

**Borough of Matawan
Public Session
January 18, 2022**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on January 18, 2022, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2022, by sending notice to the *Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:07 PM, requesting a roll call.

On roll call the following members responded present:

Yes: Councilwoman Deana Gunn
Councilman Brian Livesey
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Melanie S. Wang
Councilman Charlie Ross

Also present were Scott Carew, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence, keeping in their thoughts the family of Robert Keady, Sr., father of the Borough Engineer, Robert Keady, Jr.

Ceremonial Administration of the Oath of Office

Mayor Altomonte introduced Assemblyman Robert Clifton to issue the ceremonial Oaths of Office to Councilwoman Melanie S. Wang and Councilman Charles Ross. Mayor Altomonte congratulated both Councilwoman Wang and Councilman Ross, and thanked Assemblyman Clifton.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the January 5, 2022 Council Meeting. Councilman Cannon made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

Clerk's Report

The Clerk informed of a newspaper article in *The Independent* regarding the Borough of Matawan, announcing Councilman Livesey as Council President and the new council members. The Clerk's Office issued one new business license for the month of January to CB Beauty Bar, a beauty salon. The next Council Meeting will be held on Tuesday, February 1, at 7:00 PM.

Mayor's Report

Mayor Altomonte referred everyone to his January 5, 2022 Mayor's report.

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Administrator's Report

Mr. Carew reported the CFO has almost closed the general ledger books for 2021 and the Borough is almost ready to begin the 2022 budget process. The Borough's website is going to be revamped and asked for a Governing Body's subcommittee be formed to provide input. Councilpersons Cannon, Gunn and Ross volunteered. Mr. Carew will coordinate a kickoff meeting. A productive meeting with the architectural firm was held at Burrowes Mansion. They will be compiling the bid specifications for the Mansion's foundation work and electrical issues. Remington & Vernick Engineering did a study of the Borough's water/sewer plant utility and Mr. Carew will update the Governing Body shortly. Lastly, Mr. Carew announced he is to be appointed to the Monmouth County Joint Insurance Fund.

Attorney's Report

Mr. Menna announced tonight's Executive Session discussion will be negotiations and litigation. No action will be taken.

Engineer's Report

No report.

DPW, Planning & Zoning, Police

Councilwoman Gunn reminded residents with the impending snowstorm, do not park in the street so ploughs can easily remove the snow off the road. The DPW Committee will be meet with the Borough Administrator, and the new Deputy Superintendent to discuss the plan for the Department with Mr. Applegate's retirement. The Police Department's move to 201 Broad is about 95% complete. Councilwoman Gunn reported on the status of Police personnel, training and on this month's calls to service and traffic incidents.

Economic Business Development, Shade Tree,

Councilman Livesey thanked the 2021 commissions volunteers for their service. The next meeting for the Economic Business Development Commission will be held on January 27. Councilman Livesey has spoken with a webmaster of several 'What to do in the Bayshore area' websites about having a partnership with her, so she can post happenings in town and promote the local businesses in town. The Shade Tree Commission held their first meeting of 2022. An Arbor Day poster contest returns to the Borough. This contest is for students at Ravine Drive to illustrate what trees mean to them. The Commission will also distribute free sapling trees in the near future.

Recreation, Recyling & Sanitation

Councilwoman Buckel reported the Recreation Director is currently working with DPW to remove the holiday decorations. The Senior Chair Yoga will resume on Wednesdays at MMCC. The seniors have also requested having the senior strength class reinstated. The first 2022 Recreation meeting will be held on January 20, and will regularly meet the third Thursday of every month.

Fire, Historic Sites, Personnel

Councilman Cannon read a request from Washington Engine Company for permission to host the 10th Annual Shortest St. Patrick's Parade on Friday, March 11. Parade will begin at 6:00PM and should complete by 7:15PM. Everyone was invited to attend.

ADA, Animal Welfare Advisory, Property Maintenance

No report.

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Construction, Environmental, Finance

No report.

Consent Agenda

Mayor Altomonte read by title Resolutions 22-01-33 through and including 22-01-40, requesting a motion to approve en masse. Councilman Cannon made a motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

RESOLUTION 22-01-33
REDEMPTION OF TAX SALE CERTIFICATE(S)
#19-00054
#19-00059
#20-00024
#21-00003
#21-00008
#21-00023

<u>Certificate#</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Property Address</u>	<u>Payment</u>	<u>Premium</u>
19-00054	DSHC Enterprises, LLC	69	3.0112	A-12 Cross Rd.	\$10,075.87	\$1,700.00
19-00059	US Bank Cust for Pro Cap 8	69	3.0408	D-8 Cliffwood Ave.	\$10,503.84	\$100.00
20-00024	Christiana Trust as Cust GSRAN-Z, LLC Deposit Acct	85	3	356 Forest Ave.	\$21,395.16	\$38,600.00
21-00003	FNA DZ, LLC FBO WSFS	9	27	129-131 Main St.	\$3,295.17	\$29,700.00
21-00008	Evolve Bank & Trust	35	9	187 Main St.	\$2,237.83	\$26,100.00
21-00023	Evolve Bank & Trust	123	64	29 Poet Dr.	\$3,197.00	\$56,400.00

WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificate(s) were sold; and

WHEREAS, the Certificate(s) has been paid and fully redeemed for the property owners.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificate(s) listed above.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.

RESOLUTION 22-01-34
AUTHORIZING REFUND OF TAX OVERPAYMENT
6 ANGELICA COURT – BLOCK 62, LOT 2.18

WHEREAS, the following property overpaid taxes as a result of the reason(s) outlined below; and

WHEREAS, the property owner’s representative has made the payment and a refund is in order to clear the account; and

WHEREAS, the following refund has been verified as accurate by the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
62/2.18	Swen Johnson 53 Pendleton Rd. Fredericksburg, VA 22405	\$498.48	Overpayment

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.

RESOLUTION 22-01-35
APPROVAL OF LIMOUSINE OWNER LICENSE RENEWAL
HARISH KUMAR

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***WHEREAS**, Harish Kumar, has passed the required Police Department background checks; and*

***WHEREAS**, Harish Kumar, has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following limousine owner license renewal:*

Applicant: Harish Kumar

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 22-01-36
APPROVAL OF SOLICITORS PERMIT
SUNRUN**

***WHEREAS**, Noah Prichard, on behalf of SunRun (solar panels for residential homes), has passed the required Police Department background checks; and*

***WHEREAS**, Noah Prichard, on behalf of SunRun (solar panels for residential homes), has read Chapter 3-2.11 Handbills of the Borough of Matawan Code.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following solicitors permit renewal:*

*Business: SunRun
687 Prospect Street, #480
Lakewood, NJ 08701*

Applicant(s): 1) John Antonides, Jr. 2) Rylan Proto

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as SunRun.*

**RESOLUTION 22-01-37
APPROVAL OF TOWING & STORAGE LICENSE RENEWAL
BAYSHORE AUTO SERVICE**

***WHEREAS**, Bayshore Auto Service (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS**, on the condition that, Bayshore Auto Service (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license renewal:*

*Business: Bayshore Auto Service
81 Route 35
Keyport, New Jersey 07735*

Applicant: John J. Falco, Jr.

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 22-01-38
APPROVAL OF TOWING & STORAGE LICENSE RENEWAL
DAWN'S AUTO BODY**

***WHEREAS**, Dawn's Auto Body (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS**, on the condition that, Dawn's Auto Body (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

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***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license renewal:*

*Business: Dawn's Auto Body
7 Division Street
Keyport, New Jersey 07735*
Applicant: Christopher Matey

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 22-01-39
AUTHORIZING THE ISSUANCE OF 2022 RAILROAD PARKING SUMMER PARKING PASSES**

***WHEREAS**, there is a need for additional parking for people working during the summer months; and*

***WHEREAS**, there is also a decrease of regular permit holder using the parking lot during this same time period.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan hereby authorizes the issuance of Summer Railroad Parking Permits for the period of May 1, 2022 through August 31, 2022 for a fee of \$225.00.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, and the Railroad Parking Enforcement Officer.*

**RESOLUTION 22-01-40
2021 TONNAGE GRANT APPLICATION**

***WHEREAS**, the Mandatory Source Separation and Recycling Act PL 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and*

***WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and*

***WHEREAS**, the New Jersey Department of Environmental Protection has promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and*

***WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and*

***WHEREAS**, a resolution authorizing this municipality to apply for the 2021 Recycling Grant will memorialize the commitment of the municipality to recycling and to indicate the assent of the Borough Council of the Borough of Matawan to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and*

***WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Grace Rainforth, Recycling Coordinator, to ensure that the application is properly filed.*

***BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, as well as Recycling.*

New Business

Mayor Altomonte read by title Resolution 22-01-41: Authorizing CME Associates to Provide Professional Services for the Borough of Matawan Unified Planning Zoning Board of Adjustments Site Plan and Variance Application Package Review. Ms. Wynne explained the need for the resolution. Councilman Cannon made a motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

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**RESOLUTION 22-01-41
AUTHORIZING CME ASSOCIATES TO PROVIDE PROFESSIONAL SERVICES FOR
THE BOROUGH OF MATAWAN UNIFIED PLANNING ZONING BOARD OF ADJUSTMENTS
SITE PLAN AND VARIANCE APPLICATION PACKAGE REVIEW**

***WHEREAS**, the Borough of Matawan Unified Planning Zoning Board of Adjustments (“Board”) has requested its engineer, CME Associates, to review the Board’s Site Plan and Variance Applications; and*

***WHEREAS**, CME Associates has provided the attached proposal for professional services associated with said review; and*

***WHEREAS**, it is the recommendation of the Board for the Mayor and Council of the Borough of Matawan to authorize the attached proposal from CME Associates for professional services associated with the review of the Board’s Site Plan and Variance Applications.*

***NOW, THEREFORE BE IT RESOLVED** that the Council of the Borough of Matawan does hereby award the contract for professional services to CME Associates as outlined in the attached proposal for professional services for the Borough of Unified Planning Zoning Board of Adjustments Site Plan and Variance Application Package Review in an amount not to exceed Six Thousand, Nine Hundred Fifty-Nine Dollars and No Cents (\$6,959.00).*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, the Board as well as CME Associates.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify that as of the date of this certification funds are available from the 2-01-20-180-200 Budget of the Borough of Matawan to CME Associates (CME File No. PAA00006.01) for the Borough of Matawan Unified Planning Zoning Board of Adjustments Site Plan and Variance Application Package Review in an amount not to exceed in the amount of Six Thousand, Nine Hundred Fifty-Nine Dollars and No Cents (\$6,959.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: January 18, 2022

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October 15, 2021

Karen Wynne-Matawan Borough Clerk
Matawan Borough
201 Broad Street
Matawan, NJ 07747

**Re: Proposal for Planning Services
Application Checklist & Fee Schedule Update
Borough of Matawan
Our File No. PAA00006.01**

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME



Dear Ms. Wynne:

CME Associates ("CME") is pleased to provide this proposal for Professional Planning Services associated with revisions to the Matawan Borough Land Use Board Application packages, submission checklists and application fee and escrow schedule, in accordance with the Matawan Borough Code Chapter's 30 "Land Use Procedures" and 34 "Development Regulations" and the Municipal Land Use Law (MLUL).

The Scope of Services for this project is outlined below.

Task 1. Preparation of Application Checklists

CME will prepare an application form and checklists for:

- Preliminary/Final Site Plan;
- Minor Site Plan;
- Preliminary Subdivision;
- Final Subdivision;
- Minor Subdivision;
- Bulk Variance.

CME will assist the Borough Attorney in the preparation of draft ordinance amendments necessary to facilitate the addition of the application checklists to Land Use Procedures (Chapter 30) and the Development Procedures (Chapter 34).

Task 2. Analysis and Update of Matawan Borough Fee Schedule

CME will review the Borough's current escrow fee schedule established in Chapters 30 and 34 of the Borough Code to determine if the required fees are consistent with current market rates and consistent with the fee schedules of surrounding communities. The proposed analysis will determine if the existing fee

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Karen Wynne-Matawan Borough Clerk
Matawan Borough-201 Broad Street
Re: Proposal for Planning Services
Application Checklists & Fee Schedule Update

October 15, 2021
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schedule is appropriate and reflects the size and scope of the application the fees are submitted for.

Task 3. Presentation and Adoption

CME will attend the following meetings to discuss and assist with the implementation of the updated application checklists and escrow fee schedule.

- To work closely with Borough Staff one (1) meeting with the Borough Attorney and Staff to discuss the draft checklists, ordinances and fee schedule.
- One (1) Borough Planning Board at which the updated checklists, fee schedule and proposed ordinance amendments will be presented and discussed.
- One (1) meeting of the Borough Council at which the updated checklists, fee schedule and proposed ordinance amendments will be presented and discussed.

Cost Proposal

Accordingly, based upon the above outlined scope of services, we find that Tasks 1 through 3 can be provided for a lump sum fee of \$6,959.00.

Limitations and Exclusions

- Any work not specified in the above scope of services shall be considered additional services and will be invoiced based upon our hourly rate schedule on file with the Borough at the time said additional work is authorized by the Borough.
- CME will attend the required meetings as outlined in Task 3 above. CME is available to attend additional meetings as requested by the Borough. Additional meetings will be billed based upon our hourly rate schedule on file with the Borough.

Summary

Our hourly rates shall be firm until January 1, 2022 after which they may be subject to re-negotiation. Invoices shall be paid within 30 days of presentation of same. In accordance with State Requirements we have attached our Affirmative Action Statement and Business Registration Certificate.

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Karen Wynne-Matawan Borough Clerk
Matawan Borough-201 Broad Street
Re: Proposal for Planning Services
Application Checklists & Fee Schedule Update

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Thank you again for allowing our Firm to submit this proposal, and we look forward to serving the Borough.

Should you have any questions regarding this matter, please do not hesitate to contact this Office.

Very truly yours,
CME Associates

Louis J. Ploskonka, PE, CME

LJP:slg
Enclosures

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Mayor Altomonte read by title Resolution 22-01-42: Authorizing the Promotion to Part-Time Fire Prevention Official, Jose Pujols. Councilman Cannon made a motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

***RESOLUTION 22-01-42
AUTHORIZING THE PROMOTION TO PART-TIME FIRE PREVENTION OFFICIAL
JOSE PUJOLS***

WHEREAS, the Borough of Matawan Part-Time Fire Prevention Official, Glenn Turner, has notified the Mayor and Council of his retirement effective March 1, 2022; and

WHEREAS, Jose Pujols has served as Part-Time Fire Prevention Inspector since August 15, 2017; and

WHEREAS, Jose Pujols, has the certification and is qualified for the position of Part-Time Fire Prevention Official.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan authorizes the promotion of Jose Pujols as Part-Time Fire Prevention Official, effective February 16, 2022, at the authorized rate of compensation of Thirty-Five Thousand Dollars and No Cents (\$35,000.00) per annum.

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Fire Prevention, Payroll, as well as Jose Pujols.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify that as of the date of this certification, funds are available from the 2-01-25-265-100 Budget (Salary & Wages) of the Borough of Matawan.

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: January 18, 2022

Mayor Altomonte read by title Resolution 22-01-43: Authorizing the Transfer of Unexpended Balances in Certain 2021 Appropriation Reserve Accounts. Councilwoman Gunn made a motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 22-01-43
AUTHORIZING THE TRANSFER OF UNEXPENDED BALANCES IN CERTAIN
2021 APPROPRIATION RESERVE ACCOUNTS**

WHEREAS, NJSA 40A:4-59 provides for the transfers within certain appropriations within the Municipal Budget during the first three months of the following year: and

WHEREAS, there are unexpended balances in certain 2021 appropriation reserve accounts; and

WHEREAS, additional funds are required in certain other 2021 appropriation reserve accounts.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the following transfers are authorized from and to the following accounts:

<i>Transfer From Account Number</i>	<i>Amount Of Transfer</i>	<i>Transfer To Account Number</i>	<i>Amount Of Transfer</i>
1-01-26-291-100 Railroad Parking Salary & Wages	\$2,400.00	1-01-26-310-100 Public Buildings Salary & Wages	\$2,400.00
1-01-26-291-100 Railroad Parking Salary & Wages	\$600.00	1-01-36-477-200 DCRP Other Expense	\$600.00
1-01-20-155-200 Legal Other Expense	\$5,000.00	1-01-26-290-200 Streets & Roads Other Expense	\$5,000.00
1-01-26-291-100 Railroad Parking Salary & Wages	\$500.00	1-01-20-120-100 Borough Clerk Salary & Wages	\$500.00

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.

Mayor Altomonte read by title Resolution 22-01-44: Payment of Bills. Mayor Altomonte requested a motion. Councilman Livesey made a motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

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**RESOLUTION 22-01-44
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$2,946,216.17</i>
<i>Water/Sewer</i>	<i>\$343,970.60</i>
<i>Borough Capital</i>	<i>\$25,632.65</i>
<i>Water Capital</i>	<i>\$93,842.74</i>
<i>Grant</i>	<i>\$232.00</i>
<i>Borough Trust</i>	<i>\$73,627.76</i>
 <i>Total</i>	 <i>\$3,483,521.92</i>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.*

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas thanked Councilman Livesey for his commitment as Council liaison to the Animal Advisory Committee these past few years and welcomed Councilwoman Wang, the new Council liaison to the Commission, and offered to schedule a time to meet and discuss the goals for 2022. Ms. Windas mentioned she believed some foxes and possums found dead at Rose Hill Cemetery were poisoned.

Anthony Washington, 16 Orchard Street, Matawan. Mr. Washington stated that he recently had some work done at his property and it needed to be inspected. The inspectors showed up without calling prior and his mother, who is hard of hearing, missed their visit. He asked they call prior to just showing up. Mr. Carew said he would speak to the inspectors and request that they call ahead of the inspections.

Robert Fauerbach, 83 Main Street, Matawan. Mr. Fauerbach reiterated Mr. Washington’s request.

Kurtis Roinestad, 94 Main Street, Matawan. Mr. Roinestad spoke on behalf of the Matawan Historical Society. Mr. Roinestad updated the Governing Body on the meeting between MHS and HMR Architects on the bid specs to be presented for the Burrowes Mansion foundation and electrical work. Grant applications in process and asked the Borough of Matawan allow the work to proceed prior to the grant approval. 2023 marks the 300th anniversary of the building of Burrowes Mansion, and MHS looks to have an on-site re-enactment. It is hoped the construction work will be completed prior to then. Mr. Carew offered information about the grant process, noting that the work needs to be done. He agreed that once a bid is approved, the work should begin and the Borough will then apply the money the grant provides. The CFO has confirmed that the money is already budgeted to get the work done.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Gunn made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

Adjourn to Executive Session

Mayor Altomonte requested a motion to adjourn to Executive Session. Councilwoman Gunn made the motion, seconded by Councilman Livesey. Council Agreed. Motion passed. Mr. Menna reiterated that the purpose of the Executive Session is to discuss litigation and negotiations with no formal action to be taken.

Meeting adjourned at 7:42 PM.

Karen Wynne

Karen Wynne, RMC
Municipal Clerk