

**Borough of Matawan  
Public Session  
September 17, 2019**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on September 17, 2019, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2019, by sending notice to the *Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:05 PM requesting a roll call.

On roll call the following members responded present:

Yes:            Councilman Nicolas Reeve  
                 Councilwoman Josi Salvatore  
                 Councilwoman Stephanie Buckel  
                 Councilman Brett Cannon  
                 Councilwoman Deana Gunn  
                 Councilman Brian Livesey

Also, present were Louis C. Ferrara, Borough Administrator, and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

**Proclamation**

Mayor Altomonte read a Proclamation for 'Hunger Action Month' asking for donations to local food banks. Councilwoman Buckel added the Matawan Food Pantry benefits greatly from the FoodBank and informed Matawan Food Pantry is held at Borough Hall the last Saturday of every month.

**Privilege of the Floor – Agenda Items Only**

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

**Approval of Minutes**

Mayor Altomonte requested a motion to approve the minutes of the August 20, 2019 Council Meeting. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Mayor Altomonte requested a motion to approve the minutes of the September 3, 2019 Council Meeting. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

**Clerk's Report**

The Clerk reported the issuance of new business licenses for Anett's Beauty Bar (esthetic services establishment), Asian Fun 745, LLC (Chinese food restaurant – new owner), and Diaz Architect & Associates, PC (architectural services business).

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The Borough has scheduled a free Rabies Clinic with the Monmouth County Board of Health, for 9:30-11:30 AM on Saturday, November 16, to be held at Washington Engine Company fire house at 176 Jackson Street. The event is posted on the Borough's website, and will be on the marquee as the date approaches.

Lastly, the November 19, 2019 Council Meeting will be rescheduled to Monday, November 18, 2019.

Mayor Altomonte requested a motion to reschedule the meeting.

Mr. Menna announced the addition of Resolution 19-09-23: Authorizing Rescheduling of Council Meeting to the Agenda. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

**RESOLUTION 19-09-23  
AUTHORIZING RESCHEDULING OF COUNCIL MEETING**

***WHEREAS**, on January 1, 2019, Mayor and Council established meeting dates for the calendar year inclusive of November 19, 2019.*

***NOW, THEREFORE, BE IT RESOLVED**, due to a quorum issue on said date of November 19, 2019, the Council meeting is herewith rescheduled to Monday, November 18, 2019 at 7:00 PM.*

**Mayor's Report**

No report.

**Administrator's Report**

Mr. Ferrara stated his report has been electronically transmitted.

**Attorney's Report**

Mr. Menna reported at the direction of Council, Ordinance 19-18 is presented to the dais for action at this meeting.

**Engineer's Report**

Mr. Keady reported on the status of the following Projects:

- 2018 Road Program Contract 1 – The project includes Vermont Court, Villanova Place (from Victoria Court to the northern cul-de-sac), Edgemere Drive (from Lakeland to Schenck Avenue), Broad Street water mains (from Route 34 to Church Street), and additional parking at Gravelly Brook Park. The Borough received the concurrence of award from the DOT, and the project will be move forward with the scheduling of a preconstruction date.
- 2019 Road Program Contract – The project includes Park Avenue and Onyx Place. The design is essentially complete and the bid should be advertised by the end of the month.

**Finance, Historic Sites**

Councilman Reeve reported the restoration of Burrowes Mansion is complete. He commended the work of the architect, the volunteers of the Historic Sites Commission and the Matawan Historical Society, and Guy Buckel. A celebration will soon be scheduled.

**Police, ADA, Recreation**

Councilwoman Salvatore related the amount of calls and arrests responded to by the Patrol Division and K9 Unit, including motor vehicle incidents. Detectives continue to process the various licensing background checks. Criminal investigations into multiple offenses during this reporting period, including: commercial burglaries, fraud, theft, and a hit and run motor vehicle crash. A Command

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Officer will oversee operations of Matawan Day ensuring compliance with the agency’s Operations Plan for the event with a table for a member of the agency’s Advanced Services Unit (ASU), who will display the various equipment used by the Unit.

**DPW, Property Maintenance, Recycling & Sanitation**

Councilwoman Buckel notice has been mailed to residents that as of Thursday, October 3, any recycling placed on the curb in a plastic bag will not be picked up by the hauler. Recycling must be placed loose, in recycling containers. Residents with questions or concerns can reach out to the Recycling Coordinator, Grace Rainforth.

**Fire, Personnel**

Councilman Cannon reported on the hire of a part-time Public Information Officer to continue to modernize its communication with residents and businesses within the Borough.

Tonight’s Resolution 19-09-17 for the purchase of a Fire Truck for Washington Engine Co. No. 1 on the Agenda is the result of the long-standing efforts of the Council and the Fire Truck Committee, the volunteers as well as Mayor Altomonte for his expertise.

**Economic Business Development, Environmental, Main Street Development, Planning/Zoning,**

Councilwoman Gunn reminded everyone to attend Matawan Day on October 5, with a rain date of October 6. Vendors should reach out to the Chamber of Commerce. The EBD is working on establishing ‘Small Business Saturday’, November 30, which is also the Annual 5K Turkey Trot, to encourage patronization of Matawan businesses. Lastly, she asked for Council support for Ordinance 19-18, noting that this was Councilman Livesey’s idea when he was a member of the EBD to encourage business growth.

**Animal Welfare, Construction, Shade Tree**

Councilman Livesey provided Construction Report for August 2019:

	Current Month	Year-to-Date
Permit Income/Certificate	\$ 9,040.00	\$ 107,594.00
Business CCOs/Misc Fees	\$ 300.00	\$ 2,945.00
State Permit Surcharge Fees	\$ 405.00	\$ 3,999.00
Penalties	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 9,745.00</b>	<b>\$ 114,538.00</b>
Paid to Matawan General Fund	\$ 9,745.00	\$ 111,879.00
Paid to State Quarterly Payment	\$ 0	\$ 2,659.00
Value of Construction Work	\$ 284,060.00	\$ 4,288,986.00
Permits Issued	39	311

The Animal Welfare Advisory Board met on August 22 to discuss possible future events and review website updates. The Shade Tree Commission processed tree removal applications and Resident Requests relating to Borough-owned trees. Residents are reminded to obtain a Tree Removal Permit to remove a tree from their property. Two Tree City USA signs were posted throughout town with a flag to be hung at Gravelly Brook Park.

**Consent Agenda**

Mayor Altomonte read by title Resolutions 19-09-13 through and including 19-09-15 requesting a motion to approve en masse. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

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**RESOLUTION 19-09-13  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PC7 FIRST TRUST  
CERTIFICATE #18-00047**

<u>Certificate #</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Address of Property</u>	<u>Payment</u>	<u>Premium</u>
18-00047	US Bank Cust for PC7 First Trust	77	6	182 Washington Ave.	\$1,971.49	\$100.00

*WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificates were sold; and*

*WHEREAS, the Certificates has been paid and fully redeemed for the property owners.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificates listed above.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.*

**RESOLUTION 19-09-14  
REFUND OF TAX OVERPAYMENT DUE TO TAX APPEAL  
BALMORAL ARMS – BLOCK 66, LOT 3**

*WHEREAS, a State Tax Board Judgment has been favorably awarded to Balmoral Arms, Block 66, Lot 3, for the fiscal years 2016, 2017 and 2018; and*

*WHEREAS, such judgment has resulted in an overpayment of property taxes in the amount of \$3,726.11, \$7,465.38 and \$7,359.30, respectively.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan, County of Monmouth, State of New Jersey, hereby authorizes the Borough Treasurer to issue a check in the amount of \$18,550.79 for said overpayment of property taxes for 2016, 2017 and 2018, to the property owner’s representative.*

*BE IT FURTHER RESOLVED, a refund of \$41,347.50 be authorized to refund to the lienholder of Certificate #18-00063 for the overpayment of taxes for 2018.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, Tax Collector as well as the Property Owner.*

**RESOLUTION 19-09-15  
APPROVAL OF TOWING & STORAGE LICENSE RENEWAL  
DAWNS AUTO BODY**

*WHEREAS, Dawns Auto Body (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

*WHEREAS, on the condition that, Dawns Auto Body (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following towing & storage license renewal:*

*Business: Dawns Auto Body  
7 Division Street  
Keyport, New Jersey 07735*

*Applicant: Christopher Matey*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**New Business**

Mayor Altomonte read by title Ordinance 19-16: Authorizing Special Appropriation for the

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Preparation and Complete Reassessment of Real Property Pursuant to NJSA 40A:4-53. Mayor Altomonte requested a motion to introduce. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

**ORDINANCE 19-16  
AUTHORIZING SPECIAL APPROPRIATION FOR THE PREPARATION AND COMPLETE  
REASSESSMENT OF REAL PROPERTY PURSUANT TO NJSA 40A:4-53**

***BE IT ORDAINED**, by the Borough Council of the Borough of Matawan, County of Monmouth, State of New Jersey, as follows:*

***SECTION 1. Purpose.** The purpose of this ordinance is to finance the cost of the preparation of a complete reassessment of property and associated cost.*

***SECTION 2. Appropriation.** The authorization for this special Emergency appropriation is \$75,000.00. At least one-fifth of such appropriation shall be included in each annual budget until the appropriation has been fully provided for.*

***SECTION 3.** This ordinance repeals any inconsistent ordinance or ordinances or parts thereof.*

***SECTION 4.** This ordinance shall take effect immediately upon its final passage and publication as required by law.*

The Clerk announced the Public Hearing will be held 7:00 PM October 1, 2019.

Mayor Altomonte read by title Ordinance 19-17: An Ordinance of the Council of the Borough of Matawan Approving an Amendment to the Redevelopment Plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station Pursuant to the New Jersey Local Redevelopment and Housing Law (NJSA 40A:12A-1, et seq.). Mayor Altomonte requested a motion to introduce. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

**ORDINANCE 19-17  
AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF MATAWAN APPROVING AN  
AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE DESIGNATED  
REDEVELOPMENT AREA IN THE VICINITY OF THE MATAWAN TRAIN STATION  
PURSUANT TO THE NEW JERSEY LOCAL REDEVELOPMENT AND HOUSING LAW (NJSA  
40A:12A-1, ET SEQ.)**

***WHEREAS**, on July 5, 2000, the Borough Council of the Borough of Matawan (the “Governing Body”) approved Resolution No. 00-07-08, which designated certain lands in the vicinity of the train station as a “Redevelopment Area” pursuant to the Local Redevelopment and Housing Law (NJSA 40A:12A-1 et seq.); and*

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***WHEREAS**, the New Jersey local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq., authorizes the Borough Council of the Borough of Matawan (“the Governing Body”) to adopt by ordinance redevelopment plans for areas in need of redevelopment or rehabilitation; and*

***WHEREAS**, the Governing Body previously adopted the Redevelopment Plan (the “Redevelopment Plan”) for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station by Ordinance on April 30, 2001, with subsequent amendments adopted on December 1, 2015 and May 15, 2018; and*

***WHEREAS**, in accordance with the provisions of the New Jersey Local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq. (the “LRHL”), the Governing Body authorized the preparation of an amendment to the redevelopment plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station, in the tract defined as Blocks 1, 2, 3, 4 and 11.01, and a portion of Block 11, including Lots 23, 24, 25.01, 26, 27, 29, 30, 40, 41 and 42; and*

***WHEREAS**, the Borough’s planning consultant, T&M Associates, has prepared a third amendment to the redevelopment plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station (the “Transit Station Redevelopment Plan Amendment”); and*

***WHEREAS**, pursuant to NJSA 40A:12-7, the Governing Body referred the Redevelopment Plan Amendment to the Planning Board for review; and*

***WHEREAS**, the Governing Body hereby determines that the Redevelopment Plan is necessary and appropriate and will effectuate redevelopment and rehabilitation within the Borough.*

***NOW, THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Matawan, in the County of Monmouth, that the provisions of the section entitled “Affordable Housing Standards” of the Transit Station Redevelopment Plan, which begins on Page 7, is hereby repealed in its entirety and replaced with the following: “Affordable Housing Standards: Any multi-family residential component of the redevelopment project shall include a set-aside for very low-, low-, and moderate-income households in conformance with the Uniform Housing Affordability Controls, N.J.A.C. 5:80-26.1. For inclusionary projects in which the low- and moderate-income units are to be offered for sale, the appropriate set-aside percentage is 20 percent; for projects in which the low- and moderate-income units are to be offered for rent, the appropriate set-aside percentage is 15 percent. The terms and conditions for the provision of affordable housing shall be incorporated into all development approvals and shall be further set forth in a redevelopment agreement between the redeveloper and the redevelopment entity of the Borough of Matawan, and in relevant provisions of the Borough’s affordable housing ordinance, as the case may be.”*

***BE IT FURTHER ORDAINED**, by the Borough Council of the Borough of Matawan, in the County of Monmouth, that the Amendment to the Redevelopment Plan is hereby adopted, and the provisions of the Transit Station Redevelopment Plan shall be revised accordingly.*

***BE IT FURTHER ORDAINED**, that all prior Ordinances that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.*

***BE IT FURTHER ORDAINED**, that this Ordinance shall become effective immediately upon final passage and publication as required by law, as the “Ordinance Approving an Amendment to the Transit Station Redevelopment Plan.”*

The Clerk announced the Public Hearing will be held 7:00 PM October 15, 2019.

Mayor Altomonte read by title Ordinance 19-18: Amending and Supplementing the Code of the Borough of Matawan, Chapter XIII – Building and Construction, Section 13-1.8 – Waiver of Construction Department Fees to Promote Renovation of Existing Non-Residential Vacant Commercial Structures/Units in the Area in Need of Rehabilitation of the Borough of Matawan. Mayor Altomonte requested a motion to introduce. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

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**ORDINANCE 19-18**

**AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF MATAWAN,  
CHAPTER XIII – BUILDING AND CONSTRUCTION, SECTION 13-1.8 – WAIVER OF  
CONSTRUCTION DEPARTMENT FEES TO PROMOTE RENOVATION OF EXISTING NON-  
RESIDENTIAL VACANT COMMERCIAL STRUCTURES/UNITS IN THE AREA IN NEED OF  
REHABILITATION OF THE BOROUGH OF MATAWAN**

**WHEREAS**, the Borough of Matawan is undergoing a review of its Planning and Zoning Regulations in an effort to increase the viability of the Borough's Downtown, and also increase its partnership with the business community in an effort to revitalize and sustain a healthy economic growth for employment opportunities, business, and a sense of neighborhood; and

**WHEREAS**, in furtherance thereto, the Borough recognizes that governmental programs may be of assistance in the forward progress of the relationship between business and government to stabilize communities; and

**WHEREAS**, on June 18, 2019, the Borough of Matawan by operation of Resolution 19-06-33, created An Area In Need of Rehabilitation Pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1, et. seq. between an area of the Borough of Matawan fronting on or in proximity to Main Street, between Broad Street and Washington Street; and

**WHEREAS**, the Borough's designation of the Area In Need of Rehabilitation was pursuant to a "Report of Findings of the Area in Need of Rehabilitation for the Main Street Study Area" prepared by ARH Associates, dated April 17, 2019, referenced herewith as Exhibit A, which report was accepted by the Governing Body; and

**WHEREAS**, on July 8, 2019, the State of New Jersey Department of Community Affairs, by letter of said date, accepted the Borough of Matawan's Area in Need of Rehabilitation and formally approved the designation of the Area in Need of Rehabilitation, and further included the Lot and Block numbers set forth in the letter of July 8, 2019 by the State of New Jersey, or properties included in the Designated Area in Need of Rehabilitation;

**NOW, THEREFORE, BE IT ORDAINED**, by the Municipal Council of the Borough of Matawan that Chapter 13 of the Building and Construction Ordinance of the Borough of Matawan Section 13-1.8 et. seq. be and is amended as follows:

**Section 13-1.8** Building and Construction- "Waiver of Construction Department Fees to promote renovation of existing Non-Residential Vacant Commercial Structures/Units in the Area in Need of Rehabilitation of the Borough of Matawan" be adopted.

**13.1.8**

a. No person shall be charged a Borough construction fee or enforcing agency fee for any construction, alteration and improvement designed and undertaken solely to renovate a previously occupied and currently vacant wholly commercial structure or currently vacant commercial unit within an existing commercial structure for the purpose of obtaining a certificate of occupancy in the designated Area in Need of Rehabilitation of the Borough of Matawan. The waiver of fees shall not include Uniform Construction Code Surcharge Fees as applicable or fees mandated by any Federal, State or New Jersey Administrative Agency.

b. For purposes of this section, the structure or the commercial unit within a structure that is being renovated for commercial use shall be required to be vacant for 12 months prior to the permit application in order to be eligible for the waiver of the within fees. The applicant shall be required to establish that the structure, or the unit within the structure, has been vacant to the satisfaction of the Construction Official for a period of one year prior to the application. A waiver shall be limited to a renovation or alteration of units of less than 5,000 square feet. For purposes of calculating square footage, a vacant commercial unit of 5,000 square feet or less shall qualify for the waiver of fees if the unit existing prior to and after renovations is equal to or less than 5,000 square feet, regardless of the total size of the structure. Commercial units that exceed 5,000 square feet prior to or after renovation shall not qualify for the waiver of fees.

1. The within Ordinance shall not be applicable to any building or structure which is currently or proposed to be a residential or mixed residential and commercial structure. The Ordinance provision for exemption do not apply to renovating or improvements of any residential structures or units, even if said unit is within a commercial building. No residential units are permitted to apply for said exemption, including single and multifamily units; single room occupancy or efficiency units; motel/or hotel units and residential transitory structures of any type.

c. For purposes of this section, no waiver of fee shall be provided to any commercial structure or commercial unit within a structure if the commercial property has outstanding property taxes due to the Borough of Matawan or outstanding property maintenance violations which fines and penalties have not been paid by the party who has an interest in the property. For purposes of this Ordinance, it is the legal obligation of the Owner of the property to have any outstanding obligation paid by it prior to the application for the within exemption.

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d. *This section shall expire on December 31, 2020, unless extended by Resolution by the Borough Council of the Borough of Matawan.*

e. *The within Ordinance and the Fee Waiver is only applicable to the properties that are referenced by Lot and Block numbers that are commercial properties identified in a letter dated July 8, 2019, from the State of New Jersey, Department of Community Affairs, attached to the within Ordinance and made a part hereof by reference.*

**BE IT FURTHER ORDAINED** *if any section or part of the within Ordinance is deemed by a Court of competent jurisdiction to be illegal or unenforceable, the remaining terms and parts of the within Ordinance survive said challenge and remain legally enforceable.*

**BE IT FURTHER ORDAINED** *this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.*

**BE IT FURTHER ORDAINED** *that a true certified copy of this Ordinance shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Property Maintenance as well as New Jersey State Department of Regulatory Affairs.*

The Clerk announced the Public Hearing will be held 7:00 PM October 1, 2019.

Mayor Altomonte read by title Resolution 19-09-16: Special Emergency Appropriation for the Reassessment of Real Property Pursuant to NJSA 40A:4-55. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

**RESOLUTION 19-09-16  
SPECIAL EMERGENCY APPROPRIATION  
FOR THE REASSESSMENT OF REAL PROPERTY PURSUANT TO NJSA 40A:4-55**

**WHEREAS**, *the Council of the Borough of Matawan has found it necessary to make a special emergency appropriation for the preparation of and complete reassessment of real property; and*

**WHEREAS**, *NJSA 40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth or one-third of the amount authorized pursuant to this act.*

**NOW, THEREFORE, BE IT RESOLVED** *that in accordance with the provisions of NJSA 40A:4-55:*

1. *A special emergency appropriation is hereby made for the preparation of a complete reassessment of real property in the total amount of \$75,000.*
2. *That the special emergency appropriation shall be provided for in the budgets of the next succeeding years by the inclusion of not less than \$15,000.*
3. *That the issuance of a "special emergency note", not in excess of the amount authorized pursuant to law, be provided.*
4. *The Chief Financial Officer shall determine, pursuant to applicable law, all matters in connection with notes issued pursuant to this Resolution, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determination. At least one-fifth of the notes issued shall mature and be paid annually.*
7. *That two (2) certified copies of this Resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.*

**BE IT FURTHER RESOLVED** *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Tax Assessor as well as the Borough Auditor and the Director of the Local Government Services.*



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Mayor Altomonte read by title Resolution 19-09-17: Authorizing the Purchase of an E-One Typhoon Fire Engine for the Borough of Matawan Volunteer Fire Department. Mayor Altomonte requested a motion. Councilman Cannon made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

**RESOLUTION 19-09-17  
AUTHORIZING THE PURCHASE OF AN E-ONE TYPHOON FIRE ENGINE FOR THE  
BOROUGH OF MATAWAN VOLUNTEER FIRE DEPARTMENT**

***WHEREAS**, the Borough of Matawan Volunteer Fire Department advised the Mayor and Council of the need for a Fire Truck within the Borough Fire Department; and*

***WHEREAS**, the cost associated with the purchase of this vehicle is obtained pending receipt of funding through the Monmouth County Improvement Authority (MCIA), and will not impact the CY2019 Budget; and*

***WHEREAS**, Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of the Borough of Matawan Volunteer Fire Department regarding the above, hereby authorize the purchase of one new E-One Typhoon Fire Engine for the Borough of Matawan's Volunteer Fire Department.*

***NOW, THEREFORE, BE IT RESOLVED** that the Borough Administrator, Louis Ferrara, is hereby authorized by the Council of the Borough of Matawan to enter into a Contract for the purchase of one E-One Typhoon Fire Engine as outlined in the attached quote prepared for the Borough of Matawan, through the New Jersey State Contract Program #A41505, by Absolute Fire Protection Co., Inc., 2800 Hamilton Boulevard, South Plainfield, New Jersey 07080, in the amount of Four Hundred Seventy-One Thousand, Forty Three Dollars and No Cents (\$471,043.00).*

***BE IT FURTHER RESOLVED** that the above mentioned Typhoon Fire Engine Truck will be delivered to the Borough of Matawan and the Matawan Fire Department with all equipment, warranties and other requirements indicated the New Jersey State Contract Program #A41505.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Fire as well as Absolute Fire Protection Co., Inc.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-169 Budget of the Borough of Matawan pending receipt of funds from the Monmouth County Improvement Authority (MCIA) to Absolute Fire Protection Co., Inc. for the purchase of one E-One Typhoon Fire Engine in an amount not to exceed Four Hundred Seventy-One Thousand, Forty Three Dollars and No Cents (\$471,043.00).*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Nicole Horvath, CMFO  
Dated: September 17, 2019

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**ABSOLUTE**

FIRE PROTECTION CO., INC.

Phone: 908-757-3600 Fax: 908-757-3616

2800 Hamilton Boulevard, South Plainfield, NJ 07080  
www.absolutefire.com

2/07/2019

**Matawan Fire Dept.**

Thank you for your interest in the E-ONE product and Absolute Fire Protection. We are pleased to provide pricing to purchase your apparatus through the New Jersey State cooperative purchasing program.

This letter serves as the quote under the E-ONE NJ STATE CONTRACT QUOTE, Contract # A41505.

For the one (1) Typhoon engine.

NJ State price quote of \$458,509.00 for the proposed fire apparatus.

A material and labor price increase is set to occur on orders placed after April 14<sup>th</sup>. From this date after the updated price would increase to \$471,043.00.

With the state contract process, the terms of the agreement have already been negotiated between the vendors and NJ state purchasing. There is no need for a separate contract. Just a purchase order made out to Absolute Fire Protection with the contract number on it issued by you the customer.

If you have any further questions, please do not hesitate to contact me.

Very truly yours,

Brian Corvinus

Sales Representative



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Mayor Altomonte read by title Resolution 19-09-18: 2019 Road Program Sanitary Sewer Cleaning and Video Inspection - Oswald Enterprises, Inc. - Authorizing Change Order No. 1 and Final. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

**RESOLUTION 19-09-18  
2019 ROAD PROGRAM  
SANITARY SEWER CLEANING AND TV INSPECTION  
OSWALD ENTERPRISES, INC.  
AUTHORIZING CHANGE ORDER NO. 1 AND FINAL**

***WHEREAS,** T & M Associates has informed the Council that Bid Items 1, 2, 5, 6, 7, A-1, A-2, and A-3 were reduced to reflect actual bid quantities invoiced, based on actual work completed in the field, in the 2019 Road Program - Sanitary Sewer Cleaning and TV Inspection, for a total reduction this Change Order No. 1 and Final of Eight Thousand, Eighty-Three Dollars, and Seventy-Five Cents (\$8,083.75); and*

***WHEREAS,** T & M Associates has informed the Council that Bid Items 3, 4, and 8 were increased to reflect actual bid quantities invoiced, based on actual work completed in the field, in the 2019 Road Program – Sanitary Sewer Cleaning and TV Inspection Project, for a total extra this Change Order No. 1 and Final of Five Thousand, Four Hundred Eighty Dollars and Forty Cents (\$5,480.40); and*

***WHEREAS,** T & M Associates has informed the Council that Supplementary Items S-1 and S-2 were provided to account for the larger than anticipated pipe size along Ravine Drive, in the 2019 Road Program – Sanitary Sewer Cleaning and TV Inspection Project, for a total additional supplementary this Change Order No. 1 and Final of Two Thousand, Seven Hundred Ninety-Four Dollars and Thirty-Five Cents (\$2,794.35).*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendation of T & M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 1 and Final, for the 2019 Road Program - Sanitary Sewer Cleaning and TV Inspection, a Net Change Increase This Change Order, in an amount of One Hundred Ninety-One Dollars and No Cents (\$191.00).*

***BE IT FURTHER RESOLVED** this amount reflects a total Net Change Increase in Contract of One Hundred Ninety-One Dollars and No Cents (\$191.00).*

***BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as T&M Associates and Oswald Enterprises, Inc.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the W-06-55-519-100 Budget of the Borough of Matawan to Oswald Enterprises, Inc. for the 2019 Road Program - Sanitary Sewer Cleaning and TV Inspection Change Order No. 1 and Final for the Borough of Matawan in an amount not to exceed One Hundred, Ninety-One Dollars and No Cents (\$191.00).*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

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Nicole Horvath, CMFO  
Dated: September 17, 2019

Borough of Matawan  
Public Session  
September 17, 2019

T&M ASSOCIATES  
CONSULTING & MUNICIPAL ENGINEERS  
ELEVEN TINDALL ROAD  
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2  
PROJECT NO. MATN-04144

CHANGE ORDER NO. 1 and FINAL

DATE: August 27, 2019

PROJECT: 209 Road Program - Sanitary Sewer Cleaning and TV Inspection

OWNER: Borough of Matawan

CONTRACTOR: Oswald Enterprises, Inc.

DESCRIPTION OF CHANGE:

**REDUCTIONS:**

Bid items 1 (8" Sewer Cleaning), 2 (8" Sewer TV Inspection), 5 (Reverse Setups - I&WD), 6 (Bypass Pumping - I&WD), 7 (Maintenance and Protection of Traffic), A-1 (8" Sewer Cleaning - Ravine Drive), A-2 (8" Sewer TV Inspection - Ravine Drive) and A-3 (Maintenance and Protection of Traffic - Ravine Drive) where reduced to reflect actual bid quantities invoiced based on actual work completed in the field.

**EXTRA:**

Bid items 3 (10" Sewer Cleaning), 4 (10" Sewer TV Inspection) and 8 (Uniformed Traffic Control) where increased to reflect actual bid quantities invoiced based on actual work completed in the field.

**SUPPLEMENTARY:**

Supplementary items S-1 (10" Sewer Cleaning - Ravine Drive) and S-2 (10" Sewer TV Inspection - Ravine Drive) were provided to account for the larger than anticipated pipe size along Ravine Drive.

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:

CONTRACTOR:  
OSWALD ENTERPRISES, INC.

OWNER'S APPROVALS:

Mayor Joseph Altomonte  
Borough of Matawan

NOTE: All work to be done  
according to Contract  
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$8,083.75
B. TOTAL EXTRAS THIS C.O.	\$5,480.40	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$2,794.35	XXXXXXXXXXXX
TOTALS THIS C.O.	\$8,274.75	\$8,083.75
NET CHANGE THIS CHANGE ORDER	\$191.00	\$0.00
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$8,274.75	\$8,083.75
NET CHANGE IN CONTRACT	\$191.00	\$0.00

ORIGINAL CONTRACT BID PRICE	\$16,537.50
CHANGE ORDERS TO DATE	\$191.00
REVISED CONTRACT PRICE	\$16,728.50

Borough of Matawan  
Public Session  
September 17, 2019

CHANGE ORDER NO. 1 and FINAL

SHEET NO. 2 OF 2  
PROJECT NO. MATN-04144

PROJECT:209 Road Program - Sanitary Sewer Cleaning and TV Inspection

OWNER:Borough of Matawan

CONTRACTOR:Oswald Enterprises, Inc.

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
REDUCTIONS	1	8" Sewer Cleaning	2025.00	LF	\$1.05	\$2,126.25
	2	8" Sewer TV Inspection	2025.00	LF	\$0.80	\$1,620.00
	5	Reverse Setups (If & Where Directed)	5.00	UN	\$1.00	\$5.00
	6	Bypass Pumping (If & Where Directed)	20.00	HR	\$1.00	\$20.00
	7	Maintenance and Protection of Traffic	1.00	LS	\$1,000.00	\$1,000.00
	A-1	8" Sewer Cleaning (Ravine Drive)	1250.00	LF	0.80	\$1,000.00
	A-2	8" Sewer TV Inspection (Ravine Drive)	1250.00	LF	1.05	\$1,312.50
	A-3	Maintenance and Protection of Traffic (Ravine Drive)	1.00	LS	\$1,000.00	\$1,000.00
						\$0.00
						\$0.00
						\$0.00

A. TOTAL REDUCTIONS

\$8,083.75

EXTRA	3	10" Sewer Cleaning	2456.00	LF	\$0.80	\$1,964.80
	4	10" Sewer TV Inspection	2456.00	LF	\$1.15	\$2,824.40
	8	Uniformed Traffic Control	0.69	ALLOW	1000.00	\$691.20
						\$0.00
						\$0.00
						\$0.00
						\$0.00

B. TOTAL EXTRA

\$5,480.40

SUPPLEMENTARY	S-1	10" Sewer Cleaning (Ravine Drive)	1433.00	LF	\$0.80	\$1,146.40
	S-2	10" Sewer TV Inspection (Ravine Drive)	1433.00	LF	\$1.15	\$1,647.95
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

C. TOTAL SUPPLEMENTARY

\$2,794.35

Mayor Altomonte read by title Resolution 19-09-19: Approval of Request for Proposal for Real Property Data Collection and Verification Services (Reassessment) for the Borough of Matawan – Appraisal Systems, Inc. Mayor Altomonte requested a motion Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

**Borough of Matawan  
Public Session  
September 17, 2019**

**RESOLUTION 19-09-19  
APPROVAL OF REQUEST FOR PROPOSAL FOR REAL PROPERTY DATA COLLECTION  
AND VERIFICATION SERVICES (REASSESSMENT) FOR THE BOROUGH OF MATAWAN  
APPRAISAL SYSTEMS, INC.**

*WHEREAS, the Council of the Borough of Matawan previously authorized the solicitation of Requests for Proposals for the annual performance of real property data collection and verification services (reassessment) to cover 12.5% of all properties annually with all parcels located within the Municipality completed over the eight (8) year period between January 1, 2019 through and including December 31, 2026 awarded as a three (3) year contract with the option of five (5) one (1) year awards with Resolution 19-07-06; and*

*WHEREAS, the Borough of Matawan received one (1) proposal for the aforesaid requirements from Appraisal Systems, Inc., 264 South Street, Building 2, Suite 1B, Morristown, New Jersey 07960, in the amount of Sixty Seven Thousand Eight Hundred Fifty Dollars and No Cents (\$67,850.00) to cover the period of the collection and verification services of January 1, 2019 through and including December 31, 2026 as outlined in the Borough's Request for Proposals; and*

*WHEREAS, the Borough of Matawan Administrator and Tax Assessor have reviewed, approved and recommended the proposal of Appraisal Systems, Inc.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby approves the recommendation of the Borough Administrator and Tax Assessor and awards the contract to Appraisal Systems, Inc. for real property data collection and verification services as outlined above in an amount not to exceed Sixty Seven Thousand Eight Hundred Fifty Dollars and No Cents (\$67,850.00) for the Borough's real property data collection and verification services from January 1, 2019 through and including December 31, 2026.*

*BE IT FURTHER RESOLVED the Council of the Borough of Matawan hereby authorizes the Mayor to execute said contract on behalf of the Borough of Matawan.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Tax Assessor as well as Appraisal Systems, Inc.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 9-01-55-001-641 Budget of the Borough of Matawan to Appraisal Systems, Inc. for the Borough of Matawan real property data collection and verification services in an amount not to exceed Sixty Seven Thousand Eight Hundred Fifty Dollars and No Cents (\$67,850.00).*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Nicole Horvath, CMFO  
Dated: September 17, 2019*

**Borough of Matawan  
Public Session  
September 17, 2019**

**PROPOSAL FORM**

**BOROUGH OF MATAWAN, NEW JERSEY**

**REAL PROPERTY DATA COLLECTION AND VERIFICATION SERVICES**

**2019 through 2026**

WITH RESPECT TO THE COLLECTION AND VERIFICATION OF ALL REAL PROPERTY DATA SITUATED WITHIN THE BOUNDARIES OF THE **BOROUGH OF MATAWAN, NEW JERSEY:**

**APPRAISAL SYSTEMS, INC.**

COMPANY NAME

DOES HEREBY PROPOSE TO UNDERTAKE SAID DATA COLLECTION PROJECT IN ACCORDANCE WITH THE WITHIN SPECIFICATIONS AND PROVISIONS AT A TOTAL COST OF:

\$67,850  
DOLLARS

**SIXTY SEVEN THOUSAND EIGHT HUNDRED FIFTY DOLLARS**

(AMOUNT IN WORDS)

The price above is for 12.5% inspections for 8 (eight) years.

**APPRAISAL SYSTEMS, INC.**

Company



Signature

**ERNEST F. DEL GUERCIO, SR.**

Print Name

**CEO**

Title

**AUGUST 12, 2019**

Date

Mayor Altomonte read by title Resolution 19-09-20: Award of Bid for Borough of Matawan Municipal Community Center Annex and Office of Emergency Management Addition of Cooling Project – Hanna’s Mechanical Contractors, Inc. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn

Abstain: Councilman Livesey

**Borough of Matawan  
Public Session  
September 17, 2019**

Motion passed.

**RESOLUTION 19-09-20  
AWARD OF BID FOR BOROUGH OF MATAWAN  
MUNICIPAL COMMUNITY CENTER ANNEX AND OFFICE OF EMERGENCY MANAGEMENT ADDITION OF  
COOLING PROJECT  
HANNA’S MECHANICAL CONTRACTORS, INC.**

*WHEREAS, the Borough of Matawan previously authorized the receipt of bids for the Borough of Matawan’s Municipal Community Center Annex and Office of Emergency Management Addition of Cooling Project; and*

*WHEREAS, pursuant to law the Borough of Matawan solicited bids for the Project; and*

*WHEREAS, the Borough of Matawan received three (3) bids for the aforesaid contract; and*

*WHEREAS, Hanna’s Mechanical Contractors, Inc. has submitted the low total bid of Two Hundred Seventy Nine Thousand, Eight Hundred Fifty Dollars and No Cents (\$279,850.00); and*

*WHEREAS, the Borough Engineer, T&M Associates, has reviewed, approved and recommended the bid of Hanna’s Mechanical Contractors, Inc. for the aforesaid bid.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the contract for the Borough of Matawan’s Municipal Community Center Annex and Office of Emergency Management Addition of Cooling Project contract be and is hereby awarded to Hanna’s Mechanical Contractors, Inc., 44 N. Main Street, Milltown, New Jersey 08850 in the amount not to exceed Two Hundred Seventy Nine Thousand, Eight Hundred Fifty Dollars and No Cents (\$279,850.00), and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance, Fire Prevention, Public Works as well as T&M Associates-Borough Engineer, and Hanna’s Mechanical Contractors, Inc.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the C-04-55-900-528 Budget of the Borough of Matawan to Hanna’s Mechanical Contractors, Inc. (T&M Project No. MATN-04141) for the Borough of Matawan’s Municipal Community Center Annex and Office of Emergency Management Addition of Cooling Project in an amount not to exceed Two Hundred Seventy Nine Thousand, Eight Hundred Fifty Dollars and No Cents (\$279,850.00).*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Nicole Horvath, CMFO  
Dated: September 17, 2019*



Borough of Matawan  
Public Session  
September 17, 2019



MATN-04141

September 9, 2019

Mr. Louis C. Ferrara  
Borough Administrator  
Borough of Matawan  
201 Broad Street  
Matawan, NJ 07747

Re: Recommendation of Award  
Annex & Office of Emergency Management Addition of Cooling

Dear Mr. Ferrara:

On Thursday, September 5, 2019 at 10:00am, bids were received for the Annex & Office of Emergency Management Addition of Cooling project. Three (3) firms submitted bids and were read as follows:

Name of Bidder	Base Bid	Alternate No. 1	Allowance	Total Bid Amount
Hanna's Mechanical Contractors Inc.	\$153,000.00	\$76,850.00	\$50,000.00	\$279,850.00
SRJ Mechanical, LLC	\$286,200.00	\$98,100.00	\$50,000.00	\$416,200.00
EACM Corp.	\$247,000.00	\$77,000.00	\$50,000.00	\$374,000.00

The apparent low bidder is Hanna's Mechanical Contractors Inc. of Milltown, New Jersey with a total bid amount of \$279,850.00. It is noted that Hanna's Mechanical Contractors Inc. is not currently on the September 4, 2019 Debarred List from the New Jersey Department of Labor Workforce Development. T&M Associates has contacted two of the references submitted along with the bid, and all references have reported that Hanna's Mechanical Contractors Inc.'s work on projects is satisfactory.

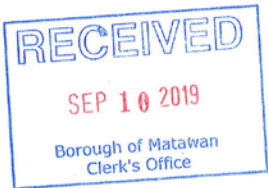
It is our recommendation that the Borough award the contract to the apparent low bidder, Hanna's Mechanical Contractors Inc. in the amount of \$279,850.00. This award should be made subject to certification that funds are available and approval of bid documents by the Borough Attorney.

Should you have any questions or require any additional information, please do not hesitate to call.

Very truly yours,

T&M ASSOCIATES

Sep 9 2019 4:56 PM



X *M. Elaine Dasti* ✓  
Mary Dasti cosign

M. ELAINE DASTI, P.E.  
GROUP MANAGER

T&M ASSOCIATES | 1144 Hooper Avenue, Suite 202, Toms River, New Jersey 08753 | 732.473.3400 | tandmassociates.com

Mayor Altomonte read by title Resolution 19-09-21: Payment of Bills. Mayor Altomonte requested a motion. Councilman Cannon made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey

Motion passed.

**Borough of Matawan  
Public Session  
September 17, 2019**

**RESOLUTION 19-09-21  
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$397,410.11</i>
<i>Water &amp; Sewer</i>	<i>\$35,207.94</i>
<i>Borough Capital</i>	<i>\$39,825.92</i>
<i>Water Capital</i>	<i>\$45,693.14</i>
<i>Grant</i>	<i>\$1,333.61</i>
<i>Borough Trust</i>	<i>\$53,019.41</i>
<i>Railroad Parking Trust</i>	<i>\$120.00</i>
<i>Recreation Trust</i>	<i>\$888.00</i>
<b>Total</b>	<b>\$573,498.13</b>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

Ed Lee, Chief of Borough Matawan Volunteer Fire Department. Chief Lee thanked the Mayor and Council for their approval of Resolution 19-09-17 citing the truck’s technology and features.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

**Recess to Executive Session**

Mayor Altomonte requested a motion to recess to Executive Session. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mr. Menna announced the purpose of the Executive Session was to discuss contracts. No formal action will be taken. Council agreed. Motion passed.

**RESOLUTION 19-09-22  
EXECUTIVE SESSION RESOLUTION**

***WHEREAS**, the Open Public Meetings Act, PL 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and*

***WHEREAS**, this public body is of the opinion that such circumstances presently exist; and*

***WHEREAS**, the Governing Body wishes to discuss:*

- *Contracts*
- *Personnel*
- *Litigation*

***WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.*

***NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.*

Meeting recessed at 7:30 PM.

**Reconvene and Adjourn the Public Session**

Mayor Altomonte requested a motion to reconvene the Public Session. Councilman Cannon made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte requested a roll call. On roll call the following members responded present:

**Borough of Matawan  
Public Session  
September 17, 2019**

Present: Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilman David Vergaretti

Also present were Louis Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

The meeting reconvened at 8:40 PM.

Mayor Altomonte announced no formal action was taken in Executive Session and asked for any public comment.

There were no comments.

Mayor Altomonte requested a motion to adjourn the Public Session. Councilman Cannon made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

The meeting adjourned at 8:41 PM.

(Signature on File)

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Karen Wynne, RMC  
Municipal Clerk