

**Borough of Matawan
Public Session
December 19, 2017**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on December 19, 2017 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 11, 2017, by sending notice to the *Asbury Park Press*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information, in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:11 PM, requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Michael Caldon
 Councilman Michael Vergaretti
 Councilman Brett Cannon
 Councilman Nicolas Reeve
 Councilwoman Josi Salvatore

Absent: Councilman Joseph Urbano

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, Jeffrey Fedorchak, Borough Engineer, and Chief Jason Gallo, Lt. Thomas Falco, retired Lt. BJ Smith, William Fancher, MERT Dive Supervisor from the Monmouth County Sheriff's Office, and members of the Matawan Police Department.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Police Department Oaths of Office and Presentation of Awards & Recognition

Mayor Altomonte administered the 'Oath of Office' to Lt. Jerry Hourihan, for his promotion from Sergeant to Lieutenant. He then administered the 'Oath of Office' to Sgt. Matthew O'Boyle, for his promotion from Officer to Sergeant. He administered the final 'Oath of Office' to Officer Brian Ramcheran.

Chief Gallo stepped to the podium and related Lt. Smith's background in the Matawan Police Department, highlighting his accomplishments and movement up through the ranks of the police department. He thanked him for his service and friendship, offering his congratulations and best wishes. He then presented a plaque in honor of Lt. Benedict Smith's retirement.

Councilman Caldon announced that State Senator Clifton was unable to attend the proceedings but he asked that Lt. Smith be presented with a New Jersey State General Assembly Proclamation. Councilman Caldon made a brief speech, mentioning that Lt. Smith is his brother-in-law, and then proceeded to read the Proclamation.

Chief Gallo and Lt. Falco briefly explained the annual Matawan Police Department Award Ceremony, offering some background and qualifications for receipt of award.

Lt. Falco gave a brief description of the emergency that occurred on Sunday, November 12, 2017. He explained that a car jack seemingly malfunctioned and a vehicle had fallen onto a person while he working underneath it. Matawan Police responders Sgt. Christopher Stark, Advanced Services Unit Patrolman Paul Riva, and Advanced Services Officer Christine Hemmpel were the first to arrive at the scene. Area residents, ex-Matawan Fire Chief and current Matawan firefighter, Zoltan Varsanyi, and his wife, Nancy Varsanyi, arrived shortly

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after to assist. Sgt. Stark raised the car using the car jack and this allowed the victim to be removed from underneath the vehicle. The Varsanyis then began CPR. Thanks to the efforts of the police and the Varsanyis, the person left the scene with a pulse and was breathing on his own. He was then taken to hospital.

Chief Gallo presented the Matawan Police Department Citizen Award to Zoltan and Nancy Varsanyi and Unit Citations were presented to the responding police officers.

The next award presented was in coordination with the Monmouth County Sheriff's Office and Maritime Emergency Response Team. He noted that it was a very important citation, awarded for individual participation by member of an operating unit, whose efforts lead the entire department and staff in the cited action. Lt. Falco then gave a brief description of the emergency that occurred on September 28, 2017, when the Monmouth County Sheriff's Office Shared Services Dive Team (MERT) responded to a missing boater on Lake Topanemus, in Freehold Township. Lt. Falco's explained that it was Patrolman Eric Anderson relentless dedication to duty and his leadership ability that was the key component in recovering the boater. MERT Supervisor Fancher and Chief Gallo presented Patrolman Anderson the citation.

Lt. Falco explained the Police Officer of the Year award, noting that the officer receiving the award exemplified the characteristics of Officer of the Year and further cited the positive attributes that led the award committee and the Chief Gallo to choose them as the 2017 Officer of the Year. Chief Gallo then presented Patrolman Joseph Mason with the award.

Chief Gallo wished everyone present a happy holiday season and thanked the Matawan Fire Department and Mayor Altomonte and the Borough Council. Mayor Altomonte congratulated all the award recipients and the Matawan Police Department left the meeting at 7:41 PM.

Privilege of the Floor for Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

Councilman Cannon explained Resolution 17-12-22, acknowledging the Historic Sites Commission and the Historical Society and anyone else who contributed to the resolution. There were no further comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the November 21, 2017 Council Meeting. Councilman Vergaretti made a motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Mayor Altomonte requested a motion to approve the minutes of the December 5, 2017 Council Meeting. Councilman Vergaretti made a motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Clerk's Report

Ms. Wynne said that the Clerk's Office ends the year on a progressive note. She mentioned that the office made great strides in with Borough records, added a lobby display case for historical Matawan documents, modified forms for public use (an easy-to-use format), and the transition of Election District #2 to the Community Center. She noted that the office looks to expand those efforts in 2018 and said that she welcomes suggestions for improvement and growth. She

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also mentioned that the holiday office schedule for the Borough. She then congratulated Councilmen Caldon and Urbano on their accomplishments and she thanked them for their service to the Borough.

Mayor's Report

No report.

Administrator's Report

Mr. Ferrara informed the Administrator's report was previously distributed to Council, and wished everyone a Merry Christmas.

Attorney's Report

No report.

Engineer's Report

No report.

Personnel, Environmental

No report.

Animal Welfare Advisory Board, Shade Tree

No report.

Construction, Fire, First Aid, Sanitation & Recycling

Councilman Vergaretti reported that the new recycling calendar would be mailed shortly and residents should receive it by Christmas. He also noted that it was posted on the website and on the Facebook page.

DPW, Planning/Zoning, Main Street Development, Property Maintenance

No report.

Finance, Historic Sites

Councilman Reeve requested that any Treasurer Reports not entered into the record be added. He also mentioned that Historic Sites looked forward to a good year, mentioning the improvements being made to Burrowes Mansion.

Police, ADA, Railroad Parking, Recreation

No report.

Consent Agenda

Mayor Altomonte read by title Resolutions 17-12-11 through and including 17-12-19, requesting a motion to approve en masse. Councilman Vergaretti made a motion, seconded by Councilman Cannon. Council agreed. Motion passed.

***RESOLUTION 17-12-11
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
JUANA REYES CARMONA***

WHEREAS, the Clerk's Office received the required background checks from the Matawan Police Department; and

WHEREAS, Juana Reyes Carmona, has filed the proper documentation with the Borough Clerk's office.

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

Applicant: Juana Reyes Carmona
33 Pinewood Avenue
Hazlet, NJ 07734

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 17-12-12
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
NESTOR GIL GONZALEZ**

WHEREAS, the Clerk's Office received the required background checks from the Matawan Police Department; and

WHEREAS, Nestor Gil Gonzalez, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

Applicant: Nestor Gil Gonzalez
301A Prospect Avenue
Laurence Harbor, NJ 08879

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 17-12-13
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
ROSAURA MARQUEZ**

WHEREAS, the Clerk's Office received the required background checks from the Matawan Police Department; and

WHEREAS, Rosaura Marquez, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

Applicant: Rosaura Marquez
435 Amboy Avenue
Keyport, NJ 07735

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 17-12-14
APPROVAL OF NEW TAXI DRIVER LICENSE
CHAMORO MOTA CASTRO**

WHEREAS, the Clerk's Office received the required background checks from the Matawan Police Department; and

WHEREAS, Chamoro Mota Castro, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

Applicant: Chamoro Mota Castro
271 King Street, Apt. 209
Perth Amboy, NJ 08861

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 17-12-15
APPROVAL OF NEW LIMOUSINE OWNER LICENSE
MJ KNEIFATI-HAYEK**

WHEREAS, the Clerk's Office received the required background checks from the Matawan Police Department; and

WHEREAS, MJ Kneifati-Hayek, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following New Limousine Owner license:

Applicant: MJ Kneifati-Hayek
62 Plank Road
Staten Island, NY 10314

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 17-12-16
APPROVAL OF SOLICITORS PERMIT RENEWAL
POWER HOME REMODELING**

WHEREAS, Power Home Remodeling, (Windows, Roofing, Siding, Doors estimates) has passed the required Police Department background checks; and

WHEREAS, Power Home Remodeling, has read Chapter 3-2.11 Handbills of the Borough of Matawan Code.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following solicitors permit renewal:

Business: Power Home Remodeling
485 Route 1 South, Suite 400
Iselin, NJ 08830

Applicants:

1) Dillon Rigattieri 194 Sycamore Court Howell, NJ 07731	2) James Bosco 98 Malone Avenue Staten Island, NY 10306
3) John W. Jones III 575 Easton Avenue Somerset, NJ 08873	

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Police, as well as Power Home Remodeling.

**RESOLUTION 17-12-17
CANCELLATION OF OUTSTANDING CHECKS
VARIOUS FUNDS**

WHEREAS, the following checks remain outstanding for some time:

Account	Check No.	Check Date	Amount
Current Fund	60330	11/19/2013	\$116.00
	60881	5/21/2014	\$25.40
	61133	8/13/2014	\$100.00
	62611	11/6/2015	\$1,195.27
	62682	11/17/2015	\$360.00
	64172	2/8/2017	\$84.00

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Payroll Trust	10960	4/15/2015	\$103.65
	11202	8/28/2015	\$289.07
	11378	12/24/2015	\$89.91
Railroad Trust T-16	1096	10/7/2015	\$120.00
	1100	12/2/2015	\$7.00
W/S Operators Trust	31050	3/1/2016	\$200.00

; and

WHEREAS, it is necessary to formally cancel said outstanding checks so that the unexpended balances may be credited to surplus.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the above listed outstanding checks be canceled.

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Chief Financial Officer of the Borough of Matawan for the permanent records.

**RESOLUTION 17-12-18
2018 REORGANIZATION MEETING OF THE GOVERNING BODY**

BE IT RESOLVED by the Governing Body of the Borough of Matawan that the reorganization of the Mayor and Council of the Borough of Matawan is hereby scheduled for Monday, January 1, 2018 at 12:00 Noon at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey.

BE IT FURTHER RESOLVED that the agenda for this meeting shall be the reorganization of the Governing Body of the Borough, including appointments and such other matters as may come before the Governing Body. Formal action will be taken.

BE IT FURTHER RESOLVED that the Clerk caused notice of this meeting to be appropriately posted and to be given to be published in one of the official newspapers of the Borough.

**RESOLUTION 17-12-19
AUTHORIZING THE USE OF THE
MATAWAN MUNICIPAL COMMUNITY CENTER GYMNASIUM
BOROUGH OF MATAWAN VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the Borough of Matawan Volunteer Fire Department has submitted an Application for Use of the Municipal Community Center to the Borough of Matawan for the use of the Matawan Municipal Community Center Gymnasium for their annual reorganization event on January 1, 2018 from 12:00 Noon to 3:00 PM; and,

WHEREAS, the Application states there will be no alcohol served on the premises; and

WHEREAS, the Borough of Matawan Volunteer Fire Department has provided all the necessary paperwork as required by ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize the use of the Matawan Municipal Community Center Gymnasium for the Borough of Matawan Volunteer Fire Department's annual reorganization event to be held from 12:00 Noon to 3:00 PM on January 1, 2018 with the understanding there will be no alcohol served on the premises.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Fire Department, Fire Prevention, Police, Public Works, and Recreation.

New Business

Mayor Altomonte read by title Resolution 17-12-20: Authorizing Reimbursement to Condominium Complex Pursuant to the Provisions of the New Jersey Municipal Services Act for a Period From 2012 Through and Including 2015 – Block 120, Lot 5.01. Councilman Vergaretti made a motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll

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call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-12-20
AUTHORIZING REIMBURSEMENT TO CONDOMINIUM COMPLEX PURSUANT TO THE PROVISIONS
OF THE NEW JERSEY MUNICIPAL SERVICES ACT FOR A PERIOD FROM
2012 THROUGH AND INCLUDING 2015
BLOCK 120, LOT 5.01**

WHEREAS, The Preserve at Matawan, LLC is a property owner that is the successor to American Properties, LLC; and

WHEREAS, since the adoption of the Municipal Services Act (NJSA 40:66-1.2, et seq.) and has provided for its own snow removal and electric power for street lights on Sloan Court services mandated by the Statute for reimbursement purposes from public entities to property owners; and

WHEREAS, the property owner has been engaged in negotiations with the Borough of Matawan with respect to the reimbursement since the adoption of the Municipal Services Act; and

WHEREAS, after extensive negotiations, as well as validation by way of audits and reviews by both the fiscal representatives of the Borough and the auditors for the apartment complex, the parties entered into a Settlement and Release Agreement for a period from the effective date of the Act through December 2015; and

WHEREAS, pursuant to the provisions of the Municipal Services Act, the Borough is statutorily obligated for repayment to the complex pursuant to the provisions of said Act since the transition years following the adoption of the statute, January 1, 2002, through and including December 31, 2015; and

WHEREAS, the Borough and the property owner have certified reimbursement figures for the three-year period of January 1, 2012, through and including December 31, 2015, is Fifteen Thousand Three Hundred and Thirty Dollars and Fifty Cents (\$15,330.50) for snow removal and Two Thousand Seven Hundred Thirty-Six Dollars and No Cents, (\$2,736.00) for lighting, for a total sum in the amount of Eighteen Thousand and Sixty-Six Dollars and Fifty Cents (\$18,066.50); and

WHEREAS, the computation of said sum does not reflect any interest and is the statutory reimbursement; and

WHEREAS, the property owner has previously paid the taxes which included said contribution pursuant to the provisions of the Municipal Services Act.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that it herewith authorizes the reimbursement to the property owner in the amount of Eighteen Thousand and Sixty-Six Dollars and Fifty Cents (\$18,066.50), constituting reimbursement for the statutory services that were provided by the property owner and for which the property owner is entitled to reimbursement pursuant to the Municipal Services Act, NJSA 40:66-1.2, et seq., for the period from the beginning of the obligation to reimburse through December 31, 2015.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, Recycling as well as the Borough Attorney, Borough Auditor and The Preserve at Matawan, LLC.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 7-01-31-435-200 in the amount of \$2,736.00 and 7-01-26-290-200 in the amount of \$15,330.50 Budget of the Borough of Matawan to The Preserve at Matawan, LLC for the repayment check in the amount of Eighteen Thousand and Sixty-Six Dollars and Fifty Cents (\$18,066.50)

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

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*Chief Financial Officer
(Signature on File)*

*Monica Antista, CMFO
Dated: December 19, 2017*

Mayor Altomonte read by title Resolution 17-12-21: Authorizing Change Order No. 1 – Gravelly Brook Park Rehabilitation Project Phase I – Precise Construction, Inc. Councilman Vergaretti made a motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-12-21
GRAVELLY BROOK PARK PHASE I IMPROVEMENTS
PRECISE CONSTRUCTION, INC.
AUTHORIZING CHANGE ORDER NO. 1**

WHEREAS, T&M Associates has informed the Council that Supplementary Items are added to the Gravelly Brook Park Phase I Improvements, for a total increase this Change Order No. 1 of Seven Thousand Two Hundred Sixty Dollars and No Cents (\$7,260.00); and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 1, for the Gravelly Brook Park Phase I Improvements, a Net Change This Change Order No. 1, in an amount of Seven Thousand Two Hundred Sixty Dollars and No Cents (\$7,260.00).

BE IT FURTHER RESOLVED this amount reflects a total Net Change Increase in Contract of Seven Thousand Two Hundred Sixty Dollars and No Cents (\$7,260.00).

BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer and Precise Construction, Inc.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-55-905-100 Budget of the Borough of Matawan to Precise Construction, Inc. for the Gravelly Brook Park Phase I Improvements Contract for the Borough of Matawan in an amount not to exceed Seven Thousand Two Hundred Sixty Dollars and No Cents (\$7,260.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

*Monica Antista, CMFO
Dated: December 19, 2017*

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T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-03830

CHANGE ORDER NO. 1

DATE: December 11, 2017

PROJECT: Gravelly Brook Park Improvements, Phase I

OWNER: Borough of Matawan

CONTRACTOR: Precise Construction

DESCRIPTION OF CHANGE:

REDUCTIONS:

EXTRA:

SUPPLEMENTARY:

S-1 Furnish & Install Timber Rail

S-2 Reconstruct/Convert Existing Inlet to Type E

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:

CONTRACTOR:
Precise Construction

OWNER'S APPROVALS:

Mayor Joseph Altomonte
Borough of Matawan

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$0.00
B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$7,260.00	XXXXXXXXXXXX
TOTALS THIS C.O.	\$7,260.00	\$0.00
NET CHANGE THIS CHANGE ORDER	\$7,260.00	\$0.00
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$7,260.00	\$0.00
NET CHANGE IN CONTRACT	\$7,260.00	\$0.00

ORIGINAL CONTRACT BID PRICE	\$748,850.00
CHANGE ORDERS TO DATE	\$7,260.00
REVISED CONTRACT PRICE	\$756,110.00

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CHANGE ORDER NO. 1

SHEET NO. 2 OF 2

PROJECT NO. MATN-03830

PROJECT:Gravelly Brook Park Improvements, Phase 1

OWNER:Borough of Matawan

CONTRACTOR:Precise Construction

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	
REDUCTIONS				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
A. TOTAL REDUCTIONS				\$0.00	
EXTRA				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
B. TOTAL EXTRA				\$0.00	
SUPPLEMENTARY	S-1	Furnish & Install Timber Rail	56.00 LF	85.00	\$4,760.00
	S-2	Reconstruct/Convert Existing Inlet to Type E	1 LS	\$2,500.00	\$2,500.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
C. TOTAL SUPPLEMENTARY				\$7,260.00	

Mayor Altomonte read by title Resolution 17-12-27: Authorizing the Transfer of Funds from Current and Utility Accounts in the 2017 Budget. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

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**RESOLUTION 17-12-27
AUTHORIZING THE TRANSFER OF FUNDS FROM
CURRENT AND UTILITY ACCOUNTS IN THE 2017 BUDGET**

WHEREAS, NJSA 40A:4-58 provides for the transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year: and

WHEREAS, the Chief Financial Officer has advised the Mayor and Council of the Borough of Matawan that the need for certain transfers within the 2017 Municipal Budget exists; and

WHEREAS, it is recommended that these budget transfers be made.

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made in the 2017 Municipal Budget:

<u>Transfer From:</u>		<u>Transfer To:</u>	
<u>Account</u>	<u>Amount of</u>	<u>Account</u>	<u>Amount of</u>
<u>Number</u>	<u>Transfer</u>	<u>Number</u>	<u>Transfer</u>
7-01-20-155-200	\$2,500.00	7-01-20-120-200	\$2,500.00
Legal		Borough Clerk	
Other Expenses		Other Expenses	
7-01-20-155-200	\$25,000.00	7-01-20-175-200	\$25,000.00
Legal		Historic Sites	
Other Expenses		Other Expenses	
7-01-23-220-200	\$35,000.00	7-01-20-175-200	\$35,000.00
Group Insurance		Historic Sites	
Other Expenses		Other Expenses	

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Chief Financial Officer of the Borough of Matawan for the permanent records.

Mayor Altomonte read by title Resolution 17-12-22: Award of Bid for Major John Burrowes Mansion Rehabilitation Project – Drill Construction Co., Inc. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Mr. Menna clarified that the resolution was awarded pursuant to the bids received, noting that it was for the base bid, not for the alternate bids, and that this was reflected in the resolution. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-12-22
AWARD OF BID FOR MAJOR JOHN BURROWES MANSION REHABILITATION PROJECT
DRILL CONSTRUCTION CO., INC.**

WHEREAS, the Borough of Matawan previously authorized the receipt of bids for the Major John Burrowes Mansion Rehabilitation Project contract; and

WHEREAS, pursuant to law the Borough of Matawan solicited bids for the Major John Burrowes Mansion Rehabilitation Project; and

WHEREAS, the Borough of Matawan received six (6) bids for the aforesaid contract; and

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***WHEREAS**, Drill Construction Co., Inc. has submitted the low total base bid (including \$8,000.00 in Allowances and excluding alternates) of Three Hundred Twenty Five Thousand Dollars and No Cents (\$325,000.00); and*

***WHEREAS**, Kurt Leasure of HMR Architects has reviewed, approved and recommended the bid of Drill Construction Co., Inc. for the aforesaid bid.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the contract for the Major John Burrowes Mansion Rehabilitation Project be and is hereby awarded to Drill Construction Co., Inc., 80 Main Street, Suite 570, West Orange, New Jersey 07052-5460, for the **above base bid amount only and no alternates** and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Historic Sites, Public Works as well as HMR Architects and Drill Construction Co., Inc.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification, and upon adoption of the funding Bond Ordinance, funds are available from the 7-01-20-175-2000 (\$77,000.00) and C-04-55-917-200 (\$248,000.00) Budget of the Borough of Matawan for the base bid amount only and no alternates contract awarded to Drill Construction Co., Inc. for the Major John Burrowes Mansion Rehabilitation Project, in an amount not to exceed Three Hundred Twenty Five Thousand Dollars and No Cents (\$325,000.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista

Dated: December 19, 2017

**Borough of Matawan
Public Session
December 19, 2017**

HMRARCHITECTS

December 14, 2017

Mr. Louis Ferrara
Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, NJ 07747

Re: Burrowes Mansion
Rehabilitation
Bidder Recommendation

Dear Mr. Ferrara:

We have reviewed six bids received at Borough Hall on December 13, 2017. Following the bid opening I reviewed the bids and compared them with each other and our cost estimate. I then contacted Drill Construction, the apparent low-bidder, to discuss their bid and questions that I had. They addressed these questions and demonstrated a clear understanding of the scope of work.

We also discussed the issue that was raised at the bid opening concerning their apparent omission of certain sub-contractors on Page 27 of the Bid Form. First, if only the base-bid is awarded without alternates there is no work required by the specific sub-contractor trades identified in N.J.S.A. 40A:11-16. With regard to the structural steel, Drill Construction's response was that they would be purchasing steel from a supplier and self-installing the steel, so no structural steel sub-contractor would be required. Steel work is only required if Alternate # 3 is elected. With regard to the electrical sub-contractor, any electrical work would also only be required for Alternate # 3. The extent of the electrical work, if any, is unknown until the ceiling is removed. If electrical work is required it is likely to be of a limited quantity.

Pending review by the Borough of the above issue related to the listing of sub-contractors, HMR Architects recommends acceptance of the base bid, without alternates, and award of the construction contract to Drill Construction in the following amounts:

Total Base Bid (including \$8000 in Allowances): \$325,000.00

Unit Prices:

No. 1 - Replacement of additional clapboard siding: \$30.00 per square foot
No. 2 - Replacement of additional cedar shake siding: \$30.00 per square foot
No. 3 - Replacement of spaced roof sheathing and horizontal nailer: \$10.00 per linear foot



PHILETUS H HOLT III, AIA - ROBERT W RUSSELL, AIA - ERIC J HOLTERMANN, AIA - LAURA H CITRON, AIA, LEED AP
821 ALEXANDER ROAD - SUITE 115 - PRINCETON, NEW JERSEY 08540 - 609-452-1070 - HMR-ARCHITECTS.COM

Mayor Altomonte read by title Resolution 17-12-23: Authorizing Award of Contract under a National Cooperative Purchasing Agreement – Sewer Vacuum, Hydro-Excavation, and/or Street Sweeper Equipment with Related Accessories and Supplies – Elgin Sweeper Company – DPW Street Sweeper. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

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**RESOLUTION 17-12-23
AUTHORIZING AWARD OF CONTRACT UNDER A
NATIONAL COOPERATIVE PURCHASING AGREEMENT
SEWER VACUUM, HYDRO-EXCAVATION, AND/OR STREET SWEEPER EQUIPMENT
WITH RELATED ACCESSORIES AND SUPPLIES
ELGIN SWEEPER COMPANY
DPW STREET SWEEPER**

WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of a Street Sweeper; and

WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) with said Membership #29789 approved with Resolution 15-10-11; and

WHEREAS, the Borough of Matawan as Member #29789 of the NJPA has provided Notice of Intent to participate in the NJPA Contract #022014-FSC (Elgin Sweeper Company) for Sewer Vacuum, Hydro-Excavation, and/or Street Sweeper Equipment With Related Accessories and Supplies to purchase one (1) Elgin Street Sweeper Broom Bear Freightliner M2-Cummins 260 HP Street Sweeper said contract term is May 27, 2014 to March 18, 2018; and

NOW, THEREFORE, BE IT RESOLVED, the Council of the Borough of Matawan hereby awards the contract for the purchase of a Street Sweeper, as outlined in the attached quote for use by the Borough of Matawan Department of Public Works, to Foley Power Systems, a division of Caterpillar, Inc., 855 Centennial Avenue, Piscataway, New Jersey 08855, in an amount not to exceed Forty One Thousand Two Hundred Sixty Dollars and Eighty Cents (\$41,260.80) paid out of the Borough's MCIA Budget Line Item.

BE IT FURTHER RESOLVED, under the authority of NJAC 17:44-2.2, the vendor, W.E. Timmerman Co., Inc., shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as Elgin Sweeper Company, W.E. Timmerman Co., Inc. and the National Joint Powers Alliance.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-168 Budget of the Borough of Matawan to W.E. Timmerman Co., Inc. for the purchase of one (1) Elgin Street Sweeper Broom Bear Freightliner M2-Cummins 260 HP Street Sweeper for the Borough of Matawan in an amount not to exceed Two Hundred Sixty Five Thousand Seven Hundred Four Dollars and Twenty Cents (\$265,704.20).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

*Monica Antista, CMFO
Dated: December 19, 2017*

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PO Box 71 • Whitehouse, NJ 08888



908-534-4126 • fax 908-534-2320

November 30, 2017

Mr. Louis Ferrara, Administrator
Borough of Matawan
Department of Public Works
201 Broad Street
Matawan, NJ 07747

Dear Mr. Ferrara:

For budget purposes, we are pleased to quote you on an Elgin Broom Bear with dual side brooms mounted on a current model Freightliner M2 106 chassis equipped with:

Freightliner M2-Cummins 260 HP diesel engine
Full air brakes
Dual steering
Dual controls
Right side dumping
4.5 cu. yd. hopper with dual, trailing arm side brooms
Broom side, 46" steel vertical digger 4 or 5 segment
Broom side, air floating suspension with adjustable pin stops, air deploy
Broom, main, 34" diameter, 60" wide prefab disposable
Camera, Rear with in-cab monitor
Conveyer belt, Polyethylene with cleats on heavy duty steel upper and lower rollers
Conveyer, lift independent from main broom
Conveyer flush out system
Conveyer raise in reverse
Conveyer stall alarm
Dirt shoes, heavy duty single row carbide steel (rubber isolated)
Electric backup alarm
Hopper inspection door
Hopper, 4.5 cu yd with window and skylight
Hopper up indicator and beep
Hopper, variable high dump, 9'6", 4.5 yard
Hose, hydrant fill, 16'8" (5080 mm) with strainer and coupling
Hydraulic oil level gauge w/ external thermometer and in-cab level light
Hydraulic system, load sensing with selectable transmission driven PTO pump
Lights, automatic backup
Lights, combination tail/stop, separate amber signal
Lights, flood light, one per broom (3)
Manuals, operator and parts
Mechanical mainbroom suspension
Rear broom cover and anti-carryover wrap

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Rear broom spray bar
Rear right hand flood light
Reflectors, set of 6
Sidebroom speed control, external to cab
Sweep resume / raise in reverse
Tactile controls for all sweep functions
Tool storage
Water fill, anti-siphon
Water level indicator in-cab
Water Pump, electric diaphragm
Water tank, molded polyethylene, 360 gallon total nominal capacity

Chassis Accessories Included:

AD9 air dryer
Heated mirrors remote controlled
Air ride driver seat
Air ride passenger seat
Dual arm rests
Fender mounted mirrors right & left hand
M2 - chassis alterations
12" convex mirrors (ILO std 8")
Full width front spray bar

Sweeper Accessories Included:

Broom Bear service manual
Conveyor only rotate for washdown
Dual rear/single hopper beacon; LED with guard
Heavy duty lower roller
Hopper full indicator
LED stop/tail/turn/rear id/clearance lights
Hydrant wrench
Right hand sidebroom tilt w/indicator
Slow moving vehicle sign
Remote grease line
Light inside hopper
2-3/4 Lb. Fire extinguisher
Extended training/inspection 1 year (4 visits)
Sweeper warranty: Two years
Cab paint color: White
Sweeper paint color: White

The price of a new 2017 unit is\$ 270,500.00
Timmerman/NJPA Contract Elgin 022014-FSC discount(\$ 4,795.80)
Total Price is\$ 265,704.20

Mayor Altomonte read by title Resolution 17-12-24: Approving Extended Sick Leave Request – Grace Rainforth. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes:

Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

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**RESOLUTION 17-12-24
APPROVING EXTENDED SICK LEAVE REQUEST
GRACE RAINFORTH**

WHEREAS, Grace Rainforth, Administrator Assistant, Recycling Coordinator, Systems Coordinator and Registrar for the Borough of Matawan; and,

WHEREAS, according to the Code for the Borough of Matawan, Chapter 9, Section 9-4.5 Extended Leave, “If the employee has served for more than ten (10) years, he shall be entitled to a leave of absence with full pay for twenty-six (26) weeks, plus an additional thirteen (13) weeks at half pay”; and,

WHEREAS, Grace Rainforth was hired effective March 24, 2003; and

WHEREAS, Grace Rainforth formally requested the Mayor and Council approve a request for extended sick leave pursuant to the provisions of the Code of the Borough of Matawan beginning on January 2, 2017; and

WHEREAS, the Borough Administrator has reviewed the extended sick leave request and the certification submitted by the employee; and

WHEREAS, it is in the best interest of the employee to approve the extended sick leave request.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Matawan that the employee’s extended sick leave request is granted pursuant to the Code for the Borough of Matawan, Chapter 9, Section 9-4.5 Extended Leave, and said request for a leave with full pay for twenty-six (26) weeks is herewith granted subject to an additional thirteen (13) weeks of leave of absence at half pay pursuant to the Code for the Borough of Matawan, Chapter 9, Section 9-4.5 Extended Leave, since the employee more than ten (10) years of service with the Borough of Matawan;

BE IT FURTHER RESOLVED that the period for the leave commences on February 13, 2017, which date is 30 days after the exhaustion of the 30 days of sick leave permitted under the contract.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll as well as Grace Rainforth.

Mayor Altomonte read by title Resolution 17-12-25: Acceptance of the Memorandum of Agreement between the Borough of Matawan and the Matawan PBA Local 179. Councilman Cannon made the motion, seconded by Councilman Vergaretti. Mr. Menna clarified that this was a continuation of the PBA contract. He noted that the only change would be schedule with respect to the emoluments. He also said the contract would be from January 1, 2018 to December 31, 2021. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-12-25
ACCEPTANCE OF THE
MEMORANDUM OF AGREEMENT
BETWEEN THE BOROUGH OF MATAWAN AND THE MATAWAN PBA LOCAL 179**

WHEREAS, the Borough of Matawan and the Matawan Policemen’s Benevolent Association (PBA) Local 179 commenced negotiations in 2017 for a successor and extension of the current Collective Bargaining Agreement; and

WHEREAS, both parties have reached an agreement for a three (3) year Agreement commencing January 1, 2018 and ending on December 31, 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that it hereby accepts the terms of the attached Memorandum of Agreement between the Borough of Matawan and the Matawan

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Policemen's Benevolent Association (PBA) Local 179, and that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Pasquale Menna, Esq., Borough Attorney.

MEMORANDUM OF AGREEMENT

Agreement made this ____ of December 2017, by and between the **Borough of Matawan** (herein the "**Borough**") and **Matawan Policemen's Benevolent Association Local 179** (herein the "**PBA**").

WHEREAS, the Borough and the PBA are parties to a collective negotiations agreement ("CNA") covering the period of January 1, 2018 through December 31, 2021; and

WHEREAS, the Borough and the PBA have been engaged in good faith collective negotiations for the purpose of reaching agreement on terms and conditions of employment for a successor CNA; and

WHEREAS, the Borough and the PBA have reached agreement on new terms and conditions which are subject to ratification by the membership of the PBA and approval by the Mayor and Council of the Borough; and

WHEREAS, the negotiating committees for the Borough and the PBA unanimously agree to recommend their agreement for ratification and approval;

NOW, THEREFORE, in consideration of the mutual covenants, promises, and undertakings herein set forth the parties agree as follows:

A. Except as herein modified, the terms and conditions set forth in the January 1, 2015 through December 31, 2017 CNA between the Borough and the PBA shall remain in full force and effect, as amended by the Memorandum of Agreement dated December 19, 2017.

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B. ARTICLE XXI: WAGES:

1. See attached Schedule A, made a part of the within Memorandum.

C. ARTICLE XXVI, TERM OF AGREEMENT

January 1, 2018 through December 31, 2021.

- D. This agreement is subject to ratification by the PBA membership and approval by the Borough for it to become effective.

MATAWAN POLICEMEN'S
BENEVOLENT ASSOCIATION,
LOCAL 179

FOR THE BOROUGH OF
MATAWAN

JEFFREY BODNER,
PRESIDENT

JOSEPH ALTAMONTE,
MAYOR

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Matawan PBA 179
Schedule A

Step/Rank	2017		2018		2019		2020		2021	
				3%		2%		3%		2%
8	\$	31,456.00	\$	32,399.68	\$	33,047.67	\$	34,039.10	\$	34,719.89
7	\$	39,411.00	\$	40,593.33	\$	41,405.20	\$	42,647.35	\$	43,500.30
6	\$	47,566.00	\$	48,992.98	\$	49,972.84	\$	51,472.02	\$	52,501.47
5	\$	55,321.00	\$	56,980.63	\$	58,120.24	\$	59,863.85	\$	61,061.13
4	\$	63,277.00	\$	65,175.31	\$	66,478.82	\$	68,473.18	\$	69,842.64
3	\$	76,503.00	\$	78,798.09	\$	80,374.05	\$	82,785.27	\$	84,440.98
2	\$	89,731.00	\$	92,422.93	\$	94,271.39	\$	97,099.53	\$	99,041.52
1	\$	109,584.00	\$	112,871.52	\$	115,128.95	\$	118,582.82	\$	120,954.48
Sgt.	\$	117,076.00	\$	120,588.28	\$	123,000.05	\$	126,690.05	\$	129,223.85

PBA 179 Schedule B for Officers Hired on or After April 1, 2015

Step/Rank	2017		2018		2019		2020		2021	
1	\$	31,465	\$	32,408.95	\$	33,057.13	\$	34,048.84	\$	34,729.82
2	\$	38,568	\$	39,725.04	\$	40,519.54	\$	41,735.13	\$	42,569.83
3	\$	45,671	\$	47,041.13	\$	47,981.95	\$	49,421.41	\$	50,409.84
4	\$	52,774	\$	54,357.22	\$	55,444.36	\$	57,107.70	\$	58,249.85
5	\$	59,877	\$	61,673.31	\$	62,906.78	\$	64,793.98	\$	66,089.86
6	\$	66,980	\$	68,989.40	\$	70,369.19	\$	72,480.26	\$	73,929.87
7	\$	74,083	\$	76,305.49	\$	77,831.60	\$	80,166.55	\$	81,769.88
8	\$	81,186	\$	83,621.58	\$	85,294.01	\$	87,852.83	\$	89,609.89
9	\$	88,289	\$	90,937.67	\$	92,756.42	\$	95,539.12	\$	97,449.90
10	\$	95,392	\$	98,253.76	\$	100,218.84	\$	103,225.40	\$	105,289.91
11	\$	102,495	\$	105,569.85	\$	107,681.25	\$	110,911.68	\$	113,129.92
12	\$	109,584	\$	112,871.52	\$	115,128.95	\$	118,582.82	\$	120,954.48
Sgt.	\$	117,076.00	\$	120,588.28	\$	123,000.05	\$	126,690.05	\$	129,223.85

Mayor Altomonte read by title Resolution 17-12-26: A Resolution to Fix and Determine the 2018 Salaries and Wages of Officers, Management, Supervisory Personnel and General Employees Not Represented by an Organized Bargaining Unit and Employed by the Borough of Matawan, Monmouth County, New Jersey. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

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RESOLUTION 17-12-26

A RESOLUTION TO FIX AND DETERMINE THE 2018 SALARIES AND WAGES OF OFFICERS, MANAGEMENT, SUPERVISORY PERSONNEL AND GENERAL EMPLOYEES NOT REPRESENTED BY AN ORGANIZED BARGAINING UNIT AND EMPLOYED BY THE BOROUGH OF MATAWAN, MONMOUTH COUNTY, NEW JERSEY

WHEREAS, the following resolution sets the individual salaries and wages for 2018, effective January 1, 2018; and

WHEREAS, funds for this purposes are available in the 2018 Budget and the Chief Financial Officer as so certified in writing.

NOW, THEREFORE, BE IT RESOLVED that the 2018 Salaries and Wage for the Borough of Matawan Employees not represented by an organized bargaining unit be and are hereby set as follows:

<u>TITLE</u>	<u>DEPARTMENT</u>	<u>EMPLOYEE</u>	<u>2018 SALARY</u>
Administration/Finance-Revenues, Assessing			
Mayor			\$4,796.12
Council			\$4,110.96
Borough Administrator		L. Ferrara	\$128,176.87
Administrator Assistant		G. Rainforth	\$40,146.48
Borough Clerk		K. Wynne	\$57,122.29
Deputy Borough Clerk		R. Klinger	\$34,967.26
Systems Coordinator		G. Rainforth	\$7,563.33
Elections Clerk		K. Wynne	\$2,937.23
Deputy Elections Clerk		R. Klinger	\$437.29
Treasurer/CFO		M. Antista	\$89,451.41
Supervisor Payroll		M. Bodino	\$61,157.35
P/T Bookkeeper		C. Adamski	\$15.45 per Hour
P/T Tax Collector		P. Warren	\$20,062.46
Deputy Tax Collector		K. Fitzgerald	\$40,487.02
Tax Assessor		E. Zanetti	\$26,835.42
Revenue Collector/Assessing Clerk		M. McMurray	\$33,537.26
Registrar V/S		G. Rainforth	\$3,766.10
Deputy Registrar V/S		K. Fitzgerald	\$1,255.37
P/T Railroad Parking Officer		J. Hourihan	\$21.94 per Hour
P/T Water-Sewer Clerk		J. Jorgenson	\$19.33 per Hour
Recreation Director		D. Dieterle	\$18,035.30
Construction/Fire Prevention/Property Maintenance			
Construction Official/Zoning/Bldg.		J. Quinn	\$47,713.17
Technical Assistant		L Kramer	\$53,033.33
Clerk/Typist-Construction/Zoning/Fire		A. McCarty	\$33,537.26
Electric Sub Code & Inspector		J. Quinn	\$10,300.00
Fire Sub Code & Inspector		R. Debold	\$10,300.00
Plumbing Sub Code & Inspector		R. Riopel	\$15,450.00
P/T Property Maintenance Officer		K. Marr	\$30.59 per Hour
Fire Prevention Officer		G. Turner	\$36,269.80
P/T Fire Prevention Inspector		J. Pujols	\$8,569.60
Department Public Works			
Superintendent		J. Applegate	\$113,949.27
Licensed Waste Water		C. Wolverton	\$10,184.64
Recycling Coordinator		G. Rainforth	\$5,487.33
Police			
Records Clerk		C. Sjoholm	\$36,059.99
Matron		C. Sjoholm	\$21.51 per Hour

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Matron	D. Triolo	\$21.51 per Hour
Matron	M. Walker	\$21.51 per Hour
Crossing Guards		\$10,199.63
Substitute Crossing Guards		\$27.73 per Crossing
Crossing Guard – rate per Crossing		\$55.47 per Crossing
Boards		
Board, Commission and Agency Secretary	Part Time Per Mtg	\$100.00
Planning Zoning Board Secretary	Part Time Per Mtg	\$200.00

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire Prevention, Payroll, Police, Public Works, Recreation and Recycling.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the Various Department’s Budget (Salary & Wages) of the Borough of Matawan.

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: December 19, 2017

Mayor Altomonte read by title Resolution 17-12-28: Payment of Bills. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-12-28
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$239,928.14
Water & Sewer	\$134,651.13
Borough Capital	\$337,439.51
Borough Trust	\$12,440.43
Developers Escrow Account	\$708.00
Dog Tax Trust	\$9.60
Recreation Trust	\$1,307.52
Unemployment	\$16,213.01
Total	\$742,697.64

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor

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Mayor Altomonte introduced from the floor and read by title Resolution 17-12-29: Authorizing Shared Services Agreement Between the Borough of Matawan and the Township of Aberdeen for Primary Daytime Emergency Medical Service Basic Life Support (Ambulance) Coverage. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-12-29
AUTHORIZING SHARED SERVICES AGREEMENT
BETWEEN THE BOROUGH OF MATAWAN AND THE TOWNSHIP OF ABERDEEN FOR
PRIMARY DAYTIME EMERGENCY MEDICAL SERVICE
BASIC LIFE SUPPORT (AMBULANCE) COVERAGE
2018**

***WHEREAS**, due to a decrease of service and cost escalation, the Borough of Matawan is desirous of implementing a Shared Services Agreement with the Township of Aberdeen to share services and reduce costs by working together to provide for Primary Daytime Emergency Medical Service Basic Life Support (Ambulance) Coverage by Hackensack Meridian Health Alert Ambulance; and*

***WHEREAS**, the New Jersey Uniform Shared Services and Consolidation Act (C.40A:65-1, et seq.) authorizes local units such as these Municipalities to enter into Shared Services Agreement with other local units; and*

***WHEREAS**, it is in the best interest of the Borough of Matawan to enter into a Shared Services Agreement with the Township of Aberdeen; and*

***WHEREAS**, the cost of the Shared Services for shall be assumed by the Borough of Matawan and the Township of Aberdeen at a 40%/60%, respectively, share of expense.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby authorizes the Borough of Matawan enter into a Shared Services Agreement with the Township of Aberdeen for Primary Daytime Emergency Medical Service Basic Life Support (Ambulance) Coverage to be effective January 1, 2018, pending certification and approval of funding, for the term expiring December 31, 2018.*

***BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan resolves that the Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Fire, Police as well as the Township of Aberdeen, and the Division of Local Government Services Attn: Shared Services.*

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas spoke on behalf of the Animal Advisory Committee, expressing her gratitude to the Council for a good year for the animals of our community. She specifically thanked Councilman Caldon for his efforts on their behalf. She wished him and Councilman Urbano the best of luck. She said they were looking forward to a productive 2018 and she wished everyone Happy Holidays.

Justin Dapolito, 8 Essie Drive, Matawan. Mr. Dapolito said he was representing Daisy Troop 1716, seeking a resolution to allow them to use Burrowes Mansion once-a-month for their meetings. He said the meetings would be one hour long, from 6:30 – 7:30PM. Mr. Dapolito was asked to present his request in writing to the Clerk.

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Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

Recess

Mayor Altomonte requested a motion to recess until 12 Noon on January 1, 2018. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

The meeting recessed at 7:55 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk