherry Hill, NJ 08002</div> |                |                            |                   | <div>Twp. Matawan PD</div> <div>Date: 6/8/2022</div> <div>Billie Jo Kromer</div> <div>Cell: (609) 969-9054</div> <div>Fax: (856) 488-1915</div> <div>E-mail: bkromer@winnerford.com</div> |          |            |
|---|----------------|----------------------------|-------------------|---|----------|------------|
| Contact name: Chief Falco   |                | Phone Number:              |                   |   |          |            |
| E-mail:   |                | Stock/Order # MNSQN6822    |                   |   |          |            |
| Qty   | Part Number    | Description                | Location          | List  | Discount | Price      |
| 1   | EB2DEDE        | WHELEN CONTRACT #          |                   | \$0.00  | 0%       | \$0.00     |
|   |                | 17-FLEET-00761             |                   | \$0.00  | 0%       | \$0.00     |
|   |                | 54" Legacy Lightbar        |                   | \$6,073.00  | 55%      | \$3,279.42 |
|   |                | Siren                      |                   | \$735.00  | 0%       | \$735.00   |
|   |                |                            |                   | \$0.00  | 0%       | \$0.00     |
|   |                |                            |                   | \$0.00  | 0%       | \$0.00     |
| 1   | CV2V           | V2V Sync Module            |                   | \$0.00  | 0%       | \$0.00     |
| 1   | SA315U         | Speaker                    |                   | \$323.00  | 46%      | \$174.42   |
| 1   | SAK66D         | Speaker Bracket            | Drivers Side      | \$359.00  | 46%      | \$193.86   |
| 1   |                | Activate Headlight Flasher |                   | \$45.00   | 46%      | \$24.30    |
| 2   | VTX609C        | Clear Vertex               | Headlight Housing | \$0.00  | 0%       | \$0.00     |
| 1   | MCRNTR         | Red Micron                 | Grille            | \$125.00  | 46%      | \$135.00   |
| 1   | MCRNTB         | Blue Micron                | Grille            | \$139.00  | 46%      | \$75.06    |
| 1   | LINSV2R        | Red Combination w Puddle   | Under Mirror      | \$139.00  | 46%      | \$75.06    |
| 1   | LINSV2B        | Blue Combination w Puddle  | Under Mirror      | \$269.00  | 46%      | \$145.26   |
| 1   | LSVBKT50       | Brackets for Above         |                   | \$269.00  | 46%      | \$145.26   |
| 1   | 60CREGCS       | Dome Light                 | Front Headliner   | \$30.00   | 46%      | \$16.20    |
| 1   | PSD02FCR       | Red White Striplite Duo    | Rear 1/4 Window   | \$224.00  | 46%      | \$120.96   |
| 1   | PSE02FCR       | Blue White Striplite Duo   | Rear 1/4 Window   | \$189.00  | 46%      | \$102.06   |
| 2   | PSBKT90        | Brackets for Above         |                   | \$189.00  | 46%      | \$102.06   |
| 1   | TLI2M          | Blue/ Amber T-series Ion   | Under Liftgate    | \$27.00   | 46%      | \$29.16    |
| 1   | TLI2K          | Red/ Amber T-series Ion    | Under Liftgate    | \$173.00  | 46%      | \$93.42    |
| 1   | AVW11R         | Red Solo Avenger           | Cargo Window      | \$173.00  | 46%      | \$93.42    |
| 1   | AVW11B         | Blue Solo Avenger          | Cargo Window      | \$224.00  | 46%      | \$120.96   |
| 1   | PELCB          | Perimeter Light            | Cargo Window      | \$224.00  | 46%      | \$120.96   |
| 1   | ULF44          | Tail Light Flasher         | Cargo Window      | \$230.00  | 46%      | \$124.20   |
| 2   | VTX609B        | Blue Vertex                | Tail Lights       | \$101.00  | 46%      | \$54.54    |
| 2   | VTXADAPT       | Vertex Adaptor             | Tail Lights       | \$125.00  | 46%      | \$135.00   |
| 1   | TL12D          | R/W T-series               | License Plate     | \$12.00   | 46%      | \$12.96    |
| 1   | TL12E          | B/W T-series               | License Plate     | \$173.00  | 46%      | \$93.42    |
| HAVIS CONTRACT #  |                |                            |                   | \$0.00  | 0%       | \$0.00     |
| 17-FLEET-00719  |                |                            |                   | \$0.00  | 0%       | \$0.00     |
| 1   | C-VS-1012-INUT | Havis Angled Console       |                   | \$508.00  | 35%      | \$330.20   |
| 1   | C-ARM-103      | Armrest                    |                   | \$127.67  | 35%      | \$82.99    |
| 1   | CUP2-1001      | Cup Holder                 |                   | \$63.50   | 35%      | \$41.28    |
| 1   | C-EB40-CCS-1P  | Core Control Head Plate    |                   | \$34.00   | 35%      | \$22.10    |
| 1   | C-MD-112       | 11" Swing Arm              |                   | \$349.07  | 35%      | \$226.90   |

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|                   |   |   |                           |            |        |             |
|-------------------|---|---|---------------------------|------------|--------|-------------|
|                   |   | PROGARD CONTRACT #                              |                           | \$0.00     | 0%     | \$0.00      |
|                   |   | 17-FLEET-00768                                  |                           | \$0.00     | 0%     | \$0.00      |
| 1                 | P1000UIN20AOSB<br><br>EIC-7712-V4<br>RKWR | Procell Half Cage w/<br>outboard seatbelts      |                           | \$3,063.00 | 20%    | \$2,450.40  |
|                   |   | Magnetic Mic Clip & Brackets                    |                           | \$0.00     | 0%     | \$0.00      |
| 2                 |   | Hint Electronics Box                            |                           | \$99.58    | 0%     | \$199.16    |
| 1                 |   | Hint Electronics Box                            |                           | \$527.00   | 10%    | \$474.30    |
| 2                 |   | Rocker Switch                                   |                           | \$12.00    | 0%     | \$24.00     |
| 1                 |   | Powerkit Plus                                   |                           | \$250.00   | 0%     | \$250.00    |
|                   |   | (Includes fuse boxes, breaker, and chargeguard) |                           | \$250.00   | 0%     | \$250.00    |
|                   |   |   |                           | \$0.00     | 0%     | \$0.00      |
|                   |   |   |                           | \$0.00     | 0%     | \$0.00      |
|                   |   | Install Customer Supplied                       |                           | \$0.00     | 0%     | \$0.00      |
|                   |   |   |                           | \$0.00     | 0%     | \$0.00      |
|                   |   | Radio and Antenna                               |                           | \$0.00     | 0%     | \$0.00      |
|                   |   |   |                           | \$0.00     | 0%     | \$0.00      |
|                   |   |   | \$0.00                    | 0%         | \$0.00 |             |
| 0                 |   |   | \$0.00                    | 0%         | \$0.00 |             |
|                   |   | Labor to install above                          |                           |            |        | \$4,697.14  |
|                   |   |   |                           | Total Cost |        | \$15,343.85 |
| Additional Notes: |   |   | Total number of vehicles: |            | 0      | \$0.00      |
| Harris Radio is   |   |   |                           |            |        |             |
| 700/800 MHZ       |   |   | Dual Band                 |            |        |             |

**RESOLUTION 22-06-29**  
**AUTHORIZING USE OF MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT**  
**BUSES AND DRIVERS TO PROVIDE TRANSPORTATION FOR THE BOROUGH OF MATAWAN’S**  
**2022 SUMMER RECREATION PROGRAM**

**WHEREAS,** the Borough of Matawan needs to provide transportation for the 2022 Matawan Borough Summer Recreation Program; and

**WHEREAS,** the Matawan-Aberdeen Regional School District has agreed to provide transportation for the 2022 Matawan Borough Summer Recreation Program based on the 2022 trip list for buses at the total cost not to exceed One Thousand, Four Hundred Dollars and No Cents (\$1,400.00) based on \$75/hour for two (2) buses for each event:

- Wednesday, July 6  
Yestercades  
80 Broad Street, Red Bank, NJ – 10:30 AM-12 Noon  
9:45 AM Pick-Up at Ravine Drive Elementary School, Matawan, NJ

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- *Wednesday, July 13  
Spray Park & Beach Walk – Cliffwood, NJ – 10:00 AM-12 Noon  
9:30 AM Pick-Up at Ravine Drive Elementary School, Matawan, NJ*
- *Wednesday, July 20 – Woodbridge Rollerskating Rink  
600 Main Street, Woodbridge, NJ – 10:00 AM to 12 Noon  
9:15 AM Pick-Up at Ravine Drive Elementary School, Matawan, NJ*

**WHEREAS**, all trips will pick-up and drop-off at Ravine Drive Elementary School, Matawan, New Jersey.

**WHEREAS**, the Matawan-Aberdeen Regional School District has agreed to adjust all costs if the actual use of buses decrease.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan authorizes this Resolution of Agreement with the Matawan-Aberdeen Regional School District, and the Mayor be and is hereby authorized to execute this Resolution of Agreement on behalf of Borough of Matawan in an amount not to exceed One Thousand, Four Hundred Dollars and No Cents (\$1,400.00) which shall be adjusted should the actual use of buses decrease.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Recreation as well as the Matawan-Aberdeen Regional School District.

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify that as of the date of this certification, funds are available from the Recreation Trust Budget of the Borough of Matawan to the Matawan-Aberdeen Regional School District for providing transportation for the 2022 Summer Recreation Program for the Borough of Matawan in an amount not to exceed One Thousand, Four Hundred Dollars and No Cents (\$1,400.00) which shall be adjusted should the actual use of buses decrease.*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

*Nicole Horvath, CMFO  
Dated: June 21, 2022*

**RESOLUTION 22-06-30  
AMENDING RESOLUTION 22-06-20  
AUTHORIZING THE HIRING OF PART-TIME HOURLY SEASONAL PERSONNEL  
2022 SUMMER RECREATION PROGRAM  
COUNSELORS**

**WHEREAS**, the Council has been advised that there is a need for part-time personnel for the Summer Recreation Program for the year 2022 within the Borough of Matawan; and

**WHEREAS**, the rate of pay will be as follows:

|                                 |                         |
|---------------------------------|-------------------------|
| <i>Junior Summer Counselors</i> | <i>\$12.50 per hour</i> |
| <i>Senior Summer Counselors</i> | <i>\$13.50 per hour</i> |

**WHEREAS**, the number of Summer Counselors will be determined by the Recreation Commission.

**WHEREAS**, the Recreation Director has recommended the hire of the following as part-time seasonal personnel as junior and senior counselors for the 2022 Summer Recreation Program:

| <b><i>Junior Counselors<br/>\$12.50/Hour</i></b> | <b><i>Senior Counselors<br/>\$13.50/Hour</i></b> |
|--|--|
| <i>Alexandria Camputaro</i>                      | <i>Kasey Antos</i>                               |
| <i>Kaitlyn Devlin</i>                            | <i>Jake Bonetto</i>                              |
| <i>Ryann Healy</i>                               | <i>Guy Buckel</i>                                |
| <i>Angelo Koempel</i>                            | <i>Olivia Dieterle</i>                           |
| <i>Lily Wiley</i>                                | <i>Tyler Gunn</i>                                |
|  | <i>Michael Kovacs</i>                            |
|  | <i>Alex Roarke</i>                               |
|  | <i>Zaire Williams</i>                            |

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*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan that the Matawan Borough authorizes the hiring of the above part-time personnel, each at their respective rate as outlined above, for the Summer Recreation Program for the year 2022.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll and Recreation.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify that as of the date of this certification funds are available from the T-14-56-850-804 Budget of the Borough of Matawan for the hire of Part-Time Seasonal Personnel-Counselors for the 2022 Summer Recreation Program for the Borough of Matawan.

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: June 9, 2022

**RESOLUTION 22-06-31**

**A RESOLUTION TO FIX AND DETERMINE THE 2022 SALARIES AND WAGES OF OFFICERS, MANAGEMENT, SUPERVISORY PERSONNEL AND GENERAL EMPLOYEES NOT REPRESENTED BY AN ORGANIZED BARGAINING UNIT AND EMPLOYED BY THE BOROUGH OF MATAWAN, MONMOUTH COUNTY, NEW JERSEY RECREATION DIRECTOR**

*WHEREAS*, the following resolution sets the individual salaries and wages for 2022, effective January 1, 2022; and

*WHEREAS*, funds for this purposes are available in the 2022 Budget and the Chief Financial Officer as so certified in writing.

*NOW, THEREFORE, BE IT RESOLVED* that the 2022 Salaries and Wage for the Borough of Matawan Employees not represented by an organized bargaining unit be and are hereby set as follows:

| <u>DEPARTMENT</u><br><u>TITLE</u> | <u>EMPLOYEE</u> |        | <u>2022</u><br><u>SALARY</u> |
|-----------------------------------|-----------------|--------|------------------------------|
| <u>Recreation</u><br>Director     | Part Time       | Annual | \$40,000.00                  |

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll, and as well as Employee.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 2-01-28-370-100 Department Budget (Salary & Wages) of the Borough of Matawan.

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: June 21, 2022



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**New Business**

Mayor Altomonte related a resident's letter for financial relief against an excessive water bill and the Borough's Code, Chapter 22, Section 22-2.5a, governing requests of this nature. The resident used a backup that relied on water to keep his sump pump running when there was a power outage. The water backup kept running. The homeowner corrected the problem once it was discovered. Discussion included the resident's option to pay the bill in full at once, or in accordance with the Borough's Code, by payments. After discussion Council elected to modify the Resolution to allow the homeowner to make payments to the end of the year (six months).

Mayor Altomonte read by title Resolution 22-06-32: Authorizing Financial Relief Against Water Bills Under Limited Circumstances 2 Kimberly Drive – Block 47.02, Lot 61 requesting a motion with the amendment authorizing the payment plan under Chapter 22, Section 22-2.5a, allowing for repayment over a six months period but not beyond December 31, 2022. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Motion passed.

**RESOLUTION 22-06-32  
AUTHORIZING FINANCIAL RELIEF AGAINST WATER BILLS UNDER LIMITED CIRCUMSTANCES  
2 KIMBERLY DRIVE – BLOCK 47.02, LOT 61**

***WHEREAS,** Paul A. Blum, 2 Kimberly Drive also known as Block 47.02, Lot 61, Matawan, New Jersey, experienced above-average consumptions on his March 2022, water bill caused by a sump pump failure resulting in a charge with penalties of One Thousand, Six Hundred, Fifty-Three Dollars and Five Cents (\$1,653.05); and*

***WHEREAS,** Paul A. Blum notified the Superintendent of Public Works that the malfunction has been corrected.*

***WHEREAS,** Paul A. Blum has requested Council grant him financial relief from the excess charges and penalties.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby grants Paul A. Blum financial relief subject to Borough Code 22-2.5: A Payment Plan for Extraordinary Circumstances wherein the Mayor and Council recognize that there did exist an extraordinary circumstance over which the water unit user had no control or dominion, then it is, at their discretion, and shall have the authority to authorize a payment plan.*

***BE IT FURTHER RESOLVED,** the Mayor and Council have authorized said payment plan in the total amount of One Thousand, Six Hundred, Fifty-Three Dollars and Five Cents (\$1,653.05) to be paid over the course of six months but not to exceed beyond December 31, 2022.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Paul A. Blum.*

Mayor Altomonte read by title Resolution 22-06-33: Authorizing Settlement of Action Captioned "Paglia v. Borough of Matawan" (Docket No. MON-L-3736-18). Mayor Altomonte requested a motion. Councilwoman Gunn made a motion to hold for discussion in tonight's Executive Session, seconded by Councilman Ross. Mayor Altomonte requested a voice vote. A voice vote was taken.

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Motion passed.

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Mayor Altomonte read by title Ordinance 22-09: Amending Ordinance 14-11 Amending and Supplementing the Revised General Ordinances of the Borough of Matawan Chapter 22 – Water Section 22-2.2 – Fees for Use of Water Services. Mayor Altomonte requested motion to introduce. Councilwoman Gunn made a motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Motion passed.

**ORDINANCE 22-09  
AMENDING ORDINANCE 14-11  
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF MATAWAN  
CHAPTER 22 – WATER  
SECTION 22-2.2 – FEES FOR USE OF WATER SERVICES**

**NOW, THEREFORE, BE IT ORDAINED**, the Mayor and Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that the Revised General Ordinances of the Borough of Matawan, Chapter 22 – Water, Section 22-2.2 Fees for Use of Water Services, shall be amended and supplemented as follows:

**22-2.2 Fees for Use of Water Services**

*The Owner of any premises with a connection to the Matawan Borough Water System shall pay the Borough for the use of such water services a quarterly fee as follows:*

*Minimum quarterly rate of Thirty-Four Dollars and Fifty Cents (\$34.50) will be billed for each account connected to the Matawan Borough Water System.*

*An additional charge per quarter will be added based on the following formula:*

- a. *All water consumption less than 4,000 cubic feet will be billed \$59.80 per 1,000 cubic feet.*
- b. *All water consumption greater than 4,000 cubic feet but less than 7,500 cubic feet will be billed \$65.55 per 1,000 cubic feet.*
- c. *All water consumption greater than 7,500 cubic feet will be billed \$69.00 per 1,000 cubic feet.*
- d. *The water rates to be charged quarterly by the Borough to users outside the Borough shall be the same as those rates charged to Borough residents.*
- e. *(Reserved)*
- f. *A separate minimum quarterly charge in accordance with paragraphs a through e above, whichever is applicable, shall be made to the owner of any premises for each and every unit thereof, and where the consumer is a public or private school, such minimum quarterly charge shall be made for each classroom thereof. In the case of duplex homes, multiple user unit structures or buildings, and schools, the quarterly charge shall be calculated by dividing the meter reading by the number of user units or classrooms, as appropriate, serviced by the meter, to obtain the average unit consumption, and then multiplying the applicable rate for such average unit consumption as set forth in paragraph a through d above, by the number of user units or classrooms serviced by the meter.*
- g. *Liability for the payment of the quarterly charge shall commence upon the issuance of a certificate of occupancy for each such user unit, and in the case of public or private schools, upon the issuance of a certificate of occupancy for such school.*
- h. *Bulk water purchase contracts may be entered into by the Borough where meter reading, individual billing, and all service beyond the bulk service connections is not the responsibility of the Water Department. In addition, water purchase contracts may be entered into by the Borough where individual meter reading is not the responsibility of the Water Department.*

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- i. *MXU Transmitters \$160.00.*

**BE IT FURTHER ORDAINED** any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

**BE IT FURTHER ORDAINED** if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

**BE IT FURTHER ORDAINED** this ordinance shall take effect August 1, 2022, and upon following the passage, adoption and publication pursuant to law.

The Clerk announced the public hearing is scheduled for 7:00 PM on July 5.

Mayor Altomonte read by title Ordinance: 22-10: Amending Ordinance 14-10 Amending and Supplementing the Revised General Ordinances of the Borough of Matawan Chapter 23 – Sewer Section 23-6.1 – User Fees. Mayor Altomonte requested a motion to introduce. Councilwoman Gunn made a motion, Seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Motion passed.

**ORDINANCE 22-10  
AMENDING ORDINANCE 14-10  
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF MATAWAN  
CHAPTER 23 – SEWER  
SECTION 23-6.1 – USER FEES**

**NOW, THEREFORE, BE IT ORDAINED**, the Mayor and Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that the Revised General Ordinances of the Borough of Matawan, Chapter 23 – Sewer, Section 23-6.12 User Fees, shall be amended and supplemented as follows:

**23-6.1 User Fees**

*The Owner of any premises upon connection of each unit thereof with the sewer system of the Borough shall pay to the Borough for the use of such sewer services a quarterly fee as follows:*

- a. *Premises located within the Borough of Matawan:*
1. *Each non-commercial unit is \$164.45.*
  2. *Each non-commercial unit of a multi-unit building or structure \$164.45.*
  3. *Each Classroom of a public or private school is \$164.45.*
  4. *Commercial and industrial establishments 149% of the quarterly water bill thereof except that such quarterly sewer charge shall in no event be less than \$164.45.*
- b. *All premises located outside the Borough of Matawan shall be charged a sewer service amount equal to the charge to the Borough residents.*

**BE IT FURTHER ORDAINED** any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

**BE IT FURTHER ORDAINED** if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

**BE IT FURTHER ORDAINED** this ordinance shall take effect August 1, 2022, and upon following the passage, adoption and publication pursuant to law.

The Clerk announced the public hearing is scheduled for 7:00 PM on July 5.

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Mayor Altomonte read by title Resolution 22-06-34: Payment of Bills. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 22-06-34  
PAYMENT OF BILLS**

*BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

|                  |                     |
|------------------|---------------------|
| Current          | \$281,001.98        |
| Water/Sewer      | \$49,295.21         |
| Grant            | \$232.02            |
| Borough Trust    | \$9,866.47          |
| Dog Tax Trust    | \$11.40             |
| Recreation Trust | \$1,025.00          |
| <b>Total</b>     | <b>\$341,432.08</b> |

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.*

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

Catherine Beam, 51 Little Street, Matawan. Ms. Beam became aware of various Borough classes for senior citizens, ie, Chair Yoga, and asks for a wider listing of senior opportunities. Ms. Beam referenced the Clinton Street Park building. Mayor Altomonte requested clarification if the resident wanted to know about Clinton Street Park or the senior programs. Ms. Beam, replied, both. Councilwoman Buckel asked Ms. Beam to contact our Recreation Director and check the Borough of Matawan Facebook page and website. Our classes are at MMCC as Clinton Street Park building is not available at this time. Ms. Beam asked if the Borough may look to sharing Aberdeen’s senior center or build its own. Councilwoman Buckel, replied, we are looking to build more of our own.

Linda Szabo, 213 Washington Avenue, Matawan. Ms. Szabo thanked Council for all their help in making the senior classes free for residents. She also praised the yoga instructor, Danielle, for running the classes. Finally, she thanked Ms. Dieterle, the Recreation Director, for her help. The resident felt that previously, the seniors were put to the wayside. Mayor Altomonte added during his time as Recreation Director he had attempted to host an Atlantic City bus trip, and only one person showed up. Ms. Szabo had hoped for a collaboration with Aberdeen. Mayor Altomonte informed there is a price for Matawan residents to attend senior events in Aberdeen.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Gunn made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

**Recess to Executive Session**

Mayor Altomonte requested a motion to recess to Executive Session. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council Agreed. Motion passed. Mr. Menna announced the purpose of the Council retiring into Executive Session is to discuss the issue of litigation noting the Council will return into Public Session to take formal action.

**RESOLUTION 22-06-35  
EXECUTIVE SESSION RESOLUTION**

*WHEREAS, the Open Public Meetings Act, PL 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and*

*WHEREAS, this public body is of the opinion that such circumstances presently exist; and*

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***WHEREAS**, the Governing Body wishes to discuss:*

- *Litigation*

***WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.*

***NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.*

Meeting recessed at 8:28 PM.

**Reconvene and Adjourn the Public Session**

Mayor Altomonte requested a motion to reconvene the Public Session. Councilman Ross made the motion, seconded by Councilman Livesey. Council agreed. Motion passed. Mayor Altomonte requested a roll call. On roll call the following members responded present:

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Absent: Councilman Brett Cannon

Also present were Scott Carew, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

The meeting reconvened at 8:50 PM.

Mayor Altomonte read by title Resolution 22-06-33: Authorizing Settlement of Action Captioned “Paglia v. Borough of Matawan” (Docket No. MON-L-3736-18) requesting a motion. Councilman Ross made the motion, seconded by Councilwoman Gunn.

Mayor Altomonte opened the floor for public comment.

There were no comments.

Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilwoman Stephanie Buckel  
Councilwoman Melanie S. Wang  
Councilman Charles Ross

Motion passed.

**RESOLUTION 22-06-33  
AUTHORIZING SETTLEMENT OF ACTION CAPTIONED  
“PAGLIA V. BOROUGH OF MATAWAN”  
(DOCKET NO. MON-L-3736-18)**

***WHEREAS**, Police Officer Jennifer Paglia filed an action against the Borough of Matawan; and*

***WHEREAS**, said matter has been pending in the Superior Court of New Jersey Law Division, Monmouth Vicinage, bearing Docket No. MON-L-3736-18; and*

***WHEREAS**, the Borough’s interests have been represented by the Borough’s insurance carrier; and*

***WHEREAS**, after numerous negotiations, conferences, and reviews, and upon the advice of the Borough’s insurance carrier, as well as counsel for the Borough, Richard Gantner, Esq., the parties have met and resolved their matters satisfactorily.*

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*NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Matawan that it herewith authorizes the Mayor of the Borough of Matawan to execute a Settlement Agreement and General Release with the Plaintiff in the aforementioned litigation in order to resolve any and all issues that arise from the said action.*

Mayor Altomonte requested a motion to adjourn the Public Session. Councilwoman Gunn made the motion, seconded by Councilman Ross. Council agreed. Motion passed.

The meeting adjourned at 8:53 PM.

*Karen Wynne*

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Karen Wynne, RMC  
Municipal Clerk