

**Borough of Matawan
Workshop Session
March 3, 2020**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on March 3, 2020, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2020, by sending notice to the *Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:15 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Absent: Councilman Brian Livesey

Also present were Louis Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Recreation Commission Presentation of Awards to Turkey Trot Sponsors

Recreation Commission Director Daria Dieterle related the success of the 2019 Turkey Trot regaling its growth and now tradition each Thanksgiving season. Ms. Dieterle, accompanied by Mayor Altomonte and the Recreation Commission Council Members, thanked the event presenting Plaques of Appreciation to event sponsors, A Salute, Calta Tax, Dr. Mauro & Associates, PC, Eli's Bagels, Kriegstein Financial Group, Maloney's Pub & Grill, Michael A. Irene, Esq., Najarian Associates, Serpico Pyrotechnics, Solterra Recycling, Studio B Dance Company, T&M Associates, The Menna Law Firm, and The Ross Meghan Agency.

Presentation of Recognition to Police Officer Andrew Marsala

Mayor Altomonte read by title Resolution 20-03-01: Acceptance of Retirement of Matawan Police Department – Police Officer Andrew Marsala. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

**RESOLUTION 20-03-01
ACCEPTANCE OF RETIREMENT
MATAWAN POLICE DEPARTMENT
POLICE OFFICER ANDREW MARSALA**

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***WHEREAS**, Police Officer Andrew Marsala, has given over 21 years of valued service to the residents of the Borough of Matawan; and*

***WHEREAS**, Police Officer Andrew Marsala has submitted notice of retirement to the State of New Jersey Division of Pension and Benefits effective March 1, 2020.*

***WHEREAS**, Police Officer Andrew Marsala, member of the Matawan Policemen's Benevolent Association, retirement is subject to the terms and conditions as outlined in the PBA, Local 179, and the Borough of Matawan Contract dated January 1, 2018 through December 31, 2021.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan accepts the retirement, effective March 1, 2020, of Police Officer Andrew Marsala, subject to the terms and conditions as outlined in the PBA, Local 179, and the Borough of Matawan Contract dated January 1, 2018 through December 31, 2021.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll, Police as well as Police Officer Andrew Marsala.*

Mayor Altomonte introduced Police Chief Thomas J. Falco, Jr. Chief Falco related Officer Marsala's service accomplishments to the residents and community of the Borough of Matawan presenting him with a Plaque of Recognition. Officer Marsala thanked the Governing Body, the Police Chief, his fellow officers and the community.

Mayor and Council offered Officer Marsala their thanks and best wishes.

Workshop Item(s)

JivaSoft and Extra Duty Solutions

Councilwoman Gunn related previously distributed Police Commission report to Council on JivaSoft software with the continued Council and the Matawan Police Department goal(s) to improve efficiency as well as maximize resources and cost savings. Currently the preparation, dissemination, tracking and invoicing of Extra Duty assignments are paper and labor intensive. Chief Falco and Captain Jeremiah Hourihan researched and demoed various options. JivaSoft will address and streamline this process at no cost, with an actual cost savings to the Borough, by coordinating Extra Duty as well as direct vendor invoicing. Chief Falco elaborated JivaSoft will also include scheduling, ie, time sheets. Councilwoman Gunn added should JivaSoft meet the desired effect, the time sheet will then include all Borough employees. Council agreed.

Privilege of the Floor for Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Lazar made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the January 1, 2020 Council Meeting. Councilwoman Buckel made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

Mayor Altomonte requested a motion to approve the minutes of the January 17, 2020 Council Meeting. Councilman Reeve made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

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Mayor Altomonte requested a motion to approve the minutes of the February 4, 2020 Council Meeting. Councilman Reeve made a motion, seconded by Councilwoman Gunn. . Council agreed. Motion passed.

Mayor Altomonte requested a motion to approve the minutes of the February 18, 2020 Council Meeting. Councilman Reeve made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

Old Business

Mayor Altomonte read by title Resolution 20-02-12: Resolution of the Borough of Matawan, County of Monmouth, State of New Jersey, Authorizing and Enabling Property Owner Within the Territorial Jurisdiction of the Borough of Matawan to Submit a Petition for Annexation of Part of the Property Owners' Property to and by the Township of Marlboro, County of Monmouth, State of New Jersey. Councilman Reeve made a motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

RESOLUTION 20-02-12

RESOLUTION OF THE BOROUGH OF MATAWAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING AND ENABLING PROPERTY OWNER WITHIN THE TERRITORIAL JURISDICTION OF THE BOROUGH OF MATAWAN TO SUBMIT A PETITION FOR ANNEXATION OF PART OF THE PROPERTY OWNERS' PROPERTY TO AND BY THE TOWNSHIP OF MARLBORO, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

***WHEREAS**, Christopher and Michele Devanny, residing at 20 Ryers Lane, Matawan, New Jersey, have requested de-annexation from the Borough of Matawan and annexation to the Township of Marlboro, pursuant to the provisions of NJSA 40A:7-12 and had submitted an Application to the Mayor and Council, which has been reviewed by the Mayor and Council; and*

***WHEREAS**, the Petition was forwarded to the Borough of Matawan Unified Planning Zoning Board of Adjustments for review and opinion as to consistency with the Master Plan of the Borough of Matawan as well as for recommendation regarding the procedure and the Petition; and*

***WHEREAS**, the Borough of Matawan Unified Planning Zoning Board of Adjustments has met and reviewed same on February 3, 2020 and has favorably acted with respect to the Petitioners' request and has no objection to the de-annexation from the Borough of Matawan; and*

***WHEREAS**, the Petitioners have forwarded a Petition to the Mayor and Council for a review by the Borough's professionals as well as the members of the Governing Body with respect to a request for a de-annexation of Block 121, Lot 38 in the Borough of Matawan which is known and designated as a part of 20 Ryers Lane, Matawan, New Jersey 07747; and its annexation to the Petitioner's property that is currently situate in the Township of Marlboro, known as Block 112, Lot 2 in the Township of Marlboro; and*

***WHEREAS**, the Mayor and Council has reviewed the Petition and finds that the Petition is submitted for familial reasons and for practical reasons and does not adversely impact upon the demographic statistics and/or economic vitality of the Borough of Matawan and its residents; and*

***WHEREAS**, the Mayor and Council has reviewed and considered this matter in an open session of the Council on February 4, 2020; and no members of the public expressed any opposition thereto.*

***NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Matawan, that the Borough of Matawan Governing Body does not object to the de-annexation of the property known and designated as Block 121, Lot 38, in the Borough of Matawan; and does not object to the Petitioners applying for*

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and petitioning the governing body of the Township of Marlboro for its annexation to the Township of Marlboro, and become part of Block 112, Lot 2, of the Township of Marlboro.

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Tax Assessor, Tax Collector as well as the Municipal Clerk of the Township of Marlboro, the Monmouth County Tax Board, Christopher and Michele Devanny, and be published according to law.*

Christopher Devanny, 20 Ryers Lane, Matawan. Mr. Devanny thanked Council, questioning the next step in the process. Mr. Menna informed the Resolution will be forwarded to Marlboro Township. Once finalized, future tax bills will emanate from Marlboro.

Mayor Altomonte read by title Ordinance 20-01: Amending and Supplementing the Code of the Borough of Matawan – Chapter II – Administration, Article IX – Administrative Fees and Charges, Section 2-73 Marriage Ceremonies. Mayor Altomonte requested a motion to open the public hearing. Councilwoman Buckel made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilwoman Buckel made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 20-01: Amending and Supplementing the Code of the Borough of Matawan – Chapter II – Administration, Article IX – Administrative Fees and Charges, Section 2-73 Marriage Ceremonies, requesting a motion to adopt. Councilman Cannon made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

**ORDINANCE 20-01
AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF MATAWAN
CHAPTER II – ADMINISTRATION, ARTICLE IX – ADMINISTRATIVE FEES AND CHARGES
SECTION 2-73 MARRIAGE CEREMONIES**

***WHEREAS**, NJSA 37:1-13 et seq. permits Mayors to perform such ceremonies to solemnize marriages;
and*

***WHEREAS**, in accordance with NJSA 40:48-1 fees collected in association with the service or performance of a marriage shall be established and collected pursuant to an ordinance.*

***NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Matawan that it herewith amends and supplements General Ordinances of the Borough of Matawan, Chapter 2, Section 2-73 Administrative Fees and Charges, be supplemented as follows:*

Section 2-73 MARRIAGE CEREMONIES

2.73.1 Purpose.

The purpose of this section is to establish policies and procedures for the collection of fees associated with the performance of marriage ceremonies by the Mayor.

2.73.2 General Regulations.

a. Collection of Fees.

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Persons seeking to be married or joined in civil union by the mayor of the Borough of Matawan shall remit a fee of \$160.00 to be paid to the Borough of Matawan. An administrative fee of \$10.00 is included within the above established fee.

b. Compensation and Reimbursement of Expenses incurred through the performance of marriage and civil union ceremonies.

- 1. Receipt of Fees – The fee shall be paid by check, payable to the Borough of Matawan. Fees collected shall be deposited into the Borough of Matawan’s current fund.*
- 2. Disbursement of Fees – A fee of \$150.00 for service may be disbursed to the Mayor through the appropriate budget line item and with appropriate authorization. A fee of \$10.00 shall remain in the general account as an Administrative Fee.*

BE IT FURTHER ORDAINED any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistencies only.

BE IT FURTHER ORDAINED if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.

BE IT FURTHER ORDAINED that a true certified copy of this Ordinance shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance and Registrar.

Mayor Altomonte read by title Ordinance 20-02: Bond Ordinance of the Borough of Matawan Appropriating \$210,000 to Further Supplement Bond Ordinance No. 01-21 Finally Adopted on September 19, 2001, as Amended and Supplemented Thereafter, and Authorizing the Issuance of \$200,000 Bonds or Notes of the Borough to Finance Part of the Appropriation. Mayor Altomonte requested a motion to open the public hearing. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilwoman Buckel made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 20-02: Bond Ordinance of the Borough of Matawan Appropriating \$210,000 to Further Supplement Bond Ordinance No. 01-21 Finally Adopted on September 19, 2001, as Amended and Supplemented Thereafter, and Authorizing the Issuance of \$200,000 Bonds or Notes of the Borough to Finance Part of the Appropriation, requesting a motion to adopt. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

ORDINANCE 20-02
BOND ORDINANCE OF THE BOROUGH OF MATAWAN
APPROPRIATING \$210,000 TO FURTHER SUPPLEMENT BOND
ORDINANCE NO. 01-21 FINALLY ADOPTED ON SEPTEMBER 19, 2001,
AS AMENDED AND SUPPLEMENTED THEREAFTER, AND
AUTHORIZING THE ISSUANCE OF \$200,000 BONDS OR NOTES OF
THE BOROUGH TO FINANCE PART OF THE APPROPRIATION

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

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Section 1. Bond Ordinance No. 01-21 of the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough"), finally adopted on September 19, 2001, as amended by Bond Ordinance No. 02-15 finally adopted on July 16, 2002, as amended by Bond Ordinance No. 06-18 finally adopted on September 5, 2006, as amended by Bond Ordinance No. 13-19 finally adopted on October 15, 2013, and as supplemented by Bond Ordinance No. 18-15 finally adopted on September 18, 2018 (collectively, the "Prior Ordinance") is hereby supplemented as set forth within this bond ordinance. . The improvement or purpose provided for in the Prior Bond Ordinance and in Section 3 of this bond ordinance has been authorized to be undertaken by the Borough as a general improvement. For the improvement or purpose described in Section 3, there is hereby appropriated the additional amount of \$210,000, including the sum of \$10,000 as the additional down payment required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by the application of the additional down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$200,000 pursuant to the Local Bond Law. In anticipation of the issuance of bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3.

(a) The improvement or purpose hereby authorized for which bonds are to be issued is capital improvements for the Borough Municipal Community Center, including all work and materials necessary therefor and incidental thereto. This improvement or purpose supplements the improvement or purpose authorized in the Prior Bond Ordinance.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose authorized in this bond ordinance and the Prior Bond Ordinance is increased by the amount of \$200,000 as authorized in this bond ordinance.

(c) The estimated cost of the improvement or purpose authorized in this bond ordinance and in the Prior Bond Ordinance is increased by the \$210,000 appropriated in this bond ordinance.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8.1. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the regular council meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the names of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose described in Section 3 of this bond ordinance, computed on the basis of the amount of obligations authorized for the improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 15 years.

(c) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvement or purpose set forth in Section 3 of this bond ordinance.

(d) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$200,000 (the amount of the authorization of the obligations provided for in this bond ordinance). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

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Section 7. *The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.*

Section 8. *This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.*

Consent Agenda

Mayor Altomonte read by title Resolutions 20-03-02 through and including 20-03-15, requesting a motion to approve en masse. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-03-02
REDEMPTION OF TAX SALE CERTIFICATES
#19-00010
#19-00050**

<u>Certificate #</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Address of Property</u>	<u>Payment</u>	<u>Premium</u>
19-00010	CCI NJ II, LLC	14	13.03	45 Johnson Ave.	\$347.34	\$0.00
19-00050	US Bank Cust for Pro Cap 8	66.12	16	161 Ravine Dr.	\$246.33	\$1,700.00

WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificates were sold; and

WHEREAS, the Certificates has been paid and fully redeemed for the property owners.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificates listed above.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 20-03-03
APPROVAL OF LIMOUSINE OWNER LICENSE
HARISH KUMAR**

WHEREAS, Harish Kumar, has passed the required Police Department background checks; and

WHEREAS, Harish Kumar, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following limousine owner license:

Applicant: Harish Kumar

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 20-03-04
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
DOUGLAS E. BORST**

WHEREAS, Douglas E. Borst, has passed the required Police Department background checks; and

WHEREAS, Douglas E. Borst, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

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Applicant: Douglas E. Borst

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-05
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
STEPHEN CALA**

***WHEREAS**, Stephen Cala, has passed the required Police Department background checks; and*

***WHEREAS**, Stephen Cala, has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:*

Applicant: Stephen Cala

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-06
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
GERALD GREEN**

***WHEREAS**, Gerald Green, has passed the required Police Department background checks; and*

***WHEREAS**, Gerald Green, has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:*

Applicant: Gerald Green

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-07
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
ROSAURA MARQUEZ**

***WHEREAS**, Rosaura Marquez, has passed the required Police Department background checks; and*

***WHEREAS**, Rosaura Marquez, has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:*

Applicant: Rosaura Marquez

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-08
APPROVAL OF TOWING & STORAGE LICENSE
DENNIS BOYCE TOWING, LLC**

***WHEREAS**, Dennis Boyce Towing, LLC (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS**, on the condition that, Dennis Boyce Towing, LLC (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license:*

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*Business: Dennis Boyce Towing, LLC
64 Route 9
Morganville, New Jersey 07751*

Applicant: Dennis J. Boyce

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-09
APPROVAL OF TOWING & STORAGE LICENSE
GARGOYLE TOWING**

***WHEREAS, Gargoyle Towing** (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS, on the condition that, Gargoyle Towing** (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license:*

*Business: Gargoyle Towing
554 Morristown Road
Matawan, New Jersey 07747*

Applicant: Matthew Kalita

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-10
APPROVAL OF TOWING & STORAGE LICENSE
JOE'S TOWING & RECOVERY, LLC**

***WHEREAS, Joe's Towing & Recovery, LLC** (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS, on the condition that, Joe's Towing & Recovery, LLC** (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license:*

*Business: Joe's Towing & Recovery, LLC
57 Winged Foot Drive
Manalapan New Jersey 07726*

Applicant: Joseph Campagna

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-11
APPROVAL OF TOWING & STORAGE LICENSE
KING HIGH GARAGE, INC.**

***WHEREAS, King High Garage, Inc.** (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS, on the condition that, King High Garage, Inc.** (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

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***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license:*

<i>Business:</i>	<i>King High Garage, Inc. 156 Second Street Perth Amboy, New Jersey 08861</i>
<i>Storage Facility:</i>	<i>102 Texas Road Aberdeen, New Jersey 07747</i>
<i>Applicant:</i>	<i>James R. Gougeon</i>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 20-03-12
ACCEPTING THE TAX COLLECTOR'S
ANNUAL UNAUDITED REPORT
FOR THE YEAR ENDING DECEMBER 31, 2019**

***WHEREAS**, NJSA 54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the Governing Body.*

***NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Matawan the attached Tax Collector's Annual Report of Receipts for the Year Ending December 31, 2019, be hereby acknowledged and accepted as submitted.*

***BE IT FURTHER RESOLVED** that a certified true copy of this Resolution shall be forwarded to the Borough Tax Collector and Treasurer.*

**RESOLUTION 20-03-13
RESOLUTION REGARDING REJECTION OF BOROUGH APPRAISER SERVICES RFP
REJECTING ALL BIDS AND DIRECTING CLERK TO ADVERTISE FOR NEW RFP
PROPOSALS FOR BOROUGH APPRAISER SERVICES 2020**

***WHEREAS**, no RFPs were submitted for Borough Appraiser services required by the Borough of Matawan, and it is the desire of the Council to require a new RFP for said services.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that all RFPs received for Borough Appraiser services for the Borough of Matawan be and are herewith rejected, and directs the Borough Clerk to immediately advertise and post a new RFP for the Borough of Matawan 2020 Borough Appraiser services.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall also be forwarded to the following Borough of Matawan Departments: Clerk, Finance and Tax Assessor.*

**RESOLUTION 20-03-14
BOROUGH OF MATAWAN
ENERGY SAVINGS IMPROVEMENT PROGRAM (ESIP)
MATAWAN MUNICIPAL COMMUNITY CENTER
DCO ENERGY, LLC
AUTHORIZING CHANGE ORDER NO. 3 AND FINAL**

***WHEREAS**, DCO Energy, LLC has informed Council of the additional work necessary to complete the Borough of Matawan Municipal Community Center Energy Savings Improvement Program (ESIP) as outlined on the attached Change Order No. 3 and Final, increased to reflect current as-built quantities, for an increase in Change Order No. 3 and Final of Twenty-Nine Thousand, One Hundred Ten Dollars and Forty-Four Cents (\$29,110.44).*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendation of Louis Ferrara, the Borough Administrator, that they hereby authorize the attached contract modifications as outlined in Change Order No. 3 and Final, for the Borough of Matawan Municipal Community Center Energy Savings Improvement Program (ESIP), a Net Change Increase this Change Order No. 3 and Final in a total amount of Twenty-Nine Thousand, One Hundred Ten Dollars and Forty-Four Cents (\$29,110.44).*

***BE IT FURTHER RESOLVED** this amount reflects a total Net Change Increase in Contract of Thirty Three Thousand, Six Hundred Sixty Dollars and No Cents (\$62,770.00).*

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BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as DCO Energy, LLC.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the C-04-55-917-400 and C-04-55-915-102 Budget of the Borough of Matawan Energy Savings Improvement Program (ESIP) to DCO Energy, LLC (DCO Project No. 54-136 Borough of Matawan) in an amount not to exceed Twenty-Nine Thousand, One Hundred Ten Dollars and Forty-Four Cents (\$29,110.44).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

*Nicole Horvath, CMFO
Dated: March 3, 2020*

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DCO Energy, LLC
100 Lenox Ave.
Lawrenceville, New Jersey 08648
Phone: (609) 331-1550

Change Request

Additional work requested by Borough for the ESIP project:

Kisby Shore Mechanical Contractors:
Survey of condensate piping in crawl space, including video and as-built of leaks and estimate of costs required to repair system.
\$6,750.00

Uni Temp HVAC:
Addition of electric controls to 3 rooms not originally part of the ESIP project. Existing controls were pneumatic air system which has been removed as part of the ESIP project. Three new steam valves will be replaced and controlled by new wall thermostats.
\$6253.00

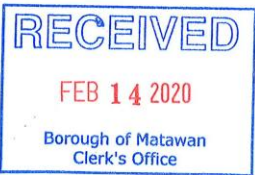
Kisby Shore Mechanical Contractors:
Insulate existing piping in Boiler room, which was not in the original ESIP project.
\$6,518.00

DCO Energy:
Construction Management of additional work done with this change order and previous change orders.
\$9,589.44

Total Cost of this Change Order
\$29,110.44

Should have any questions, please do not hesitate to contact me.

Mike Thulen
Project Manger
DCO Energy
Cell 732 330 2419
mthulen@jdcenergyservices.com



**RESOLUTION 20-03-15
AUTHORIZING SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF MATAWAN AND THE TOWNSHIP OF ABERDEEN FOR
PRIMARY DAYTIME EMERGENCY MEDICAL SERVICE
BASIC LIFE SUPPORT (AMBULANCE) COVERAGE
2020**

WHEREAS, due to a decrease of service and cost escalation, the Borough of Matawan is desirous of implementing a Shared Services Agreement with the Township of Aberdeen to share services and reduce costs by working together to provide for Primary Daytime Emergency Medical Service Basic Life Support (Ambulance) Coverage by Hackensack Meridian Health Alert Ambulance Services, Inc., 1195 Airport Road, Lakewood, New Jersey 08701; and

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WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1, et seq.) authorizes local units such as these Municipalities to enter into Shared Services Agreement with other local units; and

WHEREAS, it is in the best interest of the Borough of Matawan to enter into a Shared Services Agreement with the Township of Aberdeen; and

WHEREAS, the cost of the Shared Services for shall be assumed by the Borough of Matawan and the Township of Aberdeen at a 40%/60%, respectively, share of expense.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby authorizes the Borough of Matawan enter into a Shared Services Agreement with the Township of Aberdeen for Primary Daytime Emergency Medical Service Basic Life Support (Ambulance) Coverage to be effective January 1, 2020, pending certification and approval of funding, for the term expiring December 31, 2020.

BE IT FURTHER RESOLVED, the Council of the Borough of Matawan resolves that the Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Fire, Police as well as the Township of Aberdeen, and the Division of Local Government Services Attn: Shared Services.

SHARED SERVICES AGREEMENT BETWEEN THE TOWNSHIP OF ABERDEEN AND THE BOROUGH OF MATAWAN FOR PRIMARY DAYTIME EMERGENCY MEDICAL SERVICE BASIC LIFE SUPPORT (AMBULANCE) COVERAGE

This SHARED SERVICES AGREEMENT (hereinafter, "Agreement") effective on the 1st day of January, 2020, between the Township of Aberdeen with offices located at 1 Aberdeen Square, Aberdeen, NJ 07747 (hereinafter "Township") and the Borough of Matawan (hereinafter "Borough"), with facilities located at 201 Broad Street, Matawan, New Jersey, 07747 to share services and reduce costs by hiring Hackensack Meridian Health Alert Ambulance Service, Inc., 1195 Airport Road, Lakewood, New Jersey 08701 ("Hackensack Meridian") to provide for Primary Daytime Emergency Medical Service Basic Life Support (Ambulance) Coverage.

I. PURPOSE & SCOPE

WHEREAS, the purpose of this Agreement is to reduce the costs associated with a decrease of service and cost escalation.

WHEREAS, the parties are desirous of entering into an Agreement pursuant to N.J.S.A. 40A:65-1 et seq. to provide for a Shared Services Agreement for Primary Daytime Emergency Medical Service Basic Life Support (Ambulance) Coverage.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the Township and the Borough agree to the following:

II. INCORPORATION OF RECITALS

All of the above recitals are incorporated as if fully set forth at length herein.

III. TERM

This Agreement shall commence as of the date executed herein for a term ending on December 31, 2020, which shall be renewable, on an annual basis, beginning January 1st of each year, unless either party provides written notice to the other party ninety (90) days prior to the termination date as to their intention not to renew this Agreement. Notwithstanding the above term, either party may terminate this Agreement with or without cause upon providing one hundred and twenty (120) days prior written notice to the other party. Notices shall be sent by certified mail, return receipt requested, to the attention of the Township Manager of the Township and the Business Administrator of the Borough, respectively, and of the President of Hackensack Meridian Health Alert Ambulances, of each party hereto, at the addresses set forth herein below.

IV. DUTIES AND RESPONSIBILITIES OF THE TOWNSHIP AND THE BOROUGH

The Township's and the Borough's duties and responsibilities under this Agreement shall consist solely of the following:

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1. *The Township of Aberdeen shall be deemed the lead agency for purposes of this Agreement. As such, payment of the cost of the services to be provided by Hackensack Meridian shall be assumed by the Township of Aberdeen. The Township of Aberdeen shall send a monthly bill to the Borough of Matawan. The Borough of Matawan shall send their proportionate share within the first fifteen (15) days of each month. The cost of the services shall be pro-rated at a 60% /40% cost share, respectively. The Township of Aberdeen shall pay 60% of the contract price or \$50, 400 per year for the services. The Borough of Matawan shall pay 40% of the contract price or \$33,600 per year for the services.*

VI. BREACH AND DEFAULT

1. *The aggrieved party shall also have any and all other rights and remedies as may be provided in law or equity in the event that the defaulting or breaching party fails to cure such default within the applicable grace period provided herein.*

2. *In the event of any breach or default of this Agreement the aggrieved party may at any time, and in its sole discretion, after notice, cure said breach or default for the account of and at the expense of the defaulting or breaching party. If the aggrieved party is compelled to pay or elects to pay any sum or money or to do any act which will require the payment of any sum of money or is compelled to incur any expense, including reasonable attorneys' fees and court costs in instituting, prosecuting or defending any action to enforce the aggrieved party's rights under this Agreement, the sum so paid by the aggrieved party, with all interest, costs and damages, shall be deemed to be additional costs and shall be due from the defaulting or breaching party within thirty (30) days following the incurring of the respective expenses by the aggrieved party.*

VIII. MODIFICATION

Modifications within the scope of this instrument shall be made by mutual consent of parties, by the issuance of a written amendment, signed and dated by all parties prior to any changes being performed.

IX. NOTICES

All notices required under the terms of this instrument shall be given and shall be complete by mailing such notices by certified or registered mail, return receipt requested, to the address of the parties as shown at the head of this Agreement, or to such other address as may be designated in writing, which notice of change of address shall be given in the same manner. Notices shall be sent to the following:

*Township of Aberdeen
1 Aberdeen Square
Aberdeen, New Jersey 07747
Attn: Township Manager*

AND

*Borough of Matawan
201 Broad Street
Matawan, NJ 07747
Attn: Business Administrator*

X. INDEMNIFICATION

In reference to this Agreement each party shall indemnify, protect, and hold harmless the other from and against any and all damages of any nature and kind, claims, suits or proceedings of any nature and kind, judgments, liabilities, losses, costs and expenses (including, but not limited to, attorneys' fees, court and arbitration costs) brought against either party hereto in connection with the services contemplated in this Agreement.

XI. COMPLIANCE WITH SHARED SERVICES ACT

1. *Pursuant to the Shared Services Act, N.J.S.A. 40A:65-1, et seq., this Agreement shall be filed with and open to the public for inspection at the offices of the Township Clerk of the Township of Aberdeen and the Borough Clerk of the Borough of Matawan, and such Agreement shall take effect upon the adoption of appropriate resolutions by all parties thereto.*

2. *Pursuant to N.J.S.A. 40A:65-4(b), a copy of this Agreement shall be filed with the Division of Local Government Services in the Department of Community Services for informational purposes by both parties hereto.*

XII. MISCELLANEOUS

Both parties hereto agree that the execution of this Agreement is an authorized act of each of the respective parties

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hereto. The proper resolutions of the parties have been adopted pursuant to law, authorizing execution of this agreement.

- 1. Failure of either party to insist on strict performance of any of the conditions, covenants, terms or provisions of this Agreement or to exercise any of their respective rights hereunder shall not waive such rights, but each party shall have the right to enforce such rights at any time and take such action as might be lawful or authorized hereunder, either in law or equity.
- 2. If any provision of this Agreement shall be adjudicated by a court of competent jurisdiction as invalid, unenforceable or inapplicable with respect to any party herein, the remainder of this Agreement or the application of such provision to persons other than those as to which it is held invalid or unenforceable, shall not be affected and each provision of this Agreement shall be valid and be endorsed to the fullest extent permitted by Law.
- 3. The section headings contained herein are for convenience only and are not to be given any substantive effect.
- 4. This Agreement executed by the parties constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, and other agreements of any kind. There are no representations or understandings of any kind not set forth herein. Any modification of or amendment to this Agreement must be in writing and executed by both parties hereto.
- 5. All of the terms, covenants and conditions herein contained shall be for and inure to the benefit of, and shall be binding upon, the respective parties and their successors and assigns.
- 6. This Agreement may be executed in counterparts, each of which shall be deemed a duplicate original thereof and which, together, constitute the whole.
- 7. The parties agree that this Agreement shall be governed by and interpreted according to the laws of the State of New Jersey, without reference to the choice of law principles thereof. Each of the parties hereto irrevocably submits to the exclusive jurisdiction and venue of the Superior Court of New Jersey, Monmouth County, for the purpose of any suit, action, proceeding or judgment relating to or arising out of this Agreement and the transactions contemplated thereby.
- 8. Each party's obligations shall survive the expiration or earlier termination of this Agreement.

IN WITNESS WHEREOF, the parties have hereinto set their hands and seals, this the ____ day of _____, 2020.

Witnessed or attested by:	TOWNSHIP OF ABERDEEN
_____	By: _____
Karen Ventura, Township Clerk	Mayor Fred Tagliarini
Witnessed or attested by:	BOROUGH OF MATAWAN
_____	By: _____
Karen Wynne, Borough Clerk	Mayor Joseph Altomonte

MUNICIPAL ACKNOWLEDGEMENT

STATE OF NEW JERSEY:
SS
COUNTY OF MONMOUTH:

I CERTIFY that on _____, 2020, Karen Ventura personally came before me and he/she acknowledged under oath, to my satisfaction, that:

- (a) he/she is the Township Clerk of The Township of Aberdeen, the municipal corporation named in this document;
- (b) he/she is the attesting witness to the signing of this document by Fred Tagliarini, who is the Mayor of the Township of Aberdeen;

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- (c) this document was signed and delivered by the Township of Aberdeen as its voluntary act duly authorized by a proper resolution of the Township Council;
- (d) he/she knows the proper seal of the Township of Aberdeen, which was affixed to this document;
and
- (e) he/she signed this proof to attest to the truth of these facts.

Signed and sworn to before me
On _____, 2020

Karen Ventura, Township Clerk

MUNICIPAL ACKNOWLEDGEMENT

STATE OF NEW JERSEY:
SS
COUNTY OF MONMOUTH:

I CERTIFY that on _____, 2020, Karen Wynne personally came before me and he/she acknowledged under oath, to my satisfaction, that:

- (a) he/she is the Borough Clerk of the Borough of Matawan, the municipal corporation named in this document;
- (b) he/she is the attesting witness to the signing of this document by Joseph Altomonte, who is the Mayor of the Borough of Matawan;
- (c) this document was signed and delivered by the Borough of Matawan as its voluntary act duly authorized by a proper resolution of the Borough Council;
- (d) he/she knows the proper seal of the Borough of Matawan, which was affixed to this document;
and
- (e) he/she signed this proof to attest to the truth of these facts.

Signed and sworn to before me
On _____, 2020

Robin Klinger, Deputy Borough Clerk

Karen Wynne, Borough Clerk

New Business

Mayor Altomonte read by title Resolution 20-03-16: Rescinding Resolution 20-02-28: Authorizing the Purchase of Two 2020 Ford Fusion Vehicles for the Borough of Matawan Fire Prevention Department. Councilman Cannon made the motion, seconded by Councilman Lazar. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

**RESOLUTION 20-03-16
RESCINDING
RESOLUTION 20-02-28
AUTHORIZING THE PURCHASE OF TWO 2020 FORD FUSION VEHICLES FOR
THE BOROUGH OF MATAWAN FIRE PREVENTION DEPARTMENT**

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WHEREAS, Louis Ferrara, Borough Administrator for the Matawan of Borough, has advised the Mayor and Council of the need for replacement vehicles due to the age and mileage of current vehicle used by the Fire Prevention Department; and

WHEREAS, the Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of Mr. Ferrara regarding the above, hereby authorize the purchase of two new 2020 Ford Fusion vehicles for the Borough of Matawan's Fire Prevention Department.

NOW, THEREFORE, BE IT RESOLVED that Louis Ferrara, Administrator of the Borough of Matawan, is hereby authorized by the Council of the Borough of Matawan to enter into a Contract for the purchase of two 2020 Ford Fusion vehicles, each in the amount of Twenty-Three Thousand One Hundred and Six Dollars and No Cents (\$23,501.00) as outlined in the attached quote through the New Jersey State Contract Program #88728 from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, in the total amount of Forty-Six Thousand Two Hundred and Twelve Dollars and No Cents (\$47,002.00)

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Fire Prevention as well as Winner Ford.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, do hereby certify that as of the date of this certification funds are available in the amount of \$35,000.00 from the C-04-NB-900-168 (Monmouth County Improvement Authority) Budget and \$12,002.00 from the T-12-56-850-801 (Trust) Budget of the Borough of Matawan to the vendor listed above for the purchase of two 2020 Ford Fusion vehicles for the Borough of Matawan's Fire Prevention Department, in a total amount not to exceed (\$47,002.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: February 18, 2020

Mayor Altomonte read by title Resolution 20-03-17: Acceptance of Retirement of Full-Time Boiler Operation/Maintenance – Eric DeJesus. Councilman Lazar made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

**RESOLUTION 20-03-17
ACCEPTANCE OF RETIREMENT
FULL-TIME BOILER OPERATION/MAINTENANCE
ERIC DEJESUS**

WHEREAS, Eric DeJesus, Full-Time Boiler Operator/Maintenance, has given 14 years of valued service to the residents of the Borough of Matawan; and

WHEREAS, Eric DeJesus has submitted his letter of retirement effective October 31, 2019; and,

WHEREAS, Eric DeJesus, member of the International Brotherhood of Electrical Workers (IBEW) Local 400, retirement is subject to the terms and conditions as outlined in the IBEW Local 400 and the Borough of Matawan Contract dated January 1, 2017 through December 31, 2019.

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***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan accepts the retirement effective October 31, 2019 of Eric DeJesus, Full-Time Boiler Operator/Maintenance, subject to the terms and conditions as outlined in the IBEW Local 400 and the Borough of Matawan Contract dated January 1, 2017 through December 31, 2019.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll, Public Works as well as Eric DeJesus.*

Mr. Menna informed Mayor Altomonte Resolutions 20-03-18 through and including 20-03-20 may be moved en masse. Mayor Altomonte read by title Resolutions 20-03-18 through and including 20-03-20, requesting a motion to approve en masse. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-03-18
AUTHORIZING THE HIRING OF PART-TIME ANNUAL SCHOOL CROSSING GUARD
JEAN M. KELAHAH**

***WHEREAS**, the Mayor and Council previously authorized the advertisement for the hiring of Part-Time Annual School Crossing Guard within the Borough of Matawan; and*

***WHEREAS**, applications have been received, reviewed and duly screened pursuant to law; and*

***WHEREAS**, the Chief of Police of the Matawan Police Department, Chief Thomas J. Falco Jr., has reviewed the applications and the results of the subsequent background investigation, and recommends the appointment of Jean M. Kelahan as Part-Time Annual School Crossing Guard.*

***NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan that Matawan Borough hereby authorizes the hiring of Jean M. Kelahan as a Part-Time Annual School Crossing Guard at the rate of compensation of \$10,820.78 per annum, effective March 3, 2020.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll, Police, as well as School Crossing Guard Jean M. Kelahan.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 0-01-25-240-184 Budget of the Borough of Matawan to hire Jean M. Kelahan as Part-Time Annual School Crossing Guard for the Borough of Matawan in an amount not to exceed Ten-Thousand Eight Hundred Twenty Dollars and Seventy-Eight cents (\$10,820.78).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: March 3, 2020

**RESOLUTION 20-03-19
AUTHORIZING THE HIRING OF PART-TIME SUBSTITUTE SCHOOL CROSSING GUARD
ANN M. DI BERNARDO**

***WHEREAS**, the Mayor and Council previously authorized the advertisement for the hiring of Part-Time Substitute School Crossing Guard within the Borough of Matawan; and*

***WHEREAS**, applications have been received, reviewed and duly screened pursuant to law; and*

***WHEREAS**, the Chief of Police of the Matawan Police Department, Chief Thomas J. Falco Jr., has recommended the appointment of an additional Part-Time Substitute School Crossing Guard and;*

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WHEREAS, Chief Falco has reviewed the applications and the results of the subsequent background investigation and recommends the appointment of Ann M. DiBernardo as a Part-Time Substitute School Crossing Guard;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Matawan that Matawan Borough hereby authorizes the hiring of Ann M. DiBernardo as a Part-Time Substitute School Crossing Guard at the rate of compensation of \$30.06 per crossing, effective March 3, 2020.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll, Police, as well as Substitute School Crossing Guard Ann M. DiBernardo.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 0-01-25-240-184 Budget of the Borough of Matawan to hire Ann M. DiBernardo as Part-Time Substitute School Crossing Guard for the Borough of Matawan in an amount not to exceed Thirty Dollars and Six Cents (\$30.06) per crossing.

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: March 3, 2020

**RESOLUTION 20-03-20
RESOLUTION OF THE BOROUGH OF MATAWAN, COUNTY OF MONMOUTH APPOINTING
GOVERNMENT STRATEGY GROUP, TO PROVIDE MANAGEMENT SERVICES FOR THE BOROUGH
OF MATAWAN FOR A SPECIFIC PERIOD OF TIME**

WHEREAS, the Borough of Matawan, will be in need of Professional Oversight Services for the administration of the Borough during a period of time when it is anticipated that the Borough will be operating through an Acting Business Administrator; and

WHEREAS, the Borough desires to retain the services of Government Strategy Group, to provide the Borough of Matawan with oversight services for a pending period of time when an interim administrator will be engaged in the operations of the Borough; and further to provide the Borough of Matawan with a Business Administration Placement Fee pursuant to a contract that was submitted to the Borough of Matawan, dated March 3, 2020, by Government Strategy Group; and

WHEREAS, the Borough agrees to retain Government Strategy Group pursuant to and in accordance with the provisions of the Contract proposal dated March 3, 2020; and

WHEREAS, the within authorization is for a Professional Service Contract that will be rendered in the nature that is not generally available except to specific companies that have engaged in this area of expertise of Municipal Government; and

WHEREAS, the Government Strategy Group is recognized as a Company that provides professional services for Municipal Government on an “as needed” basis for municipalities in the State of New Jersey; and

WHEREAS, the within is a professional appointment of expertise not generally available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Matawan that it adopts the attached March 3, 2020 Contract and authorize the Mayor to enter into an Agreement with Government Strategy Group that encompasses the terms and conditions of the proposal of March 3, 2020, wherein the Government Strategy Group is herein appointed for Administrative Management and Oversight for the interim period before the appointment of a permanent administrator and for the consideration of \$2,000.00 per month upon engagement of same.

BE IT FURTHER RESOLVED, the Government Strategy Group is herewith provided a remuneration of \$3,500.00 as and for a placement fee for the placement of the Interim Business Administrator for the Borough of Matawan upon the placement of said Interim Business Administrator.

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***BE IT FURTHER RESOLVED**, that the Mayor is authorized to execute any and all Agreements that are in conformity with the within Resolution.*

***BE IT FURTHER RESOLVED** that the Chief Financial Officer certifies the availability of the funds for the adoption of the within Resolution.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll as well as the Borough Attorney and Government Strategy Group.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the 0-01-20-100-209 Budget of the Borough of Matawan to Government Strategy Group to provide Management Services for the Borough of Matawan for a Specific Period of Time in an amount not to exceed Nine Thousand Five Hundred Dollars and No Cents (\$9,500.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: March 3, 2020

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**GOVERNMENT
STRATEGY
GROUP**

March 3, 2020

Deana Gunn, Council President
Borough of Matawan
201 Broad Street
Matawan, NJ 07747

**Re: Interim Business Administrator Placement &
Oversight Services for the Borough of Matawan**

Dear Council President Gunn,

We are pleased to submit this proposal to the Borough of Matawan to provide Interim Business Administrator Placement and Oversight Services. Our team's base of knowledge, relevant experience, and intimate familiarity with NJ municipal management and operations make us uniquely qualified to successfully accomplish the goals and objectives of the Borough for this assignment.

Government Strategy Group (GSG) is a team of experienced senior managers and policy makers from various levels of government. This mosaic of talent provides our clients with dynamic service. Our engagements are crisply executed with high level precision and expertise.

We have several potential qualified, experienced individuals for consideration. This individual should officially be appointed by resolution as Interim Business Administrator. The terms of employment for this professional is to work approximately 26 hours per week plus attend regularly scheduled Borough Council meetings. Additionally, GSG Executive Managing Director Joseph Hartnett will provide up to 3 hours per week (which includes a combination of onsite and remote service) of Oversight Services of the Interim Business Administrator.

The fees and salary below are based on this arrangement lasting 3 months, commencing March 15, 2020 and expiring June 15, 2020.

The Interim Business Administrator should be paid a salary at the rate of \$9,000 per month, effective upon commencement of duties directly by the Borough.

GSG's Placement Fee (one-time fee) for the Interim Business Administrator is \$3,500, payable upon commencement of service by the Interim Business Administrator.

GSG's Oversight Services Fee is \$2,000 per month, which will be invoiced monthly.

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GOVERNMENT
STRATEGY
GROUP

Any services that have been approved by the governing body or are outside the duties described above will be billed in accordance with these hourly rates:

CEO	\$195
Executive Managing Director	\$185
Sr. Managing Director	\$175
Managing Director	\$160
Associate Director	\$120
Admin/Clerical	\$75

In fulfilling these services and duties, the Borough will permit our team the use of Borough meeting space.

The Borough also agrees to hold Government Strategy Group harmless, defend and indemnify us against any and all claims and actions resulting from the provision of our services.

We look forward to the opportunity to again provide expert professional service to Matawan.

Respectfully submitted,



Kenneth DeRoberts

450 Shrewsbury Plaza, #330, Shrewsbury, NJ 07702 | 800.930.0232 | governmentstrategygroupp.com

Mayor Altomonte read by title Resolution 20-03-21: Emergency Temporary Appropriation. Councilwoman Buckel made the motion, seconded by Councilman Lazar. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

- Yes:
- Councilwoman Deana Gunn
 - Councilwoman Stephanie Buckel
 - Councilman Brett Cannon
 - Councilman Nicolas Reeve
 - Councilman John Lazar

Motion passed.

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**RESOLUTION 20-03-21
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2020 temporary budget for the aforesaid purposes; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$6,060,813.74.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.
2. That said emergency temporary appropriations will be provided for in the 2020 budget under the appropriate titles.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that the amount required by Statue for the payment of 2020 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.

2020 Temporary Budget-for March 3, 2020 Meeting

	Salary & Wages	Other Expenses
GENERAL ADMIN		5,000.00
MAYOR & COUNCIL		
MUNI CLERK		1,000.00
FINANCE		3,000.00
AUDIT		
TAX COLLECTOR		3,000.00
TAX ASSES		
LEGAL SERVICES		
ENGINEERING		
DOWNTOWN REDEV		
HISTORICAL SITES		
PLAN/ZONING BD		
CONSTR OFFICIAL		
PROP MAINT		
OTHER INSURANCE OTHER EXP		
INSURANCE-WORKERS COMP		
HOSPITALIZATION		115,000.00
POLICE		10,000.00
EMERGENCY 911		
OEM		
VOL 1ST AID SQUAD		
FIRE PREVENTION	4,241.00	
FIRE		
FIRE-AID TO DEPARTMENT		
STREETS & ROADS		
RR PARKING		2,000.00
SHADE TREE COMM		
SOLID WASTE COLL		5,000.00
PUBLIC BLDGS		

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VEHICLE MAINT			
BD OF HEALTH	444.00		
ENVIRON COMM			
RECREATION			
FREE PUBLIC LIBRARY			
ACCUM SICK LEAVE			
STREET LIGHTING			
UTILITIES		7,000.00	
PERS		191,548.80	
OASI			
P/F RETIREMENT		710,090.00	
LOSAP			
MUNICIPAL COURT			
PUBLIC DEFENDER			
CAPITAL IMPROVEMENT FUND			
PAYMENT OF BOND PRINCIPAL			
MCIA LEASE PRINCIPAL			
PAYMENT OF BANS			
INTEREST ON BONDS			
MCIA LEASE INTEREST			
INTEREST ON NOTES			
GREEN TRUST LOAN			
SPECIAL EMERGENCY	4,685.00	1,052,638.80	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		1,057,323.80	4,323,264.43
WATER SEWER UTILITY			
OPERATING			
BULK WATER PURCHASE/ACQUISITION OF WATER			
BAYSHORE REGIONAL SEWERAGE AUTHORITY		303,659.11	
PAYMENT ON BOND PRINCIPAL			
PERS		47,887.20	
BANS			
INTEREST ON BONDS			
INTEREST ON NOTES			
WATER-SEWER REHAB LOAN			
WASTEWATER LOAN			
SOCIAL SECURITY			
SUBTOTAL	-	351,546.31	
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS			
		351,546.31	1,737,549.31
			6,060,813.74

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Director of Local Government Services.*

Councilwoman Gunn thanked Louis Ferrara for his time and service to the Borough. As Mr. Ferrara departs on March 31, an Interim Administrator will be appointed until such time as a selection is made. We look forward to a new chapter in the Borough, and wish Mr. Ferrara the best in his new chapter as well. Mr. Ferrara, replied, you’re welcome.

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Mayor Altomonte read by Ordinance 20-03: Amending and Supplementing the Code of the Borough of Matawan, Chapter 2 Administration, Section 2-14.15 Special Duty Assignment(s) for Police Officers. Mayor Altomonte requested a motion to introduce. Councilman Reeve made the motion, seconded by Councilman Cannon. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

**ORDINANCE 20-03
AMENDING AND SUPPLEMENTING THE CODE OF THE
BOROUGH OF MATAWAN CHAPTER 2 ADMINISTRATION
SECTION 2-14.15 SPECIAL DUTY ASSIGNMENT(S) FOR POLICE OFFICERS**

WHEREAS, Chapter 2 of The Revised General Ordinances of Matawan [the "Ordinance"] regulates the operation of the Police Department within the Borough of Matawan (the "Borough"); and

WHEREAS, Section 2-14.15 addresses the operation of the Police Department as it concerns "Special Duty Assignment(s) for Police Officers"; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Matawan that the Code of the Borough of Matawan, Chapter 2 Administration, Section 2-14.15, be amended as follows:

Section 2-14.15 Special Duty Assignments for Police Officers.

a. Any and all extra duty assignments for Police personnel shall be determined and approved by the Chief of Police or his designee. No Police Officer shall perform duty assignments for private parties for compensation other than through the procedure set forth in this subsection. The Chief shall obtain such information as he determines necessary and is authorized to approve such special duty Police work in accordance with this subsection. The Chief of Police may assign a patrol vehicle for use in performing extra duty if and in the event it is determined that the use of a patrol vehicle is necessary to perform the contracted duty. The Chief may deny the assignment or use of Police Officers or vehicles and/or impose any condition or requirement as in his sole discretion and determination as in the best interest of the Borough, the Department and/or the Police Officers or public safety. The Chief shall be guided by the nature of the assignment and should avoid those with conflicts of interest and/or high risk of injury.

b. The work to be performed shall be considered "special assignment from independent contractors" and will not be considered a direct assignment. The taking of any and all extra duty assignments shall be on a voluntary basis in accordance with a fair and reasonable system established and approved by the Chief of Police. The procedures for such Special Duty Assignments shall be issued via General Order by the Chief of Police.

c. Officers engaged in special duty assignments shall be deemed off-duty and shall conform to all Police Department rules, regulations and procedures.

d. All special duty assignments shall be within the Borough, unless specific written approval is given by the Chief of Police or his designee, to the officer to work outside the Borough, the Chief of Police may contact other municipal Police Departments located within the Bayshore area of Monmouth County, to see if they are willing to perform such special assignments.

e. All payments for special duty assignments shall be made through a Special Police Fund established by the Municipal Treasurer from which payment shall be made to the individual Police Officers performing such service. All payments from trust fund shall be made to the Police Officers subject to required deductions and an administrative fee to be retained by the Borough. The charges for such services shall be set forth in Ordinance 2-62.2. Any dispute between the contractor and the Police Officer on assignment as to services required or compensation due shall be determined by the Chief. His decision shall be final and binding.

f. Any assignment which is canceled on less than two-hours' notice shall be charged against the party.

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g. *The Chief of Police has the authority to order any Police Officer to vacate or terminate any special duty assignment in response to emergency situations or whenever the assignment creates an unacceptable risk to health, safety and welfare of the Police Officer and/or public in the sole determination and discretion of the Chief. The contractor shall not be responsible for any compensation for the time that the Police Officer is away from the special duty assignments and shall have no claim for any costs or damages against the Borough, the Chief, or the Police Officer arising from the termination of special duty assignment other than the prorated return of any costs prepaid to the Borough.*

h. *The Borough shall be responsible to provide all necessary insurance coverage as required by law, including but not limited to workers compensation, public liability, and claims for damage, the personal injury including death or damage to property which may arise as a result from the municipalities' performance under the contract.*
(Ord. No. 98-4 §§ 1–8)

i. *The Borough holds the right to seek a third-party company to administer the Police Department's Special Duty Assignments. The chosen service provider may charge an additional fee other than the officer, administrative and vehicle fees set forth by the Borough. This service may include scheduling, billing, collections and payment or any other services previously performed by the Borough.*

BE IT FURTHER ORDAINED, any Ordinances or portions which are inconsistent with the provisions of this Ordinance are hereby repealed.

BE IT FURTHER ORDAINED, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORADINED, this Ordinance shall take effect upon passage, adoption and publication, pursuant to law.

The Clerk announced the public hearing will be held 7:00 PM, April 7, 2020.

Mayor Altomonte read by Ordinance 20-04: Amending and Supplementing the Code of the Borough of Matawan Chapter 2 Administration, Section 2-62 Contractor Requirements for Special Duty Assignment(s) of Police Officers. Mayor Altomonte requested a motion to introduce. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilman Brian Livesey
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

**ORDINANCE 20-04
AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF MATAWAN
CHAPTER 2 ADMINISTRATION, SECTION 2-62 CONTRACTOR REQUIREMENTS FOR SPECIAL DUTY
ASSIGNMENT(S) OF POLICE OFFICERS**

WHEREAS, Chapter 2 of The Revised General Ordinances of Matawan [the "Ordinance"] regulates the operation of the Police Department within the Borough of Matawan (the "Borough"); and

WHEREAS, Section 2-62 addresses the operation of the Police Department as it concerns "Special Duty Assignment(s) for Police Officers"; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Matawan that the Code of the Borough of Matawan, Chapter 2 Administration, Section 2-62, be amended as follows:

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2-62 CONTRACTOR REQUIREMENTS FOR SPECIAL DUTY ASSIGNMENT OF POLICE OFFICERS.

2-62.1 Contractor Requirements.

a. All primary contractors performing construction within the Borough of Matawan shall use Matawan Borough Police Officers on Special Duty Assignment when it shall be necessary for performance of traffic control duties;

b. Prior to requiring Special Duty Services, the contractor will provide the Borough via their contracted service provider, with the following information:

1. Description of project and special duty assignment;
2. Number of Officers required;
3. Date from and to that an Officer will be required;
4. Time from and to that an Officer will be required;
5. Location of assignment;
6. Project contractor if other than contractor calling for Special Duty Assignments;
7. Company contact person; and
8. Telephone and fax number or email of company contact person.

c. The contractor shall pay for services rendered as follows:

1. Police Officer hourly rate – The prevailing hourly overtime rate of a Sergeant in accordance with the Collective Bargaining Agreement between Matawan PBA Local #179 and the Borough of Matawan.
2. Police Vehicle fee – Five dollars (\$5.00) per hour per vehicle assigned to a Police Special Duty Assignment.
3. Administrative fee – Twelve dollars (\$12.00) per hour for each Police Special Duty Assignment.
4. Other fee – A percentage set by the approved contracted third-party vendor responsible for administering all Police Special Duty Assignments for the Borough of Matawan and the Matawan Police Department.
5. The vehicle fee can be waived upon approval of the Chief of Police if the vehicle is deemed not to be actively used in the performance of the Special Duty Assignment and was used solely as a means of transportation.
 - i. In the absence of the availability of any Matawan Borough Police Officer to undertake Special Duty Assignment for traffic control duty at construction sites, the Chief of Police may, at his/her discretion, assign a Class II Special Law Enforcement Officer to undertake the traffic control duties.

d. Any Police Officer assigned to Special Duty Assignment shall not be considered as an employee or agent of the contractor.

e. Contractors requiring the duty of Police Officers for Special Duty Assignment shall conform to those requirements as set forth by the Borough and its contracted third-party vendor.

NOTE: The reference to Police Officers in this section shall include Class II Special Police Officers as clarified by subsection 2-62.2d(1).
(Ord. No. 97-15 § 1; Ord. No. 12-11)

BE IT FURTHER ORDAINED, any Ordinances or portions which are inconsistent with the provisions of this Ordinance are hereby repealed.

BE IT FURTHER ORDAINED, if any provision of this Ordinance or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORADINED, this Ordinance shall take effect upon passage, adoption and publication, pursuant to law.

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Mayor Altomonte read by title Resolution 20-03-22: Payment of Bills. Councilman Reeve made the motion, seconded by Councilman Lazar. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilman Nicolas Reeve
Councilman John Lazar

Motion passed.

**RESOLUTION 20-03-22
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$1,939,832.34
Water & Sewer	\$61,912.41
Grant	\$471.01
Borough Trust	\$23,254.11
Developers Escrow Account	\$0.05
Total	\$2,025,469.92

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas informed the Animal Welfare Advisory Board has arranged for a Wildlife Rehabilitation Presentation scheduled for the March 17 Council meeting, and asks for website posting. Councilwoman Gunn guided Ms. Windas to the Public Information Officer for posting as well.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Adjournment

Mayor Altomonte requested a motion to adjourn the meeting. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Meeting adjourned at 7:45 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk