

**Borough of Matawan
Emergency Public Session
Via Teleconference
March 19, 2020**

AN emergency Public Session meeting of the Council of the Borough of Matawan, New Jersey, was held via Teleconference on March 19, 2020, with Karen Wynne, Municipal Clerk, presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by notification to the *Asbury Park Press* and to *The Independent*, as well as by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said Notice has also been sent to such members of the public as have requested such information in accordance with the Statute.

Ms. Wynne announced, we will conduct regular Borough business as listed on the March 17, 2020 Meeting Agenda, copy of which is posted on the Borough's website at www.matawanborough.com. I ask members of the Governing Body to please state their name when speaking. The opportunity for public comment will be announced during the teleconference. All public comment shall be held until such time, and as individually recognized. When recognized, please state your name and address. Thank you.

Ms. Wynne called the meeting to order at 7:00 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilwoman Deana Gunn
Councilman Brian Livesey
Councilwoman Stephanie Buckel
Councilman Nicolas Reeve
Councilman John Lazar

Absent: Councilman Brett Cannon

Also present were Mayor Joseph Altomonte, Louis Ferrara, Borough Administrator, Pasquale Menna, Esq. of The Menna Law Firm, LLC, Borough Attorney, and Robert R. Keady, Jr., of T&M Associates, Borough Engineer.

Ms. Wynne asked everyone to join for a Salute to the Flag.

Ms. Wynne asked everyone to join for a Moment of Silence, asking to keep, everyone, in their thoughts.

Ms. Wynne announced Resolution 20-03-28 will be held from the Agenda.

Privilege of the Floor – Agenda Items Only

Ms. Wynne requested a motion to open the Privilege of the Floor for Agenda Items Only. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

There were no comments.

Ms. Wynne requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Consent Agenda

Ms. Wynne read by title Resolutions 20-03-24 through and including 20-03-27, as well as Resolution 20-03-29 through and including 20-03-31, requesting a motion to approve en masse. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Ms. Wynne requested a voice vote. Council agreed. Motion passed.

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**RESOLUTION 20-03-24
REDEMPTION OF TAX SALE CERTIFICATES
#19-00003
#19-00041
#19-00069
#19-00081**

<u>Certificate #</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Address of Property</u>	<u>Payment</u>	<u>Premium</u>
19-00003	Tower DB IX 2019-1	9	18.02	62 Broad St.	\$3,060.06	\$0.00
19-00041	CC1 NJ II, LLC	60	12	51 New Brunswick Ave.	\$429.08	\$0.00
19-00069	US Bank Cust for Pro Cap 8	105	15	793 Hwy 34	\$1,137.53	\$0.00
19-00081	US Bank Cust for Enden, LLC	120	5.01 Q C524	524 Sloan Ct.	\$1,090.43	\$1,700.00

WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificates were sold; and

WHEREAS, the Certificates has been paid and fully redeemed for the property owners.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificates listed above.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance and Tax Collector.

**RESOLUTION 20-03-25
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
DAVID WROBEL**

WHEREAS, David Wrobel, has passed the required Police Department background checks; and

WHEREAS, David Wrobel, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

Applicant: David Wrobel

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 20-03-26
APPROVAL OF TOWING & STORAGE LICENSE
BAYSHORE AUTO SERVICE**

WHEREAS, Bayshore Auto Service (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and

WHEREAS, on the condition that, Bayshore Auto Service (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following towing & storage license:

Business: Bayshore Auto Service
81 Route 35
Keyport, New Jersey 07735

Applicant: John J. Falco, Jr.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

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**RESOLUTION 20-03-27
AUTHORIZING THE BOROUGH ADMINISTRATOR TO SOLICIT BIDS FOR
NEPTUNE WATER METERS AND REGISTERS
AND DATA COLLECTING EQUIPMENT OR EQUIVALENT**

***WHEREAS**, the Borough Administrator and Superintendent of Public Works has determined the need to solicit bids for Neptune Water Meters and Registers and Data Collecting Equipment.*

***NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Matawan accepts the recommendation of the Borough Administrator and Superintendent of Public Works, and authorizes the Borough Administrator to solicit the receipt of bids for the purchase of Neptune Water Meters and Registers and Data Collecting Equipment or Equivalent.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, and Public Works.*

**RESOLUTION 20-03-29
AUTHORIZING THE PURCHASE OF ONE 2020 FORD F250 PICK-UP TRUCK FOR
THE BOROUGH OF MATAWAN DEPARTMENT OF PUBLIC WORKS**

***WHEREAS**, John Applegate, Superintendent of the Borough of Matawan Department of Public Works, has advised the Mayor and Council of the need for a replacement vehicle due to the age and mileage of one of the current vehicles used by the Department; and*

***WHEREAS**, the Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of Mr. Applegate regarding the above, hereby authorize the purchase of one (1) new 2020 Ford F250 Pick-Up Truck for the Borough of Matawan Department of Public Works.*

***NOW, THEREFORE, BE IT RESOLVED** that DPW Superintendent John Applegate is hereby authorized by the Council of the Borough of Matawan to enter into a Contract for the purchase of one (1) 2020 Ford F250 Pick-Up as outlined in the attached quote for the Borough of Matawan Department of Public Works through the New Jersey State Contract Program #A88726, T210, from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, in the total amount not to exceed Thirty-Eight Thousand, Nine Hundred Fifty-Six Dollars and No Cents (\$38,956.00).*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Winner Ford.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-169 (Monmouth County Improvement Authority) Budget of the Borough of Matawan to the vendor listed above for the purchase of one (1) 2020 Ford F250 Pick-Up Truck for the Borough of Matawan Department of Public Works in a total amount not to exceed Thirty-Eight Thousand, Nine Hundred Fifty-Six Dollars and No Cents (\$38,956.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

*Nicole Horvath, CMFO
Dated: March 19, 2020*

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Replaces 43

Michael Drahuschak
(856) 214-0755 Phone
(856) 488-1915 Fax

mdrahuschak@winnerford.com

*Pickup
Truck
#44*

2020 FORD F250 PICKUP TRUCKS

STATE OF NEW JERSEY, CONTRACT, #A88726, T210

Standard equipment per specifications

6.2L V8 gas flex fuel engine 385 HP, 405 ft-lb torque with 6 speed automatic transmission
Tilt and telescoping steering wheel, intelligent oil life monitor
AM/FM stereo radio with 2 speakers and clock, dual air bags
Airbags, frontal driver & passenger, side impact and side air curtains
Safety canopy, trailer sway control, Advance Trac w/roll stability control
4 wheel power ABS brakes, front and rear disc, power steering
Ford twin I-beam front axle with coil springs, 35 gallon fuel tank (8 foot bed)
155-amp HD alternator (gas), 650 CCA battery (gas)
LT245/75R17E BSW all season tires, includes spare
17" argent painted steel wheels with center hub, tire pressure monitor system
Painted front and rear bumpers, rear bumper is step type (pickup bed application only)
Black painted grille, solar tinted glass, air conditioning
Manual telescoping trailer tow mirrors with manual glass
Halogen headlamps, 2 front frame mounted tow hooks
Full width vinyl 40/20/40 bench seat with manual recline adjustment
Door trim-armrest/grab handle & reflector, black vinyl floor covering
11.5" day/night rearview mirror, SecuriLock anti-theft ignition
Tachometer, speedometer, oil pressure, transmission temp, engine temp, and fuel gauge
Black cluster w/black gauges w/white graphics and one button message canter with
odometer, trip odometer, distance to empty, average fuel economy and engine hour meter
Interval windshield wipers, power point, standard XL trim
3 year or 36,000 mile basic, 5 yr or 60,000 mile Powertrain Warranty

Regular Cab Cab 2 wheel drive Ford

\$21,517.00

-4X4

3,795.00

\$25,312.00

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Options

99T	6.7L Powerstroke Diesel V-8	9,010.00
44W	Electronic 6-Speed Automatic (Diesel)	N/C
X3H	Axle, Limited Slip (Ratio 3.31) (Diesel)	390.00
X3J	Axle, Limited Slip (Ratio 3.55) (Diesel)	390.00
-X3E	Axle, Limited Slip (Ratio 3.73)	390.00~
X4M	Axle, Limited Slip (Ratio 4.30)	390.00
TBM	LT245/75Rx17E BSW AT (XL)	165.00
TCD	LT265/70Rx17E OWL AT	455.00
TCH	LT275/65Rx18E BSW AS	N/C
	-requires 64F	
TDX	LT275/70Rx18E BSW AT	165.00
	-requires 64F	
-64F	Wheels, 18" Inch Argent Painted Steel (w/ XL)	455.00~
AS	Vinyl 40/20/40 Split Bench (Regular Cab)	Std.
LS	Vinyl High Back Bucket (Regular Cab)	355.00
4S	Cloth High Back Bucket (Regular Cab)	515.00
1S	Cloth 40/20/40 Split Bench - Regular (XL Only)	100.00
67E	240 Amp Alternator(Gas Engine)	85.00
67A	Alternators, Dual (Avail. w/ 6.7L engine)	380.00
-18B	Cab Steps (w/ Regular Cab XL)	320.00~
18B	Cab Steps Crew Cab	445.00
-592	Roof Clearance Lights LED	95.00~
21M	Manual Transfer Case	NC
41H	Heater, Engine Block	75.00
17X	4X4 Off-Road Package	400.00
	-requires locking rear axle & all terrain tires	
-66S	Up Fitter Switches (6)	165.00~
874	Ultimate Trailer Tow Camera	710.00
	-requires power, sync 3, am/fm/cd	
-41P	Skid Plate Package	100.00~
-473	Snow Plow Package	250.00~
-52B	Tow Command Integrated Trailer Brake Controller	270.00~
62R	Transmission Power Take-Off Provision	280.00
-43B	Rear Window Defrost (Requires Privacy Glass)	60.00~
	-requires power & privacy glass	
-924	Privacy Glass	30.00~
-85G	Tailgate Step	375.00~
41A	Rapid-Heat Supplemental Cab Heater	250.00
	-only available w/diesel	
86A	Engine Idle Shutdown	250.00
98R	Operator Commanded Regeneration (OCR)	250.00
-85S	Tough Bed Spray-in bedliner	595.00~
85L	Drop-in Bedliner	350.00
-61N	Front & Rear Wheel Well Liner	325.00~
87T	Ford Works -- Crew Chief Telematics	800.00
76S	Remote Vehicle Start	195.00
	-requires power	
85M	Bed Mat	150.00
76C	Exterior Back-up Chime	140.00
96V	XL Value Package	1000.00

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90L	Power Equip Group on XL	915.00
91M	SYNC	365.00
	-requires 585 CD Player	
585	Premium Electronic AM/FM Stereo w/ Single CD/MP3	275.00
76R	Reverse Vehicle Aid Sensor	245.00
525	Cruise Control	235.00
17F	XL Décor Package (ordered w/o option 96V)	220.00

Other truck equipment available for the purpose of quotation requests

Crew Cab 4 full doors (in lieu of regular cab)	5,995.00
-add to the base price of truck	
Relocate Camera	395.00
8' Knapheide Utility Body	6,210.00
Master Locking System	370.00
Spray Liner Cargo Area	895.00
Spray Liner Compartment Tops	495.00
Boss 8 ft Plow	4,387.00
Western 8' Pro Plus Plow	5,320.00
Meyer 8' Lot Pro	4,535.00
Fisher 8 ft. minute mount, steel cutting edge optional	4,995.00
Snow deflector, rubber	250.00
Steel cutting edge for Fisher	175.00
Buyers Tailgate Spreader TGS07 11 Cubic Foot	2,995.00
Western Striker 8' 2cuyd Electric	5,995.00
Buyer 2.0 yard Stainless Steel Hopper Spreader Electric	5,795.00
Buyer 2.0 yard Stainless Steel Hopper Spreader Gas	5,895.00
Timbren Load Boosters, Front Axle 4X4	495.00
Timbren Load Boosters, Rear Axle	525.00
Combination ball/pintle-please state size required or you receive what is available	295.00
Mini Roof Lightbar Responder	675.00
Cab roof light bar, LED amber	1,995.00
Cab roof light bar, LED amber with built in traffic advisor	2,455.00
DOT 4 amber LEDs, 2 in grille and 2 rear tail light	995.00
Backup alarm	195.00
Cab screen, black	749.00
Grille mounted jump start kit	475.00
DOT safety kit, 1st aid kit, fire extinguisher & safety triangles	249.00
Weather Guard Defender Series Tool Box 300105-9-01	635.00
System 1 aluminum ladder rack with cab window screen	2,395.00

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10,214.⁰⁰

RESOLUTION 20-03-30

**AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE BOROUGH OF MATAWAN
DEPARTMENT OF PUBLIC WORKS UNDER THE HOUSTON-GALVESTON AREA COUNCIL
(HGAC) BUY COOPERATIVE PURCHASING PROGRAM TRI STATE ENVIRONMENTAL
EQUIPMENT, LLC - STANDARD PORTABLE SEWER/PIPELINE INSPECTION SYSTEM
EQUIPMENT**

WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of one (1) Standard Portable Sewer/Pipeline Inspection System Equipment for the maintenance and operation of the Borough of Matawan's Department of Public Works; and

WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) with said membership with the Houston-Galveston Area Council (HGAC) Buy Cooperative Purchasing Program, the Borough of Matawan is an active member for the beneficial participation in cooperative purchasing which establishes and provides nationally leveraged and competitively solicited purchasing

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contracts under the guidance of Uniform Municipal Contracting Law, for the purchase of said Standard Portable Sewer/Pipeline Inspection System Equipment.

NOW, THEREFORE, BE IT RESOLVED, the Council of the Borough of Matawan hereby awards the contract for the purchase of one (1) Sewer/Pipeline Inspection System Equipment as outlined in the attached quote in a total amount not to exceed Sixty-Five Thousand, Two Hundred Seventy-Six Dollars and Sixty-Nine Cents (\$65,276.69) to Tri State Environmental Services, LLC, 112 Phillips Road, PO Box 605, Milford, New Jersey 08848, paid out of the Borough's Monmouth County Improvement Authority (MCIA) Line Item.

BE IT FURTHER RESOLVED, under the authority of NJAC 17:44-2.2, the vendor, Tri State Environmental Services, LLC, shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Tri State Environmental Services, LLC and Houston-Galveston Area Council (HGAC) Buy Cooperative Purchasing Program.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-169 (MCIA) Budget of the Borough of Matawan to Tri State Environmental Services, LLC for the purchase of one (1) Sewer/Pipeline Inspection System Equipment for the Borough of Matawan in an amount not to exceed Sixty-Five Thousand, Two Hundred Seventy-Six Dollars and Sixty-Nine Cents (\$65,276.69).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: March 19, 2020

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March 19, 2020**



Monday, February 3, 2020

Mr. John Applegate
DPW Director
Borough of Matawan
1 Public Works Drive
Matawan, NJ 07747

RE: HGAC COOP Quotation on TRIO VISION Portable Mainline System

Below is the HGAC COOP quotation on the Trio Vision Technologies Portable Inspection System we demoed at your facility in the 8" Sewer Line:

Trio Vision Technologies Portable Inspection System Equipment includes pan, tilt zoom camera; Trio Vision PC control unit with daylight readable LCD Monitor includes Footage overlay and keyboard input TV; cable reel with drop-down cable guide and 1,000' of multi-conductor cable; self-propelled tractor for 6'-12' Pipe, downhole equipment and two (2) days onsite training. Data Collection Software can be added as option"

Manufacturer: Cobra Technologies
Category: Public Works Equipment
Contract ID: SC01-18
Contract Description: Sewer Cleaning, Hydro-Evacuating, Inspection Equipment, & Miscellaneous Services
Code: SC18E011C
Keyword: Standard Portable Sewer/Pipeline Inspection Systems

HGAC COOP PRICE: \$38,368.00

Other Item(s): STP=8873 Multi Frequency Programmable Locator 512 Hz & 33KHz **\$1,390.00**

Total: \$39,758.00

Local Sales, Local Service, Local Support.
We look forward to working with you on the above items.

Walter Jenness
President
908-797-8570
walterjenness@tristateenviro.com

James Vingara
Sales
814-977-4992
jvingara@tristateenviro.com

112 Phillips Road, PO Box 605
Milford, NJ 08848
www.tristateenviro.com

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Monday, February 3, 2020

Mr. John Applegate
DPW Director
Borough of Matawan
1 Public Works Drive
Matawan, NJ 07747

Below is the quotation on the Hathorn Magnum M12 Push Camera and Locator:

Quantity	Item #	Description
1	30109-W	MAGNUM WIFI DVR CONTROLLER
		12.1" DAYLIGHT READABLE MONITOR, KEY BOARD, ADJUSTABLE LIGHTING, LITHIUM BATTERY PACK, FOOTAGE COUNTER, 512HZ SONDE, AUDIO/VIDEO OUT AND USB RECORDING PORT
		\$3,670.00
1	10100	PATCH CABLE FOR MAGNUM/ OPTIMUM HDD
		CONTROLLER TO STANDARD, MID SIZE, OR MINI PUSH REEL, BLK/SILV
		\$273.19
1	70101.475	200FT MEDIUM PUSH REEL COMPLETE
		WITH 1/2" PREMIUM SPIRAL WOUND PUSH ROD, 1.68" SELF LEVELING CAMERA, 512Hz SONDE & CONTROL STAND, P Trap Skid and 3" Grooved Skid
		\$5075.50
		Total: \$9,018.69

Local Sales, Local Service, Local Support.
We look forward to working with you on the above items.

Walter Jenness
President
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walterjenness@tristateenviro.com

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Monday, February 3, 2020

Mr. John Applegate
DPW Director
Borough of Matawan
1 Public Works Drive
Matawan, NJ 07747

RE: HGAC COOP Quotation on TRIO VISION Explorer Free HD manhole/zoom camera:

Below is the HGAC COOP quotation on the Trio Vision Technologies Explorer Free HD manhole/zoom camera:

Trio Vision Technologies Explorer Free HD Manhole/ Zoom Inspection Camera
With power tilt, 1080P HD Video and 432:1 Zoom, includes camera battery pack with charger, 18' telescopic carbon-fiber pole, laser distance measurement and Windows Application- to be used with customers Windows device.

Manufacturer: Cobra Technologies
Category: Public Works Equipment
Contract ID:SC01-18
Contract Description: Sewer Cleaning, Hydro-Evacuating, Inspection Equipment, & Miscellaneous Services
Code:SC18E011C
Keyword: Standard Portable Sewer/Pipeline Inspection Systems

HGAC COOP PRICE: \$16,500.00

Total: \$16,500.00

Local Sales, Local Service, Local Support.
We look forward to working with you on the above items.

Walter Jenness
President
908-797-8570
walterjenness@tristateenviro.com

James Vingara
Sales
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jvingara@tristateenviro.com

112 Phillips Road, PO Box 605
Milford, NJ 08848
www.tristateenviro.com

**RESOLUTION 20-03-31
AUTHORIZING THE APPOINTMENT OF PART-TIME INTERIM BUSINESS ADMINISTRATOR
FOR THE BOROUGH OF MATAWAN
SCOTT CAREW**

WHEREAS, Resolution 20-03-20 authorized a contract with Government Strategy Group to provide the Borough of Matawan with oversight services for a pending period of time when an interim administrator will be engaged in the operations of the Borough; and

WHEREAS, Government Strategy Group has employed Scott Carew as a Senior Consultant primarily for the purposes of fulfilling Government Strategy Group's contract with the Borough of Matawan; and

WHEREAS, Scott Carew is well qualified to assume the duties of Interim Business Administrator for the Borough of Matawan and possesses the requisite educational, professional training and past experience to undertake the duties and obligations as Interim Business Administrator for the Borough; and

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***WHEREAS**, the Chief Financial Officer has certified to the Mayor and Council that the Borough has reserved the funds necessary for the engagement of services of an Interim Business Administrator through the execution of their contract with Government Strategy Group.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council that it authorizes the appointment of Scott Carew, an agent of Government Strategy Group, as Part-Time Interim Business Administrator for the Borough of Matawan effective immediately, for a monthly salary pro-rata not to exceed the sum of Twenty-Seven Thousand Dollars and No Cents (\$27,000.00), and without participation in the Health Insurance benefits of the Borough of Matawan, and subject further to the execution of an employment agreement to be ratified by Council of the Borough of Matawan, which will confirm the employment upon the terms established herein and other conditions of employment as ratified by the Council.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll as well as Scott Carew and Government Strategy Group.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the 0-01-20-100-100 Budget of the Borough of Matawan to Scott Carew as Part-Time Interim Business Administrator for the Borough of Matawan in an amount not to exceed Twenty-Seven Thousand Dollars and No Cents (\$27,000.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: March 17, 2020

New Business

Ms. Wynne read by title Resolutions 20-03-32 through and including 20-03-34 requesting a motion to approve en masse. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Ms. Wynne requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-03-32
EMERGENCY TEMPORARY APPROPRIATION**

***WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2020 temporary budget for the aforesaid purposes; and*

***WHEREAS**, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and*

***WHEREAS**, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$6,402,947.55.*

***NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:*

- 1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
- 2. That said emergency temporary appropriations will be provided for in the 2020 budget under the appropriate titles.*
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.*

***BE IT FURTHER RESOLVED**, that the amount required by Statue for the payment of 2020 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.*

2020 Temporary Budget-for March 19, 2020 Meeting

	Salary & Wages	Other xpenses
GENERAL ADMIN	6,000.00	1,500.00
MAYOR & COUNCIL		200.00

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MUNI CLERK		1,000.00
FINANCE		
AUDIT		
TAX COLLECTOR	3,007.60	1,000.00
TAX ASSES	2,381.81	
LEGAL SERVICES		
ENGINEERING		5,000.00
DOWNTOWN REDEV		
HISTORICAL SITES		
PLAN/ZONING BD	1,096.90	
CONSTR OFFICIAL		
PROP MAINT		
OTHER INSURANCE OTHER EXP		
INSURANCE-WORKERS COMP		
HOSPITALIZATION		40,000.00
POLICE		15,000.00
EMERGENCY 911		
OEM		
VOL 1ST AID SQUAD		
FIRE PREVENTION		
FIRE		10,000.00
FIRE-AID TO DEPARTMENT		
STREETS & ROADS		
RR PARKING		2,000.00
SHADE TREE COMM		
SOLID WASTE COLL		45,000.00
PUBLIC BLDGS		10,000.00
VEHICLE MAINT		5,000.00
BD OF HEALTH		
ENVIRON COMM		
RECREATION	947.50	
FREE PUBLIC LIBRARY		
ACCUM SICK LEAVE		15,000.00
STREET LIGHTING		
UTILITIES		30,000.00
PERS		
OASI		
P/F RETIREMENT		
DCRP		2,000.00
LOSAP		
MUNICIPAL COURT		
PUBLIC DEFENDER		
CAPITAL IMPROVEMENT FUND		
PAYMENT OF BOND PRINCIPAL		
MCIA LEASE PRINCIPAL		
PAYMENT OF BANS		
INTEREST ON BONDS		
MCIA LEASE INTEREST		
INTEREST ON NOTES		
GREEN TRUST LOAN		
SPECIAL EMERGENCY		

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SUBTOTAL	13,433.81	182,700.00	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		196,133.81	4,519,398.24
WATER SEWER UTILITY			
OPERATING	6,000.00	75,000.00	
BULK WATER PURCHASE/ACQUISITION OF WATER		65,000.00	
BAYSHORE REGIONAL SEWERAGE AUTHORITY			
PAYMENT ON BOND PRINCIPAL			
PERS			
BANS			
INTEREST ON BONDS			
INTEREST ON NOTES			
WATER-SEWER REHAB LOAN			
WASTEWATER LOAN			
SOCIAL SECURITY			
SUBTOTAL	6,000.00	140,000.00	
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS		146,000.00	1,883,549.31
			6,402,947.55

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Director of Local Government Services.

RESOLUTION 20-03-33
AUTHORIZING THE TRANSFER OF UNEXPENDED BALANCES IN CERTAIN
2019 APPROPRIATION RESERVE ACCOUNTS

WHEREAS, NJSA 40A:4-59 provides for the transfers within certain appropriations within the Municipal Budget during the first three months of the following year: and

WHEREAS, there are unexpended balances in certain 2019 appropriation reserve accounts; and

WHEREAS, additional funds are required in certain other 2019 appropriation reserve accounts.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the following transfers are authorized from and to the following accounts:

<i>Transfer From Account Number</i>	<i>Amount Of Transfer</i>	<i>Transfer To Account Number</i>	<i>Amount Of Transfer</i>
9-09-55-500-180 Water Salary & Wages	\$10,253.66	9-09-55-500-200 Water Salary & Wages	\$10,253.66
9-01-27-335-200 Environmental Commission Other Expenses	\$16,000.00	9-01-20-165-209 Engineering Other Expenses	\$16,000.00
9-01-20-110-180 Mayor & Council Salary & Wages	\$240.78	9-01-20-110-200 Mayor & Council Other Expenses	\$240.78

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

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**RESOLUTION 20-03-34
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$423,038.87
Water & Sewer	\$418,331.76
Borough Capital	\$828,691.55
Water Capital	\$14,997.93
Grant	\$221.01
Borough Trust	\$38,708.80
Developers Escrow Account	\$9,955.97
Railroad Parking Trust	\$11,980.00
Recreation Trust	\$1,040.00
Total	\$1,746,965.89

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Oh behalf of the Municipal Clerk, Mr. Menna offered Council Resolution 20-03-36: Amending Resolution 20-01-07: 2020 Regular Council Meetings. Ms. Wynne requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel.

**RESOLUTION 20-03-36
AMENDING RESOLUTION 20-01-07
2020 REGULAR COUNCIL MEETINGS**

***WHEREAS**, on January 1, 2020 the Council established a schedule of meetings to be held by the Mayor and Council of Borough of Matawan, and due to the extraordinary circumstances and nature of COVID-19, otherwise known as Coronavirus, epidemic, it is advisable to avoid public meetings, and due to this emergency to have these meetings at the present time by teleconference.*

***NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council herewith amend the 2020 Regular Council Meeting Schedule, established by Resolution 20-01-07 at the January 1, 2020 meeting, to reflect that the April 7, 2020 meeting shall be by teleconference, and shall be advertised for 6:00 PM.*

***BE IT FURTHER RESOLVED** that the Asbury Park Press and the Independent be named as the official newspapers to whom all notices of meetings shall be sent.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to all Borough of Matawan Departments Heads, the Borough Attorney, Borough Engineer as well as the designated official newspapers, the Asbury Park Press and The Independent.*

Ms. Wynne requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Privilege of the Floor

Ms. Wynne opened the Privilege of the Floor.

There were no comments.

Ms. Wynne requested a motion to close the Privilege of the Floor. Councilwoman Buckel made the motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

Meeting adjourned at 7:18 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk