

**Borough of Matawan
Public Session
July 18, 2017**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on July 18, 2017 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 11, 2017, by sending notice to the *Asbury Park Press*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information, in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:25 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Joseph Urbano
 Councilman Brett Cannon
 Councilman Nicolas Reeve
 Councilwoman Josi Salvatore

Councilmen Michael Caldon and Michael Vergaretti were absent.

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, and Jeffrey Fedorchak, Borough Engineer.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Privilege of the Floor for Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the May 2, 2017 Council Meeting. Councilman Reeve made a motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

Clerk's Report

No report.

Mayor's Report

No report.

Administrator's Report

Mr. Ferrara informed the Administrator's report was submitted electronically.

Attorney's Report

No report.

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Engineer's Report

No report.

Personnel, Environmental

Councilman Urbano questioned if funding was ascertained for additional DPW personnel. Councilman Cannon replied, yes.

DPW, Planning/Zoning, Main Street Development, Property Maintenance

Councilman Cannon reported the Council will advertise for additional DPW personnel; Council will introduce a Resolution on tonight's Agenda to award the bid for the 2017 Main Street Streetscape Improvements Project; "Welcome to Matawan" signage for four Matawan border locations previously approved by Council and Historic Sites are anticipated to be installed by the end of July; WiFi is now available at 201 Broad Street; and, a meeting with DCO Energy with respect to the Energy Audit Program for assorted public facility energy saving measures, will be held next week.

Finance, Historic Sites

Councilman Reeve reported of ongoing work on the Burrowes Mansion Project informing plans are 90% complete with the electrical work to be finalized. More details should be available with his next report.

Police, ADA, Railroad Parking, Recreation

Councilwoman Salvatore informed of the 6:00 to 10:00 PM, August 1, 2017 National Night Out, hosted by the Matawan Police Department stating this year's event will be held at Freneau Park. Food trucks and a DJ will be part of the celebration, and she encouraged everyone to attend the festivities.

Consent Agenda

Mayor Altomonte read by title Resolution 17-07-18 through and including Resolution 17-07-21, Resolution 17-07-24 through and including Resolution 17-07-26, as well as Resolution 17-07-29, requesting a motion to approve en masse. Mr. Menna asked Council if they have any question or objection to those Resolutions. There were no questions or objections. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

***RESOLUTION 17-07-18
APPROVAL OF NEW TAXI DRIVER LICENSE
LAWRENCE RUZIECKI 3RD***

WHEREAS, Lawrence Ruziecki 3rd, has passed the required Police Department background checks; and

WHEREAS, Lawrence Ruziecki 3rd, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following new taxi driver license:

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*Applicant: Lawrence Ruziecki 3rd
107 Pacific Boulevard
Keyport, NJ 07735*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

**RESOLUTION 17-07-19
RELEASE OF ESCROW FUNDS
LAWRENCE & ROSEMARIE DENARDO
128 RAVINE DRIVE – BLOCK 71, LOT 22**

***WHEREAS**, Lawrence and Rosemarie DeNardo have requested the release of the balance on their escrow account, Block 71, Lot 22, otherwise known as 128 Ravine Drive, Matawan, New Jersey; and*

***WHEREAS**, on October 29, 2013 Lawrence and Rosemarie DeNardo posted total escrow in the amount of Seven Hundred Fifty Dollars and No Cents (\$750.00) to serve as escrow associated with the installation of an in-ground swimming pool; and*

***WHEREAS**, as certified by the Treasurer/CFO the remaining cash portion balance as of July 5, 2017 is Seven Hundred Fifty Dollars and Zero Cents (\$750.00); and*

***WHEREAS**, Robert Keady, Jr. of T&M Associates has recommended the release of the escrow.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan hereby approves the release of the balance on the escrow funds in the amount of Seven Hundred Fifty Dollars and Zero Cents (\$750.00) posted by Lawrence and Rosemarie DeNardo for 128 Ravine Drive, Block 71, Lot 22, Matawan, New Jersey 07747.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance as well as Robert Keady of T&M Associates, and Lawrence and Rosemarie DeNardo.*

**RESOLUTION 17-07-20
BOROUGH OF MATAWAN RESOLUTION IN SUPPORT OF THE PROPOSED IMPROVEMENTS
TO NJ ROUTE 34 TO INCLUDE PAVEMENT RECONSTRUCTION BETWEEN THE MUNICIPAL
BORDER OF ABERDEEN (OXFORD LANE) AND THE MUNICIPAL BORDER OF OLD BRIDGE,
MIDDLESEX COUNTY (MIDDLESEX ROAD) IN THE BOROUGH OF MATAWAN, COUNTY OF
MONMOUTH**

***WHEREAS**, the State of New Jersey, Department of Transportation (NJDOT) has begun the concept of phase improvements to NJ Route 34, to include pavement reconstruction between the municipal border of Aberdeen (Oxford Lane) and the municipal border of Old Bridge Middlesex County (Middlesex Road); and,*

***WHEREAS**, this section of NJ Route 34 is in need of full pavement reconstruction and upgrades of various infrastructure needs; and,*

***WHEREAS**, the proposed plan calls for the full removal of and replacement of the existing roadway pavement section; and*

***WHEREAS**, the proposed plan will serve to enhance traffic flow and both vehicular and pedestrian safety along NJ Route 34; and,*

***WHEREAS**, NJDOT has projected a schedule providing for concept design, engineering and bidding from 2017 - 2019, and beginning construction activities in 2020 or when funding becomes available; and,*

***WHEREAS**, NJDOT has conducted two public meetings and received public comments; and,*

***WHEREAS**, NJDOT has agreed to work with the Borough of Matawan to include the upgrade of the existing water main in Route 34 as part of the project; and,*

***WHEREAS**, the Borough of Matawan will establish funding for said water main improvements at the completion of final plan design; and,*

***WHEREAS**, the proposed improvements appear to serve the best interests, health, safety and welfare of the citizens of the Borough of Matawan and Monmouth County; and,*

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***NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Matawan, County of Monmouth and State of New Jersey, as follows:*

- 1. The allegations of preamble are incorporated herein by reference.*
- 2. The Council of the Borough of Matawan does hereby support the proposed improvements to NJ Route 34 as set forth in this Resolution and the Council of the Borough of Matawan further urges the NJDOT to commence the project and to cause same to be completed with all due speed.*
- 3. A certified copy of this Resolution shall be provided to the New Jersey Department of Transportation, and copies shall be sent to the County of Monmouth, Congressman Frank Pallone, and the 12th District Legislative Delegation.*

**RESOLUTION 17-07-21
AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE
FIELD TECHNICIAN(S)**

***WHEREAS**, there is a need for a Full-Time Field Technician(s) for the Borough of Matawan.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the Borough Administrator of the Borough of Matawan, is hereby authorized to advertise (in print or electronic media), interview, and make recommendations for the position(s) of Full-Time Field Technician to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance and Public Works.*

**RESOLUTION 17-07-24
FIXING RECREATION FEES AND USES
MATAWAN'S NATIONAL NIGHT OUT**

***BE IT RESOLVED**, by the Council of the Borough of Matawan, based on the recommendation of the Recreation Director and the Recreation Commission delegates that the following fees shall be fixed for the year 2017 and future years. These fees supplement and are in addition to the fees established by Ordinance 91-13.*

	<u>Matawan's National Night Out</u>	
Vendors – Food		\$100.00
Vendors – Non Food		\$50.00

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Recreation as well as the Monmouth County Health Department.*

**RESOLUTION 17-07-25
AUTHORIZING THE WAIVER OF
MUNICIPAL TEMPORARY FOOD HANDLING PERMIT FEES
2017 BOROUGH OF MATAWAN NATIONAL NIGHT OUT
FOOD VENDORS**

***WHEREAS**, Matawan's National Night Out has been celebrated for many years in the Borough of Matawan; and,*

***WHEREAS**, the Recreation Department of the Borough of Matawan has requested the Council of the Borough of Matawan, as an expression of support and encouragement, waive the municipal Temporary Food Handling Permit fee in the amount of \$50.00 for the 2017 Borough of Matawan's National Night Out food vendors.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan dos hereby waive the \$50.00 municipal Temporary Food Handling Permit fee for the 2017 Borough of Matawan's National Night Out food vendors.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Recreation as well as the Monmouth County Department of Health.*

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**RESOLUTION 17-07-26
AUTHORIZING THE WAIVER OF HEALTH DEPARTMENT FEES
MATAWAN DAY FOOD VENDORS**

WHEREAS, Matawan Day has been celebrated for many years in the Borough of Matawan; and,

WHEREAS, Matawan-Aberdeen Chamber of Commerce in association the Recreation Department of the Borough of Matawan is sponsoring this year's Matawan Day; and

WHEREAS, the Matawan-Aberdeen Chamber of Commerce and the Recreation Department of the Borough of Matawan have requested the Council of the Borough of Matawan, as an expression of support and encouragement, waive the \$50.00 Health Department fee for the Matawan Day food vendors.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan do hereby waive the \$50.00 Health Department fee for the Matawan Day food vendors.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Fire Prevention, Health, Recreation as well as the Matawan-Aberdeen Chamber of Commerce.

**RESOLUTION 17-07-29
TONNAGE GRANT APPLICATION
YEAR 2016**

WHEREAS, the Mandatory Source Separation and Recycling Act PL 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2016 Recycling Grant will memorialize the commitment of the municipality to recycling and to indicate the assent of the Borough Council of the Borough of Matawan to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Grace Rainforth, Recycling Coordinator, to ensure that the application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, as well as Recycling.

New Business

Mayor Altomonte read by title Resolution 17-07-22: Authorizing Payment to T&M Associates for Professional Services Associated with the Preparation of the Master Plan for the Borough of Matawan. Councilman Reeve made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

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Yes: Councilman Urbano
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-07-22
AUTHORIZING PAYMENT TO T&M ASSOCIATES FOR PROFESSIONAL SERVICES ASSOCIATED
WITH THE PREPARATION OF THE MASTER PLAN FOR THE BOROUGH OF MATAWAN**

WHEREAS, the Council of the Borough of Matawan received a bill from T&M Associates for professional services associated with the preparation of the Master Plan.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan does hereby award final payment for professional services to T&M Associates in an amount not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00).

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as T&M Associates.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 7-01-55-001-624 Budget of the Borough of Matawan to T&M Associates for professional services associated with the preparation of the Master Plan for the Borough of Matawan in an amount not to exceed One Thousand Five Hundred Dollars and No Cents (\$1,500.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: July 18, 2017

Mayor Altomonte read by title Resolution 17-07-23: Authorizing T&M Associates to Provide Professional Services for Energy Consulting Services for the Borough of Matawan’s Energy Savings Improvement Program (ESIP). Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-07-23
AUTHORIZING T&M ASSOCIATES TO PROVIDE PROFESSIONAL SERVICES FOR
ENERGY CONSULTING SERVICES FOR THE BOROUGH OF MATAWAN’S
ENERGY SAVINGS IMPROVEMENT PROGRAM (ESIP)**

WHEREAS, as the Borough of Matawan’s Consultant on the New Jersey Board of Public Utilities (BPU) Local Government Energy Audit (LGEA) Program, T&M Associates conducted an energy audit of the following four individual Borough of Matawan properties as part of the LGEA Audit Program:

- 1. Borough Hall/Community Center*
- 2. Public Works Building*
- 3. Water Treatment Plant*
- 4. Police Department*

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***WHEREAS**, the findings within the LGEA Audit recommended the Borough of Matawan consider implementing all of the Energy Conservation Measures listed in the attached proposal; and*

***WHEREAS**, the Borough of Matawan is desirous of implementing other measures that may not have been defined or found within the LGEA Audit and is interested in receiving bids from Energy Savings Companies (ESCO) to see if more measures can be identified for implementation.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby authorizes T&M Associates to perform the Task 2: Bid Period Support and ESCO Selection and Task 3: Energy Savings Plan Verification only as outlined in the attached proposal in an amount not to exceed Twenty Three Thousand Dollars and No Cents (\$23,000.00).*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire Prevention, Police, Public Works as well as Robert Keady of T&M Associates.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available in the 7-01-20-165-200 Budget of the Borough of Matawan for T&M Associates for professional services to request for ESCO qualifications as outlined in the attached proposal in an amount not to exceed Twenty Three Thousand Dollars and No Cents (\$23,000.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

*Monica Antista, CMFO
Dated: July 18, 2017*

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YOUR GOALS. OUR MISSION.

MATNOH-15010

January 21, 2015

Via Email: louis.ferrara@matawanborough.com

Louis Ferrara
Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, NJ 07747

**Re: Proposal for Energy Consulting Services
Borough of Matawan Energy Savings Improvement Program (ESIP)**

Dear Mr. Ferrara:

We are pleased to present our proposal for Energy Consulting Services to assist Borough of Matawan (Matawan) in implementing the findings of Energy Audits conducted as a part of the Local Government Energy Audit (LGEA) Program, through an Energy Savings Improvement Program (ESIP).

PROJECT BACKGROUND

Based upon past involvement with the LGEA process and our review of the LGEA Audit Reports, we understand the following:

Four (4) individual facilities owned by the Borough of Matawan were part of the LGEA Audit program:

1. Borough Hall
2. Public Works Building
3. Water Treatment Plant
4. Police Department

The findings within the LGEA Audit recommended Matawan consider implementing all of the Energy Conservation Measures (ECMs) listed in the summary table below.

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Facility	ECM #	ECM Description	Cost	Annual Savings	Simple Payback
Borough Hall	1	Install Weatherstripping & Door Sweeps on Exterior Doors	\$2,000	\$2,229	0.90
	2	Replace Inc., T12 & HID Lamps w/T8 and LED Lamps	\$15,903	\$3,655	4.35
	3	Install Occupancy Sensor Controls	\$6,207	\$1,173	5.29
	4	Replace Electric DHW Heater with Nat Gas	\$4,711	\$491	9.59
	5	Replace Windows in 1955 Annex	\$44,627	\$3,944	11.32
	6	Replace YMCA Boiler	\$10,815	\$706	15.32
Public Works	1	Install Occupancy Sensors	\$423	\$97	4.36
	2	Replace Inc., MH and Hal. w/LED Lamps & Fixtures	\$6,357	\$724	8.78
Water Treatment Plant	1	Install Weatherstripping & Door Sweeps on Exterior Doors	\$200	\$164	1.22
	2	Upgrade Well Pump w/Premium Efficiency Motor	\$3,720	\$1,308	2.84
	3	Replace Metal Halide Fixtures w/LED Fixtures	\$5,362	\$697	7.69
Police Department	1	Install Weatherstripping & Door Sweeps on Exterior Doors	\$600	\$213	2.82
	2	Replace Inc., T12 & HID Lamps w/T8 and LED Lamps	\$7,458	\$1,929	3.87
	3	Install Occupancy Sensor Controls	\$2,660	\$394	6.75
	4	Replace Electric DHW Heater with Nat Gas	\$1,752	\$119	14.72
	5	Replace Windows	\$15,023	\$348	43.17
Total			\$127,818	\$18,191	7.03

As presented by Sustainable Jersey in February, 2013 and sponsored by the New Jersey Board of Public Utilities (BPU):

“Energy efficiency is one of the best ways public institutions can save money and tax dollars. However, to realize savings from energy efficiency it is necessary to first come up with capital to pay for building and equipment upgrades.” This capital expenditure hurdle to move forward with energy savings improvements hinders the ability for governmental entities to make improvements to their facilities and/or the operations that would save money on their utility costs. Under the ESIP financing alternatives, approved by the legislature, the future value of energy savings is leveraged to pay for these upfront costs.

The law allows

“board of education, counties, municipalities, housing authorities, and public authorities to enter into contracts for up to 15 years to finance building energy upgrades in a manner that ensures that annual payments are lower than the savings projected from the energy conservation measures; ensuring that ESIPs are cash flow positive in year one, and every year thereafter. The ESIP law allows local units to use Energy Savings Obligations as the financing method to pay for the costs (capital as well as soft costs) of these energy conservation measures.”

Through the ESIP alternative, Matawan can help facilitate operations savings.

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As shown above, the approximate annual savings if all ECMs were implemented and the audit contains the correct costs, is approximately \$18k per year at a construction cost of \$130k. We note Matawan is interested in implementing other measures that may not have been defined or found within the LGEA Audit and is interested in receiving bids from Energy Savings Companies to see if more measures can be identified for implementation.

ESIP PROGRAM STEPS

To help define our scope of work, the following table provides the necessary steps in the ESIP process custom to Matawan approach utilizing an Energy Savings Company (ESCO).

Step	Description	T&M Involvement	ESCO Involvement
1	Energy Audit (Completed)	N/A	No
2	Analysis of Matawan LGEA Audit Reports for Pool of Recommend ECMs	Yes	No
3	Create Request for ESCO Qualifications	Yes	No
4	Bid Period Support & ESCO Selection	Yes	Bidding on Documents
5	Energy Savings Plan Creation	No	Yes
6	Energy Savings Plan Verification	Yes	No
7	Energy Savings Plan Adoption	Yes (Advisory to Matawan)	Yes
8	Completion of Financing Alternative	Yes (Advisory to Matawan)	Yes
9	Design	No	Yes
10	Construction	Yes (Construction Administration Services Provided Upon Request)	Yes
11	Verification (Commissioning)	Yes	No
12	Measurement & Verification	Yes	No

To help explain the ESIP process, we have included the Sustainable Jersey Guide as an attachment. Our Scope of Services follows this Guide.

SCOPE OF SERVICES

Our Scope of Services would be performed under the Tasks as described below.

Task 1: Request for ESCO Qualifications

T&M will review the completed LGEA Audit reports and any past design and/or reports germane to this project, and assist Matawan in developing a pool of projects that would be ESIP compliant. As part of this task, we will create an energy conservation measure (ECM) finance model. This model, which will

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be designed in conjunction with Matawan's financial advisor, will be used to create the pool of projects that align with the ESIP requirements to be cash flow positive in year one and every year thereafter.

During this process, T&M will work with Matawan to include any specific capital improvements into the ESIP work, where possible.

We will also review the impacts of the various ECM's in order to confirm limitations on construction (i.e., hours of work, other concerns) and long term operation (scheduled off-hour event considerations, other limitations) that should be included in the bid documents.

T&M will assist Matawan's legal counsel with the creation of the necessary Request for Qualifications, following the standard BPU model for ESIP, and incorporate specific considerations/requirements as applicable. As part of this task, we shall also communicate with Board of Public Utilities (BPU) concerning their specific requirements associated with the ESIP Program.

Where applicable, we shall also include the necessary program steps associated with leveraging any financial incentives from the New Jersey Clean Energy Program (NJCEP) including Pay for Performance. T&M is an approved Program Partner for Pay for Performance Existing Buildings.

As part of this task, we anticipate that up to three (3) review meetings will be required and attended to develop the program.

Task 2: Bid Period Support and ESCO Selection

We will assist Matawan with the competitive contracting process for ESCO company selection. During the bid phase, we will help schedule and manage individual site visits of ESCO companies to the facilities, issue bid addenda, answer relevant questions, attend the bid opening, and assist with the selection process of the ESCO.

Task 3: Energy Savings Plan Verification

The Energy Savings Plan is created by the selected ESCO once they are awarded the project through the competitive contracting process. T&M will perform a thorough review of the Energy Savings Plan for compliance with ESIP requirements and law. This verification process is critical to confirm that the improvements proposed by the ESCO will result in projects and savings that were considered as part of Task 1. Where deviations and/or changes are proposed by the ESCO compared to the initial review, we will work with the ESCO to understand and verify same. We will schedule a meeting with Matawan and the ESCO to review the details of the proposed changes in the proposed project scope.

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The Energy Savings Plan will be reviewed by T&M to confirm it contains the following:

1. The results of the energy audit;
2. A description of the energy conservation measures that will comprise the plan;
3. The cost of each energy conservation measure;
4. A detail of any available economic offset for each energy conservation measure;
5. An estimate of greenhouse gas reductions resulting from those energy savings;
6. Identification of design and compliance issues and identification of who will provide these services;
7. An assessment of risks involved in the successful implementation of the plan;
8. Identify the eligibility for, and costs and revenues associated with, the Pennsylvania Jersey Maryland (PJM) Independent System Operator (Regional Power Grid) for Demand Response and curtailable service activities. Demand Response can be defined as *"Changes in electric usage by end-use customers from their normal consumption patterns in response to changes in the price of electricity over time, or to incentive payments designed to induce lower electricity use at times of high wholesale market prices or when system reliability is jeopardized"*;
9. Maintenance requirements necessary for continued energy savings, and describe how the maintenance services will be provided; and
10. The cost for providing a guarantee of energy savings once the projects are implemented.

Our final deliverable associated with this item will be a report of our findings for Matawan to review and the ESCO to address. Once all items are addressed and the team is comfortable with the final Energy Savings Plan and our review, our deliverable report will be submitted to the BPU for review.

Task 4: Energy Savings Plan Adoption

Once the verification is complete and the BPU approves the Energy Savings Plan, Matawan must formally adopt the Plan. At this time, Matawan must decide if they will require an energy savings guarantee from the ESCO. As part of this task, we will assist, as necessary, with a meeting and/or communication required to help facilitate the approval process. After approval, the final Plan must be submitted to the BPU for posting on the BPU website.

Task 5: Completion of Financing Alternative

T&M's role in this task is limited to project management support and/or advisory services should input be requested. Significant detail on this task can be found in the attached under the heading "Completion of Financing."

Task 6: Construction Administration

If requested, T&M will provide construction administration services on behalf of Matawan. Our services during construction may include the following, depending upon the services requested:

1. Provide part-time construction observation services during construction. We will advise regarding our observations;

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2. If necessary, perform high level review of shop drawings to confirm that Matawan's preferences have been addressed. The licensed design professional (ESIP A/E firm) will retain final technical review responsibility;
3. Attend weekly construction meetings in order to monitor construction progress and prepare/disseminate meeting minutes;
4. Monitor the construction schedule for compliance with established dates and work with the ESCO to communicate intermediate schedule changes necessary to meet the final completion date;
5. Verify that the work performed is compliant with the Energy Savings Plan presented by the ESCO and approved by Matawan;
6. Confirm ESCO payment requests are commensurate with the work completed;
7. Prepare a punch list regarding the Matawan's preferences and the general appearance of the work, and work with the ESCO to resolve open issues; and
8. Attend one (1) one-half day training session where the Contractor will inform Matawan personnel regarding the operation of the new systems.

Task 7: Verification (Commissioning)

Separate commissioning must be performed for the completed improvements. T&M will work with our strategic partner, who is NJ State Division of Property Management and Construction (DPMC) approved, to provide commissioning services on the installed improvements. The ESCO cannot provide these services since the purpose of this step is to verify all work was installed properly.

Task 8: Measurement & Verification

Similar to Commissioning, Measurement & Verification (M&V) is a process to confirm each improvement installed is in fact performing as designed and intended. The M&V process allows independent measurements of performance to ensure the energy reductions are in place compared to the Energy Savings Plan. T&M will work with our strategic partner to provide M&V services.

LIMITATIONS

1. We note that in the event ESCOs do not define additional improvements to make an ESIP program viable beyond that identified in the LGEA Audit, our services associated with this project would cease during Task 2 once bids are received and reviewed.
2. Our services are limited to those described above and do not include scope beyond that defined unless agreed to, in writing, with Matawan;
3. Under the ESIP process, all design of proposed improvements is the responsibility of the selected ESCO. As such, no design services are included;
4. T&M will rely on the accuracy of any information submitted to us by the Client in the performance of our services and will not be held responsible for errors or inaccuracies contained in the information provided to us;

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THE BOROUGH OF MATAWAN
Proposal for Energy Consulting Services - ESIP
January 21, 2015

5. The ESCO will pay all application and permit fees.

RESPONSIBILITIES OF CLIENT

1. The Borough of Matawan shall provide copies of all relevant information for T&M to perform our services. This would include drawings, records or information on maintenance, etc.;
2. Access to the site and equipment as and when required, with knowledgeable escorts able to answer operational questions.

SCHEDULE

Upon authorization to proceed, T&M Associates will immediately initiate our services and work with you to refine a delivery schedule.

COMPENSATION

Our fee table below contains estimated fees for certain items where a level of effort can be determined and percentage fees for other items that will be contingent on the size of the project. Since the ESIP allows certain costs to be included in the financing of the program, we indicate what fees can be included in the ESIP costs so that the Borough of Matawan is aware of what individual funding will be required versus what simply is paid for with the savings generated. In the event a contract is not awarded to an ESCO and the project does not move forward, our services would end during Task 2 once bids are received and reviewed.

The table presented below follows the scope of work presented herein.

Task	Description	Estimated Fee	Energy Savings Obligation Applicability
1	Request for ESCO Qualifications	\$23,680	Yes
2	Bid Period Support & ESCO Selection	\$10,100	Yes
3	Energy Savings Plan Verification	\$11,500	Yes
4	Energy Savings Plan Adoption	\$1,500	Yes
5	Completion of Financing Alternative	\$2,000	Yes
8	Construction Administration	To Be Determined During Task 1 & Verified During Task 3 ¹	Yes
9	Verification (Commissioning)	To Be Determined During Task 1 & Verified During Task 3 ¹	Yes
10	Measurement & Verification	To Be Determined During Task 1 & Verified During Task 3 ¹	No

1 – Scope of Services and associated fee will be tailored to meet the specific needs of Matawan

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Energy Savings Obligations shall be not be used to finance maintenance, guarantees, or the required third party verification of energy conservation measures guarantees. Energy Savings Obligations, however, may include the costs of verification of energy savings as part of adopting an energy savings plan or upon commissioning. The verification costs may be financed but may not be counted in the energy savings plan as a cost to be offset with savings.

We thank you for the opportunity to submit this proposal, and we look forward to working with you on this project. Should you have any questions or require additional information, please do not hesitate to contact me.

Should you find the terms of this proposal acceptable, please indicate your acceptance by signing below and returning a copy to this office.

Very truly yours,

T&M ASSOCIATES

ROBERT R. KEADY, P.E.
VICE PRESIDENT

DANIEL G SWAYZE, P.E.
SENIOR VICE PRESIDENT

cc: Paul Buccellato, Mayor
Karen Wynne, RMC, Borough Clerk
Monica Antista, CFO

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Mayor Altomonte read by title Ordinance 17-12: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan Chapter VII – Traffic, Section 7-21 et seq. – Multi-Way Stop Intersections – Schenck Avenue and Monroe Street. Mayor Altomonte requested a motion to introduce. Councilman Reeve made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

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**ORDINANCE 17-12
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MATAWAN
CHAPTER VII – TRAFFIC, SECTION 7-21 ET SEQ. – MULTI-WAY STOP INTERSECTIONS
SCHENCK AVENUE AND MONROE STREET**

WHEREAS, upon recommendation of the Police Commission it is necessary to install traffic control signals, such as stop and/or yield signs for the health, safety and well being of the residents and visitors of the Borough of Matawan to control traffic, and to reduce incidents of traffic accidents; and

WHEREAS, the Traffic Safety Unit of the Matawan Police Department has recommended the adoption of this within Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Matawan that it herewith amends Chapter VII – Traffic Regulations, Section 7-21 – Multi-Way Stop Intersections, to include the intersections described are hereby designated as Stop Intersections. Stop signs shall be installed as provided therein.

<i>Intersection</i>	<i>Direction</i>	<i>Stop Sign(s) On:</i>
<i>Schenck Avenue and Monroe Street</i>	<i>East and West Bound</i>	<i>Schenck Avenue and Monroe Street</i>

BE IT FURTHER ORDAINED any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed.

BE IT FURTHER ORDAINED if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.

BE IT FURTHER ORDAINED that a true certified copy of this Ordinance shall be forwarded to the following Borough of Matawan Departments: Administration, Police, Public Works, Clerk as well as the New Jersey State Department of Transportation.

The Clerk announced the public hearing will be held at 7:00 PM on August 3, 2017.

Mayor Altomonte read by title Resolution 17-07-27: Payment of Bills. Councilman Reeve made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-07-27
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

<i>Current</i>	<i>\$341,177.85</i>
<i>Water & Sewer</i>	<i>\$78,932.97</i>
<i>Borough Trust</i>	<i>\$11,090.96</i>
<i>Developers Escrow Account</i>	<i>\$43,329.78</i>
<i>Recreation Trust</i>	<i>\$15,404.35</i>
<i>Total</i>	<i>\$489,935.91</i>

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***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Altomonte read by title Resolution 17-07-28: Award of Contract for 2017 Main Street Streetscape Improvements Project requesting a motion to accept the lowest responsible bid, Seacoast Construction. Mr. Menna stated the Resolution is for the 2017 Main Street Improvements Project and ADA Project for Streetscape and sidewalk and curb improvements. Should Council elect to approve, it is to the lowest responsible bidder as a result of the bids received on July 14, 2017 to Seacoast Construction in the amount of \$452,967.37 subject to certification of bonding allocation funds and financing by the CFO. Councilman Cannon made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-07-28
AWARD OF CONTRACT FOR
2017 MAIN STREET STREETSCAPE IMPROVEMENTS PROJECT
SEACOAST CONSTRUCTION, INC.**

***WHEREAS**, the Borough of Matawan previously authorized the receipt of bids for the 2017 Main Street Streetscape Improvements Project; and*

***WHEREAS**, pursuant to law the Borough of Matawan solicited bids for the 2017 Main Street Streetscape Improvements Project; and*

***WHEREAS**, the Borough of Matawan received four (4) bids for the aforesaid contract; and*

***WHEREAS**, Seacoast Construction, Inc. has submitted the low bid in the total amount of Four Hundred Fifty One Thousand Two Hundred Seventeen Dollars and Thirty Seven Cents (\$451,217.37); and*

***WHEREAS**, Robert Keady of T&M Associates has reviewed, approved and recommended the bid of Seacoast Construction, Inc. for the aforesaid contract.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the contract for the 2017 Main Street Streetscape Improvements Project be and is hereby awarded to Seacoast Construction, Inc., 15 Addington Court, East Brunswick, New Jersey 08816, for the amount as indicated above and in accordance with all Contract specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of Contract documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available in the amount of \$186,000.00 from C-04-55-917-000 and \$266,967.37 from

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C-04-55-916-100 Budget of the Borough of Matawan for the contract awarded to Seacoast Construction, Inc. for the 2017 Main Street Streetscape Improvements Project, in an amount not to exceed Four Hundred Fifty One Thousand Two Hundred Seventeen Dollars and Thirty Seven Cents (\$451,217.37).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista

Dated: July 18, 2017

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YOUR GOALS. OUR MISSION.

MATN-04121

July 14, 2017
Via email and First Class Mail

Louis Ferrara
Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, NJ 07747

**Re: Main Street Streetscape
Review of Bids and Recommendation of Award**

Dear Mr. Ferrara:

On Friday, July 14, 2017, bids were received for the above referenced project. A detailed bid summary is attached. Three bids were received as summarized below:

<u>Bidders</u>	<u>Total</u>
Seacoast Construction	\$451,217.37*
Precise Construction	\$537,701.70
S. Batata Construction	\$564,974.20
Landtek Construction	\$622,791.20
Engineer's Estimate	\$427,826.70
*corrected amount	

The apparent low bidder is Seacoast Construction, 15 Addington Court, East Brunswick, New Jersey 08816. Under Item 17, Reset Inlet Using New Casting, Seacoast Construction placed an incorrect bid amount resulting in an increase in the bid of \$1,750. Their documentation was reviewed and found acceptable from an engineering standpoint. They have successfully completed similar projects and we find them capable of completing the subject project.

We recommend that the project be awarded to Seacoast Construction for the amount base of \$451,217.37 if funds are available. However, the low bid is above the engineers estimate; therefore, if funds are not available then I recommend the bids be rejected and re-advertised. If an award is made, it shall also be made subject to the approval of the Borough Attorney and NJ Department of Labor, Office of Wage and Hour Compliance.

If you have any questions or require additional information, please call.

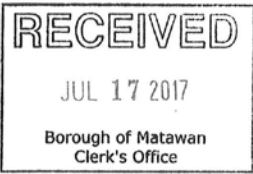
Very truly yours,

T&M ASSOCIATES


ROBERT R. KEADY JR., P.E., C.M.E.
CONSULTING ENGINEER

RRK:RG:lkc
Enclosures

c: Mayor and Council
Karen Wynne, Clerk (via email with copies of 2 low bid packages)
Pasquale Menna, Attorney (via email with copies of 2 low bid packages)
Monica Antista, CFO via email
Robin Klinger, Deputy Clerk



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MAIN STREET STREETSCAPE TOWNSHIP OF MATAWAN MATN-04121										SEACAST CONSTRUCTION 15 ADDINGTON COURT EAST BRUNSWICK, NJ 08816				PRECISE CONSTRUCTION 1016 HIGHWAY 33 FREEHOLD, NJ 07728				S. BATATA CONSTRUCTION 238 FYNSTON ROAD, SUITE 1R FARGLEN, NJ 08859				LANDTEK CONSTRUCTION 875 RIVER ROAD PISCATAWAY, NJ 08854			
ITEM NO.	ITEM DESCRIPTION	UNIT	TOTAL QTY	UNIT PRICE	TOTAL COST	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT								
1	CLEARING SITE	LS	1	\$70,000.00	\$70,000.00	\$21,000.00	\$21,000.00	\$35,000.00	\$35,000.00	\$45,000.00	\$45,000.00	\$150,004.00	\$150,004.00												
2	INLET PROTECTION	UNIT	4	\$1,000.00	\$4,000.00	\$4.00	\$4.00	\$20.00	\$80.00	\$1.00	\$4.00	\$20.00	\$80.00												
3	BREAKAWAY BARRICADES	UNIT	2	\$75.00	\$150.00	\$0.01	\$0.02	\$0.02	\$0.04	\$1.00	\$2.00	\$1,000.00	\$1,000.00												
4	DUMPS	UNIT	30	\$25.00	\$750.00	\$0.01	\$0.30	\$70.00	\$2,100.00	\$1.00	\$30.00	\$3,000.00	\$3,000.00												
5	CONES	UNIT	80	\$20.00	\$1,600.00	\$0.01	\$0.80	\$20.00	\$2,000.00	\$1.00	\$80.00	\$800.00	\$800.00												
6	CONSTRUCTION SIGNS	SF	80	\$5.96	\$476.80	\$0.96	\$76.80	\$95.96	\$7,676.80	\$1.00	\$80.00	\$80.00	\$80.00												
7	POLICE TRAFFIC DIRECTORS (IF & WHERE DIRECTED)	MH	120	\$5.96	\$715.20	\$0.96	\$115.20	\$95.96	\$11,515.20	\$1.00	\$120.00	\$120.00	\$120.00												
8	EXCAVATION, TEST PIT	UNIT	2	\$150.00	\$300.00	\$1,000.00	\$2,000.00	\$20.00	\$40.00	\$100.00	\$200.00	\$1,000.00	\$2,000.00												
9	DENSE GRADED AGGREGATE BASE COURSE, 6" THICK	SF	455	\$8.00	\$3,640.00	\$2.00	\$910.00	\$5.00	\$2,275.00	\$1.00	\$455.00	\$455.00	\$455.00												
10	POLYMERIZED JOINT ADHESIVE	LF	1375	\$0.50	\$687.50	\$0.01	\$12.75	\$2.50	\$34.38	\$1.00	\$13.75	\$13.75	\$13.75												
11	TACK COAT	GAL	38	\$2.00	\$76.00	\$1.00	\$38.00	\$6.00	\$228.00	\$1.00	\$38.00	\$38.00	\$38.00												
12	HOT MIX ASPHALT SURFACE COURSE, 5.5MGA 2" THICK	TON	55	\$100.00	\$5,500.00	\$150.00	\$8,250.00	\$150.00	\$8,250.00	\$100.00	\$5,500.00	\$5,500.00	\$5,500.00												
13	HOT MIX ASPHALT BASE COURSE, 10MGA, 6" THICK	TON	165	\$100.00	\$16,500.00	\$150.00	\$24,750.00	\$150.00	\$24,750.00	\$100.00	\$16,500.00	\$16,500.00	\$16,500.00												
14	4" UNDERDRAIN PIPE, TYPE 5"	LF	32	\$25.00	\$800.00	\$1.00	\$32.00	\$3.00	\$96.00	\$1.00	\$32.00	\$32.00	\$32.00												
15	TRENCH DRAIN	LF	22	\$40.00	\$880.00	\$1.00	\$22.00	\$7.00	\$154.00	\$1.00	\$22.00	\$22.00	\$22.00												
16	RECONSTRUCTION INLET, TYPE B, USING NEW CASTING	UNIT	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$1,200.00	\$1,200.00	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00												
17	RISER INLET, USING NEW CASTING	UNIT	2	\$1,000.00	\$2,000.00	\$1,750.00	\$3,500.00	\$225.00	\$450.00	\$500.00	\$1,000.00	\$225.00	\$450.00												
18	6" X 20" CONCRETE VERTICAL CURB	LF	840	\$25.00	\$21,000.00	\$23.00	\$19,320.00	\$30.00	\$25,200.00	\$30.00	\$25,200.00	\$25.00	\$21,000.00												
19	18" X 80" X 6" PRECAST CONCRETE CURB (FOR TREE PLANTING PIT)	LF	250	\$25.00	\$6,250.00	\$75.00	\$18,750.00	\$60.00	\$15,000.00	\$60.00	\$15,000.00	\$75.00	\$18,750.00												
20	CONCRETE SIDEWALK, 4" THICK	SF	915	\$6.00	\$5,490.00	\$6.00	\$5,490.00	\$6.00	\$5,490.00	\$6.00	\$5,490.00	\$6.00	\$5,490.00												
21	DETECTABLE WARNING SURFACE	SF	10	\$250.00	\$2,500.00	\$50.00	\$500.00	\$20.00	\$200.00	\$50.00	\$500.00	\$20.00	\$200.00												
22	CONCRETE PAVEMENT SIDEWALK, 2.38" THICK	SF	2310	\$25.00	\$57,750.00	\$19.00	\$44,000.00	\$12.00	\$27,720.00	\$20.00	\$46,200.00	\$25.00	\$57,750.00												
23	RESEAL CONCRETE PAVEMENT SIDEWALK	SF	30	\$15.00	\$450.00	\$40.00	\$1,200.00	\$10.00	\$300.00	\$10.00	\$300.00	\$40.00	\$1,200.00												
24	HOT MIX ASPHALT DRIVEWAY, 5" THICK	SF	945	\$45.00	\$42,525.00	\$40.00	\$37,800.00	\$35.00	\$33,075.00	\$70.00	\$66,150.00	\$45.00	\$42,525.00												
25	CONCRETE DRIVEWAY, REINFORCED 6" THICK	SF	70	\$70.00	\$4,900.00	\$81.00	\$5,670.00	\$90.00	\$6,300.00	\$70.00	\$4,900.00	\$81.00	\$5,670.00												
26	TRAFFIC STRIPES, LONG-LEAF THERMOPLASTIC, 6" WIDE	LF	495	\$1.00	\$495.00	\$2.00	\$990.00	\$5.00	\$2,475.00	\$5.00	\$2,475.00	\$2.00	\$990.00												
27	TRAFFIC STRIPES, LONG-LEAF THERMOPLASTIC, 12" WIDE	LF	225	\$2.00	\$450.00	\$3.00	\$675.00	\$15.00	\$3,375.00	\$15.00	\$3,375.00	\$3.00	\$675.00												
28	TRAFFIC STRIPES, LONG-LEAF THERMOPLASTIC, 12" WIDE	LF	225	\$2.00	\$450.00	\$3.00	\$675.00	\$15.00	\$3,375.00	\$15.00	\$3,375.00	\$3.00	\$675.00												
29	RESIN BOUND IMPRINTED AND COLORED EPOXY CROSSWALK	SF	295	\$70.00	\$20,650.00	\$115.00	\$33,825.00	\$240.00	\$70,800.00	\$240.00	\$70,800.00	\$115.00	\$33,825.00												
30	TRASH / RECYCLE RECEPTACLE	8	\$2,500.00	\$20,000.00	\$8	\$20,000.00	\$2,500.00	\$20,000.00	\$8	\$20,000.00	\$2,500.00	\$20,000.00	\$8	\$20,000.00											
31	BENCH (IF & WHERE REQUIRED)	UNIT	10	\$8,000.00	\$80,000.00	\$11,000.00	\$110,000.00	\$12,000.00	\$120,000.00	\$11,000.00	\$110,000.00	\$12,000.00	\$120,000.00												
32	DECORATIVE LIGHT POLE AND FIXTURE (INCLUDE CONDUIT AND WIRE)	UNIT	8	\$8,000.00	\$64,000.00	\$11,000.00	\$88,000.00	\$12,000.00	\$96,000.00	\$11,000.00	\$88,000.00	\$12,000.00	\$96,000.00												
33	REFURBISH EXISTING LIGHT POLE AND FIXTURE	UNIT	5	\$15,000.00	\$75,000.00	\$7,500.00	\$37,500.00	\$11,200.00	\$56,000.00	\$7,500.00	\$37,500.00	\$11,200.00	\$56,000.00												
34	ELECTRIC SERVICE	LS	1	\$10,000.00	\$10,000.00	\$7,000.00	\$7,000.00	\$11,200.00	\$11,200.00	\$7,000.00	\$7,000.00	\$11,200.00	\$11,200.00												
35	DECORATIVE ARCH	UNIT	6	\$35,000.00	\$210,000.00	\$35,000.00	\$210,000.00	\$41,896.00	\$251,376.00	\$35,000.00	\$210,000.00	\$41,896.00	\$251,376.00												
36	TREE REMOVAL, UP TO 15" DIAMETER	UNIT	1	\$1,000.00	\$1,000.00	\$300.00	\$300.00	\$1,750.00	\$1,750.00	\$1,000.00	\$1,000.00	\$300.00	\$300.00												
37	TREE REMOVAL, OVER 15" DIAMETER	UNIT	2	\$2,500.00	\$5,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$8,000.00	\$2,500.00	\$5,000.00	\$4,000.00	\$8,000.00												
38	WORK SILK JAPANESE TREE UJAC, 2.5"-3" CAL	UNIT	15	\$600.00	\$9,000.00	\$800.00	\$12,000.00	\$475.00	\$7,125.00	\$1,000.00	\$15,000.00	\$800.00	\$12,000.00												
39	BORROW TOPSOILING, 4" THICK	SF	50	\$4.00	\$200.00	\$10.00	\$500.00	\$15.00	\$750.00	\$3.00	\$150.00	\$15.00	\$750.00												
40	SEEDING AND FERTILIZING MIX NO. 15	UNIT	15	\$50.00	\$750.00	\$50.00	\$750.00	\$50.00	\$750.00	\$50.00	\$750.00	\$50.00	\$750.00												
41	STRAW MULCHING	SF	50	\$1.00	\$50.00	\$1.00	\$50.00	\$5.00	\$250.00	\$1.00	\$50.00	\$5.00	\$250.00												
	TOTAL				\$427,826.70		\$637,701.70		\$644,974.20																

Mayor Altomonte opened the Privilege of the Floor.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas asked Councilwoman Salvatore if she had the date for Dogs Night Out as yet. Councilwoman Salvatore informed she should get a final date this week and will announce at the next meeting.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilman Cannon made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

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Adjournment

Mayor Altomonte requested a motion to adjourn. Councilman Cannon made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

The meeting adjourned at 7:40 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk