

**Borough of Matawan
Public Session
February 16, 2016**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on February 16, 2016 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 14, 2016, by sending notice to the *Asbury Park Press*, and by posting. Mayor Altomonte called the meeting to order at 7:15 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, and Robert Keady, Borough Engineer.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Approval of Meeting Minutes

Mayor Altomonte requested a motion to approve the meeting minutes of February 2, 2016. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Motion passed.

Privilege of the Floor for Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte closed the Privilege of the Floor for Agenda Items Only.

Approval of Library Board Member

Mayor Altomonte requested a motion to move to affirm the nomination Library Board Member Janine Bland for the unexpired term expiring December 31, 2017. Councilwoman Clifton made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

**Borough of Matawan
Public Session
February 16, 2016**

Workshop Item(s)

Planning/Zoning Board

Mr. Menna related the background of the Board's composition at the time of the Planning and Zoning Board's consolidation, and its current membership. In order to make it consistent with State Statute an Ordinance will be introduced at Council's next meeting.

Report of the Treasurer

Mayor Altomonte requested the Treasurer Reports for November and December 2015 be read into the record.

Borough of Matawan
Public Session
February 16, 2016

REPORT OF THE TREASURER					
TO THE MAYOR AND COUNCIL OF THE BOROUGH OF MATAWAN					
BANK BALANCES AS OF NOVEMBER 30, 2015					
CURRENT ACCOUNT	INVESTORS		\$5,227,093.12	\$5,227,093.12	
TAX COLLECTOR TRUST FUND	INVESTORS		\$2,500.00	\$2,500.00	
WATER & SEWER ACCOUNT	INVESTORS		\$1,141,214.47	\$1,141,214.47	
WATER & SEWER-Certificate of Deposit	INVESTORS		\$500,000.00	\$500,000.00	
BOROUGH CAPITAL ACCOUNT	INVESTORS		\$1,748,095.85	\$1,748,095.85	
UTILITY CAPITAL ACCOUNT	INVESTORS		\$662,889.09	\$662,889.09	
BOROUGH TRUST ACCOUNT	INVESTORS		\$877,640.97	\$877,640.97	
BORO TRUST SUMMARY-INVESTORS BANK					
AS OF: NOVEMBER 30, 2015		CASH BALANCES			
	FIRE SAFETY		\$14,701.69		
	FIRE PREVENTION/DEDICATED PENALTY		-\$657.74		
	ESCROW		\$109,344.72		
	TAX REDEMPTIONS		\$36,245.58		
	POAA		\$0.00		
	DONATION		\$2,742.49		
	PREMIUMS		\$663,075.00		
	OFF DUTY POLICE		\$31,877.67		
	RECYCLING TRUST		\$12,388.40		
	PUBLIC DEFENDER		\$7,923.16		
	TOTAL		\$877,640.97		
DOG TAX TRUST ACCOUNT	INVESTORS		\$1,757.33	\$1,757.33	
UNEMPLOYMENT INSURANCE ACCOUNT	INVESTORS		\$22,284.16	\$22,284.16	
RECREATION SPECIAL ACCOUNT	INVESTORS		\$39,503.69	\$39,503.69	
RECREATION TRUST SUMMARY-INVESTORS BANK					
AS OF: NOVEMBER 30, 2015		CASH BALANCES			
	TURKEY TROT		\$28,517.99		
	SUMMER RECREATION		\$3,745.02		
	SUMMER RECREATION TRIPS		\$3,078.92		
	MATAWAN DAY		\$0.00		
	BASKETBALL TOURNAMENT		\$0.00		
	CANOE RENTALS		\$1,444.41		
	MEN'S OVER 30 B'BALL		\$0.00		
	NNO VENDER		\$0.00		
	YOGA/KICKBOXING		\$0.00		
	DOG'S NIGHT OUT		\$68.84		
	FIREWORKS DONATIONS		-\$1,775.00		
	CAPITAL IMPROVEMENTS		\$4,423.51		
	TOTAL		\$39,503.69		
DEVELOPERS ESCROW ACCT	INVESTORS		\$295,903.94	\$295,903.94	
LAW ENFORCEMENT ACCOUNT	INVESTORS		\$5,396.32	\$5,396.32	
RAILROAD PARKING LOT TRUST	INVESTORS		\$162,796.70	\$162,796.70	
TOTAL			\$10,687,075.64	\$10,687,075.64	
RESPECTFULLY, <i>Monica Antista</i> TREASURER					2/3/2016

Borough of Matawan
Public Session
February 16, 2016

REPORT OF THE TREASURER					
TO THE MAYOR AND COUNCIL OF THE BOROUGH OF MATAWAN					
BANK BALANCES AS OF DECEMBER 31, 2015					
CURRENT ACCOUNT	INVESTORS		\$3,969,954.73	\$3,969,954.73	
TAX COLLECTOR TRUST FUND	INVESTORS		\$0.00	\$0.00	
WATER & SEWER ACCOUNT	INVESTORS		\$1,493,244.95	\$1,493,244.95	
WATER & SEWER-Certificate of Deposit	INVESTORS		\$500,000.00	\$500,000.00	
BOROUGH CAPITAL ACCOUNT	INVESTORS		\$1,685,385.92	\$1,685,385.92	
UTILITY CAPITAL ACCOUNT	INVESTORS		\$662,889.09	\$662,889.09	
BOROUGH TRUST ACCOUNT	INVESTORS		\$1,342,601.99	\$1,342,601.99	
BORO TRUST SUMMARY-INVESTORS BANK					
AS OF: DECEMBER 31, 2015		CASH BALANCES			
	FIRE SAFETY		\$18,701.69		
	FIRE PREVENTION/DEDICATED PENALTY		\$342.26		
	ESCROW		\$112,754.22		
	TAX REDEMPTIONS		\$87,609.37		
	POAA		\$0.00		
	DONATION		\$2,742.49		
	PREMIUMS		\$1,063,775.00		
	OFF DUTY POLICE		\$36,240.39		
	RECYCLING TRUST		\$12,513.41		
	PUBLIC DEFENDER		\$7,923.16		
	TOTAL		\$1,342,601.99		
DOG TAX TRUST ACCOUNT	INVESTORS		\$1,730.93	\$1,730.93	
UNEMPLOYMENT INSURANCE ACCOUNT	INVESTORS		\$22,963.18	\$22,963.18	
RECREATION SPECIAL ACCOUNT	INVESTORS		\$37,504.38	\$37,504.38	
RECREATION TRUST SUMMARY-INVESTORS BANK					
AS OF: DECEMBER 31, 2015		CASH BALANCES			
	TURKEY TROT		\$26,518.68		
	SUMMER RECREATION		\$3,745.02		
	SUMMER RECREATION TRIPS		\$3,078.92		
	MATAWAN DAY		\$0.00		
	BASKETBALL TOURNAMENT		\$0.00		
	CANOE RENTALS		\$1,444.41		
	MEN'S OVER 30 B'BALL		\$0.00		
	NNO VENDER		\$0.00		
	YOGA/KICKBOXING		\$0.00		
	DOG'S NIGHT OUT		\$68.84		
	FIREWORKS DONATIONS		-\$1,775.00		
	CAPITAL IMPROVEMENTS		\$4,423.51		
	TOTAL		\$37,504.38		
DEVELOPERS ESCROW ACCT	INVESTORS		\$289,793.68	\$289,793.68	
LAW ENFORCEMENT ACCOUNT	INVESTORS		\$12,373.52	\$12,373.52	
RAILROAD PARKING LOT TRUST	INVESTORS		\$332,149.12	\$332,149.12	
TOTAL			\$10,350,591.49	\$10,350,591.49	
RESPECTFULLY, <i>Monica Antista</i>					
TREASURER					2/3/2016

Old Business

None.

**Borough of Matawan
Public Session
February 16, 2016**

Consent Agenda

Mayor Altomonte read by title Resolutions 16-02-21 through and including 16-02-35 requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Abstain: Councilman Reeve – Resolutions 16-02-32 through and including 16-02-35

Motion passed.

**RESOLUTION 16-02-21
REDEMPTION OF TAX SALE CERTIFICATE
PC5 LLC
CERTIFICATE #14-00005**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00005 which was sold to PC5 LLC, US Bank Cust for PC5 Sterling National, 50 South 16th Street, Suite 2050,, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #14-00005 has been paid and fully redeemed for the property owner, Block 7, Lot 6, otherwise known as 86 Main St.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$861.92 and a Premium of \$800.00 to the above for the redemption of Tax Sale Certificate #14-00005.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-02-22
REDEMPTION OF TAX SALE CERTIFICATE
ACTLIEN HOLDING, INC.
CERTIFICATE #14-00069**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00069 which was sold to Actlien Holding, Inc., US Bank Cust Actlien Holding, 50 S 16th St., Ste 2050, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #14-00069 has been paid and fully redeemed for the property owner, Block 107, Lot 2 otherwise known as 18 Edgewater Drive.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$24,448.67 and a Premium of \$21,600.00 to the above for the redemption of Tax Sale Certificate #14-00069.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-02-23
REDEMPTION OF TAX SALE CERTIFICATE
ACTLIEN HOLDING, INC.
CERTIFICATE #14-00079**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00079 which was sold to ActLien Holding, Inc., US Bank Cust ActLien Holding, 50 S 16th St., Ste. 2050, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #14-00079 has been paid and fully redeemed for the property owner, Block 117, Lot 20 otherwise known as 6 Taylor Road.*

**Borough of Matawan
Public Session
February 16, 2016**

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$16,938.38 and a Premium of \$17,800.00 to the above for the redemption of Tax Sale Certificate #14-00079.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-02-24
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PFS FINL 1
CERTIFICATE #15-00003**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00003 was sold to US Bank Cust for PFS FINL 1, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #15-00003 has been paid and fully redeemed for the property owner, Block 8, Lot 6, otherwise known as 71 Main Street.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$3,700.60, and a Premium of \$4,800.00 to the above for the redemption of Tax Sale Certificate #15-00003.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-02-25
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PFS FINL 1
CERTIFICATE #15-00010**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00010 was sold to US Bank Cust for PFS FINL 1, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #15-00010 has been paid and fully redeemed for the property owner, Block 10, Lot 13, otherwise known as 75 Broad Street.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,929.07, and a Premium of \$8,900.00 to the above for the redemption of Tax Sale Certificate #15-00010.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-02-26
RESCINDING RESOLUTION 16-02-05
APPROVAL OF RAFFLE LICENSE
KEYPORT EDUCATION FOUNDATION, INC.
GIFT AUCTION
RA-674**

WHEREAS, the Council of the Borough of Matawan approved the raffle license No. RA-674 Gift Auction for Keyport Education Foundation, Inc.; and

WHEREAS, the Keyport Education Foundation, Inc. subsequently informed the event is scheduled as a Bingo and not a Gift Auction.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby rescind approval of raffle license No. RA-674 for the Keyport Education Foundation, Inc.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, as well as Keyport Education Foundation, Inc.

**RESOLUTION 16-02-27
APPROVAL OF BINGO LICENSE
KEYPORT EDUCATION FOUNDATION, INC.
BA-001**

**Borough of Matawan
Public Session
February 16, 2016**

***BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the bingo license for Keyport Education Foundation, Inc.*

Name & Location of Organization's Event
Sterling Gardens
227 Freneau Avenue
Matawan, New Jersey 07747

Date & Time
March 4, 2016
7:00 PM to 11:00 PM

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, as well as Keyport Education Foundation, Inc.*

**RESOLUTION 16-02-28
APPROVAL OF RAFFLE LICENSE
RARITAN BAY HEALTHCARE FOUNDATION
50/50 CASH
RA-676**

***BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for Raritan Bay Healthcare Foundation, Inc.*

Name & Location of Organization's Event
St. Clements Church
172 Freneau Ave
Matawan, New Jersey 07747

Date & Time
April 10, 2016
12:00 PM to 4:00 PM

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, as well as Raritan Bay Healthcare Foundation, Inc.*

**RESOLUTION 16-02-29
APPROVAL OF RAFFLE LICENSE
RARITAN BAY HEALTHCARE FOUNDATION
GIFT AUCTION
RA-677**

***BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for Raritan Bay Healthcare Foundation, Inc.*

Name & Location of Organization's Event
St. Clements Church
172 Freneau Ave
Matawan, New Jersey 07747

Date & Time
April 10, 2016
12:00 PM to 4:00 PM

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Raritan Bay Healthcare Foundation, Inc.*

**RESOLUTION 16-02-30
APPROVAL OF TOWING & STORAGE LICENSE
A&B COLLISION KEY, INC. DBA KEY AUTO BODY**

***WHEREAS, A&B Collision Key, Inc. dba Key Auto Body,** (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS,** on the condition that, **A&B Collision Key, Inc. dba Key Auto Body,** (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license:*

Business: A&B Collision Key, Inc. dba Key Auto Body, Inc.
20 Main Street
Matawan, NJ 07747

Applicant: Omar Mostafa

**Borough of Matawan
Public Session
February 16, 2016**

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 16-02-31
APPROVAL OF MESSAGE PARLOR LICENSE RENEWAL
RIVER THERAPY**

***WHEREAS, River Therapy** (Massage Parlor) has passed the required Police Department background checks; and*

***WHEREAS,** on the condition that **River Therapy** has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Massage Parlor License renewal:*

*Business: River Therapy
32 Main Street, Unit E
Matawan, New Jersey 07747*

*Applicant: Zhenhua Xuan
144-15 41st Avenue, Apt. 309
Queens, New York 11355*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, Construction as well as Monmouth County Health Department and Applicant.*

**RESOLUTION 16-02-32
APPROVAL OF MASSEUSE LICENSE RENEWAL
ZHENHUA XUAN**

***WHEREAS, Zhenhua Xuan** (Masseuse) has passed the required Police Department background checks; and*

***WHEREAS,** on the condition that **Zhenhua Xuan** has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Masseuse License Renewal:*

*Business: Zhenhua Xuan
c/o River Therapy
32 Main Street, Unit E
Matawan, New Jersey 07747*

*Applicant: Zhenhua Xuan
144-15 41st Avenue, Apt. 309
Queens, New York 11355*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, Construction as well as Monmouth County Health Department and Applicant.*

**RESOLUTION 16-02-33
APPROVAL OF NEW TAXI DRIVER LICENSE
JAIME CORONA BAUTISTA**

***WHEREAS, Jaime Corona Bautista,** has passed the required Police Department background checks; and*

***WHEREAS, Jaime Corona Bautista,** has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:*

*Applicant: Jaime Corona Bautista
2 Sutton Drive
Apt. D1
Matawan, NJ 07747*

**Borough of Matawan
Public Session
February 16, 2016**

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

**RESOLUTION 16-02-34
APPROVAL OF NEW TAXI DRIVER LICENSE
ROSAURA MARQUEZ**

***WHEREAS, Rosaura Marquez,** has passed the required Police Department background checks; and*

***WHEREAS, Rosaura Marquez,** has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:*

*Applicant: Rosaura Marquez
 435 Amboy Avenue
 Keyport, New Jersey 07735*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as the Applicant.*

**RESOLUTION 16-02-35
APPROVAL OF NEW TAXI DRIVER LICENSE
WASIF R. SYED**

***WHEREAS, Wasif R. Syed,** has passed the required Police Department background checks; and*

***WHEREAS, Wasif R. Syed,** has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:*

*Applicant: Wasif R. Syed
 832 Sloan Court
 Matawan, New Jersey 07747*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

New Business

Mayor Altomonte read by title Resolution 16-02-36: 2016 Administrative Committees of the Borough of Matawan requesting a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-36
2016 ADMINISTRATIVE COMMITTEES OF THE BOROUGH OF MATAWAN**

***WHEREAS,** it is necessary and expedient for the proper administration of government in the Borough of Matawan, to divide the administration of government into committees and appoint on said committee members of the Council to facilitate the operations of the Borough between meetings of the Council.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the administration of government be divided into:*

**Borough of Matawan
Public Session
February 16, 2016**

Police, Railroad Parking, ADA, Planning/Zoning Board

Fire, First Aid, DPW, Shade Tree, Environmental, Historic Sites

Recreation, Main Street, Development

Finance

Personnel

Property Maintenance, Construction, Sanitation & Recycling, Animal Welfare Advisory

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall also be forwarded to all Borough of Matawan Department Heads.

NOMINATION AND APPOINTMENTS TO COMMITTEES

(By the Mayor)

(The first name of each committee serves as chairman)

Police, Railroad Parking, ADA, Planning/Zoning Board

Joseph Urbano

Michael Caldon

Nicolas Reeve

Fire, First Aid, DPW, Shade Tree, Environmental, Historic Sites

Michael Caldon

Donna Gould

Joseph Urbano

Recreation, Main Street, Development

Linda Clifton

Donna Gould

Joseph Urbano

Finance

Nicolas Reeve

Michael Caldon

Michael Vergaretti

Personnel

Michael Vergaretti

Linda Clifton

Nicolas Reeve

Property Maintenance, Construction, Sanitation & Recycling, Animal Welfare Advisory Board

Donna Gould

Linda Clifton

Michael Vergaretti

Mayor Altomonte read by title Resolution 16-02-37: Amending Resolution 16-01-75: Award of Contract for Solid Waste and Recyclable Materials Collection Service in the Borough of Matawan – Central Jersey Waste and Recycling, Inc. requesting a motion. The Resolution is being amended to reflect contract the actual start and end date. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
Public Session
February 16, 2016**

**RESOLUTION 16-02-37
AMENDING RESOLUTION 16-01-75
AWARD OF CONTRACT FOR SOLID WASTE & RECYCLABLE MATERIALS COLLECTION SERVICE IN
THE BOROUGH OF MATAWAN
CENTRAL JERSEY WASTE AND RECYCLING, INC.**

WHEREAS, the Borough of Matawan is in need of a new contract for the solid waste recyclable materials collection services in the Borough of Matawan; and

WHEREAS, pursuant to law the Borough of Matawan has sought bids for the aforesaid contract and received two (2) bids for the aforesaid contract; and

WHEREAS, the Borough of Matawan has determined that Option 1, Items 1A+2+3, and Option 2, Item 1A, is the most cost effective combination to properly service the Borough residents which represents a continuation of the same services provided to the Borough from the prior contract; and

WHEREAS, Central Jersey Waste and Recycling, Inc., located at 432 Stokes Avenue, Ewing, New Jersey 08638, has submitted the low bid in the amount of One Million, One Hundred Thirty Six Thousand, Three Hundred Forty Three Dollars and Ninety Two Cents (\$1,136,343.92) for Option 1, Items 1A+2+3, and Four Hundred Sixteen Thousand Six Hundred Thirty Two Dollars and Forty Cents (\$416,632.40) for Option 2, Item 1A, for a period of five (5) years, starting February 11, 2016 and ending February 10, 2021; and

WHEREAS, T & M Associates, the Borough of Matawan Engineer, has reviewed, approved and recommended the bid of Central Jersey Waste and Recycling, Inc. for the aforesaid bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the contract for the Solid Waste and Recyclable Materials Collection Service be and is hereby awarded to Central Jersey Waste and Recycling, Inc. for Option 1, Items 1A+2+3, and Option 2, Item 1A, in the amount as indicated above and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the Borough of Matawan Department Heads, T&M Associates and Central Jersey Waste and Recycling, Inc.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the garbage-contract 6-01-26-305-220 Budget of the Borough of Matawan for the Contract for Solid Waste Recyclable Materials Collection Services for a total amount not to exceed One Million Five Hundred Fifty Two Thousand, Nine Hundred Seventy Six Dollars and Thirty Two Cents (\$1,552,976.32) over a period from February 1, 2016 through December 31, 2020, at Three Hundred Ten Thousand Five Hundred Ninety Five Thousand and Twenty Six Cents (\$310,595.26) per annum.

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that the line item for the garbage contract 6-01-26-305 will be anticipated in future budgets prepared by my office until the year 2020 when the contract expires.

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista

Dated: January 19, 2016

Mayor Altomonte introduced the Borough Engineer, Robert Keady of T&M Associates, who made a presentation to Mayor, Council and the residents, illustrating the proposed improvements, and outlined the timing of those improvements. The Borough received a \$250,000.00 County grant in December 2013 with the Borough expending \$278,000.00 for the Phase I improvements.

**Borough of Matawan
Public Session
February 16, 2016**

Mayor Altomonte opened the floor for Public Comment.

Kevin Mendes, 165 Broad Street, Matawan. Mr. Mendes asked Council to consider the use of solar power to offset the cost of electricity for the Park.

There were no further comments.

Mayor Altomonte closed the floor for Public Comment.

Mayor Altomonte read by title Resolution 16-02-38: Authorizing T&M Associates to Provide Professional Services for Gravelly Brook Park Phase I Improvements requesting a motion. Councilwoman Clifton made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-38
AUTHORIZING T&M ASSOCIATES
TO PROVIDE PROFESSIONAL SERVICES FOR
GRAVELLY BROOK PARK PHASE I IMPROVEMENTS**

WHEREAS, the Borough of Matawan received a Monmouth County Municipal Open Space Grant in the amount of \$250,000.00 for the Phase I Improvements at Gravelly Brook Park with the remainder of the funds to be supplied by the Borough; and

WHEREAS, the Mayor and Council of the Borough of Matawan received the attached scope and fee estimate from T&M Associates for professional services associated with the design and permitting for the Phase I Improvements at Gravelly Brook Park for the total estimated amount of project fees of \$115,230.00; and

NOW, THEREFORE BE IT RESOLVED that the Council of the Borough of Matawan does hereby award the contract for professional services to T&M Associates as outlined in the attached scope and fee estimate for the design and permitting for Phase I Improvements at Gravelly Brook Park in an amount not to exceed One Hundred Fifteen Thousand Two Hundred Thirty Dollars and No Cents (\$115,230.00).

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as Robert R. Keady, Jr., Borough Engineer, for T&M Associates.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-55-905-102 Budget of the Borough of Matawan to T&M Associates for the design and permitting for Phase I Improvements at Gravelly Brook Park for the Borough of Matawan in an amount not to exceed One Hundred Fifteen Thousand Two Hundred Thirty Dollars and No Cents (\$115,230.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO
Dated: February 16, 2016

**Borough of Matawan
Public Session
February 16, 2016**



YOUR GOALS. OUR MISSION.

MATNOH-16002

February 4, 2016

Mr. Louis Ferrara
Borough of Matawan
201 Broad Street
Matawan, New Jersey 07747

**Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan**

Dear Mr. Ferrara:

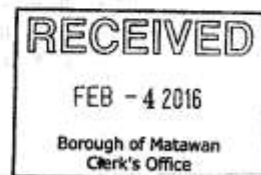
T&M Associates is pleased to submit this Scope and Fee Estimate for Professional Services associated with the design and permitting for the Phase I Improvements at Gravelly Brook Park.

We understand that the Borough has received a Monmouth County Municipal Open Space Grant in the amount of \$250,000 for the Phase I improvements and that the remainder of the funds will be supplied by the Borough. The estimated construction cost for Phase I of the Gravelly Brook Park Improvements is approximately \$528,000.

Scope of Improvements

It is our understanding that the scope of improvements includes the following:

1. Demolish and remove the existing 2,200 square foot one story building.
2. Reconstruction of the existing natural grass baseball field to provide a new natural grass multi-purpose baseball field with a soccer field overlay in the outfield. The new baseball field will be rotated from the existing position to provide better orientation for play in relation to the sun. The new field will contain a skinned infield and a sodded outfield.
3. Provide a new irrigation system for the grassed areas of the field.
4. Provide a new electric service for the irrigation, future building and future sports lighting.
5. Re-grade the field and provide a new subsurface drainage system for better drainage of the field. The subsurface drainage system will be connected into the existing drainage system.
6. Provide new fencing along the infield, foul poles, new backstop and portable soccer goals.
7. Provide new concrete block or fence type dugouts and new team benches.



**Borough of Matawan
Public Session
February 16, 2016**



MATNOH-16002
February 4, 2016
Page 2

Le: Mr. Louis Ferrara

Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan

8. Provide new bleachers along the first and third base lines on new concrete pads. Provide additional pad area to accommodate wheel chair seating.
9. Provide an accessible walkway between the bleachers and the existing parking lot.
10. Provide restoration for the disturbed areas around the new field.

Scope of Design Phase Services

In order to achieve the Borough's objectives, we propose the following scope of services:

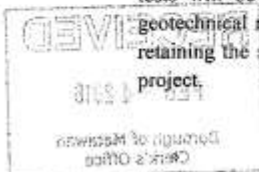
1. We will conduct an initial kick-off meeting with the Borough to review the scope of the improvements and the project schedule. It is the intent of this meeting to discuss the improvements as well as the preferences toward materials and amenities.
2. We will complete a topographic survey of the existing field and the surrounding area. The survey will be completed in NAD83/NAVD 88 datum and two benchmarks will be established for use during the construction of the project.

Mapping will depict the surface features including curbing, sidewalk, trees, fences, drainage facilities, utility structures and existing surface treatments.

Utility information for sanitary sewer, water, gas, electric and telephone will be taken from record documents supplied by the utility companies. Field survey location is limited to visible evidence from the surface. A boundary survey is not included as part of this proposal, but right-of-way lines and property lines will be approximated from tax maps.

A base map of the project site will be prepared at an appropriate scale from the survey data collected.

3. In order to determine seasonal site soil characteristics, high groundwater and permeability of the site soils for use in the design of the field, we anticipate obtaining four (4) test pits approximately 10 feet deep from the existing surface grade or to groundwater, whichever is encountered first. Soil samples will be classified and groundwater depths will be noted at each location. Percolation tests will be performed approximately 2 feet below existing grade in each pit. A formal geotechnical report will be prepared summarizing the results of the investigation. We anticipate retaining the services of a geotechnical firm to complete the geotechnical investigation for this project.



**Borough of Matawan
Public Session
February 16, 2016**



MATNOH-16002
February 4, 2016
Page 3

Le: Mr. Louis Ferrara

Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan

Because of the nature of field construction, excess soils will most likely be generated. At this time, it is our intention to keep all excavated materials on site through the use of landscape berms and grading.

4. The existing building scheduled to be demolished was reportedly constructed around 1976 and, as a result, there is the potential that the interior and exterior building materials may contain lead-based paint. During a brief inspection for the preparation of this proposal, asbestos-containing building materials and universal waste materials were also identified. In order to determine the presence of lead-based paint, asbestos and universal waste, we will need to collect and analyze samples of these materials. We will also retain the services of a sub-contractor to complete a lead-based paint survey in the building. We will provide a report of the findings including recommendations for disposal of the materials detected.
5. We will layout the proposed facilities on the base map and prepare a preliminary construction cost estimate. The plan and estimate will be reviewed with the Borough.
6. We will make recommendations concerning the selection of the equipment and materials for significant project components. This submission will include catalog cuts for team benches, bleachers, foul poles, soccer goals, dugouts and fencing. We will request approval of these items prior to finalizing the design.
7. The water supply for the irrigation system will be provided from the existing 4" pipe presently serving the site. Based on the limited information available at this time, we have assumed that a booster pump will be required to provide the necessary pressure for the proposed irrigation to operate properly.
8. Electric service for the site will be taken from the existing pole mounted transformer adjacent to the parking lot. The service will be sized to accommodate the irrigation as well as future improvements such as the restroom building and sports lighting.
9. It is the intent of our design to maintain the existing storm water drainage patterns on the site. A series of underdrains will be placed under the turf to provide drainage relief for the field. These underdrains will be connected to existing storm water piping on site to avoid construction of a new outfall. The field will be re-graded to provide a steeper slope to promote sheet flow runoff of storm water.

The project limits of disturbance will exceed 1.0 acre and will be considered a major project under the municipal storm water rules. Water quality is not anticipated to be affected since no

**Borough of Matawan
Public Session
February 16, 2016**



MATNOH-16002
February 4, 2016
Page 4

Le: Mr. Louis Ferrara

**Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan**

increase in impervious surface exposed to vehicular traffic is proposed. While it is anticipated that no NJDEP permits will be required for the Phase I improvements, it is noted that future phases may require such permits.

10. We will prepare the final design plans that will consist of the following:

- a. Title sheet with key map;
- b. Standard Legend and General Notes Sheet;
- c. Existing Conditions Plan Sheet;
- d. Construction and Layout Plan Sheet;
- e. Grading and Drainage Plan Sheet;
- f. Site Utility and Irrigation Plan Sheet;
- g. Construction Details Sheets; and
- h. Soil Erosion and Sediment Control Plans.

11. We will be available for meetings throughout the design process, and have anticipated two project review meetings.

12. Quantities will be estimated by item, and a final construction cost estimate will be provided.

13. Specifications will be prepared in book form, in T&M format with T&M standard terms and conditions.

14. An application for soil erosion and sediment control certification will be prepared and submitted by T&M Associates to the Freehold Soil Conservation District on behalf of the Committee. The application package will include application forms executed by the Committee, plans, specifications and the application fee which is estimated to be \$5,580.00. In addition to the soil erosion and sediment control certification, an RFA permit will be applied for and obtained from the NJDEP. The application fee for the RFA permit is estimated to be \$650.00. Application fees will be the responsibility of the Borough and have not been included in our fee.

15. Upon completion of the "draft" final design documents, the engineer's construction cost estimate will be updated based on current unit prices.

16. Once the plans and specifications are complete, we will submit a set of plans to NJDEP Green Acres Program for review and approval prior to advertising for bids. The plans will be accompanied by the completed Pre-Construction Engineering Certification.

**Borough of Matawan
Public Session
February 16, 2016**



MATNOH-16002
February 4, 2016
Page 5

Le: Mr. Louis Ferrara

Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan

17. We will present the project to the Borough requesting approval and authorization to advertise the project for bids. We will print and distribute the contract documents to prospective contractors. The cost of printing will be offset by the purchase price of the plans and specifications.
18. During the bid process, we will answer questions that arise and prepare and distribute any contract addenda required for the project.
19. We will assist the Borough with the bid review process including an evaluation of the contractors' bid submissions. As part of this effort, we will prepare a bid tabulation sheet comparing the various bids received, review the credentials of the low bidder, and prepare a recommendation for award.

Scope of Construction Administration and Inspection Services

We will provide a part-time Project Manager (PM) and a part-time Inspector with additional support services from our office staff, as required by the PM, for the inspection portion of the contract. In addition to supporting the PM, the inspector will be responsible to observe and document the construction effort to determine that the materials were manufactured and the work installed in general conformance with the contract documents and approved submittals. The assigned personnel will have experience in sport field and synthetic turf construction. The following is a description of the services we will provide and the anticipated performance period for these services.

The PM will perform the following tasks:

1. Assist the Borough with the preparation and distribution of the construction contract package for execution; provide engineering review of the contract, insurance certification, performance and payment bond and subcontractor registration certificate.
2. Conduct a pre-construction conference among the project's participants, inviting the contractor, Borough officials, utility representatives, police and our construction team, and produce minutes of the meeting.
3. Coordinate and review initial project submittals including baseline project schedule, insurance certificates, emergency call lists, etc. The pre-construction phase is assumed to last less than one month.
4. Review and coordinate submittals received from the contractor including contractor's schedules, shop drawings, product data and samples and material certifications of conformance for general compliance with Contract Documents.

**Borough of Matawan
Public Session
February 16, 2016**



MATNOH-16002
February 4, 2016
Page 6

Le: Mr. Louis Ferrara

**Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan**

5. Conduct periodic job meetings, as determined by the PM, with representatives of the contractor, subcontractor, and utility companies, as necessary, to review progress, performance and to address any questions or problems that may have arisen. Borough representatives or other officials, as determined by the PM, will be invited to attend these meetings. Minutes of these meetings will be generated and distributed.
6. Perform quality assurance audits of the project file, determining that contemporaneous documentation, such as inspection reports, quantity log books, material submittals and certifications, material testing records, labor interview forms, manpower status reports, is being generated and complete.
7. After review and input from the Inspector, prepare monthly estimates of payment to the Contractor.
8. Review and issue written recommendation to the Borough following receipt of a written claim or dispute from Contractor.
9. Receive a punch list from Inspector and administer the monitoring of its completion.
10. Prepare final closeout documents, including Final Payment Certificate and Change Order, and other closeout documents.

The following tasks will be accomplished by our inspector during the construction phase of the project:

1. Provide part time construction observation services for the duration of the base construction contract. We do not anticipate, or have budgeted for, a stop and go, less than full time effort by the contractor. We anticipate a total of 3 months of fully engaged on-site construction effort. In addition, we anticipate a part-time, two week effort after substantial completion for project closeout.
2. Perform on-site observation of work to determine general conformance to the contract plans and specifications.
3. Determine that certificates of conformance are submitted for those materials used on site that require such.
4. Prepare job reports indicating weather, equipment, personnel, work accomplished on the project and other relevant matters such as issues discussed and direction given. Reports will be furnished to the Borough upon request.
5. Respond to contract document interpretation requests and other requests for information from the Contractor and assist in resolution of questions and/or disputes.

**Borough of Matawan
Public Session
February 16, 2016**



MATNOH-16002
February 4, 2016
Page 7

Le: Mr. Louis Ferrara

Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan

6. Review Contractor's monthly estimates of work performed and invoices submitted for payment. Measure pay items of work for the Contractor's monthly estimates. Provide payment input to the Project Manager.
7. Support the Project Manager with review and input following receipt of a written claim or dispute from Contractor.
8. Prepare initial punch list and monitor corrective action work and also monitor any required corrective action cited.
9. Finalize as-built quantities with the Contractor.
10. Review Contractor's as-built documents and provide to copy to the Borough.

If the contractor does not reach substantial completion of the work by the agreed upon contract completion time, and our budget for contract administration and inspection services prior to substantial completion is fully expended, we will ask the Borough to enforce Article F12.03 of the contract allowing the Borough to deduct payment to the contractor in order to pay for continued engineering services or we will request a change order from the Borough for the additional effort.

Project Schedule and Fee

We are prepared to commence the services outlined above upon your written authorization and suggest an estimated fee of \$109,000 excluding permit fees to be billed monthly utilizing the current billing rate schedule. Following are the estimated "soft cost" requirements for the project:

Survey, Design and Bidding Services	\$ 53,850
Lead-Based Paint, Asbestos and Universal Waste Inspection and Report	\$ 2,200
Construction Administration and Inspection Services	\$ 46,950
Total Design and Construction Administration Fees	\$103,000
Soils Test Pits and Permeability Testing	\$ 6,000
Estimated Permit Fees	\$ 6,230
Total Estimate Project Fees	\$115,230

Engineering fees will be billed monthly based on percent complete.

**Borough of Matawan
Public Session
February 16, 2016**



MATNOH-16002
February 4, 2016
Page 8

Le: Mr. Louis Ferrara

Re: Gravelly Brook Park Phase I Improvements
Scope and Fee Estimate
Borough of Matawan

On behalf of T&M Associates, I would like to thank you and the Governing Body for the opportunity to submit this scope of services and fee estimate. We look forward to our continued successful work with you and members of your staff.

Very truly yours,

T&M ASSOCIATES


ROBERT R. KEADY, JR., P.E., C.M.E.
BOROUGH OF MATAWAN ENGINEER

RRK:RG:lkc

cc: Mayor and Council
Karen Wynne, Borough Clerk

H:\Mam\01601\Correspondence\Ferrara_RRK_Gravelly Brook Park Phase I Improvements Revised Proposal 01 15 16.doc

Mayor Altomonte read by title Resolution 16-02-39: Authorizing the Hiring of Part-Time Seasonal Personnel – 2016 Summer Recreation Program Director Alanna Zeller and 2016 Summer Recreation Program Assistant Director Kevin Burns requesting a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano

**Borough of Matawan
Public Session
February 16, 2016**

Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-39
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL
2016 SUMMER RECREATION PROGRAM DIRECTOR ALANNA ZELLER
2016 SUMMER RECREATION PROGRAM ASSISTANT DIRECTOR KEVIN BURNS**

WHEREAS, there is a need for a part-time Summer Program Director and a part-time Summer Program Assistant Director; and

WHEREAS, Alanna Zeller is desirous of the position of part-time Summer Program Director; and

WHEREAS, Kevin Burns is desirous of the position of part-time Summer Recreation Program Assistant Director;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hire Alanna Zeller as the part-time 2016 Summer Program Director, at the rate of compensation of \$3,762.50 per annum and Kevin Burns as the part-time 2016 Summer Recreation Program Assistant Director, at a rate of compensation of \$1,612.50 per annum.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll Officer and Recreation Director as well as Alanna Zeller and Kevin Burns.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from T-14-56-850-801 of Matawan to Alanna Zeller as Part-Time Summer Program Director and Kevin Burns as part-time Summer Program Assistant Director in the total amount not to exceed Five Thousand, Three Hundred Seventy-Five Dollars (\$5,375.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: February 16, 2016

Mayor Altomonte read by title Resolution 16-02-40: Authorizing the Transfer of Unexpended Balances in Certain 2015 Appropriation Reserve Accounts requesting a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-40
AUTHORIZING THE TRANSFER OF UNEXPENDED BALANCES IN CERTAIN
2015 APPROPRIATION RESERVE ACCOUNTS**

WHEREAS, NJSA 40A:4-59 provides for the transfers within certain appropriations within the Municipal Budget during the first three months of the following year: and

**Borough of Matawan
Public Session
February 16, 2016**

WHEREAS, there are unexpended balances in certain 2015 appropriation reserve accounts; and

WHEREAS, additional funds are required in certain other 2015 appropriation reserve accounts.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the following transfers are authorized from and to the following accounts:

<i>Transfer From</i>	<i>Amount</i>	<i>Transfer To</i>	<i>Amount</i>
<i>Account Number</i>	<i>Of Transfer</i>	<i>Account Number</i>	<i>Of Transfer</i>
<i>5-01-25-265-400</i>	<i>\$ 2,300.00</i>	<i>5-01-25-165-200</i>	<i>\$ 2,300.00</i>
<i>Fire-Aid</i>		<i>Fire</i>	
<i>Other Expenses</i>		<i>Other Expenses</i>	
<i>5-01-25-265-400</i>	<i>\$ 1,500.00</i>	<i>5-01-25-165-200</i>	<i>\$ 1,500.00</i>
<i>Fire Prevention</i>		<i>Fire</i>	
<i>Other Expenses</i>		<i>Other Expenses</i>	
<i>5-01-20-155-200</i>	<i>\$ 2,700.00</i>	<i>5-01-20-165-200</i>	<i>\$ 2,700.00</i>
<i>Legal</i>		<i>Engineering</i>	
<i>Other Expenses</i>		<i>Other Expenses</i>	
<i>5-01-30-415-200</i>	<i>\$ 3,500.00</i>	<i>5-01-22-195-200</i>	<i>\$ 3,500.00</i>
<i>Accumulated Sick Leave</i>		<i>Construction</i>	
<i>Other Expenses</i>		<i>Other Expenses</i>	
<i>5-01-23-220-200</i>	<i>\$ 1,750.00</i>	<i>5-01-22-195-200</i>	<i>\$ 1,750.00</i>
<i>Group Insurance</i>		<i>Construction</i>	
<i>Other Expenses</i>		<i>Other Expenses</i>	

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Chief Financial Officer and Clerk of the Borough of Matawan for the permanent records as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 16-02-41: Emergency Temporary Appropriation requesting a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-41
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2016 temporary budget for the aforesaid purposes; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

**Borough of Matawan
Public Session
February 16, 2016**

***WHEREAS**, the total emergency temporary resolutions adopted in the year 2016 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$1,321,454.15.*

***NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:*

- 1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
- 2. That said emergency temporary appropriations will be provided for in the 2016 budget under the appropriate titles.*
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.*

***BE IT FURTHER RESOLVED**, that the amount required by Statue for the payment of 2016 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.*

2016 Temporary Budget-for February 16, 2016 Meeting

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		
MUNI CLERK		
GENERAL ADMIN		
AUDIT		2,500.00
FINANCE ADMIN		
TAX ASSES ADMIN		
TAX COLLECTOR		
LEGAL SERVICES		
ENGINEERING		
BLDG & GROUNDS		
PLAN/ZONING BD		
SHADE TREE COMM		
ENVIRON HEALTH		
SOLID WASTE COLL		
INSURANCE-GROUP HEALTH		
INSURANCE-LIABILITY		
INSURANCE-WORKERS COMP		
FIRE		
FIRE-AID TO DEPARTMENT		
FIRE PREVENTION		
POLICE		
STREETS & ROADS		
STREET LIGHTING		
BD OF HEALTH		
RECREATION		
HISTORICAL SITES		
VOL 1ST AID SQUAD		
OEM		
PROP MAINT		
RR PARKING		
DOWNTOWN REDEV		
UTILITIES		
VEHICLE MAINT		
CONSTR OFFICIAL		
ACCUM SICK LEAVE		

**Borough of Matawan
Public Session
February 16, 2016**

OASI/SOCIAL SECURITY
PERS
PFRS
CONTINGENT
MUNICIPAL COURT
PUBLIC DEFENDER
FREE PUBLIC LIBRARY
EMERGENCY 911
GREEN TRUST LOAN
INTEREST ON BONDS
INTEREST ON NOTES
PAYMENT OF BANS
MCIA LEASE INTEREST

SUBTOTAL	-	2,500.00	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		2,500.00	2,409,504.18

WATER SEWER UTILITY

OPERATING
BULK WATER PURCHASE/ACQUISITION OF WATER
BAYSHORE REGIONAL SEWERAGE AUTHORITY
PAYMENT ON BOND PRINCIPAL
PERS
BANS
INTEREST ON BONDS
INTEREST ON NOTES
WATER-SEWER REHAB LOAN
WASTEWATER LOAN
SOCIAL SECURITY
SUBTOTAL

TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS	-	-	1,313,258.15
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Mayor Altomonte read by title Ordinance 16-01: Amending Ordinance 15-20: Amending and Supplementing the Borough of Matawan Code Chapter 7 – Traffic, Section 7-11, et seq. Stopping or Standing Prohibited During Certain Hours on Certain Streets. The Clerk informed this Ordinance is being amended to reflect a minor change of direction in accordance with a request from the Monmouth County Planning Board in association with the Administrator and the Chief of Police. Mayor Altomonte requested a motion to introduce. Councilman Urbano made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
Public Session
February 16, 2016**

**ORDINANCE 16-01
AMENDING ORDINANCE 15-20
AMENDING AND SUPPLEMENTING
THE BOROUGH OF MATAWAN CODE CHAPTER 7 – TRAFFIC, SECTION 7-11, ET SEQ.
STOPPING OR STANDING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS**

WHEREAS, as a result of approved development on New Jersey State Route 34 and Broad Street, as well as review by the Unified Planning Board and the Monmouth County Planning Board, it is necessary to enhance the flow of traffic for purposes ingress, egress, and general safety through the modification of parking regulations with respect to Broad Street at or near its intersections with New Jersey State Route 34 and Church Street; and

WHEREAS, the Police Department of the Borough of Matawan Traffic Safety Division has reviewed the recommendations of the Monmouth County Planning Board and the Unified Planning Board of the Borough of Matawan regarding the adoption of revised regulations regarding parking on certain designated streets; and

WHEREAS, it is beneficial to adopt a comprehensive parking plan with respect to the flow of traffic around the intersections of Broad Street with New Jersey State Route 34 and Church Street.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:

1. Section 7-11.1, No Stopping or Standing at any Time, is amended to include the following:

Name of Street	Sides	Location
Broad Street (part CR#516)	Both	From the southerly westerly curbline of Church Street south west to a point 215 feet south thereof the northerly easterly curbline of Route NJ 34

2. The following is deleted from Section 7-11.1:

Name of Street	Sides	Location
Broad Street (part CR#516)	Both	From the northerly curbline of Route NJ 34 to a point 305 feet north

3. Section 7-12, Parking Time Limited on Certain Streets, is amended to reflect that the following shall be deleted:

Name of Street	Sides	Time Limit	Hours	Location
Broad Street (part CR#516)	East	20 min.	7:00 a.m. to 6:00 p.m.	Between South Street and Church Street
Broad Street (part CR#516)	East	2 hrs.	8:00 a.m. to 5:00 p.m.	Between Route NJ 34 and South Street

4. Section 7-14, Parking Prohibited at all Times on Certain Streets, is amended to reflect the following:

Name of Street	Sides	Location
Broad Street (CR#516)	Both	Route NJ 34 to South Street Church Street

7. In all other respects, the terms and conditions of Ordinance 7-11, 7-12, and 7-14 remain unchanged.

6. If any part of this Ordinance is deemed to be illegal or ineffective, the other provisions shall nonetheless remain in force.

This Ordinance shall take effect upon second reading and publication according to law.

The Clerk informed the public hearing is scheduled for March 1, 2016.
Mayor Altomonte read by title Resolution 16-02-42: Payment of Bills requesting a motion.
Councilman Reeve made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

**Borough of Matawan
Public Session
February 16, 2016**

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-02-42
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$248,248.96</i>
<i>Water & Sewer</i>	<i>\$68,196.07</i>
<i>Borough Capital</i>	<i>\$140,273.00</i>
<i>Borough Trust</i>	<i>\$97,167.80</i>
<i>Developers Escrow Account</i>	<i>\$2,969.50</i>
<i>Recreation Trust</i>	<i>\$108.00</i>
Total	\$556,963.33

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Altomonte read by title Resolution 16-02-43: Authorizing Settlement of Action Captioned “Paglia v. Borough of Matawan, et al.” (Docket No. MON-L-4077-13) requesting a motion for a voice vote. Councilman Reeve made the motion, seconded by Councilwoman Clifton. Council agreed with Councilman Vergaretti opposed. Motion passed.

**RESOLUTION 16-02-43
AUTHORIZING SETTLEMENT OF ACTION CAPTIONED
“PAGLIA V. BOROUGH OF MATAWAN, ET AL.”
(DOCKET NO. MON-L-4077-13)**

***WHEREAS**, Police Officer Jennifer Paglia filed an action against the Matawan Police Department, the Borough of Matawan, Police Chief Jason Gallo, and Police Lieutenant Thomas Falco, Jr.; and*

***WHEREAS**, said matter has been pending in the Superior Court of New Jersey Law Division, Monmouth Vicinage, bearing docket number MON-L-4077-13; and*

***WHEREAS**, the Borough’s interests have been represented by the Borough’s insurance carrier; and*

***WHEREAS**, after numerous negotiations, conferences, and reviews, and upon the advice of the Borough’s insurance carrier, as well as counsel for the Borough and individual defendants, Steven Secare, Esq., and Richard Grodeck, Esq., the parties have met and resolved their matters satisfactorily.*

***NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan that it herewith authorizes the Mayor of the Borough of Matawan to execute a Settlement Agreement and General Release with the Plaintiff in the aforementioned litigation in order to resolve any and all issues that arise from the said action.*

Mr. Ferrara once again introduced Mr. Keady who provided an update on the 2015 Road Improvement Program Contract 2 tree removal informing residents have requested the five trees scheduled to remain in fact be removed and replaced. Mr. Keady stated cherry trees can be planted to conform to those in the right-of-way, and is a smaller species of tree.

Mayor Altomonte opened the floor for Public Comment.

**Borough of Matawan
Public Session
February 16, 2016**

Gil Carmichael, 12 Somerset Place, Matawan. Mr. Carmichael stated the current trees are raising and damaging the sidewalks. A small species of tree will alleviate the issue.

Eric Winston, 8 Somerset Place, Matawan. Mr. Winston asked Council to remove the trees and replace with the smaller species of tree.

There were no further comments.

Mayor Altomonte closed the floor for Public Comment.

Mr. Menna informed Council can introduce Resolution 16-02-44 from the floor: Authorizing the Borough Engineer in Conjunction with the 2015 Road Improvement Program Contract 2 to effectuate the removal and replacement of the trees as specified on the record by Robert Keady, Borough Engineer, without further follow up. Councilman Vergaretti made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

**RESOLUTION 16-02-44
AUTHORIZING THE BOROUGH ENGINEER IN CONJUNCTION WITH THE
2015 ROAD IMPROVEMENT PROGRAM CONTRACT 2
TO EFFECTUATE THE REMOVAL AND REPLACEMENT OF TREES
SOMERSET PLACE**

***WHEREAS**, the Borough Engineer has identified five additional trees to be removed in conjunction with the 2015 Road Improvement Program Contract 2 to effectuate the removal of five trees on Somerset Place; and*

***WHEREAS**, it is the recommendation of the Borough Engineer to replace the five trees with five cherry trees.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the removal of five trees and replacement of those trees with cherry trees as recommended by the Borough Engineer.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as the Borough Engineer.*

Councilman Caldon requested Council approval of the Borough of Matawan Volunteer Fire Department's Annual Fund Drive to be held June 2016. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

Councilman Caldon requested Council approval for Washington Engine's St. Patrick's Day Shortest Parade on March 11. Mayor Altomonte requested a motion. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
Public Session
February 16, 2016**

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Raymond Hayes, 157 Broad Street, Matawan. Mr. Hayes informed of NJNG grates on the sidewalk in front of Borough Hall are in disrepair and causing a trip hazard; the curbing at Main and South Streets is disintegrating and in need of repair; sidewalks on Main and Broad Streets are also in disrepair and in need of replacement; people riding their bicycles on sidewalks; concerns of increased traffic on Broad Street with the opening of Broad Street Plaza. Mr. Ferrara informed he will investigate the grates; the County informs they will be making Broad Street asphalt and curbing repairs this season; the Clerk's office has the Broad Street Plaza developer's traffic study report on file for public inspection. Mr. Menna added the Police Chief and Traffic Safety will investigate any issues.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco requested the status of the garbage issue at The Preserve. Mr. Menna will consult with the Property Maintenance Officer and advise. When the Planning Zoning Board approved The Preserve project, it was predicated on the amount of trash generated by those units. Those amounts with the current occupancy exceed the actual amount. The Preserve has to change their collection practices and/or refuse distribution and collection. Mayor Altomonte will discuss with Mr. Menna.

Greg Cannon, 31 Lake Boulevard, Aberdeen, Councilman for Aberdeen Township. Councilman Cannon related Aberdeen Township's development project next door to Matawan Borough Hall. The site is a remediation area, and the developer, RPM Development, is going to assume the clean-up responsibility with the assistance of a Federal grant. The Department of Housing and Urban Development requires Borough of Matawan to provide a letter stating when the oil storage tank adjacent to the Henry Hudson Trail will be decommissioned or if the Borough will build a "dyke" around the tank in case the tank fails. Councilman Cannon expressed his frustration with the delay of the Borough's response. Councilmen Urbano and Caldon stated it was understood a wall was to be built around the tank or the developer will build a wall on the Aberdeen property. Councilman Cannon said it can be either asking the Borough to pass a Resolution authorizing Mr. Ferrara to issue the letter or there will be public relations consequences. Aberdeen will contact newspapers stating Matawan is preventing Aberdeen from cleaning the toxic waste site. Councilman Caldon reiterated his statement adding the Council elected to let Aberdeen put up its wall on its property. Mr. Ferrara added he spoke to RPM Development stating it is the Borough's intent to decommission the tank once their energy audit is complete. RPM Development said if that does not happen can RPM get permission to build a foot and half dyke around the tank. If they are not allowed to do that than their only other option is to build a wall next to the new project. Mr. Ferrara approached Council to consider letting him write a letter stating same. There was never a vote, there was just no action. The confusion is the third alternate – if not removing the tank, if not building a dyke, was to build a wall on the Aberdeen property. Councilman Cannon stated this requires additional Planning Board and Conrail right-of-way approval to build that wall. The simplest option is for the Borough to decommission the tank or build the dyke, and issue the letter. Councilpersons Caldon and Clifton stated that information was not provided to Council. Mr. Menna stated his presentation is appreciated by the Governing Body, and there apparently was misunderstanding in available options. Now that that has been clarified, and since this is a property discussion, the Council should consider it, and without any due hesitation it can be in a position to act but it should be discussed amongst them in Executive Session. This will not be delayed a long time. Mr. Menna believes Councilman Cannon's clarification is helpful and that the Matawan Council will consider it and make a decision by the next Council meeting. There was never any vote made by the Matawan Council.

Mayor Altomonte closed the Privilege of the Floor.

**Borough of Matawan
Public Session
February 16, 2016**

Adjournment

Mayor Altomonte requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

The meeting adjourned at 8:18 PM.

(signature on file)

Karen Wynne, RMC
Municipal Clerk