

**Borough of Matawan
Public Session
October 15, 2019**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on October 15, 2019, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2019, by sending notice to the *Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:00 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilwoman Deana Gunn
Councilman Brian Livesey

Absent: Councilman Brett Cannon

Also, present were Louis C. Ferrara, Borough Administrator, and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Best Practices Inventory

Mayor Altomonte requested a motion to open the floor for Best Practices Inventory. Councilman Livesey made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Mr. Ferrara announced each year the Borough participates in Local Finance Board's 'Best Practices Inventory', explaining the process and how it affects a municipality's State aid. The Borough scores well every year, and this year was no exception scoring well above the minimum needed to receive State aid. He recommended the Council adopt it. Mayor Altomonte asked if anyone on Council had any questions. There were none. Mayor Altomonte requested a motion to adopt the Best Practices Inventory. Councilwoman Salvatore made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilwoman Deana Gunn
Councilman Brian Livesey

Motion passed.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilwoman Salvatore made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

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Approval of Firefighter

Mayor Altomonte requested a motion to approve Borough of Matawan Volunteer Firefighter Applicant, Anthony Provenzano. Councilwoman Salvatore made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the October 1, 2019 Council Meeting. Councilman Reeve made a motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Old Business

Mayor Altomonte read by title Ordinance 19-17: An Ordinance of the Council of the Borough of Matawan Approving an Amendment to the Redevelopment Plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station Pursuant to the New Jersey Local Redevelopment and Housing Law (NJSA 40A:12A-1, et seq.). Mayor Altomonte requested a motion to open the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

Linda Clifton, 25 Crescent Place, Matawan. Ms. Clifton requested clarification. Mr. Menna explained the amendment incorporates the redevelopment standards, enabling the Borough to be in compliance with the New Jersey law regarding low-and-moderate income housing standards. He noted that this was necessary to pass this to move forward with the redevelopment that takes place at the train station. Ms. Clifton asked if this was a mandatory; Mr. Menna replied that it was. Ms. Clifton then asked what if the Council decided that it didn't want to add more residential housing. Mr. Menna replied the amendment only applied to the redevelopment at the train station, stating that it does not apply to the commercial element, should there be one. Ms. Clifton asked again if it was mandatory to have residential down at the train station. Mr. Menna informed there is no actual adopted plan. He noted most train station property is owned by New Jersey Transit, and residential housing will be the central component, financially, for them. If it wasn't done, the Borough will probably be sued by Fair Share Housing Alliance.

Ms. Clifton requested clarification of Ordinance 19-19. Mr. Keady explained the need for the revision. Ms. Clifton asked if it was increasing fees slightly, and Mr. Keady agreed. He then explained the process of requesting a permit to cut the surface of public property. Mr. Menna further explained that the need arose because the CFO had advised the Clerk there were many instances when after the work was done, the Borough was trying to collect any override on the escrow accounts. It will be better to collect in advance and then return any unused funds.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco asked if the Borough will have to build more low-income housing. Councilwoman Gunn stated there is not enough information to make that decision yet.

Scott Selby, 11 Angelica Court, Matawan. Mr. Selby asked about the Borough liability regarding not having affordable housing. Mr. Menna elaborated what the outcome could be if the redevelopment of the train station occurs. He advised having a plan in place. Mr. Selby asked what the criteria was used to determine what percentage of low-income housing will the Borough need to conform to the State. Mr. Menna explained it was based on an existing formula. If 100 new units are created at the train station, 15%-20% will have to be dedicated to low-and-moderate income housing. Mr. Selby asked if the community could vote on this. Mr. Menna informed it is a constitutional imperative, and not a referendum. Mr. Selby then asked if the community could vote to decide whether the development occurs at the train station. Mr. Menna said that application will probably have to go before the Planning Board, who would vote whether to approve it or not.

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Mayor Altomonte requested a motion to close the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 19-17: An Ordinance of the Council of the Borough of Matawan Approving an Amendment to the Redevelopment Plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station Pursuant to the New Jersey Local Redevelopment and Housing Law (NJSA 40A:12A-1, et seq.), requesting a motion to adopt. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilwoman Deana Gunn
Councilman Brian Livesey

Motion passed.

