

**Borough of Matawan
Public Session
April 16, 2019**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on April 16, 2019, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in The Asbury Park Press on January 8, 2019, by sending notice to The Independent, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:05 PM, requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Absent: Councilwoman Josi Salvatore

Also, present were Louis C. Ferrara, Borough Administrator, and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte announced Resolution 19-04-23 will be held as well as the addition of Resolution 19-04-27 and Ordinance 19-06.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Vergaretti made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Presentation of Borough of Matawan Tree City Certification

Councilman Vergaretti related the Shade Tree Commission contest, ‘Trees are Worth It’. The contest, open to Matawan residents in Grades K-3, was to design a poster using that phrase. He introduced Shade Tree Commission Members Larry Magee, Guy Buckel, and Matt Schoffel, and they presented the winners from each grade with a Certificate and a Barnes & Noble gift card: Theodore Zhang, Julia Bleszynski, Lila Irizarry and Ariannis Villa, Grades Kindergarten through Third Grade, respectively. Councilman Vergaretti acknowledged the help he received from Borough Hall and Ravine Drive Elementary School. He presented Mayor Altomonte with the Tree City Plaque announcing banners will be hung around the Borough proclaiming Matawan as part of Tree City, USA. Councilman Cannon thanked the Shade Tree Commission and Councilman Vergaretti, for their commitment to the Commission and the Borough.

Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the April 2, 2019 Council Meeting. Councilwoman Buckel made a motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

**Borough of Matawan
Public Session
April 16, 2019**

Old Business

Mayor Altomonte read by title Ordinance 19-03: An Ordinance to Fix and Determine the Salaries and Wages of Officers, Management, Supervisory Personnel and General Employees Not Represented by an Organized Bargaining Unit and Employed by the Borough of Matawan, Monmouth County, NJ. Mayor Altomonte requested a motion to open the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 19-03: An Ordinance to Fix and Determine the Salaries and Wages of Officers, Management, Supervisory Personnel and General Employees Not Represented by an Organized Bargaining Unit and Employed by the Borough of Matawan, Monmouth County, NJ, requesting a motion to adopt. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

**ORDINANCE 19-03
AN ORDINANCE TO FIX AND DETERMINE THE SALARIES AND WAGES OF OFFICERS,
MANAGEMENT, SUPERVISORY PERSONNEL AND GENERAL EMPLOYEES NOT REPRESENTED BY
AN ORGANIZED BARGAINING UNIT AND EMPLOYED BY THE
BOROUGH OF MATAWAN, MONMOUTH COUNTY, NJ**

Be it ordained by the Mayor and Council of the Borough of Matawan, in the County of Monmouth, NJ as follows;

Section 1. The annual salaries or compensations of the officers, management, supervisory personnel and general employees of the Borough of Matawan not covered by any organized bargaining unit, effective January 1, 2019, shall be as follows;

<u>DEPARTMENT/TITLE</u>	<u>STATUS</u>	<u>PAYMENT CATEGORY</u>	<u>RANGE FROM</u>	<u>TO</u>
<u>Administration and Executive</u>				
Mayor	Elected	Annual	\$4,000.00	\$6,000.00
Council	Elected	Annual	\$3,000.00	\$5,000.00
Administrator Assistant	Full Time	Annual	\$30,000.00	\$60,000.00
Business Administrator	Full Time	Annual	\$48,000.00	\$150,000.00
Borough Clerk	Full Time	Annual	\$35,000.00	\$65,000.00
Deputy Borough Clerk	Full Time	Annual	\$30,000.00	\$40,000.00
Part Time Hourly Employee Clerical	Part Time	Hourly	\$15.00	\$25.00
Borough Attorney	Part Time	Annual	\$25,000.00	\$50,000.00
Elections Clerk	Full Time	Annual	\$1,000.00	\$4,000.00
Deputy Elections Clerk	Part Time	Annual	\$200.00	\$600.00
Downtown Redevelopment Coordinator	Part Time	Annual	\$10,000.00	\$20,000.00
Information Officer	Part Time	Annual	\$6,000.00	\$20,000.00
Systems Coordinator	Part Time	Annual	\$4,000.00	\$15,000.00
Clerical-Starting Salary All Departments	Full-Time	Annual	\$30,000.00	\$35,000.00
Registrar	Part-Time	Annual	\$3,000.00	\$5,000.00
Deputy Registrar	Part-Time	Annual	\$1,000.00	\$2,000.00
<u>Construction, Inspections & Property Maintenance Offices</u>				
Construction Official/ Zoning Officer/Bldg Insp.	Part Time	Annual	\$30,000.00	\$55,000.00
Construction Official/Zoning Officer/Bldg Insp.	Full Time	Annual	\$50,000.00	\$75,000.00
Bldg Sub-Code Official or Building Inspector	Part Time	Hourly	\$28.00	\$50.00
Plumbing Sub-Code Official	Part Time	Annual	\$5,000.00	\$15,000.00
Plumbing Inspector	Part Time	Annual	\$5,000.00	\$15,000.00
Plumbing Sub-Code Official or Plumbing Insp.	Part Time	Annual	\$5,000.00	\$20,000.00
Plumbing Sub-Code Official or Plumbing Insp.	Part Time	Hourly	\$28.00	\$50.00
Electrical Sub-Code Official	Part Time	Annual	\$5,000.00	\$15,000.00
Electrical Inspector	Part Time	Annual	\$5,000.00	\$15,000.00
Electrical Sub-Code Official or Electrical Insp.	Part Time	Hourly	\$28.00	\$50.00
Fire Sub-Code Official	Part Time	Annual	\$5,000.00	\$15,000.00
Fire Inspector	Part Time	Annual	\$5,000.00	\$15,000.00
Fire Sub-Code Official or Fire Inspector	Part Time	Hourly	\$28.00	\$50.00
Technical Assistant	Full Time	Annual	\$30,000.00	\$65,000.00
Clerk/Typist Construction/Zoning/Fire Prev.	Full Time	Annual	\$30,000.00	\$45,000.00
Property Maintenance Officer	Part Time	Annual	\$8,000.00	\$20,000.00

**Borough of Matawan
Public Session
April 16, 2019**

<i>Property Maintenance Officer</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$5,000.00</i>	<i>\$20,000.00</i>
<i>Assistant Property Maintenance Officer</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$6,000.00</i>	<i>\$10,000.00</i>
<i>Assistant Property Maintenance Officer</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$28.00</i>	<i>\$50.00</i>
<u>Fire Prevention Bureau</u>				
<i>Fire Prevention Officer/Inspector</i>	<i>Part-Time</i>	<i>Annual</i>	<i>\$10,000.00</i>	<i>\$42,000.00</i>
<i>Fire Prevention Inspector</i>	<i>Part-Time</i>	<i>Annual</i>	<i>\$6,000.00</i>	<i>\$15,000.00</i>
<u>Finance/Tax Offices</u>				
<i>CFO/Treasurer</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$60,000.00</i>	<i>\$110,000.00</i>
<i>CFO</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$50.00</i>	<i>\$100.00</i>
<i>Tax Assessor</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$10,000.00</i>	<i>\$35,000.00</i>
<i>Revenue Collector/Assessing Clerk</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$30,000.00</i>	<i>\$45,000.00</i>
<i>Tax Collector</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$35,000.00</i>	<i>\$50,000.00</i>
<i>Tax Collector</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$20,000.00</i>	<i>\$40,000.00</i>
<i>Tax Collector</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$35.00</i>	<i>\$55.00</i>
<i>Deputy Tax Collector</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$25,000.00</i>	<i>\$50,000.00</i>
<i>Supervisor/Payroll, Personnel & Accounting Svcs</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$35,000.00</i>	<i>\$75,000.00</i>
<i>Bookkeeper/Staff Assistant</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$25,000.00</i>	<i>\$40,000.00</i>
<i>Bookkeeper</i>	<i>Part-time</i>	<i>Hourly</i>	<i>\$15.00</i>	<i>\$30.00</i>
<u>Municipal Court</u>				
<i>Court Administrator</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$35,000.00</i>	<i>\$60,000.00</i>
<i>Deputy Court Administrator</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$25,000.00</i>	<i>\$35,000.00</i>
<i>Deputy Court Administrator</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$15.00</i>	<i>\$30.00</i>
<i>Magistrate</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$12,000.00</i>	<i>\$35,000.00</i>
<i>Prosecutor</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$8,000.00</i>	<i>\$25,000.00</i>
<i>Public Defender</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$4,000.00</i>	<i>\$20,000.00</i>
<u>Public Safety</u>				
<i>Chief of Police</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$79,000.00</i>	<i>\$150,000.00</i>
<i>Captain of Police</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$79,000.00</i>	<i>\$150,000.00</i>
<i>Lieutenant of Police</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$69,000.00</i>	<i>\$140,000.00</i>
<i>Police Matron</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$15.00</i>	<i>\$25.00</i>
<i>School Crossing Guard (based on 10 Months)</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$7,500.00</i>	<i>\$12,000.00</i>
<i>School Crossing Guard</i>	<i>Part Time</i>	<i>Per Post</i>	<i>\$15.00</i>	<i>\$30.00</i>
<i>Substitute School Crossing Guard</i>	<i>Part Time</i>	<i>Per Post</i>	<i>\$23.00</i>	<i>\$30.00</i>
<i>Police Secretary</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$30,000.00</i>	<i>\$45,000.00</i>
<i>Police Records Clerk</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$30,000.00</i>	<i>\$50,000.00</i>
<i>Class Two Specials</i>	<i>Part-Time</i>	<i>Hourly</i>	<i>\$15.00</i>	<i>\$30.00</i>
<i>Class One Specials</i>	<i>Part-Time</i>	<i>Hourly</i>	<i>\$15.00</i>	<i>\$30.00</i>
<i>Emergency Management Coordinator</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$500.00</i>	<i>\$4,500.00</i>
<i>Emergency Management 1st Deputy Coordinator</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$500.00</i>	<i>\$2,000.00</i>
<i>Emergency Management 2nd Deputy Coordinator</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$500.00</i>	<i>\$2,000.00</i>
<i>Emergency Management Secretary</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$200.00</i>	<i>\$1,000.00</i>
<i>Railroad Parking Enforcement Officer</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$15.00</i>	<i>\$25.00</i>
<i>OEM CERT Coordinator</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$500.00</i>	<i>\$800.00</i>
<u>Public Works</u>				
<i>Superintendent of Public Works</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$60,000.00</i>	<i>\$125,000.00</i>
<i>Recycling Coordinator</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$2,000.00</i>	<i>\$10,000.00</i>
<i>Clean Communities Coordinator</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$3,000.00</i>	<i>\$10,000.00</i>
<u>Recreation</u>				
<i>Summer Program Director</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$1,700.00</i>	<i>\$6,000.00</i>
<i>Assistant Summer Program Director</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$1,260.00</i>	<i>\$4,500.00</i>
<i>Canoe Renter-1st Year</i>	<i>Seasonal/PT</i>	<i>Hourly</i>	<i>\$8.60</i>	<i>\$20.00</i>
<i>Canoe Renter-2nd Year</i>	<i>Seasonal/PT</i>	<i>Hourly</i>	<i>\$9.10</i>	<i>\$20.00</i>
<i>Canoe Renter-Substitute</i>	<i>Seasonal/PT</i>	<i>Hourly</i>	<i>\$9.10</i>	<i>\$20.00</i>
<i>Director</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$10,000.00</i>	<i>\$25,000.00</i>
<i>Apprentice Summer Counselors</i>	<i>Seasonal/PT</i>	<i>Hourly</i>	<i>\$8.60</i>	<i>\$10.00</i>
<i>Junior Summer Counselors</i>	<i>Seasonal/PT</i>	<i>Hourly</i>	<i>\$9.10</i>	<i>\$12.00</i>
<i>Senior Summer Counselors</i>	<i>Seasonal/PT</i>	<i>Hourly</i>	<i>\$9.60</i>	<i>\$14.00</i>
<u>Sewer</u>				
<i>Licensed Waste Water Personnel</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$1,000.00</i>	<i>\$15,000.00</i>
<u>Water</u>				
<i>Licensed Water Plant Operator</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$50,000.00</i>	<i>\$150,000.00</i>
<i>N-1 Licensed Water Personnel</i>	<i>Full Time</i>	<i>Annual</i>	<i>\$1,000.00</i>	<i>\$15,000.00</i>
<i>Water/Sewer Clerk</i>	<i>Part Time</i>	<i>Hourly</i>	<i>\$15.00</i>	<i>\$22.00</i>
<u>Boards</u>				
<i>Board, Commission and Agency Secretary</i>	<i>Part Time</i>	<i>Per Meeting</i>	<i>\$100.00</i>	<i>\$250.00</i>
<i>Planning/ Zoning Board Attorney</i>	<i>Part Time</i>	<i>Annual</i>	<i>\$5,000.00</i>	<i>\$15,000.00</i>

Section 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 3. If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

**Borough of Matawan
Public Session
April 16, 2019**

Section 4. This ordinance shall take effect upon final passage and publication as provided by law.

Mayor Altomonte read by title Ordinance 19-04: Capital Ordinance Appropriating \$179,000 for Underwater Repair Improvements for Lake Matawan Dam by the Borough of Matawan. Mayor Altomonte requested a motion to open the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 19-04: Capital Ordinance Appropriating \$179,000 for Underwater Repair Improvements for Lake Matawan Dam by the Borough of Matawan, requesting a motion to adopt. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

ORDINANCE 19-04

CAPITAL ORDINANCE APPROPRIATING \$179,000 FOR UNDERWATER REPAIR IMPROVEMENTS FOR LAKE MATAWAN DAM BY THE BOROUGH OF MATAWAN

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) ***AS FOLLOWS:***

Section 1. The sum of \$179,000 is hereby appropriated by the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough") to provide for underwater repair improvements for Lake Matawan Dam, including all work and materials necessary therefor or incidental thereto (the "Project"). Note: The cost of the Project shall ultimately be shared equally between the Borough and the County of Monmouth (the "County"), pursuant to a Cost Share Agreement (the "Agreement") authorized by Resolution No. 19-01-53 adopted on February 5, 2019 with each party's share being \$89,500. Pursuant to the Agreement, the Borough shall initially advance the entire \$179,000 required to complete the project, and the County shall in turn reimburse the Borough for its share (\$89,500) as authorized by Resolution No. 2019-0213 of the County adopted on February 26, 2019, a copy of which is on file in the Borough Clerk's office.

Section 2. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith.

Section 3. This ordinance shall take effect 10 days after the first publication thereof after final adoption.

Clerk's Report

The Clerk reported issuance of the following new business licenses to Ginkaku, LLC, The Grossman Law Firm, Jason Peist-Architect and McKinzy Consultant Services. Annual Financial Disclosure Statements have been emailed to eligible Local Government Officers, and are due to be filed on-line by April 30, 2019. The Offices of the Borough of Matawan will be closed on Friday, April 19, 2019 in observance of Good Friday. Lastly, the Clerk will be out of the office the week of April 29, 2019, attending the 2019 Municipal Clerk's Association of New Jersey Annual Education Conference, returning to the office on May 6, 2019, referring to the Deputy Clerk, Robin Klinger, in her absence.

Mayor's Report

No report.

Administrator's Report

Mr. Ferrara stated his report has been electronically transmitted.

**Borough of Matawan
Public Session
April 16, 2019**

Attorney’s Report

No report. Mr. Menna announced Resolutions 19-04-19 through and including 19-04-22 can be moved to Consent Agenda asking for any objection. There were no objections.

Engineer’s Report

No report.

Finance, Historic Sites

Councilman Reeve requested that the Treasurer’s Report for February 2019 be added to the record.

Report of the Treasurer
To the Mayor and Council of the Borough of Matawan
Bank Balances as of February 28, 2019

Current Account	Investors	\$7,635,247.01	\$7,635,247.01
Tax Collector Trust Fund	Investors	\$0.00	\$0.00
Water & Sewer Account	Investors	\$1,347,565.66	\$1,347,565.66
Water & Sewer-Certificate of Deposit	Investors	\$502,741.14	\$502,741.14
Borough Capital Account	Investors	\$110,411.91	\$110,411.91
Utility Capital Account	Investors	\$777,859.92	\$777,859.92
Borough Trust Account	Investors	\$1,245,212.52	\$1,245,212.52
Boro Trust Summary–Investors Bank Cash Balances			
As of: February 28, 2019			
Fire Safety		\$24,792.98	
Fire Prevention/Dedicated Penalty		\$4,097.26	
Escrow		\$117,164.40	
Tax Redemptions		\$56,431.45	
POAA		\$0.00	
Donation		\$2,742.49	
Premiums		\$991,775.00	
Off Duty Police		\$30,994.17	
K-9 Fund		\$6,941.61	
Recycling Trust		\$2,100.00	
Public Defender		\$8,173.16	
Total		\$1,245,212.52	
Dog Tax Trust Account	Investors	\$2,468.60	\$2,468.60
Unemployment Insurance Account	Investors	\$31,462.36	\$31,462.36
Recreation Special Account	Investors	\$36,770.58	\$36,770.58
Recreation Trust Summary–Investors Bank Cash Balances			
As of: February 28, 2019			
Turkey Trot		\$16,535.79	
Summer Recreation		-\$455.57	
Summer Recreation Trips		\$11,907.96	
Matawan Day		-\$69.50	
Basketball Tournament		\$0.00	
Canoe Rentals		\$3,026.65	
Men’s Over 30 B’Ball		\$85.00	
NNO Vendor		\$0.00	
Yoga/Interval Training		\$976.00	
Dog’s Night Out			
Fireworks Donations		-\$1,725.00	
Capital Improvements		\$4,423.51	
Total		\$36,770.58	
Developers Escrow Acct	Investors	\$181,096.38	\$181,096.38
Law Enforcement Account	Investors	\$7,523.88	\$7,523.88
Railroad Parking Lot Trust	Investors	\$351,584.71	\$351,584.71
Total		<u>\$12,229,944.67</u>	<u>\$12,229,944.67</u>

**Borough of Matawan
Public Session
April 16, 2019**

Respectfully,
Monica Antista
Treasurer

4/2/2019

Councilman Reeve reported all Burrowes Mansion windows have been replaced but still need shutters.

DPW, Property Maintenance, Recyling & Sanitation

Councilwoman Buckel reported DPW started this year’s landscaping program, including the weeding and feeding of all municipal fields with aerating to begin this week. Fire hydrant flushing will begin this Thursday. The inspection and cleaning of and any necessary repairs of the sewer system is complete. The Matawan Water Plant will be operational on May 1, 2019.

Fire, Personnel

Councilman Cannon reported Board of Fire Officers working on some items for future consideration. He thanked Freneau Fire House for their assistance with the Easter Bunny reminded all that on Saturday, April 20, the Matawan First Annual Bunny Run will be making stops with the Fire Department around town, handing out candy. Washington Engine Company’s annual fish fry will occur on Friday, April 19 and their 150th Anniversary parade in June with more information to follow.

Economic Business Development, Environmental, Main Street Development, Planning/Zoning,

Councilwoman Gunn reported the Chamber of Commerce will hold their annual event, VIBE (Very Important Business Exchange), which will replace the expo this year, to be held Thursday, May 16, 2019, 5:30-9:00 PM, and all are invited. Last weekend the Environmental Commission held their 2nd Annual Cleanup with over 40 participants collecting 38 bags, 508 lbs, of garbage.

Animal Welfare, Construction, Shade Tree

Councilman Vergaretti provided the Construction Report for the months of February and March 2019:

February 2019

	Current Month	Year-to-Date
Permit Income/Certificate	\$13,503.00	\$24,430.00
Business CCOs/Misc Fees	\$525.00	\$920.00
State Permit Surcharge Fees	\$368.00	\$806.00
Penalties	\$0.00	\$0.00
Paid to Matawan General Fund	\$14,396.00	\$26,156.00
Paid to State Quarterly Payment	\$0.00	\$0.00
Value of Construction Work	\$284,171.00	\$564,468.00
Permits Issued	33	73

March 2019

	Current Month	Year-to-Date
Permit Income/Certificate	\$7,806.00	\$32,236.00
Business CCOs/Misc Fees	\$375.00	\$1,295.00
State Permit Surcharge Fees	\$362.00	\$1,168.00
Penalties	\$0.00	\$0.00
Paid to Matawan General Fund	\$7,375.00	\$33,531.00
Paid to State Quarterly Payment	\$1,168.00	\$1,168.00
Value of Construction Work	\$191,395.00	\$755,863.00
Permits Issued	34	107

**Borough of Matawan
Public Session
April 16, 2019**

Consent Agenda

Mayor Altomonte read by title Resolutions 19-04-12 through and including 19-04-22, requesting a motion to approve en masse. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 19-04-12
REDEMPTION OF TAX SALE CERTIFICATE
ACTF II NEW JERSEY, LLC
CERTIFICATE #18-00017**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #18-00017 was sold to ACTF II New Jersey, LLC, Tax Service Cust., PO Box 54972, New Orleans, LA 70154; and

WHEREAS, the Certificate has been paid and fully redeemed for the property owner, Block 31, Lot 10, otherwise known as 31 Orchard St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$3,584.98, and a Premium of \$4,400.00, to the above for the redemption of Tax Sale Certificate #18-00017.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-04-13
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC7 FIRST TRUST
CERTIFICATE #18-00023**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #18-00023 was sold to US Bank Cust for PC7 First Trust, 50 S. 16th St., Suite 2050, Philadelphia, PA 19102; and

WHEREAS, the Certificate has been paid and fully redeemed for the property owner, Block 35, Lot 30, otherwise known as 150 Broad St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,475.51, and a Premium of \$100.00, for the redemption of Tax Sale Certificate #18-00023.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-04-14
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC7 FIRST TRUST
CERTIFICATE #18-00035**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #18-00035 was sold to US Bank Cust for PC7 First Trust, 50 S. 16th St., Suite 2050, Philadelphia, PA 19102; and

WHEREAS, the Certificate has been paid and fully redeemed for the property owner, Block 64.01, Lot 15, otherwise known as 67 Aberdeen Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$766.16 for the redemption of Tax Sale Certificate #18-00035.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-04-15
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC7 FIRST TRUST
CERTIFICATE #18-00040**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #18-00040 was sold to US Bank Cust for PC7 First Trust, 50 S. 16th St., Suite 2050, Philadelphia, PA 19102; and

**Borough of Matawan
Public Session
April 16, 2019**

WHEREAS, the Certificate has been paid and fully redeemed for the property owner, Block 66.12, Lot 13.02, otherwise known as 173 Ravine Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$809.31, and a Premium of \$100.00, for the redemption of Tax Sale Certificate #18-00040.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-04-16
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC7 FIRST TRUST
CERTIFICATE #18-00041**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #18-00041 was sold to US Bank Cust for PC7 First Trust, 50 S. 16th St., Suite 2050, Philadelphia, PA 19102; and

WHEREAS, the Certificate has been paid and fully redeemed for the property owner, Block 66.12, Lot 16, otherwise known as 161 Ravine Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$508.07, and a Premium of \$100.00, for the redemption of Tax Sale Certificate #18-00041.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-04-17
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC7 FIRST TRUST
CERTIFICATE #18-00057**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #18-00057 was sold to US Bank Cust for PC7 First Trust, 50 S. 16th St., Suite 2050, Philadelphia, PA 19102; and

WHEREAS, the Certificate has been paid and fully redeemed for the property owner, Block 112, Lot 3.10, otherwise known as 15 Middlesex Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,425.85 for the redemption of Tax Sale Certificate #18-00057.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 19-04-18
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
ABDELAZIZ EL IDRISSE**

WHEREAS, Abdelaziz El Idrissi, has passed the required Police Department background checks; and

WHEREAS, Abdelaziz El Idrissi, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following new taxi driver license:

Applicant: Abdelaziz El Idrissi

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 19-04-19
AUTHORIZATION TO CONNECT TO THE
BOROUGH OF MATAWAN SANITARY SEWER SYSTEM
46 FIERRO AVENUE, OLD BRIDGE TOWNSHIP
BLOCK 11001, LOT 12.12**

WHEREAS, Kostika Skendi, for the property located at 46 Fierro Avenue, also known as Block 11001, Lot

**Borough of Matawan
Public Session
April 16, 2019**

12.12 on the tax map of the Township of Old Bridge, is requesting to connect his property to the Borough of Matawan's sanitary sewer system; and

***WHEREAS**, the John Applegate, Superintendent for the Department of Public Works has reviewed the Application provided by Kostika Skendi and has no objection to the connection; and*

***WHEREAS**, Robert R. Keady, Jr. of T&M Associates, Borough Engineer, has reviewed the Application and plans provided by Kostika Skendi, outlined fees and escrow which Mr. Skendi has provided, and has no objection to the connection subject to the conditions as outlined in his attached letter of November 28, 2018.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it hereby grants permission for 46 Fierro Avenue, also known as Block 11001, Lot 12.12 on the tax map of the Township of Old Bridge to connect into the Borough's sanitary sewer system.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Public Works, as well as the Borough Engineer, Kostika Skendi and KKD Enterprises, Inc.*

**Borough of Matawan
Public Session
April 16, 2019**



MATN-G1805

November 28, 2018

John Applegate, Superintendent
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

**Re: Sanitary Sewer Services
46 Fierro Avenue, Old Bridge
Block 11001, Lot 12.12**

Dear Mr. Applegate:

As requested, we have reviewed the sewer connection costs outlined in the Borough's Ordinance with regards to the above referenced property. The following is required for the applicant to connect to the Borough sanitary sewer system:

1. Sewer Connection Fees

- a. The following connection fees will be required by the Borough of Matawan (Section 23-3.1):

i. Residential Use **\$1,000.00**

- b. The following quarterly fee will be required by the Borough of Matawan (Section 23-6.1.b):

i. Noncommercial unit \$143.00

2. Additionally, the applicant will be required to submit an application for a Road Opening Permit for work within the Fierro Avenue Right of Way.

- a. The following Fees are required for a Road Opening:

i. Permit Fee (Section 21-1.2) \$100.00

- ii. Permit Cash Guarantee (Section 21-1.3)- Additional information will be required with to determine the Cash Guarantee amount based on the following fee schedule:

1. \$10/SY for Lawn Area
2. \$65/SY of Paved Area
3. \$40/SY for Shoulder Area
4. \$20/LF for Curb

iii. Escrow Fee

1. Review Escrow \$500.00
2. Inspection Escrow \$500.00

**Borough of Matawan
Public Session
April 16, 2019**



MATN-G1801
November 28, 2018
Page 2

Re: Sanitary Sewer Services
46 Fierro Avenue, Old Bridge
Block 11001, Lot 12.12

- b. Additional Requirements for the Road Opening Permit included:
- i. Insurance per requirements of Ordinance Section 21-1.3 for the Borough Attorney's Review.
 - ii. The applicant shall provide a sketch showing the location and dimensions of the road opening as well as pavement and trench repair details in accordance with Ordinance Section 21-1.6. See attached.

Should you have any questions or require any additional information, please do not hesitate to contact this office.

Very truly yours,

T&M ASSOCIATES


ROBERT R. KEADY, JR., P.E., C.M.E.
BOROUGH ENGINEER

cc: Louis Ferrara, Administrator
Karen Wynne, Borough Clerk

G:\Projects\MATN\G1805\Correspondence\Applegate_RRK_ Matawan_Sanitary Sewer connection fees.doc

**RESOLUTION 19-04-20
REJECTION OF ALL BIDS FOR THE BOROUGH OF MATAWAN
ENERGY SAVINGS IMPROVEMENT PROGRAM
CHP, HVAC UPGRADES AND NEW ENERGY MANAGEMENT SYSTEM**

WHEREAS, the Borough of Matawan previously authorized the receipt of bids for the Borough of Matawan Energy Savings Improvement Program (ESIP) – CHP, HVAC Upgrades and New Energy Management System; and

WHEREAS, pursuant to law the Borough of Matawan solicited bids for the ESIP CHP, HVAC Upgrades and New Energy Management System; and

WHEREAS, the Borough of Matawan received two (2) bids for the aforesaid contract; and

WHEREAS, according the NJSA 40A:11-13.2a the lowest bid substantially exceeds the cost estimates for services.

**Borough of Matawan
Public Session
April 16, 2019**

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the Borough of Matawan hereby rejects all bids for the Borough of Matawan Energy Savings Improvement Program (ESIP) – CHP, HVAC Upgrades and New Energy Management System at this time.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as DCO Energy and all bidders.*

**RESOLUTION 19-04-21
AWARDING 2019-2020 BIENNIAL CONTRACT FOR
WELLS AND HIGH SERVICE PUMPS
AND SANITARY SEWER PUMP MAINTENANCE
A.C. SCHULTES, INC.**

***WHEREAS**, the Borough of Matawan previously authorized the receipt of bids for the 2019 Biennial Contract for Wells and High Service Pumps and Sanitary Sewer Pump Maintenance; and*

***WHEREAS**, pursuant to law the Borough of Matawan solicited bids for the Wells and High Service Pumps and Sanitary Sewer Pump Maintenance; and*

***WHEREAS**, the Borough of Matawan received one (1) bid from A.C. Schultes, Inc., 664 S. Evergreen Avenue, Woodbury Heights, New Jersey 08097 for the Wells and High Service Pumps and Sanitary Sewer Pump Maintenance.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, upon recommendation of T&M Associates, Borough Engineer, hereby awards the 2019 Biennial Contract for the Wells and High Service Pumps and Sanitary Sewer Pump Maintenance to A.C. Schultes, Inc. in an amount not to exceed One Hundred Thirty Five Thousand Five Hundred Dollars and No Cents (\$135,000.00), and in accordance with all bid specifications, contracts and documents, subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney, as well as approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, commencing twenty (20) days after publication.*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as the Borough Engineer and A.C. Schultes, Inc.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 9-09-55-500-200 Budget of the Borough of Matawan to A.C. Schultes, Inc. associated with 2019-2020 Biennial Contract for the Borough of Matawan Wells and High Service Pumps and Sanitary Sewer Pump Maintenance Contract in an amount not to exceed \$67,500.00 in 2019 and \$67,500.00 in 2020.

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

*Chief Financial Officer
(Signature on File)*

*Monica Antista, CMFO
Dated: April 16, 2019*

**Borough of Matawan
Public Session
April 16, 2019**



YOUR GOALS. OUR MISSION.

MATN-04139

April 11, 2019

Louis Ferrara
Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, NJ 07747



**Re: Recommendation of Award
2019 Biennial Maintenance Contract for Wells & High Service Pumps**

Dear Mr. Ferrara:

On Friday, April 10, 2019, a bid was received for the above referenced project. There was one (1) contractor that bid on the project; the following is the result:

Bidder	Base Bid
A.C. Schultes	\$135,500.00

The apparent low bidder is A.C. Schultes, Inc. 664 S. Evergreen Avenue, Woodbury Heights, NJ 08097. The low bidder's documentation was reviewed and found acceptable from an engineering perspective

Additionally, we contacted several of A.C. Schultes references and confirmed that they have satisfactorily completed similar projects. Therefore, it is my recommendation that the project be awarded to A.C. Schultes for the base bid in the amount of \$135,500.00 subject to availability of funds and approval of the Borough Attorney. The award should also be made subject to the approval of the N.J. Department of Labor, and the Office of Wage and Hour Compliance.

I have attached a bid summary for your records. If you have any questions or require additional information, please call.

If you have any questions or desire additional information, please call.

Very truly yours,

T&M ASSOCIATES

ROBERT R. KEADY JR., P.E., C.M.E.
BOROUGH OF MATAWAN ENGINEER

RRK:RRS:BQ:lkc
Enclosures

c: Joseph Altomonte, Mayor
Council Members, Individually, via email
Karen Wynne, Clerk (via email with copies of bid package)
Pasquale Menna, Attorney (via email with copies of bid package)
Monica Antista, CFO via email
Robin Klinger, Deputy Clerk

G:\Projects\MATN\04139\Correspondence\Schultes_RRK_Rec of Award.doc

T&M ASSOCIATES, 11 Tindall Road, Middletown, NJ 07748

P 732.671.6400 F 732.671.7365 W tandmassociates.com

**RESOLUTION 19-04-22
RESOLUTION MEMORIALIZING
AUTHORIZATION OF THE BOROUGH ADMINISTRATOR
TO ADVERTISE FOR HIRING OF A
FULL-TIME CERTIFIED FINANCIAL OFFICER AND
FULL-TIME PAYROLL CLERK**

WHEREAS, there is a need for a Full-Time Certified Financial Officer and Full-Time Payroll Clerk within the Borough of Matawan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Borough Administrator of the Borough of Matawan, is hereby authorized to advertise (in print or electronic media), interview, and make recommendations for the position of Full-Time Certified Financial Officer and Full-Time Payroll Clerk to the Mayor and Council, for authorization by Mayor and Council, and subject to a Certification as to Available Funding from the Chief Financial Officer.

**Borough of Matawan
Public Session
April 16, 2019**

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance and Payroll.*

New Business

Mayor Altomonte read by title Resolution 19-04-24: Emergency Temporary Appropriation. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

***RESOLUTION 19-04-24
EMERGENCY TEMPORARY APPROPRIATION***

***WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2019 temporary budget for the aforesaid purposes; and*

***WHEREAS**, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and*

***WHEREAS**, the total emergency temporary resolutions adopted in the year 2018 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$7,904,218.61.*

***NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:*

- 1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
- 2. That said emergency temporary appropriations will be provided for in the 2019 budget under the appropriate titles.*
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.*

***BE IT FURTHER RESOLVED**, that the amount required by Statue for the payment of 2019 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.*

2019 Temporary Budget-for April 16, 2019 Meeting

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		
MUNI CLERK		
GENERAL ADMIN		
AUDIT		
FINANCE ADMIN		
TAX ASSES ADMIN		
TAX COLLECTOR		
LEGAL SERVICES		10,000.00
ENGINEERING		10,000.00
BLDG & GROUNDS		10,000.00
PLAN/ZONING BD		
SHADE TREE COMM		4,500.00
ENVIRON HEALTH		
SOLID WASTE COLL		
INSURANCE-GROUP HEALTH		
INSURANCE-LIABILITY		78,000.00
INSURANCE-WORKERS COMP		71,600.00
FIRE		

**Borough of Matawan
Public Session
April 16, 2019**

FIRE-AID TO DEPARTMENT			
FIRE PREVENTION			
POLICE	200,000.00		
STREETS & ROADS			
STREET LIGHTING			
BD OF HEALTH			
RECREATION			
HISTORICAL SITES		13,200.00	
VOL 1ST AID SQUAD			
OEM			
PROP MAINT			
RR PARKING		7,500.00	
DOWNTOWN REDEV			
UTILITIES			
VEHICLE MAINT			
CONSTR OFFICIAL			
ACCUM SICK LEAVE			
OASI/SOCIAL SECURITY			
PERS			
PFRS			
CONTINGENT			
MUNICIPAL COURT			
PUBLIC DEFENDER			
FREE PUBLIC LIBRARY		93,100.00	
EMERGENCY 911			
GREEN TRUST LOAN			
INTEREST ON BONDS			
INTEREST ON NOTES			
PAYMENT OF BANS			
MCIA LEASE INTEREST			
SUBTOTAL	200,000.00	297,900.00	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		497,900.00	5,765,813.27
WATER SEWER UTILITY			
OPERATING			
BULK WATER PURCHASE/ACQUISITION OF WATER			
BAYSHORE REGIONAL SEWERAGE AUTHORITY			
PAYMENT ON BOND PRINCIPAL			
PERS			
BANS			
INTEREST ON BONDS			
INTEREST ON NOTES			
WATER-SEWER REHAB LOAN			
WASTEWATER LOAN			
SOCIAL SECURITY			
SUBTOTAL	-	-	
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS		-	2,138,405.34

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following
Borough of Matawan Departments: Clerk, Finance as well as Director of Local Government Services.

**Borough of Matawan
Public Session
April 16, 2019**

Mayor Altomonte read by title Ordinance 19-05: Bond Ordinance Amending and Supplementing Bond Ordinance No. 18-16 Finally Adopted on September 18, 2018 to Amend the Project Descriptions and Allocations Set Forth Therein, Add Additional Projects Relating to the Borough of Matawan's 2019 Road Program and Water/Sewer Utility Rehabilitation Program, and to Appropriate an Additional \$1,516,000 Therefor and Authorize the Issuance of an Additional \$1,491,000 Bonds or Notes of the Borough to Finance the Cost Thereof. Mayor Altomonte requested a motion to introduce. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

ORDINANCE 19-05

BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE NO. 18-16 FINALLY ADOPTED ON SEPTEMBER 18, 2018 TO AMEND THE PROJECT DESCRIPTIONS AND ALLOCATIONS SET FORTH THEREIN, ADD ADDITIONAL PROJECTS RELATING TO THE BOROUGH OF MATAWAN'S 2019 ROAD PROGRAM AND WATER/SEWER UTILITY REHABILITATION PROGRAM, AND TO APPROPRIATE AN ADDITIONAL \$1,516,000 THEREFOR AND AUTHORIZE THE ISSUANCE OF AN ADDITIONAL \$1,491,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by of the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough") as general improvements. For the improvements or purposes described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$1,516,000 (such sum being in addition to the \$3,250,000 appropriated in Section 1 of Bond Ordinance No. 18-16 finally adopted on September 18, 2018 (the "Prior Ordinance"), which included a grant in the amount of \$350,000 received from the State Department of Transportation), including the sum of \$375,000 as the additional down payment required by the Local Bond Law (in addition to the \$121,500 allocated for down payment purposes in the Prior Ordinance). The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets. Note: No down payment is required for the purposes set forth in Sections 3(b) and 3(d) below, as said purposes are deemed self-liquidating and the obligations authorized in connection with said purposes are deductible from the gross debt of the Borough, as more fully explained in Section 6 of this Ordinance.

Section 2. In order to finance the cost of the improvement or purpose, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,491,000 (such sum being in addition to the \$2,778,500 authorized in Section 2 of the Prior Ordinance) pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. Section 3 of the Prior Ordinance is hereby amended to read as follows:

"Section 3. The improvements or purposes hereby authorized for which bonds or notes are to be issued, the estimated cost of each improvement or purpose and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement or purpose, and the period of usefulness of each improvement or purpose are as follows:

(a) Capital improvements for various roads throughout the Borough as part of the Borough's 2018 Road Maintenance Program, including: the design and construction of an underdrain and sump pump tie-in along Oak Road; striping of various roads throughout the Borough; road reconstruction and water main replacement along Harding Boulevard from Liberty Street to the NW Terminus; road reconstruction work along Washington Avenue from Roberts Street to Union Avenue; road improvements for Vermont Court from Route 79 to its Terminus; road improvements for Edgemere Drive from Lakeland Avenue to Schenk Drive; road improvements for Villanova Place from Victoria Drive to the northern cul-de-sac; Broad Street Water Main Replacements (Phase 1) from Route 34 to Church Street; crack sealing for various Borough roads; and all work and materials necessary therefor or incidental thereto.

**Borough of Matawan
Public Session
April 16, 2019**

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$2,559,500 (including a grant in the amount of \$350,000 expected to be received from the State Department of Transportation)	\$2,104,500	20 years

(b) Capital improvements pursuant to the Borough's 2018 Sanitary Sewer Rehabilitation Program, including the design, repair and rehabilitation of various sanitary sewers and related systems throughout the Borough, including, but not limited to, Ravine Drive from Grant Street to Wyckoff Street; Siphon between Beachwood Terrace and Ravine Drive; Abandoned Treatment Plant/Matawan Pump Station to Union Street; Harding Boulevard from Liberty Street to NW Terminus; Washington Street (near Main Street); various water/sewer road-related improvements throughout the Borough, water main replacements, and all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$957,000	\$957,000	40 years

(c) Capital improvements for various roads throughout the Borough as part of the Borough's 2019 Road Maintenance Program, including: the repaving, repairing and striping/re-striping of various roads throughout the Borough; road reconstruction and improvements for Park Avenue and Onyx Place; crack sealing for various Borough roads; and all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$863,500	\$822,000	20 years

(d) Capital improvements pursuant to the Borough's 2019 Sanitary Sewer Rehabilitation Program, including the design, repair and rehabilitation of various sanitary sewers and related systems throughout the Borough; various water/sewer road-related improvements throughout the Borough, water main replacements, and all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$386,000	\$386,000	40 years
<u>TOTAL APPROPRIATION</u>	<u>TOTAL BOND AUTHORIZATION</u>	<u>AVERAGE PERIOD OF USEFULNESS</u>
\$4,766,000	\$4,269,500	26.14 years".

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

**Borough of Matawan
Public Session
April 16, 2019**

(b) *The period of usefulness of the improvement or purpose described in Section 3 of this bond ordinance, computed on the basis of the amount of obligations authorized for the improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 26.14 years. However, since this bond ordinance is amending and supplementing a multipurpose bond ordinance, the average period of usefulness set forth in Section 6(b) of the Prior Ordinance is hereby amended to also read 26.14 years.*

(c) *An additional aggregate amount not exceeding \$229,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvements or purposes set forth in Section 3 of this bond ordinance. This is in addition to the \$600,000 aggregate amount for items of expense set forth in Section 6(c) of the Prior Ordinance, making the total amount for items of expense listed in and permitted under N.J.S.A. 40A:2-20 \$829,000, and such new aggregate amount is included in the estimated cost of the improvements or purposes set forth in Section 3 of this bond ordinance.*

(d) *The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough (as set forth in this bond ordinance and the Prior Bond Ordinance) is increased in the aggregate by \$4,374,500 (the amount of the authorization of the obligations provided for in this bond ordinance), but that the net debt of the Borough determined as provided in the Local Bond Law is only increased by \$3,031,500 as \$1,343,000 of the obligations authorized herein are deemed self-liquidating and thus are deductible from the gross debt of the Borough. The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.*

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

The Clerk announced the Public Hearing will be held 7:00 PM May 7, 2019.

Mayor Altomonte read by title Ordinance 19-06: Bond Ordinance Providing for Water/Sewer Improvements by the Borough of Matawan, Appropriating the Aggregate Amount of \$1,343,000 Therefor, and Authorizing the Issuance of \$1,343,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof. Mayor Altomonte requested a motion to introduce. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

ORDINANCE 19-06

**BOND ORDINANCE PROVIDING FOR WATER/SEWER IMPROVEMENTS BY THE
BOROUGH OF MATAWAN, APPROPRIATING THE AGGREGATE AMOUNT OF \$1,343,000
THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$1,343,000 BONDS OR NOTES OF
THE BOROUGH TO FINANCE PART OF THE COST THEREOF**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough") as general improvements. For the improvements or purposes described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$1,343,000 (which is the aggregate amount of the sums of money appropriated for each respective improvement or purpose). No down payment is required for the purposes set forth in Section 3 below, as said purposes are deemed self-liquidating and the obligations authorized in connection with said purposes are deductible from the gross debt of the Borough, as more fully explained in Section 6 of this Ordinance

**Borough of Matawan
Public Session
April 16, 2019**

Section 2. In order to finance the cost of the improvements or purposes not covered by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$1,343,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvements or purposes hereby authorized for which bonds or notes are to be issued, the estimated cost of each improvement or purpose and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement or purpose, and the period of usefulness of each improvement or purpose are as follows:

(a) Capital improvements pursuant to the Borough’s 2018 Sanitary Sewer Rehabilitation Program, including the design, repair and rehabilitation of various sanitary sewers and related systems throughout the Borough, including, but not limited to, Ravine Drive from Grant Street to Wyckoff Street; Siphon between Beachwood Terrace and Ravine Drive; Abandoned Treatment Plant/Matawan Pump Station to Union Street; Harding Boulevard from Liberty Street to NW Terminus; Washington Street (near Main Street); various water/sewer road-related improvements throughout the Borough, water main replacements, and all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$957,000	\$957,000	40 years

(b) Capital improvements pursuant to the Borough’s 2019 Sanitary Sewer Rehabilitation Program, including the design, repair and rehabilitation of various sanitary sewers and related systems throughout the Borough; various water/sewer road-related improvements throughout the Borough, water main replacements, and all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$386,000	\$386,000	40 years

<u>TOTAL APPROPRIATION</u>	<u>TOTAL BOND AUTHORIZATION</u>	<u>AVERAGE PERIOD OF USEFULNESS</u>
\$1,343,000	\$1,343,000	40 years

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer’s signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Borough may lawfully undertake as general improvements, and no part of the costs thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of the improvements or purposes described in Section 3 of this bond ordinance, computed on the basis of the amounts of obligations authorized for each improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 40 years.

(c) An aggregate amount not exceeding \$330,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvements or purposes set forth in Section 3 of this bond ordinance.

**Borough of Matawan
Public Session
April 16, 2019**

(d) Section 3(b) of this Bond Ordinance authorizes obligations of the Borough solely for purposes described in N.J.S.A. 40A:2-7(h). The obligations authorized in said Section 3(b) are to be issued for a purposes that is deemed self-liquidating pursuant to N.J.S.A. 40A:2-47(a) and are deductible from gross debt pursuant to N.J.S.A. 40A:2-44(c).

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

The Clerk announced the Public Hearing will be held 7:00 PM on May 7, 2019.

Mayor Altomonte read by title Resolution 19-04-27: Resolution Opposing the Williams/NESE Raritan Bay Pipeline and Urging the New Jersey Department of Environmental Protection to Conduct a Public Hearing on the Bayshore and Extend the Public Comment Period. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

RESOLUTION 19-04-27

RESOLUTION OPPOSING THE WILLIAMS/NESE RARITAN BAY PIPELINE AND URGING THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION TO CONDUCT A PUBLIC HEARING ON THE BAYSHORE AND EXTEND THE PUBLIC COMMENT PERIOD

WHEREAS, Williams is proposing the Northeast Supply Enhancement Project to build a 23.4 mile methane natural gas pipeline through Raritan Bay and Lower New York Bay, from Old Bridge to Rockaway, New York; and

WHEREAS, the purpose of the proposed project is to transport 400 million cubic feet of methane natural gas per day, extracted through the environmentally destructive process of hydraulic fracturing, from the Marcellus Shale to New York markedly contributing to climate change; and

WHEREAS, the project will in no way serve the interests of the State of New Jersey, or its residents, and will only supply methane natural gas to Brooklyn, Queens and Long Island New York; and

WHEREAS, the Williams/NESE pipeline will have severe negative impacts to the Raritan and Lower New York Bays such as disturbing roughly 14,165 acres of the seabed of the Raritan Bay, discharging 690,000 gallons of drilling fluid and chemicals into the Bay, re-suspending over 1,090,000 tons of toxic much contaminated by PCBs, dioxin, lead, mercury, and arsenic, and destroying over 1,000 acres of benthic habitat that houses marine fish, shellfish, and larva; and

WHEREAS, the project poses serious concerns related to environmental harm to marine and coastal ecosystems, as well as negative impacts to the safety, health and wellbeing of Bayshore coastal communities, resulting in well documented public opposition; and

WHEREAS, the Williams/NESE pipeline will endanger marine life and fisheries through decrease water quality from re-suspended toxins, sieving of over 3.5 million gallons of seawater destroying any living thing caught in the process, loud sounds and powerful vibrations that accompany pipeline development which will impact migration patterns, communication systems and other important biological processes; and

WHEREAS, the Williams/NESE pipeline will have significant upstream environmental impacts that will directly harm the Raritan Bay such as negatively affecting 41 acres of wetlands, including approximately 20 acres of forested wetland; and

**Borough of Matawan
Public Session
April 16, 2019**

WHEREAS, the Williams/NESE pipeline will adversely impact industries important to the New Jersey Bayshore communities, disturb commercial and recreational fishing and shellfishing activities, and potentially damage the tourism industry; and

WHEREAS, despite being directly affected from the proposed Williams/NESE pipeline, there has been no public hearing within the Bayshore; and

WHEREAS, the Williams/NESE pipeline will increase dependency on fossil fuels, reverses the State's renewable energy agenda, and contributes to climate change through increased emissions of methane and carbon dioxide; and

WHEREAS, the company Williams and associate Transcontinental Gas Pipeline Company (Transco) demonstrate a history of mismanaged facilities that resulted in explosions and fires, and do not show results of the pipeline test to governing bodies in any municipalities through which the existing pipeline runs.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan, County of Monmouth, State of New Jersey, hereby opposes the construction and installation of a 23.4 mile methane natural gas pipeline through Raritan Bay from Old Bridge to Rockaway, New York. Construction of the pipeline will negatively impact the health of the Bayshore, coastal ecosystems, marine life, benthic habitats, and coastal communities.

BE IT FURTHER RESOLVED that the Borough of Matawan urges the company Williams to eliminate any further consideration for a pipeline.

BE IT FURTHER RESOLVED that the Borough of Matawan urges the New Jersey Department of Environmental Protection to deny any permit application for the project and any other pipeline, and urges its representatives of the New Jersey Legislature, United States Congress and United States Senate as well as the Governor of New Jersey to oppose this pipeline application.

BE IT FURTHER RESOLVED that the Borough of Matawan hereby calls on the New Jersey Department of Environmental Protection to extend the public comment period 45 days and within the extension conduct a public hearing on the Williams/NESE pipeline in the Bayshore region.

BE IT FURTHER RESOLVED that good governance depends on transparency and due process and thus, the Bayshore must have an opportunity to be heard.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the New Jersey Governor Philip D. Murphy; Matthew Resnick of the New Jersey Department of Environmental Protection Division of Land Use Regulation; and Senator Samuel D. Thompson, as well as Assemblymen Robert D. Clifton and Ronald S. Dancer.

Mayor Altomonte read by title Resolution 19-04-25: Payment of Bills. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

**RESOLUTION 19-04-25
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$270,876.64
Water & Sewer	\$91,372.67
Borough Capital	\$114,237.76
Grant	\$1,225.58
Borough Trust	\$43,810.16
Developers Escrow Account	\$1,299.22
Railroad Parking Trust	\$60.00
Recreation Trust	\$50.00
Total	\$522,932.03

**Borough of Matawan
Public Session
April 16, 2019**

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Peter Blair, Attorney for Clean-Up Raritan, thanked Council for the passage of Resolution 19-04-27.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Recess to Executive Session

Mayor Altomonte requested a motion to recess to Executive Session. Mr. Menna announced the purpose Council retiring into Executive Session is to discuss issues of contractual matters, with no anticipated action at this time. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

***RESOLUTION 19-04-26
EXECUTIVE SESSION RESOLUTION***

***WHEREAS**, the Open Public Meetings Act, PL 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and*

***WHEREAS**, this public body is of the opinion that such circumstances presently exist; and*

***WHEREAS**, the Governing Body wishes to discuss:*

- *Contracts*
- *Personnel*
- *Purchase, Lease or Acquisition of Real Property*

***WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.*

***NOW, THEREFORE, BE IT RESOLVED** that the public be excluded from this meeting.*

Meeting recessed at 7:30 PM.

Reconvene and Adjourn the Public Session

Mayor Altomonte requested a motion to reconvene the Public Session. Councilman Vergaretti made the motion, seconded by Councilwoman Gunn. Council agreed. Motion passed. Mayor Altomonte requested a roll call. On roll call the following members responded present:

Present: Councilwoman Stephanie Buckel
 Councilman Brett Cannon
 Councilwoman Deana Gunn
 Councilman Nicolas Reeve
 Councilman David Vergaretti

Also present were Louis Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

The meeting reconvened at 8:23 PM.

Mayor Altomonte announced no formal action was taken in Executive Session and asked for any public comment.

There were no comments.

**Borough of Matawan
Public Session
April 16, 2019**

Mayor Altomonte requested a motion to adjourn the Public Session. Councilman Vegaretti made the motion, seconded by Councilman Cannon. Council agreed.

The meeting adjourned at 8:24 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk