

**Borough of Matawan
Special Meeting Public Session
May 31, 2016**

A special meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on May 31, 2016 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Asbury Park Press* on May 27, 2016, by sending notice to *The Independent*, and by posting. Mayor Altomonte called the meeting to order at 7:03 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Also, present were Louis C. Ferrara, Borough Administrator and Pasquale Menna, Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte distributed to Council copies of an Interlocal Agreement for the Reconstruction of Bridge U-12 on County Route 524, South Main Street, Over Doctors Creek and the Allentown Dam in the Borough of Allentown, Monmouth County, New Jersey, wherein it states Monmouth County paid 100% for Allentown's dam after Allentown's \$270,000.00 grant allotment was assigned to the County as the sole financial obligation of Allentown toward the construction contract. Mayor Altomonte also distributed copies of a Monmouth County Press Release dated December 8, 2009 entitled "Allentown bridge, dam project moving forward" as well as a Transportation magazine Article entitled "A Bridge Reborn" dated January/February 2012. Mayor Altomonte summarized stating this is his reason for not slating \$2,000,000.00 into the 2016 Capital Expenditure account as Matawan should be able to obtain a better deal with the County.

Privilege of the Floor for Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Reeve made the motion, seconded by Councilman Caldon. Council agreed. Motion passed.

Old Business

Mayor Altomonte read by title Resolution 16-05-53: Self-Examination of Budget Resolution Borough of Matawan, County of Monmouth – Fiscal Year 2016. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano

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Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-05-53
SELF-EXAMINATION OF BUDGET RESOLUTION
BOROUGH OF MATAWAN
COUNTY OF MONMOUTH
Fiscal Year 2016**

WHEREAS, NJSA 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, NJAC 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to NJAC 5:30-7.2 through 7.5, the Borough of Matawan has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2016 budget year.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Matawan that in accordance with NJAC 5:30-7.6a and 7.6b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. *That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:*
 - a. *Payment of interest and debt redemption charges*
 - b. *Deferred charges and statutory expenditures*
 - c. *Cash deficit of preceding year*
 - d. *Reserve for uncollected taxes*
 - e. *Other reserves and non-disbursement items*
 - f. *Any inclusions of amounts required for school purposes.*
2. *That the provisions relating to limitation on increases of appropriations pursuant to NJSA 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at NJSA 40A:4-45.3 et seq., are fully met (complies with CAP law).*
3. *That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.*
4. *That pursuant to the Local Budget Law:*
 - a. *All estimates of revenue are reasonable, accurate and correctly stated;*
 - b. *Items of appropriation are properly set forth; and*
 - c. *In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.*
5. *The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.*
6. *That all other applicable statutory requirements have been fulfilled.*

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

**Borough of Matawan
Monmouth County, New Jersey**

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to NJSA 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

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Dated: _____

By: _____
Monica, Antista, CMFO
Chief Financial Officer

This certification form and resolution of the Governing Body executing such certification should be annexed to the adopted budget (NJAC 5:30-7.6(e))

Mayor Altomonte read by title Resolution 16-05-54: Municipal Budget Notice – Municipal Budget of the Borough of Matawan, County of Monmouth for the Fiscal Year 2016. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-05-54
MUNICIPAL BUDGET NOTICE**

**Municipal Budget of the
BOROUGH OF MATAWAN, COUNTY OF MONMOUTH
for the Fiscal Year 2016**

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for year 2016;

BE IT FURTHER RESOLVED, that said Budget be published in the Independent in the issue of June 9, 2016.

The Governing Body of the **BOROUGH OF MATAWAN** does hereby approve the following as the Budget for the year 2016:

RECORDED VOTE

(insert last name) (

ABSTAINED (

AYES (

ABSENT (

NAYS (

Notice is hereby given that the Budget and Tax Resolution was approved by the BOROUGH COUNCIL of the BOROUGH OF MATAWAN, COUNTY OF MONMOUTH, on May 31, 2016.

A Hearing on the Budget and Tax Resolution will be held at Matawan Municipal and Community Center on June 28, 2016 at 7:00 o'clock (PM) at which time and place objections to said Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

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2016 MUNICIPAL BUDGET

of the _____ Borough _____ of _____ Matawan _____
County of _____ Monmouth _____ for the fiscal year 2016.

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2016	Final 2015 Budget
1. Surplus	180,000.00	200,000.00
2. Total Miscellaneous Revenues	2,769,728.88	2,867,105.14
3. Receipts from Delinquent Taxes	0.00	0.00
4. a) Local Tax for Municipal Purposes	8,149,989.40	7,769,322.03
b) Minimum Library Tax	338,780.00	303,768.88
Tot. Amt. to be Rsd. by Taxes for Sup. Mun. Bud.	8,478,149.40	8,073,118.89
Tot. Gen. Rvs.	11,447,876.28	10,930,223.83

Summary of Appropriations	Anticipated	
	2016 Budget	Final 2015 Budget
1. Operating Expenses:		
Salaries and Wages	3,651,655.00	3,621,809.31
Other Expenses	4,532,103.88	4,220,082.80
2. Deferred Charges and Other Appropriations	833,000.00	848,500.00
3. Capital Improvements	145,000.00	145,000.00
4. Debt Service (include for School Purposes)	1,785,458.00	1,898,355.00
5. Reserve for Uncollected Taxes	399,469.40	365,477.02
Total General Appropriations	11,447,876.28	10,930,223.83
Total Number of Employees		

2016 Dedicated Water/Sewer		Utility Budget	
Summary of Revenues		Anticipated	
		2016	2015
1. Surplus		190,854.00	202,000.00
2. Water/Sewer Rents		4,783,300.00	4,838,570.00
3. Deficit (General Budget)			
Total Revenues		4,953,954.00	4,840,570.00
Summary of Appropriations		Anticipated	
		2016 Budget	2015 Budget
1. Operating Expenses:			
Salaries and Wages		732,600.00	698,508.00
Other Expenses		1,233,768.00	1,083,904.00
Acquisition of Water		380,000.00	480,000.00
Bayshore Regional Sewerage Authority		1,137,000.00	1,106,000.00
2. Capital Improvements		200,000.00	100,000.00
3. Debt Service		1,200,595.00	1,267,158.00
4. Deferred Charges and Other Appropriations		89,891.00	95,000.00
5. Surplus (General Budget)			
Total Appropriations		4,953,954.00	4,840,570.00
Total Number of Employees			

Balance of Outstanding Debt				
	General	Utility	Utility	Utility-Other
2016 Interest	135,607.00			
2016 Principal	390,000.00			
Total Outstanding Balance	3,734,854.60			

Notice is hereby given that the budget and tax resolution was approved by the _____ Borough Council
of the _____ Borough _____ of _____ Matawan _____ County of _____
Monmouth _____ on _____ May 31 _____, 2016

A hearing on the budget and tax resolution will be held at _____ Borough Hall _____ on
_____ June 28 _____, 2016 at _____ 7:00 _____ o'clock (AM/PM) at which time
and place objections to the Budget and Tax Resolution for the year 2016 may be presented by taxpayers or
other interested persons.

Copies of the Budget are available in the office of the _____ Borough Clerk _____ at
the Municipal Building _____ 201 Broad Street Matawan _____, New Jersey
tel. no. (732) 566-3898 during the hours of _____ 8:30am _____ to _____ 4:30pm _____.

Mr. Menna explained the Municipal Budget Notice introduces the 2016 Budget. The Public Hearing will be held on June 28 at 7:00 PM providing sufficient Statutory notice. Mayor Altomonte inquired of Council member availability for June 28. Council confirmed their availability. Mayor Altomonte suggests Council cancel the scheduled June 21 Council meeting in lieu of June 28. Mr. Menna recommends Resolution be introduced from the floor stating the regular Council meeting scheduled for 7:00 PM June 21 is herewith cancelled and a regular Council meeting is hereby scheduled for 7:00 PM June 28 at which time a Public Hearing on the Budget and Tax Resolution will be held. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Council agreed. Motion passed.

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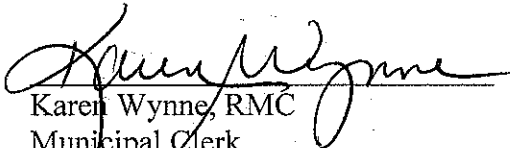
**RESOLUTION 16-05-60
AUTHORIZING CANCELLATION AND RESCHEDULING OF A
REGULAR MEETING OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF MATAWAN**

NOW, THEREFORE, BE IT RESOLVED, public notice of meeting is hereby given that the regular meeting of the Mayor and Council of the Borough of Matawan scheduled for 7:00 PM on Tuesday, June 21, 2016 is herewith cancelled, and a regular meeting of the Mayor and Council of the Borough of Matawan is hereby scheduled for 7:00 PM on Tuesday, June 28, 2016, at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey, at which time a Public Hearing on the Budget and Tax Resolution will be held. Action will be taken. This meeting is open to the public.

Adjournment

Mayor Altomonte requested a motion to adjourn. Councilman Vergaretti made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Meeting adjourned at 7:14 PM.


Karen Wynne, RMC
Municipal Clerk