

**Borough of Matawan  
Workshop Session  
June 28, 2016**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on June 28, 2016 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on June 9, 2016, by sending notice to the *Asbury Park Press*, and by posting. Mayor Altomonte called the meeting to order at 7:07 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Esq., Borough Attorney, and Robert R. Keady, Borough Engineer.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte announced that he was pleased to submit the Matawan Budget for 2016. The Mayor and Council have worked with the CFO to ensure State mandates were fully complied with, to ensure fiscal responsibility and employing Best Practices. The 2016 budget calls for a total municipal budget of \$11,447,876.28, which is still below the State levy cap.

Mayor Altomonte read by title Resolution 16-06-24: Resolution to Read the Budget by Title Only at the Public Hearing. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-24  
RESOLUTION TO READ THE BUDGET BY  
TITLE ONLY AT THE PUBLIC HEARING**

*WHEREAS, NJSA 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing, a complete copy of the approved budget as advertised has been posted in the Borough Hall for public inspection, and copies have been made available by the Clerk to persons requiring them; and*

*WHEREAS, these conditions have been met.*

*NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan does hereby adoption of this Resolution confirming the 2016 budget of the Borough of Matawan shall be read by title only.*

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**2016 Budget Public Hearing**

Mayor Altomonte requested a motion to open the 2016 Budget Public Hearing. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Council agreed. Motion passed.

Craig Gately, 257 Harding Boulevard, Matawan. Mr. Gately questioned the 2% State tax levy cap, asking what it was referencing. Mr. Ferrara introduced Mr. Allison, from Holman, Frenia, Allison, the Municipal Auditor. Mr. Allison explained the cap to Mr. Gately. Mr. Gately stated he felt this information was all smoke and mirrors because everyone was actually going to see a tax increase, due to home assessments. He encouraged the town to cut services and/or take part in more shared services to decrease the tax rate for the resident.

Frank Whalen, 24 Sunset Avenue, Matawan. Mr. Whalen questioned the Mayor regarding a mailing he sent out during his campaign regarding a claim that he was conducting an operational audit to stop wasteful spending. Mr. Whalen said he does not believe that has happened, and requested an explanation. Mayor Altomonte informed of the zero tax increase and the finalization of recent Police Department contracts. Mr. Whalen then asked if the zero tax increase was accomplished by raiding the dam fund. Mayor Altomonte countered the amount is from surplus. Mr. Whalen insisted it was from the dam fund and countered that it sounded like smoke and mirrors.

Mayor Altomonte requested a motion to close the Public Hearing. Councilman Vergaretti made a motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Mayor Altomonte announced he was moving up Resolution 16-06-45: Adoption of Municipal Budget for approval. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve.

Councilman Urbano commented on the budget stating the 2014-2015 budget went up approximately \$228,000. This current budget is going up approximately \$453,000. He said the Mayor was using \$180,000.00 out of the surplus but that amount doesn't fill the gap, and residents need to know what is – some of the revenues coming in are filling that gap. Over the last eight years Council has worked very diligently to keep costs low and to bring new ratables to the town.

Councilman Caldon though happy with the budget, and as he does not wish to see an increase for taxpayers, his objection was to a newspaper article in which the Mayor stated he didn't want to put money into a capital improvement fund. Some years ago the Borough received written notification by the DEP informing the Borough and County the dams need to be addressed. As a result, the Borough and County entered into an intergovernmental agreement where the cost of dam repair was to be shared on a 50/50 basis. Money then began to be saved to limit taxpayer liability. As plans began to take shape the Governing Body elected to allocate the money for a temporary bridge to permanently raise Aberdeen Road. The County Freeholders, engineers and with help from the State we were able to change the cost of dam repair to be shared to 35 Borough/65 County. Councilman Caldon met with the Borough Auditor to find out how much was in surplus and how to proceed without affecting our current bond rating only to be told at a recent Council meeting we were not going to do this as the Mayor wants to get the work done for free. And Councilman Caldon agrees but states as of tonight he is washing his hands of the issue. The Mayor and my fellow Councilmen will be in charge of what is going on here, and I wish them all the luck dealing with the DEP. But, what I will not take is if this town takes a big tax increase or if we have to bond for \$10 million, or at the end of the day we are not getting Aberdeen Road done, or at the end of the day \$2.5 million dollars is going somewhere else, you are going to hear a lot more from me and I will be knocking on doors. When I came into this office I said I will never stand on someone's porch and not be able to defend a decision I make. And that start's tonight. There are a lot of politics going on here. I am a taxpayer. My purpose tonight is to make sure the money that was allocated by the taxpayer does not get squandered away.

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Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

RESOLUTION 16-06-45  
ADOPTION OF 2016 BUDGET

BE IT RESOLVED by the Governing Body of the Borough of Matawan, County of Monmouth that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$8,139,389.40 (Item 2 below) for municipal purposes, and
- (b) \$0.00 (Item 3 below) for school purposes in Type I School Districts only (NJS 18A:9-2) to be raised by taxation and,
- (c) \$0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$0.00 (Sheet 43) Open Space, Recreation, Farm and Historic Preservation, Trust Fund Levy
- (e) \$338,760.00 (Sheet 41) Minimum Library Levy (RS 40:54-8 et seq.)

\_\_\_\_\_ made the motion, seconded by \_\_\_\_\_

RECORDED VOTE  
(insert last name)

Ayes:

Abstained:  
  
Nays:  
  
Absent:

SUMMARY OF REVENUES

1. General Revenues		
Surplus Anticipated	08-100	\$180,000.00
Miscellaneous Revenues Anticipated	13-099	\$2,789,726.88
Receipts from Delinquent Taxes	15-499	\$0.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)	07-190	\$8,139,389.40
3. AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:</u>		
Item 6, Sheet 42	07-195	\$0.00
Item 6(b), sheet 11 (NJS 40A:4-14)	07-191	\$0.00
Total Amount to be Raised by Taxation for Schools		\$0.00
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:</u>		
Item 6(b), Sheet 11 (NJS 40A:4-14)	07-191	\$0.00
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$338,760.00
Total Revenues	13-299	\$11,447,876.28

Borough of Matawan, Monmouth County - 2016 Budget  
Sheet 41

Borough of Matawan, Monmouth County - 2016 Budget

2016 SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	xxxxxxx	xxxxxxxxxx
Within "CAPS"	xxxxxxx	xxxxxxxxxx
(a&b) Operations Including Contingent	34-201	\$7,694,423.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$887,000.00
(g) Cash Deficit	46-885	\$0.00

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<i>Excluded from "CAPS"</i>	xxxxxxx	xxxxxxxxxx
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$489,535.88
(c) Capital Improvements	44-999	\$145,000.00
(d) Municipal Debt Service	45-999	\$1,786,458.00
(e) Deferred Charges - Municipal	46-999	\$46,000.00
(f) Judgements	37-480	\$0.00
(n) Transferred to Board of Education for Use of Local Schools (NJS 40:48-17.1 & 17.3)	29-405	\$0.00
(g) Cash Deficit	46-885	\$0.00
(k) For Local District School Purposes	29-410	\$0.00
(m) Reserve for Uncollected Taxes (include Other Reserves if Any)	50-899	\$399,459.40
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (NJS 40A:4-13)	07-195	\$0.00
Total Appropriations	34-499	\$11,447,876.28

*It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 28<sup>th</sup> day of June, 2016. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2016 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.*

*Certified by me this 28<sup>th</sup> day of June, 2016, \_\_\_\_\_, Borough Clerk.*  
*Karen Wynne, RMC*

Sheet 42

**Approval of Minutes**

Mayor Altomonte requested a motion to approve the minutes of the May 17, 2016 Council meeting. Councilwoman Gould made a motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

Mayor Altomonte requested a motion to approve the minutes of the May 31, 2016 Council meeting. Councilman Vergeretti made a motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilwoman Gould

Abstain: Councilwoman Clifton  
Councilman Urbano

Motion passed.

**Old Business**

Mayor Altomonte read by title Ordinance 16-07: Refunding Bond Ordinance Providing for the Refunding of Certain General Obligation Bonds of the Borough of Matawan, New Jersey, Appropriating \$6,900,000 Therefore and Authorizing the Issuance of \$6,900,000 Bonds or Notes of the Borough for Financing the Cost Thereof. Mayor Altomonte requested a motion to open the public hearing. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor

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Altomonte requested a motion to close the public hearing. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 16-07: Refunding Bond Ordinance Providing for the Refunding of Certain General Obligation Bonds of the Borough of Matawan, New Jersey, Appropriating \$6,900,000 Therefore and Authorizing the Issuance of \$6,900,000 Bonds or Notes of the Borough for Financing the Cost Thereof, requesting a motion to adopt. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**ORDINANCE 16-07**

**REFUNDING BOND ORDINANCE PROVIDING FOR THE REFUNDING OF CERTAIN  
GENERAL OBLIGATION BONDS OF THE BOROUGH OF MATAWAN, NEW JERSEY,  
APPROPRIATING \$6,900,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$6,900,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING THE COST THEREOF**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN, NEW JERSEY**  
(not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

*Section 1. The Borough of Matawan, New Jersey (the "Borough") is hereby authorized to pay an aggregate amount not exceeding \$6,900,000 for the redemption, including redemption premium, of \$5,445,000 principal amount of the Borough's General Obligation Bonds issued in the original aggregate principal amount of \$9,195,000, dated January 24, 2011, (i) which consist of \$5,275,000 General Improvement Bonds, which bonds are subject to redemption (on or after January 15, 2021) prior to their stated dates of maturity, and which mature on January 15, in each of the years 2022 to 2030 in an aggregate amount of \$3,055,000 inclusive; and (ii) which consist of \$3,920,000 Water/Sewer Utility Bonds, which bonds are subject to redemption (on or after January 15, 2021) prior to their stated dates of maturity, and which mature on January 15, in each of the years 2022 to 2031 in an aggregate amount of \$2,390,000 inclusive (the "Refunded Bonds"), and in accordance with the provisions of the resolutions of the Borough Council of the Borough, duly adopted January 1, 2011 and January 18, 2011, respectively, and copies of which are on file in the office of the Clerk of the Borough.*

*Section 2. An aggregate amount not exceeding \$115,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-51(b) has been included in the aggregate principal amount of refunding bonds authorized herein.*

*Section 3. In order to finance the cost of the project described in Section 1 hereof, negotiable refunding bonds are hereby authorized to be issued in the principal amount not exceeding \$6,900,000 pursuant to the Local Bond Law.*

*Section 4. In anticipation of the issuance of the refunding bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. All refunding bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with notes issued pursuant to this ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations.*

*All notes issued hereunder may be renewed from time to time, but all such notes including renewals shall mature and be paid no later than the tenth anniversary of the date of the original notes; provided, however, that no notes shall be renewed beyond the first or any succeeding anniversary date of the original notes unless an amount of such notes, at least equal to the first legally payable installment of the bonds in anticipation of which the notes are issued, determined in accordance with the maturity schedule for the bonds approved by the Local Finance Board, is paid and retired on or before such anniversary date; and provided, further, that the period during which the bond anticipation notes and any renewals thereof and any permanent bonds are outstanding, shall not exceed the period set for the maturity of the bonds by the Local Finance Board.*

*The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the*

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*governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.*

*Section 5. The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk of the Borough and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the debt provided in this refunding bond ordinance by an amount not to exceed \$6,900,000 with a maximum deduction from the debt due to the refunding of the Refunded Bonds (i.e. \$5,445,000). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law. Upon issuance of the Bonds and determination of the final amount thereof, if less than the \$6,900,000 authorized hereby, an amended Supplemental Debt Statement shall be made and filed, along with any other required filings, and this Council shall, by resolution, approve the cancellation of such amount authorized hereby, which has not been issued.*

*Section 6. A certified copy of this refunding bond ordinance as adopted on first reading has been filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey prior to final adoption, together with a complete statement in the form prescribed by the Director of the Division of Local Government Services and signed by the Chief Financial Officer of the Borough as to the indebtedness to be financed by the issuance of the refunding bonds authorized herein.*

*Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.*

*Section 8. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law, provided that the consent of the Local Finance Board has been endorsed upon a certified copy of this ordinance as finally adopted or the requirements set forth in N.J.A.C. 5:30-2.5 have been satisfied.*

**Privilege of the Floor – Agenda Items Only**

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

Corinna Marotta, 4 Claire Court. Ms. Marotta asked if it really mattered what the public had to say. She said she thought it was a disgrace about what they were hearing at this meeting.

Mayor Altomonte closed the Privilege of the Floor for Agenda Items Only.

Mayor Altomonte requested a motion to table Resolution 16-06-40: Authorizing the Award of Quote for Minor Asphalt Repair on Somerset Place for the Borough of Matawan – Black Rock Enterprises, LLC will be pulled from tonight's Agenda as the proposed work is incorporated within Resolution 16-06-41: 2015 Road Improvement Program Contract 2 – Black Rock Enterprises, LLC – Authorizing Change Order No. 4 (Includes Memorial and Terhune Parks ADA Improvements). Councilman Reeve made a motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes:           Councilman Caldon  
                  Councilman Reeve  
                  Councilman Vergaretti  
                  Councilman Urbano  
                  Councilwoman Gould  
                  Councilwoman Clifton

Motion passed.

Mayor Altomonte informed of the addition of Resolution 16-06-47: Authorizing Execution of Developers Agreement Between the Borough of Matawan and Emlenrich, LLC and Resolution 16-06-48: Authorizing the Borough Clerk to Advertise for New Request for Proposals for 2016 Lake Lefferts Lakefront Park Concessions.

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**Clerk's Report**

Ms. Wynne reported the 2016-2017 Liquor License renewal Resolution is on tonight's Agenda. All but one licensee received the necessary approvals, and will be working with that licensee to ensure continuation of operations. The State's on-line renewal process started two years ago is running well.

**Mayor's Report**

No report.

**Administrator's Report**

Mr. Ferrara related his report has been electronically transmitted to Mayor and Council. Mr. Ferrara informed the Borough's former trash contractor were picking up items prohibited by law in the landfill, specifically yard debris, such as, brush and grass clippings. The Borough's Public Works will have a truck to pick up residential yard debris every two weeks. Should a resident choose not to wait for curbside pickup, residents can use the Borough dumpster behind Quick Chek. A schedule will be posted on the Borough's website.

**Attorney's Report**

No report.

**Engineer's Report**

Mr. Keady reported on the status of the following projects:

- 2015 Road Program – Both contracts are substantially complete. Both contractors are working on their punch lists and should be completed within the next couple of weeks.
- Gravelly Brook Park – Mr. Keady informs he needs to get the direction of the orientation and make of the infield for discussions to continue.

**Fire, First Aid, DPW, Shade Tree, Environmental, Historic Sites**

Councilman Caldon praised the Matawan Fire Department and First Aid for their time and devotion. Also, Shade Tree will look for funding next year to fill, newly constructed and donated by the High School, Main Street planters. DPW continues to fill potholes, pick up branches, etc. Though a new street sweeper is desirable, repairs are being made to the one on hand. Councilman Urbano confirmed Mr. Keady's email to Council of a revised list of proposed streets for the 2016 Road Program. Councilman Caldon requested a meeting with Messrs. Ferrara and Keady to finalize that list.

**Finance**

Councilman Reeve requested the March 31 and April 30, 2016 Treasurer's Report be entered into the record.

Report of the Treasurer  
To the Mayor and Council of the Borough of Matawan  
Bank Balances as of March 31, 2016

Current Account	Investors	\$3,584,636.49	\$3,584,636.49
Tax Collector Trust Fund	Investors	\$0.00	\$0.00
Water & Sewer Account	Investors	\$989,106.75	\$989,106.75
Water & Sewer-Certificate of Deposit	Investors	\$500,000.00	\$500,000.00
Borough Capital Account	Investors	\$1,497,503.76	\$1,497,503.76
Utility Capital Account	Investors	\$718,127.85	\$718,127.85
Borough Trust Account	Investors	\$1,134,297.30	\$1,134,297.30
Boro Trust Summary-Investors Bank	Cash Balances		
As of: March 31, 2016			

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Fire Safety	\$19,201.69
Fire Prevention/Dedicated Penalty	\$842.26
Escrow	\$117,998.51
Tax Redemptions	\$148,048.90
POAA	\$0.00
Donation	\$2,742.49
Premiums	\$785,375.00
Off Duty Police	\$39,538.93
Recycling Trust	\$12,626.36
Public Defender	\$7,923.16
Total	<b>\$1,134,297.30</b>

Dog Tax Trust Account	Investors	\$4,273.73	\$4,273.73
Unemployment Insurance Account	Investors	\$23,476.10	\$23,476.10
Recreation Special Account	Investors	\$35,197.77	\$35,197.77

Recreation Trust Summary–Investors Bank Cash Balances  
As of: March 31, 2016

Turkey Trot	\$24,336.07
Summer Recreation	\$3,621.02
Summer Recreation Trips	\$3,078.92
Matawan Day	\$0.00
Basketball Tournament	\$0.00
Canoe Rentals	\$1,444.41
Men's Over 30 B'Ball	\$0.00
NNO Vendor	\$0.00
Yoga/Interval Training	\$0.00
Dog's Night Out	\$68.84
Fireworks Donations	-\$1,775.00
Capital Improvements	\$4,423.51
Total	<b>\$35,197.77</b>

Developers Escrow Acct	Investors	\$286,090.63	\$286,090.63
Law Enforcement Account	Investors	\$11,380.62	\$11,380.62
Railroad Parking Lot Trust	Investors	\$311,215.14	\$311,215.14
Total		<b><u>\$9,095,306.14</u></b>	<b><u>\$9,095,306.14</u></b>

Respectfully,  
**Monica Antista**  
Treasurer

5/19/2016

Report of the Treasurer  
To the Mayor and Council of the Borough of Matawan  
Bank Balances as of April 30, 2016

Current Account	Investors	\$2,992,937.78	\$2,992,937.78
Tax Collector Trust Fund	Investors	\$0.00	\$0.00
Water & Sewer Account	Investors	\$1,212,961.81	\$1,212,961.81
Water & Sewer-Certificate of Deposit	Investors	\$500,000.00	\$500,000.00
Borough Capital Account	Investors	\$945,868.85	\$945,868.85
Utility Capital Account	Investors	\$714,714.27	\$714,714.27
Borough Trust Account	Investors	\$963,391.91	\$963,391.91

Boro Trust Summary–Investors Bank Cash Balances  
As of: April 30, 2016

Fire Safety	\$19,206.69
Fire Prevention/Dedicated Penalty	\$847.26
Escrow	\$123,845.01
Tax Redemptions	\$58,179.85
POAA	\$0.00
Donation	\$2,742.49
Premiums	\$687,875.00
Off Duty Police	\$49,854.53



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Recycling Trust	\$12,917.92
Public Defender	\$7,923.16
Total	<b>\$963,391.91</b>

Dog Tax Trust Account	Investors	\$4,351.93	\$4,351.93
Unemployment Insurance Account	Investors	\$26,716.23	\$26,716.23
Recreation Special Account	Investors	\$34,965.90	\$34,965.90

Recreation Trust Summary–Investors Bank Cash Balances  
As of: April 30, 2016

Turkey Trot	\$24,131.57
Summer Recreation	\$3,621.02
Summer Recreation Trips	\$2,370.30
Matawan Day	\$0.00
Basketball Tournament	\$0.00
Canoe Rentals	\$1,444.41
Men's Over 30 B'Ball	\$0.00
NNO Vendor	\$0.00
Yoga/Interval Training	\$681.25
Dog's Night Out	\$68.84
Fireworks Donations	-\$1,775.00
Capital Improvements	\$4,423.51
Total	<b>\$34,965.90</b>

Developers Escrow Acct	Investors	\$293,355.37	\$293,355.37
Law Enforcement Account	Investors	\$9,333.85	\$9,333.85
Railroad Parking Lot Trust	Investors	\$309,310.66	\$309,310.66
Total		<b><u>\$8,007,908.56</u></b>	<b><u>\$8,007,908.56</u></b>

Respectfully,  
**Monica Antista**  
Treasurer

5/19/2016

**Personnel**

No report.

**Police, Railroad Parking, ADA, Planning/Zoning Board**

Councilman Urbano requested Council support for Resolution 16-06-39: Authorizing T&M Associates to Provide Professional Services Associated with the American with Disabilities Act (ADA) Improvements to the Memorial and Terhune Parks and Resolution 16-06-41: 2015 Road Improvement Program Contract 2 – Black Rock Enterprises, LLC – Authorizing Change Order No. 4 (Includes Memorial and Terhune Parks ADA Improvements). He then deferred to Mr. Keady, who explained the process of providing the improvements. Councilman Urbano mentioned that the Clinton Street Park will be included on the list to become ADA compliant, but the DPW has fixed the ADA compliant picnic tables and now just have to work on getting a path dug out for easy access. Councilman Urbano also said Chief Gallo would like to commend Detectives Lovallo and Borsari for their very high case closing rate with no open criminal cases in the town. Councilman Caldon asked Mr. Ferrara if the Shore Knights' lights are on order for Clinton Street Park. Mr. Ferrara confirmed they are on order from licensed electrician, Ed Ziegler.

**Recreation, Main Street, Development**

Councilwoman Clifton reminded everyone of the July 1 fireworks as well as the Matawan Historical Society's centennial commemoration of the shark attacks to be held July 9-17. Councilman Urbano added the Society is looking for volunteers to assist in the event. She informed the Recreation Department made some donations to the Clinton Street Park to assist in helping that park maintain itself.

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**Property Maintenance, Construction, Sanitation & Recycling, Animal Welfare Advisory Board**

Councilwoman Gould provided the Construction Department report for May 2016:

- |                                |               |                              |
|--------------------------------|---------------|------------------------------|
| • Permit income/certificates:  | \$ 14,593.00  | Year to Date: \$ 269,664.00  |
| • Business CCOs/Misc Fees:     | \$ 225.00     | Year to Date: \$ 1,500.00    |
| • State Permit Surcharge Fees: | \$ 856.00     | Year to Date: \$ 5,069.00    |
| • Value of Construction Work:  | \$ 446,383.00 | Year to Date: \$4,120,270.00 |
| • Permits Issued:              | 36            | Year to Date: 215            |

Councilwoman Gould informs, on behalf of the Animal Advisory Board, she would like to discuss pet waste disposal systems.

**Consent Agenda**

Mayor Altomonte read by title Resolutions 16-06-25 through and including 16-06-33, requesting a motion to approve en masse. Councilman Vergaretti made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-25  
REDEMPTION OF TAX SALE CERTIFICATE  
MTAG AS CUST FOR ALTERNA FUNDING II  
CERTIFICATE #14-00008**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00008 was sold to MTAG as Cust for Alterna Funding II, PO Box 54967, New Orleans, LA 70154; and

**WHEREAS**, Certificate #14-00008 has been paid and fully redeemed for the property owner, Block 9, Lot 25, otherwise known as 125 Main Street.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$9,545.78, and a Premium of \$20,300.00, to the above for the redemption of Tax Sale Certificate #14-00008.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-06-26  
REDEMPTION OF TAX SALE CERTIFICATE  
PUBLIC TAX INVESTMENTS, LLC  
CERTIFICATE #15-00031**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00031 which was sold to Public Tax Investments, LLC, 575 Route 70, Second Floor, Brick, NJ 08723; and

**WHEREAS**, Certificate #15-00031 has been paid and fully redeemed for the property owner, Block 31, Lot 8, otherwise known as 27 Orchard Street.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,782.66 to the above for the redemption of Tax Sale Certificate #15-00031.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

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**RESOLUTION 16-06-27  
REDEMPTION OF TAX SALE CERTIFICATE  
SUNSHINE ST CERT V/BANKUNITED  
CERTIFICATE #15-00044**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00044 was sold to Sunshine St. Cert V/BankUnited, 7900 Miami Lakes Drive West, Miami Lakes, FL 33016; and*

*WHEREAS, Certificate #15-00044 has been paid and fully redeemed for the property owner, Block 34, Lot 23, otherwise known as 164 Broad St.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$11,840.04, and a Premium of \$6,800.00, to the above for the redemption of Tax Sale Certificate #15-00044.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-06-28  
REDEMPTION OF TAX SALE CERTIFICATE  
DBW TL HOLDCO 2015, LLC  
CERTIFICATE #15-00047**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00047 which was sold to DBW TL Holdco 2015, LLC, US Bank CF Tower DBW V Trust, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102; and*

*WHEREAS, Certificate #15-00047 has been paid and fully redeemed for the property owner, Block 41, Lot 2, otherwise known as 256 Main Street.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$3,057.12 to the above for the redemption of Tax Sale Certificate #15-00047.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-06-29  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PC6, LLC  
CERTIFICATE #15-00057**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00057 was sold to US Bank Cust for PC6, LLC, Sterling National, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA, 19102; and*

*WHEREAS, Certificate #15-00057 has been paid and fully redeemed for the property owner, Block 47.02, Lot 63, otherwise known as 6 Kourtney Lane.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$2,900.32, and a Premium of \$1,500.00, to the above for the redemption of Tax Sale Certificate #15-00057.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-06-30  
REDEMPTION OF TAX SALE CERTIFICATE  
PUBLIC TAX INVESTMENTS, LLC  
CERTIFICATE #15-00067**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00067 was sold to Public Tax Investments, LLC, 575 Route 70, Second Floor, Brick, NJ 08723; and*

*WHEREAS, Certificate #15-00067 has been paid and fully redeemed for the property owner, Block 65.02, Lot 38, otherwise known as 24 Chestnut Drive.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,530.33 to the above for the redemption of Tax Sale Certificate #15-00067.*

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***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.*

**RESOLUTION 16-06-31  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR P6, LLC  
CERTIFICATE #15-00071**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00071 was sold to US Bank Cust for P6, LLC, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA, 19102; and*

***WHEREAS**, Certificate #15-00071 has been paid and fully redeemed for the property owner, Block 65.09, Lot 11 otherwise known as 2 Mohawk Drive.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$3,007.99 and a Premium of \$1,700.00 to the above for the redemption of Tax Sale Certificate #15-00071.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.*

**RESOLUTION 16-06-32  
REDEMPTION OF TAX SALE CERTIFICATE  
PUBLIC TAX INVESTMENTS, LLC  
CERTIFICATE #15-00122**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00122 which was sold to Public Tax Investments, LLC, 575 Route 70, Second Floor, Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00122 has been paid and fully redeemed for the property owner, Block 123.02, Lot 4, otherwise known as 9 Somerset Place.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$814.33 to the above for the redemption of Tax Sale Certificate #15-00122.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.*

**RESOLUTION 16-06-33  
REFUND OF TAX OVERPAYMENT  
3 ELM PLACE – BLOCK 114, LOT 5**

***WHEREAS**, the following property has been overpaid for the second quarter 2016 as a result of the homestead benefit on the property; and*

***WHEREAS**, the property owner’s mortgage company is due a refund in order to clear the account; and*

***WHEREAS**, the following refund has been verified as accurate by the Tax Collector.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:*

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
114/5	Corelogic BAC-29785 PO Box 961230 Fort Worth, TX 76161	\$667.53	overpaid due to homestead benefit

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.*

**New Business**

Mayor Altomonte read by title Resolution 16-06-34: Renewal of 2016-2017 ABC Liquor Licenses. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by

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Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

RESOLUTION 16-06-34  
RENEWAL OF 2016-2017 ABC LIQUOR LICENSES

BE IT RESOLVED by the Borough Council of the Borough of Matawan that the following liquor licenses be renewed, subject however to the rules, regulations, receipt of Tax Clearance Certificates, statutes and ordinances affecting the same, said licenses to expire June 30, 2016.

<u>LICENSE #</u>	<u>NAME</u>	<u>ADDRESS</u>	
<b><u>Plenary Retail Consumption License</u></b>			
<b>\$1,600.00</b>			
1329-33-001-010	Yios Grk, LLC	787 Hwy 34	Matawan, NJ 07747
1329-33-003-008	Liberty Corner, Inc. (Brass Rail)	89 Rte 79	Matawan, NJ 07747
1329-33-004-004	Lupu Food & Beverage (Maloney's Pub)	17 Vanada Dr.	Neptune, NJ 07753
1329-33-010-004	LaRiviera Bar, LLC	113 Main St.	Matawan, NJ 07747
1329-33-011-004	MJ's of Matawan, LLC	845 Rt. 34	Matawan, NJ 07747
1329-33-012-003	227 Freneau Caterers LLC	227 Rt 79	Matawan, NJ 07747
1329-33-016-010	Mediterranean Chateau Corp.	27 Freneau Avenue	Matawan, NJ 07747
1329-33-017-005	Huang Inc. (JFJ Liquor & Bar)	1070 Hwy 34	Matawan, NJ 07747
<b><u>Plenary Retail Distribution License</u></b>			
<b>\$950.00</b>			
1329-44-014-007	VSLN Inc.	952 Hwy 34	Matawan, NJ 07747
<b><u>Club License</u></b>			
<b>\$188.00</b>			
1329-30-020-001	Washington Engine Co.	176-178 Jackson	Matawan, NJ 07747
1329-31-024-001	Shore Knights SAC	21 Orchard St.	Matawan, NJ 07747

Mayor Altomonte read by title Resolution 16-06-35: Fixing Recreation Fees and Uses – Canoe and Paddle Boat Rental Fees and Resolution 16-06-36: Fixing Recreation Fees and Uses – Summer Recreation Program. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti

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Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-35  
FIXING RECREATION FEES AND USES  
CANOE AND PADDLE BOAT RENTAL FEES**

*NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan, based on the recommendation of the Recreation Director and the Recreation Commission delegates that the following fees shall be fixed for the year 2016 and future years.*

- *Canoe Rental Fee*                                \$15.00 per rental
- *Paddle Boat Rental Fee*                    \$10.00 per half hour/\$20.00 per hour per rental

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works and Recreation.*

**RESOLUTION 16-06-36  
FIXING RECREATION FEES AND USES  
SUMMER RECREATION PROGRAM**

*BE IT RESOLVED, by the Council of the Borough of Matawan, based on the recommendation of the Recreation Commission that the fees of the following shall be fixed for the year 2016 and future years.*

**Summer Recreation Program**

<i>Matawan Residents</i>	<i>\$200.00 first child \$175.00 each additional sibling</i>
<i>Non-Matawan Residents</i>	<i>\$250.00 first child \$225.00 each additional sibling</i>
<i>Counselor in Training Program Entering 8<sup>th</sup> Grade or Older (Matawan Residents Only)</i>	<i>\$175.00 per child</i>

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance and Recreation.*

Mayor Altomonte read by title Resolution 16-06-37: Authorizing an Extension of Grace Period for the Third Quarter 2016 Taxes. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes:                Councilman Caldon  
                      Councilman Reeve  
                      Councilman Vergaretti  
                      Councilman Urbano  
                      Councilwoman Gould  
                      Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-37  
AUTHORIZING AN EXTENSION OF GRACE PERIOD FOR THE  
THIRD QUARTER 2016 TAXES**

*WHEREAS, the State of New Jersey and the Borough of Matawan have not released all information needed for striking a rate; and*

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*WHEREAS, this information is needed to produce the Final 2016/Preliminary 2017 tax bills; and*

*WHEREAS, as a result, the County of Monmouth could not release the tax rate; and*

*WHEREAS, the Tax Collector must allow 25 calendar days for payment from the date of mailing pursuant to NJSA 54:4-66.3.*

*NOW, THEREFORE, BE IT RESOLVED* by the Council of the Borough of Matawan that the Tax Collector is authorized to extend the grace period for the third quarter 2016 up to and including the 25<sup>th</sup> day after the actual bills are mailed.

*BE IT FURTHER RESOLVED* by the Council of the Borough of Matawan that any payments received after that date, for the third quarter 2016 will be charged interest from the original due date of August 1, 2016 by the guidelines set by NJSA 54:4-67 and by Resolution by the Council of the Borough of Matawan on January 1, 2016.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Tax Collector, Chief Financial Officer and Borough Auditor.

*Interpretive Statement: Extension of the grace period is needed to allow the mandated 25 days prior to payment due date. If payment for the third quarter 2016 is not received by the 25<sup>th</sup> calendar day after the delivery of the tax bills to the post office, interest will be charged back to the August 1, 2016 due date.*

*Peggy Warren, Tax Collector*

Mayor Altomonte read by title Resolution 16-06-38: Authorizing Award of Contract Under a National Cooperative Purchasing Agreement – Electrical Energy Generation Equipment With Related Accessories, Services and Supplies – Caterpillar, Inc. – Borough of Matawan Cross Road Pump Station Generator. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-38  
AUTHORIZING AWARD OF CONTRACT UNDER A  
NATIONAL COOPERATIVE PURCHASING AGREEMENT  
ELECTRICAL ENERGY GENERATION EQUIPMENT  
WITH RELATED ACCESSORIES, SERVICES AND SUPPLIES  
CATERPILLAR, INC.  
BOROUGH OF MATAWAN CROSS ROAD PUMP STATION GENERATOR**

*WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of a Generator for the Borough of Matawan Cross Road Pump Station; and*

*WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) with said Membership #29789 approved with Resolution 15-10-11; and*

*WHEREAS, the Borough of Matawan as Member #29789 of the NJPA has provided Notice of Intent to participate in the NJPA Contract #080613-CAT (Caterpillar, Inc.) Electrical Energy Generation Equipment with Related Accessories, Services and Supplies said contract term is September 17, 2013 to September 17, 2017; and*

*NOW, THEREFORE, BE IT RESOLVED, the Council of the Borough of Matawan hereby awards the contract for the purchase of a Caterpillar Generator for the Borough of Matawan Cross Road Pump Station in the amount not to exceed Fifty Eight Thousand Eight Hundred Forty Dollars and No Cents (\$58,840.00) as outlined in the attached quote from Foley Power Systems, a division of Caterpillar, Inc., 855 Centennial Avenue, Piscataway, New Jersey 08855.*

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**BE IT FURTHER RESOLVED**, under the authority of NJAC 17:44-2.2, the vendor, Foley Power Systems, shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.

**BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire, Fire Prevention, First Aid, Police, Public Works as well as the Borough Engineer, Caterpillar, Inc., Foley Power Systems and the National Joint Powers Alliance.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-167 Budget of the Borough of Matawan to Foley Power Systems for the purchase of a Cross Road Pump Station Generator for the Borough of Matawan in an amount not to exceed Fifty Eight Thousand Eight Hundred Forty Dollars and No Cents (\$58,840.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

---

Monica Antista, CMFO

Dated: June 28, 2016



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Division of Foley, Incorporated

QUOTE: ESL160509-1R1

**Date:** June 3, 2016  
**Project:** Matawan Pump Station  
**Attention:** Louis Ferrara

In response to your request, we are pleased to offer the following quotation on a Caterpillar / Olympian emergency generator for your consideration.

One (1) new, UL2200, Caterpillar emergency generator Model G60LG2, Natural Gas Fueled, rated 60 kW, Standby Power, 240/120 Volt, 3 Phase, 4 Wire, 1800 rpm, 60 Hertz. Package to include manufactures standard model features and optional attachments as listed below.

**Total Net Package Price: .... \$58,840.00** (tax not included)  
FOB factory freight allowed to first destination

**ENGINE**

- Natural Gas Engine
- Catalytic Converter Fitted
- SCAQMD Certified
- Natural Gas Fueled

**GENERATOR**

- Permanent Magnet Excitation System
- Anti-Condensation Heater
- Alternator Tropical Coating
- Insulation system, class H
- Drip proof generator air intake (NEMA 2, IP23)
- Electrical design in accordance with BS5000 Part 99, EN61000-6, IEC60034-1, NEMA MG-1.33

**CIRCUIT BREAKERS**

- Qty (1) 200 Amp, LSI, Circuit Breaker with Shunt trip and Aux contacts

**CONTROL PANELS**

- Control Panel
- High Coolant Temperature Shutdown
- Local Alarm Horn with Mute
- Low Oil Pressure Shutdown
- Low Coolant Level Automatic Shutdown
- Over Speed Automatic Shutdown
- Crank Timer
- Exercise Timer
- Rubber Booted Electrical Connections
- Isochronous Governor (Internal)
- Local Alarm Horn
- Gen Running Relay
- Emergency Stop – Surface Mount
- 1 x 8 Alarm Relay Panel – Surface Mount

Foley Power Systems  
855 Centennial Avenue  
Piscataway, NJ 08855  
(732) 885-3040  
(732) 885-5291 Fax

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Division of Foley, Incorporated

**AIR INLET**

- Air Cleaner

**ENCLOSURE**

- Steel, Sound Attenuated Enclosure

**COOLING SYSTEM**

- Cool Flow Radiator
- Closed Coolant Recovery System
- Jacket Water Heater
- Fan & Belt Guards

**MOUNTING SYSTEM**

- Base frame isolation is provided by engine & alternator mounts

**STARTING/CHARGING SYSTEM**

- 10 Amp Battery Charger
- Battery, Cables and Rack
- Battery Charge Alternator

**WARRANTY**

- Caterpillar 4 Year Manufacturer's Product Warranty, as per warranty documents.

**SERVICE:** Provided by Foley Power Systems during normal time Mon – Fri, 7:30AM – 3:30pm

- Labor for Startup / Testing during Normal Business Hours.
- NOTE: A Resistive Load Bank and 50 Feet of cables will be furnished for testing purposes.

**LITERATURE**

- (3) O&M Manuals (Shipped Loose)

**TESTS**

- Caterpillar Factory Test

**AUTOMATIC TRANSFER SWITCH**

- None. Reuse existing ATS in place.

**INSTALLATION**

- Furnish the material, labor, supervision, and tools for the installation of the Matawan Sewage Pumping Station Project.
- Provide electrical and engineering sealed design documents.
- Provide rough AutoCad based floor plans of the work area for design documents. Certified site plans not included.
- Remove an existing 60 KVA generator.
- Install a new 60 KVA generator, in the exact location of the last generator.
- Rigging to remove existing generator and place on township truck for reuse

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Division of Foley, Incorporated

Thank you for allowing Foley Power Systems the opportunity to quote your emergency generator requirements. Please do not hesitate to contact me if you have any questions or need additional information regarding Caterpillar power generation products.

Respectfully,

Eric Lavin  
EPG Account Manager

**Notes/Exceptions/Deviations**

1. The above proposal is based on site visits and is limited to the listed Bill of Materials.
2. It is assumed that the existing gas service is adequate. No new pressure reducing valves or other valves, piping, etc. are included, with exception to minor pipe reworking to new infeed location.
3. No megger testing is included.
4. Bond costs are not included.
5. Permit costs are not included.
6. NOTE: FPS = Foley Power Systems
7. Any third party testing or certified reports of onsite testing by others.

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Division of Foley, Incorporated

**Terms and Conditions of Sale: ( ESL160509-1R1 )**

- a) All quotations are valid for 30 days from date of quotation unless otherwise noted.
- b) All quotations are FOB jobsite with loading and unloading by others.
- c) Payment terms are 100% due Net 30 Days or start up whichever occurs first.
- d) Our payment terms will include interest on the 31<sup>st</sup> day on all outstanding invoices; the interest will be based on the current market value.
- e) All quotations are subject to owners or specifying engineer's approval of our project submittals.
- f) Federal, State and local sales tax is not included in our price quotation.
- g) Standard factory lead times will apply after receipt of approved submittal and notification to proceed with equipment fabrication.
- h) Federal, State and local code compliance is strictly the responsibility of the owner and his engineers and/or representatives.
- i) All materials listed in this quotation are covered by the manufacturer warranty only unless specifically stated otherwise.
- j) Foley Power Systems requests (14) fourteen-day notification to schedule unit start up services.
- k) Fuel oil and or other consumables required for unit start up and site testing is not included in this quotation and shall be provided "By Others".
- l) Title and risk of loss will pass to Buyer upon delivery of the equipment to project job site.
- m) If the Buyer cannot accept delivery of the equipment or requests that the delivery be delayed, Foley Power Systems will invoice Buyer for the purchase price of the equipment and make arrangements for equipment storage. Storage charges will accrue at a monthly rate of (2) two percent of the invoiced purchase price for every month or portion thereof, during which the equipment is being stored by Foley Power Systems. Buyer is responsible for any additional freight, off-loading, rigging, or special equipment charges as a result of the delay in taking delivery.
- n) Buyer may not cancel a purchase order, return equipment, or change the delivery date without Foley Power Systems written consent. Any cancellation, return, or change of delivery dates is subject to additional charges based on Foley Power Systems actual costs.
- o) Foley Power Systems is not responsible for serving and paying fees for permits, licenses, or registrations required by any agency that may be required for the installation and operation of the above quoted equipment.
- p) Any and all installation of this equipment shall be "By Others".
- q) This proposal is confined to the Bill of Materials as listed above.
- r) Any claim of any kind whatsoever asserted by buyer or Foley Power Systems against the other, arising out of or in anyway relating to this agreement shall be resolved exclusively by submitting such claim to arbitration in accordance with the rules of the American Arbitration Association. The place of arbitration shall be in New Jersey. Judgment upon any such arbitration award may be entered in (1) the appropriate State or Federal court with Jurisdiction over Middlesex County, New Jersey.
- s) Foley Power Systems does not accept "paid when paid" conditions as part of the Terms and Conditions of the contract.
- t) The power connection to the Generator is sized for copper wire only. If an alternate material is used for the power connection; the proposal price is subject to change.

Accepted by: \_\_\_\_\_ (Print)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Foley Power Systems  
855 Centennial Avenue  
Piscataway, NJ 08855  
(732) 885-3040  
(732) 885-5291 Fax

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Mayor Altomonte read by title Resolution 16-06-39: Authorizing T&M Associates to Provide Professional Services Associated with the American with Disabilities Act (ADA) Improvements to the Memorial and Terhune Parks. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano

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Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-39  
AUTHORIZING T&M ASSOCIATES  
TO PROVIDE PROFESSIONAL SERVICES ASSOCIATED WITH THE  
AMERICAN WITH DISABILITIES ACT (ADA) IMPROVEMENTS TO THE  
MEMORIAL AND TERHUNE PARKS**

*WHEREAS, the Council of the Borough of Matawan received an estimate from T&M Associates for professional services for professional engineering, construction observation and inspection services associated with the American with Disabilities Act (ADA) Improvements to Memorial and Terhune Parks.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan does hereby award the contract for professional services to T&M Associates for professional engineering, construction observation and inspection services associated with American with Disabilities Act (ADA) Improvements to Memorial and Terhune Parks as outlined in T&M Associates attached Scope and Fee Estimate in an amount not to exceed Nineteen Thousand Eight Hundred Dollars and No Cents (\$19,800.00).*

*BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as the Borough Engineer.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-55-915-102 Budget of the Borough of Matawan to T&M Associates for Memorial and Terhune Parks ADA Improvements for the Borough of Matawan in an amount not to exceed Nineteen Thousand Eight Hundred Dollars and No Cents (\$19,800.00).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

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*Monica Antista, CMFO  
Dated: June 28, 2016*

**Borough of Matawan  
Workshop Session  
June 28, 2016**



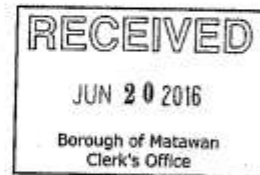
YOUR GOALS. OUR MISSION.

MATNOH-16002

June 10, 2016

Mr. Louis Ferrara, Business Administrator  
Borough of Matawan  
201 Broad Street  
Matawan, New Jersey 07747

**Re: Memorial Park and Terhune Park ADA Improvements  
Scope and Fee Estimate  
Borough of Matawan**



Dear Mr. Ferrara:

T&M Associates is pleased to submit this Scope and Fee Estimate for Professional Services associated with the construction administration and inspection services for the ADA Improvements at Memorial Park and Terhune Park.

This proposal is based on adding the scope of work to the 2015 Road Program, Contract 2 as a change order. Engineering effort from T&M is neither anticipated nor included, our fee is for Construction Administration and Inspection.

**Scope of Improvements for Memorial Park**

It is our understanding that the scope of improvements, based on the ADA Transition Plan Report and recent site inspection, includes the following:

1. Provide an accessible path from Main Street to the monument at the center of the stone walkway and the circular walkway at the center of the park. It is noted that, due to excessive slopes between the park and the adjacent sidewalks, the only access point for an accessible walkway will be at or adjacent to the stone path. Since the stone path is in poor condition, it is recommended that it be replaced with an accessible concrete sidewalk. At the center of the stone path, another accessible sidewalk will run perpendicular to the circular walkway.
2. Inspect and repair sections of sidewalk including ADA curb ramps along the park frontage on Main and Broad Streets as necessary to create a sidewalk compliant with the current ADA guidelines.
3. Replace sections of concrete sidewalk in the circular monument area of the park in order to eliminate tripping hazards and settled sidewalk slabs and provide an accessible path. It is noted that there are several heaved and settled sidewalk slabs in this area that create tripping hazards. Sidewalk sections adjacent to the steps have settled and should be reset and/or replaced.
4. Provide railings on the steps leading to the circular walkway.

**Borough of Matawan  
Workshop Session  
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June 10, 2016  
Page 2

**Le:** Mr. Louis Ferrara, Business Administrator  
**Re:** Veterans Park and Terhune Park ADA Improvements  
Scope and Fee Estimate  
Borough of Matawan

5. T&M has solicited the attached quote from Black Rock Enterprises, LLC to complete the improvements in the amount of \$48,950.00

**Scope of Improvements for Terhune Park**

It is our understanding that the scope of improvements, based on the ADA Transition Plan Report and recent site inspection, includes the following:

1. Replace the existing concrete ramp access from Broad Street with a new accessible ramp and sidewalk. This accessible sidewalk will extend from Broad Street, around the garden area, to the benches and to the playground.
2. Replace the railing on the steps entering the park from Main Street.
3. Extend the concrete slabs beneath the park benches to provide accessible seating.
4. Replace the wood chip safety surface in the playground area with a new accessible poured-in-place surface.
5. Replace the timber ties around the playground surfacing with concrete edging at grade. Provide accessible walkway to and around the playground.
6. Replace corroded bolts on the playground equipment.
7. Inspect and repair sections of sidewalk including ADA curb ramps along the park frontage on Main and Broad Streets as necessary to create a sidewalk compliant with the current ADA guidelines.
8. T&M has solicited the attached quote from Black Rock Enterprises, LLC to complete the improvements in the amount of \$117,216.69

**Scope of Construction Administration and Inspection Services**

We will provide a part-time Project Manager (PM) and a part-time Inspector with additional support services from our office staff, as required by the PM, for the inspection portion of the contract. In addition to supporting the PM, the inspector will be responsible to observe and document the construction effort to determine that the materials were manufactured and the work installed in general conformance with the contract documents and approved submittals. The following is a description of the services we will provide and the anticipated performance period for these services.

**Borough of Matawan  
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**Le: Mr. Louis Ferrara, Business Administrator**  
**Re: Veterans Park and Terhune Park ADA Improvements**  
**Scope and Fee Estimate**  
**Borough of Matawan**

The PM will perform the following tasks:

1. Assist the Borough with the preparation and distribution of the construction contract package for execution; provide engineering review of the contract, insurance certification, performance and payment bond and subcontractor registration certificate.
2. Conduct a pre-construction conference among the project's participants, inviting the contractor, Borough officials, utility representatives, police and our construction team, and produce minutes of the meeting.
3. Coordinate and review initial project submittals including baseline project schedule, insurance certificates, emergency call lists, etc. The pre-construction phase is assumed to last less than one month.
4. Review and coordinate submittals received from the contractor including contractor's schedules, shop drawings, product data and samples and material certifications of conformance for general compliance with Contract Documents.
5. Conduct periodic job meetings, as determined by the PM, with representatives of the contractor and subcontractor, as necessary, to review progress, performance and to address any questions or problems that may have arisen. Borough representatives or other officials, as determined by the PM, will be invited to attend these meetings. Minutes of these meetings will be generated and distributed.
6. Perform quality assurance audits of the project file, determining that contemporaneous documentation, such as inspection reports, quantity log books, material submittals and certifications, material testing records, labor interview forms, manpower status reports, is being generated and complete.
7. After review and input from the Inspector, prepare monthly estimates of payment to the Contractor.
8. Review and issue written recommendation to the Borough following receipt of a written claim or dispute from Contractor.
9. Receive a draft punch list from Inspector and administer the monitoring of its completion.
10. Prepare final closeout documents, including Final Payment Certificate and Change Order, and other closeout documents.



**Borough of Matawan  
Workshop Session  
June 28, 2016**



MATNOH-16002  
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Page 4

**Le:** Mr. Louis Ferrara, Business Administrator

**Re:** Veterans Park and Terhune Park ADA Improvements  
Scope and Fee Estimate  
Borough of Matawan

The following tasks will be accomplished by our inspector during the construction phase of the project:

1. Provide part time construction observation services for the duration of the construction contract. We do not anticipate, or have budgeted for, a stop and go, less than full time effort by the contractor. We anticipate a total of 1 month of fully engaged on-site construction effort. In addition, we anticipate a part-time, two week effort after substantial completion for project closeout.
2. Perform on-site observation of work to determine general conformance to the contract plans and specifications.
3. Determine that certificates of conformance are submitted for those materials used on site that require such.
4. Prepare job reports indicating weather, equipment, personnel, work accomplished on the project and other relevant matters such as issues discussed and direction given. Reports will be furnished to the Borough upon request.
5. Respond to contract document interpretation requests and other requests for information from the Contractor and assist in resolution of questions and/or disputes.
6. Review Contractor's monthly estimates of work performed and invoices submitted for payment. Measure pay items of work for the Contractor's monthly estimates. Provide payment input to the Project Manager.
7. Support the Project Manager with review and input following receipt of a written claim or dispute from Contractor.
8. Prepare initial punch list and monitor corrective action work and also monitor any required corrective action cited.
9. Finalize as-built quantities with the Contractor.
10. Review Contractor's as-built documents and provide to copy to the Borough.

If the contractor does not reach substantial completion of the work by the agreed upon contract completion time, and our budget for contract administration and inspection services prior to substantial completion is fully expended, we will ask the Borough to enforce Article F12.03 of the contract allowing the Borough to deduct payment to the contractor in order to pay for continued engineering services or we will request a change order for the additional services.

**Borough of Matawan  
Workshop Session  
June 28, 2016**



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June 10, 2016  
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**Le:** Mr. Louis Ferrara, Business Administrator

**Re:** Veterans Park and Terhune Park ADA Improvements  
Scope and Fee Estimate  
Borough of Matawan


**Project Schedule and Fee**

We are prepared to commence the services outlined above upon your written authorization and suggest an estimated fee of \$19,800 to be billed monthly utilizing the current billing rate schedule. I have attached the pricing provided by Black Rock Enterprises, LLC.

On behalf of T&M Associates, I would like to thank you and the Governing Body for the opportunity to submit this scope of services and fee estimate. We look forward to our continued successful work with you and members of your staff.

Very truly yours,

T&M ASSOCIATES

  
ROBERT R. KEADY, JR., P.E., C.M.E.  
BOROUGH OF MATAWAN ENGINEER

RRK:RG:lkc

cc: Mayor Joseph Altomonte  
Karen Wynne, Borough Clerk  
Monica Antista, Borough CFO

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Borough of Matawan  
Workshop Session  
June 28, 2016

Black Rock Enterprises, LLC

1316 Englishtown  
Old Bridge, NJ 08857  
USA

Phone: (732) 967-6400  
Fax: (732) 967-6402

<b>To:</b>	Borough of Matawan	<b>Contact:</b>	Louis Tedesco
<b>Address:</b>	201 Broad Street Matawan, NJ 7747	<b>Phone:</b>	(732) 566-3898
		<b>Fax:</b>	
<b>Project Name:</b>	Improvements To Veterans Park & Terhune Park	<b>Bid Number:</b>	
<b>Project Location:</b>	Matawan, NJ	<b>Bid Date:</b>	2/4/2013

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>1) Veterans Park</b>					
1.1	Remove Existing Bluestone Sidewalk & Replace With 4" Thick, Concrete Sidewalk	148.00	SY	\$88.23	\$13,058.04
1.2	Furnish & Install 4" Thick, Concrete Sidewalk	31.00	SY	\$87.44	\$2,710.64
1.3	Remove & Replace 4" Thick, Concrete Sidewalk At Center Island	178.00	SY	\$92.04	\$16,383.12
1.4	Remove & Replace 4" Thick, Concrete Sidewalk At Perimeter Of Park	61.00	SY	\$92.04	\$5,614.44
1.5	Remove Existing ADA Ramp/pavers & Replace With 4" Thick, Concrete Sidewalk	14.00	SY	\$92.04	\$1,288.56
1.6	Aluminum Handrail & Post(s)	120.00	LF	\$82.46	\$9,895.20
<b>Total Price for above 1) Veterans Park Items:</b>					<b>\$48,950.00</b>
<b>2) Terhune Park</b>					
2.1	Engineering To Raise Grade And Seed All Surrounding Parameters So That All Sidewalks Are ADA Compliant	1.00	LS	\$8,126.92	\$8,126.92
2.2	Furnish & Install Concrete Vertical Curb	212.00	LF	\$52.96	\$11,227.52
2.3	Furnish & Install 4" Thick, Concrete Sidewalk	178.00	SY	\$87.44	\$15,564.32
2.4	Detectable Warning Surface	1.00	SY	\$226.25	\$226.25
2.5	Furnish & Install 10"x4"x4" Thick, Concrete Bench Slab	120.00	SF	\$9.71	\$1,165.20
2.6	Furnish & Install 6" Thick, Reinforced Concrete Apron	126.00	SY	\$92.51	\$11,656.26
2.7	Playground Rubberized Base	2,000.00	SF	\$32.75	\$65,500.00
2.8	Remove 6" Thick, Concrete Sidewalk & Replace With Topsoil, Seed & Mulch	38.00	SY	\$55.29	\$2,101.02
2.9	Aluminum Handrail & Post(s)	20.00	LF	\$82.46	\$1,649.20
<b>Total Price for above 2) Terhune Park Items:</b>					<b>\$117,216.69</b>
<b>Total Bid Price:</b>					<b>\$166,166.69</b>

- Notes:
- Proposal Only Valid For 30 (Thirty) Calendar Days.
  - Proposal Is Only Based On The Items And Quantities Listed Above.
  - Any Variation From The Quantities Listed Above Will Be Billed Accordingly.
  - All Other Work Not Specifically Listed Above Is Completely Excluded From This Proposal.
  - No Responsibility/Liability For Completed Work Damaged By Others.
  - Hours Of Operation Are Based From 7:00am - 4:00pm.
  - N.J.D.O.T. Asphalt Index Shall Govern.
  - Asphalt Price Is Subject To Asphalt Index For The Month Of The Bid Date.
  - Asphalt Index Is Not At \$303.00 per Ton.
  - If Required, Uniformed Traffic Directors Shall Be Made Available ByThe Borough Of Matawan.
  - No Permits Or Inspection Fees.
  - No Municipal, County, N.J.D.O.T. Or Other Testing Of Any Kind.
  - No Yielding Sub-Soil Remediation.
  - No Removal And/Or Disposal Of Contaminated Soil/Dirt/Fill.
  - No Structural Steel, Pavement Striping/Markings, Regulatory/Warning Signs And Landscape.
  - Item 2.1 Only Includes Engineering.

5/24/2016 4:54:45 PM

Page 1 of 2

Mayor Altomonte read by title Resolution 16-06-41: 2015 Road Improvement Program Contract 2 – Black Rock Enterprises, LLC – Authorizing Change Order No. 4 (Includes Memorial and Terhune Parks ADA Improvements). Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti

**Borough of Matawan  
Workshop Session  
June 28, 2016**

Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-41  
2015 ROAD IMPROVEMENT PROGRAM CONTRACT 2  
BLACK ROCK ENTERPRISES, LLC  
AUTHORIZING CHANGE ORDER NO. 4  
(INCLUDES MEMORIAL AND TERHUNE PARKS ADA IMPROVEMENTS)**

**WHEREAS**, T&M Associates has informed the Council that Extra Item 16 has been increased to reflect current as-built quantities to the 2015 Road Improvement Program Contract 2, for a total Extra this Change Order No. 3 of Four Thousand Five Hundred Dollars and No Cents (\$4,500.00); and

**WHEREAS**, T&M Associates has informed the Council that Supplementary Items S-3, S-4, S-5 and S-6 have been added to the 2015 Road Improvement Program Contract 2, for a total Supplementary this Change Order No. 3 of One Hundred Eighty Five Thousand Six Dollars and Sixty Nine Cents (\$185,006.69); and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 3, for the 2015 Road Improvement Program Contract 2, a Net Change Increase This Change Order No. 3, in an amount of One Hundred Eighty Nine Thousand Five Hundred Six Dollars and Sixty Nine Cents (\$189,506.69).

**BE IT FURTHER RESOLVED** this amount reflects a total Net Change in Contract of One Hundred Ninety Three Thousand Seven Hundred Five Dollars and Eighty Seven Cents (\$193,705.87).

**BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer and Black Rock Enterprises, LLC.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-55-915-100 Budget of the Borough of Matawan to Black Rock Enterprises, LLC for the Borough of Matawan in an amount not to exceed One Hundred Eighty Nine Thousand Five Hundred Six Dollars and Sixty Nine Cents (\$189,506.69).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

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Monica Antista, CMFO

Dated: June 28, 2016

Borough of Matawan  
Workshop Session  
June 28, 2016

T&M ASSOCIATES  
CONSULTING & MUNICIPAL ENGINEERS  
ELEVEN TINDALL ROAD  
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2  
PROJECT NO. MATN-03651

CHANGE ORDER NO. 4

DATE: June 22, 2016

PROJECT: 2015 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Black Rock Enterprises, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:

EXTRA:

Item 16 is increased to reflect current as-built quantity.

SUPPLEMENTARY:

S-3 Roadway Repairs on Somerset St Due to Winterize Break  
S-4 Centerline Pavement Repair on Fierro Avenue  
S-5 Veterans Park Improvements  
S-6 Terhune Park Improvements

APPROVAL RECOMMENDED:	SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
ROBERT R. KEADY, JR., P.E., C.M.E.	A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$0.00
ACCEPTED:	B. TOTAL EXTRAS THIS C.O.	\$4,990.50	XXXXXXXXXX
CONTRACTOR: Black Rock Enterprises, LLC	C. TOTAL SUPPLEMENTARY THIS C.O.	\$185,006.69	XXXXXXXXXX
OWNER'S APPROVALS:	TOTALS THIS C.O.	\$189,996.69	\$0.00
	NET CHANGE THIS CHANGE ORDER	\$189,996.69	
	PREVIOUS CHANGE ORDERS	\$42,351.18	\$39,192.00
	TOTAL CHANGE ORDERS TO DATE	\$232,397.87	\$39,192.00
NOTE: All work to be done according to Contract Specifications.	NET CHANGE IN CONTRACT	\$193,705.87	
	ORIGINAL CONTRACT BID PRICE	\$964,373.65	
	CHANGE ORDERS TO DATE	\$193,705.87	
	REVISED CONTRACT PRICE	\$1,158,078.52	

Borough of Matawan  
Workshop Session  
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CHANGE ORDER NO. 4

SHEET NO. 1 OF 1  
PROJECT NO. MATN-03652

PROJECT:

2015 Road Improvement Program - Contract 2

OWNER:

Borough of Matawan

CONTRACTOR:

Black Rock Enterprises, LLC

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
REDUCTIONS				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
A. TOTAL REDUCTIONS				\$0.00
EXTRA	16 Sealing of Cracks in HMA Surface Course	2000.00	LS \$2.25	\$4,500.00
B. TOTAL EXTRA				\$4,500.00
SUPPLEMENTARY	S-3 Roadway Repairs on Somerset St Due to Watermain Break	1.00	LS \$12,000.00	\$12,000.00
	S-4 Centerline Pavement Repairs on Florio Avenue	1.00	LS \$6,840.00	\$6,840.00
	S-5 Veterans Park Improvements	1.00	LS \$48,950.00	\$48,950.00
	S-6 Terhune Park Improvements	1.00	LS \$117,216.69	\$117,216.69
C. TOTAL SUPPLEMENTARY				\$185,006.69

Mayor Altomonte read by title Resolution 16-06-42: Award of Professional Services Contract to Steve Cie Entertainment for 2016 Fireworks Celebration of Independence Day. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

- Yes:
- Councilman Caldon

Councilman Reeve

Councilman Vergaretti

Councilman Urbano

Councilwoman Gould

Councilwoman Clifton

Motion passed.

**Borough of Matawan  
Workshop Session  
June 28, 2016**

**RESOLUTION 16-06-42  
AWARD OF PROFESSIONAL SERVICES CONTRACT TO  
STEVE CIE ENTERTAINMENT FOR  
2016 FIREWORKS CELEBRATION OF INDEPENDENCE DAY**

**WHEREAS**, the Recreation Commission of the Borough of Matawan desires professional DJ services for the 2016 Fireworks Celebration of Independence Day; and

**WHEREAS**, Steve Cie of Steve Cie Entertainment can provide such service for the event and has submitted the attached quote of Four-Hundred, Seventy-Five Dollars and No Cents (\$475.00).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that based on the recommendation of the Recreation Commission it hereby approves the attached contract for DJ Entertainment Services by Steve Cie of Steve Cie Entertainment in an amount not to exceed Four-Hundred, Seventy-Five Dollars and No Cents (\$475.00).

**BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Police, Public Works, Recreation as well as Steve Cie.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-01-28-370-200 Budget of the Borough of Matawan for the contract awarded to Steve Cie of Steve Cie Entertainment in an amount not to exceed Four-Hundred, Seventy-Five Dollars and No Cents (\$475.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

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Monica Antista

Dated: June 28, 2016

**Borough of Matawan  
Workshop Session  
June 28, 2016**

6/20/2016

Steve Cie Entertainment DJ Contract



50 Birchwood Ave Keansburg, NJ 07734

www.SteveCie.com 732-495-2773

### CONTRACT FOR SERVICES

This contract is made and entered into on Monday June 20, 2016 by and between Steve Cie Entertainment, party of the first part and Matawan Boro Dept of Recreation Commission, party of the second part (Purchaser), for Premier DJ Entertainment, and is subject to the terms and conditions set forth:

**Type of Engagement** Corporate Event

**Date of Engagement** Friday July 1, 2016

**Engagement Location** Lake Lefferts Lakefront Ravine Rd & Matawan Ave Matawan, NJ 732-566-3898 x 130

**Venue Contact Name** Daria Dieterle

**Start & Ending Time** 6:00 pm until 9:30 pm

**Package** Basic Party Package

**Package Description** This package provides you with DJ, a Professional Digital Sound System, A Computerized Music Library with nearly 70,000 Pop Hits from the past 70 years, including Today's Top 25 Pop Hits as published by Billboard Magazine. (all radio edits--no explicit lyrics) \*\*\*\*\* Consider adding one of our optional Light Show Packages to enhance the affair!

**Options Selected** , , ,

**Contract Fee :** \$475.00

**Down Payment Amount** (due with signed contract) \$0.00

**Balance Due Date** 6/21/2016 \$475.00

### TERMS AND CONDITIONS

- This is a legal, binding agreement, please read it carefully before signing it.
- Party of the first part is hereby named as an additional insured in accordance with the additional insured endorsement within the liability policy.
- The agreement of the Artist of performance is subject to detour by sickness, accident, act of God or conditions beyond the artist' control. If such an event prevents the Artist from performing, the artist will arrange for an appropriate professional disc jockey to fulfill the terms of this contract.
- Our DJ will appear at the time and venue specified above, providing professional quality sound system, and lighting if selected. It is understood that the DJ will make all announcements, and will act as the principal Master of Ceremonies (Emcee) for the event. No other persons or performers may use the sound system without the expressed approval of Steve Cie Entertainment and the client listed herein.
- Purchaser and Artist further agree that except as provided in within this contract document, this contract is not subject to cancellation unless both parties hereto have agreed to such cancellation in writing and such written cancellation is delivered to the party of the first part no less than 90 days prior to the hour the performance is to begin.
- For the true and faithful performance of all the covenants and agreements herein mentioned, the Purchaser and the Artist bind themselves each unto the other in the penal sum of the amount set forth in this Contract as liquidated damages to be paid by the failing part.

<http://gigbuilder.com/cal/rj/stevecie.nst/htmlReport?openagent&emp=undefined&report=7FBE418E3A19572A862571AA0053A9C0&parent=B26FD29533574BBE...> 1/2



Borough of Matawan  
Workshop Session  
June 28, 2016

- 6/20/2016 Steve Cie Entertainment DJ Contract
- This instrument contains the entire agreement between the parties and no oral statements, promises or inducements made by any party hereto or agent or representative of either party hereto, which is not contained in this written contract, shall be valid or binding and this contract shall not be enlarged, modified, or altered except in writing, signed by the parties and endorsed herein.
  - The person executing this contract on behalf of each party represents and warrants that he or she is of legal age and has the authority to enter into this agreement. Should he or she have no authority, he or she personally accepts and assumes full responsibility and liability for payment to the Artist under the terms of this contract.
  - Party of the second part is responsible to inform the party of the first part of any stairs, lack of elevators, or any obstacles to loading or unloading equipment necessary for the performance of this contract. Such obstacles are subject to additional load / unload monetary charges, except as otherwise provided for by this contract. Party of the second part is responsible to pay these and any venue load/unload fees that may be incurred.
  - Party of the second part (purchaser) is responsible to secure a suitable place for the DJ's vehicle and trailer to park, and if there are any parking fees, agrees to pay for same.
  - Party of the second part agrees to provide adequate cover/enclosure for DJ & equipment if this performance is outdoors. Party of first part can furnish required cover/enclosure for an additional fee.
  - Party of the second part shall be responsible for supervising behavior of people attending the performance. If the guests behavior becomes disorderly or intolerable, and after calling this to the attention of the party of the second part and said condition is not corrected within 10 minutes to the satisfaction of the Artist, the Artist (party of the first part) has the right to end the performance without refund.
  - The party of the second part agrees to be held liable for any injury, losses or damages to the Artist, or property in ownership and possession of the party of the first part, while on the premises of said engagement, should such injury, loss, or damage is caused by the party of the second part, their guests, employees, engagement invitees, vendors contracted by the party of the second part, or any other persons in attendance, whether invited or not.
  - Party of the second part agrees and understands that all requests and do not play lists will be submitted and delivered to Steve Cie Entertainment no later than 10 days prior to the starting hour of the performance.
  - Party of the second part agrees and understands that Steve Cie Entertainment will make every reasonable attempt to play requested music, but no guarantee expressed, nor implied that every requested song will be played.
  - It is mutually agreed that Steve Cie Entertainment has the sole discretion to not play music due to objectionable material, lyrics, or intent.
  - Party of the second part agrees that Steve Cie Entertainment will only play licensed music, and abides by and respects all national and international, BMI, ASCAP and CEPAC copyright laws, regulations and entitlements.
  - Party of the second part hereby releases Steve Cie Entertainment, party of the first part, and its assigns, to utilize photographic and video material generated by our personnel at the performance for promotional purposes. In the event that the party of the second part wishes such material to not be used, party of the second part must inform the party of the first part in writing prior to the start of the performance.
  - Party of the first part will furnish a Certificate of Insurance to the venue, provided request is made no later than 48 hours prior to the start of performance.
  - Purchaser and Artist agree that receipt of this signed contract and commencement of performance shall be confirmation of all terms and conditions of the contract and shall be binding on all parties.
  - Should litigation be necessary to enforce the terms of this contract, the prevailing party shall be responsible for any and all fees and costs of said litigation.
  - By signing this agreement, both parties agree to all the terms and conditions listed herein.

PURCHASER

Name : Matawan Boro Dept of Recreation Commission

Address : 201 Broad Street Matawan , NJ

E-Mail Address Phone Number 732-566-3898-x130

Date \_\_\_\_\_ Signature \_\_\_\_\_

<b>Signature</b> To electronically sign this document simply provide your full name and press [Digitally Sign]. If you prefer to mail the document simply press [Print].	
Today's date: <b>Monday 06/20/2016</b> - Your Full Name: _____	<input type="button" value="Digitally Sign"/> <input type="button" value="Print"/>

Mayor Altomonte read by title Resolution 16-06-43: Entering Interlocal Agreement for Use of Matawan-Aberdeen Regional School District Buses and Drivers to Provide Transportation for the Borough of Matawan's 2016 Summer Recreation Program. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano

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Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-43  
ENTERING INTERLOCAL AGREEMENT FOR USE OF  
MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BUSES AND DRIVERS TO PROVIDE TRANSPORTATION FOR THE BOROUGH OF MATAWAN'S  
2016 SUMMER RECREATION PROGRAM**

**WHEREAS**, the Borough of Matawan needs to provide transportation for the 2016 Matawan Borough Summer Recreation Program; and

**WHEREAS**, the Matawan-Aberdeen Regional School District has agreed to provide transportation for the 2016 Matawan Borough Summer Recreation Program based on the 2016 trip list for buses at the estimated cost not to exceed Six Thousand Dollars and No Cents (\$6,000.00) as outlined in the attached Agreement which is in compliance with the Interlocal Services Act; and

**WHEREAS**, the Matawan-Aberdeen Regional School District has agreed to adjust all costs if the actual use of buses decrease.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Borough of Matawan that the Borough of Matawan enter into the attached Interlocal Service Agreement with the Matawan-Aberdeen Regional School District, and the Mayor be and is hereby authorized to execute this Agreement on behalf of Borough of Matawan in an amount not to exceed Six Thousand Dollars and No Cents (\$6,000.00) which shall be adjusted should the actual use of buses decrease.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Recreation, Clerk, as well as the Matawan-Aberdeen Regional School District and the Division of Local Government Services Attn: Shared Services.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the Recreation Trust Budget of the Borough of Matawan to the Matawan-Aberdeen Regional School District for providing transportation of the 2016 Summer Recreation Program for the Borough of Matawan in an amount not to exceed Six Thousand Dollars and No Cents (\$6,000.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO

Dated: June 28, 2016

**INTERLOCAL SERVICES AGREEMENT**

This **INTERLOCAL SERVICES AGREEMENT** (this "Agreement"), by and between the Borough of Matawan, in the County of Monmouth, New Jersey, a municipal corporation of the State of New Jersey (the "Borough"), and the Matawan-Aberdeen Regional School Board of Education, in the County of Monmouth, New Jersey, a school district and political subdivision of the State of New Jersey (the "Board") (collectively the "Parties"), dated as of June 28, 2016.

WITNESSETH:

**WHEREAS**, the Borough and Board have worked in cooperative spirit to meet the short and long term needs of Matawan; and

**WHEREAS**, the Borough and Board have certain needs that are best served through interlocal cooperation; and

**WHEREAS**, N.J.S.A 40:8A-1 et seq., authorizes and encourages a municipality and a board of education to enter into contracts for the joint provision within their jurisdiction of any service which either party to Agreement is empowered to render within its own jurisdiction; and

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*WHEREAS, the purposes of the Borough and the Board can be accomplished effectively through this Agreement; and*

*WHEREAS, the Borough and Board desire to enter into this Agreement; and*

*WHEREAS, the Borough has approved the execution of this Agreement by resolution adopted on June 28, 2016 and the Board has approved the execution of this Agreement by resolution adopted on June 27, 2016.*

*NOW, THEREFORE, the parties hereto mutually agree as follows:*

**Section 1. Joint Cooperation.** *The Borough and Board shall provide, in cooperation with or on behalf of the other any desired services authorized by law (including, but not limited to, the use, lease or provision of either or both Party's employees or property, whether real or personal ("Property"), as may be from time to time authorized by joint or concurring resolution of the Parties ("Services Resolution").*

**Section 2. Services Resolutions, Procedures.** *Each Services Resolution shall be individually tailored and shall specifically indicate the nature of the service to be performed, Property to be used, and the approval of both Parties in providing the joint cooperating Property. The Services Resolution shall expressly make reference to this Agreement as the controlling document and shall incorporate the terms of this Agreement by reference. Upon passage by both Parties, the Services Resolution shall be appended to this Agreement. In the event that the Services Resolution and this Agreement conflict, the terms of this Agreement shall control. In no event may the terms of a Services Resolution modify this Agreement.*

**Section 3. Other Agreements Unaffected.** *All other interlocal services agreements, whether currently existing or not, shall remain in full force and effect and shall not be governed by the terms of this Agreement.*

**Section 4. Maintenance and Payment.** *Unless otherwise specified in a Services Resolution, each Party agrees to maintain its own Property. Any and all payments made for the use of Property in accord with a Services Resolution shall be specified in and made pursuant to that Services Resolution.*

**Section 5. Standards.** *Services performed through the use of the Property pursuant to a Services Resolution shall be governed by the reasonable satisfaction standard, unless a different standard is specified in such Services Resolution.*

**Section 6. No Assignment.** *The rights and the obligations under this Agreement and any Services Resolution shall not be assigned by either Party without the written consent of the other.*

**Section 7. Term of Agreement and Services Resolution.** *This Agreement shall be for a term of one (1) year from the date hereof and may be extended by mutual agreement of the Parties. Each Services Resolution shall be for such time periods as specified in said Services Resolution. Either party may cancel this Agreement, or any Services Resolution covered hereunder, on 90 days written notice to the other party. In the event that this Agreement ceases, any and all Services Resolutions passed in accordance with this Agreement shall also cease.*

**Section 8. Fees and Fee Shifting.** *Attorney's fees and fee shifting are prohibited under this Agreement and neither Party may recover fees from the other Party in the event that litigation or arbitration or any proceeding is brought to enforce the obligations of any Party under this Agreement or any Services Resolution.*

**Section 9. Joint Insurance.** *The Parties shall maintain a joint insurance policy in the usual and customary amount and in a form acceptable to both Parties to insure the Borough and the Board's use of each other's Property. At the option of both Parties, the Parties may agree that a specific Services Resolution and the Property used thereunder not be covered by the joint insurance policy, and instead be covered by a separate policy or other insurance arrangement.*

**Section 10. Disputes.** *The Parties agree that, in the event a dispute arises as to the interpretation of this Agreement or a Services Resolution pursuant to this Agreement, the Borough Administrator, on behalf of the Borough, and the Superintendent of Schools, on behalf of the Board, shall be notified. The Borough Administrator and Superintendent of Schools shall immediately confer on the disputed issue and attempt to reach an accord. If the dispute cannot be rectified, the matter shall be submitted to mediation, failing which, the matter shall be submitted to binding arbitration. New Jersey Law shall govern this Agreement and any Services Resolution pass pursuant to the same.*

**Section 11. Efficiency and Public Benefit.** *The Borough and the Board concur that this Agreement is being undertaken on behalf of the general public of the Borough of Matawan as the Agreement achieves economics and efficiencies beneficial to the constituency of the Borough of Matawan.*

*IN WITNESS WHEREOF, the Borough has caused this Agreement to be executed in its corporate name by its duly Authorized Representative, and the Board has caused this Agreement to be executed in its name by its duly Authorized Representative, as of the date first above written, but on the date set forth below.*

<Seal>

BOROUGH OF MATAWAN  
IN THE COUNTY OF MONMOUTH, NEW JERSEY  
MONMOUTH, NEW JERSEY  
as Borough

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By: \_\_\_\_\_  
Joseph Altomonte, Mayor

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Karen Wynne, RMC - Borough Clerk

<Seal>

MATAWAN-ABERDEEN  
REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
IN THE COUNTY OF MONMOUTH, NEW JERSEY  
as Board

By: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Board Secretary

Mayor Altomonte read by title Resolution 16-06-44: Amending Resolution 16-06-19: Authorizing the Hiring of Part-Time Seasonal Personnel - 2016 Summer Recreation Program - Counselors. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-44  
AMENDING RESOLUTION 16-06-19  
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL  
2016 SUMMER RECREATION PROGRAM  
COUNSELORS**

**WHEREAS**, the Council has been advised that there is a need for part-time personnel for the Summer Recreation Program for the year 2016 within the Borough of Matawan; and

**WHEREAS**, the rate of pay will be as follows:

Apprentice Summer Counselors	\$7.25 per hour
Junior Summer Counselors	\$7.75 per hour
Senior Summer Counselors	\$8.25 per hour

**WHEREAS**, the number of Summer Counselors will be determined by the Recreation Commission.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the Matawan Borough authorizes the hiring of part-time personnel for the Summer Recreation Program for the year 2016, as per the attached Exhibit A.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll and Recreation.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the T-14-56-850-801 Borough of Matawan to Part-Time Seasonal Personnel – Summer Recreation Program for the Borough of Matawan.

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*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO  
Dated: May 17, 2016*

Mayor Altomonte read by title Resolution 16-06-46: Payment of Bills. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-46  
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$414,745.39</i>
<i>Water &amp; Sewer</i>	<i>\$622,841.85</i>
<i>Borough Trust</i>	<i>\$38,777.82</i>
<i>Developers Escrow Account</i>	<i>\$881.00</i>
<i>Dog Tax Trust</i>	<i>\$15.00</i>
<i>Unemployment</i>	<i>\$1,192.00</i>
<b>Total</b>	<b>\$1,078,453.06</b>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Altomonte read by title Resolution 16-06-47: Authorizing Execution of Developers Agreement Between the Borough of Matawan and Emlenrich, LLC. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-47  
AUTHORIZING EXECUTION OF DEVELOPERS AGREEMENT BETWEEN THE BOROUGH OF MATAWAN  
AND EMLENRICH, LLC**

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***WHEREAS** the Borough of Matawan and Emlenrich, LLC have negotiated a Developer's Agreement concerning property in the Borough of Matawan known and designated as all or a portion of real estate known as Block 24, Lots 3, 4, 6, 6.01, 7, 8, and 9, now known as Block 24, Lot 3.01 on the Tax Map of the Borough of Matawan, located at 126 Main Street in the Borough of Matawan;*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it herewith authorizes the Mayor to execute the Developer's Agreement between the Borough of Matawan and Emlenrich, LLC on behalf of the Borough of Matawan; and*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Police, Public Works, Recreation, Recycling, Shade Tree as well as the Borough Attorney, Borough Engineer and Emlenrich, LLC.*

Mayor Altomonte read by title Resolution 16-06-48: Authorizing the Borough Clerk to Advertise for New Request for Proposals for 2016 Lake Lefferts Lakefront Park Concessions. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-06-48  
AUTHORIZING THE BOROUGH CLERK TO ADVERTISE FOR  
NEW REQUEST FOR PROPOSALS FOR  
2016 LAKE LEFFERTS LAKEFRONT PARK CONCESSIONS**

***WHEREAS**, the Council of the Borough of Matawan previously authorized the Borough Clerk to advertise and post a Request for Proposals (RFP) from any interested party for a license to operate a 2016 Lake Lefferts Lakefront Park Concession stand in conjunction with the canoe and paddleboat rental area for the service and snacks, and/or other items to be provided; and,*

***WHEREAS**, there were no proposals received for the 2016 Lake Lefferts Lakefront Park Concessions.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby authorizes the Borough Clerk to re-advertise and post a Request for Proposals (RFP) from any interested party for a license to operate a 2016 Lake Lefferts Lakefront Park Concession stand in conjunction with the canoe and paddleboat rental area for the service and snacks, and/or other items to be provided.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall also be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, and Recreation.*

Councilwoman Clifton requested to speak prior to the Privilege of the Floor. She stated that she has been a Councilwoman for nine years. She asks to have the dates clarified with regard to the dates grants were filed and subsequently issued as she wants the public to be aware that many of the grants received by the Borough in 2016 were applied for at least one or two years ago. She reiterated though the grants may have been issued in 2016, Mayor Altomonte had nothing to do with them being given. She proceeded to explain her role in obtaining the grants, and her frustration that it wasn't being correctly acknowledged as she feels it is not fair the current Mayor is taking credit where credit is not due. Councilwoman Clifton stated certain websites and mailings have been received by residents in which incorrect propaganda is being disseminated.

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

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Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas asked Mr. Ferrara when the brush pick-ups will be published and when the bags to put the brush in can be obtained by the residents. Mr. Ferrara stated the previous garbage company took whatever was left out by the residents regardless of the law in wherein certain materials are prohibited in the landfill. The current company is in full compliance. The bags for brush are available for pick-up at Borough Hall. Ms. Windas expressed concern of increased traffic with the new complex being built where C-Town on Main Street used to be. She questioned if traffic studies were done and if this building was approved by the public. Mr. Menna informed the complex is composed of mixed units, 1-to-2 family units. The construction company building them went before the Planning Zoning Board in approximately 2012 at which time their plans were approved, and traffic studies were done.

Brett Cannon, 217 Middlesex Road, Matawan. Mr. Cannon began by offering his respect to Councilwoman Clifton and her family. He reiterated what he said at the last Council meeting, stating that nothing on the website was inaccurate. Councilwoman Clifton noted that she didn't reference the website, but that she mentioned the paraphernalia that was passed around. Mr. Cannon said the same information on the website is the same information in the paraphernalia and said that nothing there is false. Councilwoman Clifton took exception with his statement. Mr. Cannon mentioned that he and Councilwoman Clifton have spoken about this issue on a couple of occasions, once outside the municipal building and once on her home porch, and he stated that the reason he was speaking at the podium at this meeting was because campaign tactics were being mentioned. He said that he thought it was ridiculous because he felt his family was being slandered with campaign tactics being used. Councilman Urbano stated he took exception with the fact that Mayor Altomonte was taking credit for their hard work. Both he and Councilwoman Clifton said that was a lie. Mr. Cannon said that the literature said that the grants were approved during Mayor Altomonte's first 100 days in office. Councilman Caldron pointed out that they were signed during his first 100 days, but were approved long before. Councilwoman Clifton noted it is her prerogative to point out and let the public know what the truth is. She stated she has the right because she was involved in the grants. She reiterated that she hired the administrator who made those grants happen. Councilmen Urbano and Caldron both said that Mr. Cannon should stop misleading the public.

Bill Clifton, 25 Crescent Place, Matawan. Mr. Clifton told Mr. Cannon if he comes over to his house and threaten his wife, he is going to kill him. He then explained Mr. Cannon came over to his home at 9:00 PM, and yelled at his wife.

Mayor Altomonte called the meeting to order, as there was chatter and talking from the audience and the dais.

Mayor Altomonte clarified that he is not looking to take credit for anything that was done in the nine years prior to his term. He stated the grants were talked about for years and that he got them done. Shouting ensued. Councilman Caldron asked for someone to let him know when a grant comes through in 100 days.

Councilwomen Clifton and Gould announced leaving the meeting and left the dais at 8:06 PM.

Craig Gately, 257 Harding Boulevard, Matawan. Mr. Gately stated he was happy to hear about the improvement being made to Main Street, acknowledging any improvements in town will increase property rates. He then mentioned he noticed a new police SUV and questioned if it was newly added to the Police fleet. Mr. Ferrara informed it was Chief Gallo's car. Mr. Gately felt the unmarked vehicles are deceptive police tactics, and that it was questionably unconstitutional. He asked if the public was going to see more of those vehicles on the road. Councilman Urbano explained the police vehicles currently in the fleet stating "ghost painting" and unmarked cars are used for traffic.

Rickey Butler, 10 Boston Lane, Matawan. Mr. Butler thanked the Governing Body for their attention to Clinton Street Park, noting the Park has made tremendous improvements. He especially thanked Councilmen Caldron and Reeve for their efforts. Mr. Butler mentioned the recreation building in the

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Park will be renovated so that it can serve as a center where mentoring programs can be held.

Guy Buckel, 14 Chestnut Drive, Matawan. Mr. Buckel announced he has been a Matawan resident for 10 years, and it is a lovely town. However, there is no pathway or sidewalks to the lake, and he cannot walk his children to school without dodging traffic. He asks to have sidewalks installed from the lake, and all along Ravine Drive. Mr. Ferrara proudly mentioned a few years ago the Borough applied for a State grant, and this year the Borough has finally been awarded \$350,000.00 to improve the sidewalks and bike trails along the route to the train station.

Mayor Altomonte closed the Privilege of the Floor.

**Adjournment**

Mayor Altomonte requested a motion to adjourn. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

Meeting adjourned at 8:22 PM.

(signature on file)

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Karen Wynne, RMC  
Municipal Clerk