ORDINANCE 19-17

AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF MATAWAN APPROVING AN AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE DESIGNATED REDEVELOPMENT AREA IN THE VICINITY OF THE MATAWAN TRAIN STATION PURSUANT TO THE NEW JERSEY LOCAL REDEVELOPMENT AND HOUSING LAW (NJSA 40A:12A-1, ET SEQ.)

WHEREAS, on July 5, 2000, the Borough Council of the Borough of Matawan (the “Governing Body”) approved Resolution No. 00-07-08, which designated certain lands in the vicinity of the train station as a “Redevelopment Area” pursuant to the Local Redevelopment and Housing Law (NJSA 40A:12A-1 et seq.); and

WHEREAS, the New Jersey local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq., authorizes the Borough Council of the Borough of Matawan (“the Governing Body”) to adopt by ordinance redevelopment plans for areas in need of redevelopment or rehabilitation; and

WHEREAS, the Governing Body previously adopted the Redevelopment Plan (the “Redevelopment Plan”) for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station by Ordinance on April 30, 2001, with subsequent amendments adopted on December 1, 2015 and May 15, 2018; and

WHEREAS, in accordance with the provisions of the New Jersey Local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq. (the “LRHL”), the Governing Body authorized the preparation of an amendment to the redevelopment plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station, in the tract defined as Blocks 1, 2, 3, 4 and 11.01, and a portion of Block 11, including Lots 23, 24, 25.01, 26, 27, 29, 30, 40, 41 and 42; and

WHEREAS, the Borough’s planning consultant, T&M Associates, has prepared a third amendment to the redevelopment plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station (the “Transit Station Redevelopment Plan Amendment”); and

WHEREAS, pursuant to NJSA 40A:12-7, the Governing Body referred the Redevelopment Plan Amendment to the Planning Board for review; and

WHEREAS, the Governing Body hereby determines that the Redevelopment Plan is necessary and appropriate and will effectuate redevelopment and rehabilitation within the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Borough Council of the Borough of Matawan, in the County of Monmouth, that the provisions of the section entitled “Affordable Housing Standards” of the Transit Station Redevelopment Plan, which begins on Page 7, is hereby repealed in its entirety and replaced with the following: “Affordable Housing Standards: Any multi-family residential component of the redevelopment project shall include a set-aside for very low-, low-, and moderate-income households in conformance with the Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1- For inclusionary projects in which the low- and moderate-income units are to be offered for sale, the appropriate set-aside percentage is 20 percent; for projects in which the low- and moderate-income units are to be offered for rent, the appropriate set-aside percentage is 15 percent. The terms and conditions for the provision of affordable housing shall be incorporated into all development approvals and shall be further set forth in a redevelopment agreement between the redeveloper and the redevelopment entity of the Borough of Matawan, and in relevant provisions of the Borough’s affordable housing ordinance, as the case may be.”

BE IT FURTHER ORDAINED, by the Borough Council of the Borough of Matawan, in the County of Monmouth, that the Amendment to the Redevelopment Plan is hereby adopted, and the provisions of the Transit Station Redevelopment Plan shall be revised accordingly.

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***BE IT FURTHER ORDAINED**, that all prior Ordinances that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.*

***BE IT FURTHER ORDAINED**, that this Ordinance shall become effective immediately upon final passage and publication as required by law, as the “Ordinance Approving an Amendment to the Transit Station Redevelopment Plan.”*

Mayor Altomonte read by title Ordinance 19-19: Amending Ordinance 19-09: Amending and Supplementing the Code of the Borough of Matawan Chapter 21 Streets, Sidewalks, Curbs, Driveways, Section 21-1, Street, Sidewalks, Curb and Driveway Openings. Mayor Altomonte requested a motion to open the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 19-19: Amending Ordinance 19-09: Amending and Supplementing the Code of the Borough of Matawan Chapter 21 Streets, Sidewalks, Curbs, Driveways, Section 21-1, Street, Sidewalks, Curb and Driveway Openings, requesting a motion to adopt. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilwoman Deana Gunn
Councilman Brian Livesey

Motion passed.

**ORDINANCE 19-19
AMENDING ORDINANCE 19-09
AMENDING AND SUPPLEMENTING THE CODE OF THE
BOROUGH OF MATAWAN CHAPTER 21
STREETS, SIDEWALKS, CURBS, DRIVEWAYS, SECTION 21-1, STREET, SIDEWALKS, CURB AND
DRIVEWAY OPENINGS**

***WHEREAS**, the Administrator and Borough Engineer have recommended the adoption of this revision to Chapter 21 – Streets, Sidewalks Curbs, Driveways, Section 21-1, Street, Sidewalks, Curb and Driveway Openings.*

***NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Matawan that it herewith amends and supplements Chapter 21 – Streets, Sidewalks Curbs, Driveways, Section 21-1, Street, Sidewalks, Curb and Driveway Openings as follows:*

Chapter 21, Section 21-1.2 – Is hereby amended and supplemented as follows:

21-1.2 Permit Required; Fees.

No person shall make an excavation or place any form of construction in, over or upon any public road, street or right of way, curb, sidewalk or driveway under the jurisdiction of the Borough without first making application for and obtaining a written permit from the Borough Engineer on the prescribed forms and upon the minimum payment of the application fee of one hundred dollars (\$100.00).

Permission to make an opening in or tear up the surface, curb or sidewalk of a road or street shall not carry with it any right to make drainage, sewer, water, gas, oil, steam, electric or telephone connections. A separate permit to make such connections must be obtained from the proper officials having jurisdiction thereof. The applicant shall make application for and obtaining a written permit from the Borough Engineer, or appropriate official, on the prescribed forms and upon the minimum initial payment of the review fee of six hundred dollars (\$600.00). Additional review fees may be required by the Borough Engineer if determined to be necessary.

If necessary and desirable in the opinion of the Borough Engineer, the permittee shall submit plans and specifications, in duplicate, which plans will indicate the extent of the proposed work within the Borough. The permittee shall promptly submit a copy of the permit to the Chief of Police. The Chief of Police shall notify the appropriate volunteer fire companies and first aid squads.

All work shall be performed and paid for by the person obtaining the permit.

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Chapter 21, Section 21-1.3(d) – Is hereby amended and supplemented as follows:

21-1.3(d) Inspection Fee Escrow.

d. Inspection Fee Escrow. The applicant shall post an escrow with the Borough Clerk to defray the cost of inspection of the street opening and paving restoration by the Borough Engineer. The fee shall be equal to ten percent (10%) of the cash performance guarantee amount with a five hundred dollar (\$500.00) minimum. The applicant shall notify the Borough seven (7) days prior to commencement of work and at the completion of the work. Additional inspection fees may be required by the Borough Engineer if determined to be necessary.

BE IT FURTHER ORDAINED, all ordinances or parts of ordinances inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

BE IT FURTHER ORDAINED, if any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

BE IT FURTHER ORDAINED, this ordinance shall take effect upon final passage and publication as provided by law.

Clerk's Report

The Clerk reported the Clerk's Office issued new business licenses for Inkcredible Beauty, LLC (permanent makeup establishment), Salute 74 Main, LLC (a new restaurant where Bart's is located), and Welch Technology Services, LLC (IT consultant).

The Borough has scheduled a free Rabies Clinic with the Monmouth County Board of Health, from 9:30-11:30 AM on Saturday, November 16, to be held at Washington Engine Company fire house at 176 Jackson Street. The event is open to Monmouth County residents, is posted on our website, and will be on the marquee as the date approaches.

The next Council meeting is scheduled for 7:00 PM Wednesday, November 6, as November 5 is Election Day. The Offices of the Borough of Matawan will be closed on that day. The Clerk's Office will be open from 6:00 AM to 8:00 PM, for Election purposes only. She reminded everyone of the current voting districts:

- District 1 – Washington Engine, 176 Jackson Street;
- District 4 – Freneau Fire Company, 189 Freneau Avenue; and
- Districts 2, 3, 5, 6 and 7 – MMCC, 201 Broad Street.

Notices will be physically posted at the Hook and Ladder and ME Haley Firehouses on November 5 to remind those voters to vote at the MMCC with a reminder to be placed on our new electronic marquee as well. Anyone who questions their voting district can contact the Clerk's Office.

Lastly, she will be out of the office Friday, October 25, and referred anyone to the Deputy Clerk, Robin Klinger, in her absence.

Mayor's Report

No report.

Administrator's Report

Mr. Ferrara stated his report has been electronically transmitted.

Attorney's Report

No report.

Engineer's Report

Mr. Keady reported on the status of the following Projects:

- 2018 Road Program, Contract 1 – work will begin on October 21, 2019 at Edgemere Drive and Broad Street water main.

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- 2019 Road Program – Bid opening was October 10 and the low bid was under the engineer’s estimate, so that should be proceeding in the future.
- MMCC Annex and OEM Cooling – Project has been awarded and the contracts are on their way for execution. The preconstruction meeting will be scheduled.

Finance, Historic Sites

No report.

Police, ADA, Recreation

Councilwoman Salvatore related the amount of calls and arrests responded to by the Patrol Division and K9 Unit, including motor vehicle incidents. The Support Services Sergeant, in conjunction with the Department of Public Works, oversaw the installation of a new stop sign at the intersection of Harding Boulevard and Robert Street as well as the placement of School Bus Stop Ahead signs on Mill Road. Officers set-up a table at Matawan Day, along with a member of the agency’s Advanced Services Unit (ASU), who displayed the various equipment used by ASU. Officers also worked the event providing traffic control and security for the estimated crowd of 3,000 event-goers. “Cookie with a Cop” is being held in conjunction with the Parents of Special People organization (PoSP) on Saturday, October 19 from 12 noon to 3 PM, at Police Headquarters. The Borough’s Trunk or Treat is being held on Sunday, October 27, at MMCC, from 1:00 PM to 3:00 PM.

DPW, Property Maintenance, Recycling & Sanitation

Councilwoman Buckel reported the push for no plastic bags with recycling was going smoothly and she thanked residents for their cooperation.

Animal Welfare, Construction, Shade Tree

Councilman Livesey provided Construction Report for September:

	Current Month	Year-to-Date
Permit Income/Certificate	\$ 11,866.00	\$ 119,460.00
Business CCOs/Misc Fees	\$ 525.00	\$ 3,470.00
State Permit Surcharge Fees	\$ 500.00	\$ 4,499.00
Penalties	0	\$ 0
TOTAL	\$ 12,891.00	\$ 127,429.00
Paid to Matawan General Fund	\$ 11,051.00	\$ 122,930.00
Paid to State Quarterly Payment	\$ 1,840.00	\$ 4,499.00
Value of Construction Work	\$ 297,817.00	\$ 4,586,803.00
Permits Issued	38	349

The Shade Tree Commission of three volunteers fielded 17 requests from residents. They are also working on Tree City renewal application, so the Borough can maintain our status. He offered a reminder that if anyone wants sapling trees, they are available by contacting anyone in the Shade Tree Commission. The Animal Advisory Committee has a box located in the lobby of MMCC to collect pet food donations for the Food Pantry.

Consent Agenda

Mayor Altomonte read by title Resolutions 19-10-12 through and including 19-10-15, requesting a motion to approve en masse. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 19-10-12
REDEMPTION OF TAX SALE CERTIFICATES
#18-00014
#18-00036
#18-00055**

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<u>Certificate #</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Address of Property</u>	<u>Payment</u>	<u>Premium</u>
18-00014	US Bank Cust for PC7 First Trust	29	47	5 Franklin St.	\$154.56	\$0.00
18-00036	US Bank Cust for PC7 First Trust	65.01	19	7 Marc Dr.	\$653.24	\$100.00
18-00055	US Bank Cust for PC7 First Trust	110	7.02	29 Crescent Pl.	\$2,779.33	\$100.00

WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificates were sold; and

WHEREAS, the Certificates has been paid and fully redeemed for the property owners.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificates listed above.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-10-13
AUTHORIZING REFUND OF TAX OVERPAYMENT
24 ORCHARD STREET – BLOCK 34, LOT 16**

WHEREAS, the following property was erroneously charged a special charges fee; and

WHEREAS, the property owner has made the payment and a refund is in order to clear the account; and

WHEREAS, the following refund has been verified as accurate by the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
34/16	Niels & Laura B. Jorgensen 48 McCampbell Rd. Holmdel, NJ 07733	\$800.00	Maintenance Fee Erroneously Charged

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-10-14
AUTHORIZING REFUND OF TAX OVERPAYMENT
231 SLOAN COURT – BLOCK 120, LOT 5.01 C231**

WHEREAS, the following property has been overpaid for the third quarter 2019 as a result of the reason outlined below; and

WHEREAS, the property owner has made the payment and a refund is in order to clear the account; and

WHEREAS, the following refund has been verified as accurate by the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
120/5.01 C231	Roger Ferreira 231 Sloan Court Matawan, NJ 07747	\$1,872.73	Homeowner Paid In Error

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

New Business

Mayor Altomonte read by title Resolution 19-10-16: Resolution to Urge Voters to Support the Referendum on the Election Ballot in November, so That Veterans or Widowed Spouses of Veterans Who Reside in Continuing Care Retirement Communities (CCRC) will be Eligible for Property Tax Deduction. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by

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Councilwoman Salvatore. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilwoman Deana Gunn
Councilman Brian Livesey

Motion passed.

**RESOLUTION 19-10-16
RESOLUTION TO URGE VOTERS TO SUPPORT THE REFERENDUM ON THE ELECTION BALLOT IN
NOVEMBER, SO THAT VETERANS OR WIDOWED SPOUSES OF VETERANS WHO RESIDE IN
CONTINUING CARE RETIREMENT COMMUNITIES (CCRC) WILL BE ELIGIBLE FOR PROPERTY TAX
DEDUCTION**

***WHEREAS**, the State Constitution for New Jersey authorizes veterans and widowed spouses of veterans who served in active duty during war and other times of emergency to receive a property tax deduction, in the amount of \$250.00 per year, in well-deserved recognition of their service to our country; and*

***WHEREAS**, veterans and widowed spouses of veterans who reside in Continuing Care Retirement Communities (CCRC) have been unfairly denied eligibility for the \$250.00 property tax deduction because they do not own their units, even though they instead contribute to property taxes through a monthly payment, and even though they have made the same sacrifices as all veterans in our great country; and*

***WHEREAS**, there are twenty-five CCRCs in the State which collectively house approximately 2,500 veterans or widowed spouses who are being denied the property tax deduction; and*

***WHEREAS**, Senator Vin Gopal has sponsored legislation (S1331), that has been approved by the Senate and General Assembly, to extend the deduction to veterans and their widowed spouses in CCRCs; and*

***WHEREAS**, the extension of the deduction, because it requires an amendment to the State Constitution, must be approved by the voters at the ballot in November before it will become valid and effective; and*

***WHEREAS**, the Mayor and Borough Council now desire to memorialize their support of the referendum on the ballot in November, and to urge the voters of this State to vote in favor of the property tax deduction for veterans and widowed spouses of veterans who reside in CCRCs.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan, urges voters to support the referendum on the ballot in November 2019, so that veterans and widowed spouses of veterans who reside in Continuing Care Retirement Communities (CCRC) will be eligible for the \$250.00 property tax deduction.*

***BE IT FURTHER RESOLVED** that the Council of the Borough of Matawan believes that this small benefit to our veterans and widowed spouses of veterans who reside in CCRCs is a proper and warranted acknowledgement of the tremendous sacrifices that veterans have given to protect and serve our great nation.*

***BE IT FURTHER RESOLVED** that a copy of this Resolution is forwarded to Governor Philip Murphy, New Jersey Senate President Stephen Sweeney, New Jersey Senate Minority Leader Thomas Kean Jr., New Jersey Assembly Speaker Craig Coughlin, New Jersey Assembly Minority Leader Jon Bramnick, New Jersey State Legislators of the 12th District, the New Jersey Conference of Mayors, and the New Jersey State League of Municipalities.*

Mayor Altomonte read by title Resolution 19-10-17: Authorization to Connect to the Borough of Matawan Sanitary Sewer and Water System – Washington Phillips, LLC – 110 Atlantic Avenue – Block 15, Lot 4. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilwoman Deana Gunn
Councilman Brian Livesey

Motion passed.

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**RESOLUTION 19-10-17
AUTHORIZATION TO CONNECT TO THE
BOROUGH OF MATAWAN SANITARY SEWER AND WATER SYSTEM
WASHINGTON PHILLIPS, LLC
110 ATLANTIC AVENUE – BLOCK 15, LOT 4**

***WHEREAS**, Washington Phillips, LLC for the property located at 110 Atlantic Avenue, Matawan, New Jersey, also known as Block 15, Lot 4, is requesting to connect the property to the Borough of Matawan's sanitary sewer and water system; and*

***WHEREAS**, Robert R. Keady, Jr. of T&M Associates, Borough Engineer, has reviewed the water and sewer requirements for the proposed Application; and*

***WHEREAS**, the John Applegate, Superintendent for the Department of Public Works has reviewed the Application and has no objection to the connection.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it hereby grants permission for Washington Phillips, LLC, 110 Atlantic Avenue, Matawan, New Jersey, also known as Block 15, Lot 4, to connect into the Borough's sanitary sewer and water system.*

***BE IT FURTHER RESOLVED** that prior to connection to the Borough's sanitary sewer system, Washington Phillips, LLC, Block 15, Lot 4, must comply with all the terms and conditions outlined in the Borough Engineer letter dated September 20, 2019 as well as Borough of Matawan Permit for Street Opening No. 19-21 which are attached to and made part of this Resolution.*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance, Fire Department, Fire Prevention, Police, Public Works as well as Washington Phillips, LLC.*

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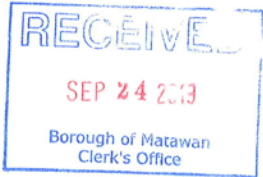
MATN-R0880

September 20, 2019

Karen Wynne
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

(via Email and Regular Mail)

**Re: Road Opening Fees
110 Atlantic Ave – Revised**



Dear Ms. Wynne:

The applicant has submitted an application for a permit to cut surface of a Public Place, corresponding with a driveway apron, sewer connection and water service for 110 Atlantic Avenue. The following fees will be required for the proposed work in the right of way.

- 1. The following Fees are required for a Road Opening:
 - a. Permit Fee (Section 21-1.2) \$ 100.00
 - b. Application Review fee (Section 21-1.2) \$ 500.00
 - c. Permit Cash Guarantee (Section 21-1.3):
\$65/SY for Paved Area (\$65 x 20SY) \$1,300.00
 - d. Inspection Fee (Section 21-1.2) \$500.00
- 2. The following Sanitary Connection Fees will be required by the Borough of Matawan (Section 23-3.1)
 - a. Residential Use \$1,000.00
 - b. Borough of Matawan quarterly fee (Noncommercial Unit) \$143.00
- 3. The following Water Connection Fees will be required by the Borough of Matawan (Section 22-3.1)
 - a. Connection Fee \$750.00
 - b. Minimum quarterly rate \$30.00

We have reviewed the submitted information regarding the above road opening. Prior to issuing the road opening permit, in addition to posting the required fees the following items shall also be addressed:

- 1. We defer review of the submitted insurance per Ordinance Section 21-1.3 to the Borough Attorney for review.

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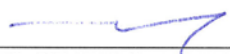
Le: Karen Wynne, RMC, Borough Clerk

Re: Road Opening Fees
110 Atlantic Ave – Revised

Once the above requirements have been submitted or verified, we will issue a road opening permit. Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

T&M ASSOCIATES


ROBERT R. KEADY, JR., P.E., C.M.E.
MATAWAN BOROUGH ENGINEER

RRK:BQ:lkc

cc: Louis Ferrara, Administrator
Pasquale Menna, Borough Attorney

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**Borough of Matawan
Public Session
October 15, 2019**



MATN-R0880

September 25, 2019

Karen Wynne
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747-0424

Via Email and First-Class Mail

**Re: Road Opening Permit
110 Atlantic Avenue**

Dear Ms. Wynne:

Attached, please find Street Opening Permit No. 19-21, for an opening for 110 Atlantic Avenue. Restoration work shall be completed as directed in the attached Borough Ordinance. The restoration shall include 2" of surface course 8" of base course and, since the trench appears to cross the centerline of the road, the trench shall be sawcut 2 feet beyond the edge of the trench and from curb to centerline.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

The applicant shall notify all residents in the area 24 hours before work begins.

Very truly yours,

T&M ASSOCIATES

ROBERT R. KEADY, P.E., C.M.E.
MATAWAN BOROUGH ENGINEER

RRK:BQ:lkc

c: Louis Ferrara, Administrator
Robin Klinger, Deputy Clerk

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**BOROUGH OF MATAWAN
PERMIT FOR STREET OPENING**

Permit No. 19-21
SEPTEMBER 25, 2019

PERMISSION is hereby granted to WASHINGTON PHILIPS LLC to open 110 ATLANTIC AVE, for the purpose of a concrete apron, sewer lateral, water service. The opening is located directly in front of 110 Atlantic Ave. The opening to be restored 2' wider then each trench and from curb to centerline.

On condition that any and all such openings, diggings, excavations and disturbances of said streets or sidewalks, or any portion thereof, shall be done in such a manner, and the earth, stone and refuse matter so deposited as to cause the least public inconvenience, and so as to permit the use of the sidewalks by pedestrians, the roadways by vehicles, and the flowage of water along the gutters, and all such diggings, openings, excavations and disturbances remaining after sunset of any day shall be indicated by lights, which shall be maintained by the applicant for this permit, during the nights such openings or disturbances remain; and otherwise so designated and protected as to prevent injury to person or property, and all the portions of any street or sidewalk that shall be opened, dug up, excavated or disturbed, shall be restored by the person or party to whom this permit is granted to as good a condition as before such opening, digging, excavation or disturbance, and maintained in such good condition for one year thereafter, and if not so maintained and restored to the satisfaction of the Municipality within five days after written notice to so restore the same, given by the Street Commissioner, the said person or party shall pay to the Treasurer ten dollars for each and every day of failure to comply with such notice, and such restoration may be made at the cost and expense of the person or party accepting this permit.

This permit is accepted on the conditions specified therein, with which Washington Philips LLC hereby agrees to fully comply.



**ROBERT R. KEADY, JR., P.E., C.M.E.
BOROUGH ENGINEER**

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Mayor Altomonte read by title Resolution 19-10-18: Payment of Bills. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilwoman Deana Gunn
Councilman Brian Livesey

Motion passed.

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**RESOLUTION 19-10-18
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$332,080.85</i>
<i>Water & Sewer</i>	<i>\$399,086.24</i>
<i>Borough Capital</i>	<i>\$209,227.35</i>
<i>Water Capital</i>	<i>\$2,821.00</i>
<i>Grant</i>	<i>\$214.58</i>
<i>Borough Trust</i>	<i>\$33,768.44</i>
<i>Railroad Parking Trust</i>	<i>\$120.00</i>
<i>Recreation Trust</i>	<i>\$1,050.00</i>
Total	\$978,368.46

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Loretta Windas, 138 Aberdeen Road, Aberdeen. Ms. Windas stated she was speaking on behalf of the Animal Advisory Committee to recognize Councilwoman Buckel’s son, Guy, Jr., for rescuing a domestic rabbit that had been abandoned on the Henry Hudson Trail. She explained how Guy found the rabbit and cared for it, saving its life. Domestic rabbits are unable to survive in the wild, contrary to what many think. The perpetrator who abandoned the rabbit was served with a summons by the Humane Law Enforcement Officer and noted the bunny is in the care of the Monmouth County SPCA until he is adopted. Councilwoman Buckel thanked Ms. Windas for always being available and for being the go-to person with regard to animal welfare, and are grateful for all she does. She also offered thanks to the MCSPCA for their assistance.

Cathy Zavorskas, Aberdeen. Ms. Zavorskas stated she was there on behalf of the committee that assisted her with Matawan Day to commend the DPW for their quick and patient assistance during the day. She also thanked the CERT and police officers in attendance and wanted to acknowledge everyone who helped to make the day a great one. Ms. Zavorskas also thanked the Recreation Department for their collaborative effort. Mr. Ferrara stated Ms. Zavorskas is the one who should be thanked for all her hard work.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Recess to Executive Session

Mayor Altomonte requested a motion to recess to Executive Session. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mr. Menna announced the purpose of the Council retiring into Executive Session is to discuss contract obligations. No formal action will be taken. Council agreed. Motion passed.

Meeting recessed at 7:34 PM.

**RESOLUTION 19-10-19
EXECUTIVE SESSION RESOLUTION**

***WHEREAS**, the Open Public Meetings Act, PL 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and*

***WHEREAS**, this public body is of the opinion that such circumstances presently exist; and*

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WHEREAS, the Governing Body wishes to discuss:

- *Contracts*
- *Personnel*

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE, BE IT RESOLVED that the public be excluded from this meeting.

Meeting recessed at 7:34 PM.

Reconvene and Adjourn the Public Session

Mayor Altomonte requested a motion to reconvene the Public Session. Councilwoman Gunn made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed. Mayor Altomonte requested a roll call. On roll call the following members responded present:

Present: Councilwoman Stephanie Buckel
 Councilwoman Deana Gunn
 Councilman Nicolas Reeve
 Councilwoman Josi Salvatore
 Councilman David Vergaretti

Absent: Councilman Brett Cannon

Also present were Louis Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

The meeting reconvened at 8:10 PM.

Mayor Altomonte announced no formal action was taken in Executive Session and asked for any public comment.

There were no comments.

Mayor Altomonte requested a motion to adjourn the Public Session. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

The meeting adjourned at 8:11 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk