

**Borough of Matawan
Workshop Session
April 19, 2016**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on April 19, 2016 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 14, 2016, by sending notice to the *Asbury Park Press*, and by posting. Mayor Altomonte called the meeting to order at 7:16 PM, requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Also present were Louis C. Ferrara, Borough Administrator and Pasquale Menna, Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte announced Resolution 16-04-62 is being held to the May 3, 2016 meeting, and Resolutions 16-04-72 and 16-04-73 are being added to tonight's agenda.

Approval of Minutes

Mayor Altomonte requested approval of meeting minutes of March 15, 2016. Council agreed. Motion passed.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor, Agenda Items Only.

There were no comments.

Mayor Altomonte closed the Privilege of the Floor, Agenda Items Only.

Clerk's Report

Ms. Wynne informed she will be out of the office attending the Municipal Clerks Association Conference but can be reached by cell or through the Deputy Clerk.

Mayor's Report

No report.

Administrator's Report

Mr. Ferrara stated he has previously provided copy of his Report to Council.

Attorney's Report

No report.

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Engineer's Report

Mr. Keady related the status of the following projects:

- 150 Main Street – T&M will be submitting the remedial investigation report by May 7, 2016, as required by NJ DEP.
- The Energy Savings Improvement Program – Meeting is scheduled for May 9, 2016, with the contractor and review their recommendations.
- 2015 Road Program –
 - Contract 1 – The trees on Victoria Court have been removed with curbing and sidewalk complete. On Grant and Forrest, the water main is complete and the contractor will begin the water service this week as well as curbing. On Mill and Middlesex Roads, the contractor is beginning his work on the concrete, starting with Middlesex at Ravine and working their way South. From there, they will jump over to Mill Road. It is estimate this work should take a few weeks.
 - Contract 2 – Paving on Somerset and Crown was completed on April 18, with Ziegler Place paving completed on April 19. The contractor will begin the water main replacement work on Anmar Drive this week.
- 2016 NJ DOT Municipal Grant Program – the Borough was successful in receiving a \$300,000.00 grant for the transit village improvements.
- Gravelly Brook Park – the base map and conceptual layouts are complete, and T&M would like to schedule a meeting with Borough officials to review the various layouts and options.

Fire, First Aid, DPW, Shade Tree, Environmental & Historic Sites

Councilman Caldon reported two firefighters were injured responding to a Keyport fire. He also informed the First Aid is finalizing documentation on its name change to Bayshore EMS as a result of its merger with South Aberdeen. Once finalized they may look to obtain a New Jersey Transit permit to operate the flea market at the train station. Mr. Ferrara stated he will contact New Jersey Transit in an effort to obtain a permit for the flea market operation. Councilman Caldon added Public Works will be switching over to Borough water shortly for the summer season. He informed the Historic Sites Commission is assisting in the 100th Anniversary commemoration of the 1916 shark attacks.

Finance

No report.

Personnel

No report.

Police, Railroad Parking, ADA & Planning/Zoning Board

Councilman Urbano reported Phase II of the ADA improvements, coupled with the 2015 Road Program, will begin shortly at Terhune and Memorial Parks. He suggests Council begin discussion to establish a 2016 road program.

Recreation & Main Street

Councilwoman Clifton reported on the success of the Easter Egg Hunt, and informed the Memorial Day Parade is scheduled for May 29. Jim Martin has been selected as the Parade's Grand Marshall. She complemented Daria Dieterle, Recreation Director, for a job well done.

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**Property Maintenance, Construction, Sanitation & Recycling,
Animal Welfare Advisory Board**

No report.

Consent Agenda

Mayor Altomonte read by title Resolutions 16-04-47 through and including 16-04-59, requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-47
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00051**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00051 was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th Street, Suite 195050, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #13-00051 has been paid and fully redeemed for the property owner, Block 64.02, Lot 6, otherwise known as 99 Aberdeen Road.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$23,137.82, and a Premium of \$500.00, to the above for the redemption of Tax Sale Certificate #13-00051.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-04-48
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00007**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00007 which was sold to Public Tax Investments, LLC, 575 Route 70, Second Floor, Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00007 has been paid and fully redeemed for the property owner, Block 9, Lot 27, otherwise known as 129 & 131 Main Street.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$9,823.21 to the above for the redemption of Tax Sale Certificate #15-00007.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-04-49
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC6, LLC
CERTIFICATE #15-00043**

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***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00043 was sold to us Bank Cust for PC6, LLC, Sterling National, 50 South 16th Street, Suite 2050, Philadelphia, PA, 19102; and*

***WHEREAS**, Certificate #15-00043 has been paid and fully redeemed for the property owner, Block 35, Lot 13, otherwise known as 195 Main Street.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$496.94, and a Premium of \$1,000.00, to the above for the redemption of Tax Sale Certificate #15-00043.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-04-50
APPROVAL OF NEW TAXI DRIVER LICENSE
ROSA E. LOPEZ SANTIAGO**

***WHEREAS**, Rosa E. Lopez Santiago, has passed the required Police Department background checks; and*

***WHEREAS**, Rosa E. Lopez Santiago, has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following taxi driver license:*

*Applicant: Rosa E. Lopez Santiago
110 Maple Place
Keyport, New Jersey 07735*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police and Applicant.*

**RESOLUTION 16-04-51
APPROVAL OF NEW TAXI DRIVER LICENSE
ANGELO MELILLO, JR.**

***WHEREAS**, Angelo Melillo, Jr., has passed the required Police Department background checks; and*

***WHEREAS**, Angelo Melillo, Jr., has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following taxi driver license:*

*Applicant: Angelo Melillo, Jr.
249 Main Street
Port Monmouth, New Jersey 07758*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police and Applicant.*

**RESOLUTION 16-04-52
DENIAL OF TAXI DRIVER LICENSE
JENNIFER ACUNA-ALFARO**

***WHEREAS**, Jennifer Acuna-Alfaro, has applied for a Taxi Driver License; and*

***WHEREAS**, the Matawan Police Department recommended the license not be issued to Jennifer Acuna-Alfaro, as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver's License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:*

*Applicant: Jennifer Acuna-Alfaro
500 Garden Place
Keyport, NJ 07735*

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as the Borough Attorney and the Applicant.

**RESOLUTION 16-04-53
DENIAL OF TAXI DRIVER LICENSE
JONATHAN R. BARRETT**

WHEREAS, Jonathan R. Barrett, has applied for a Taxi Driver License; and

WHEREAS, the Matawan Police Department recommended the license not be issued to Jonathan R. Barrett, as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver’s License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:

Applicant: Jonathan R. Barrett
13 New Brunswick Avenue
Matawan, NJ 07747

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as the Borough Attorney and the Applicant.

**RESOLUTION 16-04-54
DENIAL OF TAXI DRIVER LICENSE
EDGAR A. CARIAS**

WHEREAS, Edgar A. Carias, has applied for a Taxi Driver License; and

WHEREAS, the Matawan Police Department recommended the license not be issued to Edgar A. Carias, as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver’s License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:

Applicant: Edgar A. Carias
36 Durant Avenue
Holmdel, NJ 07733

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as the Borough Attorney and the Applicant.

**RESOLUTION 16-04-55
DENIAL OF TAXI DRIVER LICENSE
ALBERT P. CATANI**

WHEREAS, Albert P. Catani, has applied for a Taxi Driver License; and

WHEREAS, the Matawan Police Department recommended the license not be issued to Albert P. Catani, as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver’s License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:

Applicant: Albert P. Catani
400 Matawan Avenue, Apt. 302A
Cliffwood, NJ 07721

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as the Borough Attorney and the Applicant.

**RESOLUTION 16-04-56
DENIAL OF TAXI DRIVER LICENSE
ANTHONY GILBERT**

WHEREAS, Anthony Gilbert, has applied for a Taxi Driver License; and

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***WHEREAS**, the Matawan Police Department recommended the license not be issued to Anthony Gilbert, as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver’s License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:*

*Applicant: Anthony Gilbert
58 Crest Circle
Matawan, NJ 07747*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as the Borough Attorney and the Applicant.*

**RESOLUTION 16-04-57
DENIAL OF TAXI DRIVER LICENSE
GEORGE A. HAMILTON**

***WHEREAS**, George A. Hamilton, has applied for a Taxi Driver License; and*

***WHEREAS**, the Matawan Police Department recommended the license not be issued to George A. Hamilton, as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver’s License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:*

*Applicant: George A. Hamilton
2 Sutton Drive, Apt. T8
Matawan, NJ 07747*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as the Borough Attorney and the Applicant.*

**RESOLUTION 16-04-58
DENIAL OF TAXI DRIVER LICENSE
PABLO DE LA ROSA DIPRE**

***WHEREAS**, Pablo de la Rosa Dipre, has applied for a Taxi Driver License; and*

***WHEREAS**, the Matawan Police Department recommended the license not be issued to Pablo de la Rosa Dipre, as stated in Chapter 4 – Licensing and Business Regulations, Section 4-10.5(b) – Taxicab Driver’s License predicated on a review of eligibility criteria and standards as set forth in the applicable licensing regulations.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby deny the following Taxi Driver License:*

*Applicant: Pablo de la Rosa Dipre
158 Brighton Avenue, 3rd Floor
Perth Amboy, NJ 08861*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as the Borough Attorney and the Applicant.*

**RESOLUTION 16-04-59
RELEASE OF ESCROW FUNDS
FRANK & MELINE BELGIOVINE (FAB COMPANIES)
27 FRENEAU AVENUE - BLOCK 120, LOT 11**

***WHEREAS**, Frank and Meline Belgiovine (FAB Companies) has requested the release of the balance on her escrow account, Block 120, Lot 11, otherwise known as 27 Freneau Avenue, Matawan, New Jersey; and*

***WHEREAS**, Frank & Meline Belgiovine (FAB Companies) posted a total escrow in the amount of Four Thousand Seven Hundred Fifty Dollars and No Cents (\$4,750.00); and*

***WHEREAS**, as certified by the Treasurer/CFO the remaining cash portion balance as of April 14, 2016 is Two Thousand Five Hundred Seventy Six Dollars and Seventy Five Cents (\$2,576.75); and*

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WHEREAS, the Unified Planning Zoning Board of Adjustments Engineer, Robert W. Bucco, Jr., PE, CME, CPWM or Najarian Associates has recommended the release of the escrow.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan hereby approves the release of the balance on the escrow funds in the amount of Two-Thousand, Five-Hundred Seventy-Six Dollars and Seventy-Five Cents (\$2,576.75) posted by Frank & Meline Belgiovine (FAB Companies), for 27 Freneau Avenue - Block 120, Lot 11 - Matawan, New Jersey.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Frank and Meline Belgiovine (FAB Companies).

CERTIFICATION FOR RELEASE OF FUNDS

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of the Escrow Account for Frank & Meline Belgiovine (FAB Companies) balance is approximately Two Thousand, Five Hundred Seventy Six Dollars and Seventy Five Cents (\$2,576.75).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: April 19, 2016

New Business

Mayor Altomonte read by title Resolution 16-04-60: Authorization to Install the Aberdeen Township Woodfield Sanitary Sewer System Through the Borough of Matawan. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-60
AUTHORIZATION TO INSTALL THE
ABERDEEN TOWNSHIP WOODFIELD SANITARY SEWER SYSTEM
THROUGH THE BOROUGH OF MATAWAN**

WHEREAS, Aberdeen Township is requesting to connect the Woodfield Area Sanitary Sewer System, and requires that it travel through the Borough of Matawan; and

WHEREAS, the John Applegate, Superintendent for the Department of Public Works has reviewed the Application and has no objection to the connection; and

WHEREAS, Robert R. Keady, Jr. of T&M Associates, Borough Engineer, has reviewed the Application and plans. Additionally, the Treatment Works Approval ("TWA") Form provided by Aberdeen Township requires the consent of the Borough of Matawan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that it hereby grants permission for Aberdeen Township to allow the Woodfield Area Sanitary Sewer to travel through the Borough of Matawan with the following conditions:

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1. *Cooperation with Matawan residents and Borough designee lead contact before, during and after construction until projection completion;*
2. *All properties shall be restored to original condition;*
3. *Restore roadways to the satisfaction of the jurisdictional agency;*
4. *Street excavation (street opening) permits shall be obtained from each applicable agency; and*
5. *Provide escrow to accommodate the review as well as coordination during construction.*

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Public Works, as well as the Borough Engineer and Aberdeen Township.

**Township of Aberdeen
Monmouth County, New Jersey**

Woodfield Area Wastewater Collection System

**SEPTEMBER 2015
REVISED FEBRUARY 2016**

TREATMENT WORKS APPROVAL

ENGINEER'S DESIGN REPORT

PREPARED BY:


MICHAEL J. MCCLELLAND

Professional Engineer
New Jersey License No. 32468

Our File No. PAB00320.01



CONSULTING AND MUNICIPAL ENGINEERS

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GENERAL PROJECT DESCRIPTION

Background:

The Township of Aberdeen owns, operates, and maintains fourteen (14) wastewater pumping station facilities and approximately seventy (70) miles of gravity sewer main. All sewage collected is pumped and discharged to the Bayshore Regional Sewerage Authority for treatment.

The Woodfield Area of the Township of Aberdeen does not have existing public sanitary sewerage collection and conveyance facilities. The existing residents within the Woodfield Area utilize individual subsurface sewage disposal systems (septic systems) that have been susceptible to failure throughout the years. Failure of these systems has become a substantial burden and health concern to the affected residents within the Community and has resulted in costly repairs for the homeowners and has impacted their quality of life.

General Project Description:

The Woodfield Area consists of approximately 80 single family dwellings. Sanitary facilities to service the existing residents within the Woodfield Area will be constructed as part of this Project. The facilities generally consist of the construction of approximately 9,000 feet of 8" diameter PVC SDR-35 gravity sewer main including associated precast concrete manhole structures and domestic sanitary laterals to service the residents. A pump station facility is to be constructed for conveyance of sewage collected in the Woodfield Area. The pump station will consist of a 6-foot diameter precast concrete wet well, a comminutor, submersible pumps, odor control system and a generator/utility building. Approximately 6,250 feet of force main will be constructed to convey flow from the pump station to a discharge manhole located near Brookview Lane where it will be connected to the Township's existing collection system. The force main construction will consist of approximately 2,500 feet of 4" PVC DR18 pipe for

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portions to be installed by open trench method and approximately 3,750 feet of 5" (4.25" I.D.) HDPE DR9 pipe for portions to be installed by a trenchless method. The force main diameter was selected based upon the required minimum velocity of 2 feet per second and the inner diameter of the pipe.

As with all of the Township's collection system, the flow generated by the Project will ultimately discharge to the Bayshore Regional Sewerage Authority system and treatment plant.

WOODFIELD PUMP STATION

Description of the Work:

A 6-foot diameter concrete wet well will be constructed along Grand Avenue on Lot 4, Block 146. A duplex submersible pump station and a comminutor will be installed in the wet well. Adjacent to the wet well, a masonry block building will be constructed. The building will house the emergency generator, electrical panels, control panel and alarm system.

Projected Flows:

The average daily flow to the pump station is estimated to be 24,000 gallons per day (gpd). The flow is estimated based upon the 80 existing single family homes, each with a projected flow of 300 gallons per day in accordance with N.J.A.C. 7:14A-23.3. Utilizing a peaking factor of 2.5, the estimated peak daily is 60,000 gpd.

Pump Selection:

The pumps for the Woodfield Pump Station were selected based upon the projected flows to the pump station and the required minimum force main velocity of 2 feet per second in order to keep solids in suspension. In order to achieve a velocity of 2 feet per second in the selected force main, a minimum flow of approximately 90 gallons per minute (gpm) is required. Plotting this

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flow point on the system head curve developed for the pump station and its force main resulted in a minimum design point of approximately 90 gpm at 75 feet of head. Flygt Pump Model MP 3127 was selected and its performance curve was plotted against the system head curve. The final design point based upon the performance curve of the selected pump is 100 gpm and 81 feet of head. The capacity of the pumps to be installed provides a force main velocity greater than 2 feet per second.

Wet Well Detention Time:

The volume of the 6-foot diameter wet well between the elevation of the "pumps off" and the elevation of the "lead pump on" is approximately 159 gallons. At an average daily flow of 17 gpm, the detention time is 9.33 minutes. In order to minimize the detention time, the sides of the wet well will be grouted and sloped towards the pumps to further reduce the volume and to minimize the accumulation of solids at the bottom of the wet well.

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WQM-003

Revision 09/2004

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Division of Water Quality

Reset Form

STATEMENTS OF CONSENT

A supplement to the TWA-1 or NJPDES-1 Forms

General Information

Applicant/Owner/Operator: Township of Aberdeen
Location of Work Site: Woodfield Area, Aberdeen Township
Name of Project/Facility: Woodfield Area Wastewater Collection System
Type of permit application (TWA, NJPDES/SIU): TWA
NJPDES Permit Number (if applicable): N/A

A-1 Consent By Governing Body**

(Consent by the municipality in which the project is located.)

As an authorized representative of the governing body, I hereby certify that the

Township of Aberdeen
(Name of Municipality or Municipal Authority)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed* Holly Reycraft Date: 9/15/15
Type Name and Position: Holly Reycraft, Township Manager

* Cite authorization to sign for the governing body

Resolution# 2013-24- Dated: 1/6/15
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note

For most Treatment Works Approval (TWA) applications, this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. Applicants for TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

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WQM-003

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Division of Water Quality

Revision 09/2004

Reset Form

STATEMENTS OF CONSENT

A supplement to the TWA-1 or NJPDES-1 Forms

General Information

Applicant/Owner/Operator
Location of Work Site
Name of Project/Facility
Type of permit application
(TWA, NJPDES/SIU)
NJPDES Permit Number (if applicable)

A-1 Consent By Governing Body**

(Consent by the municipality in which the project is located.)

As an authorized representative of the governing body, I hereby certify that the

(Name of Municipality or Municipal Authority)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of all municipal ordinances.

Signed* Date

Type Name and Position

* Cite authorization to sign for the governing body

Resolution# Dated

(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note

For most Treatment Works Approval (TWA) applications, this section may be omitted if a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality. In such cases, the governing body consent requirement may be satisfied by completing Section A-2. Applicants for TWAs for industrial/commercial facilities discharging pursuant to NJPDES/DSW or DGW permits must complete section A-1.

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WQM-003

Revision 09/2004

A-2 Consent by Sewerage Authority**

As an authorized representative of this agency, I hereby certify that the

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency.

Signed* Date

Type Name and Position

* Cite authorization to sign for the agency

Resolution# Dated
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Governing Body's full resolution, consenting to the project, must be submitted with the application.)

** Note
For TWA applications, this section must be completed when a sewerage entity (for example, sewerage authority, utilities authority, municipal utilities authority, joint meeting, etc.) has responsibility for regulating the construction and operation of wastewater treatment and conveyance facilities within the municipality.

A-3 Consent by Owner of Wastewater Treatment Facility**

(For NJPDES/SIU applications only)

As an authorized representative of this agency, I hereby certify that the

(Name of Agency)

consents to the submission of the above listed application to the Department of Environmental Protection for approval. I further certify that the project as proposed conforms with the requirements of this agency and the agency agrees to accept wastewater from the project for treatment.

Signed* Date

Type Name and Position

* Cite authorization to sign for the agency

Resolution# Dated
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the Agency's full resolution, consenting to the project, must be submitted with the application.)

** Note
For NJPDES/SIU applications, this section must be completed when the owner of the receiving wastewater treatment plant is different than the entity listed under A-2.

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WQM-003

Revision 09/2004

B. Certification by Wastewater Conveyance System Owner**

By agreeing to accept wastewater from the project, I (we) hereby certify that to the best of my (our) knowledge the wastewater conveyance system, into which the project proposed under this application will connect, has adequate capacity in accordance with N.J.A.C. 7:14A-1.2 ("Adequate conveyance capacity"). Furthermore, I (we) am (are) not aware of inadequate conveyance capacity conditions in any portion of the downstream facilities necessary to convey the wastewater from this project to the treatment plant.

Name of Municipality or Authority Township of Aberdeen
Signed* Holly Keycraft Date 9/15/15
Type Name and Position Holly Keycraft, Township Manager

* Cite authorization to sign for the governing body

Resolution# 2015-24 Dated 4/6/15
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** Note

1. For TWA applications, this section must be completed by the owner/operator of the wastewater conveyance system into which the project named herein will directly connect.
2. For NJPDES/SIU applications, this section must be completed when the owner/operator wastewater conveyance system into which the project named herein will directly connect is different that the entity listed under A-3.

C. Certification by Wastewater Treatment Facility Owner**

(For TWA applications that include a sewer connection/extension.)

I (we) hereby certify that the committed flow*** to the

Bayshore Regional Sewerage Authority
(Name of Wastewater Treatment Plant)

does not exceed the presently permitted design capacity and with the additional flow proposed by this application, the permitted design capacity is not anticipated to be exceeded. I (we) further certify that the treatment plant is currently complying with its conventional and non-conventional NJPDES permit requirements (see N.J.A.C. 7:14A-22.17(b)-(d), percent removal and toxicity requirements excluded from this certification) as determined by a rolling average of the three most recent monthly discharge monitoring reports that were required to be submitted to the Department as of this date, and based upon my (our) assessment of all information pertinent to this permit request, is anticipated to continue to do so with the additional flow from this project.

Accepted for Treatment by Bayshore Regional Sewerage Authority
(Name of Treating Authority)
Signed* Robert Fischer Date 10-21-15
Type Name and Position Robert Fischer, Executive Director
Name of project and/or location Woodfield Area Wastewater Collection System, Aberdeen Township

* Cite authorization to sign for the governing body

Resolution# 117-15 Dated 10-19-15
(Submit the resolution with the application. If no such resolution granting authority to sign exists, the governing body's full resolution, consenting to the project, must be submitted with the application.)

** For TWA applications, this section must be completed by the owner of the wastewater treatment facility receiving the wastewater identified in this application.

**Borough of Matawan
Workshop Session
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WQM-003

Revision 09/2004

*** For the purposes of this certification, committed flow means the sum of the 1) actual metered flow, 2) flow from DEP approved TWA applications (not yet operational), and 3) flow from locally approved projects that do not require DEP approval.

Additional Information (For TWA Applications)

1. Approvals, permits, service contracts, or other reservations of flow capacity issued or agreed to by any participating municipality or sewerage agency do not constitute the required approval of the DEP.
2. For computation of actual flow at the receiving wastewater treatment plant, the average flow processed by the facility for the three (3) month period immediately preceding the submission of the application shall be used. Pursuant to the NJPDES regulations (N.J.A.C. 7:14A), no application shall be submitted to the DEP if the wastewater treatment facility is not meeting its discharge permit requirements.

Lack of Consent*

1. The affected sewerage authority or municipality must consent to the application or submit comments to the DEP within 60 days of the applicant's request for consent. Prior to the expiration of the 60-day period to respond to a request for a written statement of consent, the municipality or sewerage authority may request a 30-day time extension.
2. Any document issued by a sewerage authority or municipality which is a tentative, preliminary, or conditional approval shall not be considered a statement of consent.
3. When the affected sewerage authority or municipality does not consent to a project, it shall state all reasons for rejection or disapproval in a resolution and send a certified copy of the resolution to the DEP.
4. When the affected sewerage authority or municipality expressly denies a request for a written statement of consent for a project, the permit application may be determined by the DEP to be incomplete for processing; or in the alternative, the DEP may review the reasons for denial. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval or sewer connection approval in accordance with N.J.A.C. 7:14A-22.
5. When the affected sewerage authority or municipality does not issue a written statement of consent in accordance with (1) above, or a denial in accordance with (3) above, the DEP, upon receipt of proof that the applicant has delivered to the affected agency a written request for a statement of consent, shall review the reasons therefore, if known on the basis of reasonably reliable information. Any such reasons shall be considered by the DEP in determining whether to issue a draft permit in accordance with N.J.A.C. 7:14A-15.6, or a Treatment Works Approval in accordance with N.J.A.C. 7:14A-22. The DEP, may in its discretion, deem the application to be incomplete pending the expiration of the time period set forth in (1) above.

* This section has been excerpted from the NJPDES regulations for guidance purposes only. Please refer to N.J.A.C. 7:14A-22.8(a)3 for the complete requirements concerning statements of consent.

Notice: False statements, representations, or certifications, in any application, record, or document are subject to fines and penalties as set forth in the Water Pollution Control Act (N.J.S.A. 58:10A-10F 2 and 3.

**Borough of Matawan
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RESOLUTION NO. 2015-24

BE IT RESOLVED by the Township Council of the Township of Aberdeen that Holly Reycraft, Township Manager, is hereby authorized to execute all sewer and water utility State permit applications and any such other permit applications as necessary, with appropriate professional recommendations.

ROLL CALL VOTE:

Ayes: Councilmember Cannon, Kelley, Martucci, Montone, Swindle, Deputy Mayor Brenner and Mayor Tagliarini
Nays: None
Abstain: None
Absent: None

I hereby certify the foregoing to be a true copy
of a resolution adopted by the Township
Council of the Township of Aberdeen
at a reorganization meeting held on January 6, 2015


Karen Ventura, Municipal Clerk

Mayor Altomonte read by title Resolution 16-04-61: Authorizing T&M Associates to Provide Professional Services for Lake Matawan Dam Inspection Class II Significant Hazard Dam. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
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April 19, 2016**

**RESOLUTION 16-04-61
AUTHORIZING T&M ASSOCIATES
TO PROVIDE PROFESSIONAL SERVICES FOR
LAKE MATAWAN DAM INSPECTION
CLASS II SIGNIFICANT HAZARD DAM**

***WHEREAS,** the Mayor and Council of the Borough of Matawan received an estimate from T&M Associates for professional services for Lake Matawan Dam Inspection, Class II Significant Hazard Dam; and*

***WHEREAS,** the NJDEP Division of Engineering and Construction Dam Safety Section requires annual inspection of Dams in accordance with the New Jersey Dam Safety Program; and*

***WHEREAS,** Robert Keady, Borough Engineer, has submitted the attached scope of fees and services needed for the Lake Matawan Dam Inspection from T&M Associates, in an amount not to exceed Six Thousand (\$6,000.00) Dollars.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan does hereby award the contract for professional services to T&M Associates for the Lake Matawan Dam Inspection in an amount not to exceed Six Thousand (\$6,000.00) Dollars.*

***BE IT FURTHER ORDAINED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as the Borough Engineer.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-01-20-165-200 Budget of the Borough of Matawan to T&M Associates for professional services for the Lake Matawan Dam Inspection in an amount not to exceed Six Thousand Dollars (\$6,000.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: April 19, 2016

**Borough of Matawan
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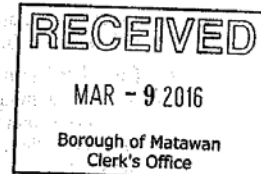
YOUR GOALS. OUR MISSION.

MATNOH-16002

March 9, 2016

Louis Ferrara, Business Administrator
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

**Re: Matawan Lake Dam Inspection
Class II Significant Hazard Dam
Borough of Matawan**



Dear Mr. Ferrara:

As previously discussed, New Jersey Department of Environmental Protection is requiring the Borough of Matawan to perform an inspection of the Matawan Dam and furnish the report by April 15, 2016. As a result, we are furnishing this proposal for consideration.

T&M Associates has completed numerous similar dam inspections, analyses, and rehabilitation throughout the State of New Jersey for public and private clients including Matawan Borough. We are very familiar with the Department rules regulations and have developed a good working relationship with them over the years.

The proposed Visual Inspections for the referenced dam will be performed in accordance with the Dam Safety Standards, N.J.A.C. 7:20.

The Department of Environmental Protection, Division of Engineering and Construction, Dam Safety Section, implement the New Jersey Dam Safety Program. The objective of the program is to protect lives and property from the consequences of a dam failure or the improper release of impounded water. A primary means of achieving this goal is through the maintenance and periodic inspection of in-service dams.

Regular Inspection: The visual inspection of a dam by a qualified, New Jersey licensed professional engineer to detect any signs of deterioration in material, developing weaknesses or unsafe hydraulic or structural behavior. For Class I and Class II dams, a Department approved Emergency Action Plan should be confirmed and its adequacy determined. For all dams a Department approved Operation and Maintenance Manual should be prepared and its adequacy determined. All instrumentation data should be reviewed and evaluated.

SCOPE OF SERVICES

TASK 1: REGULAR VISUAL INSPECTION

A report will be prepared and submitted to the Borough of Matawan documenting the current conditions of the dam. Any change that may affect the safety will be immediately reported to the Borough. The visual inspection Checklist, and Compliance Schedule Form in accordance with the Department of Dam Safety, will be completed and accompany the inspection report. Color photographs, will also be provided with the inspection report. A brief text will be prepared on the condition of the dam outlining the following information, in accordance with department regulations:

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March 9, 2016
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Re: Matawan Lake Dam Inspection
Class II Significant Hazard Dam
Borough of Matawan

- All relevant dam and dam related facts, findings, conclusions, recommendations, and data.
- Color photographs with each photograph indicating the date it was taken, the State dam reference number, and the photograph location.
- Completed visual inspection checklist. This general checklist should be used as an aid when examining the dam. This checklist may not, however, include all features or conditions found at a specific dam that are relevant to the safety of that dam. All features integral to the safety of the dam being examined will be inspected and their condition reported.
- Recommendations for immediate and/or long-term improvement repairs and/or modifications necessary to maintain dam safety. Recommendations as to the appropriate dam classification.
- Comments will address, if the recommendations above included, those from the Phase I Inspection Report or previous Regular or Formal Inspection Reports.
- The Compliance Schedule form will also be completed. The purpose of this form is to allow the dam owner, through consultation with their engineer, to establish a time line for addressing the deficiencies identified in the inspection report for the dam and bringing the dam into compliance with the New Jersey Dam Safety Standards, N.J.A.C. 7:20-1.1 et seq.
- The Emergency Action Plan or the Operation and Maintenance Manual are to be reviewed as part of the visual inspection. T&M will recommend if the O&M and EAP need to be updated. Please note that updating the EAP and O&M are not part of this proposal.

FIELD RECONNAISSANCE

We propose to visit the project site to ascertain current field conditions of the impoundment. The visits will take several days and will be comprised of two engineers, experienced in hydrology/hydraulics and structures. The Team Leader will be a licensed professional engineer with a minimum of ten (10) years of experience.

SCHEDULE

The professional services outlined in Task 1 above will be completed within Thirty (30) calendar days after notice of award, weather permitting.

DELIVERABLES

Items to be delivered will consist of two (2) copies of the Visual Inspection Report to Borough of Matawan. The report text will contain and address all items listed under the Scope of Services Task 1.

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**Re: Matawan Lake Dam Inspection
Class II Significant Hazard Dam
Borough of Matawan**

EXCEPTIONS

Please note that during the course of the Visual Inspection, there may be certain repair work, design, plans and or studies that may be required for the dam to determine its safety and/or adequacy to meet the NJDEP Dam Safety Standards. These are not considered as part of this proposal. We will recommend what the stated items are.

Updates to the Operations and Maintenance Manual and the Emergency Action Plan, which may be required per the NJDEP Dam Safety Standards are excluded from this proposal.

Underwater inspection is not considered as part of this proposal.

SUMMARY OF FEES

The estimated fee for the activities described above is \$6,000.

If you have any questions concerning this proposal, please to not hesitate call.

Very truly yours,

T&M ASSOCIATES

ROBERT R. KEADY, JR., P.E., C.M.E.
MATAWAN BOROUGH ENGINEER

DRF:DD:ke:lkc

cc: Karen Wynne, Deputy Clerk
Mayor and Council
Monica Antista, CFO

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Mayor Altomonte read by title Resolution 16-04-63: 2013 Road Improvement Program Contract 2 – Esposito Construction, LLC – Authorizing Change Order No. 11 and Final. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
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April 19, 2016**

**RESOLUTION 16-04-63
2013 ROAD IMPROVEMENT PROGRAM CONTRACT 2
ESPOSITO CONSTRUCTION, LLC
AUTHORIZING CHANGE ORDER NO. 11 AND FINAL**

***WHEREAS**, T&M Associates has informed Council that various Items as outlined in the attached Change Order No. 11 have been reduced to reflect as-built quantities associated with the 2013 Road Improvement Program Contract 2 reflecting a Total Net Change Reduction This Change Order of Twenty One Thousand One Hundred Seventeen Dollars and Sixty Five Cents (\$21,117.65); and*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, hereby authorizes Change Order No. 11 and Final for the 2013 Road Improvement Program Contract 2, a Total Net Change Reduction This Change Order in an amount not to exceed Twenty One Thousand One Hundred Seventeen Dollars and Sixty Five Cents (\$21,117.65).*

***BE IT FURTHER RESOLVED** this amount reflects a total Net Change Reduction in Contract of Forty Two Thousand Fifty Five Dollars and Four Cents (\$42,055.04).*

***BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer and Esposito Construction, LLC.*

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T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-02782

CHANGE ORDER NO. 11 & FINAL

DATE: February 16, 2016

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:

Various items are reduced to reflect as-built quantities.

EXTRA:

SUPPLEMENTARY:

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:

CONTRACTOR:
Esposito Construction, LLC

OWNER'S APPROVALS:

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$21,117.65
B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$0.00	XXXXXXXXXX
TOTALS THIS C.O.	\$0.00	\$21,117.65
NET CHANGE THIS CHANGE ORDER		\$21,117.65
PREVIOUS CHANGE ORDERS	\$250,038.36	\$270,975.75
TOTAL CHANGE ORDERS TO DATE	\$250,038.36	\$292,093.40
NET CHANGE IN CONTRACT		\$42,055.04

ORIGINAL CONTRACT BID PRICE	\$1,724,273.10
CHANGE ORDERS TO DATE	-\$42,055.04
REVISED CONTRACT PRICE	\$1,682,218.06

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CHANGE ORDER NO. 11 & FINAL

SHEET NO. 2 OF 2
PROJECT NO. MATN-02782

PROJECT: 2013 Road Improvement Program - Contract 2
OWNER: Borough of Matawan
CONTRACTOR: Esposito Construction, LLC

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
REDUCTIONS	B20	Concrete Sidewalk, 4" Thick	58.03	SY	\$55.00	\$3,191.65
	B24	6"x18" Concrete Vertical Curb	125.00	LF	\$20.00	\$2,500.00
	B25	Combination Concrete Curb and Gutter	200.00	LF	\$25.00	\$5,000.00
	B36	Borrow Topsoiling, 4" Thick	404.00	SY	\$4.00	\$1,616.00
	B37	Seeding and Fertilizing, Type G	404.00	SY	\$1.50	\$606.00
	B38	Straw Mulching	404.00	SY	\$1.00	\$404.00
	S-14	Crown Place Drainage	1.00	LS	\$7,800.00	\$7,800.00
A. TOTAL REDUCTIONS						\$21,117.65
EXTRA						\$0.00
B. TOTAL EXTRA						\$0.00
SUPPLEMENTARY						\$0.00
						\$0.00
C. TOTAL SUPPLEMENTARY						\$0.00

Mayor Altomonte read by title Resolution 16-04-64: 2015 Road Improvement Program Contract 1 – JTG Construction, LLC – Authorizing Change Order No. 1. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti

**Borough of Matawan
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Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-64
2015 ROAD IMPROVEMENT PROGRAM CONTRACT 1
JTG CONSTRUCTION, LLC
AUTHORIZING CHANGE ORDER NO. 1**

WHEREAS, T&M Associates has informed the Council that Items D46 and D47 have been increased to reflect as-built quantities to the 2015 Road Improvement Program Contract 1, for a total extra this Change Order No. 1 of Three-Thousand, Twenty-Four Dollars and No Cents (\$3,024.00); and

WHEREAS, T&M Associates has informed the Council that Supplementary Item DS-1 will extend the contract completion date to May 11, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 1, for the 2015 Road Improvement Program Contract 1, a Net Change Increase This Change Order No. 1 in an amount not to exceed Three-Thousand, Twenty-Four Dollars and No Cents (\$3,024.00).

BE IT FURTHER RESOLVED this amount reflects a total Net Change in Contract of Three-Thousand, Twenty-Four Dollars and No Cents (\$3,024.00).

BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer and JTG Construction, LLC.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification are available from C-04-55-915-100 Budget of the Borough of Matawan for the contract awarded to JTG Construction, LLC for the 2015 Road Improvement Program Contract 1, Change Order No. 1, for a Net Change Increase This Change Order in the amount of Three-Thousand, Twenty-Four Dollars and No Cents (\$3,024.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO
Dated: April 19, 2016

Borough of Matawan
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T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-03651

CHANGE ORDER NO. 1

DATE: April 4, 2016

PROJECT: 2015 Road Improvement Program - Contract 1

OWNER: Borough of Matawan

CONTRACTOR: JTG Construction, Inc.

DESCRIPTION OF CHANGE:

REDUCTIONS:

EXTRA:

Items D46 and D47 are increased to reflect current as-built quantities.

SUPPLEMENTARY:

DS-1 Contract Completion Date Extended to May 11, 2016

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:

CONTRACTOR:
JTG Construction, Inc.

OWNER'S APPROVALS:

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$0.00
B. TOTAL EXTRAS THIS C.O.	\$3,024.00	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$0.00	XXXXXXXXXXXX
TOTALS THIS C.O.	\$3,024.00	\$0.00
NET CHANGE THIS CHANGE ORDER	\$3,024.00	
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$3,024.00	\$0.00
NET CHANGE IN CONTRACT	\$3,024.00	

ORIGINAL CONTRACT BID PRICE	\$1,191,604.76
CHANGE ORDERS TO DATE	\$3,024.00
REVISED CONTRACT PRICE	\$1,194,628.76

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CHANGE ORDER NO. 1

SHEET NO. 2 OF 2
PROJECT NO. MATN-03651

PROJECT: 2015 Road Improvement Program - Contract 1

OWNER: Borough of Matawan

CONTRACTOR: JTG Construction, Inc.

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
REDUCTION					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

A. TOTAL REDUCTIONS \$0.00

EXTRA	D46	Tree Removal, Over 9" to 18" Diameter	1.00	UN	\$924.00	\$924.00
	D47	Tree Removal, Over 18" to 36" Diameter (If & Where Dir)	1.00	UN	\$2,100.00	\$2,100.00

B. TOTAL EXTRA \$3,024.00

SUPPLEMENTARY	DS-1	Contract Completion Date Extended to May 11, 2016	1.00	LS	\$0.00	\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

C. TOTAL SUPPLEMENTARY \$0.00

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Mayor Altomonte read by title Resolution 16-04-65: Acceptance of the Memorandum Agreement between the Borough of Matawan and the Matawan PBA Local 179. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-65
ACCEPTANCE OF THE MEMORANDUM OF AGREEMENT
BETWEEN
THE BOROUGH OF MATAWAN AND THE MATAWAN PBA LOCAL 179**

WHEREAS, the Borough of Matawan and the Matawan Policemen's Benevolent Association (PBA) Local 179 commenced negotiations in 2015 for a successor and extension of the current Collective Bargaining Agreement; and

WHEREAS, both parties have reached an agreement for a three (3) year Agreement commencing January 1, 2015 and ending on December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that it hereby accepts the terms of the attached Memorandum of Agreement between the Borough of Matawan and the Matawan Policemen's Benevolent Association (PBA) Local 179, and that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Pasquale Menna, Esq., Borough Attorney, and Matthew Giacobbe, Esq., Borough Labor Attorney.

**Borough of Matawan
Workshop Session
April 19, 2016**

MEMORANDUM OF AGREEMENT

Agreement made this 19 day of April 2016, by and between the **Borough of Matawan** (herein the "Borough") and **Matawan Policemen's Benevolent Association Local 179** (herein the "PBA").

WHEREAS, the Borough and the PBA are parties to a collective negotiations agreement ("CNA") covering the period January 1, 2011 through December 31, 2014; and

WHEREAS, the Borough and the PBA have been engaged in good faith collective negotiations for the purpose of reaching agreement on terms and conditions of employment for a successor CNA; and

WHEREAS, the Borough and the PBA have reached agreement on new terms and conditions which are subject to ratification by the membership of the PBA and approval by the Mayor and Council of the Borough; and

WHEREAS, the negotiating committees for the Borough and the PBA unanimously agree to recommend their agreement for ratification and approval;

NOW, THEREFORE, in consideration of the mutual covenants, promises, and undertakings herein set forth the parties agree as follows:

A. Except as herein modified, the terms and conditions set forth in the January 1, 2011 through December 31, 2014 CNA between the Borough and the PBA shall remain in full force and effect.

B. **GENERAL**

1. Incorporate the terms of the December 7, 2011 MOA into the successor Agreement.
2. Change dates throughout CBA.

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3. Refer to the Union as "PBA" and Matawan as "Employer" or "Borough" as designated in the Preamble throughout the Agreement.

C. **ARTICLE II, RECOGNITION**

Change "Patrolman" to "Patrol Officer."

D. **ARTICLE IV, ASSOCIATION SECURITY**

1. Section A: Add, "or the maximum allowed by law" after "85%."
2. Section B: Add, "or the maximum allowed by law" after "85%."

E. **ARTICLE VII, GRIEVANCE PROCEDURE**

Correct the Typo (2nd reference to Step 2) on page 9.

F. **ARTICLE IX, SENIORITY**

1. Section G
 - a. Paragraph 1: Delete.
 - b. Paragraph 2: Replace with the following:

All new officers shall serve a one (1) year probationary period from their date of hire. If an officer attends a police academy for the basic police training course after he is hired, that time shall not count towards the one (1) year probation. During probation, an officer may be discharged at the Borough's sole discretion. An officer's seniority date shall be his date of hire.

G. **ARTICLE X, HOURS AND OVERTIME**

Section C, Overtime, 3, replace with: All employees who work more than two (2) hours beyond their regular shift shall receive a meal allowance of \$10.00.

H. **ARTICLE XII, VACATIONS**

Section A, Vacation Accumulation Rate: Convert to hours as follows and round up to for the 12-hour shift to account for a full day off and extra time worked under the 12-hour schedule:

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<u>Years of Service</u>	<u>8 Hour Schedule</u>	<u>12 Hour Schedule</u>
1 through 7 years	112 Hours	120 Hours
8 through 14 years	168 Hours	168 Hours
15 through 21 years	224 Hours	228 Hours
22 years and over	280 Hours	288 Hours

I. ARTICLE XIV, LEAVES OF ABSENCE

1. Section E, Jury Duty: Replace with last sentence with the following: "Officers shall not be required to return to work on a day that they attend jury service. Officers working the 1900 hours to 0700 hours shift shall be excused for jury duty with pay the day prior to the day they must attend jury duty as well as for the next shift after they have completed their jury service. If an officer does not have to appear for jury duty he must work his regular shift"

2. Section H, Effect of Leave on Seniority: Add "unpaid" before "leave of absence" in the 1st sentence.

J. ARTICLE XXII, WAGES

1. See attached Schedule A.

2. The PBA agrees to waive retroactive payment for the 1/1/15 and 1/1/16 raises for Patrol Officer One and to Sergeants. Officers at Patrol Officer One and Sergeant will move to \$107,117 and \$114,428, respectively, effective 7/1/16.

3. Steps for Officers Borsari, Henry and Brooks will be delayed in 2016 from 7/1/16 to 10/1/16. Officer Mason's step in 2017 will be delayed from 3/1/17 to 6/1/17. Except as set forth herein, these officers shall receive their step movement on their anniversaries as per the contract and past practice.

K. ARTICLE XXIII, LONGEVITY

1. Section A: Delete the 12.5% and the 15% steps. End the longevity schedule at 10% with a \$15,000.00 cap at twenty (20) years of service.

2. Section C (New): Officers hired on or after 7/1/15 shall not receive longevity pay.

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L. ARTICLE XXVI, MISCELLANEOUS

1. Section I: Add “and those employees who have retired in good standing during the term of the Agreement through the date of full ratification” after “by both parties.” **(The parties agreed to put this in the MOA, only)**

2. Section P, Shift Change: Change the last sentence to require 24 hours’ advanced notice for Sergeants.

M. ARTICLE XXVII, TERM OF AGREEMENT

January 1, 2015 through December 31, 2017.

N. All proposals of the parties not set forth herein or in the attachment to this agreement, are withdrawn.

O. This agreement is subject to ratification by the PBA membership and approval by Borough for it to become effective.

**MATAWAN POLICEMEN’S
BENEVOLENT ASSOCIATION,
LOCAL 179**

**FOR THE BOROUGH OF
MATAWAN**

**JEFFREY BODNER,
PRESIDENT**

Mayor Joseph Altomonte

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PBA 179
SCHEDULE A

040716

STEP/RANK	2014		1/1/2015*	1/1/2016*	7/1/2016	1/1/2017
Academy	\$ 31,456		\$ 31,456	\$ 31,456	\$ 31,456	\$ 31,456
7	\$ 39,411		\$ 39,411	\$ 39,411	\$ 39,411	\$ 39,411
6	\$ 47,566		\$ 47,566	\$ 47,566	\$ 47,566	\$ 47,566
5	\$ 55,321		\$ 55,321	\$ 55,321	\$ 55,321	\$ 55,321
4	\$ 63,277		\$ 63,277	\$ 63,277	\$ 63,277	\$ 63,277
3	\$ 76,503		\$ 76,503	\$ 76,503	\$ 76,503	\$ 76,503
2	\$ 89,731		\$ 89,731	\$ 89,731	\$ 89,731	\$ 89,731
1	\$ 102,958		\$ 105,017	\$ 105,017	\$ 107,117	\$ 109,584
Sergeant	\$ 109,500		\$ 111,629	\$ 111,629	\$ 114,428	\$ 117,076
*Step 1 and Sergeants agree to waive retro payments for 2015 and through 6/30/16.						
			PBA 179 SCHEDULE B FOR OFFICERS HIRED ON OR AFTER 4/1/15			
STEP/RANK	4/1/2015	1/1/2016	7/1/2016	1/1/2017		
1	\$ 31,456	\$ 31,456	\$ 31,456	\$ 31,465		
2	\$ 38,150	\$ 38,150	\$ 38,366	\$ 38,568		
3	\$ 44,844	\$ 44,844	\$ 45,276	\$ 45,671		
4	\$ 51,538	\$ 51,538	\$ 52,186	\$ 52,774		
5	\$ 58,232	\$ 58,232	\$ 59,096	\$ 59,877		
6	\$ 64,926	\$ 64,926	\$ 66,006	\$ 66,980		
7	\$ 71,620	\$ 71,620	\$ 72,916	\$ 74,083		
8	\$ 78,314	\$ 78,314	\$ 79,826	\$ 81,186		
9	\$ 85,008	\$ 85,008	\$ 86,736	\$ 88,289		
10	\$ 91,702	\$ 91,702	\$ 93,646	\$ 95,392		
11	\$ 98,396	\$ 98,396	\$ 100,556	\$ 102,495		
12	\$ 105,017	\$ 105,017	\$ 107,117	\$ 109,584		
Sergeant	\$ 111,629	\$ 111,629	\$ 114,428	\$ 117,076		

Mayor Altomonte read by title Resolution 16-04-66: CDBG Block Grant Resolution Authorizing the Mayor and Clerk to Execute a Project Agreement with Monmouth County for Performance and Delivery of Fiscal Year 2015 Community Development Projects. Mayor Altomonte requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

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**RESOLUTION 16-04-66
CDBG BLOCK GRANT RESOLUTION
AUTHORIZING THE MAYOR AND CLERK
TO EXECUTE A PROJECT AGREEMENT WITH
MONMOUTH COUNTY FOR PERFORMANCE AND DELIVERY OF
FISCAL YEAR 2015 COMMUNITY DEVELOPMENT PROJECTS**

***WHEREAS,** certain federal funds are potentially available to Monmouth County under the Housing and Community Development Act of 1974, as amended; and*

***WHEREAS,** the County of Monmouth expects to receive an allocation for Fiscal Year 2015 from the United States Department of Housing and Urban Development; and*

***WHEREAS,** the County of Monmouth has submitted its Annual Plan for Fiscal Year 2015 to the U.S. Department of Housing and Urban Development, which included a project hereinafter referred to as Borough of Matawan ADA Street Improvements with a grant allocation of \$152,321.00.*

***WHEREAS,** the Borough of Matawan hereby met all the requirements for the release of funds to begin incurring costs for this project; and*

***WHEREAS,** the Borough of Matawan has filed with the Monmouth County Community Development Program an acceptable timetable for completion and expenditure of grant funds, which is included as an appendix I of the Project Agreement.*

***NOW, THEREFORE, BE IT ORDAINED,** that the Mayor and Municipal Clerk of the Borough of Matawan are hereby authorized to execute with the County of Monmouth the attached Project Agreement on behalf of the Borough of Matawan.*

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**MONMOUTH COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
FY 2015 CDBG ALLOCATION ACCEPTANCE FORM**

GRANT RECIPIENT: Borough of Matawan

PROJECT TITLE: ADA Street Improvements

FUNDING AMOUNT: \$152,321.00

PROJECT DESCRIPTION: CDBG funds will be used to improve accessibility in a CDBG-eligible section of the downtown area through installation of ADA compliant sidewalks, curb cuts, crosswalks, and new lighting.

☒ YES, we accept the CDBG award for the project described above. We will not incur any costs which are to be paid through this grant until authorized to do so by the Office of Community Development

☐ NO, we cannot accept funding for the project described above.

Joseph Altomonte
SIGNATURE

April 19, 2016
DATE

Joseph Altomonte
NAME (PLEASE PRINT)

Mayer
TITLE

Please return this fully completed form no later than April 30, 2016 to:

Monmouth County Office of Community Development
Hall of Records Annex
One East Main Street
Freehold, NJ 07728

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COUNTY OF MONMOUTH



DIVISION OF PLANNING
OFFICE OF COMMUNITY DEVELOPMENT

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

PROJECT AGREEMENT

PROJECT TITLE:	ADA Street Improvements
SUB-RECIPIENT:	Borough of Matawan
PROJECT NUMBER:	G-14-56-892-150-256
ALLOCATION:	\$152,321.00

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THIS AGREEMENT, entered into this _____ day of _____, 2016, by and between the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS (hereinafter referred to as the "COUNTY") and Borough of Matawan, hereinafter referred to as the "SUB-RECIPIENT").

WHEREAS, the COUNTY has applied for and received grant funds from the U.S. Department of Housing and Urban Development under Title I of the Housing and Urban-Rural Recovery Act of 1983, as amended, and

WHEREAS, the Sub-Recipient has submitted a written proposal to the Office of Community Development, (hereinafter referred to as the "Community Development Program") and the COUNTY to perform the services as set forth in the scope of services for a project entitled ADA Street Improvements in accordance with provisions of this Agreement, the General and Specific Assurances and all other documents hereto:

NOW, THEREFORE, in consideration of the mutual promises and other conditions, covenants, and obligations made and agreed to between the parties, it is hereby agreed as follows:

I. SCOPE OF SERVICES

The Sub-Recipient will be responsible for the administration of a project entitled ADA Street Improvements and will utilize \$152,321.00. Funds available under this Agreement will be applied toward the following specific PROJECT:

CDBG funds will be used to improve accessibility in a CDBG-eligible section of the downtown area through installation of ADA compliant sidewalks, curb cuts, crosswalks, and new lighting.

LOCATION: Main Street from s/s Park Avenue to n/s Little Street, Matawan, NJ

II. COUNTY - SUB-RECIPIENT RELATIONSHIP

The Sub-Recipient will direct all communication concerning this agreement to the County of Monmouth, Office of Community Development, Hall of Records Annex, One East Main Street, Freehold, New Jersey 07728-1255, and will file all documents as required. The COUNTY and the Sub-Recipient agree to revise this agreement and the attached budget and project site location as may be necessary.

The Sub-Recipient hereby designates Louis Ferrarato to be the project liaison for the Borough of Matawan. Should the designated individual change, for any reason, the Sub-Recipient hereby agrees to notify the Community Development Program immediately.

III. PROJECT PERFORMANCE

- A. The services of the Sub-Recipient shall commence on the _____ day of _____, 2016 and shall terminate no later than the _____ day of _____, 2017.
- B. Each funded project will be reviewed by the Program staff monthly for progress. If a Sub-Recipient's project is found not to be making significant forward progress the County retains the right to take any and all action which, in its opinion, is necessary and in the best interests of its residents to implement and complete the project in a timely and expeditious manner.

IV. COMPENSATION

It is expressly agreed and understood that the total compensation to be paid by the COUNTY under this

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agreement for the above services shall not exceed \$152,321.00.

V. METHOD OF PAYMENT

The COUNTY agrees to pay the Sub-Recipient under the Direct Payment method. In other words, upon the incurring of eligible costs relative to the project, the Sub-Recipient shall submit to the Program the necessary documentation *prior* to making the payment themselves. The Sub-Recipient hereby agrees to abide by the rules and regulations set forth for the payment of all project costs. The COUNTY agrees to pay for project costs in an amount not to exceed the amount set forth in Paragraph (IV) upon the submission of a bonafide County voucher together with the information necessary to document the bill submitted for payment.

VI. TERMS AND CONDITIONS

This agreement is subject to and incorporates all of the terms and conditions, including the following:

A. EQUAL OPPORTUNITY

The Sub-Recipient shall incorporate the requirements of Paragraph (1) of this section in all of its contracts for program work, except contracts governed by Paragraph (2) of this section, and will require all of its contractors for such work to incorporate such requirements in all subcontracts for program work.

1. Projects and Contracts not subject to Executive Order 11246, as amended.

The Sub-Recipient agrees that if any projects under this Agreement are not subject to Executive Order 11246, as amended, then the Sub-Recipient shall not discriminate against any employee, or applicant for employment, because of race, color, religion, sex or national origin. The Sub-Recipient shall take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.

Such actions, shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; lay-off or termination, including apprenticeship. The Sub-Recipient shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the government setting forth the provisions of this nondiscrimination clause. The Sub-Recipient shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.

2. In regard to contracts subject to Executive Order 11246, as amended, the Sub-Recipient agrees as follows:

- a. The Sub-Recipient will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Sub-Recipient will take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such actions shall include, but not limited to, the following: Employment, upgrading, demotion or transfer; recruitment or recruitment advertising; lay-off or termination; rates of pay, or other forms of compensation; and selection for training including apprenticeship. The Sub-Recipient agrees to post in conspicuous places, available to employees and applicants for employment, notices

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to be provided by the contracting officer setting forth the provision of this nondiscrimination clause.

- b. The Sub-Recipient will, in all solicitations or advertisements for employees placed by or on behalf of the Sub-Recipient, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- c. The Sub-Recipient will send to each labor union or representative of workers with which he has a collective bargaining agreement, or other agreement or understanding, a notice to be provided by the contract compliance officer, advising the said labor union or workers' representative of the Sub-Recipient commitment under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- d. The Sub-Recipient will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations and relevant orders of the Secretary of Labor.
- e. The Sub-Recipient will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records and accounts by the Department and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- f. In the event of the Sub-Recipient's noncompliance with the nondiscrimination clauses of the agreement, or with any such rules, regulations or orders, this Agreement may be canceled, terminated or suspended, in whole or in part, and the Sub-Recipient may be declared ineligible for further government agreements or federally assisted construction agreement procedures authorized in Executive Order 11246 of September 24, 1965, or by rule, regulation or order of the Secretary of Labor, or as otherwise provided by law.
- g. The Sub-Recipient will include the portion of the sentence immediately preceding Paragraph (a) and the provisions of Paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Sub-Recipient will take such action with respect to any subcontract or purchase order as the Department may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a Sub-Recipient becomes involved in, or is threatened with, litigation with a contractor or vendor as a result of such direction by the Department, the Sub-Recipient may request the United States to enter into such litigation to protect the interest of the United States.

B. ARCHITECTURAL COMPLIANCE

The Sub-Recipient agrees to comply with the requirements of the Americans with Disabilities Act of 1990, in so far as it applies to the performance of this Agreement.

C. HATCH ACT

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The Sub-Recipient agrees that no funds provided under this Agreement nor any personnel employed in the administration of this Agreement, shall be in any way or to any extent engaged in the conduct of the political activities in contravention of Chapter 15 Title V, United States Code.

D. COMPLIANCE WITH AIR AND WATER ACTS

This Agreement is subject to the requirements of the Clean Air Act, as amended, 42 U.S.C. 1857, et. seq., the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et. seq., and the Regulations of the Environmental Protection Agency with respect thereto, at 40 CFR Part 15, as amended from time to time. In compliance with said regulations, the Grantee shall cause or require to be inserted in full in all contracts or subcontracts with respect to any nonexempt transaction thereunder funded with assistance provided under this Agreement, the following requirements.

1. That it will enter into a stipulation with any contractor that any facility to be utilized in the performance of any non-exempt contract or subcontract is not listed on the list of Violating Facilities issued by the Environmental Protection Agency (EPA) pursuant to 40 CFR 15.20.
2. The Sub-Recipient agrees to comply with all of the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.
3. The Sub-Recipient will notify the Monmouth County Community Development Office promptly if the Director of the Office of Federal Activities, EPA, notifies them that a facility to be utilized under this agreement is, or is to be, listed on the EPA List of Violating Facilities.
4. The Sub-Recipient agrees that he will include, or cause to be included, the criteria and requirements in Paragraph (1) through Paragraph (4) of this section in every nonexempt subcontract and requiring that the contractor will take such action as the government may direct as a means of enforcing such provisions. In no event shall any amount of the assistance provided under this Agreement be utilized with respect to a facility which has given rise to a conviction under Section 113 (c) (1) of the Clean Air Act or Section 309 (c) of the Federal Water Pollution Control Act.

E. COMPLIANCE WITH SECTION 3

The Sub-Recipient agrees to comply with the provisions of Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701) as amended, the HUD regulation issued pursuant hereto at 24 CFR Part 135, and any applicable rules and orders of HUD issued thereunder prior to the HUD authorization of the Funding Approval.

The Sub-Recipient shall cause or require to be inserted in full in all contract and subcontracts for work financed in whole or in part with assistance provided under this Agreement, the Section 3 clause set forth in 24 CFR 135.38 as follows:

1. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD-assisted projects covered by Section 3, shall, to be the

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greatest extent feasible, be directed to low and very low- income persons, particularly persons who are recipients of HUD assistance for housing.

2. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 135 regulations.
3. The contractor agrees to send to each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
4. The contractor agrees to include this Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
5. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
6. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
7. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of section and section 7(b) agree to comply with section to the maximum extent feasible, but not in derogation of compliance with section 7(b).

F. FLOOD INSURANCE PROTECTION

The Sub-Recipient agrees to comply with the requirements of the Flood Disaster Protection Act of 1973 (P.L. 930234). No portion of the assistance provided under this Agreement is approved for acquisition or construction purposes as defined under Section 3 (a) of said Act, for use in an area identified by the Secretary as having special flood hazards which is located in a community not

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then in compliance with the requirements for participation in the National Flood Insurance program pursuant to Section 201 (d) of said Act, and the use of any assistance provided under this Agreement for such acquisition or construction in such identified areas in communities than participating in the National Flood Insurance Program shall be subject to the mandatory purchase of flood insurance requirements of Section 102 (a) of said Act.

Any contract or agreement for the sale, lease or other transfer of land acquired, cleared or improved with assistance provided under this Agreement shall contain, if such land is located in an area identified by the Secretary as having special flood hazards and in which the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, as amended, 42 U.S.C. 4001 et. seq., provisions obligating the transferee and its successors or assigns to obtain and maintain, during the ownership of such land, such flood insurance as required with respect to financial assistance for acquisition or construction purposes under Section 102 (a) of the Flood Disaster Protection Act of 1973. Such provisions shall be required notwithstanding the fact that the construction on such land is not itself funded with assistance provided under this Agreement.

G. LEAD-BASED PAINT HAZARDS

The Sub-Recipient agrees that any construction or rehabilitation of residential structures with assistance provided under this agreement, shall be subject to HUD Lead-based Paint regulations, 24 CFR Part 35, and in particular Part B of said regulations. The Sub-Recipient shall be responsible for the inspections and certification required under Section 35.14 (f) thereof.

H. NON-DISCRIMINATION UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

This Agreement is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and HUD regulations with respect thereto, including the regulations under 24 CFR Part I. In regard to the sale, lease or other transfer of land acquired, cleared or improved with assistance provided under this agreement, the Sub-Recipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination upon the basis of race, color, religion, sex, or national origin, in the sale, lease or rental, or in the use of occupancy of such land, or in any improvements erected or to be created thereon, providing that the County and the United States are beneficiaries of and entitled to enforce such covenants. The Sub-Recipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

I. COMPLIANCE WITH TITLE VIII OF THE CIVIL RIGHTS ACT

This Agreement is subject to the requirements of Title VIII of the Civil Rights Act of 1968 (P.L. 90-284) as amended. The Sub-Recipient, in regard to the administering of all programs and activities relating to housing and community development funded by this Agreement, will do so in a manner to affirmatively further fair housing and will take action to affirmatively further fair housing in the sale or rental of housing, the financing of housing, and the provision of brokerage services within the Sub-Recipient's jurisdiction.

J. COMPLIANCE WITH SECTION 109

The Sub-Recipient will comply with Section 109 of the Housing and Community Development Act of 1974, as amended, and the regulations issued pursuant thereto (24 CFR 570.61), which provides that no person in the United States shall, on the ground of race, color, national origin or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination

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under any program or project funded in whole or part with Title I funds.

K. USE OF DEBARRED, SUSPENDED, OR INELIGIBLE CONTRACTORS OR SUB-RECIPIENT

Assistance under this part shall not be used directly or indirectly to employ, award contracts to, or otherwise engage the services of, or fund any contractor or sub-recipient during any period of debarment, suspension, or placement in ineligibility status under the provisions of 24 CFR Part 24.

L. COMPLIANCE WITH EXECUTIVE ORDER 11063

The Sub-Recipient will comply with Executive Order 11063 for equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance.

M. OBLIGATIONS OF SUB-RECIPIENT WITH RESPECT TO CERTAIN THIRD PARTY RELATIONSHIPS

The Sub-Recipient shall remain fully obligated under the provisions of the Agreement notwithstanding its designation of any third party or parties for the undertaking of all or any part of the program with respect to which assistance is being provided under this Agreement to the Sub-Recipient. Any party which is not the Sub-Recipient shall comply with all lawful requirements of the Sub-recipient necessary to insure that the program with respect to which assistance is being provided under this Agreement to the Sub-Recipient is carried out in accordance with the Sub-Recipient's assurances and certifications, to the County.

N. WORKER'S COMPENSATION

The Sub-Recipient shall provide Workmen's Compensation Insurance Coverage for all employees involved with the performance of this Agreement.

O. AFFIRMATIVE ACTION

The Sub-Recipient agrees that it shall be committed to and carry out an affirmative action program in keeping with the principles as provided in the President's Executive Order 11246.

P. COMPLIANCE WITH FEDERAL REGULATIONS

The Sub-Recipient agrees to comply with all federal regulations governing the grant of money under which this Agreement is made available as they apply as of the date of the Agreement, and as such regulations may be amended by the federal government or agencies.

Q. COMPLIANCE WITH SECTION 106 OF THE NATIONAL HISTORIC PRESERVATION ACT

The Sub-Recipient agrees that prior to approval of the expenditure of funds, shall take into account the effect of the undertaking on any district, site, building, structure or object that is included or eligible for inclusion to the National Register. The County shall afford the Advisory Council and the State Historic Preservation Officer a reasonable opportunity to comment with regard to such undertaking.

R. UNIFORM ADMINISTRATIVE REQUIREMENTS AND COST PRINCIPLES

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The Sub-Recipient and its agencies or assigns shall comply with the policies, guidelines, and requirements of 24 CFR Part 85 and OMB Circulars A-87, A-110, A-122 and A-128 (implemented at 24 CFR Part 44), as applicable, as they relate to the acceptance and use of Federal funds under this part. The application sections of 24 CFR Part 85 and OMB Circular A-110 are set forth at Section 570.502.

S. STANDARDS APPLICABLE TO REAL PROPERTY ACQUIRED OR IMPROVED IN WHOLE OR IN PART WITH CDBG FUNDS

The following standards apply to real property acquired or improved in whole or in part using CDBG funds that are within the control of the municipality:

1. The municipality must notify the county in a timely manner of any modifications or change in the use of real property from that planned at the time of acquisition of the improvement including disposition;
2. The municipality shall reimburse the county an amount equal to the current fair market value (less any portion thereof attributable to expenditures of non-CDBG funds) of property acquired or improved with CDBG funds that is sold or transferred for a use which does not qualify under CDBG regulations; and
3. Program income generated from disposition or transfer of property prior to or subsequent to close-out, change of status or termination of the cooperation agreement between the county and the municipality shall be paid to the county.

VII. TERMINATION

A. TERMINATION OF AGREEMENT FOR CAUSE

If, through any cause, the Sub-Recipient shall fail to fulfill in a timely and proper manner his/her obligations under this Agreement, or if the Sub-Recipient shall violate any of the covenants, agreements, or stipulations of this Agreement, the County shall thereupon have the right to terminate this Agreement by giving written notice to the Sub-Recipient of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all finishes or unfinished documents, data studies surveys, drawings, maps, models, photographs, and reports shall at the option of the County, become its property, and the Sub-Recipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination. Upon termination of this Agreement any unexpended funds shall revert to the Program for re-distribution.

B. TERMINATION FOR CONVENIENCE

Either party may terminate this Agreement at any time by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In that event, all finished or unfinished documents and other materials as described in Paragraph (A) above shall at the option of the County become its property. Upon termination of this Agreement, any unexpended funds shall be subject to the terms and conditions of this Agreement and the Monmouth County Community Development Program's Deobligation and Reprogramming and all other Program policies, as applicable.

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VIII. CHANGES

The County may, from time to time, require changes in the scope of services of the Sub-Recipient to be performed hereunder. Such changes, including any increase or decrease in the amount of the Sub-Recipient's compensation, which are mutually agreed upon by and between the County and the Sub-Recipient shall be incorporated in written amendments to this Agreement.

IX. INTEREST OF MEMBERS, OFFICERS, OR EMPLOYEES OF THE SUB-RECIPIENT

No member, officer or employee of the Sub-Recipient, or its designate or agents, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities with respect to the program during his tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under the Agreement. The Sub-Recipient shall incorporate, or cause to incorporate, in all such contracts or subcontracts a provision prohibiting such interest pursuant to the purposes of this section.

X. INTEREST OF CERTAIN FEDERAL OFFICIALS

No member of or delegate to the Congress of the United States of America, and no Resident Commissioner, shall be admitted to any share or part of the Agreement or to any benefit to arise from the same.

XI. COPYRIGHT

If this Agreement results in any book or other copyrightable material, the author or County is free to copyright the work, but the Federal grantor agency will have the right of royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work for government purposes.

XII. AUDITS AND INSPECTIONS

Each Sub-Recipient shall establish and maintain sufficient records to enable the County to determine whether the Sub-Recipient has met the Community Development regulations as set forth in the COUNTY OF MONMOUTH'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM SUBRECIPIENT MONITORING MANUAL, which is attached to and made a part hereof. At any time during the normal business hours, and as often as the County may deem necessary, there shall be made available to the County or to the Federal government for examination, all of the Sub-recipient's records with respect to all matters covered by this Agreement. The Sub-Recipient will permit the County and the Federal government to audit, examine and make excerpts or transcripts.

The Sub-Recipient must submit two copies of its yearly municipal audit report to the Community Development Program upon its availability. The Sub-Recipient is required to adhere to the Single Audit requirements promulgated by the Federal government.

XIII. COMPLIANCE WITH LOCAL LAWS AND HOLD HARMLESS

The Sub-Recipient agrees to comply with all local laws and statutes of the State of New Jersey and further agrees to hold the County harmless from any and all suits, claims, or actions arising out of the performance of this Agreement.

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Workshop Session
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XIV. PROHIBITION AGAINST PAYMENTS OF BONUS OR COMPENSATION

The Assistance provided under this Agreement shall not be used in the payment of any bonus or commission for the purpose of obtaining HUD approval of the application for such assistance, or HUD approval of applications for additional assistance, or any other approval or concurrence of HUD required under this Agreement, Title I of the Housing and Urban-Recovery Act of 1983, as amended, or HUD regulations with respect thereto; provided, however, that reasonable fees or bonafide technical, consultant, managerial or other such services, other than actual solicitation, are not hereby prohibited if otherwise eligible as program costs.

XV. SUBCONTRACTS

The Sub-Recipient agrees that it shall be committed to and carry out an affirmative action program in keeping with the principles as provided in the President's Executive Order 111246.

XVI. PROGRAM INCOME

- A. Program Income is any gross income received by a Sub-Recipient directly generated from the use of CDBG funds, as further defined in 24 CFR 570.500. When program income is generated by an activity that is only partially assisted with CDBG funds the income shall be provided to reflect the percentage of CDBG funds used. All program income, including any interest earned on grant funds shall be returned to County.
- B. However, program income may be used for an eligible activity provided that the amount specified first be returned to the County and after a new proposal describing the eligible activity and a new scope of services have been submitted to and approved by the County. As in all other applications, a new contract shall be executed to cover the new scope of services. Recipients shall record the receipt and expenditures of revenues related to the program (such as taxes, special assessment, levies, fines, etc.) as part of the program transactions. A copy of these records shall be submitted to the County upon preparation. Any Program Income on hand when the agreement expires, or received after the agreement's expiration, shall be paid to the County as required by 570.503 (b) (8).

XVII. REVERSION OF ASSETS

Upon the expiration of the within agreement, the Sub-Recipient shall transfer to the County any CDBG funds on hand at the time of the expiration and any accounts receivable attributable to the use of CDBG funds. In addition, the Sub-Recipient shall transfer and return to the County any equipment and unutilized supplies purchased by use of CDBG funds. Any real property under the Sub-Recipient's control that was acquired or improved in whole or in part with CDBG funds in excess of \$25,000 shall either:

- A. Be used to meet one of the national objectives contained in 24 CFR 570.90 until five years after the expiration of the agreement or such longer period as determined appropriate by the Sub-Recipient; or
- B. Be disposed of in a manner that results in the County being reimbursed in the amount of the fair market value of the property less any portion of such value attributable to non-CDBG funds for acquisition or improvement to the property. Reimbursement is not required after the five year period set forth in Paragraph A above.

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XVIII. RECORDS TO BE MAINTAINED

Each Sub-Recipient shall establish and maintain the following records:

- A. **LOW/MOD BENEFIT** - Records demonstrating, for an activity determined to benefit low and moderate income persons, the income limits applied and the point in time when the benefit was determined.
- B. **AREA BENEFIT** - For an activity determined to benefit low and moderate income persons based on the area served by the activity, addresses of recipients or project locations that correspond to HUD eligible areas, as determined by the County.
- C. **LIMITED CLIENTELE** - For an activity involving a facility or service designed for use by a clientele consisting exclusively or predominantly of low and moderate income persons:
 - 1. Documentation establishing that the facility or service is designed for and used by senior citizens, handicapped persons, battered spouses, abused children, the homeless or illiterate persons, for which the regulations provide presumptive benefit to low and moderate income persons; or
 - 2. Documentation describing how the nature and/or location of the facility or service establishes that it is used predominantly by low and moderate income persons; or
 - 3. Data showing the size and annual income of the immediate family of each person receiving the benefit.
- D. **LOW/MOD HOUSING** - For an activity carried out for the purpose of providing or improving housing which is determined to benefit low and moderate income persons:
 - 1. A copy of written agreement with each landlord or developer receiving CDBG assistance indicating the total number of dwelling units in each multifamily structure assisted and the number of those units which will be occupied by low and moderate income households after assistance;
 - 2. For each unit occupied by a low and moderate income household, the size and income of the household;
 - 3. For rental housing only:
 - a. The rent charged (or to be charged) after assistance for each dwelling unit in each structure assisted; and
 - b. Information to show the affordability of units occupied (or to be occupied) by low and moderate income households pursuant to criteria established and made public by the Sub-Recipient.
- E. **CREATION OF JOBS** - For an activity determined to benefit low and moderate income persons based on the creation of jobs, the Sub-Recipient may provide the documentation described in either (1) or (2) below.

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1. Where the Sub-Recipient chooses to document that at least 51% of the jobs will be available to low and moderate income persons, documentation for each assisted business shall include:
 - a. A copy of a written agreement containing:
 - i. A commitment by the business that it will make at least 51% of the jobs available to low and moderate income persons and will provide training for any of those jobs requiring special skills or education;
 - ii. A listing by job title of the permanent jobs to be created indicating which jobs will be available to low and moderate income persons, which jobs are part-time, and which jobs require special skills or education; and
 - iii. A description of actions to be taken by the grantee and business to ensure that low and moderate income persons receive first consideration for those jobs.
 - b. A listing by job title of the permanent jobs filled, and which jobs were available to low and moderate income persons, and a description of how first consideration was given to such persons for those jobs;
 - c. A listing by job title of the permanent jobs to be created;
 - d. A listing by job title of the permanent jobs filled and which jobs were initially held by low and moderate income persons;
 - e. For each such low and moderate income person hired, the size and annual income of the person's immediate family prior to the person being hired for the jobs.
- F. JOB RETENTION - For each activity determined to benefit low and moderate income persons based on the retention of jobs:
 1. Evidence that in the absence of CDBG assistance jobs will be lost;
 2. For each business assisted, a listing by job title of permanent jobs retained, indicating which of those jobs are part-time and (where it is known) which are held by low and moderate income persons at the time the CDBG assistance is provided. Where applicable, identification of any of the retained jobs (other than those known to be held by low and moderate income persons) which are projected to become available to low and moderate income persons through job turnover within two years of the CDBG assistance is provided. Information upon which the job turnover projections were based shall also be included in the record;
 3. For each retained job claimed to be held by a low and moderate income person, information on the size and annual income of the person's immediate family;
 4. For jobs claimed to be available to low and moderate income persons based on job turnover, a description covering the items required for "available to" jobs in paragraph E above; and
 5. Where jobs were claimed to be available to low and moderate income persons through

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turnover, a listing of each job which has turned over to date, indicating which of those jobs were either taken by, or available to, low and moderate income persons. For jobs made available, a description of how first consideration was given to such persons for those jobs shall also be included.

- G. SLUM/BLIGHT (AREA BENEFIT) - For an activity determined to aid in the prevention or elimination of slums or blight based on addressing one or more of the condition which contributed to the deterioration of the designated area:
 - 1. The boundaries of the area; and
 - 2. A description of the conditions which qualified the area at the time of its designation.
- H. SLUM/BLIGHT (RESIDENTIAL REHABILITATION) - For a residential rehabilitation activity determined to aid in the prevention or elimination of slums or blight in a slum or blighted area:
 - 1. The local definition of "substandard";
 - 2. A pre-rehabilitation on inspection report describing the deficiencies in each structure to be rehabilitated; and
 - 3. Details and scope of CDBG assisted rehabilitation, by structure.
- I. SLUM/BLIGHT (SPOT) - For an activity determined to aid in the prevention or elimination of slums and blight based on the elimination of specific conditions of blight or physical decay not located in a slum or blighted area:
 - 1. A description of the specific condition of blight or physical decay treated; and
 - 2. For rehabilitation carried out under this category, a description of the specific conditions detrimental to public health and safety which were corrected.
- J. URGENT NEEDS - For an activity determined to meet a community development need having a particular urgency:
 - 1. The nature and degree of seriousness of the condition requiring assistance;
 - 2. Evidence that the recipient certified that the CDBG activity was designed to address the urgent need;
 - 3. Information on the timing of the development of the serious condition; and
 - 4. Evidence confirming that other financial resources to alleviate the need were not available.
- K. Records demonstrating that the recipient has met the conditions of eligibility of certain activities.
- L. Records demonstrating compliance with regulations regarding any change of use of real property acquired or improved with CDBG assistance.

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- M. Records demonstrating compliance with Citizen Participation Plan.
- N. Records demonstrating compliance with requirements governing the development, adoption, dissemination and implementation of a local policy on displacement.
- O. Fair housing and equal opportunity records containing:
 - 1. Documentation of any official actions the Sub-Recipient has taken to demonstrate its support for fair housing in the community.
 - 2. Data on the extent to which each racial and ethnic group and single-headed households (by gender of household head) have applied for, participated in, or benefited from, any program or activity funded in whole or part with CDBG funds.
 - 3. Documentation of any actions undertaken to assure equal employment opportunities to all persons regardless of race, color, national origin, sex or handicap in operating units funded in whole or in part by CDBG funds.
 - 4. Data indicating the race and ethnicity of households (and the gender of single heads of households) displaced as a result of CDBG funded activities, together with the address and census tract of the housing units to which each displaced household relocated.
 - 5. Documentation of actions undertaken relative to the hiring and training of lower income residents and the use of local businesses.
 - 6. Data indicating the racial/ethnic character of each business entity receiving a contract or subcontract of \$10,000 or more paid, or to be paid, with CDBG funds, including those which are women's business enterprises. The amount of the contract or subcontract, and documentation of affirmative steps taken to assure minority businesses and women's business enterprises are used when possible as sources of supplies, equipment, construction and services.

XIX. RETENTION OF RECORDS

Financial records, supporting documents, statistical records, and all other records pertinent to the administration of this agreement shall be retained by the Sub-Recipient for a period of three years except as follows:

- A. Records that are the subject of audit finding shall be retained for three years or until such audit findings have been resolved, whichever is later.
- B. Records for non-expendable property which was acquired with Federal Grant funds shall be retained for three years after its final disposition.
- C. Records for any displaced person shall be retained for three years after he has received final payment.

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WITNESS THEROF, the County and the Sub-Recipient have executed this Agreement of the date first above written.

ATTEST

COUNTY OF MONMOUTH
BOARD OF CHOSEN FREEHOLDERS

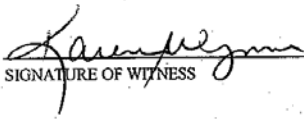
MARION MASNICK, CLERK OF THE BOARD

BY: _____
THOMAS A. ARNONE, DIRECTOR
BOARD OF CHOSEN FREEHOLDERS

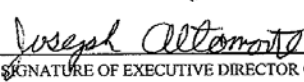
DATE

ATTEST


SUB-RECIPIENT



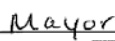
SIGNATURE OF WITNESS

BY: 

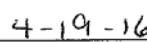
SIGNATURE OF EXECUTIVE DIRECTOR OR OFFICER



PRINT NAME



TITLE



DATE

**Borough of Matawan
Workshop Session
April 19, 2016**

RESOLUTION #: 16-04-66

BOROUGH OF MATAWAN

MEETING DATE: 4-19-16
LOCATION: Borough of Matawan
201 Broad St
Matawan, NJ 07747

AGENDA: CDBG RESOLUTION AUTHORIZING THE MAYOR AND CLERK TO EXECUTE A
PROJECT AGREEMENT WITH MONMOUTH COUNTY FOR PERFORMANCE
AND DELIVERY OF FY 2015 COMMUNITY DEVELOPMENT PROJECTS

RESOLUTION #	<u>16-04-66</u>
MEETING DATE:	<u>4-19-16</u>
INTRODUCED DATE:	<u>4-19-16</u>
ADOPTED DATE:	<u>4-19-16</u>
AGENDA ITEM:	<u>16-04-66</u>

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION
ADOPTED BY THE BOROUGH OF MATAWAN AT A MEETING HELD ON
4-19-16 2016.

Joseph Altomonte
SIGNATURE

Borough of Matawan
Workshop Session
April 19, 2016

RESOLUTION #: 16-04-66

COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION AUTHORIZING THE MAYOR
AND CLERK TO EXECUTE A PROJECT AGREEMENT WITH MONMOUTH
COUNTY FOR PERFORMANCE AND DELIVERY OF FISCAL YEAR 2015
COMMUNITY DEVELOPMENT PROJECTS

WHEREAS, certain federal funds are potentially available to Monmouth County under the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the County of Monmouth expects to receive an allocation for Fiscal Year 2015 from the United States Department of Housing and Urban Development; and

WHEREAS, the County of Monmouth has submitted its Annual Plan for Fiscal Year 2015 to the U.S. Department of Housing and Urban Development, which included a project hereinafter referred to as ADA Street Improvements with a grant allocation of \$152,321.00.

WHEREAS, the Borough of Matawan hereby met all the requirements for the release of funds to begin incurring costs for this project; and

WHEREAS, the Borough of Matawan has filed with the Monmouth County Community Development Program an acceptable timetable for completion and expenditure of grant funds, which is included as an appendix to the Project Agreement.

NOW, THEREFORE, BE IT ORDAINED, that the Mayor and Municipal Clerk are hereby authorized to execute with the County of Monmouth the attached Project Agreement on behalf of the Borough of Matawan.

Seconded by Councilwoman Clifton and adopted on roll call by the following vote:

In the Affirmative:	<u>Councilwoman Clifton</u> <u>Councilman Calder, Councilman Reeve, Councilman</u> <u>Councilman Urbani, Councilwoman Gell, Councilwoman Vergaretti</u>
In the Negative:	
Abstained:	
Absent:	

Joseph Altomonte
SIGNATURE

4-19-16
DATE

Borough of Matawan
Workshop Session
April 19, 2016

RESOLUTION #: 16-04-67

BOROUGH OF MATAWAN

MEETING DATE: 4-19-16
LOCATION: Borough of Matawan
201 Broad St.
Matawan, NJ 07747

AGENDA: CDBG RESOLUTION AUTHORIZING THE MAYOR TO SIGN A CERTIFICATION
PROHIBITING THE USE OF EXCESSIVE FORCE AND A CERTIFICATION
PROHIBITING THE USE OF FEDERAL FUNDS FOR LOBBYING

RESOLUTION #	<u>16-04-67</u>
MEETING DATE:	<u>4-19-16</u>
INTRODUCED DATE:	<u>4-19-16</u>
ADOPTED DATE:	<u>4-19-16</u>
AGENDA ITEM:	<u>16-04-67</u>

CERTIFICATION

I HEREBY CERTIFY THE ABOVE TO BE A TRUE COPY OF A RESOLUTION
ADOPTED BY THE BOROUGH OF MATAWAN AT A MEETING HELD ON
4-19-16 2016.


SIGNATURE

**Borough of Matawan
Workshop Session
April 19, 2016**

RESOLUTION #: 16-04-67

**COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION AUTHORIZING THE MAYOR
TO SIGN A CERTIFICATION PROHIBITING THE USE OF EXCESSIVE FORCE AND
A CERTIFICATION PROHIBITING THE USE OF FEDERAL FUNDS FOR LOBBYING**

WHEREAS, certain federal funds are potentially available to Monmouth County through the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the United States Department of Housing and Urban Development has allocated funding to the County of Monmouth for Fiscal Year 2015; and

WHEREAS, the County is making some of these funds available to certain participating municipalities and non-profit agencies; and

WHEREAS, it is required that the Borough of Matawan execute a Project Agreement with Monmouth County to undertake a project known as ADA Street Improvements and WHEREAS, the U.S. Department of Housing and Urban Development is requiring that the Mayor of the Borough of Matawan sign additional certifications in order to receive these funds; and

WHEREAS, the Borough of Matawan has adopted a policy prohibiting the use of excessive force by its law enforcement agency (police force) within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

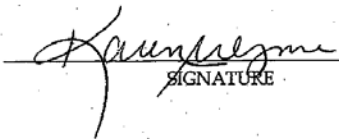
WHEREAS, a copy of that policy is attached to and made part of this resolution.

NOW, THEREFORE, BE IT ORDAINED, that the Borough of Matawan has met the conditions of receiving a Fiscal Year 2015 allocation by adopting a policy prohibiting the use of excessive force and by not using federal funds for lobbying or by disclosing that funds have been used for lobbying.

BE IT FURTHER RESOLVED, that the Mayor of the Borough of Matawan is hereby authorized to sign the attached certifications which will become part of the Fiscal Year 2015 Project Agreement.

Seconded by Councilwoman Clifton and adopted on roll call by the following vote:

In the Affirmative:	<u>Councilwoman Clifton, Councilman Caldon, Councilman Reevs, Councilman Vergaretti, Councilman Urbano, Councilwoman Gould</u>
In the Negative:	
Abstained:	
Absent:	


SIGNATURE

4-19-16
DATE

**Borough of Matawan
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**CERTIFICATION OF POLICY PROHIBITING USE OF EXCESSIVE FORCE
FOR FISCAL YEAR 2015**

In accordance with section 519 of Public Law 101-140, the 1990 HUD Appropriations Act, the Borough of Matawan certifies that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

The Borough of Matawan also certifies that it is enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction.

In order to enforce the County's policy as stated above, the County of Monmouth will require, as a condition for receiving funds from the 1990 HUD Appropriations Act, that the Sub-Recipient, Borough of Matawan, provides that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations, and that the certification shall be made part of all Sub-Recipient agreements.

ATTESTED BY:

Joseph Altomonte
SIGNATURE OF AUTHORIZED REPRESENTATIVE

Joseph Altomonte
PRINT NAME

Mayer
TITLE

4-19-16
DATE

Kaunpreyan
SIGNATURE OF WITNESS

**Borough of Matawan
Workshop Session
April 19, 2016**

**CERTIFICATION REGARDING LOBBYING
FOR FISCAL YEAR 2015**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

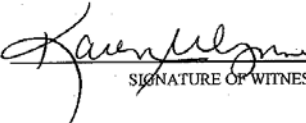
The Undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ATTESTED BY:


SIGNATURE OF AUTHORIZED REPRESENTATIVE


SIGNATURE OF WITNESS

Joseph Altomonte
PRINT NAME

Mayor
TITLE

4-19-16
DATE

2015

Mayor Altomonte read by title Resolution 16-04-67: CDBG Block Grant Resolution Authorizing the Mayor to Sign a Certification Prohibiting the Use of Excessive Force and a Certification Prohibiting the Use of Federal Funds for Lobbying. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
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April 19, 2016**

**RESOLUTION 16-04-67
CDBG BLOCK GRANT RESOLUTION
AUTHORIZING THE MAYOR TO SIGN A CERTIFICATION
PROHIBITING THE USE OF EXCESSIVE FORCE AND
A CERTIFICATION PROHIBITING THE USE OF FEDERAL FUNDS FOR LOBBYING**

***WHEREAS**, certain federal funds are potentially available to Monmouth County through the Housing and Community Development Act of 1974, as amended; and*

***WHEREAS**, the United States Department of Housing and Urban Development has allocated funding to the County of Monmouth for Fiscal Year 2015; and*

***WHEREAS**, the County is making some of these funds available to certain participating municipalities and non-profit agencies; and*

***WHEREAS**, it is required that the Borough of Matawan execute a Project Agreement with Monmouth County to undertake a project known as ADA Street Improvements; and*

***WHEREAS**, the U.S. Department of Housing and Urban Development is requiring that the Mayor of the Borough of Matawan sign additional certifications in order to receive these funds; and*

***WHEREAS**, the Borough of Matawan has adopted a policy prohibiting the use of excessive force by its law enforcement agency (police force) within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and*

***WHEREAS**, a copy of that policy is attached to and made part of this resolution.*

***NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Matawan has met the conditions of receiving a Fiscal Year 2015 allocation by adopting a policy prohibiting the use of excessive force and by not using federal funds for lobbying or by disclosing that funds have been used for lobbying.*

***BE IT FURTHER RESOLVED**, that the Mayor of the Borough of Matawan is hereby authorized to sign the attached certifications which will become part of the Fiscal Year 2015 Project Agreement.*

CERTIFICATION OF POLICY PROHIBITING USE OF EXCESSIVE FORCE

In accordance with section 519 of Public Law 101-140, the 1990 HUD Appropriations Act, the Borough of Matawan certifies that: it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

The Borough of Matawan also certifies that it is enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction.

In order to enforce the County's policy as stated above, the County of Monmouth will require, as a condition for receiving funds from the 1990 HUD Appropriations Act, that the Sub-Recipient, Borough of Matawan, provides that it has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations, and that the certification shall be made part of all Sub-Recipient agreements.

CERTIFICATION REGARDING LOBBYING FOR FISCAL YEAR 2015

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The Undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract,

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Workshop Session
April 19, 2016**

grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award document for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Mayor Altomonte read by title Resolution 16-04-68: Appointment of Clark Wolverton as Licensed Waste Water Personnel for the Borough of Matawan Sanitary Sewer Collection System. Mayor Altomonte requested a motion. Councilman Caldon made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-68
APPOINTMENT OF CLARK WOLVERTON
AS LICENSED WASTE WATER PERSONNEL FOR
THE BOROUGH OF MATAWAN SANITARY SEWER COLLECTION SYSTEM**

WHEREAS, *the position of the Borough of Matawan's Licensed Waste Water Personnel for the Borough of Matawan's Sanitary Sewer Collection System has become vacant; and*

WHEREAS, *there exists the need for the Borough of Matawan to engage the services of a Licensed Operator with the appropriate License required for the position of Licensed Waste Water Personnel; and*

WHEREAS, *Clark Wolverton has the qualifications and expertise as a Licensed Waste Water Operator needed for operational issues of the Sanitary Sewer Collection System.*

NOW, THEREFORE, BE IT RESOLVED *by the Council of the Borough of Matawan, hereby appoints Clark Wolverton as Licensed Waste Water Personnel for the Sanitary Sewer Collection System for the Borough of Matawan effective April 16, 2016 with an annual remuneration not to exceed Nine Thousand Six Hundred Dollars and No Cents (\$9,600.00).*

BE IT FURTHER RESOLVED *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Public Works as well as the Clark Wolverton.*

Mayor Altomonte read by title Resolution 16-04-69: Authorizing Accelerated Electronic Tax Sale for 2016. Mayor Altomonte requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
Workshop Session
April 19, 2016**

**RESOLUTION 16-04-69
AUTHORIZING ACCELERATED ELECTRONIC TAX SALE FOR 2016**

BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that the Borough Tax Collector hold an accelerated tax sale for the year 2016 by means of an electronic sale.

Regular Mailing	November 21, 2016
Regular Mailing	November 28, 2016
Regular Mailing	December 5, 2016
Regular Mailing	December 12, 2016
TAX SALE	December 19, 2016

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Chief Financial Officer & Treasurer, Tax Collector as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 16-04-70: Emergency Temporary Appropriation. Mayor Altomonte requested a motion. Councilman Urbano made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-70
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2016 temporary budget for the aforesaid purposes; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2016 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution, which supersedes those preceding it, total \$6,489,995.50.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.
2. That said emergency temporary appropriations will be provided for in the 2016 budget under the appropriate titles.
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

BE IT FURTHER RESOLVED, that the amount required by Statue for the payment of 2016 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.

**2016 Emergency Temporary Appropriation to
Budget-for April 19, 2016 meeting**

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		
MUNI CLERK	10,000.00	
GENERAL ADMIN	10,000.00	1,000.00
AUDIT		6,000.00

Borough of Matawan
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FINANCE ADMIN	7,500.00		
TAX ASSES ADMIN	5,000.00		
TAX COLLECTOR	7,000.00		
LEGAL SERVICES			
ENGINEERING			
BLDG & GROUNDS	20,000.00		
PLAN/ZONING BD			
SHADE TREE COMM	200.00		
ENVIRON HEALTH			
SOLID WASTE COLL		100,000.00	
INSURANCE-GROUP HEALTH			
INSURANCE-LIABILITY			
INSURANCE-WORKERS COMP			
FIRE			
FIRE-AID TO DEPARTMENT			
FIRE PREVENTION			
POLICE	280,000.00		
STREETS & ROADS		5,000.00	
STREET LIGHTING			
BD OF HEALTH			
RECREATION	1,500.00		
HISTORICAL SITES			
VOL 1ST AID SQUAD			
OEM			
PROP MAINT	2,000.00		
RR PARKING	5,000.00		
DOWNTOWN REDEV			
UTILITIES			
VEHICLE MAINT		5,000.00	
CONSTR OFFICIAL			
ACCUM SICK LEAVE			
OASI/SOCIAL SECURITY		20,000.00	
PERS			
PFRS			
CONTINGENT			
MUNICIPAL COURT			
PUBLIC DEFENDER			
FREE PUBLIC LIBRARY			
EMERGENCY 911			
GREEN TRUST LOAN			
INTEREST ON BONDS		35,000.00	
INTEREST ON NOTES			
PAYMENT OF BANS			
MCIA LEASE INTEREST			
SUBTOTAL	348,200.00	172,000.00	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		520,200.00	4,509,819.35
WATER SEWER UTILITY			

**Borough of Matawan
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OPERATING		
BULK WATER PURCHASE/ACQUISITION OF WATER		
BAYSHORE REGIONAL SEWERAGE AUTHORITY		
PAYMENT ON BOND PRINCIPAL		
PERS		
BANS		
INTEREST ON BONDS	32,000.00	
INTEREST ON NOTES		
WATER-SEWER REHAB LOAN		
WASTEWATER LOAN		
SOCIAL SECURITY		
SUBTOTAL	- 32,000.00	
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS	32,000.00	1,980,176.15

Mayor Altomonte read by title Resolution 16-04-71: Payment of Bills. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-71
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$332,047.60
Water & Sewer	\$87,841.78
Borough Capital	\$301,439.97
Water Capital	\$3,413.58
Borough Trust	\$155,825.31
Developers Escrow Account	\$2,621.50
Dog Tag Trust	\$36.60
Law Enforcement	\$2,049.06
Recreation Trust	\$643.62
Total	\$885,919.02

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 16-04-72: Authorization to Install the Aberdeen Township Woodfield Water System Piping Through the Borough of Matawan. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve

**Borough of Matawan
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Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-72
AUTHORIZATION TO INSTALL THE
ABERDEEN TOWNSHIP WOODFIELD WATER SYSTEM PIPING THROUGH
THE BOROUGH OF MATAWAN**

***WHEREAS**, Aberdeen Township is requesting to install water main to interconnect to the Borough of Matawan’s system; and*

***WHEREAS**, the John Applegate, Superintendent for the Department of Public Works has reviewed the Application and has no objection to the connection; and*

***WHEREAS**, Robert R. Keady, Jr. of T&M Associates, Borough Engineer, has reviewed the Application and plans; and*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it hereby grants permission for Aberdeen Township to allow Aberdeen Township Woodfield Area to install and interconnect into the Borough of Matawan’s water system with the conditions as outlined in the Borough Engineer’s attached review as well as the following conditions:*

- 1. Cooperation with Matawan residents and Borough designee lead contact before, during and after construction until projection completion;*
- 2. All properties shall be restored to original condition;*
- 3. Restore roadways to the satisfaction of the jurisdictional agency;*
- 4. Street excavation (street opening) permits shall be obtained from each applicable agency; and*
- 5. Provide escrow to accommodate the review as well as coordination during construction.*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Public Works, as well as the Borough Engineer and Aberdeen Township.*

**Borough of Matawan
Workshop Session
April 19, 2016**



MATN-G1608

March 24, 2016

Karen Wynne, RMC, Borough Clerk
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

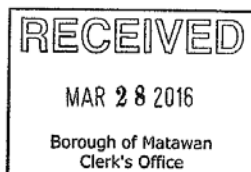
(via Email and Regular Mail)

**Re: Road Opening Review
TWA and Water System Review
Woodfield Area Wastewater Collection System
Aberdeen Township**

Dear Ms. Wynne:

As requested, we have reviewed the requirements for the proposed application. The applicant is proposing to construct a wastewater collection system in the Woodfield Area of Aberdeen Township which will consist of 9,000 feet of a gravity sewer main and domestic sanitary laterals, as well as, approximately 6,250 feet of force main with a new pump station, to service approximately 80 residents. In addition, the applicant is proposing to install water main which is connecting to Matawan Borough's system. Portions of the new systems will be constructed in the Borough of Matawan. The following documents were received for review:

1. Technical Specifications for the Woodfield Area Wastewater Collection System, prepared by Michael J. McClelland, PE, dated September 2015;
2. Treatment Works Approval Engineering's Design Report, prepared by Michael J. McClelland, PE, dated September 2015, revised February 2016;
3. TWA Permit Application;
4. Engineer's Report for Domestic TWA Applications;
5. Statements of Consent for TWA Forms;
6. Cover Letter, prepared by Michael Dziubeck, P.E., dated March 1, 2016;
7. Plans for Woodfield Area Wastewater Collection System, prepared by Michael J. McClelland, P.E., dated March 2015, revised through February 2016;
8. Email from Michael Dziubeck regarding Aberdeen-Woodfield Wastewater Collection System, dated March 3, 2016; and
9. Overall Area Map for Woodland Area Wastewater System, prepared by CME Associates;
10. **Response Letter dated March 17, 2016, prepared by Michael Dziubeck, P.E., of CME Associates; and**
11. **Map of Woodfield Area Wastewater Collection System, dated November 2014, indicating the proposed watermain area, prepared by CME Associates.**



**Borough of Matawan
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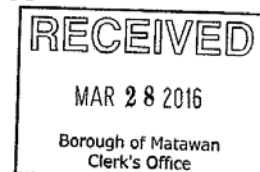
Le: Karen Wynne, RMC, Borough Clerk
Re: Sewer Connection
Woodfield Area Wastewater Collection System
Aberdeen Township

I. Summary of Improvements

1. Watermain

Watermain is being proposed within Matawan Borough, as well as Aberdeen Township. The 8" DIA PVC DR- watermain being installed on Anna Avenue and Charles Avenue extends to New Brunswick Road (CR-516), where it connects into the Matawan Water System's existing watermain. New Brunswick Road is the municipal boundary between the Borough of Matawan and the Township of Aberdeen. Additional information shall be provided: **The applicant has indicated the water distribution system is owned, operated, and maintained by Aberdeen Township, with water supply through an interconnection with Matawan Borough at the Willow Avenue and Route 516 intersection. There are proposed to be two new interconnections, within Route 516, with the Matawan system at Anna Avenue and Charles Street. The distribution system has existing 6" water mains which will be replaced with 8" PVC DR18 watermains including new valves, hydrants and water services up to the curb stops**

- a. The applicant shall clarify the number of current and proposed residential connections to the Matawan Water System and provide a water demand study for the additional residences to the water system to verify the water plant can accommodate the proposed capacity. **The applicant is proposing to replace the watermain system. Based on the information provided, the approximate 80 residences in this area that are currently connected to the system will remain, with no new connections proposed.**
- b. Matawan Borough uses ductile iron pipe; therefore, any watermain within Matawan or intended for Matawan operations and maintenance shall be ductile iron pipe. **Aberdeen Township will maintain the watermains in the Woodfield Area, which will be PVC DR18. The applicant has indicated ductile iron watermains will be provided for the construction of the connections to Matawan Borough's existing 12" watermain. The applicant shall indicate the location of transition between the PVC DR18 and ductile iron watermains and provide details, for review of the connection, as well as, the connection into the existing Matawan watermain on Route 516 prior to obtaining road opening permits.**



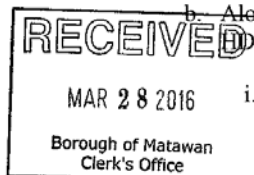
**Borough of Matawan
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Le: Karen Wynne, RMC, Borough Clerk
Re: Sewer Connection
Woodfield Area Wastewater Collection System
Aberdeen Township

- c. The applicant shall clarify what entity will own and maintain the proposed watermain extension. **Aberdeen Township will own and maintain all watermains proposed up to the connections with Matawan Borough's existing 12" watermain located on New Brunswick Avenue (Route 516).**
 - d. A narrative and map shall be provided for the proposed water main. **The applicant has provided a narrative and map of the proposed watermain work.**
 - e. Two new connections are proposed at Charles Street and Anna Avenue to service residences in the adjacent area. Connection into the Matawan Water System will require a review and fees. Fees will be determined for a Water Connection Fee (Section 22-1.1) and Water Services User Fee (Section 22-2.2.a) based on the proposed additional residential connections. **The applicant has indicated the two new interconnections with Matawan Borough will create a loop system, and no new residential connections are proposed as all the residences in this area were previously connected.**
 - f. We defer further comments to the future review once all information is provided.
 - g. New Brunswick Road is within County jurisdiction; therefore, we defer further review of the proposed road openings in this area to the County. **The applicant has indicated they will obtain county approval for this work.**
2. Sanitary Sewer
- a. The 8" SDR 35 PVC Sewer Main is being installed on New Brunswick Road (CR-516) and extends towards Sutphin Avenue.
 - i. New Brunswick Road is within County jurisdiction; therefore, we defer further review of the proposed road openings in this area to the County. **The applicant has indicated they will obtain County approval for this work with coordination with Monmouth County.**
 - b. Along Sutphin Avenue, and continuing along the Henry Hudson Trail, a 5" HDPE DR 9 Force Main is proposed to be installed via trenchless installation.
 - i. The Henry Hudson Trail is within the County and/or New Jersey Transit jurisdiction; therefore, we defer further review of the proposed



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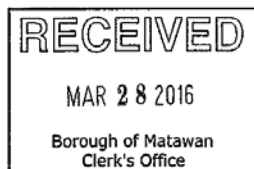


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Le: Karen Wynne, RMC, Borough Clerk
Re: Sewer Connection
Woodfield Area Wastewater Collection System
Aberdeen Township

road openings in this area to the County and/or the Transit Authority.
The applicant has indicated they will obtain New Jersey Transit approval for this work with coordination with Monmouth County.

- c. Where Sutphin Avenue, the Henry Hudson Trail, and NJSH Route 79 meet, there is a proposed trench to install the Force Main.
 - i. NJSH Route 79 is within state jurisdiction; therefore, we defer further review of the proposed road openings in this area to the State. **The applicant has indicated they will obtain State approval for this work.**
 - ii. The portion of the opening in the Sutphin Avenue right-of-way, is within the Borough of Matawan; therefore, Road opening permits will be required for any work within the Borough's rights-of-way. The applicant shall submit an application for permit to cut surface of Public Place for review. **The applicant has indicated they will obtain road opening permits from the Borough of Matawan prior to construction.**
 - iii. See section II for required fees. **The applicant has indicated the provided fees will be submitted at the time of the road opening permit submission.**
- d. The proposed force main continues along the Henry Hudson Tail, crosses through Block 120, Lot 47 in the Borough of Matawan, and across State Highway Rt. 34 into the Township of Aberdeen to connect into an existing manhole, north of Brookview Lane. Trenchless installation is proposed in these areas.
 - i. NJSH Route 34 is within State jurisdiction; therefore, we defer further review of the proposed force main in this area to the State. **The applicant has indicated they will obtain State approval for this work.**
 - ii. Block 122, Lot 47 in the Borough of Matawan is owned by JCP&L. Therefore, we defer further review of the proposed force main installation in this area to JCP&L. **The applicant has indicated an easement is being obtained from First Energy (JCP&L) for this work.**



**Borough of Matawan
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Le: Karen Wynne, RMC, Borough Clerk
Re: Sewer Connection
Woodfield Area Wastewater Collection System
Aberdeen Township

II. Fees

1. Water Connection Fees – **The applicant has indicated there will not be any new residential connections with the proposed watermain replacement; therefore, no fees are due at this time.**
 - a. Connection Fee: To be determined based on the number of residential lot connections. (see comment I.1.a.v)
 - i. Water Connection Fee (Section 22-1.1)
Residential Lot (\$750.00/lot)
 - b. Quarterly User Fee: To be determined based on the number of residential units.
 - i. Water Services User Fee (Section 22-2.2.a)
(minimum \$30.00/unit)
2. Road Opening Fees - **The applicant has indicated the provided fees will be submitted at the time of the road opening permit submission.**
 - a. The following fees will be required for a 30’x 6’ Opening in Sutphin Avenue:
 - i. Permit Fee (Section 21-1.2) \$ 100.00
 - ii. Permit Cash Guarantee (Section 21-1.3)
\$65/SY for paved openings (\$65x 20SY) \$1,300.00
 - b. All other road openings are deferred to the County, State and Transit as indicated above.
3. Escrow Fee for review of plans \$3,000.00
 - a. Please be advised that if additional escrow is required a request will be made.

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Workshop Session
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March 24, 2016
Page 6

Le: Karen Wynne, RMC, Borough Clerk
Re: Sewer Connection
Woodfield Area Wastewater Collection System
Aberdeen Township

III. TWA Application

1. The proposed improvements to the Aberdeen Sanitary Sewer are within the Borough of Matawan; therefore, approval by the Borough is required for the TWA application. We defer to the Governing Body and request that this be placed on the Council Meeting agenda for discussion.

Attached are the most recent documents, as well as, the TWA requiring Borough consent.

Upon receipt of the above information, we will continue our review of the proposed application.

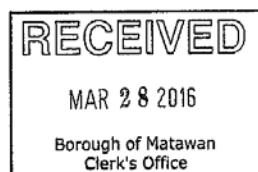
Very truly yours,

T&M ASSOCIATES


ROBERT R. KEADY, JR., P.E., C.M.E.
BOROUGH OF MATAWAN ENGINEER

cc: Mayor & Council
Louis Ferrara, Administrator
Jake Applegate, Superintendent of Water & Sewer
Michael Dziubeck, PE, CME Associates (via email)

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Mayor Altomonte read by title Resolution 16-04-73: Authorizing the Purchase of Two 2016 Ford Fire Interceptor SUVs for the Borough of Matawan Volunteer Fire Department. Mayor Altomonte requested a motion. Councilman Caldon made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano

**Borough of Matawan
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April 19, 2016**

Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-04-73
AUTHORIZING THE PURCHASE OF TWO
2016 FORD FIRE INTERCEPTOR SUVs FOR
THE BOROUGH OF MATAWAN VOLUNTEER FIRE DEPARTMENT**

WHEREAS, Chief Zoltan Varsanyi of the Volunteer Fire Department of the Borough of Matawan has advised the Mayor and Council of the need for two replacement vehicles due to the age, mileage and condition of two current vehicles used by the Department; and

WHEREAS, the Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of Chief Varsanyi and the Borough Administrator regarding the above, hereby authorize the purchase of two new 2016 Ford Fire Interceptor SUVs for the Borough of Matawan Volunteer Fire Department.

NOW, THEREFORE, BE IT RESOLVED that Chief Zoltan Varsanyi of the Volunteer Fire Department of the Borough of Matawan is hereby authorized by the Council of the Borough of Matawan to enter into a Contract for the purchase of two 2016 Ford Fire Interceptor SUVs as outlined in the attached quotes for the Borough of Matawan’s Fire Department through the New Jersey State Contract Program #47-CPCPS from Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07960, each in the amount of Twenty Nine Thousand Three Hundred Dollars and No Cents (\$29,300.00), including Additional Contract Specific Items and Options, for the total sum amount not to exceed Fifty Eight Thousand Six Hundred Dollars and No Cents (\$58,600.00).

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Fire as well as Beyer Ford.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-167 MCIA Budget of the Borough of Matawan to the vendors listed above for the purchase of two 2016 Ford Fire Interceptor SUVs for the Borough of Matawan’s Fire Department each in the amount of Twenty Nine Thousand Three Hundred Dollars and No Cents (\$29,300.00), including Additional Contract Specific Items and Options, for the total sum amount not to exceed Fifty Eight Thousand Six Hundred Dollars and No Cents (\$58,600.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO
Dated: April 19, 2016

Borough of Matawan
Workshop Session
April 19, 2016

3/30/2016



BEYER FORD
170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To: Matawan Boro. Fire Dept	From: Brooks Buxton
Unit 2966	Phone/Fax: (973) 319-7009 / (973) 884-2650
	Vehicle Beyer Fleet
	Pick Up 31 Williams Parkway
	Location East Hanover, NJ 07936

2016 POLICE/FIRE INTERCEPTOR SUV
CRANFORD
CONTRACT #47-CPCPS, ITEM #2

Mechanical

Engine: 3.7L V6 TI-VCT FFV
Transmission: 6-Speed Automatic
3.65 Axle Ratio (STD)
Transmission w/Oil Cooler
Automatic Full-Time All-Wheel Drive
Engine Oil Cooler
78-Amp/Hr 750CCA Maintenance-Free Battery
HD 220 Amp Alternator
Electric Power-Assist Steering
18.6 Gal. Fuel Tank
Multi-Link Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS
Exterior
Wheels: 18" x 8" 5-Spoke Painted Black Steel
Tires: P245/55R18 AS BSW
Steel Spare Wheel
Spare Tire Mounted Inside Under Cargo
Body-Colored Front Bumper w/Black Rub Strip/Fascia
Black Power Side Mirrors w/Convex Spotter and Manual
Fixed Rear Window w/Fixed Interval Wiper
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Front Windshield -inc: Sun Visor Strip
Galvanized Steel/Aluminum Panels
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Projector Beam Led Low Beam Headlamps
LED Brakelights
entertainment
Radio: MyFord AM/FM/CD/MP3
Integrated Roof Antenna

Interior

60-40 Folding Split-Bench Front Facing Fold Forward Seatback
Manual Tilt Steering Column
Power Rear Windows and Fixed 3rd Row Windows
5 Person Seating Capacity
Remote Releases -inc: Power Trunk/Hatch
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors
Full Vinyl/Rubber Floor Covering
Cargo Features -inc: Cargo Tray/Organizer
Cargo Space Lights
Dashboard Storage, Driver And Passenger Door Bins
Power Adjustable Pedals
Power 1st Row Windows w/Driver And Passenger 1-Touch
Power Door Locks
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints
2 12V DC Power Outlets
Air Filtration
Safety-mechanical
ABS And Driveline Traction Control
Safety-exterior
Side Impact Beams
Safety-interior
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags
Rear Child Safety Locks
Rear Camera w/Washer

Additional Contract Specific Items

Two-Tone Paint
Driverside Spotlight (LED)
Fleet Key (1435X)

Dark Car Feature
Cargo Dome Lamp
Noise Suppression

Base Price \$ 24,613.00

**Borough of Matawan
Workshop Session
April 19, 2016**

3/30/2016

Options for Interceptor SUV

Solid Color Paint	\$	(100.00)
Ready For The Road Package	\$	3,300.00
Wheel Covers (18" Full Face Wheel Cover)	\$	60.00
Side Marker LED Sideview Mirrors	\$	290.00
Front License Plate Bracket	\$	-
Remote Keyless Entry Key Fob	\$	197.00
(2) Whelen Striplight LEDs in Cargo Area w/ On/Off Switch	\$	315.00
Havis UPI Console w/ Armrest, Cupholder, Coin Dish, Mic Clips	\$	625.00
Exterior Color: Dark Toreador Red Metallic (JL)	NC	

Option Total \$ 4,687.00

Budget Total \$ 29,300.00

Date: 3/30/2016

Quote is good for 60 Days

Borough of Matawan
Workshop Session
April 19, 2016

3/30/2016



BEYER FORD
170 Ridgedale Ave.
Morristown, NJ 07960

Quote

To: Matawan Boro. Fire Dept	From: Brooks Buxton
	Phone/Fax: (973) 319-7009 / (973) 884-2650
Unit 2967	Vehicle Beyer Fleet
	Pick Up 31 Williams Parkway
	Location East Hanover, NJ 07936

2016 POLICE/FIRE INTERCEPTOR SUV
CRANFORD
CONTRACT #47-CPCPS, ITEM #2

- | | |
|---|--|
| Mechanical
Engine: 3.7L V6 Ti-VCT FFV
Transmission: 6-Speed Automatic
3.65 Axle Ratio (STD)
Transmission w/Oil Cooler
Automatic Full-Time All-Wheel Drive
Engine Oil Cooler
78-Amp/Hr 750CCA Maintenance-Free Battery
HD 220 Amp Alternator
Electric Power-Assist Steering
18.6 Gal. Fuel Tank
Multi-Link Rear Suspension w/Coil Springs
4-Wheel Disc Brakes w/4-Wheel ABS | Interior
60-40 Folding Split-Bench Front Facing Fold Forward Seatback
Manual Tilt Steering Column
Power Rear Windows and Fixed 3rd Row Windows
5 Person Seating Capacity
Remote Releases -Inc: Power Trunk/Hatch
Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
Day-Night Rearview Mirror
Driver And Passenger Visor Vanity Mirrors
Full Vinyl/Rubber Floor Covering
Cargo Features -Inc: Cargo Tray/Organizer
Cargo Space Lights
Dashboard Storage, Driver And Passenger Door Bins
Power Adjustable Pedals
Power 1st Row Windows w/Driver And Passenger 1-Touch
Power Door Locks
Seats w/Vinyl Back Material
Manual Adjustable Front Head Restraints
2 12V DC Power Outlets
Air Filtration
Safety-mechanical
ABS And Driveline Traction Control
Safety-exterior
Side Impact Beams
Safety-interior
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags
Safety Canopy System Curtain 1st And 2nd Row Airbags
Rear Child Safety Locks
Rear Camera w/Washer |
| Exterior
Wheels: 18" x 8" 5-Spoke Painted Black Steel
Tires: P245/55R18 AS BSW
Steel Spare Wheel
Spare Tire Mounted Inside Under Cargo
Body-Colored Front Bumper w/Black Rub Strip/Fascia
Black Power Side Mirrors w/Convex Spotter and Manual
Fixed Rear Window w/Fixed Interval Wiper
Deep Tinted Glass
Speed Sensitive Variable Intermittent Wipers
Front Windshield -Inc: Sun Visor Strip
Galvanized Steel/Aluminum Panels
Liftgate Rear Cargo Access
Tailgate/Rear Door Lock Included w/Power Door Locks
Projector Beam Led Low Beam Headlamps
LED Bracketlights
entertainment
Radio: MyFord AM/FM/CD/MP3
Integrated Roof Antenna | Additional Contract Specific Items
Dark Car Feature
Cargo Dome Lamp
Noise Suppression |
| Two-Tone Paint
Driverside Spotlight (LED)
Fleet Key (1435X) | |

Base Price \$ 24,613.00

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3/30/2016

Options for Interceptor SUV

Solid Color Paint	\$	(100.00)
Ready For The Road Package	\$	3,300.00
Wheel Covers (18" Full Face Wheel Cover)	\$	60.00
Side Marker LED Sideview Mirrors	\$	290.00
Front License Plate Bracket	\$	-
Remote Keyless Entry Key Fob	\$	197.00
(2) Whelen Striplight LEDs in Cargo Area w/ On/Off Switch	\$	315.00
Havis UPI Console w/ Armrest, Cupholder, Coin Dish, Mic Clips	\$	625.00
Exterior Color: Dark Toreador Red Metallic (JL)	NC	

Option Total \$ 4,687.00

Budget Total \$ 29,300.00

Date: 3/30/2016

Quote is good for 60 Days

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Deputy Chief Shawn Costello, Matawan Fire Department. Deputy Chief Costello thanked Council for their continued support. He updated the group on the two firefighters injured in the Keyport fire; informed firehouses on 161 Broad Street, Hook and Ladder, and 176 Jackson Street, Washington Engine, have fully operational generators. He then thanked everyone who supported the coin toss over the past weekend. Mayor Altomonte asked Deputy Chief Costello tell the firefighters the Governing Body will keep them in their thoughts.

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Mary Ann Sadell, 15 Sunset Avenue, Matawan. Ms. Sadell expressed concerns over the Broad Street Plaza project questioning the lack of public input prior to construction. Mr. Menna stated there were many public hearings held by the Unified Planning/Zoning Board explaining notice procedures. Ms. Sadell related concerns with the Master Plan that it will make Matawan a high-density town questioning how binding was the Master Plan. Messrs. Menna and Ferrara explained the procedure for the adoption and implementation of a Master Plan.

Corinna Marotta, 4 Claire Court, Matawan. Ms. Marotta questioned if activities held at Gravelly Brook Park can be restricted to Borough residents only. Mr. Menna explained any park is for use by the general public, and the Recreation Director schedules use of the park for any competitive sports teams. Ms. Marotta expressed concern on the current entrance to the Park as it can be confused with the entrance to Claire Court. Mayor Altomonte stated the Borough is researching the possibility of moving the entrance to Route 34. Ms. Marotta related lighting and noise issues in the Park. Councilwoman Clifton informed the renovation was still in the preliminary stages but the plans can be reviewed to address those concerns. Mr. Ferrara related the general ordinance for park closings at dusk. Ms. Marotta requested a sign be placed on Claire Court stating parking is for residents only.

Anthony Ferrara, 6 Claire Court, Matawan. Mr. Ferrara questioned if the Gravelly Brook Park project includes expansion of the existing park. The Borough Administrator replied the Park is being repaired starting with addressing flooding and irrigation. Mr. Ferrara asked how the Broad Street Plaza project will impact taxes. Councilman Urbano replied, a redevelopment project offsets taxes. Mr. Ferrara said The Preserve did not offset his taxes. Mr. Menna answered The Preserve was imposed upon the municipality by a lawsuit. The Borough Administrator added, there was no guarantee taxes will be lowered, but the hope is the new building will help to offset any normal annual increases to keep taxes in check.

Joan Pesce, 8 Claire Court, Matawan. Ms. Pesce expressed concern over people in the Park after hours (dusk) every night. Mr. Ferrara informed Ms. Pesce to call Police. Ms. Pesce also expressed concern over people loitering in the Park during the day. Mr. Ferrara said he will address her concerns with the Police Department.

Deborah Sajeski, 231 Victoria Court, Matawan. Ms. Sajeski asked for stricter enforcement of the leash law and animal feces pick-up. She was also concerned about the activities of individuals who park sit in their parked cars at night requesting if the Park can physically be closed at a certain time. Councilman Caldon mentioned putting a gate at the entrance/exit. Mr. Ferrara said that it may be possible to put up a gate and lock the park after dusk, if that was what she and the neighbors want. He added once the Park renovation is complete, the Borough will protect its investment, possibly with cameras.

Mr. Keady added all requests to the list for the Park renovation.

Fire Chief Zoltan Varsanyi, 10 Crown Place, Matawan. Chief Varsanyi commended the Council, past and present, for the fine job done on Crown Place, mentioning that the area is the oldest in Matawan and the improvements increased his property value.

Andrew Lopez, 51 Union Street, Matawan. Mr. Lopez agreed with the Gravelly Brook Park area residents stating when he was a Councilman he was not a proponent of having any renovation done simply because it was never protected. Mr. Lopez questioned Mr. Ferrara as to why the residents should have to call the Police to report problems in the Park as there is an Ordinance and it should be enforced. Mr. Ferrara replied it is a patrolled area. Mr. Lopez did not believe the patrols are working. Mr. Ferrara said he encourages anyone to call the Police if they have any concerns for possible illegal activity. Mayor Altomonte asked Mr. Lopez what was the alternative? Mr. Lopez replied if the Borough was going to spend that kind of money then they should make sure patrols are done in that area. Mayor Altomonte agreed with Mr. Lopez, stating that they shouldn't make the investment and then let it go to waste. Mayor Altomonte assured

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Mr. Lopez the Police enforce the law. Mr. Lopez then mentioned Ordinance 10-11, stating it does not allow an unregistered vehicle to be parked in a driveway. His neighbor has had a vehicle with no license plates parked in the driveway for several months. Mr. Ferrara replied he will contact the Property Maintenance Officer to investigate. Mr. Lopez then commented on commuter parking on Union Street. Mr. Menna informed Council debated the issue of putting up signs stating 2-hour parking and have the Police issue tickets to vehicles parked more than 2 hour, but the Council couldn't come to an agreement. Mr. Ferrara said suggested Council revisit the issue.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas reiterated concerns over dog excrement, and lack of some owners having their dogs on a leash. Ms. Windas asked Council to consider additional signage. Councilwoman Clifton related other towns who have erected signs with a "comic" edge to them suggesting Ms. Windas and the Animal Welfare Advisory Board pursue. Ms. Windas agreed.

Mayor Altomonte closed the Privilege of the Floor.

Adjournment

Mayor Altomonte requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Meeting adjourned at 8:22 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk