

**Borough of Matawan
Workshop Session
September 6, 2016**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on September 6, 2016 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 14, 2016, by sending notice to the *Asbury Park Press*, and by posting. Mayor Altomonte called the meeting to order at 7:01 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Esq., Borough Attorney, and Robert R. Keady, Borough Engineer.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte introduced Deb Hvizdos, the Vice Regent of the Shrewsbury Towne-Monmouth Chapter National Society Daughters of the American Revolution. Ms. Hvizdos spoke about the establishment of Constitution Week (this year occurring from September 17-23). Mayor Altomonte read an official Proclamation declaring the week of September 17 through September 23rd officially 'Constitution Week' within the Borough of Matawan. He then presented Ms. Hvizdos said proclamation.

Public Hearing

Mr. Menna, Borough Attorney, explained the Public Hearing is being held for the Borough's submission of an Application for Open Space Grant in the amount of \$250,000.00 prepared by the Borough Engineer, Robert Keady of T&M Associates. The forum is for public comments or Council members further explaining the Application process.

Mr. Keady presented a rendition of Gravelly Brook Park – Block 120, Lot 46 – adjacent to Claire Court and Villanova Place, stating the Phase Two construction is a continuation of the improvements at the Park, with the proposed Phase II improvements of a new basketball court, slightly right of the existing court; upgrading the existing "tot lot", which will also be slightly shifted to the right, with improved access from the parking lot as well as the Phase I improved sidewalk. The final improvement for the Phase II Application includes ballfield lighting. The original orientation of the ballfield had intended to be reversed but subcommittee discussions elected to retain the current position. Parking improvements are to be considered in a possible Phase III. There are currently 40 parking spaces. Access to the Park is available from the Monmouth County Henry Hudson Trail.

Mayor Altomonte opened the Public Hearing for the Monmouth County Open Space Program Gravelly Brook Park Phase II Improvements for public comment.

Andrew Lopez, 51 Union Street, Matawan. Mr. Lopez questioned the Borough's portion and the total cost of the project. Mayor Altomonte informed this was a matching grant. Councilwoman Clifton added it was only for what the Borough chooses to spend on the project. If the Borough spends \$100,000.00, that's the amount to be matched. Mr. Keady stated the total cost is contingent upon the Borough including any future phases and scope of work performed. Should the Application be successful, Phase II has an anticipated total construction cost amount of \$558,500. Mr. Lopez

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then asked what would happen if the Borough was unsuccessful with receiving a grant, would that bring the project to a halt. Mayor Altomonte stated the issue will then be revisited. Mr. Menna added if the grant doesn't go through, the Mayor and Council reserve the right to revisit the plan.

Mayor Altomonte requested a motion to close the public hearing. Councilman Urbano made a motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Councilman Urbano questioned if various sports teams were consulted. Mayor Altomonte, Councilman Caldon and Mr. Ferrara replied in unison, in the affirmative. Discussions are ongoing with baseball, softball, and soccer teams, and are almost all in agreement.

Councilman Reeve asked Mr. Keady when the work will commence. Mr. Keady said he anticipates Phase I to begin in Spring 2017, and finishing up Summer 2017, with play on the field to begin in Spring 2018.

Mayor Altomonte read by title Resolution 16-09-02: Authorizing Application for Monmouth County Open Space Grant Funding – Gravelly Brook Park Phase II Improvements, requesting a motion. Councilman Vergeretti made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-09-02
AUTHORIZING APPLICATION FOR
MONMOUTH COUNTY OPEN SPACE GRANT FUNDING
GRAVELLY BROOK PARK PHASE II IMPROVEMENTS**

WHEREAS, the Monmouth County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Open Space Program to provide Program Grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for County recreation and conservation development and maintenance purposes; and

WHEREAS, the Governing Body of Matawan Borough desires to obtain County Open Space Trust Funds in the amount of \$250,000.00 to fund the expansion and development of recreational facilities at Gravelly Park, located at Villanova Place and identified as Lot 46, Block 120 on the tax map of the Borough of Matawan; and

WHEREAS, the total cost of the project including all matching funds is \$718,000; and

WHEREAS, the Borough of Matawan is the owner of and controls the project site; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, New Jersey that:

1. Louis Ferrara, Administrator of the Borough of Matawan is authorized to (a) make an application to the County of Monmouth for Open Space Trust Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Open Space Grants Program and (c) act as the municipal contact person and correspondent of the above named municipality; and
2. The Borough of Matawan is committed to this project and will provide the balance of funding necessary to complete the project as described in the grant application in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If the County of Monmouth determines that the application is complete and in conformance with the Monmouth County Municipal Open Space Program and the Policy and Procedures Manual for the Municipal Grants Program adopted thereto, the municipality is willing to use the approved Open Space Trust Funds in accordance

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with such policies and procedures, and applicable federal, state and local government rules, regulations and statutes thereto; and

4. *Louis Ferrara, Administrator, is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Monmouth for the approved Open Space Trust Funds; and*
5. *This resolution shall take effect immediately.*

Mr. Keady left the meeting at 7:30pm.

Workshop Items

Parking Time Limited on Certain Streets – Union Street

Mayor Altomonte related the issue of Union Street resident concerns over commuter parking in front of their homes as there is a NJ Transit bus stop nearby informing of his visit today to Union Street stating there were only five parked cars. He also informed Mr. Ferrara also visited Union Street on Thursday of the previous week, and said he noted it was approximately the same number of cars parked there. Mayor Altomonte conceded though it may not be an accurate example of the daily weekday parking it could be due to still summer vacationing commuters, and said the Council will revisit the issue again at its next meeting when a true count of the cars parking on Union Street can be determined. Mayor Altomonte mentioned he did speak with some of the neighbors, and he acknowledged the residents on Mohawk and Daniel Drives will not be happy if the Borough only put no parking signs on Union Street as they fear commuters may park on their block. Mayor Altomonte added some residents are concerned about the wording of the signs should not prohibit all parking but establish a limited time period. Councilman Urbano related his conversation with Chief Gallo who suggests a time limitation of 10:00 AM to 2:00 PM. Councilman Caldon related his meeting with the Chief, Lt. Falco and Sergeant Hourihan who said there have been times when the police have driven by Union Street and there have been at least 20 parked cars. The police see a need for the signage, and they suggest the signs start on Union Street. If the commuters start to park on Mohawk and Daniel Drives, more signs can be placed on those streets. Councilman Caldon related his conversation with Jake Applegate, the Supervisor of the DPW, about the need for other street signs within the Borough, too. This is an opportunity to establish be a list for other necessary signage within the Borough. Mr. Ferrara noted the sign itself costs \$25.00 and the posts cost \$30. Mr. Menna informed signs cannot be placed until a Parking Ordinance is adopted. He added parking could not be discriminatory suggesting the best way to curtail the congestion is to set a time limit. A discussion occurred regarding wording and placement of the signs.

Mayor Altomonte then opened the discussion for public comment.

Andrew Lopez, 51 Union Street, Matawan. Mr. Lopez thanked Council for taking up the issue of commuter parking stating he did not think commuters will park further on Union Street but it can be addressed should it occur. He noted this has been a problem for years and was happy it was being addressed.

There were no further comments.

Mayor Altomonte requested a motion to close the public comment. Councilman Vergeretti made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

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Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Reeve made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Approval of Minutes

Mayor Altomonte requested a motion to approve the minutes of the August 23, 2016 Council meeting. Councilman Vergeretti made a motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

Consent Agenda

Mayor Altomonte read by title Resolutions 16-09-03 through and including Resolution 16-09-09, requesting a motion. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-09-03
REDEMPTION OF TAX SALE CERTIFICATE
ACE PLUS, LLC
CERTIFICATE #11-00079**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #11-00079 was sold to Ace Plus, LLC, 1416 Avenue L, Brooklyn, New York 11230; and

WHEREAS, Certificate #11-00079 has been paid and fully redeemed for the property owner, Block 101, Lot 2, otherwise known as 35 Overhill Road.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$31,448.16, and a Premium of \$4,200.00, to the above for the redemption of Tax Sale Certificate #11-00079.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-09-04
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC6, LLC
CERTIFICATE #15-00053**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00053 was sold to US Bank Cust for PC6, LLC, Sterling National, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102; and

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WHEREAS, Certificate #15-00053 has been paid and fully redeemed for the property owner, Block 47.02, Lot 16, otherwise known as 5 New Brunswick Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,102.13, and a Premium of \$1,000.00, to the above for the redemption of Tax Sale Certificate #15-00053.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-09-05
APPROVAL OF RAFFLE LICENSE
ST. GABRIEL'S ALTAR ROSARY SOCIETY
GIFT AUCTION
RA-689**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for St. Gabriel's Altar Rosary Society; and

Name & Location of Organization's Event
St. Clement's Reception Center
172 Freneau Avenue
Matawan, New Jersey 07747

Date & Time
October 20, 2016
6:00 PM to 11:00 PM

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police, as well as Applicant.

**RESOLUTION 16-09-06
APPROVAL OF RAFFLE LICENSE
ST. GABRIEL'S ALTAR ROSARY SOCIETY
50/50 CASH
RA-690**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for St. Gabriel's Altar Rosary Society; and

Name & Location of Organization's Event
St. Clement's Reception Center
172 Freneau Avenue
Matawan, New Jersey 07747

Date & Time
October 20, 2016
6:00 PM to 11:00 PM

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police, as well as Applicant.

**RESOLUTION 16-09-07
APPROVAL OF NEW MASSAGE PARLOR LICENSE
32 MAIN FOOT AND BODY SPA**

WHEREAS, 32 Main Foot and Body Spa (Massage Parlor) has passed the required Police Department background checks; and

WHEREAS, on the condition that 32 Main Foot and Body Spa has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following New Massage Parlor License:

Business: 32 Main Foot and Body Spa
32 Main Street
Matawan, New Jersey 07747
Applicant: Young Sook Chung
14748 Elm Avenue
Flushing, New York 11355

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Police as well as Monmouth County Health Department and Applicant.

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**RESOLUTION 16-09-08
APPROVAL OF NEW MASSEUSE LICENSE
YOUNG SOOK CHUNG**

WHEREAS, Young Sook Chung (Masseuse) has passed the required Police Department background checks; and

WHEREAS, on the condition that Young Sook Chung has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following New Masseuse License:

*Business: Young Sook Chung
32 Main Foot and Body Spa
32 Main Street
Matawan, New Jersey 07747*

*Applicant: Young Sook Chung
14748 Elm Avenue
Flushing, New York 11355*

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Police as well as Monmouth County Health Department and Applicant.

**RESOLUTION 16-09-09
DENIAL OF TAXI DRIVER LICENSE
JL. D. DAVIDSON, JR.**

WHEREAS, JL. D. Davidson, Jr., has applied for a Taxi Driver License; and

WHEREAS, the Matawan Police Department recommended the license not be issued to JL. D. Davidson, Jr., as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver's License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:

*Applicant: JL. D. Davidson, Jr.
44 Brainard Avenue
Port Monmouth, NJ 07758*

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as the Borough Attorney and the Applicant.

New Business

Mayor Altomonte read by title Resolution 16-09-10: Authorizing Award of Contract under a National Cooperative Purchasing Agreement Snow and Ice Handling Equipment with Related Equipment, Accessories and Supplies Accu-Steel, Inc. – DPW Salt Shed. Mayor Altomonte requested a motion. Councilman Caldon made the motion, seconded by Councilman Vergeretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

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**RESOLUTION 16-09-10
AUTHORIZING AWARD OF CONTRACT UNDER A
NATIONAL COOPERATIVE PURCHASING AGREEMENT
SNOW AND ICE HANDLING EQUIPMENT
WITH RELATED EQUIPMENT, ACCESSORIES AND SUPPLIES
ACCU-STEEL, INC. DPW SALT SHED**

WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of a Salt Shed; and

WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) with said Membership #29789 approved with Resolution 15-10-11; and

WHEREAS, the Borough of Matawan as Member #29789 of the NJPA has provided Notice of Intent to participate in the NJPA Contract #080114-ACS (Accu-Steel, Inc.) for a Snow and Ice Handling Equipment with Related Equipment, Accessories and Supplies said contract term is October 21, 2014 to October 21, 2018; and

NOW, THEREFORE, BE IT RESOLVED, the Council of the Borough of Matawan hereby awards the contract for the purchase of a Structures Unlimited, LLC Salt Storage Fabric Building Solution for use as the Borough of Matawan Department of Public Works Salt Shed in the amount not to exceed Twenty One Thousand Seven Hundred Eighty Dollars and No Cents (\$21,780.00) as outlined in the attached quote from Structures Unlimited, LLC, PO Box 35, C4640 Highway 97, Stratford, Wisconsin 54484-0035.

BE IT FURTHER RESOLVED, under the authority of NJAC 17:44-2.2, the vendor, Accu-Steel, Inc. and Structures Unlimited, LLC, shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as Accu-Steel, Inc., Structures Unlimited, LLC and the National Joint Powers Alliance.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-04-NB-900-167 Budget of the Borough of Matawan to Structures Unlimited, LLC for the purchase of a Salt Storage Fabric Building Solution for use as the Borough of Matawan Department of Public Works Salt Shed in an amount not to exceed Twenty One Thousand Seven Hundred Eighty Dollars and No Cents (\$21,780.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: September 6, 2016

Mayor Altomonte read by title Resolution 16-09-11: Borough of Matawan – Monmouth County Corrective Action Report for 2015 Audit Report. Mayor Altomonte requested a motion. Councilman Urbano made the motion, seconded by Councilman Vergeretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

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**RESOLUTION 16-09-11
BOROUGH OF MATAWAN – MONMOUTH COUNTY
CORRECTIVE ACTION REPORT FOR 2015
AUDIT REPORT**

WHEREAS, the Mayor and Council have received and reviewed the Corrective Action Plan for the 2015 Audit Report, which includes the following, and as a result of discussions have decreed that the same be accepted for implementation.

1. Audit Comment 2015-1: Interfund balances existed at year-end.

Department: Finance/Monica Antista

Description of Circumstances: Interfund balances existed at year-end.

Corrective Action: Efforts continue to ensure the liquidation of all necessary interfunds prior to year-end when cash is available to process.

Date of Implementation: November 2016-December 2016

Respectively submitted
September 1, 2016

(Signature on File)

Monica A. Antista
Chief Financial Officer/Treasurer

Mayor Altomonte read by title Resolution 16-09-12: Payment of Bills. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergeretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-09-12
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$1,650,538.67
Water & Sewer	\$70,177.18
Borough Capital	\$94,972.44
Borough Trust	\$4,781.49
Developers Escrow Account	\$1,233.66
Railroad Parking Trust	\$11,500.00
Recreation Trust	\$580.75
Unemployment	\$3,103.33
Total	\$1,836,887.52

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Councilman Caldon informed a few weeks ago, Messrs. Keady, Ferrara and himself drove around and discussed the roads to be included in a 2016 Road Program: Poet Drive, Sunset Avenue,

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Villanova Place, Woodland Avenue, Essie Drive, storm drainage, traffic striping, and crack sealing for miscellaneous roads, Rabbit Lane, and some ADA curb cuts. Council agreed to pursue the process for the establishment and execution of a 2016 Road Program.

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Corinna Marotta, 4 Claire Court, Matawan. Ms. Marotta expressed dissatisfaction with the Governing Body and recent Council meetings. She is dissatisfied with Council's decision not to move the entrance to Gravelly Brook Park.

Joseph Basso, 16 Edgemere Drive, Matawan. Mr. Basso thanked the Governing Body and DPW on the recent repair of pot holes.

Zoltan Varsanyi, Fire Department Chief. Chief Varsanyi thanked Council for their support announcing the Department has responded to 244 calls as of today's date. He informed everyone the Department will host the 15th anniversary of September 11 in Memorial Park at 2:00 PM. He requested Mayor Altomonte to speak at the event; Mayor Altomonte confirmed his attendance.

Josephine Salvatore, 2 William Street, Matawan. Ms. Salvatore related a social media posting on a Facebook page titled 'Matawan First' which states Council candidates do not pay taxes. She cited her husband's veteran's tax exemption status, and highlighting his 100% disability from his armed forces service to his country. Ms. Salvatore stated anyone who will attack a veteran who served this country for all of us has a low-class way of campaigning.

Anthony Jones, 19 Clinton Street, Matawan. On behalf of the Shore Knights, Mr. Jones asked the status of Clinton Street Park lighting. Councilman Caldron informed the lights are expected to arrive on September 16. Mr. Jones commented on the condition of an adjacent vacant property. Mr. Ferrara will direct the Property Maintenance Office to investigate. Mr. Menna informed the property has been purchased, and the new owner is working on rebuilding the property. Mr. Jones informed the building at Clinton Street Park is scheduled to have computers installed for an anticipated afterschool program. He is scheduled to meet with the Superintendent of Schools at Thursday, September 8, in the hope of attracting teachers to volunteer for the program. Mr. Jones concluded by expressing his hope that Gravelly Brook Park will once again serve as an attraction to others outside the Borough, bringing in visitors and possible commerce.

Corinna Marotta, 4 Claire Court, Matawan. Ms. Marotta reiterated her support of Gravelly Brook Park for children and not for loitering.

Councilman Urbano related a resident request regarding water over-usage. The amount of \$4,565.00 was due to a broken pipe while the resident was out of town. In the past the Borough made restitution and asked for direction from Council if they will give restitution, and, if we do, in what amount. Mr. Menna clarified that Councilman Urbano meant reimbursement. Councilman Urbano agreed and acknowledged the Ordinance leaves it up to the Council. Mr. Menna said his concern has always been that if you are going to do a waiver of fees or a refund for extraordinary circumstances, it should specify what those circumstances are so that it is applied uniformly. Mr. Menna asked if the resident provided details of the circumstance. Ms. Wynne replied there is documentation presented in May 2016, but because it was a Council discussion, no action was taken. Mr. Ferrara added Council elected not to take action but to use the current Ordinance which provides for extended payments. Council also directed Mr. Menna to review the current Ordinance, incorporate recommendations and discussion, and present for Council consideration. Mayor Altomonte stated the issue will be placed on as a future Agenda for discussion.

Mayor Altomonte closed the Privilege of the Floor.

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Adjournment

Mayor Altomonte requested a motion to adjourn. Councilwoman Gould made the motion, seconded by Councilman Urbano. Council agreed. Motion passed.

Meeting adjourned at 8:14 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk