

**Borough of Matawan  
Workshop Session  
February 2, 2016**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on February 2, 2016 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 14, 2016, by sending notice to the *Asbury Park Press*, and by posting. Mayor Altomonte called the meeting to order at 7:15 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, and Robert Keady, Borough Engineer.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

**Approval of Meeting Minutes**

Mayor Altomonte requested a motion to approve meeting minutes of January 19, 2016. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

**Workshop Item(s)**

*Water Meters*

Mr. Ferrara informed the bid opening for water meters is scheduled for February 17, 2016.

**Consent Agenda**

Mayor Altomonte read by title Resolutions 16-02-02 through and including 16-02-07 requesting a motion to approve en masse. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-02  
REDEMPTION OF TAX SALE CERTIFICATE  
PUBLIC TAX INVESTMENTS, LLC  
CERTIFICATE #15-00022**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00022 was sold to Public Tax Investments, LLC, 575 Route 70, Second Floor, Brick, NJ 08723; and

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**WHEREAS**, Certificate #15-00022 has been paid and fully redeemed for the property owner, Block 19, Lot 13, otherwise known as 25 Park Ave.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$862.80 and a Premium of \$1,400.00 to the above for the redemption of Tax Sale Certificate #15-00022.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-02-03  
REDEMPTION OF TAX SALE CERTIFICATE  
CHRISTIANA TRUST AS CUST GSRAN-Z, LLC  
CERTIFICATE #15-00045**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00045 which was sold to Christiana Trust as Cust GSRAN-Z, LLC Deposit Acct., PO Box 71276, Philadelphia, PA 17176; and

**WHEREAS**, Certificate #15-00045 has been paid and fully redeemed for the property owner, Block 37, Lot 4, otherwise known as 202 Main St.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$6,036.45 and a Premium of \$9,400.00 to the above for the redemption of Tax Sale Certificate #15-00045.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-02-04  
REDEMPTION OF TAX SALE CERTIFICATE  
SUNSHINE ST CERT V/BANKUNITED  
CERTIFICATE #15-00123**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00123 which was sold to Sunshine St Cert V/BankUnited, 7900 Miami Lakes Drive West, Miami Lakes, FL 33016; and

**WHEREAS**, Certificate #15-00123 has been paid and fully redeemed for the property owner, Block 123.02, Lot 8, otherwise known as 17 Somerset Pl.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$2,665.42 and a Premium of \$10,600.00 to the above for the redemption of Tax Sale Certificate #15-00123.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-02-05  
APPROVAL OF RAFFLE LICENSE  
KEYPORT EDUCATION FOUNDATION, INC.  
GIFT AUCTION  
RA-674**

**BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for Keyport Education Foundation, Inc.

Name & Location of Organization's Event  
Sterling Gardens  
227 Freneau Avenue  
Matawan, New Jersey 07747

Date & Time  
March 4, 2016  
7:00 PM to 11:00 PM

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, as well as Keyport Education Foundation, Inc.

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**RESOLUTION 16-02-06  
APPROVAL OF RAFFLE LICENSE  
WOMAN'S CLUB OF MATAWAN, INC.  
GIFT AUCTION  
RA-675**

**BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for Woman's Club of Matawan, Inc.

Name & Location of Organization's Event  
199 Jackson Street  
Matawan, New Jersey 07747

Date & Time  
March 4, 2016  
7:00 PM to 11:00 PM

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, as well as Woman's Club of Matawan, Inc.

**RESOLUTION 16-02-07  
RELEASE OF ESCROW FUNDS  
ANTHONY & MARGARET VELASCO  
220 MATAWAN AVENUE - BLOCK 65.01, LOT 2  
PERMIT FOR STREET OPENING**

**WHEREAS**, Anthony & Margaret Velasco has requested the release of the balance of their escrow account for 220 Matawan Avenue, Block 65.01, Lot 2, Permit for Street Opening, Matawan, New Jersey; and

**WHEREAS**, the Treasurer/CFO Summary of Escrow Deposits Statement reflects the remaining cash portion balance as of January 28, 2016 is Six Hundred Five Dollars and Twenty Five Cents (\$605.25); and

**WHEREAS**, the Borough of Matawan Engineer, Robert Keady, Jr., PE, CMC of T&M Associates, has recommended the release of all remaining escrow.

**NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the release of the balance on the escrow funds in the amount of Six Hundred Five Dollars and Twenty Five Cents (\$605.25), to Anthony & Margaret Velasco, 220 Matawan Avenue, Matawan, New Jersey 07747.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, as well as the Borough Engineer and Anthony & Margaret Velasco.

**New Business**

Mayor Altomonte read by title Resolution 16-02-08: Authorizing Credit of Water/Sewer Penalty Charges – Donna Poranski – 21 Taylor Road - Block 118, Lot 10. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-08  
AUTHORIZING CREDIT OF WATER/SEWER PENALTY CHARGES  
DONNA PORANSKI  
21 TAYLOR ROAD - BLOCK 118, LOT 10**

**WHEREAS**, the Post Office damaged Donna Poranski water/sewer bill resulting in late delivery of fourth quarter water/sewer billing incurring penalty charges in the total amount of Five Dollars and Sixty Four Cents (\$5.64); and,

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***WHEREAS**, Ms. Poranski has previously paid all billing on time and hereby requests credit to the utility account of the imposed penalty.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan does hereby authorize credit of water/sewer penalty fees in the amount as indicated above to the utility account for water/sewer payments to Donna Poranski, 21 Taylor Road, Matawan, New Jersey 07747.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Donna Poranski.*

Mayor Altomonte read by title Resolution 16-02-09: Authorizing Credit of Water/Sewer Penalty Charges – Antoinette DiLorenzo – 337 Sloan Court - Block 120, Lot 5. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-09  
AUTHORIZING CREDIT OF WATER/SEWER PENALTY CHARGES  
ANTOINETTE DILORENZO  
337 SLOAN COURT - BLOCK 120, LOT 5**

***WHEREAS**, Antoinette DiLorenzo mistakenly had written her check wherein the numeric did not match the alpha resulting in late payment of fourth quarter water/sewer billing incurring penalty charges in the total amount of Four Dollars and Eight Cents (\$4.08); and,*

***WHEREAS**, Ms. DiLorenzo has previously paid all billing on time and hereby requests credit to the utility account of the imposed penalty.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan does hereby authorize credit of water/sewer penalty fees in the amount as indicated above to the utility account for water/sewer payments to Antoinette DiLorenzo, 337 Sloan Court, Matawan, New Jersey 07747.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Antoinette DiLorenzo.*

Mayor Altomonte read by title Resolution 16-02-10: Approval of Borough of Matawan Volunteer Fire Department 2016 “Coin Toss.” Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-10  
APPROVAL OF BOROUGH OF MATAWAN  
VOLUNTEER FIRE DEPARTMENT  
2016 “COIN TOSS”**

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*WHEREAS, the Borough of Matawan Volunteer Fire Department has requested they be allowed to conduct a “coin toss” as follows for the 2016 year:*

<i>Saturday, April 16, 2016</i>	<i>9:00 AM to 1:00 PM</i>
<i>Sunday, April 17, 2016</i>	<i>9:00 AM to 1:00 PM</i>
<i>Saturday, July 23, 2016</i>	<i>9:00 AM to 1:00 PM</i>
<i>Sunday, July 24, 2016</i>	<i>9:00 AM to 1:00 PM</i>
<i>Saturday, October 15, 2016</i>	<i>9:00 AM to 1:00 PM</i>
<i>Sunday, October 16, 2016</i>	<i>9:00 AM to 1:00 PM</i>

*Locations:           Route 34 and Broad & Main Streets on Saturdays  
                          Route 79 and Mill Road on Sundays; and*

*WHEREAS, the Borough of Matawan Volunteer Fire Department uses revenue generated from the “coin toss” to provide the Fire Department with many items that enable the department to enhance their service the community.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan hereby approves the request of the Borough of Matawan Volunteer Fire Department for their “coin toss.”*

*BE IT FURTHER RESOLVED, the Council of the Borough of Matawan directs the Borough Clerk to forward a copy of this resolution to County of Monmouth Counsel, Hall of Records, Room 236, One East Main Street, Freehold, New Jersey 07728 for the approval of the Board of Chosen Freeholders.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Police, Fire, First Aid.*

Mayor Altomonte read by title Resolution 16-02-11: Tonnage Grant Application Year 2015. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes:           Councilman Caldon  
                Councilman Reeve  
                Councilman Vergaretti  
                Councilman Urbano  
                Councilwoman Gould  
                Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-11  
TONNAGE GRANT APPLICATION  
YEAR 2015**

*WHEREAS, the Mandatory Source Separation and Recycling Act PL 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and*

*WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and*

*WHEREAS, the New Jersey Department of Environmental Protection has promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and*

*WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and*

*WHEREAS, a resolution authorizing this municipality to apply for the 2015 Recycling Grant will memorialize the commitment of the municipality to recycling and to indicate the assent of the Borough Council of the Borough of Matawan to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and*

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*WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.*

*NOW, THEREFORE, BE IT RESOLVED* the Council of the Borough of Matawan hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Grace Rainforth, Recycling Coordinator, to ensure that the application is properly filed.

*BE IT FURTHER RESOLVED* that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, as well as Recycling.

Mayor Altomonte read by title Resolution 16-02-12: Authorizing the Issuance of Summer Parking Passes – Railroad Parking. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-12  
AUTHORIZING THE ISSUANCE OF SUMMER PARKING PASSES  
RAILROAD PARKING**

*WHEREAS, there is a need for additional parking for people working during the summer months; and*

*WHEREAS, there is also a decrease of regular permit holder using the parking lot during this same time period.*

*NOW, THEREFORE, BE IT RESOLVED* that the Council of the Borough of Matawan hereby authorizes the issuance of Summer Railroad Parking Permits for the period of May 1, 2016 through August 31, 2016 for a fee of \$225.00.

*BE IT FURTHER RESOLVED* that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, and the Railroad Parking Enforcement Officer.

Mayor Altomonte read by title Resolution 16-02-13: Authorizing the Borough Administrator to Dispose of Borough Equipment with No Value or Use. Mayor Altomonte requested a motion. Councilman Caldon made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-13  
AUTHORIZING THE BOROUGH ADMINISTRATOR  
TO DISPOSE OF BOROUGH EQUIPMENT WITH NO VALUE OR USE**

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***WHEREAS**, Tree Haven Apartments LLC is the owner of a multi-unit apartment complex known and designated at Tree Haven I and Tree Haven II located in the Borough of Matawan; and*

***WHEREAS**, Tree Haven Apartments LLC is a property owner that since the adoption of the Municipal Services Act (NJSA 40:66-1.2, et seq.) has provided for its own solid waste collection services, as well as other services mandated by the Statute for reimbursement purposes from public entities to property owners; and*

***WHEREAS**, Tree Haven Apartments LLC has been engaged in negotiations with the Borough of Matawan with respect to the extent and nature of the level of reimbursement since the adoption of the Municipal Services Act; and*

***WHEREAS**, after extensive negotiations, as well as validation by way of audits and reviews by both the fiscal representatives of the Borough and the auditors for the apartment complex, the parties entered into a Settlement and Release Agreement that was executed in December 2015; and*

***WHEREAS**, pursuant to the provisions of the Municipal Services Act, the Borough is statutorily obligated for repayment to the apartment complex pursuant to the provisions of said Act since the transition years following the adoption of the statute, January 1, 2002, through and including December 31, 2015; and*

***WHEREAS**, the Borough and the property entered into a Settlement and Release Agreement whereby the certified reimbursement figures for the period from January 1, 2002, though and including December 31, 2015, is the sum of \$123,000.00 for the thirteen-year period; and*

***WHEREAS**, the computation of said sum does not reflect any interest of any type, but is the statutory reimbursement; and*

***WHEREAS**, the property owner agreed to a withholding of reimbursement until the monies were appropriated by the Municipality for the reimbursement payment pursuant to the provisions of the Municipal Services Act.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it herewith authorizes the issuance of repayment check to the property owner in the amount of \$123,000.00, constituting reimbursement for the statutory services that were provided by the property owner and for which the property owner is entitled to reimbursement pursuant to the Municipal Services Act, NJSA 40:66-1.2, et seq., for the period from January 1, 2002, through December 31, 2015.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, Recycling as well as the Borough Attorney, Borough Auditor and Tree Haven Apartments, LLC.*

Zoltan Varsanyi, Borough of Matawan Volunteer Fire Department Chief. Mr. Varsanyi informed Council the equipment is no longer certifiable by United States standards and is scheduled for donation to third world countries that are not held to those same standards.

Mayor Altomonte read by title Resolution 16-02-14: Authorizing County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within the Borough of Matawan. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-14  
AUTHORIZING COUNTY OF MONMOUTH  
MOSQUITO CONTROL DIVISION TO CONDUCT  
AERIAL MOSQUITO CONTROL OPERATIONS WITHIN THE BOROUGH OF MATAWAN**

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***WHEREAS**, the Monmouth County Board of Chosen Freeholders, pursuant to NJSA 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the County; and*

***WHEREAS**, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and*

***WHEREAS**, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and*

***WHEREAS**, the Borough of Matawan is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.*

***NOW, THEREFORE, BE IT RESOLVED**, as follows:*

1. *The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:*
  - a. *the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and*
  - b. *such operations will be performed in compliance with applicable Federal and State regulations, and*
  - c. *the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Public Works, Police, Clerk as well as the County of Monmouth Mosquito Control Division.*

Mayor Altomonte read by title Resolution 16-02-15: Authorizing the Borough of Matawan to Extend its Lease Agreement With Ricoh USA, Inc. for Construction Office Copier. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-15  
AUTHORIZING THE BOROUGH OF MATAWAN  
TO EXTEND ITS LEASE AGREEMENT  
WITH RICOH USA, INC. FOR CONSTRUCTION OFFICE COPIER**

***WHEREAS**, the Council of the Borough of Matawan Resolution 14-01-55 authorized Borough of Matawan to Enter Into a Lease Agreement with Ricoh USA, Inc. for a Ricoh USA, Inc. copier for the Borough of Matawan Construction Office through the New Jersey State Contract Program; and*

***WHEREAS**, the Construction Office wishes to extend said Agreement for an additional two (2) years in an amount of Nine Hundred Fifty Dollars and No Cents (\$950.00) per year per line item for a two year period not to exceed One Thousand Nine Hundred Dollars and No Cents (\$1,900.00) per year.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan, hereby authorizes extending the attached Lease Agreement for a Ricoh USA, Inc. copier for the Borough of Matawan’s Construction Office through the New Jersey State Contract Program, Ricoh USA, Inc., 485 Route 1 South, Building D, Suite 200, Iselin, New Jersey 08830, under the terms and conditions of the attached Lease Agreement.*



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***BE IT FURTHER RESOLVED*** by the Council of the Borough of Matawan and the County of Monmouth, State of New Jersey that Louis C. Ferrara, Borough Administrator of the Borough of Matawan be and the same is hereby authorized to act as signator.

***BE IT FURTHER RESOLVED***, by the Council of the Borough of Matawan that Louis C. Ferrara, Borough Administrator of the Borough of Matawan, be and is hereby authorized as signatory on behalf of the Borough of Matawan.

***BE IT FURTHER RESOLVED*** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, and Construction.

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-01-22-195-200 and 6-01-26-265-300 Budget of the Borough of Matawan to Ricoh USA, Inc. for the Borough of Matawan in an amount of \$950.00 per year per line item for a two year period not to exceed One Thousand Nine Hundred Dollars and No Cents (\$1,900.00) per year.*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

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*Monica Antista, CMFO*

*Dated: February 2, 2016*

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RICOH

Ricoh USA, Inc.  
70 Valley Stream Parkway  
Malvern, PA 19355

Product Schedule Number: \_\_\_\_\_  
Master Lease Agreement Number: \_\_\_\_\_

This Product Schedule (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and BOROUGH OF MATATWAN, as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the \_\_\_\_\_, together with any amendments, attachments and addenda thereto, the "Lease Agreement" identified above, between you and \_\_\_\_\_. All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

CUSTOMER INFORMATION			
BOROUGH OF MATATWAN			
Customer (Bill To)		Louis C Ferrara	
201 BROAD ST		Billing Contact Name	
Product Location Address		201 BROAD ST	
MATAWAN NJ 07747-3226		Billing Address (if different from location address)	
City	County	State	Zip
Billing Contact Telephone Number		Billing Contact Facsimile Number	
(732) 566-3898		(732) 566-5061	
Billing Contact E-Mail Address		Louis.ferrara@matavvanborough.com	

PRODUCT/EQUIPMENT DESCRIPTION ("Product")	
Qty	Product Description: Make & Model
1	RICOH EMBEDDED HOTSPOT TYPE S
1	[XXXX]RICOH MP2852SP

PAYMENT SCHEDULE	
Minimum Term (months)	Minimum Payment (Without Tax)
48	\$ 158.31
Minimum Payment Billing Frequency	
<input checked="" type="checkbox"/> Monthly	
<input type="checkbox"/> Quarterly	
Other: _____	
Advance Payment	
<input type="checkbox"/> 1 <sup>st</sup> Payment	
<input type="checkbox"/> 1 <sup>st</sup> & Last Payment	
<input checked="" type="checkbox"/> Other: NONE	
Guaranteed Minimum Images <sup>a</sup>	
Black/White	Color
3,500	N/A
Cost of Additional Images <sup>a</sup>	
Black/White	Color
\$0.0120	N/A
Meter Reading/Billing Frequency	
<input type="checkbox"/> Monthly	
<input checked="" type="checkbox"/> Quarterly	
Other: _____	

\* Based upon Minimum Payment Billing Frequency  
\* Based upon standard 8 1/2" x 11" paper size. Paper sizes greater than 8 1/2" x 11" may count as more than one image.

Sales Tax Exempt: ☒ YES (Attach Exemption Certificate)  
Addendum(s) attached: ☐ YES (check if yes and indicate total number of pages: \_\_\_\_\_) Customer Billing Reference Number (P.O. #, etc.) \_\_\_\_\_

TERMS AND CONDITIONS  
1. The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."


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2. You, the undersigned Customer, have applied to us to use the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in any non-appropriation provision of the Lease Agreement, if applicable. If we accept this Schedule, you agree to use the above Product on all the terms hereof, including the terms and conditions on the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.** You acknowledge and agree that the Ricoh service commitments included on the "Image Management Plus Commitments" page attached to this Schedule (collectively, the "Commitments") are separate and independent obligations of Ricoh USA, Inc. ("Rico") governed solely by the terms set forth on such page. If we assign this Schedule in accordance with the Lease Agreement, the Commitments do not represent obligations of any assignee and are not incorporated herein by reference. You agree that Ricoh alone is the party to provide all such services and is directly responsible to you for all of the Commitments. We are or, if we assign this Schedule in accordance with the Lease Agreement, our assignee will be, the party responsible for financing and billing this Schedule, including, but not limited to, the portion of your payments under this Schedule that reflects consideration owing to Ricoh in respect of its performance of the Commitments. Accordingly, you expressly agree that Ricoh is an intended party beneficiary of your payment obligations hereunder, even if this Schedule is assigned by us in accordance with the Lease Agreement.

3. Image Charges/Meters: In return for the Minimum Payment, you are entitled to use the number of Guaranteed Minimum Images as specified in the Payment Schedule of this Schedule. The Meter Reading/Billing Frequency is the period of time (monthly, quarterly, etc.) for which the number of images used will be reconciled. If you use more than the Guaranteed Minimum Images during the selected Meter Reading/Billing Frequency period, you will pay additional charges at the applicable Cost of Additional Images as specified in the Payment Schedule of this Schedule for images, black and white and/or color, which exceed the Guaranteed Minimum Images ("Additional Images"). The charge for Additional Images is calculated by multiplying the number of Additional Images by the applicable Cost of Additional Images. The Meter Reading/Billing Frequency may be different than the Minimum Payment Billing Frequency as specified in the Payment Schedule of this Schedule. You will provide us or our designee with the actual meter reading(s) by submitting meter reads electronically via an automated meter read program, or in any other reasonable manner requested by us or our designee from time to time. If such meter reading is not received within seven (7) days of either the end of the Meter Reading/Billing Frequency period or at our request, we may estimate the number of images used. Adjustments for estimated charges for Additional Images will be made upon receipt of actual meter reading(s). Notwithstanding any adjustment, you will never pay less than the Minimum Payment.

4. Additional Provisions (if any) are: \_\_\_\_\_

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

<b>CUSTOMER</b>	Accepted by: RICOH USA, INC.
By:  X _____ Authorized Signer Signature	By: _____ Authorized Signer Signature
Printed Name: _____	Printed Name: _____
Title: _____ Date: _____	Title: _____ Date: _____

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RICOH

RICOH USA, INC.  
IMAGE MANAGEMENT PLUS COMMITMENTS

Ricoh USA, Inc.  
70 Valley Stream Parkway  
Malvern, PA 19355

The below service commitments (collectively, the "Service Commitments") are brought to you by Ricoh USA, Inc., an Ohio corporation having its principal place of business at 70 Valley Stream Parkway, Malvern, PA 19355 ("Rico"). The words "you" and "your" refer to you, our customer. You agree that Ricoh alone is the party to provide all of the services set forth below and is fully responsible to you, the customer, for all of the Service Commitments. Ricoh or, if Ricoh assigns the Product Schedule to which this page is attached in accordance with the Lease Agreement (as defined in such Product Schedule), Ricoh's assignee, is the party responsible for financing and billing the Image Management Plus Product Schedule. The Service Commitments are only applicable to the equipment ("Product") described in the Image Management Plus Product Schedule to which these Service Commitments are attached, including facsimile machines, single function and wide-format printers and production units. The Service Commitments are effective on the date the Product is accepted by you and apply during Ricoh's normal business hours, excluding weekends and Ricoh recognized holidays. They remain in effect for the Minimum Term so long as no ongoing default exists on your part.

TERM PRICE PROTECTION

The Image Management Minimum Payment and the Cost of Additional Images, as described on the Image Management Plus Product Schedule, will not increase in price during the Minimum Term of the Image Management Plus Product Schedule, unless agreed to in writing and signed by both parties.

PRODUCT SERVICE AND SUPPLIES

Ricoh will provide full coverage maintenance services, including replacement parts, drums, labor and all service calls, during Normal Business Hours. "Normal Business Hours" are between 8:00 a.m. and 5:00 p.m., Monday to Friday excluding public holidays. Ricoh will also provide the supplies required to produce images on the Product covered under the Image Management Plus Product Schedule (other than non-metered Product and soft-metered Product). The supplies will be provided according to manufacturer's specifications. Optional supply items such as paper, staples and transparencies are not included.

STAPLES INCLUDED

RESPONSE TIME COMMITMENT

Ricoh will provide a quarterly average response time of 2 to 6 business hours for all service calls located within a 30-mile radius of any Ricoh office, and 4 to 8 business hours for service calls located within a 31-60 mile radius for the term of the Image Management Plus Product Schedule. Response time is measured in aggregate for all Product covered by the Image Management Plus Product Schedule.

UPTIME PERFORMANCE COMMITMENT

Ricoh will service the Product to be Operational with a quarterly uptime average of 98% during Normal Business Hours, excluding preventative and interim maintenance time. Downtime will begin at the time you place a service call to Ricoh and will end when the Product is again Operational. You agree to make the Product available to Ricoh for scheduled preventative and interim maintenance. You further agree to give Ricoh advance notice of any critical and specific uptime needs you may have so that Ricoh can schedule with you interim and preventive maintenance in advance of such needs. As used in these Service Commitments, "Operational" means substantial compliance with the manufacturer's specifications and/or performance standards and excludes customary end-user corrective actions.

IMAGE VOLUME FLEXIBILITY AND PRODUCT ADDITIONS

At any time after the expiration of the initial ninety day period of the original term of the Image Management Plus Product Schedule to which these Service Commitments relate, Ricoh will, upon your request, review your image volume. If the image volume has moved upward or downward in an amount sufficient for you to consider an alternative plan, Ricoh will present pricing options to conform to a new image volume. If you agree that additional product is required to satisfy your increased image volume requirements, Ricoh will include the product in the pricing options. The addition of product and/or increases/decreases to the Guaranteed Minimum Images requires an amendment ("Amendment") to the Image Management Plus Product Schedule that must be agreed to and signed by both parties to the Schedule. The term of the Amendment may not be less than the remaining term of the existing Image Management Plus Product Schedule but may extend the remaining term of the existing Image Management Plus Product Schedule for up to an additional 60 months. Adjustments to the Guaranteed Minimum Images commitment and/or the addition of product may result in a higher or lower minimum payment. Images decreases are limited to 25% of the Guaranteed Minimum Images in effect at the time of Amendment.

PRODUCT AND PROFESSIONAL SERVICES UPGRADE OPTION

At any time after the expiration of one-half of the original term of the Image Management Plus Product Schedule to which these Service Commitments relate, you may recognize the Product by adding, exchanging, or upgrading to an item of Product with additional features or enhanced technology. A new Image Management Plus Product Schedule or Amendment must be agreed to and signed by the parties to the Schedule, for a term not less than the remaining term of the existing Image Management Plus Product Schedule but may, in the case of an Amendment, extend the remaining term of the existing Image Management Plus Product Schedule for up to an additional 60 months. The Cost of Additional Images and the Minimum Payment of the new Image Management Plus Product Schedule will be based on any obligations remaining on the Product, the added product and new image volume commitment. Your Ricoh Account Executive will be pleased to work with you on a Technology Refresh prior to the end of your Image Management Plus Product Schedule or Amendment.

PERFORMANCE COMMITMENT

Ricoh is committed to performing these Service Commitments and agrees to perform its services in a manner consistent with the applicable manufacturer's specifications. If Ricoh fails to meet any Service Commitments and in the unlikely event that Ricoh is not able to repair the Product in your office, Ricoh, at Ricoh's election, will provide to you either the delivery of a temporary loaner, for use while the Product is being repaired at Ricoh's service center, or Ricoh will replace such Product with comparable Product of equal or greater capability at no additional charge. These are the exclusive remedies available to you under the Service Commitments. Customer's exclusive remedy shall be for Ricoh to re-perform any Services not in compliance with this warranty and brought to Ricoh's attention in writing within a reasonable time, but in no event more than 30 days after such Services are performed. If you are dissatisfied with Ricoh's performance, you must send a registered letter outlining your concerns to the address specified below in the "Quality Assurance" section. Please allow 30 days for resolution.

ACCOUNT MANAGEMENT

Your Ricoh sales professional will, upon your request, be pleased to review your product performance metrics on a quarterly basis and at a mutually convenient date and time. Ricoh will follow up within 8 business hours of a call or e-mail to one of Ricoh's account management team members requesting a metrics review. Ricoh will, upon your request, be pleased to annually review your business environment and discuss ways in which Ricoh may improve efficiencies and reduce costs relating to your document management processes.

QUALITY ASSURANCE

Please send all correspondence relating to the Service Commitments via registered letter to the Quality Assurance Department located at: 3920 Arden Road, Macon, GA 31210, Attn: Quality Assurance. The Quality Assurance Department will coordinate resolution of any performance issues concerning the above Service Commitments with your local Ricoh office. If either of the Response Time or Uptime Performance Commitments is not met, a one-time credit equal to 3% of your Minimum Payment Invoice total will be made available upon your request. Credit requests must be made in writing via registered letter to the address above. Ricoh is committed to responding to any questions regarding invoiced amounts for the use of the Product relating to the Image Management Plus Product Schedule within a 2 day timeframe. To ensure the most timely response please call 1-888-275-4568.

MISCELLANEOUS

These Service Commitments do not cover repairs resulting from misuse (including without limitation improper voltage or environment or the use of supplies that do not conform to the manufacturer's specifications), subjective matters (such as color reproduction accuracy) or any other factor beyond the reasonable control of Ricoh. Ricoh and you each acknowledge that these Service Commitments represent the entire understanding of the parties with respect to the subject matter hereof and that your sole remedy for any Service Commitments not performed in accordance with the foregoing is as set forth under the section hereof entitled "Performance Commitment". The Service Commitments made herein are service and/or maintenance warranties and are not product warranties. Except as expressly set forth herein, Ricoh makes no warranties, express or implied, including any implied warranties of merchantability, fitness for use, or fitness for a particular purpose. Neither party hereto shall be liable to the other for any consequential, indirect, punitive or special damages. Customer expressly acknowledges and agrees that, in connection with the security or accessibility of information stored in or recoverable from any Product provided or serviced by Ricoh, Customer is solely responsible for ensuring its own compliance with legal requirements or obligations to third parties pertaining to data security, retention and protection. To the extent allowed by law Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) arising from its failure to comply with any such legal requirements or obligations. These Service Commitments shall be governed according to the laws of the Commonwealth of Pennsylvania without regard to its conflict of law principles. These Service Commitments are not assignable by the Customer. Unless otherwise stated in your Implementation Schedule, your Product will ONLY be serviced by a "Rico Certified Technician". You acknowledge and agree that, in connection with its performance of its obligations under these Service Commitments, Ricoh may place automated meter reading units on imaging devices, including but not limited to the Product, at your location in order to facilitate the timely and efficient collection of accurate meter read data on a monthly, quarterly or annual basis. Ricoh agrees that such units will be used by Ricoh solely for such purpose. Once transmitted, all meter read data shall become the sole property of Ricoh and will be utilized for billing purposes.

IN WITNESS WHEREOF, each party has caused its duly authorized officer to execute these Service Commitments as of _____, 20____.	
CUSTOMER	RICOH USA, INC.
By: _____	By: _____
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

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Mayor Altomonte read by title Resolution 16-02-16: Authorizing the Transfer of Unexpended Balances in Certain 2015 Appropriation Reserve Accounts. Mayor Altomonte requested a motion. Councilman Urbano made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-16  
AUTHORIZING THE TRANSFER OF UNEXPENDED BALANCES IN CERTAIN  
2015 APPROPRIATION RESERVE ACCOUNTS**

*WHEREAS, NJSA 40A:4-59 provides for the transfers within certain appropriations within the Municipal Budget during the first three months of the following year: and*

*WHEREAS, there are unexpended balances in certain 2015 appropriation reserve accounts; and*

*WHEREAS, additional funds are required in certain other 2015 appropriation reserve accounts.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the following transfers are authorized from and to the following accounts:*

<i>Transfer From</i>	<i>Amount of Transfer</i>	<i>Transfer To</i>	<i>Amount of Transfer</i>
<i>Account Number</i>		<i>Account Number</i>	
5-01-20-120-100 Boro Clerk Salary & Wages	\$600.00	5-01-20-100-100 Administration Salary & Wages	\$600.00
5-01-20-120-100 Boro Clerk Salary & Wages	\$805.00	5-01-26-290-100 Streets & Roads Salary & Wages	\$805.00
5-01-20-120-100 Boro Clerk Salary & Wages	\$975.00	5-01-26-310-100 Public Buildings Salary & Wages	\$975.00
5-01-20-155-200 Legal Other Expenses	\$1,050.00	5-01-20-150-200 Tax Assessor Other Expenses	\$1,050.00
5-01-22-195-100 Construction Salary & Wages	\$1,798.00	5-01-22-195-200 Construction Other Expenses	\$1,798.00
5-01-26-315-200 Vehicle Repairs Other Expenses	\$960.00	5-01-26-291-200 Railroad Parking Other Expenses	\$960.00

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5-01-20-120-100	\$2,360.00	5-01-26-310-200	\$2,360.00
Boro Clerk		Public Buildings	
Salary & Wages		Other Expenses	
5-01-25-265-200	\$10,000.00	5-01-26-305-200	\$10,000.00
Fire		Garbage	
Other Expenses		Other Expenses	
5-01-31-430-200	\$60,000.00	5-01-26-305-200	\$60,000.00
Utilities		Garbage	
Other Expenses		Other Expenses	
5-01-27-330-200	\$5,000.00	5-01-26-305-200	\$5,000.00
Board of Health		Garbage	
Other Expenses		Other Expenses	
5-01-31-435-200	\$6,000.00	5-01-26-305-200	\$6,000.00
Street Lighting		Garbage	
Other Expenses		Other Expenses	
5-01-23-220-200	\$18,200.00	5-01-26-305-200	\$18,200.00
Group Insurance		Garbage	
Other Expenses		Other Expenses	

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be provided to the Chief Financial Officer and Clerk of the Borough of Matawan for the permanent records as well as the Borough Auditor.

The Clerk informed the Chief Financial Officer has recommended Council pull Resolution 16-02-17: Emergency Temporary Appropriation as same is not needed. Council agreed with the CFO’s recommendation.

Mayor Altomonte read by title Resolution 16-02-18: Payment of Bills. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-18  
PAYMENT OF BILLS**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$2,538,822.17
Water & Sewer	\$78,428.83
Borough Capital	\$4,136.00
Water Capital	\$307.50
Grant	\$591.00
Borough Trust	\$141,352.31

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Developers Escrow Account	\$1,078.25
Railroad Parking Trust	\$42,427.15
<b>Total</b>	<b>\$2,807,143.21</b>

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 16-02-19: Authorizing Distribution of Repayment to Apartment Complex Pursuant to the Provisions of the Municipal Services Act for a Period from 2002 Through and Including 2015. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon  
Councilman Reeve  
Councilman Vergaretti  
Councilman Urbano  
Councilwoman Gould  
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-19  
AUTHORIZING DISTRIBUTION OF REPAYMENT TO APARTMENT COMPLEX  
PURSUANT TO THE PROVISIONS OF THE MUNICIPAL SERVICES ACT  
FOR A PERIOD FROM 2002 THROUGH AND INCLUDING 2015**

**WHEREAS**, Tree Haven Apartments LLC is the owner of a multi-unit apartment complex known and designated at Tree Haven I and Tree Haven II located in the Borough of Matawan; and

**WHEREAS**, Tree Haven Apartments LLC is a property owner that since the adoption of the Municipal Services Act (NJSA 40:66-1.2, et seq.) has provided for its own solid waste collection services, as well as other services mandated by the Statute for reimbursement purposes from public entities to property owners; and

**WHEREAS**, Tree Haven Apartments LLC has been engaged in negotiations with the Borough of Matawan with respect to the extent and nature of the level of reimbursement since the adoption of the Municipal Services Act; and

**WHEREAS**, after extensive negotiations, as well as validation by way of audits and reviews by both the fiscal representatives of the Borough and the auditors for the apartment complex, the parties entered into a Settlement and Release Agreement that was executed in December 2015; and

**WHEREAS**, pursuant to the provisions of the Municipal Services Act, the Borough is statutorily obligated for repayment to the apartment complex pursuant to the provisions of said Act since the transition years following the adoption of the statute, January 1, 2002, through and including December 31, 2015; and

**WHEREAS**, the Borough and the property entered into a Settlement and Release Agreement whereby the certified reimbursement figures for the period from January 1, 2002, through and including December 31, 2015, is the sum of \$123,000.00 for the thirteen-year period; and

**WHEREAS**, the computation of said sum does not reflect any interest of any type, but is the statutory reimbursement; and

**WHEREAS**, the property owner agreed to a withholding of reimbursement until the monies were appropriated by the Municipality for the reimbursement payment pursuant to the provisions of the Municipal Services Act.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it herewith authorizes the issuance of repayment check to the property owner in the amount of \$123,000.00, constituting reimbursement for the statutory services that were provided by the property owner and for which the property owner is entitled to reimbursement pursuant to the Municipal Services Act, NJSA 40:66-1.2, et seq., for the period from January 1, 2002, through December 31, 2015.

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***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, Recycling as well as the Borough Auditor and Tree Haven Apartments, LLC.*

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

Loretta Windas, 138 Aberdeen Road. Ms. Windas expressed her thanks to Grace Rainforth for her guidance and assistance with establishing website information, a work in progress, on behalf of the newly appointed Animal Welfare Advisory Board.

Mayor Altomonte closed the Privilege of the Floor.

Councilman Urbano informed of the installation of Washington Engine Fire Company's stand-by generator. He also thanked the DPW, Fire and OEM Departments on their hard work and effort on last weekend's blizzard clean-up.

**Adjournment**

Mayor Altomonte requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Meeting adjourned at 7:35 PM.

(Signature on File)

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Karen Wynne, RMC  
Municipal Clerk