

**Borough of Matawan  
Workshop Session  
August 4, 2016**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on August 4, 2016 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 14, 2016, by sending notice to the *Asbury Park Press*, and by posting. Mayor Altomonte called the meeting to order at 7:01 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Absent: Councilwoman Gould

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Esq., Borough Attorney, and Robert R. Keady, Borough Engineer.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mr. Menna announced Special Improvement District Presentation Workshop Item has been postponed to a future Council meeting.

Mayor Altomonte informed Resolution 16-08-21 was revised and of the addition of Resolution 16-08-22: Authorizing the Purchase of One 2016 Ford Police Interceptor Utility Vehicle (AWD) for the Borough of Matawan Office of Emergency Management.

**Privilege of the Floor – Agenda Items Only**

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Vergaretti made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

**Approval of Minutes**

Mayor Altomonte requested a motion to approve the minutes of the June 28, 2016 Council meeting. Councilman Vergaretti made a motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

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Mayor Altomonte requested a motion to approve the minutes of the July 12, 2016 Council meeting. Councilman Reeve made a motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**Consent Agenda**

Mayor Altomonte read by title Resolution 16-08-02 through and including Resolution 16-08-14 requesting a motion. Councilman Reeve made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-02  
REDEMPTION OF TAX SALE CERTIFICATE  
SUNSHINE ST CERT V/BANKUNITED  
CERTIFICATE #15-00009**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00009 which was sold to Sunshine St Cert V/BankUnited, 7900 Miami Lakes Drive West, Miami Lakes, FL 33016; and*

*WHEREAS, Certificate #15-00009 has been paid and fully redeemed for the property owner, Block 10, Lot 11, otherwise known as 67 Broad Street.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$8,674.59, and a Premium of \$18,200.00, to the above for the redemption of Tax Sale Certificate #15-00009.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-08-03  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PFS FINL I  
CERTIFICATE #15-00052**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00052 which was sold to US Bank Cust for PFS FINL I, 50 South 16<sup>th</sup> St., Suite 2050, Philadelphia, PA 19102; and*

*WHEREAS, Certificate #15-00052 has been paid and fully redeemed for the property owner, Block 47.02, Lot 15, otherwise known as 3 New Brunswick Avenue.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,089.38 and a Premium of \$8,500.00 to the above for the redemption of Tax Sale Certificate #15-00052.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

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**RESOLUTION 16-08-04  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PFS FINL I  
CERTIFICATE #15-00064**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00064 which was sold to US Bank Cust for PFS FINL I, 50 S 16<sup>th</sup> St., Ste. 2050, Philadelphia, PA 19102; and*

*WHEREAS, Certificate #15-00064 has been paid and fully redeemed for the property owner, Block 64.01, Lot 17, otherwise known as 57 Aberdeen Road.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$801.67, and a Premium of \$9,900.00, to the above for the redemption of Tax Sale Certificate #15-00064.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-08-05  
REDEMPTION OF TAX SALE CERTIFICATE  
PUBLIC TAX INVESTMENTS, LLC  
CERTIFICATE #15-00084**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00084 which was sold to Public Tax Investments, LLC, 575 Route 70, Second Floor, Brick, NJ 08723; and*

*WHEREAS, Certificate #15-00084 has been paid and fully redeemed for the property owner, Block 77, Lot 16, otherwise known as 85 Ravine Drive.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$86.98 to the above for the redemption of Tax Sale Certificate #15-00084.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-08-06  
REFUND OF TAX OVERPAYMENT  
JOHN & LUISE CONWAY  
322 SLOAN COURT - BLOCK 120, LOT 5.01 C322**

*WHEREAS, the following property has been overpaid for the second quarter 2016 as a result of the homestead benefit credit on an exempt status property; and*

*WHEREAS, the property owner is due a refund in order to clear the account; and*

*WHEREAS, the following refund has been verified as accurate by the Tax Collector.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:*

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
120/5.01 C322	John & Luise Conway 322 Sloan Ct. Matawan, NJ 07747	\$617.73	homestead benefit

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-08-07  
REFUND OF TAX OVERPAYMENT  
CORELOGIC  
322 SLOAN COURT - BLOCK 120, LOT 5.01 C322**

*WHEREAS, the following property has been overpaid for the second quarter 2016 as a result of exempt status on the property; and*

*WHEREAS, the property owner's mortgage company is due a refund in order to clear the account; and*

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*WHEREAS, the following refund has been verified as accurate by the Tax Collector.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:*

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
120/5.01 C322	Corelogic BAC-29785 PO Box 961230 Fort Worth, TX 76161	\$1,722.37	overpaid due to exempt status

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-08-08  
APPROVAL OF SOLICITORS PERMIT  
ROYAL ENTERPRISE SOLUTIONS  
FOR POWER HOME REMODELING**

*WHEREAS, Royal Enterprise Solutions has passed the required Police Department background checks; and*

*WHEREAS, Royal Enterprise Solutions has read Chapter 3-2.11 Handbills of the Borough of Matawan Code.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the solicitors permit (windows, siding and roofing) to:*

*Business:* Royal Enterprise Solutions for Power Home Remodeling  
1720 State Route 34  
Wall Township, NJ 07753

<i>Applicants:</i>	Paul Munnelly 158 Main Street Manasquan, NJ 08736	Donye Lewis, Apt. 2 1006 Bond St. Asbury Park, NJ 07712	Steven Pangia 20 Hampton Rd. Howell, NJ 07731
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*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Police, as well as Applicant.*

**RESOLUTION 16-08-09  
APPROVAL OF RAFFLE LICENSE  
GERMAN SHEPHERD RESCUE OF NEW JERSEY, INC.  
GIFT AUCTION - RA-687**

*BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for German Shepherd Rescue of New Jersey, Inc.*

Name & Location of Organization's Event  
Washington Engine Fire House  
176 Jackson Street  
Matawan, New Jersey 07747

Date & Time  
October 8, 2016  
1:00 PM to 4:00 PM

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police, as well as Applicant.*

**RESOLUTION 16-08-10  
APPROVAL OF NEW TAXI DRIVER LICENSE  
PABLO DE LA ROSA DIPRE**

*WHEREAS, Pablo de la Rosa Dipre has passed the required Police Department background checks; and*

*WHEREAS, Pablo de la Rosa Dipre has filed the proper documentation with the Borough Clerk's office.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:*

*Applicant:* Pablo de la Rosa Dipre  
158 Brighton Avenue, 3<sup>rd</sup> Floor  
Perth Amboy, NJ 08861

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*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following:  
Clerk, Police, as well as Applicant.

**RESOLUTION 16-08-11  
APPROVAL OF NEW TAXI DRIVER LICENSE  
HECTOR LIZARDO CARABALLO**

*WHEREAS*, Hector LizarDO Caraballo has passed the required Police Department background checks; and

*WHEREAS*, Hector LizarDO Caraballo has filed the proper documentation with the Borough Clerk's office.

*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:

*Applicant:* Hector LizarDO Caraballo  
255 Ocean Avenue  
Lakewood, NJ 08701

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following:  
Clerk, Police, as well as Applicant.

**RESOLUTION 16-08-12  
APPROVAL OF NEW TAXI DRIVER LICENSE  
MARIA M. ACOSTA BATISTA**

*WHEREAS*, Maria M. Acosta Batista has passed the required Police Department background checks; and

*WHEREAS*, Maria M. Acosta Batista has filed the proper documentation with the Borough Clerk's office.

*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:

*Applicant:* Maria M. Acosta Batista  
200 S. Feltus Street, Apartment 24  
South Amboy, NJ 08879

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following:  
Clerk, Police, as well as Applicant.

**RESOLUTION 16-08-13  
RELEASE OF CASH BOND  
ESK BUILDERS, INC. FOR 762 HIGHWAY 34, LLC  
762 HIGHWAY 34 - BLOCK 113, LOT 1.05**

*WHEREAS*, as reflected on the Summary of Escrow Deposits Statement received from the Office of the Chief Financial Officer, there remains an interest only escrow balance on the account of ESK Builders, Inc. for 762 Highway 34, LLC for the above subject property 762 Highway 34, Block 113, Lot 1.05, Matawan, New Jersey in the amount of \$1.08; and

*WHEREAS*, ESK Builders, Inc. is due a refund in order to clear the account.

*NOW, THEREFORE, BE IT RESOLVED* the Council of the Borough of Matawan hereby approves the release of the balance of the escrow account of ESK Builders, Inc. for 762 Highway 34, LLC for the above subject property 762 Highway 34, Block 113, Lot 1.05, Matawan, New Jersey in the amount not to exceed \$1.08.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following  
Borough of Matawan Departments: Clerk, Finance as well as ESK Builders, Inc. for 762 Highway 34, LLC.

**RESOLUTION 16-08-14  
RELEASE OF ESCROW FUNDS  
ANTOINE MBASSATT - AMM ENTERPRISES, LLC  
(LA MADONA RESTAURANT)  
334 MAIN STREET  
BLOCK 47.02, LOT 13**

*WHEREAS*, Antoine Mbassatt - AMM Enterprises, LLC (LaMadona Restaurant) has requested the release of the balance on his escrow account for 334 Main Street, also known as Block 47.02, Lot 13, Matawan, New Jersey; and

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*WHEREAS, both the Planning/Zoning Board Attorney and Engineer have certified any and all outstanding billing has been satisfied; and*

*WHEREAS, as reflected on the Summary of Escrow Deposits Statement received from the Office of the Chief Financial Officer, the remaining escrow balance as of July 27, 2016 is Three Thousand One Hundred Eighty Nine Dollars and Fifty Cents (\$3,189.50).*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby approves the release of the balance of the escrow funds in the amount of Three Thousand One Hundred Eighty Nine Dollars and Fifty Cents (\$3,189.50) to Antoine Mbassatt - AMM Enterprises, LLC (LaMadona Restaurant), 334 Main Street (Block 47.02, Lot 13), Matawan, New Jersey 07747.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Antoine Mbassatt - AMM Enterprises, LLC (LaMadona Restaurant).*

**New Business**

Mayor Altomonte read by title Resolution 16-08-15: Authorizing the Waiver of Fees – St. Clement Church – 172 Freneau Avenue – Block 121, Lot 30 – Roof Permit Fees. Mayor Altomonte requested a motion. Councilman Caldon made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-15  
AUTHORIZING THE WAIVER OF FEES  
ST. CLEMENT CHURCH  
172 FRENEAU AVENUE – BLOCK 121, LOT 30  
ROOF PERMIT FEES**

*WHEREAS, the St. Clement Church is a long standing member of the Matawan community; and,*

*WHEREAS, the St. Clement Church is replacing their roof in the gym, school building and the Reception Center, and has applied to the Borough of Matawan Construction Office for a roofing permit providing all necessary paperwork as required by ordinance; and*

*WHEREAS, the St. Clement Church is requesting Council, as an expression of support and encouragement, waive the municipal fees in the amount of \$4,380.00 for the roof permit fees.*

*NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby waives the municipal roof permit fee in the amount of \$4,380.00 for replacement of the roof in the gym, school building and the Reception Center at St. Clement Church, 172 Freneau Avenue, Matawan.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction as well as St. Clement Church.*

Mayor Altomonte read by title Resolution 16-08-16: Authorizing the Waiver of Health Department Fees – Matawan Day Food Vendors. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano

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Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-16  
AUTHORIZING THE WAIVER OF HEALTH DEPARTMENT FEES  
MATAWAN DAY FOOD VENDORS**

*WHEREAS, Matawan Day has been celebrated for many years in the Borough of Matawan; and,*

*WHEREAS, Matawan-Aberdeen Chamber of Commerce in association the Recreation Department of the Borough of Matawan is sponsoring this year's Matawan Day; and*

*WHEREAS, the Matawan-Aberdeen Chamber of Commerce and the Recreation Department of the Borough of Matawan have requested the Council of the Borough of Matawan, as an expression of support and encouragement, waive the \$50.00 Health Department fee for the Matawan Day food vendors.*

*NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan do hereby waive the \$50.00 Health Department fee for the Matawan Day food vendors.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Fire Prevention, Health, Recreation as well as the Matawan-Aberdeen Chamber of Commerce.*

Mayor Altomonte read by title Resolution 16-08-17: Authorizing the Award of Quote for Road Striping on South Atlantic and Wilson Avenues in the Borough of Matawan – Township of Aberdeen. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-17  
AUTHORIZING THE AWARD OF QUOTE FOR  
ROAD STRIPING ON SOUTH ATLANTIC AND WILSON AVENUES  
IN THE BOROUGH OF MATAWAN  
TOWNSHIP OF ABERDEEN**

*WHEREAS, there is a need for road striping on the Borough of Matawan portions of South Atlantic and Wilson Avenues; and*

*WHEREAS, the Township of Aberdeen is in process of road striping on South Atlantic and Wilson Avenues, and asks if the Borough would like to have the road striping on the Borough portions of those streets included in the project at a cost of Seven Hundred Dollars and No Cents (\$700.00); and*

*WHEREAS, the Administrator has reviewed and recommends the Township of Aberdeen's proposal to provide the Borough a cost savings for the road striping on the Borough of Matawan portions of South Atlantic and Wilson Avenues.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby approves the recommendation of the Borough Administrator and authorizes the road striping on the Borough of Matawan portions of South Atlantic and Wilson Avenues in an amount not to exceed Seven Hundred Dollars and No Cents (\$700.00).*

*BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Township of Aberdeen.*

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**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-01-26-290-200 Budget of the Borough of Matawan to the Township of Aberdeen in an amount not to exceed Seven Hundred Dollars and No Cents (\$700.00).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO

Dated: August 4, 2016

Mayor Altomonte read by title Resolution 16-08-18: Monmouth Municipal Joint Insurance Fund Membership Renewal. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-18  
MONMOUTH MUNICIPAL JOINT INSURANCE FUND  
MEMBERSHIP RENEWAL**

**WHEREAS**, the Borough of Matawan is a member of the Monmouth Municipal Joint Insurance Fund; and

**WHEREAS**, said renewed membership terminates as of December 31, 2016 unless earlier renewed by agreement between the Municipality and the Fund; and

**WHEREAS**, the Municipality desires to renew said membership.

**NOW THEREFORE**, be it resolved as follows:

1. The Borough of Matawan agrees to renew its membership in the Monmouth Municipal Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Mayor and Clerk shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part of hereof and to deliver same to the Monmouth Municipal Joint Insurance Fund evidencing the Municipality's intention to renew its membership.

This Resolution agreed to this 4<sup>th</sup> day of August, 2016 by a vote of:

Affirmative: Caldon  
Clifton  
Reeve  
Urbano  
Vergaretti

Negative:  
  
Absent: Gould

**AGREEMENT TO RENEW MEMBERSHIP  
IN THE MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Monmouth Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq.; and



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*WHEREAS, the Borough of Matawan is currently a member of said Fund; and*

*WHEREAS, effective December 31, 2016, said membership will expire unless earlier renewed; and*

*WHEREAS, the Mayor and Council of the Borough of Matawan has resolved to renew said membership;*

*NOW THEREFORE, it is agreed as follows:*

1. *The Borough of Matawan hereby renews its membership in the Monmouth Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2017 and ending December 31, 2019\*.*
2. *The Borough of Matawan hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the Monmouth Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.*
3. *The Borough of Matawan agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.*

Honorable Joseph Altomonte, Mayor

Attested by:

Karen Wynne, RMC  
Municipal Clerk

\*12:01 A.M.

Mayor Altomonte read by title Resolution 16-08-19: Authorizing the Borough Administrator to Advertise for a Class II Police Officer. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-19  
AUTHORIZING THE BOROUGH ADMINISTRATOR  
TO ADVERTISE FOR A CLASS II POLICE OFFICER**

*WHEREAS, there is a need for a Class II Police Officer for the Borough of Matawan Police Department.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Borough Administrator of the Borough of Matawan, is hereby authorized to publish the attached advertisement (in print or electronic media), interview, and make recommendations for the position of Class II Police Officer, to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.*

CLASS II POLICE OFFICER – The Borough of Matawan seeks applicants for the position of Special Law Enforcement Officer. Applicants must be PTC Certified. Interested parties may obtain an application from the Office of the Borough Clerk, Borough of Matawan, 201 Broad St., Matawan, NJ 07747, Monday through Friday 8:30 AM-4:30 PM. Please send cover letter with completed application to the Borough Clerk [karen.wynne@matawanborough.com](mailto:karen.wynne@matawanborough.com), no later than the close of business on

Mayor Altomonte read by title Resolution 16-08-20: Appointing Registrar of Vital Statistics – Grace Rainforth. Mayor Altomonte requested a motion. Councilman Caldon made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon

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Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-20  
BOROUGH OF MATAWAN  
APPOINTING REGISTRAR OF VITAL STATISTICS  
GRACE RAINFORTH**

*WHEREAS, the appointment of a Registrar of Vital Statistics pursuant to NJAC 26:8-11 in districts where there is no separate board of health, the appointment shall be made by the Governing Body; and*

*WHEREAS, funds have been set aside for the purpose of employing a Registrar of Vital Statistics to perform such services; and*

*WHEREAS, pursuant to NJAC 26:8-13 the term of office of a local Registrar of Vital Statistics shall be three (3) years.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby authorizes the re-appointment of Grace Rainforth as Registrar of Vital Statistics for a term of three (3) year term, effective March 1, 2016, at the rate of compensation of Three Thousand Two Hundred Ninety Six Dollars and Fifty Three Cents (\$3,296.53) as per 2015 Salary Resolution 15-05-42.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-01-27-330-100 Budget of the Borough of Matawan to Grace Rainforth as Registrar of Vital Statistics for the Borough of Matawan effective March 1, 2016 in an amount not to exceed Three Thousand Two Hundred Ninety Six Dollars and Fifty Three Cents (\$3,296.53) as per 2015 Salary Resolution 15-05-42.*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO  
Dated: August 4, 2016

Mayor Altomonte read by title Resolution 16-08-21: Payment of Bills. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-08-21  
PAYMENT OF BILLS**

*BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$3,348,609.36
Water & Sewer	\$263,304.09
Borough Capital	\$21,591.20

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Borough Trust	\$231,908.88
Developers Escrow Account	\$195.00
Dog Tax Trust	\$17.40
Law Enforcement	\$3,639.99
Railroad Parking Trust	\$261,500.00
Recreation Trust	\$33,163.12
Unemployment	\$175.50
<b>Total</b>	<b>\$4,164,104.54</b>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Altomonte read by title Resolution 16-08-22: Authorizing the Purchase of One 2016 Ford Police Interceptor Utility Vehicle (AWD) for the Borough of Matawan Office of Emergency Management. Mayor Altomonte requested a motion. Councilwoman Clifton asked that the resolution be held. Mr. Menna asked if she wanted to make a motion to table the resolution. She replied, yes. Mr. Menna asked if there was a second. Councilman Urbano made the second.

Councilman Urbano related this is the second police vehicle to be purchased this year, this vehicle for the OEM Coordinator and the other for the Chief of Police. Neither vehicle is in patrol. It is his contention newer vehicles should go towards patrol. Councilman Caldon clarified the vehicle was for OEM from their budget, but that Lt. Falco will be using it as a patrol vehicle. Councilman Urbano stated past practice of the purchase of a second vehicle with the savings from the Police overtime budget. As there are only five more months left of this year, they will have a better handle on that by mid-November. His objection is for the leasing of the vehicle as opposed to the purchase of same. Mr. Ferrara related Budget Committee meeting discussions, and this was the recommendation of the Budget Committee. Councilman Caldon asked if the money was already allocated and coming out of the OEM budget. Mr. Ferrara confirmed that it was. Councilman Urbano believes the Police Department will be looking to purchase another vehicle at the end of the year. Mr. Ferrara advocated the necessity of an additional Police vehicle. Mayor Altomonte asked if there was a breakdown of all the vehicles within the Department. Both Councilwoman Clifton and Mr. Ferrara confirmed they did have a breakdown.

Councilwoman Clifton said she was satisfied with the explanation. Mr. Menna informed the Governing Body that they would either have to withdraw the motion to table or vote on the motion. A motion to table the resolution was called.

Yes: Councilman Urbano  
No: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilwoman Clifton

Motion failed.

Mayor Altomonte again requested a motion to approve Resolution 16-08-22: Authorizing the Purchase of One 2016 Ford Police Interceptor Utility Vehicle (AWD) for the Borough of Matawan Office of Emergency Management. Councilman Vergaretti made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilwoman Clifton  
No: Councilman Urbano

Motion passed.

**Borough of Matawan  
Workshop Session  
August 4, 2016**

**RESOLUTION 16-08-22  
AUTHORIZING THE PURCHASE OF ONE  
2016 FORD POLICE INTERCEPTOR UTILITY VEHICLE (AWD) FOR  
THE BOROUGH OF MATAWAN  
OFFICE OF EMERGENCY MANAGEMENT**

*WHEREAS, Thomas J. Falco, Emergency Management Coordinator for the Borough of Matawan, has advised the Mayor and Council of the need for an all-wheel drive vehicle within the Office of Emergency Management to facilitate response during storms, natural disasters and emergencies; and*

*WHEREAS, the Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of the OEM Coordinator regarding the above, hereby authorize the purchase of one new 2016 Ford Police Interceptor Utility AWD. This vehicle will be a dual purpose vehicle serving both the Office of Emergency Management and the Police Department Command Staff as the Coordinator is also a Police Lieutenant.*

*NOW, THEREFORE, BE IT RESOLVED that Lt. Thomas J. Falco, Coordinator of the Borough of Matawan Office of Emergency Management, is hereby authorized by the Council of the Borough of Matawan to enter into a contract for the purchase of one 2016 Ford Police Interceptor Utility Vehicle (AWD) for the Borough's Office of Emergency Management. The vehicle will be purchased using the Ford Municipal Lease Program, as outlined in the attached quote, Option B, through the Cranford Police Cooperative Pricing System (#47-CPCPS, Item #2) from Beyer Ford, 170 Ridgedale Ave., Morristown, NJ 07960. The total amount financed is not to exceed \$35,969.75, made in three (3) annual payments each in the amount of \$12,752.39.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, OEM, Police as well as Beyer Ford.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the OEM Vehicle Budget 6-01-25-252-272 Budget of the Borough of Matawan to the vendor listed above for the purchase of one 2016 Ford Police Interceptor Utility vehicle for the Borough of Matawan Office of Emergency Management in a total amount financed is not to exceed \$35,969.75, made in three (3) annual payments each in the amount of \$12,752.39.*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO  
Dated: August 4, 2016

**Borough of Matawan  
Workshop Session  
August 4, 2016**

8/3/2016

**BEYER FORD**

170 Ridgedale Ave.  
Morristown, NJ 07960

**Quote****To: Matawan**

**From: Coert Seely**  
**Phone/Fax: (973) 463-3055 / (973) 884-2650**

**Vehicle: Beyer Fleet**  
**Pick Up: 31 Williams Parkway**  
**Location: East Hanover, NJ 07936**

**2016 POLICE INTERCEPTOR SUV  
CRANFORD  
CONTRACT #47-CPCPS, ITEM #2**

**Mechanical**

Engine: 3.7L V6 TI-VCT FFV  
Transmission: 6-Speed Automatic  
3.65 Axle Ratio (STD)  
Transmission w/Oil Cooler  
Automatic Full-Time All-Wheel Drive  
Engine Oil Cooler  
78-Amp/Hr 750CCA Maintenance-Free Battery  
HD 220 Amp Alternator  
Electric Power-Assist Steering  
18.6 Gal. Fuel Tank  
Multi-Link Rear Suspension w/Coil Springs  
4-Wheel Disc Brakes w/4-Wheel ABS  
Exterior  
Wheels: 18" x 8" 5-Spoke Painted Black Steel  
Tires: P245/55R18 AS BSW  
Steel Spare Wheel  
Spare Tire Mounted Inside Under Cargo  
Body-Colored Front Bumper w/Black Rub Strip/Fascia  
Black Power Side Mirrors w/Convex Spotter and Manual  
Fixed Rear Window w/Fixed Interval Wiper  
Deep Tinted Glass  
Speed Sensitive Variable Intermittent Wipers  
Front Windshield-Inc Sun Visor Strip  
Colorized Steel/Aluminum Panels  
Luggage Rear Cargo Access  
Tailgate/Rear Door Lock Included w/Power Door Locks  
Projector Beam LED Low Beam Headlamps  
LED Brake/Lights  
entertainment  
Radio: MyFord AM/FM/CD/MP3  
Integrated Roof Antenna

Two-Tone Paint  
Driver-side Spotlight (LED)  
Fleet Key (1435X)

**Interior**

60-40 Folding Split-Bench Front Facing Fold Forward Seatback  
Manual Tilt Steering Column  
Power Rear Windows and Fixed 3rd Row Windows  
6 Person Seating Capacity  
Remote Releases-Inc: Power Trunk/Hatch  
Cruise Control w/Steering Wheel Controls  
Manual Air Conditioning  
Day-Night Rearview Mirror  
Driver And Passenger Visor Vanity Mirrors  
Full Vinyl/Rubber Floor Covering  
Cargo Features-Inc: Cargo Tray/Organizer  
Cargo Space Lights  
Dashboard Storage, Driver And Passenger Door Bins  
Power Adjustable Pedals  
Power 1st Row Windows w/Driver And Passenger 1-Touch  
Power Door Locks  
Seats w/Vinyl Back Material  
Manual Adjustable Front Head Restraints  
2 12V DC Power Outlets  
Air Filtration  
Safety-mechanical  
ABS And Driveline Traction Control  
Safety-external  
Side Impact Beams  
Safety-Interior  
Dual Stage Driver And Passenger Seat-Mounted Side Airbags  
Low Tire Pressure Warning  
Dual Stage Driver And Passenger Front Airbags  
Safety Canopy System Curtain 1st And 2nd Row Airbags  
Rear Child Safety Locks  
Rear Camera w/Washer

**Additional Contract Specific Items**

Dark Car Feature  
Cargo Dome Lamp  
Noise Suppression

**Base Price      \$      24,613.00**

**Borough of Matawan  
Workshop Session  
August 4, 2016**

8/3/2016

**Options for Interceptor SUV**

Fleet Key Code 1284X	\$	
Solid Color Paint	\$	(100.00)
Delete Cargo Dome Light	\$	(20.00)
Roof Wiring	\$	290.00
Front Headlamp/ Police Interceptor Housing Drilled	\$	125.00
Tail lamp/ Police Interceptor Housing Drilled	\$	60.00
(4) Remappable Steering Wheel Switches	\$	202.00
SYNC	\$	292.00
Rear Window Power Delete	\$	96.00
Rear Door Handles / Locks Inoperable	\$	206.00
MNStar Installer Series Wiring Harness	\$	440.00
MNStar Power Distribution Panel w/Master Cut-Off Switch	\$	290.00
Skid Plate	\$	300.75
Class III Trailer Hitch Receiver w/ Connector	\$	495.00
(2) Whelen Striplight LEDs in Cargo Area w/ On/Off Switch	\$	315.00
Streamlight Vulcan LED Flashlight Mounted in Trunk	\$	225.00

Whelen LED Ion Mirror Beams red/blue	\$	7,595.00
Whelen siren, switchbox and speaker		
Behind the Grille Whelen LINZ6 Series		
Whelen Inner Edge TIR split unit 8 LED w/takedowns		
Traffic Advisor		
Wig wag headlights		
LED lights red/blue in each rear side window (cargo area)		
6 bulb Led vertex (corners and reverse lights)		
Havis console with armrest, cup holders and tray		
LED lighting on interior of lift gate and in rear cargo area		
Delete spotlight (order appropriate molding)		
Pro-Gard weapons/storage drawer		

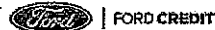
Option Total \$ 10,811.75

Budget Total \$ 35,424.75

Date: 8/3/2016

Quote is good for 60 Days

**Borough of Matawan  
Workshop Session  
August 4, 2016**



Municipal Finance Department  
1 American Road, MD 7500  
Dearborn, Michigan 48120

July 28, 2016

Matawan Police Department  
Attn: Lt. Tom Falco  
tfalco@matawanpolice.org

RE: Borough of Matawan, NJ, Quote #85636A

Ford Credit Municipal Finance is pleased to present the following financing options for your review and consideration.

Option	1	2016 Ford Interceptor Utility w/Police Equip.					
							\$35,424.75
A	\$35,969.75	2	Annual in Advance	7.95%	0.519115		\$18,672.44
B	\$35,969.75	3	Annual in Advance	6.50%	0.354531		\$12,752.39

Option	1	2016 Ford Interceptor Utility w/Police Equip.					
							\$35,424.75
C	\$35,969.75	24	Monthly in Advance	6.50%	0.044306		\$1,593.68
D	\$35,969.75	36	Monthly in Advance	6.15%	0.030334		\$1,091.11

\*\$545.00 underwriting fee included

EXPIRATION DATE: 10/31/2016

This quotation, until credit approved, is not a commitment by Ford Credit Municipal Finance. It has been prepared assuming that the lease qualifies for Federal Income Tax Exempt Status for Ford Credit Company LLC under Section 103 of the IRS Code. Financing is subject to credit review and approval of acceptable documentation by Ford Credit Municipal Finance.

**Ford Credit Municipal Finance Program**

- There is no security deposit, no prepayment penalty, and no mileage penalty.
- At inception, the new equipment title/registration indicates the municipality as Registered Owner, with Ford Motor Credit Company LLC as first lien holder.
- At term end, the municipality buys the equipment for \$1.

Thank you for allowing Ford Credit Municipal Finance the opportunity to provide this quotation. If you have any questions regarding the option presented, need additional options, or would like to proceed with the approval process, please contact me at (800) 241-4199, option 1.

Sincerely,

Janet Doty on behalf of Evan Pleasant  
Marketing Coordinator  
jdoty@ford.com



We look forward to assisting you as we have other customers.

*"I purchase Fords through Ford Credit as an easy alternative to conventional financing. Good product, good rate, easy process, great support staff." J.J. Randall - Frandort Park District, IL 02/15/2016*

Ford Motor Credit Company ("FMCC") is providing the information contained in this document for discussion purposes only in connection with a proposed arm's length commercial leasing transaction between you and FMCC. FMCC is acting for its own interest and has financial and other interests that differ from yours. FMCC is not acting as a municipal advisor or financial advisor to you, and has no fiduciary duty to you. The information provided in this document is not intended to be and should not be construed as "advice" within the meaning of Section 15B of the Securities Exchange Act of 1934 and the municipal advisor rules of the SEC. FMCC is not recommending that you take an action and you should discuss any actions with your own advisors as you deem appropriate.

Page 1 of 1

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

There were no comments.

Mayor Altomonte closed the Privilege of the Floor.

Councilman Reeve requested the Treasurer Reports for May 31 and June 30, 2016 be entered into the record.

**Borough of Matawan  
Workshop Session  
August 4, 2016**

Report of the Treasurer  
To the Mayor and Council of the Borough of Matawan  
Bank Balances as of May 31, 2016

Current Account	Investors	\$4,558,076.27	\$4,558,076.27
Tax Collector Trust Fund	Investors	\$460.00	\$460.00
Water & Sewer Account	Investors	\$1,290,879.58	\$1,290,879.58
Water & Sewer-Certificate of Deposit	Investors	\$500,636.97	\$500,636.97
Borough Capital Account	Investors	\$569,725.84	\$569,725.84
Utility Capital Account	Investors	\$699,354.92	\$699,354.92
Borough Trust Account	Investors	\$998,513.12	\$998,513.12

Boro Trust Summary-Investors Bank  
As of: May 31, 2016

Fire Safety	\$19,206.69
Fire Prevention/Dedicated Penalty	\$847.26
Escrow	\$120,915.83
Tax Redemptions	\$141,538.20
POAA	\$0.00
Donation	\$2,742.49
Premiums	\$654,075.00
Off Duty Police	\$38,346.57
Recycling Trust	\$12,917.92
Public Defender	\$7,923.16
Total	\$998,513.12

Dog Tax Trust Account	Investors	\$426.93	\$426.93
Unemployment Insurance Account	Investors	\$24,033.90	\$24,033.90
Recreation Special Account	Investors	\$58,726.90	\$58,726.90

Recreation Trust Summary-Investors Bank  
As of: May 31, 2016

Turkey Trot	\$19,631.57
Summer Recreation	\$32,352.02
Summer Recreation Trips	\$2,145.30
Matawan Day	\$0.00
Basketball Tournament	\$0.00
Canoe Rentals	\$1,814.41
Men's Over 30 B'Ball	\$0.00
NNO Vendor	\$0.00
Yoga/Interval Training	\$66.25
Dog's Night Out	\$68.84
Fireworks Donations	-\$1,775.00
Capital Improvements	\$4,423.51
Total	\$58,726.90

Developers Escrow Acct	Investors	\$291,397.13	\$291,397.13
Law Enforcement Account	Investors	\$7,503.33	\$7,503.33
Railroad Parking Lot Trust	Investors	\$308,316.76	\$308,316.76
Total		<u>\$9,308,051.65</u>	<u>\$9,308,051.65</u>

Respectfully,  
*Monica Antiata*  
Treasurer

7/22/2016

Report of the Treasurer  
To the Mayor and Council of the Borough of Matawan  
Bank Balances as of June 30, 2016

Current Account	Investors	\$2,779,964.15	\$2,779,964.15
Tax Collector Trust Fund	Investors	\$0.00	\$0.00
Water & Sewer Account	Investors	\$664,623.42	\$664,623.42
Water & Sewer-Certificate of Deposit	Investors	\$500,000.00	\$500,000.00



**Borough of Matawan  
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August 4, 2016**

Borough Capital Account	Investors	\$98,634.82	\$98,634.82
Utility Capital Account	Investors	\$502,434.95	\$502,434.95
Borough Trust Account	Investors	\$943,842.33	\$943,842.33

Boro Trust Summary--Investors Bank      Cash Balances  
As of: June 30, 2016

Fire Safety	\$19,206.69
Fire Prevention/Dedicated Penalty	\$847.26
Escrow	\$117,731.43
Tax Redemptions	\$118,413.39
POAA	\$0.00
Donation	\$2,742.49
Premiums	\$619,175.00
Off Duty Police	\$44,884.99
Recycling Trust	\$12,917.92
Public Defender	\$7,923.16
<b>Total</b>	<b>\$943,842.33</b>

Dog Tax Trust Account	Investors	\$593.33	\$593.33
Unemployment Insurance Account	Investors	\$24,033.90	\$24,033.90
Recreation Special Account	Investors	\$66,296.04	\$66,296.04

Recreation Trust Summary--Investors Bank      Cash Balances  
As of: June 30, 2016

Turkey Trot	\$18,887.71
Summer Recreation	\$40,427.02
Summer Recreation Trips	\$2,145.30
Matawan Day	\$0.00
Basketball Tournament	\$0.00
Canoe Rentals	\$1,932.41
Men's Over 30 B'Ball	\$0.00
NNO Vendor	\$0.00
Yoga/Interval Training	\$186.25
Dog's Night Out	\$68.84
Fireworks Donations	-\$1,775.00
Capital Improvements	\$4,423.51
<b>Total</b>	<b>\$66,296.04</b>

Developers Escrow Acct	Investors	\$288,592.26	\$288,592.26
Law Enforcement Account	Investors	\$7,504.89	\$7,504.89
Railroad Parking Lot Trust	Investors	\$318,988.06	\$318,988.06
<b>Total</b>		<b><u>\$6,395,508.15</u></b>	<b><u>\$6,395,508.15</u></b>

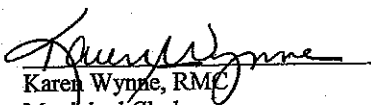
Respectfully,  
*Monica Antista*  
Treasurer

7/22/2016

**Adjournment**

Mayor Altomonte requested a motion to adjourn. Councilman Vergaretti made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Meeting adjourned at 7:17 PM.

  
Karen Wynne, RMC  
Municipal Clerk