

**Borough of Matawan
Public Session
June 19, 2018**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on June 19, 2018, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in The Independent on January 10, 2018, by sending notice to the Asbury Park Press, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:05 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Also, present were Louis C. Ferrara, Borough Administrator, Monica Antista, Borough Treasurer & CFO, Robert Keady, Jr., Borough Engineer, John Swisher, Borough Auditor, and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte announced Resolutions 18-06-43 and 18-06-44 will be held.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

**Public Hearing of a Grant Application for the
Monmouth County Community Development Program**

Citizen Participation Group Meeting

Mr. Ferrara informed the meeting and public hearing are being held for the purpose of soliciting ideas for projects to be submitted to the Monmouth County Community Development for funding. The Borough's application cites the third phase of Main Street ADA Improvements including curbing, sidewalk, lighting, benches, etc. Mayor Altomonte requested a motion to open the Citizen Participation Group Meeting. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

Mr. Keady noted the right-of-way is very narrow on the south side, so they could only fit the concrete portion of the sidewalk for ADA access. The pavers cannot be fit unless the Borough obtains an easement or additional right-of-way from the property owner(s). Council questioned if JCP&L will be responsible for the bulbs in the street lights. Mr. Keady said it is his understanding the lighting is the responsibility of the Borough, and JCP&L provides the power. Mr. Keady stated the newer bulbs are LED which was not the technology in the project's initial phase. The Borough can choose to continue with LED for aesthetics and energy conservation, and in the future look into changing out the fixtures of the original lights to match the newer LED lighting.

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Mayor Altomonte opened the floor for public comment.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco asked for the location of the new sidewalks and pavers. Councilwoman Gunn replied from Spring Street to Center Street including the opposite side. She questioned the project's funding. Mr. Ferrara informed it is a non-matching grant.

Guy Buckel, 141 Chestnut Drive, Matawan. Mr. Buckel commented on the unevenness of the curbing around the trees on the sidewalk. Mr. Keady replied the initial phase had the same feature and that they wanted to match that, but the project is not complete and it remains as a punch list item. Mr. Buckel said the unevenness of the grates surrounding the trees can be a trip hazard. Mr. Keady noted the grates are outside of the walking path along the sidewalk behind the trees. He also noted sometimes trees will grow and pull the grate up off the ground.

Mayor Altomonte requested a motion to close the floor for public comment. Councilman Reeve made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

Public Hearing

Mayor Altomonte requested a motion to open the Public Hearing. Councilwoman Gunn made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

Mayor Altomonte requested a motion to open the floor for public comment.

There were no comments.

Mayor Altomonte requested a motion to close the public hearing. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilwoman Salvatore made the motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

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Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the May 15, 2018 Council Meeting. Councilman Reeve made a motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

Mayor Altomonte requested a motion to approve the minutes of the June 6, 2018 Council Meeting. Councilman Reeve made a motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

2018 Budget

Mayor Altomonte read by title Resolution 18-06-28: Resolution to Read the Budget by Title Only at the Public Hearing. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

**RESOLUTION 18-06-28
RESOLUTION TO READ THE BUDGET BY
TITLE ONLY AT THE PUBLIC HEARING**

WHEREAS, NJSA 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing, a complete copy of the approved budget as advertised has been posted in the Borough Hall for public inspection, and copies have been made available by the Clerk to persons requiring them; and

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan does hereby adoption of this Resolution confirming the 2018 budget of the Borough of Matawan shall be read by title only.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as the Borough Auditor.

2018 Budget Public Hearing

Mayor Altomonte introduced John Swisher, the Municipal Auditor and Monica Antista, the CFO, were present. Mr. Keady left the dais, with Mr. Swisher assuming his seat.

Mayor Altomonte opened the floor for public comment.

Craig Gately, 257 Harding Boulevard, Matawan. Mr. Gately asked about the appendix to the budget statement and asked for an explanation regarding the surplus. Mr. Swisher offered the explanation.

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Mr. Gately then asked about the budget summary, requesting clarification on last year's outstanding debt versus this year's outstanding debt. Mr. Swisher explained bonds were issued and capital equipment purchased through the Monmouth County Improvement Association (MCIA) inflating the debt in both this year and next year. After 2020, the debt will start going down. He acknowledged in both 2018 and 2019, the debt surface is high, but the debt issuance will be fit into existing debt, with the principle dropping approximately \$500,000.00 in 2020. Mr. Gately questioned where the money has been spent, to \$4.5M in one year. Mr. Swisher replied Council authorized capital improvements to the town, which they deem necessary, and to finance those projects there is debt. The Borough is well under the debt limit set by the State. Mr. Ferrara related the 2017 road project cost approximately \$3.2 million and the Borough isn't doing near the State level of recommended road replacement. Councilman Cannon agreed with Mr. Ferrara, explaining his experience with being present at the road program meetings for the last two years; it is expensive and cannot be done all at once. Mr. Gately questioned the 2019 debt service and how many years of outlays did the Borough do. Mr. Swisher explained the debt service goes out for many years as when you issue debt on these types of projects you are able to issue it up to the life of a project. Some debt service goes out for 15 years. Councilman Cannon asked if the Borough surplus has increased. Mr. Swisher acknowledged the surplus is up. Mr. Gately questioned selling the water plant. Mr. Ferrara said there were two previous occasions when it was considered. The Borough will lose control of the rate, and the sale must be decided by voter referendum. Some municipalities have done a lease agreement and some have experienced improper maintenance of the facility. It was Mr. Ferrara's understanding prior to his tenure New Jersey American Water did bid but it was not favorable to the Borough nor did it guarantee the rate for the users. Mr. Gately asked why the water/sewer rate doubled. Mr. Swisher explained bonds were issued for both the utility and the general capital at the same time. Mr. Gately closed by stating it is his hope Council realizes and understands residents put their trust in them, and expressing his concerns of the high taxes. Councilman Cannon asked if Mr. Gately had also expressed his concern to the school board, stating that the school taxes are double the tax bill with the school board's tax levy recently raised \$54 million; the Borough is discussing their budget, which is \$12 million stating the school board raised the tax levy four times as much as the Borough's entire budget. Mr. Gately agreed.

Mayor Altomonte requested a motion to close the public hearing. Councilwoman Salvatore made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

Mayor Altomonte read by title Resolution 18-06-29: Adoption of 2018 Municipal Budget. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

**RESOLUTION 18-06-29
ADOPTION OF 2018 BUDGET**

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BE IT RESOLVED by the Governing Body of the Borough of Matawan, County of Monmouth that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$8,545,253.68 (Item 2 below) for municipal purposes, and
- (b) \$0.00 (Item 3 below) for school purposes in Type I School Districts only (NJS 18A:9-2) to be raised by taxation and,
- (c) \$0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$352,033.00 (Sheet 11) Minimum Library Levy (RS 40:54-8 et seq.)

_____ made the motion, seconded by _____

RECORDED VOTE		Abstained:
(insert last name)	Ayes:	Nays:
	Buckel	
	Cannon	
	Gunn	
	Reeve	
	Salvatore	Absent:
	Vergaretti	

SUMMARY OF REVENUES

1. General Revenues		
Surplus Anticipated	08-100	\$905,075.00
Miscellaneous Revenues Anticipated	13-099	\$2,770,616.77
Receipts from Delinquent Taxes	15-499	\$0.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$8,545,253.68
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS		
DISTRICTS ONLY:		
Item 6(b), sheet 11 (NJS 40A:4-14)	07-191	\$0.00
Total Amount to be Raised by Taxation for Schools		\$0.00
4. To Be Added to THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE 11 SCHOOL DISTRICTS ONLY:		
Item 6(b), Sheet 11 (NJS 40A:4-14)	07-191	\$0.00
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$352,033.00
Total Revenues	13-299	\$12,572,978.45
Borough of Matawan, Monmouth County - 2018 Budget		

Borough of Matawan, Monmouth County - 2018 Budget

2018 SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	xxxxxxx	xxxxxxxxxx
Within "CAPS"	xxxxxxx	xxxxxxxxxx
(a&b) Operations Including Contingent	34-201	\$8,246,715.50
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$961,701.00
(g) Cash Deficit of Preceding Year	46-885-2	\$0.00
Excluded from "CAPS"	xxxxxxx	xxxxxxxxxx
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$567,291.95
(c) Capital Improvements	44-999	\$295,000.00
(d) Municipal Debt Service	45-999	\$1,976,270.00
(e) Deferred Charges - Municipal	46-999	\$26,000.00
(f) Judgements	37-480-2	\$0.00
(n) Transferred to Board of Education for Use of Local Schools (NJS 40:48-17.1 & 17.3)	29-405-2	\$0.00
(g) Cash Deficit of Preceding Year	46-885-2	\$0.00
(k) For Local District School Purposes	29-410	\$0.00
(m) Reserve for Uncollected Taxes (include Other Reserves if Any)	50-899-2	\$500,000.40
Total Appropriations	34-499	\$12,572,978.45

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 19th day of June, 2018. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2018 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 19th day of June, 2018, _____ (Signature on File) _____ Borough Clerk.
Karen Wynne, RMC

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Old Business

Mayor Altomonte read by title Ordinance 18-11: Amending and Supplementing the Code of the Borough of Matawan Appendix I – Health Code – Chapter BH:III – Retail Food Establishments: Food and Beverage Vending Machines by Adopting a Regulatory Plan for the Monitoring of Grease Traps for Food Service Establishments. Mayor Altomonte requested a motion to open the public hearing. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 18-11: Amending and Supplementing the Code of the Borough of Matawan Appendix I – Health Code – Chapter BH:III – Retail Food Establishments: Food and Beverage Vending Machines by Adopting a Regulatory Plan for the Monitoring of Grease Traps for Food Service Establishments), requesting a motion to adopt. Councilwoman Salvatore made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

**ORDINANCE 18-11
AMENDING AND SUPPLEMENTING THE CODE OF THE
BOROUGH OF MATAWAN
APPENDIX I – HEALTH CODE
CHAPTER BH:III – RETAIL FOOD ESTABLISHMENTS; FOOD AND BEVERAGE VENDING MACHINES
BY ADOPTING A REGULATORY PLAN FOR THE MONITORING OF GREASE TRAPS FOR FOOD SERVICE
ESTABLISHMENTS**

WHEREAS, the Borough of Matawan does not currently regulate grease interceptors, and impose obligations upon business owners/operators by requiring a contract with a Renderer and Recycler of Grease and Vegetable Oil YELLOW (FRYER) GREASE as defined by NJDEP: http://www.nj.gov/dep/dshw/recycling/renderers_list.htm for the cleaning of grease interceptors and removal of used grease product; and

WHEREAS, the Ordinance within shall include requirements for regulating the safe grease discharge into the sanitary sewer system and monetary penalties for non-compliance with the Ordinance; and

WHEREAS, cleaning of grease interceptors, particularly in those establishments generating normal amounts of grease, will now require a Recycler; and,

WHEREAS, evidence of grease interceptor cleaning and maintenance can be achieved by requiring the retention of on-site records including logs which reflect the date of service and receipts from a Renderer and Recycler detailing disposal of grease interceptor contents; and,

WHEREAS, it is sound public policy to encourage the self-policing of food service establishments by having a methodology for the containment of grease that flows into the public water/sewer system of the Municipality; and,

WHEREAS, failure of systems that do not properly address grease flowing in the sewer system is a burden on the public infrastructure and pollutes our environmental ecosystem; and

NOW, THEREFORE, BE IT ORDAINED, by the Council of the Borough of Matawan as follows:

Section 1. The purpose of this Chapter shall be to establish rules, regulations, and standards for grease interceptors so as to ensure proper maintenance, operation, and longevity of sanitary sewers in the Borough and to ensure protection of the environment.

A. Definitions. As used in this chapter the following words and terms shall have the following meanings:

1. **“Fats”** shall mean substances that are primarily fatty acid esters of alcohol glycerol, also called acylglycerols, neutral fats or glycerides which are a major component in fat cells of plants and adipose cells of animals.

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2. *“Retail food establishment” shall mean a business licensed by the Borough Health Department of Matawan NJAC 8:24 to prepare, serve, or otherwise make foodstuffs available for human consumption with or without charge.*
3. *“Grease interceptor” shall mean a device designed for removing and or preventing fats, oils, and grease from entering the sanitary sewer and shall include “grease traps.”*
4. *“Grease trap” shall mean a devise for separating or retaining waterborne greases and grease complexes prior to wastewater exiting the trap and entering the sanitary sewer.*
5. *“Grease” shall mean fats, waxes, free fatty acids, calcium and magnesium soaps, mineral oils, and certain other non-fatty material from animal or vegetable sources, or from hydrocarbons of petroleum origins, commonly found in wastewater from food preparation and food service.*
6. *“Renderer and Recycler” of Grease and Vegetable Oil YELLOW (FRYER) GREASE as defined by NJDEP: http://www.nj.gov/dep/dshw/recycling/renderers_list.htm.*

B. A Grease interceptor shall be required by all: Retail food establishments which produce grease or oil laden wastes shall have grease interceptors as required in the New Jersey Uniform Construction Code 5:23, Subchapter 3.15, Plumbing Subcode as the same may from time to time be amended and supplemented.

1. *All Food Service Establishment must have on site:*
 - a. *An interceptor maintenance log for the last 12 months detailing cleaning with the date, specific interceptor, and person or licensed firm performing maintenance;*
 - b. *Copies of manifests, receipts, or other documentation confirming proper disposition of grease interceptor waste by a Renderer and Recycler shall be reflected in the interceptor maintenance log.*

C. Grease interceptor requirements shall be mandatory for all Food Service Establishments, unless a specific Exemption Certificate has been issued by the Health Officer, due to inapplicability for the use undertaken by the establishment. The Exemption Certificate must be posted prominently in the Food Service Establishment.

1. *Grease interceptors shall be installed in accordance with the New Jersey Uniform Construction Code 5:23, Subchapter 3.15, Plumbing Subcode as the same may from time to time be amended and supplemented.*
2. *Grease traps shall have the grease retention capacity as indicated in the Plumbing Subcode, in accordance with NJAC 5:23-3.15 and as the same may be from time to time be amended and supplemented.*
3. *Grease interceptors shall be inspected, cleaned, and emptied at a frequency adequate to prevent the volume of grease from exceeding the grease interceptor’s grease retention capacity.*
4. *Cleaning and emptying of grease interceptors shall be carried out in a manner that will prevent spillage of the interceptor’s contents upon the ground. If spillage should occur, the area of the spill shall be disinfected using a suitable chlorine-based compound.*
5. *All containers used to temporarily store grease interceptor waste shall have tight fighting lids so as to prevent spillage of contents and the attraction of vermin. All indoor or outdoor storage areas wherein said containers are located shall be maintained in a sanitary manner at all times.*
6. *All containers used to temporarily store grease interceptor waste shall be removed from the premises by a licensed Renderer and Recycler. All containers shall be removed and/or serviced by a licensed Renderer and Recycler at regular intervals so as to prevent odors, attraction of vermin, and nuisances.*
7. *Grease interceptor logs and documentation required for renewal of grease interceptor registrations shall be kept on the premises for a minimum of three (3) years and be available for inspection by authorized Borough officials.*
8. *No emulsifiers, de-emulsifiers, surface active agents, enzymes, degreasers, or any other grease liquefying agent shall be placed directly into grease interceptor to liquefy waste and/or in lieu of proper removal of waste.*

D. Revocation or suspension of business license.

The Borough of Matawan Health Inspector may recommend the Borough revoke a business license registration if the holder is found to be in serious violation of this chapter and/or fails to provide access to any authorized Borough Official for the purpose of inspection or monitoring of a grease interceptor or removal records, or refuses to provide a record of the maintenance log provided in Sec. 1, B (a)(1) et. seq.

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E. Violations and penalties.

1. *Where a blockage occurs in any sanitary sewer line due to the accumulation of grease, the licensed sewer operator, Public Works Director, and/or Assistant Superintendent of Public Works or his/her designee shall certify in writing to the Health inspector the identity of the retail food establishment which caused the blockage.*
2. *The Borough Health Inspector or his/her designee shall issue a summons to the registered owner of the retail food establishment as identified in the license information filed and maintained in the office of the Clerk that is in violation of this ordinance.*
 - a. *For a first offense, the establishment shall be fined “a sum of not less than \$100.00 for a violation of this chapter.*
 - b. *For a second or subsequent offense, the establishment shall be fined a sum of no less than \$500.00 and not more than \$1,250.00 per violation.*
3. *Any person who shall violate or fail to comply with the requirements of this chapter shall, upon conviction, be subject to the penalties set forth in BH:3-4 of the Code of the Borough of Matawan. Each violation shall be deemed a separate and distinct offense. Said penalty shall be in addition to and not in lieu of any other remedy or penalty as provided by law.*

F. Enforcement.

This chapter shall be enforceable by the Borough Health Inspector or his/her designee, the Borough Plumbing Inspector, Director of Public Works, and Assistant Superintendent of Public Works.”

Section 2. *All Ordinances of the Borough of Matawan that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.*

Section 3. *If any section, subsection, sentence, clause of phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.*

Section 4. *The provisions of this ordinance may be renumbered for purposes of codification.*

Section 5. *This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.*

Clerk’s Report

No report.

Mayor’s Report

No report.

Administrator’s Report

Mr. Ferrara stated his report has been electronically transmitted.

Attorney’s Report

No report.

Engineer’s Report

Mr. Keady reported on the status of the following Projects:

- Gravelly Brook Park Improvements, Phase I – The contractor is working on the punchlist and anticipates same to be complete this week.
- 2017 Road Improvement Program Contract I – Poet Drive has been paved and the project is substantially complete.
- 2017 Road Improvement Program Contract II – The work has commenced on Middlesex Road.
- Transit Village Improvements – The contractor began work around the parking lot area with curbing and sidewalks continuing up Main Street from the transit area to Broad Street. This work will continue for the next few weeks.
- The installation of comminutors – Design will be complete this week and will coordinate the advertisement for bid.

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- Gravelly Brook Park Improvements, Phase II – The project is in the design phase. Tot-lot options have been provided to the Borough for review.

Construction, Finance

Councilman Reeve requested that the months of March and April 2018 Treasurer Reports be entered into the record.

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	REPORT OF THE TREASURER				
	TO THE MAYOR AND COUNCIL OF THE BOROUGH OF MATAWAN				
	BANK BALANCES AS OF MARCH 31, 2018				
CURRENT ACCOUNT	INVESTORS		\$4,713,976.55	\$4,713,976.55	
TAX COLLECTOR TRUST FUND	INVESTORS		-\$3.50	-\$3.50	
WATER & SEWER ACCOUNT	INVESTORS		\$1,443,819.12	\$1,443,819.12	
WATER & SEWER-Certificate of Deposit	INVESTORS		\$500,535.06	\$500,535.06	
BOROUGH CAPITAL ACCOUNT	INVESTORS		\$1,256,158.54	\$1,256,158.54	
UTILITY CAPITAL ACCOUNT	INVESTORS		\$1,738,612.12	\$1,738,612.12	
BOROUGH TRUST ACCOUNT	INVESTORS		\$794,809.42	\$794,809.42	
BORO TRUST SUMMARY-INVESTORS BANK			CASH BALANCES		
AS OF: FEBRUARY 28, 2018					
	FIRE SAFETY		\$22,092.98		
	FIRE PREVENTION/DEDICATED PENALTY		\$1,597.26		
	ESCROW		\$111,082.93		
	TAX REDEMPTIONS		\$75,887.06		
	POAA		\$0.00		
	DONATION		\$2,742.49		
	PREMIUMS		\$451,375.00		
	OFF DUTY POLICE		\$57,130.36		
	K-9 FUND		\$51,431.90		
	RECYCLING TRUST		\$13,546.28		
	PUBLIC DEFENDER		\$7,923.16		
	TOTAL		\$794,809.42		
DOG TAX TRUST ACCOUNT	INVESTORS		\$2,875.33	\$2,875.33	
UNEMPLOYMENT INSURANCE ACCOUNT	INVESTORS		\$26,378.25	\$26,378.25	
RECREATION SPECIAL ACCOUNT	INVESTORS		\$37,480.69	\$37,480.69	
RECREATION TRUST SUMMARY-INVESTORS BANK			CASH BALANCES		
AS OF: FEBRUARY 28, 2018					
	TURKEY TROT		\$18,111.90		
	SUMMER RECREATION		\$4,157.57		
	SUMMER RECREATION TRIPS		\$7,474.99		
	MATAWAN DAY		-\$69.50		
	BASKETBALL TOURNAMENT		\$0.00		
	CANOE RENTALS		\$3,599.15		
	MEN'S OVER 30 B'BALL		\$85.00		
	NNO VENDER		\$350.00		
	YOGA/KICKBOXING		\$1,035.25		
	Dog's Night Out		\$37.82		
	FIREWORKS DONATIONS		-\$1,725.00		
	CAPITAL IMPROVEMENTS		\$4,423.51		
	TOTAL		\$37,480.69		
DEVELOPERS ESCROW ACCT	INVESTORS		\$242,596.70	\$242,596.70	
LAW ENFORCEMENT ACCOUNT	INVESTORS		\$6,815.74	\$6,815.74	
RAILROAD PARKING LOT TRUST	INVESTORS		\$342,623.18	\$342,623.18	
TOTAL			\$11,106,677.20	\$11,106,677.20	
RESPECTFULLY,					
Monica Antista					
TREASURER					5/23/2018

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	REPORT OF THE TREASURER				
	TO THE MAYOR AND COUNCIL OF THE BOROUGH OF MATAWAN				
	BANK BALANCES AS OF APRIL 30, 2018				
CURRENT ACCOUNT	INVESTORS		\$6,425,992.15	\$6,425,992.15	
TAX COLLECTOR TRUST FUND	INVESTORS		\$30.01	\$30.01	
WATER & SEWER ACCOUNT	INVESTORS		\$1,551,332.30	\$1,551,332.30	
WATER & SEWER-Certificate of Deposit	INVESTORS		\$500,789.58	\$500,789.58	
BOROUGH CAPITAL ACCOUNT	INVESTORS		\$1,040,257.47	\$1,040,257.47	
UTILITY CAPITAL ACCOUNT	INVESTORS		\$1,738,612.12	\$1,738,612.12	
BOROUGH TRUST ACCOUNT	INVESTORS		\$787,452.47	\$787,452.47	
BORO TRUST SUMMARY-INVESTORS BANK			CASH BALANCES		
AS OF: APRIL 30, 2018					
	FIRE SAFETY		\$22,092.98		
	FIRE PREVENTION/DEDICATED PENALTY		\$1,597.26		
	ESCROW		\$117,265.07		
	TAX REDEMPTIONS		\$100,795.08		
	POAA		\$0.00		
	DONATION		\$2,742.49		
	PREMIUMS		\$418,775.00		
	OFF DUTY POLICE		\$72,219.56		
	K-9 FUND		\$43,784.83		
	RECYCLING TRUST		\$257.04		
	PUBLIC DEFENDER		\$7,923.16		
	TOTAL		\$787,452.47		
DOG TAX TRUST ACCOUNT	INVESTORS		\$2,941.33	\$2,941.33	
UNEMPLOYMENT INSURANCE ACCOUNT	INVESTORS		\$29,977.25	\$29,977.25	
RECREATION SPECIAL ACCOUNT	INVESTORS		\$38,123.84	\$38,123.84	
RECREATION TRUST SUMMARY-INVESTORS BANK			CASH BALANCES		
AS OF: APRIL 30, 2018					
	TURKEY TROT		\$18,045.05		
	SUMMER RECREATION		\$4,157.57		
	SUMMER RECREATION TRIPS		\$7,474.99		
	MATAWAN DAY		-\$69.50		
	BASKETBALL TOURNAMENT		\$0.00		
	CANOE RENTALS		\$3,599.15		
	MEN'S OVER 30 B'BALL		\$85.00		
	NNO VENDER		\$350.00		
	YOGA/INTERVAL TRAINING		\$1,745.25		
	DOG'S NIGHT OUT		\$37.82		
	FIREWORKS DONATIONS		-\$1,725.00		
	CAPITAL IMPROVEMENTS		\$4,423.51		
	TOTAL		\$38,123.84		
DEVELOPERS ESCROW ACCT	INVESTORS		\$341,167.70	\$341,167.70	
LAW ENFORCEMENT ACCOUNT	INVESTORS		\$6,822.75	\$6,822.75	
RAILROAD PARKING LOT TRUST	INVESTORS		\$238,344.12	\$238,344.12	
TOTAL			\$12,701,843.09	\$12,701,843.09	
RESPECTFULLY,					
Monica Antista					
TREASURER					5/31/2018

Councilman Reeve provided Construction Report for May, 2018:

Description	Current Month	Year-to-Date
Permit Income/Certificate	\$12,324	\$57,991
Business CCOs/Misc Fees	\$300	\$1,500

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State Permit Surcharge Fees	\$393	\$2,468
Penalties	\$0	\$0
TOTAL	\$13,017	\$61,959
Paid to Matawan General Fund	\$13,017	\$60,236
Paid to State Quarterly Payment	\$0	\$1,723
Value of Construction Work	\$233,210.00	\$2,751,116.00
Permits Issued	55	224

Police, ADA, Recreation

Councilwoman Salvatore reported the patrol division responded to 1,021 calls from May 15, 2018 to June 18, 2018, with 4,600 calls YTD. Traffic safety unit handled several traffic complaints received through Borough Administration and the Command Staff. Members of the department performed approximately 37 special duty assignments. The canine unit is now certified to detect narcotics, having completed school on June 15, 2018. The detective division has conducted 15 follow-up investigations and assisted the patrol division with investigations regarding fraud, shop lifting, criminal mischief, and stolen motor vehicles. Three stolen motor vehicles were recovered. Background investigations were conducted for eight fire arm applicants, five taxi, raffle, or other applications. The detective division also responded to the scene of a serious motor vehicle crash on Route 34. With the assistance of traffic safety, they handled the investigation. Sgt. Patrick Walker in conjunction with Aberdeen Township completed Active Shooter Training for all school faculty. On June 10, Bowl-With-A-Cop was held with the Matawan and Aberdeen Police Departments and Parents of Special People hosting 50 children. A monument dedication and memorial service was held on June 16 for Fallen Retired Heroes was held at the Police Department. The dedication was well organized and very moving. The monument is located outside Police Headquarters. Additional officer training included active shooter, standardized field sobriety testing refresher course, K-9 Narcotics.

Councilwoman Salvatore reported on the Recreation Department’s success and well-attended June 9 Fishing Tournament. The Borough’s 4th of July Celebration will be held on June 30, 2018, at 6:00PM with a July 1, 2018 rain date.

DPW, Property Maintenance, Recycling & Sanitation

Councilwoman Buckel reported Recycling and Clean Communities Coordinator, Grace Rainforth, led a group of Matawan Girl Scouts in a cleanup at Gravelly Brook Park removing hundreds of pounds of trash. The recycling calendar “Litter Poster Contest” has begun at Ravine Drive School, open to all third graders. Contest entries are due in June. The posters will be hung at the Community Center throughout the summer and then the first, second, and third place winners will be announced. The three winners will have their artwork displayed in next year’s recycling calendar. Clean Communities reported that Monmouth County is building another sorting facility. Matawan will continue to be dual-stream town, which is a good thing as it impacts the residents even more because it costs more for the facility to have to sort the recycling.

Planning/Zoning, Fire, Historic Sites

Councilman Cannon reported Historic Sites is excited with the commencement of Burrowes Mansion repair work.

Economic Business Development, Environmental, Main Street Development

Councilwoman Gunn no formal report but informed the Borough Administrator she expects to have the Environmental Commission recommendations on the use of herbicide in the lakes within the Borough.

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Animal Advisory Board, Shade Tree, Personnel

Councilman Vergaretti reported the Shade Tree Commission held a meeting on June 14, 2018, noting that Matt Schoffel met with Brian McDonald, a forest ranger, and scheduled September 1, 2018 as the official day the Borough will be given the Tree City, USA title. The title will enable the Borough to request at least \$43,000.00 worth of grants for Shade Tree. The Commission was at the lake to verify if trees needed trimming prior to the fireworks display. Weather constraints restrained swift processing of some Tree Permit Applications but remained within the 30 day processing schedule. Also, Councilman Vergaretti related his and Councilwoman Salvatore's tour of the Monmouth County Sheriff's Office 911 System.

Consent Agenda

Mayor Altomonte read by title Resolutions 18-06-30 through and including 18-06-36, requesting a motion to approve en masse. Councilman Reeve made the motion, seconded by Councilwoman Gunn. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 18-06-30
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC4, LLC
CERTIFICATE #16-00070**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #16-00070 was sold to PC4, LLC, US Bank Cust for ProCap4 CRDTR, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102; and*

***WHEREAS**, the Certificate has been paid and fully redeemed for the property owner, Block 107, Lot 2, otherwise known as 18 Edgewater Dr.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$3,703.13, and a Premium of \$1,500.00, to the above for the redemption of Tax Sale Certificate #16-00070.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 18-06-31
REDEMPTION OF TAX SALE CERTIFICATE
FEDIGAN, LLC
CERTIFICATE #17-00063**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #17-00063 was sold to Fedigan, LLC, 474 Mary Allen Way, Mountainside, NJ 07092; and*

***WHEREAS**, the Certificate has been paid and fully redeemed for the property owner, Block 70, Lot 8.05, otherwise known as 61 Middlesex Rd.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$16,057.99, and a Premium of \$19,100.00, to the above for the redemption of Tax Sale Certificate #17-00063.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 18-06-32
REDEMPTION OF TAX SALE CERTIFICATE
CHRISTIANA TRUST AS CUST GSRAN-Z, LLC DEPOSIT ACCT
CERTIFICATE #17-00086**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #17-00086 was sold to Christiana Trust as Cust GSRAN-Z, LLC Deposit Acct, PO Box 71276, Philadelphia, PA 19176; and*

***WHEREAS**, the Certificate has been paid and fully redeemed for the property owner, Block 120.01, Lot 26, otherwise known as 10 Eisenhower Ct.*

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$6,527.74, and a Premium of \$9,000.00 to the above for the redemption of Tax Sale Certificate #17-00086.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 18-06-33
AUTHORIZING WAIVER OF MUNICIPAL FEES
BOROUGH OF MATAWAN CELEBRATION OF INDEPENDENCE DAY
ANDERSON BURGER TRUCK**

WHEREAS, the Recreation Department of the Borough of Matawan is sponsoring the Borough Celebration of Independence Day scheduled for June 30, 2018 with a rain date of July 1, 2018; and

WHEREAS, the Recreation Department has reached out "Anderson Burger Truck" to offer free food service, with Borough reimbursement, during the Celebration of Independence Day; and

WHEREAS, the Recreation Department requests Council waiver of municipal fees to Anderson Burger Truck.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby grants the Recreation Department request to waive any and all municipal fees only, with the exception of State and/or County fees, to Anderson Burger Truck.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Recreation as well as Anderson Burger Truck.

**RESOLUTION 18-06-34
RELEASE OF ESCROW FUNDS
ANTONIO & JULIANN FERNANDEZ
16 MIDDLESEX ROAD – BLOCK 71, LOT 52**

WHEREAS, Antonio and Juliann Fernandez have requested the release of the balance on their escrow account, Block 71, Lot 52, otherwise known as 16 Middlesex Road, Matawan, New Jersey; and

WHEREAS, on April 7, 2016 Antonio and Juliann Fernandez posted total escrow in the amount of Seven Hundred Fifty Dollars and No Cents (\$750.00) in association with an application for an in-ground swimming pool; and

WHEREAS, the Borough Engineer and Borough of Matawan Construction Office have certified any and all outstanding issues and billing have been satisfied, and have recommended the release of all remaining escrow.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby approves the release of all remaining escrow in the account to Stephen & Annette Ascoli for 16 Middlesex Road – Block 71, Lot 52 – Matawan, New Jersey.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance, as well as the Borough Engineer and Antonio and Julian Fernandez.

**RESOLUTION 18-06-35
RELEASE OF ESCROW FOR
VERIZON COMMUNICATIONS, INC.**

WHEREAS, Asset Management Consultants of Virginia on behalf of Verizon Communications has requested the release of the balance in their escrow account.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby approves the release of all remaining escrow in the Verizon Communications account to Verizon Communications, Inc. and Affiliated Entities, Attention: Mr. Michael K. Spiroff, 500 Technology Drive, Room 1114, Weldon Spring, Missouri 63304.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Asset Management Consultants.

**RESOLUTION 18-06-36
RELEASE OF ESCROW FOR
VERIZON COMMUNICATIONS, INC.
MAIN AND HIGH STREETS**

WHEREAS, Asset Management Consultants of Virginia on behalf of Verizon Communications has requested the release of the balance in the escrow account for Main and High Streets, Matawan, New Jersey.

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***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the release of all remaining escrow in the Verizon Communications account to Verizon Communications, Inc. and Affiliated Entities, Attention: Mr. Michael K. Spiroff, 500 Technology Drive, Room 1114, Weldon Spring, Missouri 63304.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Asset Management Consultants.*

New Business

Mayor Altomonte read by title Resolution 18-06-37: Renewal of 2018-2019 ABC Liquor Licenses. Mayor Altomonte requested a motion. Councilwoman Salvatore made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman David Vergaretti

Motion passed.

**RESOLUTION 18-06-37
RENEWAL OF 2018-2019 ABC LIQUOR LICENSES**

***BE IT RESOLVED** by the Borough Council of the Borough of Matawan that the following liquor licenses be renewed, subject however to the rules, regulations, receipt of Tax Clearance Certificates, statutes and ordinances affecting the same, said licenses to expire June 30, 2018:*

<u>LICENSE #</u>	<u>NAME</u>		<u>ADDRESS</u>
		<u>Plenary Retail Consumption License</u>	
		\$1,600.00	
1329-33-012-003	227 Freneau Caterers, LLC (Sterling Gardens)	227 Rte. 79	Matawan, NJ 07747
1329-33-003-009	Liberty Corner, Inc. (Brass Rail)	89 Rte. 79	Matawan, NJ 07747
1329-33-016-010	Mediterranean Chateau Corp.	27 Freneau Ave.	Matawan, NJ 07747
1329-33-004-004	Lupu Food & Beverage (Maloney's Pub)	17 Vanada Dr.	Neptune, NJ 07753
		<u>Plenary Retail Distribution License</u>	
		\$950.00	
1329-44-002-011	Chirag Patel (Save Rite)	1016 Hwy 34 Suites 6, 7 & 8	Matawan, NJ 07747
1329-44-007-008	Liquor Pros, Inc. (79 Liquors)	78 Freneau Ave.	Matawan, NJ 07747
1329-44-014-007	VSLN, Inc. (Camelot Wine Merchants)	952 Hwy 34	Matawan, NJ 07747

Mayor Altomonte read by title Resolution 18-06-38: Amending Resolution 18-05-48: Authorizing the Use of the Matawan Municipal Community Center and Waiver of Fees – STEM in the Summer Program. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Salvatore. Council approved. Motion passed.

**RESOLUTION 18-06-38
AMENDING RESOLUTION 18-05-48
AUTHORIZING THE USE OF THE
MATAWAN MUNICIPAL COMMUNITY CENTER AND WAIVER OF FEES
STEM IN THE SUMMER PROGRAM**

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***WHEREAS**, the STEM in the Summer Program is dedicated to the children of Matawan and Aberdeen to inspire science, technology, engineering and mathematics, and is requesting use of Matawan Municipal Community Center (MMCC), 201 Broad Street, Matawan, NJ; and*

***WHEREAS**, the STEM in the Summer Program asks the Borough, as an expression of support and encouragement, to waive all fees including room rental and cleaning fees; and,*

***WHEREAS**, the STEM in the Summer Program will complete a Matawan Municipal Community Center Use Application and provide the necessary paperwork as per Borough Ordinances.*

***NOW, THEREFORE, BE IT RESOLVED**, the STEM in the Summer Program for Grades 2 and 3 shall be permitted to operate at the MMCC, under the attached schedule proposed by the Program, and with the addition of Grade 4 in this amended Resolution, and sponsored by the Borough of Matawan Recreation Department under their aegis, and hereby waives the room rental and cleaning fees for the STEM in the Summer Program granting permission to use MMCC classrooms between July 9, 2018 and August 2, 2018 between the hours of 8:30 AM and 12:45 AM.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Fire Prevention, Police, Public Works, Recreation as well as the STEM in the Summer Program.*

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Grades 2 and 3
STEM in the Summer



<p>https://steminthesummermatawan.weebly.com/</p> <p>Students who are currently in second or third grade for the 2017-2018 school year, are invited to sign up for our STEM in the Summer program. Registration will be limited to 60 kids in each grade level (15 kids per session).</p>	
<p>Session 1: July 9th-July 12th Session 2: July 16-July 19th Session 3: July 23rd-July 26th Session 4: July 30th-August 2nd Cost per student/session: \$100.00</p>	
<p>Grade 2: Bristlebots The Bristlebot is a simple and tiny robot with an agenda. The ingredients? One toothbrush, a battery, and a pager motor. The result? Serious fun! Students will learn about closed circuits, forms of energy, and much more! All participants will use the design process to design, create, test, and redesign their bristlebot and be able to bring home their Bristlebot at the end of the week!</p>	<p>Grade 3: Mechanical Hands Imagine how cool it would be to build a robot hand that could grasp a ball or pick up a toy. In this robotics engineering project, students will learn how to make a remarkably lifelike and useful robot hand. Students will simulate human finger anatomy as the basis for a fully functional robot hand that is easy to build and does not require complicated tools. What will you design your robot hand to do? Pick up a can? Move around a ping pong ball? The possibilities are endless!</p>

STEM in the Summer will take place at the Matawan Community Center located at 201 Broad Street in Matawan. Each session will run Monday through Thursday from 8:30am-10:30am.

Register online at <https://steminthesummermatawan.weebly.com/> or complete attached form by June 8th.

Call 732-673-5573 or email steminthesummer@gmail.com for more information!

Registration fee can be paid through Venmo @ Lisa-Bauer-9, cash, or check.
If paying through Venmo, please include student name and session #.

Mayor Altomonte read by title Resolution 18-06-39: Adoption of Region Four Income Limits for Affordable Housing. Mayor Altomonte requested a motion. Councilwoman Salvatore made the motion, seconded by Councilwoman Buckel. Council approved. Motion passed.

RESOLUTION 18-06-39
ADOPTION OF REGION FOUR INCOME LIMITS
FOR AFFORDABLE HOUSING

WHEREAS, the New Jersey Supreme Court has determined that every municipality in the State of New Jersey has a constitutional obligation to provide reasonable opportunity for housing for low and moderate income persons; and

WHEREAS, as part of the implementation mechanisms for the provision of affordable housing, each municipality has been assigned as part of one of the six regions of New Jersey; and

WHEREAS, the Borough of Matawan in Monmouth County is part of Region 4, which includes Mercer, Monmouth and Ocean Counties; and

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***WHEREAS**, the Affordable Housing Professionals of New Jersey, in consultation with Fair Share Housing Center, has developed a methodology whereby the income limits for affordable housing have been promulgated and have prepared a chart entitled 2018 Affordable Housing Regional Income Limits by Household Size, a copy of which is attached hereto and made a part hereof.*

***NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Matawan that it hereby adopts the 2018 Affordable Housing Regional Income Limits by Household Size as prepared by the Affordable Housing Professionals of New Jersey in consultation with the Fair Share Housing Center for the Regional Four municipalities.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire Prevention, Tax Assessor, Tax Collector as well as the Borough COAH Attorney, Decotiis FitzPatrick & Co., LLP.*

Mayor Altomonte read by title Resolution 18-06-40: Approving the Discharge of Fireworks in the Borough of Matawan in Celebration of Independence Day. Mayor Altomonte requested a motion. Councilwoman Salvatore made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

**RESOLUTION 18-06-40
APPROVING THE DISCHARGE OF FIREWORKS IN THE
BOROUGH OF MATAWAN IN CELEBRATION OF
INDEPENDENCE DAY**

***WHEREAS**, the Council of the Borough of Matawan is desirous to hold their annual fireworks display; and*

***WHEREAS**, the Borough Administrator received two (2) quotes for professional services for the display of fireworks; and*

***WHEREAS**, Starfire Corporation/Serpico Pyrotechnics, LLC, 133 Orchard Court, Toms River, New Jersey 08753-1334 is qualified to provide specialized professional services for the display of fireworks.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan hereby approves the discharge of fireworks as outlined in the attached contract with accompanying hold harmless agreement and satisfactory certificates of insurance, in conjunction with the Agreement between the Borough of Matawan and Starfire Corporation/Serpico Pyrotechnics, LLC to take place on June 30, 2018 with a rain date of July 1, 2018, in an amount not to exceed Eight Thousand Nine Hundred Sixty Dollars and No Cents (\$8,960.00).*

***BE IT FURTHER RESOLVED** the Council of the Borough of Matawan hereby authorizes the Borough Administrator to execute the Agreement on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Construction, Fire, Fire Prevention, Police, Public Works, Recreation as well as Starfire Corporation/Serpico Pyrotechnics, LLC.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 8-01-28-370-200 Budget of the Borough of Matawan to Starfire Corporation/Serpico Pyrotechnics, LLC for fireworks for the Borough of Matawan in an amount not to exceed Eight Thousand Nine Hundred Sixty Dollars and No Cents (\$8,960.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO
Dated: June 19, 2018

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Via email to recreation@matawanborough.com

Daria Dieterle
Recreation Director
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

April 3, 2018

Re: Borough of Matawan Fireworks Display
June 30, 2018; Rain date, July 1, 2018

Dear Daria:

I am pleased to enclose herein one set of documents for the above captioned fireworks display for your review. The documents enclosed for the display are as follows:

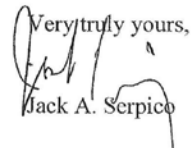
1. Contract of Sale.
2. Program of shells for the display.
3. Hold Harmless Agreement.
4. FAA Notification.
5. List of EX Numbers and Certification.
6. Display Company Requirements Form.
7. Site Plan for your permit application.
8. Completed Certificate of Insurance request form.

I will provide the insurance certificate when a signed Contract is returned to me. I will forward the response from the FAA upon receipt. A list of personnel will be provided to the Township Fire Official prior to the display date.

I will forward a copy of the enclosures to Glenn and Lou via email.

Please contact me with any questions or comments that you may have.

Thank you.

Very truly yours,

Jack A. Serpico

133 Orchid Court, Toms River, New Jersey 08753-1334
Tel: 732.616.2085 • Fax: 732.736.0050
www.serpicopyrotechnics.com

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U.S. Department	Eastern Service Center	1701 Columbia Ave.
of Transportation	Operations Support Group	College Park, GA 30337
	AJV-E2	

FIREWORKS DISPLAY NOTIFICATION

Company Name: Serpico Pyrotechnics, LLC

Email Address of Person Submitting Request: pyrojack@aol.com

Cell Phone Number for On-Site Technician: 732-278-2269 (Dan Matthews)

Event Name: Borough of Matawan Fireworks Display

Display Date: June 30, 2018 Rain Date: July 1, 2018

Display Start Time: 9:00-9:30 pm

Duration of Fireworks Display: 12-15 minutes

Max Height of Fireworks: 500 feet

Address, City and State: Lake Effert, Borough of Matawan, New Jersey

Latitude: 40° 24' 42.31" (North) Longitude: 74° 14' 24.03" (West)

List the Closest Public Use Airport Within 5 Nautical Miles of the Display if the Fireworks Will Reach or Exceed 500 Ft. Old Bridge Airport - 4.04 miles

Special Notes Submitted on behalf of Serpico Pyrotechnics, LLC; 133 Orchid Court, Toms River, NJ

Please email your request to:
9-ATO-ESA-OSG-Fireworks@faa.gov

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DISPLAY COMPANY REQUIREMENTS

(Format consistent with the State of New Jersey DCA form)

- ☒ 1. Provide total number of shells and sizes (U.S. diameter) being used.
- ☒ 2. Provide types and amounts of ground or low level devices to be used.
- ☒ 3. Indicate the method by which display will be fired. If it is an electrically-fired display, provide the name of the Department of Labor certified operator. Operator must have a valid certificate in their possession at the display site.
- ☒ 4. Provide timetable of the delivery of product to site; set up; live load.
- ☒ 5. Provide Certificate of Insurance (general and auto liability) in the amount of not less than \$500,000.00. Certificate must be valid for duration of event, including rain dates.
- ☒ 6. The use of salutes/reports larger than 3" is prohibited.
- ☒ 7. No display will be fired if the wind exceeds 20 MPH.
- ☒ 8. Provide a list of personnel who will be representing the display company, indicating their function and experience. Drivers of vehicles transporting live material must have a valid Certificate of Fitness in their possession at the display site.
- ☒ 9. Provide a post-display report within 48 hours of the display. The Report must include the following; time the search of the fallout zone was conducted and the results; any product malfunctions; and any injuries.
- ☒ 10. Provide a letter attesting to the understanding of all of the above requirements as well as the requirements set forth in N.J.A.C. 5:70-f-3100 (New Jersey Uniform Fire Code) and NFPA sections 1123, 1124, and 1126 and that the display will be in compliance with the same.


 Jack A. Serpico, Authorized _____ 4/2/2018
 Company Representative Date

ALL REQUIRED INFORMATION MUST BE PROVIDED WITH THE PERMIT APPLICATION, FAILURE TO PROVIDE THE REQUIRED INFORMATION WILL RESULT IN DELAYS WHICH COULD AFFECT THE PROCESSING OF THE PERMIT.

SHOULD YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE FILL OUT THE REQUIRED FORM PLEASE CALL (609) 633-6132.

MUNICIPAL /SPONSOR REQUIREMENTS ARE ON THE REVERSE SIDE OF THE STATE FORM (not this document).

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DISPLAY CONTRACT

The Borough of Matawan., hereinafter referred to as the "sponsor", hereby agrees to purchase a fireworks display from Serpico Pyrotechnics, LLC/Starfire Corporation, Joint Venture hereinafter referred to as the "company" on the terms and conditions set forth hereinafter.

1. Purchase Price. The sponsor will pay to the company (all checks made payable to Serpico Pyrotechnics, LLC) the sum of Eight Thousand, Nine Hundred, Sixty Dollars (\$8,960.00) for the display, said sum to be paid as follows:

a. The balance of the purchase price shall be paid to the company at the conclusion of the display.

b. In the event the balance of the purchase price is not paid within 30 days after the display date, all sums owed to the sponsor for the display will bear interest at the rate of 1.5% per month until paid in full. In addition to the foregoing, the sponsor shall pay all of the costs of collection of any amount due hereunder incurred by the company, including reasonable attorney's fees and court costs. The aforementioned interest charge and collection costs including attorney's fees shall apply to any sum due pursuant to the terms of this contract if not paid within 30 days of its due date.

2. Display Date. The date of the display will be June 30, 2018. The rain or cancellation date will be on July 1, 2018.

3. Display Site. The sponsor shall provide an appropriate display site that meets the requirements of all applicable NFPA code sections and the applicable provisions of the New Jersey State Statutes and Department of Community Affairs Regulations. Additionally, the site must be approved by the company and the authority having jurisdiction over the display.

4. Site Security. The sponsor shall provide police and/or crowd security personnel, proper parking supervision, and insure adequate patrol of the safety zone as marked and secured by the sponsor until the company crew chief advises that this is no longer necessary. Company personnel shall have control of the firing area during the display (although security shall continue to be the sponsor's responsibility). The sponsor will be responsible for the cleanup of any fallout debris from the display; however company personnel will dispose the boxes brought to the site by the company.

In the event any unauthorized persons or vehicles enter the safety zone, company personnel shall have the right to terminate the display.

Immediately following the display company personnel will search the display area for any unexploded fireworks and safely dispose of any that are found. A company representative will inspect the site the morning after the display and safely dispose of any unexploded fireworks discovered during the inspection in accordance with NFPA code requirements. The company will also provide the authority having jurisdiction over the display with a post-display inspection report within 48 hours after the display. The post-display inspection report will contain the time of the search; the results thereof; any product malfunctions and any injuries.

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5. Permits. The sponsor shall be responsible for obtaining all permits and governing body resolutions required for the display

6. Postponement or Cancellation of the Display. In the event of inclement weather or excessive winds on the date of the display, the parties hereto shall confer and if they agree that the weather or wind conditions require the show to be postponed, the show will be postponed to the rain date set forth above. In the event the show cannot be fired on the rain date, due to any of the aforementioned conditions it must be rescheduled within 90 days of that display date. In the event the show is not rescheduled within the 90 day period the sponsor will pay to the company a sum equal to 50% of the total show price.

In the event the show is postponed on the day of the show there will be a postponement fee charged to the sponsor in an amount equal to the costs incurred by the company for loading and unloading the show, vehicle and transportation expenses, insurance expense and labor. Said fees shall be paid within 30 days of the date the show is postponed.

7. Insurance. The company shall have liability insurance in the minimum amount of \$1,000,000.; workers compensation insurance and vehicle insurance. Proof of the foregoing insurances shall be provided to the sponsor when this contract is executed by both parties.

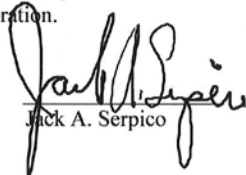
8. Personnel. The company shall provide sufficient trained personnel to set up, fire and break down the display in a workmanlike manner.

9. Miscellaneous. The company reserves the right to substitute product in the show with product equal to or greater in value at its discretion. The company shall not be responsible for events beyond its control, including the weather. In the event the display is damaged or destroyed by rain, wind or lake conditions, the risk of loss shall remain with the sponsor.

In the event the display is set up and it has to be postponed to the next day due to weather or wind conditions, the display will not be broken down. Additionally, the sponsor shall provide security for the site until the company crew arrives the next day to fire the show.

The authorized representatives of the parties hereby agree to the aforementioned terms and conditions of this contract on the date and year set forth below.

Serpico Pyrotechnics, LLC./
Starfire Corporation.

4/3/18 
Date Jack A. Serpico

Borough of Matawan

Date Louis C. Ferrara,
Borough Administrator

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To Whom It May Concern:

Please be advised that the following is a list of the EX Numbers being used for the Borough of Matawan fireworks display to be held on June 30, or July 1, 2018:

2002040097
2001020097
2002040090
2002040096
2002030228

Please be further advised that no Class C, consumer grade fireworks will be used in the above referenced fireworks display. The method of firing will be both manual and electrical ignition. Our crew will follow the provisions of NFPA code sections 1123, 1124 and 1126 as applicable to outdoor firework displays. A member of our crew will possess a current New Jersey Blaster's Permit for the electrically fired portion of our display. Additionally, our crew will follow the provisions set forth in the N.J.A.C. 5:70-3, Ch. 33. No flash salute or report larger than 3 inches in diameter will be used in the display. There will be no reloading of fireworks during the display and the crew will have proper personal protective equipment. The display will not be fired if the winds exceed 20 mph. HDPE (High Density Poly Ethol) plastic mortars, with wooden plugs contained in wooden racks will be used.

Any questions or further information may be requested from me at your convenience.



Jack A. Serpico
Authorized Company Representative

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DISPLAY SYNOPSIS FOR BOROUGH OF MATAWAN, JUNE 30, 2018

OPENING BARRAGE

2.5" – 10

MAIN BODY

The main portion or body of the show will consist of 426 aerial shells ranging in size from 2.5 inches to 5.0 inches in diameter. Some of the shells will be fired as single fired shells; the others will be fired in chains of 2 or 3 shells each as follows:

3.0" – 100 single shells

4.0" – 60 single shells

5.0"- 50 single shells

2.5" – 34 flights @ 3 shells each = 102

3.0" – 30 flights @ 3 shells each = 90

4.0" – 12 flights @ 2 shells each = 24

FINALE

The Finale will consist of 375 aerial shells ranging in size from 2.5 inches to 5.0 inches in diameter as follows:

2.5"- 240

3.0" – 120

4.0" – 12

5.0"- 3

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Google Earth

feet
meters

200 800

Lake Keffauz, Matawan, NJ

Line #1- 350' to N. Shore

Line #2- 359' to S. Shore

Line #3- 361' to Dock located on peninsula to the north-east

Line #4- 352' to trees located on south-east shore

Line #5- 863' to dock located at the canoe launch site.

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**FIREWORKS DISPLAY
HOLD HARMLESS AGREEMENT**

**BETWEEN THE BOROUGH OF MATAWAN AND SERPICO PYROTECHNICS,
LLC./STARFIRE CORPORATION, JOINT VENTURE**

WITNESSETH:

1. SERPICO PYROTECHNICS, LLC./ STARFIRE CORPORATION, JOINT VENTURE (CONTRACTOR) agrees to release, indemnify and hold harmless the BOROUGH OF MATAWAN (SPONSOR) from and against any loss, damage or liability, including attorney's fees and expenses incurred by the latter entity or entities and their respective employees, agents volunteers, or other representatives, arising out of or in any manner relating to the manufacture, installation, firing or disassembly of any pyrotechnic equipment or device and/or the supervision and presentation thereof.

- .2 The applicant or Contractor has furnished the Certificate of Insurance with limits of liability described below:

Workers Compensation/Employers Liability: \$500,000

General Liability: \$1,000,000/\$2,000,000; \$9,000,000, umbrella policy

Automobile Liability: \$1,000,000.

A true copy of the Certificate of Insurance is attached indicating the member entity and applicable associations, recreations or committees formed by the member entity to organize the "event" named as an additional insured on all liability policies.

3. The facilities will be used for the following purpose and no other:
Event: Fireworks Display Date: June 30, 2018
Rain Date: July 1, 2018

Dated: April 2, 2018.

Witness: D. Serpico
Denise Serpico

Signed: Jack A. Serpico
Jack A. Serpico, authorized
Company representative

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Allied Specialty Insurance, Inc.
10451 Gulf Boulevard
Treasure Island, Florida 33706
727-367-6900 800-237-3355

Request for Certificate of Insurance

Date: April 3, 2018

To: M. Kugler
Email: mkugler@alliedspecialty.com

From: Jack Serpico
Business Name: STARFIRE CORPORATION/SERPICO PYROTECHNICS, LLC
Account #: S09259
Telephone: 814-344-9200
Email: jean@starfirecorporation.com

Certificate Holder Name: Borough of Matawan

Certificate Holder Address: 201 Broad Street

Matawan, New Jersey 07747

Display Date: June 30, 2018

Rain Date: July 1, 2018

Location of Display: On Lake Lefferts, in Matawan, NJ

Special Instructions: MAIL COPY TO CUSTOMER
Email copy to pyrojack@aol.com

Additional Insured: Borough of Matawan, Matawan P.B.A. and
Fire Department.

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Mayor Altomonte read by title Resolution 18-06-41: Approving the Site for the Discharge of Fireworks in the Borough of Matawan in Celebration of Independence Day and Authorizing the Waiver of Fire Prevention Permit Fees, and the Use of Motor Boats and Mechanized Vehicles on Lake Lefferts by Police and Fire Departments Only. Mayor Altomonte requested a motion. Councilwoman Salvatore made the motion, seconded by Councilwoman Buckel. Council approved. Motion passed.

**RESOLUTION 18-06-41
APPROVING THE SITE FOR THE DISCHARGE OF FIREWORKS
IN THE BOROUGH OF MATAWAN IN CELEBRATION OF
INDEPENDENCE DAY AND
AUTHORIZING THE WAIVER OF FIRE PREVENTION PERMIT FEES,
AND THE USE OF MOTOR BOATS AND MECHANIZED VEHICLES ON LAKE LEFFERTS BY POLICE AND
FIRE DEPARTMENTS ONLY**

WHEREAS, the Borough Administrator has recommended the site for the discharge of fireworks in the Borough of Matawan in celebration of Independence Day on June 30, 2018 with a rain date of July 1, 2018 to be held on Lake Lefferts; and

WHEREAS, the Borough has constructed a floated barge on the Lake as the site for the discharge of the display by Serpico Pyrotechnics, LLC; and

WHEREAS, Serpico Pyrotechnics, LLC, 133 Orchard Court, Toms River, New Jersey 08753-1334 has provided the required Certificate of Insurance to include the Borough of Matawan; and

WHEREAS, the Council of the Borough of Matawan hereby waive any and all municipal Fire Prevention Department Permit Fees for the discharge of fireworks in the Borough of Matawan celebration of Independence Day.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby approves the use of the floated barge by the Borough and Serpico Pyrotechnics, LLC, and suspends the Borough Code Chapter 11 – Parks & Recreation Areas, Section 11-2 – Use of Motor Boats and Other Mechanical Vehicles, and authorizes the use of Police and Fire Departments **only**, to operate motor boats and mechanized vehicles in connection with the celebration and event to take place on June 30, 2018 with a rain date of July 1, 2018, sponsored by the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Fire Department, Fire Prevention, Police, Public Works, Recreation as well as Serpico Pyrotechnics, LLC.

Mayor Altomonte read by title Resolution 18-06-42: Entering Interlocal Agreement for Use of Matawan-Aberdeen Regional School District Buses and Drivers to Provide Transportation for the Borough of Matawan's 2018 Summer Recreation Program. Mayor Altomonte requested a motion. Councilwoman Salvatore made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

**RESOLUTION 18-06-42
ENTERING INTERLOCAL AGREEMENT FOR USE OF
MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BUSES AND DRIVERS TO PROVIDE TRANSPORTATION FOR THE BOROUGH OF MATAWAN'S
2018 SUMMER RECREATION PROGRAM**

WHEREAS, the Borough of Matawan needs to provide transportation for the 2018 Matawan Borough Summer Recreation Program; and

WHEREAS, the Matawan-Aberdeen Regional School District has agreed to provide transportation for the 2018 Matawan Borough Summer Recreation Program based on the 2018 trip list for buses at the estimated cost not to exceed Six Thousand Dollars and No Cents (\$6,000.00) as outlined in the attached Agreement which is in compliance with the Interlocal Services Act; and

WHEREAS, the Matawan-Aberdeen Regional School District has agreed to adjust all costs if the actual use of buses decrease.

NOW, THEREFORE BE IT RESOLVED by the Council of the Borough of Matawan that the Borough of Matawan enter into the attached Interlocal Service Agreement with the Matawan-Aberdeen Regional School District, and the Mayor be and is hereby authorized to execute this Agreement on behalf of Borough of Matawan in an amount not to exceed Six Thousand Dollars and No Cents (\$6,000.00) which shall be adjusted should the actual use of buses decrease.

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Recreation as well as the Matawan-Aberdeen Regional School District and the Division of Local Government Services Attn: Shared Services.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the Recreation Trust Budget of the Borough of Matawan to the Matawan-Aberdeen Regional School District for providing transportation of the 2018 Summer Recreation Program for the Borough of Matawan in an amount not to exceed Six Thousand Dollars and No Cents (\$6,000.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: June 19, 2018

INTERLOCAL SERVICES AGREEMENT

This **INTERLOCAL SERVICES AGREEMENT** (this “Agreement”), by and between the Borough of Matawan, in the County of Monmouth, New Jersey, a municipal corporation of the State of New Jersey (the “Borough”), and the Matawan-Aberdeen Regional School Board of Education, in the County of Monmouth, New Jersey, a school district and political subdivision of the State of New Jersey (the “Board”) (collectively the “Parties”), dated as of _____.

WITNESSETH:

WHEREAS, the Borough and Board have worked in cooperative spirit to meet the short and long term needs of Matawan; and

WHEREAS, the Borough and Board have certain needs that are best served through interlocal cooperation; and

WHEREAS, N.J.S.A 40:8A-1 et seq., authorizes and encourages a municipality and a board of education to enter into contracts for the joint provision within their jurisdiction of any service which either party to Agreement is empowered to render within its own jurisdiction; and

WHEREAS, the purposes of the Borough and the Board can be accomplished effectively through this Agreement; and

WHEREAS, the Borough and Board desire to enter into this Agreement; and

WHEREAS, the Borough has approved the execution of this Agreement by resolution adopted on June 19, 2018 and the Board has approved the execution of this Agreement by resolution adopted on _____.

NOW, THEREFORE, the parties hereto mutually agree as follows:

Section 1. Joint Cooperation. The Borough and Board shall provide, in cooperation with or on behalf of the other any desired services authorized by law (including, but not limited to, the use, lease or provision of either or both Party’s employees or property, whether real or personal (“Property”), as may be from time to time authorized by joint or concurring resolution of the Parties (“Services Resolution”).

Section 2. Services Resolutions, Procedures. Each Services Resolution shall be individually tailored and shall specifically indicate the nature of the service to be performed, Property to be used, and the approval of both Parties in providing the joint cooperating Property. The Services Resolution shall expressly make reference to this Agreement as the controlling document and shall incorporate the terms of this Agreement by reference. Upon passage by both Parties, the Services Resolution shall be appended to this Agreement. In the event that the Services Resolution and this Agreement conflict, the terms of this Agreement shall control. In no event may the terms of a Services Resolution modify this Agreement.

Section 3. Other Agreements Unaffected. All other interlocal services agreements, whether currently existing or not, shall remain in full force and effect and shall not be governed by the terms of this Agreement.

Section 4. Maintenance and Payment. Unless otherwise specified in a Services Resolution, each Party agrees to maintain its own Property. Any and all payments made for the use of Property in accord with a Services Resolution shall be specified in and made pursuant to that Services Resolution.

Section 5. Standards. Services performed through the use of the Property pursuant to a Services Resolution shall be governed by the reasonable satisfaction standard, unless a different standard is specified in such Services Resolution.

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Section 6. No Assignment. *The rights and the obligations under this Agreement and any Services Resolution shall not be assigned by either Party without the written consent of the other.*

Section 7. Term of Agreement and Services Resolution. *This Agreement shall be for a term of one (1) year from the date hereof and may be extended by mutual agreement of the Parties. Each Services Resolution shall be for such time periods as specified in said Services Resolution. Either party may cancel this Agreement, or any Services Resolution covered hereunder, on 90 days written notice to the other party. In the event that this Agreement ceases, any and all Services Resolutions passed in accordance with this Agreement shall also cease.*

Section 8. Fees and Fee Shifting. *Attorney's fees and fee shifting are prohibited under this Agreement and neither Party may recover fees from the other Party in the event that litigation or arbitration or any proceeding is brought to enforce the obligations of any Party under this Agreement or any Services Resolution.*

Section 9. Joint Insurance. *The Parties shall maintain a joint insurance policy in the usual and customary amount and in a form acceptable to both Parties to insure the Borough and the Board's use of each other's Property. At the option of both Parties, the Parties may agree that a specific Services Resolution and the Property used thereunder not be covered by the joint insurance policy, and instead be covered by a separate policy or other insurance arrangement.*

Section 10. Disputes. *The Parties agree that, in the event a dispute arises as to the interpretation of this Agreement or a Services Resolution pursuant to this Agreement, the Borough Administrator, on behalf of the Borough, and the Superintendent of Schools, on behalf of the Board, shall be notified. The Borough Administrator and Superintendent of Schools shall immediately confer on the disputed issue and attempt to reach an accord. If the dispute cannot be rectified, the matter shall be submitted to mediation, failing which, the matter shall be submitted to binding arbitration. New Jersey Law shall govern this Agreement and any Services Resolution pass pursuant to the same.*

Section 11. Efficiency and Public Benefit. *The Borough and the Board concur that this Agreement is being undertaken on behalf of the general public of the Borough of Matawan as the Agreement achieves economics and efficiencies beneficial to the constituency of the Borough of Matawan.*

IN WITNESS WHEREOF, the Borough has caused this Agreement to be executed in its corporate name by its duly Authorized Representative, and the Board has caused this Agreement to be executed in its name by its duly Authorized Representative, as of the date first above written, but on the date set forth below.

Mayor Altomonte read by title Resolution 18-06-45: Authorizing the Borough Administrator to Post for the Position of Full-Time DPW Shift Supervisor. Councilman Cannon asked if this position was open to both external and internal candidates; Mr. Ferrara replied, internal. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

**RESOLUTION 18-06-45
AUTHORIZING THE BOROUGH ADMINISTRATOR TO POST FOR THE POSITION OF
FULL-TIME DPW SHIFT SUPERVISOR**

WHEREAS, *there is a need for a Full-Time DPW Shift Supervisor for the Borough of Matawan.*

NOW, THEREFORE, BE IT RESOLVED *by the Council of the Borough of Matawan that the Borough Administrator of the Borough of Matawan, is hereby authorized to post (in print and electronic media), interview, and make recommendations for the position(s) of Full-Time DPW Shift Supervisor to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.*

BE IT FURTHER RESOLVED *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance and Public Works.*

Mayor Altomonte read by title Resolution 18-06-46: Authorizing the Hiring of Part-Time Seasonal Personnel – 2018 Summer Recreation Program Counselors. Mayor Altomonte requested a motion. Councilwoman Salvatore made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

**RESOLUTION 18-06-46
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL
2018 SUMMER RECREATION PROGRAM
COUNSELORS**

WHEREAS, *the Council has been advised that there is a need for part-time personnel for the Summer Recreation Program for the year 2018 within the Borough of Matawan; and*

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WHEREAS, the rate of pay will be as follows:

<i>Apprentice Summer Counselors</i>	<i>\$8.60 per hour</i>
<i>Junior Summer Counselors</i>	<i>\$9.10 per hour</i>
<i>Senior Summer Counselors</i>	<i>\$9.60 per hour</i>

WHEREAS, the number of Summer Counselors will be determined by the Recreation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Matawan Borough authorizes the hiring of part-time personnel for the Summer Recreation Program for the year 2018, as per the attached Exhibit A.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll and Recreation.

EXHIBIT A

<i>Apprentice Counselors \$8.60</i>	<i>Junior Counselors \$9.10</i>	<i>Senior Counselors \$9.60</i>
<i>Julia Grivas</i>	<i>Anthony Altomonte</i>	<i>Taryn Fulop</i>
<i>Chad Harris</i>	<i>Melanie Batson</i>	<i>Kyle Gamble</i>
<i>Ryan Leonard</i>	<i>Jack Bland</i>	<i>Erik Hercek</i>
<i>Amanda LiPera</i>	<i>Kristianne Caldon</i>	<i>Michael Joaquin</i>
<i>Mahoro Nishijima</i>	<i>John Kemp</i>	<i>Nick Malta</i>
<i>Joanna Whelan</i>		<i>Joe Piscopo</i>
		<i>Kerriann Ring</i>
		<i>Matt Rohrman</i>
		<i>Erin Rotondo</i>
		<i>Megan Rutch</i>
		<i>Jennifer Sandy</i>
		<i>Shannon Sansone</i>
		<i>Meghan Scheuing</i>
		<i>Matthew Zrebiec</i>

Mayor Altomonte read by title Resolution 18-06-47: Payment of Bills. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

**RESOLUTION 18-06-47
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

<i>Current</i>	<i>\$359,176.56</i>
<i>Water & Sewer</i>	<i>\$583,481.79</i>
<i>Borough Capital</i>	<i>\$1,290.36</i>
<i>Grant</i>	<i>\$208.33</i>
<i>Borough Trust</i>	<i>\$12,169.73</i>
<i>Developers Escrow Account</i>	<i>\$225.00</i>
<i>Recreation Trust</i>	<i>\$1,998.00</i>
<i>Total</i>	<i>\$958,549.77</i>

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco asked for a progress on the dams. Mayor Altomonte informed the Borough is in negotiations with a meeting scheduled on July 16, 2018 with assemblymen, two senators, and freeholders. Ms. Bucco asked what the expected outcome was. Mayor Altomonte replied, better than what the Borough had. Councilman Cannon asked Ms. Bucco

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about the dates for her daughter. Ms. Bucco replied that the recreation director spoke with her but she was unaware of the outcome and Mr. Ferrara concurred.

Guy Buckel, 14 Chestnut Drive, Matawan. Mr. Buckel related numerous accidents at the intersection of Route 34 and Main Street suggesting modification of the traffic light. Mr. Menna informed Route 34 is a State road under the jurisdiction of NJS Department of Transportation, and recommended the Borough Administration speak with Police Chief Falco to request NJSDOT investigate.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas thanked Councilwoman Buckel for the turtle crossing signs on Ravine Drive. Councilwoman Buckel informed she is also looking to get them for the area near Memorial Park on Main Street.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco expressed concern on some ponding issues at Gravelly Brook Park questioning if the Borough will resolve prior to Phase II construction. Mr. Keady noted the recent full month of rain but has recently visited the site, and it was dry. There is one area that needs to be adjusted and have asked the contractor to offer a cost to incorporate that into Phase II. Mr. Ferrara noted the area was located behind the softball field.

Craig Gately, 257 Harding Boulevard, Matawan. Mr. Gately inquired about the shack painting and if a decision was made. Mayor Altomonte said that no decision has been reached yet due to opposition from residents and Council. It was offered to paint only one side and then decide on a picture. Mr. Gately said that was fine. Councilman Vergaretti inquired about the teacher and the students from the school doing the project. He said he liked that idea but he thought that at the last meeting it seemed as if the teacher implied that she would do the entire project by herself, and that he himself was opposed to that. Mr. Gately stated he originally brought in a High School Art Teacher, presented some options which Council did not approve. He then sought other drawings from that Teacher but did not receive a reply. He then reached out to Ms. Milazzo who is a teacher in another school, who appeared with him, and new drawings were provided to Council. The original Art Teacher provided me with a list of students to participate in the project which was forwarded to the Borough. Ms. Milazzo will sketch out the drawing and the students will paint the shack. Councilwoman Buckel stated Ms. Milazzo's implication to Council was she was the sole "artist" on the project. Councilwoman Salvatore remarked on the exceptional student artwork on display at the High School. Councilman Cannon thanked Mr. Gately's effort on the project, stating one side is most feasible. Mayor Altomonte suggested Mr. Gately return for the next meeting; show the proposed drawings for the one side of the building, and local residents can attend to voice their opinions. Councilwoman Salvatore noted her exception to painting this or any municipal building/property. Mr. Gately mentioned the mural at Clinton Street Park. Mr. Ferrara said that mural was done without permission, and in the middle of the night. Councilman Cannon understands both sides. Mr. Ferrara thanked Mr. Gately for his enthusiasm but asked his understanding as Council must respect all resident opinions. Councilman Cannon stated to be fair to Mr. Gately and Ms. Milazzo, who have already spent a lot of time on the issue, even if it is Council's decision as to whether or not to contemplate the project is for Council to state tonight its direction. Mayor Altomonte reiterated his statement suggesting Mr. Gately return for the next meeting; show the proposed drawings for the one side of the building, and local residents can attend to voice their opinions.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco asked for clarification on the project – one picture facing the lake? Councilman Cannon replied that he didn't think they knew yet but that is the proposal at this time. She asked what the purpose of painting that side when no one will see it. Councilwoman Buckel said the lake is highly utilized, and this may satisfy both sides.

Guy Buckel, 14 Chestnut Drive, Matawan. Mr. Buckel questioned if the sign on the lake house stating "funded by Green Acres Christine Todd Whitman" should be removed as she is no longer Governor. Mr. Ferrara said he didn't know if it can be taken down and will research what the dedication is. Mr. Buckel then brought up the turtle sign going towards Main Street is too far up and should be closer to where the turtles cross. He also mentioned the canoes are being stored in the bathroom at the lake house and he asked if a room could be added for storage.

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Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Recess to Executive Session

Mayor Altomonte requested a motion to recess to Executive Session. Councilman Gunn made the motion, seconded by Councilwoman Salvatore. Mr. Menna announced no formal action will be taken and Council will not return to Public Session. Council agreed. Motion passed.

Meeting recessed at 8:04 PM.

Executive Session

Mayor Altomonte requested a motion to open the executive session. Councilwoman Gunn made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

Present: Councilwoman Stephanie Buckel
Councilman Brett Cannon
Councilwoman Deana Gunn
Councilman Nicolas Reeve
Councilwoman Josi Salvatore
Councilman David Vergaretti

Also present were Louis Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

***RESOLUTION 18-06-48
EXECUTIVE SESSION RESOLUTION***

BE IT RESOLVED that the following portion of this meeting dealing with following general described shall not be open to the public:

- *Contracts*
- *Litigation*
- *Personnel*

BE IT FURTHER RESOLVED that it is anticipated that the matters to be considered in private may be disclosed to the public upon the final decision of the Council as to contracts, leases; the completion of the litigation or anticipated litigation, the decision of the Council as to personnel matters if the employee requests that the matter be made public or upon completion of said matters.

Mayor Altomonte requested a motion to adjourn the executive session. Councilwoman Buckel made the motion, seconded by Councilwoman Gunn. Council agreed.

The meeting adjourned at 9:35 PM.

Adjourn the Public Session

Mayor Altomonte requested a motion to adjourn the Public Session. Councilman Reeve made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

The meeting adjourned at 9:35 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk