

**Borough of Matawan  
Workshop Session  
June 18, 2019**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on June 18, 2019, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on January 8, 2019, by sending notice to the *Independent*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:07 PM requesting a roll call.

On roll call the following members responded present:

Yes:                Councilman Nicolas Reeve  
                      Councilwoman Josi Salvatore  
                      Councilwoman Stephanie Buckel  
                      Councilman Brett Cannon  
                      Councilwoman Deana Gunn

Also present were Louis Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence, and to keep in their thoughts Councilman David Vergaretti and his family.

Mayor Altomonte announced the addition of Executive Session Resolution 19-06-38 to the Agenda. Mr. Menna stated the Executive Session will discuss contracts.

**Privilege of the Floor for Agenda Items Only**

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

**Approval of Firefighter**

Mayor Altomonte requested a motion to approve Borough of Matawan Volunteer Firefighter Applicant, Peter V. Lambusta, Jr. Councilman Cannon made the motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

**Public Hearing for the Person-to-Person Transfer of Plenary Retail Consumption License from LaRiviera Bar, LLC to Special Asset REO1, LLC**

Mayor Altomonte read by title Resolution 19-06-23: Person-to-Person Transfer of Plenary Retail Consumption License from LaRiviera Bar, LLC to Special Asset REO1, LLC – #1329-33-010-004, requesting a motion to open the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Gunn. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Council agreed. Motion passed. Mayor Altomonte read by title Resolution 19-06-23: Person-to-Person Transfer of Plenary Retail Consumption License

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from LaRiviera Bar, LLC to Special Asset REO1, LLC – #1329-33-010-004, requesting a motion adopt. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

**RESOLUTION 19-06-23  
PERSON-TO-PERSON TRANSFER OF  
PLENARY RETAIL CONSUMPTION LICENSE FROM  
LARIVIERA BAR, LLC TO SPECIAL ASSET REO1, LLC  
#1329-33-010-004**

*WHEREAS, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1329-33-010-004, heretofore issued to LaRiviera Bar, LLC, for premises located at 113 Main Street, Matawan, New Jersey 07747; and*

*WHEREAS, Special Asset REO1, LLC submitted application form is deemed complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and*

*WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33; and*

*WHEREAS, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan does hereby approve, effective June 18, 2019, the Person-to-Person Transfer of the aforesaid Plenary Retail Consumption License held by LaRiviera Bar, LLC to Special Asset REO1, LLC, 113 Main Street, Matawan, New Jersey 07747, and does hereby direct the Borough Clerk/ABC Board Secretary to endorse the license certificate to the new ownership as follows: “This license, subject to all its terms and conditions, is hereby transferred to Special Asset REO1, LLC, effective June 18, 2019.”*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Police as well as Special Asset REO1, LLC, LaRiviera Bar, LLC, Greg Cannon, Esq. as well as the NJS Division of Alcohol Beverage Control.*

**Approval of Minutes**

Mayor Altomonte requested a motion to approve the minutes of the June 5, 2019 Council Meeting. Councilwoman Gunn made a motion, seconded by Councilman Reeve. Council agreed. Motion passed.

**Clerk’s Report**

The Clerk reported on the issuance of three new business licenses during the end of May and beginning of June 2019 to Atlantic Pile, Inc., Crossroads Worship Center (administrative offices), and Sahara 34 Café; and commented on the increase of OPRA Requests.

**Mayor’s Report**

No report.

**Administrator’s Report**

Mr. Ferrara stated his report has been electronically transmitted.

**Attorney’s Report**

No report.

**Engineer’s Report**

Mr. Keady reported on the status of the following projects:

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- Gravelly Brook Park Improvements Phase II – The surface course of the court was installed, and tot lot is postponed to next week due to weather. Expectation is for it to take 2 weeks to install. The color-coding of court will occur one month after the tot lot due to a wait time of 30-35 days before the application of color-coding on asphalt.
- 2018 Road Program – Bids received exceeded the project estimate and will re-bid.
- 2019 Biennial Contract for Emergency Repair of Water, Sewage, and Drainage to be advertised on June 20, 2019 with a bid opening of July 3, 2019.
- 2020 Municipal Aid Applications are due July 19, 2019. The Borough will be applying for paving of Overbrook Lane, from Mill Road to Onyx Place.

**Finance, Historic Sites**

Councilman Reeve reported Burrowes Mansion's restoration is 95% complete with minor punchlist items remaining.

**Police, ADA, Recreation**

Councilwoman Salvatore reported the Patrol Division responded to over 840 calls for service for this reporting period and over 5,000 calls, year to date. 142 summonses were issued during this time period for various motor vehicle violations. 18 motor vehicle crashes were investigated during this period. 22 persons for various offenses during this reporting period. Members of the Department performed over 300 hours working Police Special Duty Assignments during this period. Lt. Walker and other department members assisted the Ravine Drive Elementary School staff in conducting scheduled security drills such as lock-down, shelter-in-place and evacuation. Police administration met with the Matawan-Aberdeen Regional School District and the Aberdeen Township Police Department regarding school security and the Department of Education's Comprehensive Active Threat Incident Management (CASIM) Plan. In addition to the mandatory minimum training requirements as outlined by the New Jersey Attorney General and the Monmouth County Prosecutor's Office, the following training was completed for this reporting period: Alcotest recertification, Crime Scene, First-line Supervision, Field Training Officer Training, Computer Crime Investigations, Active Threat Training, Active Threat Training, Public Information Officer, Financial Crimes Investigations.

Councilwoman Salvatore reminded residents the Borough's Annual Fireworks is scheduled for 6:00 PM, June 29, 2019.

**DPW, Property Maintenance, Recycling & Sanitation**

Councilwoman Buckel thanked the DPW for the wonderful job they did prior to the Fishing Derby. She announced the Recycling Center will open next week, on Wednesday, June 26, 2019 at 10:00 AM. More information will be available on the Borough website and on Facebook.

**Fire, Personnel**

Councilman Cannon announced Washington Engine Fire Company is hosting a parade celebrating their 150 years of operation on Saturday, June 22, 2019 at noon, beginning at St. Clements, following the same route as the Memorial Day parade, down Main Street towards Memorial Park.

Councilman Cannon announced interviews for the Public Information Officer will be held shortly to present a candidate to Council.

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**Economic Business Development, Environmental, Main Street Development,  
Planning/Zoning,**

Councilwoman Gunn reported she, the Mayor and Councilman Reeve attended the Chamber of Commerce dinner on June 16, 2019 celebrating the hard work of the Chamber and the Matawan business community. She announced a letter of introduction of the Economic Business Development Commission and its members was sent out to all businesses. The Commission has coordinated a Music Day for Friday, June 21, 2019 with five locations where artists will perform in front of the local businesses, and invited all to attend.

**Animal Welfare, Construction, Shade Tree**

Councilman Gunn stated she reluctantly will provide Councilman Veraretti’s report: She mentioned the Shade Tree Commission banners in town to celebrate trees – banners are located at Lake Lefferts, in the parking lot at MMCC, and hung near Freneau Fire House. The banners are the result of the hard work of the Shade Tree Commission, especially its chairperson, Councilman Vergaretti.

Councilwoman Gunn presented the Construction Report for June 2019:

	<b>Current Month</b>	<b>Year-to-Date</b>
Permit Income/Certificate	\$14,761.00	\$69,412.00
Business CCOs/Misc Fees	\$150.00	\$2,495.00
State Permit Surcharge Fees	\$720.00	\$2,659.00
Penalties	\$0.00	\$0.00
<b>TOTAL</b>	<b>\$15,631.00</b>	<b>\$74,566.00</b>
Paid to Matawan General Fund	\$14,140.00	\$71,907.00
Paid to State Quarterly Payment	\$1,491.00	\$2,659.00
Value of Construction Work	\$699,341.00	\$1,940,231.00
Permits Issued	36	229

**Consent Agenda**

Mayor Altomonte read by title Resolutions 19-06-24 through and including 19-06-31, requesting a motion to approve en masse. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

***RESOLUTION 19-06-24  
REDEMPTION OF TAX SALE CERTIFICATES  
CERTIFICATE #16-00006  
CERTIFICATE #18-00022***

<b><u>Certificate #</u></b>	<b><u>Company Sold To</u></b>	<b><u>Block</u></b>	<b><u>Lot</u></b>	<b><u>Address of Property</u></b>	<b><u>Payment</u></b>	<b><u>Premium</u></b>
16-00006	ATCF II New Jersey, LLC PO Box 54972 New Orleans, LA 70154	9	5	87 Main Street	\$54,033.28	\$36,800.00
18-00022	US Bank Cust for PC7 First Trust	35	23	164 Broad Street	\$706.99	\$0.00

***WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificates were sold; and***

***WHEREAS, the Certificates has been paid and fully redeemed for the property owners.***

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*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificates listed above.

*BE IT FURTHER RESOLVED* that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-06-25  
APPROVAL OF NEW TAXI DRIVER LICENSE  
SHEILA CABRERA-RAMIREZ**

*WHEREAS*, Sheila Cabrera-Ramirez, has passed the required Police Department background checks; and

*WHEREAS*, Sheila Cabrera-Ramirez, has filed the proper documentation with the Borough Clerk's office.

*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan that they hereby approve the following new taxi driver license:

Applicant:            Sheila Cabrera-Ramirez

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 19-06-26  
RENEWAL OF 2019-2020 ABC LIQUOR LICENSES**

*BE IT RESOLVED* by the Borough Council of the Borough of Matawan that the following liquor licenses be renewed, subject however to the rules, regulations, receipt of Tax Clearance Certificates, statutes and ordinances affecting the same, said licenses to expire June 30, 2019:

<u>LICENSE #</u>	<u>NAME</u>	<u>ADDRESS</u>	
<b><u>Plenary Retail Consumption License</u></b>			
<b>\$1,600.00</b>			
1329-33-004-004	Lupu Food & Beverage (Maloney's Pub)	17 Vanada Dr.	Neptune, NJ 07753
1329-33-003-009	Liberty Corner, Inc. (Brass Rail)	89 Rte. 79	Matawan, NJ 07747

**RESOLUTION 19-06-27  
AMENDING RESOLUTION 19-01-10  
BOROUGH OF MATAWAN DESIGNATED DEPOSITORY OF 2019 FUNDS**

*BE IT RESOLVED* by the Council of the Borough of Matawan that the following Banks and Trust Companies be the official depositories wherein all of the accounts for the Borough of Matawan be kept:

Amboy National Bank	New Jersey Cash Management
Bank of America	Ocean First Bank
Chase	Penn Federal Savings
Columbia Bank	PNC Bank
Garden State Community Bank	Provident Bank
M&T Bank	Santander Bank
Investors Savings Bank	Sun National Bank
Kearny Federal Savings Bank	TD Bank
MBIA	Valley National Bank
	Wells Fargo

*BE IT FURTHER RESOLVED* that disbursements of the following accounts be made by checks signed by Mayor Joseph Altomonte and the Borough CFO/Treasurer Nicole Horvath effective July 1, 2019:

Borough Capital Account	Recreation Trust
Borough Trust	Tax Collector's Trust Fund

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<i>Current Fund</i>	<i>Water Capital Account</i>
<i>Developers Escrow Account</i>	<i>Water-Sewer Operating</i>
<i>Matawan Law Enforcement Trust</i>	<i>Unemployment</i>
<i>Dog Tax Trust</i>	<i>Payroll Account</i>
<i>Railroad Parking Trust</i>	

**BE IT FURTHER RESOLVED** that disbursements of the following accounts be made by checks signed by the Building Inspector, John Quinn and Technical Assistant, Lynn Kramer.

*Building Inspector's Account*

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance as well as the Borough Auditor.

**RESOLUTION 19-06-28  
RELEASE OF PERFORMANCE BOND FOR  
WALKER DIVING UNDERWATER CONSTRUCTION, LLC  
2019 LAKE MATAWAN DAM  
UNDERWATER APRON EMERGENCY REPAIRS**

**WHEREAS**, on April 16, 2019 Walker Diving Underwater Construction, LLC posted Performance Bond No. 107016528 in the amount of One Hundred Thirty Five Thousand, Nine Hundred Seventy One Dollars and No Cents (\$135,971.00); and

**WHEREAS**, on May 14, 2019 in accordance with Robert R. Keady, Jr., T&M Associates, presented Payment Certificate No. 1 and Final for payment stating the work has been completed, and Walker Diving Underwater Construction, LLC has posted a two-year Maintenance Bond No. 107016528-M dated June 4, 2019 in the amount of Sixty Seven Thousand, Nine Hundred Eighty Five Dollars and Fifty Cents (\$67,985.50).

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Matawan hereby approves the release of the Performance Bond No. 107016528, in the amount of One Hundred Thirty Five Thousand, Nine Hundred Seventy One Dollars and No Cents (\$135,971.00).

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Robert R. Keady, Jr. of T&M Associates, Borough Engineer and Walker Diving Underwater Construction, LLC.

**RESOLUTION 19-06-29  
GRAVELLY BROOK PARK IMPROVEMENTS PHASE I  
PRECISE CONSTRUCTION  
AUTHORIZING CHANGE ORDER NO. 5 AND FINAL**

**WHEREAS**, T&M Associates has informed the Council that Various Items are reduced to reflect current as-built quantities for the Gravelly Brook Park Improvements Phase I, for a reduction this Change Order No. 5 and Final of Eight Thousand Six Hundred and Eight Dollars and No Cents (\$8,608.00); and

**WHEREAS**, T&M Associates has informed the Council that Supplementary Items S-3 and S-7 are additional to reflect additional electrical work due to JCP&L requirements and contract completion date extended to May 1, 2019 for the Gravelly Brook Park Improvements Phase I, for a total Supplementary this Change Order No. 5 and Final of Ninety Cents (\$0.90).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendation of Robert Keady, T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 5 and Final, for the Gravelly Brook Park Improvements Phase I, a Net Change Reduction This Change Order No. 5 and Final, in an amount of Eight Thousand Six Hundred and Seven Dollars and Ten Cents (\$8,607.10).

**BE IT FURTHER RESOLVED** this amount reflects a total Net Change Increase in Contract of Fifteen Thousand Nine Hundred Twenty-Four Dollars and Ninety Cents (\$15,924.90).

**BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance, Public Works as well as T&M Associates and Precise Construction.

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T&M ASSOCIATES  
CONSULTING & MUNICIPAL ENGINEERS  
ELEVEN TINDALL ROAD  
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2  
PROJECT NO. MATN-03830

CHANGE ORDER NO. 5 AND FINAL

DATE: May 1, 2019

PROJECT: Gravelly Brook Park Improvements, Phase 1

OWNER: Borough of Matawan

CONTRACTOR: Precise Construction

DESCRIPTION OF CHANGE:

**REDUCTIONS:**

Various items are reduced to reflect final as-built quantities.

**EXTRA:**

Various items are increased to reflect final as-built quantities.

**SUPPLEMENTARY:**

S-3 Additional Electrical Work due to JCP&L Requirements  
S-7 Contract Completion Date Extended to May 1, 2019

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:

CONTRACTOR:  
Precise Construction

OWNER'S APPROVALS:

Mayor Joseph Altomonte  
Borough of Matawan

NOTE: All work to be done  
according to Contract  
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$8,608.00
B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$0.90	XXXXXXXXXX
TOTALS THIS C.O.	\$0.90	\$8,608.00
NET CHANGE THIS CHANGE ORDER	\$0.00	\$8,607.10
PREVIOUS CHANGE ORDERS	\$33,151.00	\$8,619.00
TOTAL CHANGE ORDERS TO DATE	\$33,151.90	\$17,227.00
NET CHANGE IN CONTRACT	\$15,924.90	\$0.00

ORIGINAL CONTRACT BID PRICE	\$748,850.00
CHANGE ORDERS TO DATE	\$15,924.90
REVISED CONTRACT PRICE	\$764,774.90

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CHANGE ORDER NO. 5 AND FINAL

SHEET NO. 2 OF 2  
PROJECT NO. MATN-03830

PROJECT:

OWNER:

CONTRACTOR:

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	
				PRICE	AMOUNT
REDUCTIONS	6	4" HDPE Pipe, Type SP	73.00 LF	\$7.00	\$511.00
	8	12" HDPE Pipe, Type SP	1.00 LF	\$35.00	\$35.00
	17	Hot Mix Asphalt Walkway, 5" Thick	56.00 SY	\$30.00	\$1,680.00
	18	Chain Link Fence, 8' High w/Gates	16.00 LF	\$75.00	\$1,200.00
	21	Mound Clay, 6" Thick	10.00 SY	\$30.00	\$300.00
	22	Infield Mix, 4" Thick	38.00 SY	\$14.00	\$532.00
	29	Traffic Stripes, Long Life Thermoplastic, 6" Wide	20.00 LF	\$5.00	\$100.00
	34	2" PVC Water Service	75.00 LF	\$10.00	\$750.00
	38	Borrow Topsoil, Athletic Fields Mix, 8" Thick	200.00 SY	\$5.00	\$1,000.00
	39	Topsoiling, 6" Thick	200.00 SY	\$3.50	\$700.00
	40	Sod	200.00 SY	\$4.75	\$950.00
	41	Fertilize and Seed	200.00 SY	\$1.25	\$250.00
	42	Straw Mulching	200.00 SY	\$0.25	\$50.00
	A-1	Barrier Netting, 20' High	10.00 LF	\$55.00	\$550.00
A. TOTAL REDUCTIONS					\$8,608.00
EXTRA					
B. TOTAL EXTRA					\$0.00
SUPPLEMENTARY	S-3	Additional Electrical Work due to JCP&L Requirements	1.00 LS	\$0.90	\$0.90
	S-7	Contract Completion Date Extended to May 1, 2019	1.00 LS	\$0.00	\$0.00
C. TOTAL SUPPLEMENTARY					\$0.90

**RESOLUTION 19-06-30**  
**REJECTION OF ALL BIDS FOR THE**  
**2018 ROAD IMPROVEMENT PROGRAM CONTRACT**  
**AND AUTHORIZE T&M ASSOCIATES TO UNDERTAKE ANY NECESSARY STEPS FOR THE PUBLIC**  
**RE-ADVERTISEMENT AND ACCEPT BIDS FOR THE**  
**2018 ROAD IMPROVEMENT PROGRAM CONTRACT**

*WHEREAS, the Borough of Matawan previously authorized the receipt of bids for the Borough of Matawan 2018 Road Improvement Program Project (“Project”); and*

*WHEREAS, pursuant to law the Borough of Matawan solicited bids for the Project; and*

*WHEREAS, the Borough of Matawan received three (3) bids for the aforesaid contract; and*

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***WHEREAS**, according to the NJSA 40A:11-13.2a the lowest bid substantially exceeds the cost estimates for services.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that all bids for 2018 Road Improvement Program Contract be and are hereby rejected.*

***BE IT FURTHER RESOLVED** by the Council of the Borough of Matawan that it herewith authorizes T&M Associates to undertake any necessary steps for the public re-advertisement and acceptance of bids for the 2018 Road Improvement Program Contract at no additional cost.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Robert R. Keady, Jr. of T&M Associates, the Borough Engineer and all bidder(s).*

**RESOLUTION 19-06-31  
AUTHORIZING THE AWARD OF QUOTES FOR THE BOROUGH OF MATAWAN  
OFFICE OF EMERGENCY MANAGEMENT OFFICE FURNITURE  
NATIONAL BUSINESS FURNITURE  
AV & MEDIA EQUIPMENT  
ATC VOICE/DATA, INC.**

***WHEREAS**, for the past two years, the Borough of Matawan's Office of Emergency Management has been receiving grants to renovate some offices located at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey 07747 for creation of the Borough of Matawan's Emergency Operations Center (EOC); and*

***WHEREAS**, Mayor Altomonte and Louis Ferrara, Business Administrator, received and reviewed a letter from the Coordinator of the Office of Emergency Management, stating a need for office furniture, as well as audio, video, and media equipment, in order to complete the renovation of the Emergency Operations Center for the Office of Emergency Management; and*

***WHEREAS**, the Coordinator of the Office of Emergency Management received one (1) quote from National Business Furniture for the aforesaid office furniture and one (1) quote from ATC Voice/Data, Inc. for the aforesaid audio, video, and media equipment, submitting them to Mayor Altomonte and Louis Ferrara; and*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the attached quote from National Business Furniture for the purchase of office furniture, in an amount not to exceed Sixteen Thousand, Sixty-Nine Dollars and No Cents (\$16,069.00).*

***BE IT FURTHER RESOLVED** the Council of the Borough of Matawan hereby approves the attached quote from ATC Voice/Data, Inc. for the purchase of audio, video, and media equipment, in an amount not to exceed Seven Thousand, Nine Hundred Ninety-Seven Dollars and No Cents (\$7,997.00).*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, OEM, Public Works as well as National Business Furniture and ATC Voice/Data, Inc.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification, funds are available from the C-04-55-900-528 Budget of the Borough of Matawan to National Business Furniture, 14 Penn Plaza, 9<sup>th</sup> Floor, New York, NY 10122, in an amount not to exceed Sixteen Thousand, Sixty-Nine Dollars and No Cents (\$16,069.00) and funds are available from the C-04-55-900-528 Budget of the Borough of Matawan to ATC Voice/Data, Inc., 46 Center Avenue, Highlands, NJ 07716, in an amount not to exceed Seven Thousand, Nine Hundred Ninety-Seven Dollars and No Cents (\$7,997.00).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO  
Dated: June 18, 2019*

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46 CENTER AVENUE  
ATLANTIC HIGHLANDS, NJ 07716  
VOICE: (732)291-7500

AGREEMENT  
FAX: (732)291-2448



EXCELLENCE IN VOICE & DATA COMMUNICATIONS

Client: Matawan OEM Date: 5/23/2019  
Address: 201 Broad Street City: Matawan St: NJ Zip: 07747  
Authorized Customer Representative: Chief Falco Phone: 732-290-2024  
Location of Job: Same City:  St:  Email: tfalco@matawanpolice.org

EQUIPMENT and/or SERVICE

OEM PROJECT

- |   |                                |
|---|--------------------------------|
| 1 Wall Mount Lan Rack Installed                               | 1 4 port HDMI converter        |
| 1 12 Port Level 5E Patch Panel Installed                      | 1 Google Chromecast            |
| 1 Mounting Bracket Installed                                  | 1 WAP installed                |
| 3 HDMI cables installed                                       | 1 Installation and Programming |
| 4 Level 5E Data Outlets Installed in training room            |                                |
| 2 Level 5E Data Backbones installed from Lan rack to OEM room |                                |
| 1 Level 5E installed in ceiling for WAP                       |                                |
| 3 Level 5E Voice Outlets Installed In training room           |                                |
| 3 55 inch TV's installed                                      |                                |
| 3 Wall mount kits installed for TV's                          |                                |
| 1 Wireless TV Transmitter with 4 ports                        |                                |
| 3 Wireless receivers installed for TV's                       |                                |
| 1 Wireless access point installed                             |                                |
| 2 Digital clocks installed                                    |                                |
| 1 Hardware Package  |                                |

Note: Price quoted herein is  
guaranteed for thirty days.

Material & Labor: \$7,997.00  
Sales Tax: Exempt

<b>TERMS:</b> Check payable to ATC Voice Data		<b>OR</b>	<b>LEASE:</b> checks payable to lease company
Deposit with order: <u>PO #</u>		<b>you can use the finance option on the Right</b>	A Lease Deposit of: <u>\$333.38</u> then
Due Day of Installation: <u></u>			Lease Months at: <u>\$166.69</u> per month
			(See Separate Lease Agreement for Buyout Provisions)

ATC VOICE/DATA INC. shall retain title to said equipment until is satisfied either by cash or lease agreement, and reserves the right to remove same in the event of default. All equipment deemed faulty shall be repaired or replaced at no cost to client, labor included for one year following installation provided client is not delinquent in any payment. ATC VOICE/DATA INC. is not responsible for equipment damaged by lighting or lightning storms.


ACCEPTANCE: The foregoing specifications, prices, terms and conditions are acceptable. ATC is hereby authorized to procure and install said terms.

Tim Kenne  
ATC Representative

Tim Kenne  
ATC Authorized Approval  
Cable Quote

CUSTOMER  
AUTHORIZED SIGNATURE: Joseph Altomonte (SEAL)  
Title: Mayor  
Borough of Matawan  
Date: June 18, 2019

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NATIONAL BUSINESS  
FURNITURE

Ship-To Address

tfalco@matawanpolice.org

THOMAS FALCO  
COORDINATOR  
BOROUGH OF MATAWAN OEM  
150 MAIN STREET  
MATAWAN, NJ 07747  
(732) 290-2024

Quote # QM498852 (v1)

National Business Furniture, LLC




14 Penn Plaza 9th Floor New York, NY 10122  
Phone (212) 601-1964 x Fax (212) 601-1902

Bill-To Address

tfalco@matawanpolice.org

SAME

Source: OS0004  
Cat: 91  
Cust#: BW6585

Item #	Qty	Description	Options	Lead Time	Catalog Price	Discount Price	Total Merch
14424 	1	Mark this item for Emergency Operations Center 48x24 Standing Height Desk	Espresso Laminate/Brushed Nickel Painted Steel Frame	Ships Today	\$370.00	\$349.00	\$349.00
32161	3	Three Shelf Bookcase	Espresso Laminate	Ships Today	\$256.00	\$226.00	\$678.00
46286 	1	72x20 Table	Espresso Laminate/Brushed Nickel Painted Steel Frame	Ships Today	\$349.00	\$318.00	\$318.00
46372	6	Table w/Modesty Panel 60x24	Espresso Laminate/Brushed Nickel Painted Steel Frame	Ships Today	\$339.00	\$318.00	\$1,908.00
51659 	12	Nesting Chair-Arms-Fabric Seat	Black Mesh Back/Jet Fabric Seat/Silver Painted Frame	Ships Today	\$179.00	\$169.00	\$2,028.00

Customer PO#:

Quoted By: BILL MANZA

Ext:

On: 05/10/19

Page 1

Order Total

Merchandise

Total Discount

Merchandise Subtotal

Shipping & Handling

Additional Services

Subtotal

Total Tax

Order Total

\$11,950.00

556.00

11,394.00

1,575.00

3,100.00


16,069.00

0.00

\$16,069.00

Continued on next page...

Borough of Matawan  
Workshop Session  
June 18, 2019



NATIONAL BUSINESS FURNITURE

Quote # QM498852 (v1)

National Business Furniture, LLC

14 Penn Plaza 9th Floor New York, NY 10122

Phone (212) 601-1964 x Fax (212) 601-1902

Ship-To Address

tfalco@matawanpolice.org




THOMAS FALCO  
COORDINATOR  
BOROUGH OF MATAWAN OEM  
150 MAIN STREET  
MATAWAN, NJ 07747  
(732) 290-2024

Source: OS0004  
Cat: 91  
Cust#: BW6585

Bill-To Address

tfalco@matawanpolice.org

SAME

Item #	Qty	Description	Options	Lead Time	Catalog Price	Discount Price	Total Merch
51661 	6	Nesting Chair Fabr Seat-Tablet	Black Mesh Back/Jet Winslow Culp Fabric Seat/Silver Painted Frame	Ships Today	\$209.00	\$198.00	\$1,188.00
30626 	2	Mark this item for Office of Emergency Management Two Drawer Lateral File	Espresso Laminate/Brushed Nickel Handles	Ships Today	\$473.00	\$442.00	\$884.00
46449	1	4 Person Workstation	Espresso Laminate Surface/Brushed Nickel Frame	Ships Today	\$3,085.00	\$3,085.00	\$3,085.00
56848 	4	High Back Mesh Chair	Black Pro-grid Back/Black Fabric Seat/Black Base	Ships Today	\$249.00	\$239.00	\$956.00

Important Information:

DELIVERY LEVEL - INSIDE DELIVERY, INSTALLATION AND DEBRIS REMOVAL

Customer: Your local sales associate is BILL MANZA

Pricing is based on items and quantities quoted. Any changes will affect quoted price.

Price reflects quoted discount, valid for 30 days from 5/10/2019, exceptions may apply with pending US tariffs.

Sales Tax will be included only for shipments into locations where we are registered to collect sales tax. Customer may be liable for self-assessment if shipment is into a location where we are not registered to collect tax. If you feel any taxes are charged in error, please make sure we have received the proper exemption documentation. All documentation will be reviewed to ensure it meets state & local requirements prior to removing any taxes.

Customer PO#:

Quoted By: BILL MANZA

Ext:

On: 05/10/19

Page 2

Order Total

Merchandise

Total Discount

Merchandise Subtotal

Shipping & Handling

Additional Services

Subtotal

Total Tax

Order Total

\$11,950.00

556.00

11,394.00

1,575.00

3,100.00

16,069.00


0.00

\$16,069.00

Continued on next page...

Quotations & Drawings property of National Business Furniture - MIL. Copyright 2019.

Borough of Matawan  
Workshop Session  
June 18, 2019



**Quote # QM498852** (v1)  
National Business Furniture, LLC  
14 Penn Plaza 9th Floor New York, NY 10122  
Phone (212) 601-1964 x Fax (212) 601-1902

**Ship-To Address** [tfalco@matawanpolice.org](mailto:tfalco@matawanpolice.org)  
THOMAS FALCO  
COORDINATOR  
BOROUGH OF MATAWAN OEM  
150 MAIN STREET  
MATAWAN, NJ 07747  
(732) 290-2024

**Bill-To Address** [tfalco@matawanpolice.org](mailto:tfalco@matawanpolice.org)  

SAME

Item #

Qty

Description

Options

Lead Time

Catalog Price

Discount Price

Total Merch

Customer PO#:

Quoted By: BILL MANZA

Ext: 05/10/19

Page 3

Merchandise	\$11,950.00
Total Discount	556.00
Merchandise Subtotal	11,394.00
Shipping & Handling	1,575.00
Additional Services	3,100.00
Subtotal	16,069.00
Total Tax	0.00
Order Total	\$16,069.00

Quotations & Drawings property of National Business Furniture - MIL. Copyright 2019.

New Business

Mayor Altomonte read by title Resolution 19-06-32: Gravelly Brook Park Improvements Phase 1 – Project Completion – Closing Statement. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

- Yes:
- Councilman Nicolas Reeve

Councilwoman Josi Salvatore

Councilwoman Stephanie Buckel

Councilman Brett Cannon

**Borough of Matawan  
Workshop Session  
June 18, 2019**

Councilwoman Deana Gunn

Motion passed.

**RESOLUTION 19-06-32  
GRAVELLY BROOK PARK IMPROVEMENTS PHASE I  
PROJECT COMPLETION – CLOSING STATEMENT**

***WHEREAS**, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and*

***WHEREAS**, the Borough of Matawan entered into a Municipal Open Space Program Grant Agreement with the County of Monmouth on June 12, 2014 that provided \$250,000.00 for the Gravelly Brook Park Improvements Project Phase 1, for the grading of fields; storm drainage/erosion prevention improvements; construction of multi-purpose baseball/soccer field including backstop, foul poles, bleacher seating and companion benches, concrete dugouts, fencing and soccer goals; utility improvements including irrigation system, water service, and sewer and phone connections; and, the demolition of existing pavilion, under Application No. 13-05 that required certain conditions be met by the Borough of Matawan prior to receipt of the aforesaid funds; and*

***WHEREAS**, the Monmouth County Park System requires a certified copy of a resolution of the Governing Body determining that the project aforesaid was finally complete and a closing statement of “Final Change Order” adopted by the Governing Body.*

***NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Matawan that all conditions of the on June 12, 2014 Grant Agreement have been satisfied by the Borough of Matawan and that the project has been completed.*

***BE IT FURTHER RESOLVED** that the Borough of Matawan made final payment to the contractor Precise Construction, Inc., 1016 Highway 33, Freehold, New Jersey 07728 per the letter of the municipal engineer Robert R. Keady, Jr. of T&M Associates of May 1, 2019 [Attached] and that payment was made per voucher [Attached] on May 22, 2019 under check no. 130446, which are hereby attached and also on file in the Municipal Clerk’s Office.*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as T&M Associates.*

Borough of Matawan  
Workshop Session  
June 18, 2019

June 5, 2019  
03:30 PM

BOROUGH OF MATAWAN  
Detail Vendor Activity Report By Vendor Name

Page No: 1

Vendor Range: PRECISE CONSTRUCTION INC.		to PRECISE CONSTRUCTION INC.		Status: Active			
Report Type: All		Include Open Requisitions: N					
Threshold Amount:	0.00	Include Tax Id: Y	Contracts: N	Bid: Y	State: Y Other: Y Exempt: Y		
Date Range Type: Both		First Enc Date Range: 01/01/17 to 06/05/19		Paid Date Range: 01/01/17 to 06/05/19			
Vendor # Name		Status	1099 Type	Tax Id	1099		
First P.O. # Item Description		Prch. Type Status	Invoice	Amount	Excl		
Enc Date Contract Id Account Type Charge Account		Account Description					
00515 PRECISE CONSTRUCTION INC.	Active						
08/08/17 17-01271 1 BLANKET P/O FOR GRAVELLY BROOK	Other	Pd Ck: 0 05/22/19		0.00			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 2 PAYMENT #1	Other	Pd Ck:130276 09/06/17 PYMT #1		180,606.16			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 3 PAYMENT #2	Other	Pd Ck:130280 09/20/17 PYMT 2		85,720.60			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 4 PAYMENT #3	Other	Pd Ck:130285 10/18/17 PYMT #3		125,652.66			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 5 PAYMENT #4	Other	Pd Ck:130292 11/09/17 PAYMENT #4		244,166.02			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 6 PAYMENT #5	Other	Pd Ck:130302 12/20/17 PYMT #5		49,627.20			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 7 GRAVELLY BROOK PAYMENT #6	Other	Pd Ck:130331 05/16/18 PAYMENT #6		38,428.64			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 8 PAYMENT #7	Other	Pd Ck:130441 05/08/19 PAYMENT #7		14,406.00			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
08/08/17 17-01271 9 GRAVELLY BROOK PMT #7 & FINAL	Other	Pd Ck:130446 05/22/19 PMT #7 & FINAL		26,167.62			
Budget C-04-55-905-101		LAKEFRONT REC/CONT.05/11 & 30					
Total Open P.O.: Bid:	0.00	State:	0.00	Other:	0.00 Exempt:	0.00 All:	0.00
Total Paid P.O.:	0.00		0.00		764,774.90	0.00	764,774.90
Vendor P.O. Total:	0.00		0.00		764,774.90	0.00	764,774.90
Total Vendors:	1	Total Open P.O.:	0.00	Total Paid P.O.:	764,774.90	Total Open & Paid:	764,774.90

Borough of Matawan  
Workshop Session  
June 18, 2019



YOUR GOALS. OUR MISSION.

MATN-03830

Payment Certificate No. 8 and Final

May 1, 2019

Borough of Matawan  
Municipal Building  
201 Broad Street  
Matawan, NJ 07747  
Attn: Karen Wynne, Borough Clerk

Re: Gravelly Brook Park Improvements, Phase 1

Dear Ms. Wynne:

This is to certify that Precise Constuction, 1016 Highway 33, Freehold, NJ 07728, Contractor for the above referenced project, has completed the work shown on the attached Payment Certificate No. 8 and Final for work completed through May 1, 2019, and is entitled to payment for same.

The costs detailed on Payment Certificate No. 8 and Final are summarized below:

TOTAL AMOUNT OF WORK COMPLETED TO DATE	\$764,774.90
LESS ZERO PERCENT ( 0 % ) RETAINAGE	\$0.00
SUBTOTAL	\$764,774.90
LESS PREVIOUS PAYMENTS	\$738,607.28
TOTAL AMOUNT DUE THIS CERTIFICATE NO. 8 AND FINAL	\$26,167.62

ESTIMATED BY:


  
LOUIS A. TEDESCO, P.E., C.M.E., CPWM  
CONSTRUCTION SERVICES  
GROUP MANAGER


APPROVED BY:

  
ROBERT R. KEADY, JR., P.E., C.M.E.  
CONSULTING ENGINEER

CERTIFICATION OF CONTRACTOR:

I hereby certify that all items, units, quantities and prices of work and material shown on the attached progress estimate are correct; that all work has been performed and materials supplied and completely paid for in full accordance with the terms of the contract documents involved; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this estimate; and that no part of the "Amount Due This Certificate" has been received:

  
Precise Construction

  
TITLE

5/10/19  
DATE

RRK:LAT:ps  
Attachment as Noted  
cc: Monica Antista, CFO  
Precise Construction

Mayor Altomonte read by title Resolution 19-06-33: Resolution of the Borough of Matawan, County of Monmouth, State of New Jersey, Designating Those Certain Parcels Fronting on or in Proximity to Main Street, Between Broad Street and Washington Street/South Street as an 'Area in Need of Rehabilitation' Pursuant to the Local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq.. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon

**Borough of Matawan  
Workshop Session  
June 18, 2019**

Councilwoman Deana Gunn

Motion passed.

**RESOLUTION 19-06-33**

**RESOLUTION OF THE BOROUGH OF MATAWAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, DESIGNATING THOSE CERTAIN PARCELS FRONTING ON OR IN PROXIMITY TO MAIN STREET, BETWEEN BROAD STREET AND WASHINGTON STREET/SOUTH STREET AS AN 'AREA IN NEED OF REHABILITATION' PURSUANT TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, NJSA 40A:12A-1 et seq.**

*WHEREAS, the Local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq. as amended (the "Redevelopment Law") authorizes the Borough of Matawan (the "Borough") to determine whether certain parcels of land in the Borough constitute "areas in need of rehabilitation," as defined in the Redevelopment Law; and*

*WHEREAS, the Mayor and Borough Council (collectively, the "Borough Council") by way of the professional services rendered by ARH Associates, conducted a study and investigation of those certain parcels fronting on or in proximity to Main Street, between Broad Street and Washington Street/South Street, as more fully set forth at Exhibit A (the "Study Area"), and produced a report entitled the Report of Findings, Area in Need of Rehabilitation, Main Street Study Area, Borough of Matawan, Monmouth County, New Jersey (the "Report"); and*

*WHEREAS, the Borough Council reviewed the Report and which concluded that: 1) more than half of the housing stock in the Study Area is at least 50 years old; and 2) that the majority of the water and sewer infrastructure within the Study Area is at least 50 years old and in need of repair or substantial maintenance, and that a program of rehabilitation will help prevent further deterioration and promote the overall development of the Borough, in accordance with the requirements of N.J.S.A. 40A:12A-14; and*

*WHEREAS, N.J.S.A. 40A:12A-14 provides that prior to the adoption of a resolution designating the Study Area as an area in need of rehabilitation, the Borough Council must first submit a copy of the proposed resolution designating the Study Area as an area in need of rehabilitation to the Borough Planning Zoning Board (the "Planning Zoning Board") for its review; and*

*WHEREAS, on May 21, 2019 the Borough Council adopted Resolution 19-05-28 and referring same to the Planning Zoning Board for review and comment, pursuant to NJSA 40A:12A-14; and*

*WHEREAS, on June 3, 2019, the Planning Zoning Board reviewed Resolution No. 19-05-28 of the Borough Council and the Report, and recommended to the Borough Council that the Property satisfies the statutory criteria for designation as an area in need of rehabilitation, in accordance with the requirements of N.J.S.A. 40A:12A-14a of the Redevelopment Law.*

*NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Matawan as follows:*

**Section 1.** *The aforementioned recitals are incorporated herein as though fully set forth at length.*

**Section 2.** *The Borough Council hereby designates the Study Area, as more fully described in the Report and attached hereto as Exhibit A, as an area in need of rehabilitation, pursuant to Section 14 of the Redevelopment Law, NJSA 40A:12A-14a.*

**Section 3.** *The Borough Council hereby directs that the Borough Clerk transmit a copy of this Resolution forthwith to the Commissioner of the Department of Community of Affairs for review.*

**Section 4.** *This Resolution shall take effect immediately.*

Mayor Altomonte read by title Resolution 19-06-34: Authorization to Sign on Behalf of the Borough of Matawan an Agreement Between Aberdeen BP and the Borough of Matawan, the Township of Aberdeen and the Matawan-Aberdeen Regional School District Vehicles. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel

**Borough of Matawan  
Workshop Session  
June 18, 2019**

Councilman Brett Cannon  
Councilwoman Deana Gunn

Motion passed.

**RESOLUTION 19-06-34  
AUTHORIZATION TO SIGN ON BEHALF OF THE BOROUGH OF MATAWAN AN  
AGREEMENT BETWEEN ABERDEEN BP AND THE BOROUGH OF MATAWAN, THE  
TOWNSHIP OF ABERDEEN AND THE MATAWAN-ABERDEEN REGIONAL SCHOOL  
DISTRICT VEHICLES**

*WHEREAS, pursuant to provisions of the Local Public Contracts Law, NJSA 40A:11-1 et seq, specifications and bid proposals were prepared and duly advertised by the Township of Aberdeen for the purchase of non-leaded gasoline and diesel fuel for the Borough of Matawan, Township of Aberdeen and Matawan-Aberdeen Regional School District Vehicles; and*

*WHEREAS, the Township of Aberdeen received one (1) bid for the aforesaid contract; and*

*WHEREAS, the Township of Aberdeen has received the attached price quotes from Aberdeen BP, 1103 Route 34, Aberdeen, New Jersey 07747.*

*NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan, that a contract for the purchase of non-leaded and diesel gasoline be awarded to Aberdeen BP, 1103 Route 34, Aberdeen, New Jersey 07747, for a one (1) year contract said term to expire May 10, 2020, in an amount not to exceed Thirty Five Thousand Dollars and No Cents (\$35,000.00).*

*BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as the Township of Aberdeen.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 9-01-31-460-200 Budget of the Borough of Matawan to Aberdeen BP for the purchase of non-leaded and diesel gasoline for the Borough of Matawan in an amount not to exceed Thirty Five Thousand Dollars and No Cents (\$35,000.00).*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO  
Dated: June 18, 2019

Borough of Matawan  
Workshop Session  
June 18, 2019

TOWNSHIP OF ABERDEEN  
SUMMARY OF BIDS

FOR: Non-Leaded Gasoline and Diesel Fuel                      DATE: Friday, May 10, 2019 @ 10:00 a.m.  
On as Needed Basis

	Aberdeen Fuel (BP)		
	1103 Route 34		
	Aberdeen, NJ 07747		
Bid Bond	Yes		
Non-Collusion	Yes		
Affirmative Action	Yes		
Bid Proposal	Yes		
Cert of Ownership	Yes		
Description:			
Item 1- a): 87 Octane Fuel Station Discount	\$.04 per gallon		
b)87 Octane Fuel Fleet Volume Discount	\$.05 per gallon		
Item 2- a) Diesel Fuel Station Discount	\$.04 per gallon		
b) Diesel Fuel Fleet Volume Discount	\$.05 per gallon		
Additional 12 Month Option:			
Item 1- a): 87 Octane Fuel Station Discount	\$.04 per gallon		
b)87 Octane Fuel Fleet Volume Discount	\$.05 per gallon		
Item 2- a) Diesel Fuel Station Discount	\$.04 per gallon		
b) Diesel Fuel Fleet Volume Discount	\$.05 per gallon		

Mayor Altomonte read by title Resolution 19-06-35: Authorizing the Appointment of Full-Time Treasurer for the Borough of Matawan – Nicole Horvath. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn

Motion passed.

**Borough of Matawan  
Workshop Session  
June 18, 2019**

**RESOLUTION 19-06-35  
AUTHORIZING THE APPOINTMENT OF FULL-TIME  
TREASURER FOR THE BOROUGH OF MATAWAN  
NICOLE HORVATH**

*WHEREAS, the Borough is in need of a full-time Treasurer within the Borough of Matawan; and*

*WHEREAS, Nicole Horvath, is qualified for the position to fill this need in the Borough of Matawan,*

*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan hereby authorizes the appointment of Nicole Horvath as Borough Treasurer for a one (1) year term effective July 1, 2019.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll as well as Nicole Horvath.

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 9-01-20-130-100 Department's Budget (Salary & Wages) of the Borough of Matawan.*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO*

*Dated: June 18, 2019*

Mayor Altomonte read by title Resolution 19-06-36: Authorizing the Hiring of Part-Time Seasonal Personnel – 2019 Summer Recreation Program Counselors. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn

Abstain: Councilman Nicolas Reeve

Motion passed.

**RESOLUTION 19-06-36  
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL  
2019 SUMMER RECREATION PROGRAM  
COUNSELORS**

*WHEREAS, the Council has been advised that there is a need for part-time personnel for the Summer Recreation Program for the year 2019 within the Borough of Matawan; and*

*WHEREAS, the rate of pay will be as follows:*

<i>Apprentice Summer Counselors</i>	<i>\$8.60 per hour</i>
<i>Junior Summer Counselors</i>	<i>\$9.10 per hour</i>
<i>Senior Summer Counselors</i>	<i>\$9.60 per hour</i>

*WHEREAS, the number of Summer Counselors will be determined by the Recreation Commission.*

*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan that the Matawan Borough authorizes the hiring of part-time personnel for the Summer Recreation Program for the year 2019, as per the attached Exhibit A.

**Borough of Matawan  
Workshop Session  
June 18, 2019**

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Payroll and Recreation.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the T-14-56-850-801 Budget of the Borough of Matawan to Part-Time Seasonal Personnel – Summer Recreation Program for the Borough of Matawan.*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO  
Dated: June 18, 2019

**EXHIBIT A**

<i>Apprentice Counselors \$8.60</i>	<i>Junior Counselors \$9.10</i>	<i>Senior Counselors \$9.60</i>
<i>Isabella Awalt</i>	<i>Julia Gravis</i>	<i>Kristianne Caldon</i>
<i>Olivia Calcagno</i>	<i>Ryan Leonard</i>	<i>Kyle Gamble</i>
<i>Ryan Calo</i>	<i>Amanda LiPera</i>	<i>John Kemp</i>
<i>Griffin Falco</i>	<i>Joanna Whelan</i>	<i>Michael Joaquin</i>
<i>Isaiah Ferreiras</i>		<i>Kerriann Ring</i>
<i>Dennis Leonard</i>		<i>Matt Rohrman</i>
<i>Chloe Reeve</i>		<i>Jennifer Sandy</i>
<i>Ava Ricci</i>		<i>Meghan Scheuing</i>
<i>Matthew Weisburg</i>		
<i>Luke Zibbell</i>		

Mayor Altomonte read by title Resolution 19-06-37: Payment of Bills. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Nicolas Reeve  
Councilwoman Josi Salvatore  
Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn

Motion passed.

**RESOLUTION 19-06-37  
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$798,145.74</i>
<i>Water &amp; Sewer</i>	<i>\$771,966.49</i>
<i>Borough Capital</i>	<i>\$166,950.00</i>
<i>Grant</i>	<i>\$3,918.58</i>
<i>Borough Trust</i>	<i>\$153,224.28</i>
<i>Developers Escrow Account</i>	<i>\$1,169.25</i>
<i>Dog Tax Trust</i>	<i>\$12.00</i>
<i>Railroad Parking Trust</i>	<i>\$240.00</i>
<i>Recreation Trust</i>	<i>\$768.00</i>
<b>Total</b>	<b>\$1,896,394.34</b>

**Borough of Matawan  
Workshop Session  
June 18, 2019**

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

Loretta Windas, 138 Aberdeen Road, Matawan. As a Member of the Animal Advisory Committee, Ms. Windas asked who she should contact in the absence of Councilman Vergaretti. Mr. Menna replied, the Administrator until such time as a new Council member is appointed to fill Councilman Vergaretti's unexpired term.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

**Recess to Executive Session**

Mayor Altomonte requested a motion to recess to Executive Session – Resolution 19-06-38. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

***RESOLUTION 19-06-38  
EXECUTIVE SESSION RESOLUTION***

***WHEREAS**, the Open Public Meetings Act, PL 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and*

***WHEREAS**, this public body is of the opinion that such circumstances presently exist; and*

***WHEREAS**, the Governing Body wishes to discuss:*

- *Contracts*
- *Litigation*

***WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.*

***NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.*

Meeting recessed at 7:24 PM.

**Reconvene and Adjourn the Public Session**

Mayor Altomonte requested a motion to reconvene the Public Session. Councilwoman Gunn made the motion, seconded by Councilman Reeve. Council agreed. Motion passed. Mayor Altomonte requested a roll call. On roll call the following members responded present:

Present: Councilwoman Stephanie Buckel  
Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Nicolas Reeve  
Councilwoman Josi Salvatore

Also present were Louis Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

The meeting reconvened at 7:49 PM.

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Mayor Altomonte announced no formal action was taken in Executive Session and asked for any public comment.

There were no comments.

Mayor Altomonte requested a motion to adjourn the Public Session. Councilman Cannon made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

The meeting adjourned at 7:50 PM.

(Signature on File)

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Karen Wynne, RMC  
Municipal Clerk