

**Borough of Matawan
Reorganization Meeting
January 1, 2016**

The Reorganization meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on January 1, 2016. The meeting was called to order at 12:08 PM by Council President Clifton presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting had been provided by publishing notification in *The Asbury Park Press* on December 26, 2015, by sending notice to *The Independent*, and by posting.

Councilwoman Clifton requested a roll call to reconvene the December 15, 2015 meeting.

On roll call the following members responded present:

Yes: Councilman Caldon
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Also, present were Pasquale Menna, Esq., Borough Attorney and Louis Ferrara, Borough Administrator.

Council President Clifton requested a motion to adjourn the December 15, 2015 public session meeting. Councilman Urbano made the motion, seconded by Councilman Caldon. Council President Clifton requested a roll call. A roll call vote was taken.

Yes: Councilman Caldon
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

Motion passed.

Council President Clifton asked everyone to stand for a Moment of Silence.

Council President Clifton asked everyone to stand for a Salute to the Flag.

Oaths of Office

Jersey City Mayor Steven Fulop administered the Oath of Office for Mayor to Joseph Altomonte for a four-year term, said term to expire December 31, 2019.

Jersey City Mayor Steven Fulop administered the Oath of Office for Councilman to Nicolas Reeve for a three year term said term to expire December 31, 2018.

Jersey City Mayor Steven Fulop administered the Oath of Office for Councilman to Michael Vergaretti, for a three year term said term to expire December 31, 2018.

Mayor Altomonte requested a roll call.

On roll call the following members responded present:

Yes: Councilman Caldon
 Councilman Reeve
 Councilman Vergaretti
 Councilman Urbano
 Councilwoman Gould
 Councilwoman Clifton

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Invocation

Reverend Jeffery Gray of the First Baptist Church, Matawan, gave the Invocation.

Mayor Altomonte read by title Resolution 16-01-01: Council President Appointment – Joseph Urbano. Mayor Altomonte requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilwoman Gould
Councilwoman Clifton

Abstain: Councilman Urbano

Motion passed.

**RESOLUTION 16-01-01
COUNCIL PRESIDENT APPOINTMENT
JOSEPH URBANO**

***WHEREAS**, it is necessary that a member of the Council be elected President of said Council to fulfill the duties of the Mayor during the absence of the Mayor, for the year ending December 31, 2016.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that, Joseph Urbano, a member of the Council, be elected as President of said Council.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration as well as the Clerk.*

Mayor Altomonte read by title Resolution 16-01-02: Authorizing the Appointment of Borough Attorney Under Fair and Open – The Menna Law Firm, LLC. Mayor Altomonte requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-02
AUTHORIZING THE APPOINTMENT OF BOROUGH ATTORNEY UNDER FAIR AND OPEN
THE MENNA LAW FIRM, LLC**

***WHEREAS**, there exists the need for a Borough Attorney to render legal services for the Borough of Matawan, County of Monmouth; and*

***WHEREAS**, the firm of The Menna Law Firm, LLC has submitted qualifications as part of a “Fair and Open Process” pursuant to the provisions of NJSA 40:44A-20.5 et seq. and the Borough Council finds this firm to be the most qualified for the legal services sought by the Borough of Matawan; and*

***WHEREAS**, NJSA 19:44A-20.5 et seq. allows a municipality through a “Fair and Open Process” to seek and solicit qualifications by advertising for such qualifications and appointing the firm based on said contractor’s qualifications and merit.*

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***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby appoint Pasquale Menna, Esq. of the firm of The Menna Law Firm, LLC, as Borough Attorney for the Borough of Matawan for the year 2016, said term to expire December 31, 2016.*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Fire Prevention, Police as well as - Pasquale Menna, Esq. of The Menna Law Firm, LLC.*

Mayor Altomonte read by title Resolution 16-01-03: Authorizing the Appointment of Borough Conflict Attorney Decotiis, Fitzpatrick & Cole, LLP. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

Mayor Altomonte read by title Resolution 16-01-04: Emergency Temporary Appropriation. Mayor Altomonte requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-04
EMERGENCY TEMPORARY APPROPRIATION**

***WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2016 temporary budget for the aforesaid purposes; and*

***WHEREAS**, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and*

***WHEREAS**, the total emergency temporary resolutions adopted in the year 2016 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$1,313,158.15.*

***NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:*

- 1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
- 2. That said emergency temporary appropriations will be provided for in the 2016 budget under the appropriate titles.*
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.*

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***BE IT FURTHER RESOLVED**, that the amount required by Statue for the payment of 2016 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.*

2016 Temporary Budget

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		756.00
MUNI CLERK	19,713.75	4,228.88
GENERAL ADMIN	18,768.75	6,562.50
AUDIT	-	-
FINANCE ADMIN	15,841.88	2,931.86
TAX ASSES ADMIN	10,762.50	744.19
TAX COLLECTOR	14,437.50	1,766.63
LEGAL SERVICES	-	30,423.75
ENGINEERING	-	19,950.00
BLDG & GROUNDS	19,740.00	13,991.25
PLAN/ZONING BD	4,416.04	2,369.59
SHADE TREE COMM	315.00	3,005.63
ENVIRON HEALTH	-	-
SOLID WASTE COLL	1,050.00	141,750.00
INSURANCE-GROUP HEALTH	-	297,429.56
INSURANCE-LIABILITY	-	73,000.00
INSURANCE-WORKERS COMP	-	76,000.00
PROSECUTOR	-	-
FIRE	-	36,074.06
FIRE-AID TO DEPARTMENT	-	4,331.25
FIRE PREVENTION	13,650.00	1,808.63
POLICE	639,745.58	68,341.88
STREETS & ROADS	80,840.81	21,078.75
STREET LIGHTING	-	38,062.50
BD OF HEALTH	1,391.25	8,452.50
	-	-
RECREATION	3,975.00	6,247.50
	-	-
HISTORICAL SITES	315.00	3,366.56
	-	-
	-	-
OEM	-	3,937.50
PROP MAINT	3,822.00	148.31
RR PARKING	53,287.50	25,000.00
DOWNTOWN REDEV	-	1,968.75
UTILITIES	-	99,487.50
VEHICLE MAINT	-	17,456.25
CONSTR OFFICIAL	38,850.00	2,034.38

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ACCUM SICK LEAVE	-	-
OASI	-	32,812.50
PERS	-	-
P/F RETIREMENT	-	-
MUNICIPAL COURT	-	-
PUBLIC DEFENDER	-	-
FREE PUBLIC LIBRARY	-	79,794.49
EMERGENCY 911	-	-
LOSAP		-
GREEN TRUST LOAN		9,172.50
PAYMENT OF BOND PRINCIPAL		205,000.00
PAYMENT OF BANS		-
INTEREST ON BONDS		109,000.00
INTEREST ON NOTES		-
SPECIAL EMERGENCY		-
MCIA LEASE INTEREST		11,900.00
MCIA LEASE PRINCIPAL		-
CAPITAL IMPROVEMENT FUND		-
		-

SUBTOTAL	940,922.55	1,460,385.63
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TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		2,401,308.18
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WATER SEWER UTILITY

OPERATING	183,620.85	284,524.80
PAYMENT ON BOND PRINCIPAL		145,000.00
ACQUISITION OF WATER/BULK WATER		128,625.00
BRSA		325,000.00
INTEREST ON BONDS(504-299)		83,000.00
INTEREST ON NOTES		-
SURPLUS		-
WASTEWATER LOAN (507-299)		95,000.00
WASTEWATER LOAN INTEREST(504-205)		55,000.00
PERS		-
SOCIAL SECURITY		13,387.50

SUBTOTAL	183,620.85	1,129,537.30
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TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS		1,313,158.15
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Mayor Altomonte administered the Oaths of Office to the Fire Chiefs.

Chief:	Zoltan Varsanyi, Freneau Volunteer Fire Company
First Deputy Chief:	Shawn Costello, Midway Hose Company
Second Deputy Chief:	Richard Michitsch, Midway Hose Company

President of Midway Hose Company, Firefighter Andrew Marsala, presented first-time Chief, Second Deputy Chief Richard Michitsch, with the traditional leather helmet.

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Chief Brian Bernath exchanged command to Chief Varsanyi who then presented Chief Bernath with the traditional silver trumpet.

Chief Bernath presented Plaques of Recognition to TD Bank, Dunkin’ Donuts, Walgreens, H&H Auto Wreckers for their help and services for the past year, as well as a Recognition of Award to Firefighter Raymond Bassford. He then presented a Plaque of Recognition to his wife, Kim Bernath.

Chief Bernath recognized the Fire Department Training Division to protect and advance training in the Matawan Fire Department.

Chief Varsanyi thanked everyone for coming extending an invitation to an open-house at Freneau Volunteer Fire Company Fire House following the meeting.

Chief Varsanyi dismissed the members of the Matawan Fire Department who left the meeting.

Mayor Altomonte read by title Resolution 16-01-05: 2016 Regular Council Meetings. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-05
REGULAR COUNCIL MEETINGS**

***WHEREAS**, the Open Public Meeting Law PL 1975c231 requires that advanced public notice of the Council meeting be announced at the Annual Meeting.*

***NOW, THEREFORE, BE IT RESOLVED** that the following meetings shall be named and held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey:*

January	1 st (Noon, Friday)	19 th (Third Tuesday)
February	2 nd	16 th
March	1 st	15 th
April	5 th	19 th
May	3 rd	17 th
June	9 th (Thursday)	21 st
July	12 th (2 nd Tuesday)	26 th (Fourth Tuesday)
August	4 th (Thursday)	23 rd (Fourth Tuesday)
September	6 th	20 th
October	4 th	18 th
November	9 th (Wednesday)	22 nd (Fourth Tuesday)
December	6 th	20 th

The first meeting of each month will be a Workshop meeting, followed by a Regular Council meeting. The Workshop meeting will begin at 7:00 PM.

The second meeting of each month will be a Regular Council meeting and will begin at 7:00 PM.

All Executive Session meetings will be held at 6:30 PM prior to the workshop and regular meetings each month, or as needed.

***BE IT FURTHER RESOLVED** that the Asbury Park Press and the Independent be named as the official newspapers to whom all notices of meetings shall be sent.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire, Fire Prevention, Payroll, Police, Public Works as well as Recreation.*

Mayor Altomonte read by title Resolution 16-01-06: Designated Depository of 2016 Funds Borough of Matawan. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-06
DESIGNATED DEPOSITORY OF 2016 FUNDS
BOROUGH OF MATAWAN**

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BE IT RESOLVED by the Council of the Borough of Matawan that the following Banks and Trust Companies be the official depositories wherein all of the accounts for the Borough of Matawan be kept:

*Amboy National Bank
Bank of America
Capital One Bank
Chase
Columbia Bank
Garden State Community Bank
Hudson City Savings
Investors Savings Bank
Kearny Federal Saving Bank
MBIA
New Jersey Cash Management
Penn Federal Savings
PNC Bank
Provident Bank
Santander Bank
Sun National Bank
TD Bank
Valley National Bank
Wells Fargo*

BE IT FURTHER RESOLVED that disbursements of the following accounts be made by checks signed by Mayor Joseph Altomonte and the Borough CFO/Treasurer Monica Antista:

<i>Borough Capital Account</i>	<i>Recreation Trust</i>
<i>Borough Trust</i>	<i>Tax Collector's Trust Fund</i>
<i>Current Fund</i>	<i>Water Capital Account</i>
<i>Developers Escrow Account</i>	<i>Water-Sewer Operating</i>
<i>Matawan Law Enforcement Trust</i>	<i>Unemployment</i>
<i>Dog Tax Trust</i>	<i>Payroll Account</i>
<i>Railroad Parking Trust</i>	

BE IT FURTHER RESOLVED that disbursements of the following accounts be made by checks signed by the Building Inspector, John Quinn and Technical Assistant, Lynn Kramer.

Building Inspector's Account

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 16-01-07: Cash Management Plan – 2016. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

***RESOLUTION 16-01-07
CASH MANAGEMENT PLAN – 2016***

WHEREAS, N.J.S.A. 40A:5-14 requires that every local unit adopt a Cash Management Plan; and

WHEREAS, the primary objectives of the plan are to preserve the safety of Public funds, seek investment instruments that offer liquidity and maximize interest revenue through use of authorized legal depositories and approved investment instruments.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey the following Cash Management Plan for the Borough of Matawan be adopted.

**BOROUGH OF MATAWAN
CASH MANAGEMENT PLAN**

INTRODUCTION

The New Jersey “Local Fiscal Affairs Law”, N.J.S.A. 40A:5-14 requires that every local unit adopt a Cash Management Plan and shall deposit its funds pursuant to that plan. The primary objectives of the plan are to preserve the safety of public funds, seek investment instruments that offer liquidity and maximize interest revenue through the use of authorized legal depositories and approved investment instruments.

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I. AUTHORITY

- a. Borough Council of the Borough of Matawan, County of Monmouth.
- b. Delegation of Authority – Authority to implement the investment program is granted to the Chief Financial Officer. The Chief Financial Officer shall act in accordance with the requirements of the Cash Management Plan, New Jersey Statutes and proper use of internal controls. No other persons may engage in investment transactions except for those subordinate officials of the Chief Financial Officer.

II. STATEMENTS OF POLICY

It shall be the policy of the Borough of Matawan, County of Monmouth to adopt a Cash Management Plan, and to authorize the Chief Financial Officer to administer said Plan, for the purpose of deposit and investment of the maximum of available funds in interest bearing instruments. The investment instruments shall be safe, liquid and offer market yields.

Safety of principal is the foremost objective of the Cash Management Plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital.

The utilized investment instruments shall remain sufficiently liquid to meet all operating cash requirements that may be reasonably anticipated.

Investments shall be planned with the objective of attaining a market rate, while taking into account legal restriction, risk and liquidity. Return on investment is secondary importance compared to safety.

III. DEFINITIONS

“Arbitrage” refers to the rules and regulation governing the issuance of Bond or Notes and the reinvestment of the proceeds at a higher yield. These regulations are promulgated by the Internal Revenue Service, regulation 1.103.

“Cash Management Fund” is the New Jersey Cash Management Fund. The Fund is one of a number of funds invested by the New Jersey Division of Investments of the Department of Treasury under the jurisdiction of the State of Investment Council. The Fund is authorized to receive and invest local unit funds pursuant to N.J.S.A. 40A:5-14.

“Certificate of Eligibility” is the certification issued by the New Jersey Department of Banking, Division of Banking that a public depository is eligible to act as a depository for public funds and qualifies as a participant in the New Jersey Governmental Unit Deposit Protection Act, GUDPA.

“Compensating Balance Account” is a bank account at an eligible depository which pays no interest or interest lower than ½ of 1 percent of maximum, in return for specific services, for example check sorting, payroll services, wire transfers and other services.

“Eligible Public Depositories” is a Banking or Savings and Loan Association with a current certificate of eligibility from the State Banking Department. The Borough of Matawan shall designate said depositories, by resolution of the governing body on January 1st of each year in accordance with N.J.S.A. 40A:5-14.

“Eligible Securities” are those investment instruments authorized by N.J.S.A. 40A:5-15.1.

“Interest Bearing Account” is an account or time deposit in an eligible public depository, earning interest, or any deposit in the State of New Jersey Cash Management Fund.

IV. STANDARDS OF CARE

1. The standard of prudence to be used by those delegated to effect investment transactions on behalf of the Borough of Matawan shall be the “prudent person” standard. Investments shall be made with judgement and care, under circumstances the prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Investments shall not be for speculation.
2. Employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their eligibility to make impartial decisions. Employees shall disclose any material interest in financial institutions with which business is conducted and they shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Borough of Matawan.

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3. *The Chief Financial Officer is responsible for establishing and maintaining internal controls. The controls should ensure that the assets of the Borough of Matawan are protected from loss, theft or misuse.*

V. PROCEDURES FOR RECEIPT OF MONIES

1. Department Procedures

- a. *Department Directors will ensure that a receipt is issued in duplicate for all transactions. A copy of the receipt shall be given to the paying party and the duplicate maintained by the issuing department. The receipts shall be pre-numbered, or sequentially numbered if computer generated.*
- b. *All monies collected or received from any source by or on behalf of the Borough, Department, or any Board thereof, shall be forwarded to the Division of Accounts and Control within forty-eight (48) hours of receipt.*
- c. *The Division of Accounts and Control will prepare collected revenues for deposit to the designated legal depository.*
- d. *All monies received shall be placed in a secure place until forwarded for deposit.*
- e. *The Department/Division Director shall file with the Chief Financial Officer a monthly report of all monies received in the manner prescribed. The report also will include year to date amounts received.*
- f. *No department, division, or agencies shall engage in the practice of cashing checks with public funds. Cashing of employee pay checks is included in this prohibition.*

2. Chief Financial Officer

- a. *All monies collected or received from any source by or on behalf of the Borough shall be deposited within forty-eight (48) hours of receipt to designated banks.*
- b. *Ensure that all monies deposited are in an interest bearing account(s).*
- c. *Where compensating balances are used to offset bank expenses, an agreement between the bank(s) and the Borough shall be executed and reviewed annually.*
- d. *The Chief Financial Officer shall make recommendations of legal public depositories to the Matawan Borough Council who shall by resolution designate said depositories at the annual reorganization meeting of the Council. The list of authorized depositories may be amended at any time during the year.*
- e. *Maturity of Investments – Investments shall be limited to maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of the State Statute or promulgated regulations.*
- f. *Investment Securities – The Chief Financial Officer has the responsibility to determine which investment instruments are best suited for the Borough. However, the Chief Financial Officer shall be authorized only to invest in securities permitted by New Jersey State Statute. No investment shall be made in any depository that does not meet current Federal minimum standard for Leverage Ratio, Tier 1 Capital Ratio.*

Presently, a local unit may permit investments in such institutions as permitted in Section 4 of P.L. 1970, Chapter 235 (6.17:19:44 and other instruments specified as follows:

*Mutual Funds backed by the United States Government Obligations
United States Treasury Bills (T-Bills)
Municipal Bonds or Notes
Commercial Bank Deposits and Certificates of Deposit
Repurchase Agreements
Investment in Savings and Loan Associations
United States Government Agency and Instrumentality Obligations
State of New Jersey Cash Management Fund
School District Obligations*

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All designated depositories must conform to all applicable State statutes concerning depositories of public funds, and all depositories shall obtain the highest amount possible F.D.I.C. and/or F.S.L.I.C. coverage for all municipal assets.

VI. FUNDS EXCLUDED FROM INVESTING

The following types of funds are not required to be placed in interest bearing accounts:

1. *Petty cash funds.*
2. *Cash drawn from a Federal Agency under a letter of credit which has to be paid out within five(5) working days to a vendor.*
3. *Deposit retainage or amounts posted by way of bond, held by the local unit for such things as faithful performance, if the local unit would be required by law to pay back any interest earned to the provider of the deposit, except where the local unit is required by law or court decision to invest in funds.*
4. *Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of bond counsel states that the earning of (full) interest would result in the bonds or notes being classified as a arbitrage (not federally tax exempt) issued pursuant to Federal regulations to the extent that sum interest is allowable, it shall be deposited at such a rate if such rate is obtainable.*

VII. BOROUGH AUDITOR

The Borough investment practices and the agreement of banking services and compensation thereof shall be reviewed by the Borough Auditor as part of the annual audit, as required by the N.J.S.A. 40A:5-4. Where a conflict exists between this Cash Management Plan and State statute the applicable statute shall govern.

VIII. SURETY BONDS

1. *The Chief Financial Officer shall be covered by a surety bond. During the annual audit the Municipal Auditor shall examine said bond to determine that proper coverage is in effect.*
2. *Staff members of the Division of Accounts and Control shall be covered by a Public Employee Faithful Performance Bond (blanket bond) in the minimum of \$10,000.00*

IX. REPORTING

The Chief Financial Officer in accordance with N.J.S.A. 40A:5-14 shall prepare a written monthly investment report and submit same to the Borough Council. The summary report will be prepared in the manner which will allow the Borough Council and the administration to ascertain whether investment activities during the reporting period have conformed to the Cash Management Plan. The report shall set forth each organization holding local unit funds, the amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fee incurred, and market value of all investments as of the report date. Such written report shall be included in the minutes of a regular Borough Council meeting.

Mayor Altomonte read by title Resolution 16-01-08: Tax Grace Period and Interest on Delinquent Taxes. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-08
TAX GRACE PERIOD AND INTEREST ON
DELINQUENT TAXES**

WHEREAS, NJSA 54:4-66 provides that taxes shall be payable in quarterly installments due on February 1st, May 1st, August 1st, and November 1st, after which dates, if unpaid, shall become delinquent; and that a period of ten calendar days grace for the payment of taxes following said date be fixed and established; and

WHEREAS, if the above dates occur on a Saturday, Sunday, or holiday when the Borough is closed then the due date will be established as Monday following the Saturday, or Sunday, and the day after a holiday.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that is payment is not made by the tenth calendar day of the month on which the installment becomes payable, an interest charge of eight (8%) percent per annum will be assessed on the first \$1,500 of the delinquency and eighteen (18%) percent

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per annum on any amount in excess of \$1,500, to be calculated from the date the tax was payable until the date of actual payment.

BE IT FURTHER RESOLVED, that a taxpayer who has a delinquency in excess of \$10,000, who fails to pay that delinquency prior to the end of a calendar year will be charged a penalty of six (6) percent of the amount of the delinquency plus interest calculate to December 31st.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Tax Collector as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 16-01-09: Tax Grace Period and Interest on Delinquent Taxes. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-09
DUE DATE AND INTEREST ON
WATER/SEWER BILLS**

WHEREAS, NJSA 40:62-107.6 provides that the governing body of the municipality shall be authorized to set a grace period and to set penalties for water/sewer bills; and

WHEREAS, if the 28th day of the Month occurs on a Saturday, Sunday, or holiday when the Borough is closed then the due date will be established as Monday following the Saturday, or Sunday, and the day after a holiday.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that all water rents shall be payable by the 28th day of the month that the bills are received.

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that all water rents shall be payable by the 28th day of the month that the bills are issued at the office of the Water and Sewer Department. On all water rents or portion thereof remaining unpaid after billing date there shall be added a penalty in the amount of two (2%) percent for each month water rents or any portion thereof remain unpaid. On all water rents or any portion thereof remaining unpaid thirty (30) days after the billing date and due notice, the water shall be shutoff from the premises and suit may be instituted for the recovery of the fees. The fee for shutting off the water shall be forty (\$40.00) dollars or for turning on the water shall be forty (\$40.00) dollars.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 16-01-10: Authorization to Sign Federal, State and County Applications on Behalf of the Borough of Matawan. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-10
AUTHORIZATION TO SIGN FEDERAL, STATE & COUNTY APPLICATIONS ON BEHALF OF THE
BOROUGH OF MATAWAN**

WHEREAS, The Borough of Matawan from time to time prepare Applications for Federal, State and County Permits, Grants and Loans; and

WHEREAS, the Borough of Matawan is required on certain Federal, State and County Applications to designate an individual to sign said Applications on behalf of the Borough.

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Mayor be and is hereby authorized to sign any and all Federal, State and County Applications on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as Mayor Joseph Altomonte, Borough Attorney, Borough Engineer and Borough Auditor.

Mayor Altomonte read by title Resolution 16-01-11: Authorizing Tax Assessor or Municipal Attorney to Act as Agent for the Taxing District. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-11
AUTHORIZING TAX ASSESSOR OR MUNICIPAL ATTORNEY
TO ACT AS AGENT FOR THE TAXING DISTRICT**

WHEREAS, from time to time, the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for tax year or a property becomes subject to a roll-back assessment; and

WHEREAS, the governing body of the Taxing District of the Borough of Matawan is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a roll-back assessment or applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method for correcting such errors is to file a Petition of Appeal or Complaint with the Monmouth County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Taxing District of the Borough of Matawan that the Tax Assessor, Municipal Attorney or Conflict Attorney is hereby authorized to act as the agent for the Taxing District during the year of 2016 and file a Petition of Appeal or Complaint with the Monmouth County Board of Taxation to correct such assessments to the proper Value and that a copy of any Petition of Appeal or Complaint filed with the Monmouth County Board of Taxation under this Resolution be filed with the Municipal Clerk.

BE IT FURTHER RESOLVED, that the Tax Assessor, Municipal Attorney or Conflict Attorney is hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the year 2016.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Monmouth County Board of Taxation with any such Petition of Appeal.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Tax Assessor as well as the Borough Attorney and Borough Auditor.

Mayor Altomonte read by title Resolution 16-01-12: Authorizing the Appointment for Borough Engineer Under Fair and Open – Najarian Associates. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould

Yes: Councilman Reeve
Councilman Vergaretti

Abstain: Councilwoman Clifton

Motion failed.

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Mayor Altomonte read by title Resolution 16-01-13: Authorizing the Appointment for Borough Conflict Engineer Under Fair and Open – Remington & Vernick Engineers. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

Mayor Altomonte read by title Resolution 16-01-14: Authorizing the Appointment for Borough Bond Attorney Under Fair and Open – Wilenz Goldman & Spitzer, PA. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

Mayor Altomonte read by title Resolution 16-01-15: Authorizing the Appointment of Borough Labor Attorney Under Fair and Open – Roth D’Aquanni, LLC. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

Mayor Altomonte read by title Resolution 16-01-16: Authorizing the Appointment of Municipal Auditor Under Fair and Open – Suplee, Cooney & Co. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

**Borough of Matawan
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Mayor Altomonte read by title Resolution 16-01-17: Authorizing the Appointment of Municipal Grant Consultant Under Fair and Open – Triad Associates. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-17
AUTHORIZING THE APPOINTMENT OF MUNICIPAL GRANT CONSULTANT
UNDER FAIR AND OPEN
TRIAD ASSOCIATES**

***WHEREAS**, there exists the need for a Municipal Grant Consultant in the Borough of Matawan, County of Monmouth; and*

***WHEREAS**, the firm of Triad Associates has submitted qualifications as part of a “Fair and Open Process” pursuant to the provisions of NJSA 40:44A-20.5 et seq. and the Borough Council finds this firm to be the most qualified for the Municipal Grant Consultant sought by the Borough of Matawan; and*

***WHEREAS**, NJSA 19:44A-20.5 et seq. allows a municipality through a “Fair and Open Process” to seek and solicit qualifications by advertising for such qualifications and appointing the firm based on said contractor’s qualifications and merit.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby appoint Michael Zumpino, Chairman & CEO, of the firm of Triad Associates as Municipal Grant Consultant for the Borough of Matawan for the year 2016, said term to expire December 31, 2016.*

***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as the Borough Attorney and Michael Zumpino, Chairman & CEO, Triad Associates, Municipal Grant Consultant.*

Mayor Altomonte read by title Resolution 16-01-18: Authorizing the Appointment of Redevelopment Attorney Under Fair and Open – McManimon, Scotland & Baumann, LLC. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

Mayor Altomonte read by title Resolution 16-01-19: Authorizing the Appointment of Redevelopment Planner Under Fair and Open – Alaimo Group Consulting Engineers. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

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- No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
- Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

Mayor Altomonte read Appointments Made by the Mayor with Confirmation of Council.

Nominations and Appointments to Borough Offices

(Made by the Mayor to be confirmed by Council.) - (One year terms, said terms to expire December 31, 2016 or as noted.)

OEM Coordinator (3 Year Term)	Lt. Thomas J. Falco	12/31/17
First Deputy Coordinator (Resources/Logistics)	Ex-Fire Chief Timothy Clifton	12/31/16
Second Deputy Coordinator (Operations/Planning)	Second Deputy Fire Chief Richard Michitsch	12/31/16
OEM Secretary (Documentation Unit Leader)	Tammy Michitsch	12/31/16
CERT Coordinator	Herbert Caravella	12/31/16
CERT Captain	Neil Olufsen	12/31/16
Deputy Borough Clerk	Robin Klinger	12/31/16
ADA Coordinator	Joseph Urbano	12/31/16
Assessment Search Officer	Karen Wynne	12/31/16
Tax Search Officer	Peggy Warren	12/31/16
HIPPA Privacy & Contact Person	Grace Rainforth	12/31/16
Certified Recycling Coordinator	Grace Rainforth	12/31/16
Personnel Administrator	Louis C. Ferrara	12/31/16
Recreation Director	Daria Dieterle	12/31/16
Local Historian	Al Savolaine	12/31/16

Mayor Altomonte requested a voice vote. All in favor with Councilwoman Clifton abstaining on the First Deputy Coordinator appointment. Motion passed.

Mayor Altomonte read by title Resolution 16-01-20: Appointing Louis C. Ferrara as the COAH Municipal Housing Liaison. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-20
APPOINTING LOUIS C. FERRARA
AS THE COAH MUNICIPAL HOUSING LIAISON**

WHEREAS, it is necessary for the Mayor and Council of the Borough of Matawan to appoint a COAH Municipal Housing Liaison; and

WHEREAS, it is the desire of the Mayor and Council to appoint Louis C. Ferrara as the COAH Municipal Housing Liaison.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey as follows:

1. That Louis C. Ferrara is hereby appointed as the COAH Municipal Housing Liaison for the Borough of Matawan at no additional compensation.
2. That a certified copy of this resolution be forwarded:

i. Omar H. Mansour, American Properties Realty, 517 Route One South, Ste. 2100, Iselin, New Jersey 08830

ii. Elizabeth C. McKenzie, PP, PA, 9 Main Street, Flemington, New Jersey 08822

iii. Sean Thompson, Acting Executive Director, Council on Affordable Housing, PO Box 813, Trenton, New Jersey 08625-0813

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall also be forwarded to the following Borough of Matawan Departments: Administration and Clerk.

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Mayor Altomonte read by title Resolution 16-01-21: Appointing Louis C. Ferrara as the Fund Commissioner to the Monmouth County Municipal Joint Insurance Fund – Central Jersey Health Insurance Fund. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-21
APPOINTING LOUIS C. FERRARA
AS THE FUND COMMISSIONERS TO THE
MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND
CENTRAL JERSEY HEALTH INSURANCE FUND**

***WHEREAS**, the Mayor and Council of the Borough of Matawan has authorized its participation in the Monmouth County Municipal Joint Insurance Fund; and*

***WHEREAS**, it is necessary for the Mayor and Council of the Borough of Matawan to appoint a Fund Commissions to the Monmouth County Municipal Joint Insurance Fund; and*

***WHEREAS**, it is the desire of the Mayor and Council to appoint Louis C. Ferrara as the Fund Commissioner to the Monmouth County Municipal Joint Insurance Fund; and*

***WHEREAS**, it is the desire of the Mayor and Council to appoint Louis Ferrara as the Fund Commissioner for the Borough of Matawan to the Central Jersey Health Insurance Fund (CJHIF); and*

***WHEREAS**, it is the desire of the Mayor and Council to appoint Joseph Altomonte as the Alternate Fund Commissioner to the Monmouth County Municipal Joint Insurance Fund.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey as follows:*

1. *That Louis C. Ferrara is hereby appointed as the Fund Commissioner for the Borough of Matawan to the Monmouth County Municipal Joint Insurance Fund.*
2. *That Joseph Altomonte is hereby appointed as the Alternate Fund Commissioner for the Borough of Matawan to the Monmouth County Municipal Joint Insurance Fund.*
3. *That Louis Ferrara is hereby appointed as the Fund Commissioner for the Borough of Matawan to the Central Jersey Health Insurance Fund (CJHIF)*
4. *That a certified copy of this resolution be forwarded to the Administrator for the Monmouth County Municipal Joint Insurance Fund and the Administrator for the Central Jersey Health Insurance Fund (CJHIF).*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk as well as Joseph Altomonte.*

Mayor Altomonte read by title Resolution 16-01-22: Appointing Louis C. Ferrara as the Municipal Cross-Acceptance Representative. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-22
APPOINTING LOUIS C. FERRARA AS THE
MUNICIPAL CROSS-ACCEPTANCE REPRESENTATIVE**

***WHEREAS**, the New Jersey State Planning Commission is re-examining the New Jersey State Development and Redevelopment Plan; and*

***WHEREAS**, the State Planning Act provides for a process of “Cross-Acceptance”, whereby each municipality in the state has the opportunity to review and comment on the revised State Development and Redevelopment Plan; and*

***WHEREAS**, the Monmouth County Planning Board has requested that the Mayor and Governing Body designate a Cross-Acceptance delegation comprised of representatives that are most knowledgeable with the Municipality’s master plan, zoning regulations, and other planning initiatives.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of Matawan Borough that Louis C. Ferrara is hereby designated as the representative for the Cross-Acceptance process.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration and Clerk.*

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Mayor Altomonte read by title Resolution 16-01-23: Appointment of Community Development Representative and Community Development Alternate Representative. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-23
APPOINTMENT OF
COMMUNITY DEVELOPMENT REPRESENTATIVE AND
COMMUNITY DEVELOPMENT ALTERNATE REPRESENTATIVE**

***WHEREAS**, there exists in the Borough of Matawan, County of Monmouth, the need for a Community Development Representative and a Community Development Alternate Representative; and*

***WHEREAS**, Louis C. Ferrara is qualified for said position of Community Development Representative; and*

***WHEREAS**, Joseph Altomonte is qualified for said position of Community Development Alternate Representative.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that Louis C. Ferrara be appointed as Community Development Representative and Joseph Altomonte be appointed as Community Development Alternate Representative.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution be forwarded to Community Development, Hall of Records Annex, One East Main Street, Freehold, New Jersey 07728.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall also be forwarded to the following Borough of Matawan Departments: Administration and Clerk as well as Joseph Altomonte.*

Mayor Altomonte read by title Resolution 16-01-24: Designation of Stormwater Program Coordinator for the Borough of Matawan. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould

Yes: Councilman Reeve
Councilman Vergaretti

Abstain: Councilwoman Clifton

Motion failed.

Mayor Altomonte read by title Resolution 16-01-25: Appointment of Municipal Representatives to the Monmouth County Area 12 Watershed Sub-District Known as Bayshore and Navesink. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould

Yes: Councilman Reeve
Councilman Vergaretti

Abstain: Councilwoman Clifton

Motion failed.

**Borough of Matawan
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Mayor Altomonte read by title Resolution 16-01-26: 2016 Administrative Committees of the Borough of Matawan. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

No: Councilman Caldon
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Yes: Councilman Reeve
Councilman Vergaretti

Motion failed.

Mr. Menna informed all 2015 committees will stand and be carried until the next Council meeting. The Mayor will act as chair of any committee whose Chair was not re-elected or chose not to run for re-election.

Mayor Altomonte read by title Resolution 16-01-27: Time Capsule – Borough of Matawan 2016. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 16-01-27
TIME CAPSULE
BOROUGH OF MATAWAN
2016**

***WHEREAS**, the Tricentennial Committee of the Borough of Matawan in 1986 had reason to bury a time capsule; and*

***WHEREAS**, said Time Capsule having been buried in Memorial Park, Main and Broad Streets; and*

***WHEREAS**, instruction directing the said Time Capsule to be opened on January 1, 2086, or at an appropriate date during the Year 2086, determined by the then elected governing body, in conjunction with the appropriate body serving the preservation of Matawan's History, or the Quadcentennial Commission.*

***NOW, THEREFORE, BE IT RESOLVED** that this Resolution, adopted this First Day of January 2016, be an ongoing resolution, and be a permanent resolution adopted at the first meeting of each year until the Year 2086, to serve as a reminder to all future governing bodies of the existence of the "Time Capsule".*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration and Clerk.*

Mayor Altomonte read Appointments Made by the Mayor.

Unified Planning/Zoning Board of Adjustments

I nominate and appoint Joseph Altomonte as Class I Member Mayor's Designee of the Unified Planning/Zoning Board of Adjustments for a one year term, said term to expire December 31, 2016.

I nominate and appoint Al Salvoline as Class II Member of the Unified Planning/Zoning Board of Adjustments for a one year term, said term to expire December 31, 2016.

I nominate and appoint Councilman Joseph Urbano as Class III Member of the Unified Planning/Zoning Board of Adjustments for a one year term, said term to expire December 31, 2016.

I nominate and appoint Brett Cannon as Class IV Member of the Unified Planning/Zoning Board of Adjustments for a four year term, said term to expire December 31, 2019.

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I nominate and appoint Timothy Moran as Class IV Member of the Unified Planning/Zoning Board of Adjustments for a four year term, said term to expire December 31, 2019.

Mayor Altomonte read Appointments Made by the Mayor with Confirmation of Council.

Disability Accessibility Commission

I nominate and appoint John Applegate as Public Works Representative of the Disability Accessibility Commission for a one year term, said term to expire December 31, 2016.

I nominate and appoint John Quinn as Construction Department Representative of the Disability Accessibility Commission for a one year term, said term to expire December 31, 2016.

I nominate and appoint Councilman Nicolas Reeve as Governing Body Representative of the Disability Accessibility Commission for a one year term, said term to expire December 31, 2016.

I nominate and appoint Councilman Joseph Urbano as Governing Body Representative of the Disability Accessibility Commission for a one year term, said term to expire December 31, 2016.

I nominate and appoint Rosemary Conte as Representative at Large of the Disability Accessibility Commission for a one year term, said term to expire December 31, 2016.

Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

Historic Sites Commission

I nominate and appoint Kathleen Sporer as a member of the Historic Sites Commission for a three year term, said term to expire December 31, 2018.

I nominate and appoint Terri McKenna as a member of the Historic Sites Commission for a three year term, said term to expire December 31, 2018.

I nominate and appoint Robert Montfort as a member of the Historic Sites Commission for a one year term, said term to expire December 31, 2016.

I nominate and appoint Councilman Nicolas Reeve as a member of the Historic Sites Commission for a three year term, said term to expire December 31, 2018.

Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

Library Board

I nominate and appoint Joseph Altomonte as Mayor's representative to the Library Board for a one year term, said term to expire December 31, 2016.

Office on the Aging

I nominate and appoint Al Savolaine as member of the Office on the Aging for a one year term, said term to expire December 31, 2016.

I nominate and appoint Catherine Savolaine as member of the Office on the Aging for a one year term, said term to expire December 31, 2016.

Safety Committee

I nominate and appoint Jake Applegate the Public Works/Water/Sewer Department Representative of the Safety Committee for a one year term, said term to expire December 31, 2016.

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I nominate and appoint Larry Kasica the Board of Health Representative of the Safety Committee for a one year term, said term to expire December 31, 2016.

I nominate and appoint Councilman Urbano the Public Safety Committee Commissioner's Representative of the Safety Committee for a one year term, said term to expire December 31, 2016.

I nominate and appoint Daria Dieterle the Member at Large Representative of the Safety Committee for a one year term, said term to expire December 31, 2016.

Mayor Altomonte requested a voice vote to approve the Library Board, Office on the Aging and the Safety Committee en masse. Council agreed. Motion passed.

Crossing Guards

On recommendation of Police Chief Jason Gallo, I nominate and appoint the following persons as school crossing guards for the Year 2016.

**Melanie Murphy
Caroline Woods
Linda Smith
Leslie Gilman**

**Diane Monroe
Colleen Gano
June Berliner
Erin Haluska**

On recommendation of Police Chief Jason Gallo, I nominate and appoint the following persons as part-time school crossing guards for the Year 2016.

Denise Penniplede

Police Matrons

Upon the recommendation of Police Chief Jason Gallo, I nominate and appoint the following persons as police matrons for the Year 2016.

**Denise Triolo
Meghan Walker
Cristen Sjolholm**

Mayor Altomonte read by title Resolution 16-01-28: Adoption of Bylaws – Board of Fire Officers. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

**RESOLUTION 16-01-28
ADOPTION OF BYLAWS - BOARD OF FIRE OFFICERS**

***WHEREAS**, the Board of Fire Officers for the Borough of Matawan has advised the Mayor and Council the need for amending and adopting a revised and updated Bylaws for the Borough of Matawan's Board of Fire Officers; and*

***WHEREAS**, the Board of Fire Officers have recommended that these Bylaws will provide for a more efficient operation of the Borough of Matawan's Fire Department; and*

***WHEREAS**, the Mayor and Council of the Borough of Matawan desires to maintain and continue a more efficient operation under the revised Bylaws as recommended by the Board of Fire Officers.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the revised Bylaws attached hereto and made apart hereof are hereby adopted and approved as recommended by the Board of Fire Officers.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Fire as well as Mayor Joseph Altomonte and Councilman Michael Caldon.*

Mayor Altomonte read by title Resolution 16-01-29: Disability Accessibility Commission Meetings. Mayor Altomonte requested a voice vote. All in favor. Motion passed.

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**RESOLUTION 16-01-29
DISABILITY ACCESSIBILITY COMMISSION MEETINGS**

WHEREAS, Ordinance 12-18 established the Disability Accessibility Committee of the Borough of Matawan to ensure for continued compliance with the American's with Disabilities Act (ADA) for all Borough public buildings and properties, and to make recommendations on any various policies, issues, needs and future of said buildings, properties and projects; and

WHEREAS, Ordinance 12-18 designates the second Monday in January for the Committee's reorganization and at such time they may review the following dates for their quarterly meetings.

NOW, THEREFORE, BE IT RESOLVED that the following Disability Accessibility Commission meetings shall be named and held at 4:00 PM at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey:

January	11 th	Reorganization Meeting
May	10 th	
September	13 th	
December	13 th	

BE IT FURTHER RESOLVED that the meeting dates shall be open to the public and advertised in a newspaper recognized by the Borough as the official newspapers to who all notices of meetings shall be sent.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk as well as Public Works, Construction as well as Members of the Disability Accessibility Commission.

Mayor Altomonte read by title Resolutions 16-01-30 through and including 16-01-53 requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-30
REDEMPTION OF TAX SALE CERTIFICATE
TWR AS CUST FOR EBURY FUND 1 NJ, LLC
CERTIFICATE #13-00069**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00069 which was sold to TWR as Cust for Ebury Fund 1 NJ, LLC, PO Box 37695, Baltimore, MD 21297-3695; and

WHEREAS, Certificate #13-00069 has been paid and fully redeemed for the property owner, Block 93, Lot 5, otherwise known as 127 Washington Ave.

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$26,494.88 and a Premium of \$9,000.00 to the above for the redemption of Tax Sale Certificate #13-00069.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-01-31
REDEMPTION OF TAX SALE CERTIFICATE
PC5, LLC
CERTIFICATE #14-00024**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00024 which was sold to PC5, LLC, US Bank Cust. for PC5 Sterling National, 50 S 16th St., Suite 2050, Philadelphia, PA 19102; and

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***WHEREAS**, Certificate #14-00024 has been paid and fully redeemed for the property owner, Block 33, Lot 8.02, otherwise known as 32 Orchard Street.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$4,243.88 and a Premium of \$1,100.00 to the above for the redemption of Tax Sale Certificate #14-00024.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-32
REDEMPTION OF TAX SALE CERTIFICATE
LAWRENCE GERBER
CERTIFICATE #15-00008**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00008 which was sold to Lawrence Gerber, 38 Kingfisher Ct., Marlboro, NJ 07746; and*

***WHEREAS**, Certificate #15-00008 has been paid and fully redeemed for the property owner, Block 10, Lot 10, otherwise known as 63 Broad St.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$560.26 to the above for the redemption of Tax Sale Certificate #15-00008.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-33
REDEMPTION OF TAX SALE CERTIFICATE
DBW TL HOLDCO 2015, LLC
CERTIFICATE #15-00013**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00013 which was sold to DBW TL Holdco 2015, LLC, US Bank CF Tower DBW V Trust, 50 South 16th St., Ste 2050, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #15-00013 has been paid and fully redeemed for the property owner, Block 12, Lot 3.02 otherwise known as 15 Johnson Ave.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,613.78 to the above for the redemption of Tax Sale Certificate #15-00013.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-34
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00016**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00016 which was sold to Public Tax Investments, LLC, 575 Route 70, 2nd Fl., Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00016 has been paid and fully redeemed for the property owner, Block 14, Lot 13.03, otherwise known as 45 Johnson Ave.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$1,018.58 to the above for the redemption of Tax Sale Certificate #15-00016.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-35
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PF5 FINL 1
CERTIFICATE #15-00024**

**Borough of Matawan
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***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00024 which was sold to US Bank Cust for PF5 FINL 1, 50 South 16th St., Ste 2050, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #15-00024 has been paid and fully redeemed for the property owner, Block 19, Lot 17, otherwise known as 33 Park Ave.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$2,026.42 and a Premium of \$8,900.00 to the above for the redemption of Tax Sale Certificate #15-00024.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-36
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC6, LLC
CERTIFICATE #15-00059**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00059 which was sold to US Bank Cust for PC6, LLC, Sterling National, 50 South 16th St., Ste 2050, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #15-00059 has been paid and fully redeemed for the property owner, Block 61, Lot 4.18 otherwise known as 18 Oak Knoll Dr.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$386.12 and a Premium of \$200.00 to the above for the redemption of Tax Sale Certificate #15-00059.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-37
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00062**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00062 which was sold to Public Tax Investments, LLC, 575 Route 70, 2nd Fl., Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00062 has been paid and fully redeemed for the property owner, Block 61, Lot 4.58, otherwise known as 58 Oak Knoll Dr.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$82.17 and a Premium of \$100.00 to the above for the redemption of Tax Sale Certificate #15-00062.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-38
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00068**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00068 which was sold to Public Tax Investments, LLC, 575 Route 70, 2nd Fl., Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00068 has been paid and fully redeemed for the property owner, Block 65.05, Lot 12, otherwise known as 31 Essie Dr.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$1,999.56 and a Premium of \$7,800.00 to the above for the redemption of Tax Sale Certificate #15-00068.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

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**RESOLUTION 16-01-39
REDEMPTION OF TAX SALE CERTIFICATE
DBW TL HOLDCO 2015, LLC
CERTIFICATE #15-00074**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00074 which was sold to DBW TL Holdco 2015, LLC, US Bank CF Tower DBW V Trust, 50 South 16th St., Ste 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #15-00074 has been paid and fully redeemed for the property owner, Block 71, Lot 2 otherwise known as 78 Middlesex Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,064.34 to the above for the redemption of Tax Sale Certificate #15-00074.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-01-40
REDEMPTION OF TAX SALE CERTIFICATE
MTAG AS CUST FOR ALTERNAL FUNDING II, LLC
CERTIFICATE #15-00092**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00092 which was sold to MTAG as Cust for Alternal Funding II, LLC, PO Box 54967, New Orleans, LA 70154; and

WHEREAS, Certificate #15-00092 has been paid and fully redeemed for the property owner, Block 105, Lot 14 otherwise known as 787 Highway 34.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$13,969.61 and a Premium of \$71,100.00 to the above for the redemption of Tax Sale Certificate #15-00092.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-01-41
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC6, LLC
CERTIFICATE #15-00096**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00096 which was sold to US Bank Cust for PC6, LLC, Sterling National, 50 South 16th St., Ste 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #15-00096 has been paid and fully redeemed for the property owner, Block 110, Lot 10.01 otherwise known as 35 Crescent Pl.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$454.84 and a Premium of \$1,000.00 to the above for the redemption of Tax Sale Certificate #15-00096.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-01-42
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00109**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00109 which was sold to Public Tax Investments, LLC, 575 Route 70, 2nd Fl., Brick, NJ 08723; and

WHEREAS, Certificate #15-00109 has been paid and fully redeemed for the property owner, Block 120, Lot 5.01 C524, otherwise known as 524 Sloan Ct.

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$67.22 to the above for the redemption of Tax Sale Certificate #15-00109.

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***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-43
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00110**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00110 which was sold to Public Tax Investments, LLC, 575 Route 70, 2nd Fl., Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00110 has been paid and fully redeemed for the property owner, Block 120, Lot 5.01 C618, otherwise known as 618 Sloan Ct.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$1,981.82 and a Premium of \$7,900.00 to the above for the redemption of Tax Sale Certificate #15-00110.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-44
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00111**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00111 which was sold to Public Tax Investments, LLC, 575 Route 70, 2nd Fl., Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00111 has been paid and fully redeemed for the property owner, Block 120, Lot 14, otherwise known as 214 Villanova Pl.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$236.02 and a Premium of \$100.00 to the above for the redemption of Tax Sale Certificate #15-00111.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-45
REDEMPTION OF TAX SALE CERTIFICATE
PUBLIC TAX INVESTMENTS, LLC
CERTIFICATE #15-00112**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00112 which was sold to Public Tax Investments, LLC, 575 Route 70, 2nd Fl., Brick, NJ 08723; and*

***WHEREAS**, Certificate #15-00112 has been paid and fully redeemed for the property owner, Block 120, Lot 28, otherwise known as 231 Victoria Ct.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$111.88 and a Premium of \$400.00 to the above for the redemption of Tax Sale Certificate #15-00112.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 16-01-46
REDEMPTION OF TAX SALE CERTIFICATE
SUNSHINE ST CERT V/BANKUNITED
CERTIFICATE #15-00117**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00117 which was sold to Sunshine St Cert V/BankUnited, 7900 Miami Lakes Drive West, Miami Lakes, FL 33016; and*

***WHEREAS**, Certificate #15-00117 has been paid and fully redeemed for the property owner, Block 123, Lot 12, otherwise known as 85 Onyx Pl.*

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NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$3,227.41 and a Premium of \$11,000.00 to the above for the redemption of Tax Sale Certificate #15-00117.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-01-47
REDEMPTION OF TAX SALE CERTIFICATE
DBW TL HOLDCO 2015, LLC
CERTIFICATE #15-00120**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #15-00120 which was sold to DBW TL Holdco 2015, LLC, US Bank CF Tower DBW V Trust, 50 South 16th St., Ste 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #15-00120 has been paid and fully redeemed for the property owner, Block 123, Lot 68 otherwise known as 21 Poet Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,613.72 to the above for the redemption of Tax Sale Certificate #15-00120.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 16-01-48
APPROVAL OF SOLICITORS PERMIT
PRO-CUSTOM SOLAR**

WHEREAS, Pro-Custom Solar, has passed the required Police Department background checks; and

WHEREAS, Pro-Custom Solar, has read Chapter 3-2.11 Handbills of the Borough of Matawan Code.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following solicitors permit:

Business: Pro-Custom Solar
30 Nixon Lane
Edison, New Jersey 08837

Applicants: Michael Brzezicki
409 Maple Hill Drive
Woodbridge, NJ 07095

Konstantin Dimtrakpoulos
2183B N. Central Road
Fort Lee, NJ 07024

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Police, as well as Pro-Custom Solar.

**RESOLUTION 16-01-49
APPROVAL OF SOLICITORS PERMIT
TRINITY SOLAR**

WHEREAS, Trinity Solar, has passed the required Police Department background checks; and

WHEREAS, Trinity Solar, has read Chapter 3-2.11 Handbills of the Borough of Matawan Code.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following solicitors permit:

Business: Trinity Solar
2211 Allenwood Road
Wall Township, NJ 07719

Applicant: Zachary Hayden
913 Borden Avenue
Point Pleasant, NJ 08742

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***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Police, as well as Trinity Solar.*

**RESOLUTION 16-01-50
APPROVING TOWING & STORAGE LICENSE RENEWAL
EXECUTIVE TOWING, LLC**

***WHEREAS, Executive Towing, LLC** (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS, on the condition that, Executive Towing, LLC** (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license renewal:*

*Business: Executive Towing, LLC
 5 Duchess Court
 Matawan, New Jersey 07747*

Applicant: Josephine Valenti

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Police, Clerk as well as Executive Towing, LLC.*

**RESOLUTION 16-01-51
APPROVAL OF TOWING & STORAGE LICENSE RENEWAL
BILL WRIGHT TOWING & RECOVERY**

***WHEREAS, Bill Wright Towing & Recovery,** (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS, on the condition that, Bill Wright Towing & Recovery,** (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license renewal:*

*Business: Bill Wright Towing & Recovery, Inc.
 395 Clark Street
 Keyport, New Jersey 07735*

Applicant: Bill Wright

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Bill Wright.*

**RESOLUTION 16-01-52
APPROVAL OF TOWING & STORAGE LICENSE
JOE'S TOWING & RECOVERY, LLC
(formerly McLaughlin's Towing)**

***WHEREAS, Joe's Towing & Recovery, LLC,** (towing & storage contractor services) has submitted an application to be added to the Matawan Police Department tow call list; and*

***WHEREAS, on the condition that, Joe's Towing & Recovery, LLC,** (towing & storage contractor services) has certified that the requirements of Chapter 4 of the Code of the Borough of Matawan and all other Statutes have been met and that the independent investigation by the Police Department reveals no nonconformity.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following towing & storage license:*

*Business: Joe's Towing & Recovery, LLC
 57 Winged Foot Drive
 Manalapan, New Jersey 07751*

Applicant: Joseph J. Campagna

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***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as Applicant.*

**RESOLUTION 16-01-53
APPROVAL OF NEW TAXI DRIVER LICENSE
CELESTINO FAGINAS**

WHEREAS, Celestino Faginas, has passed the required Police Department background checks; and

WHEREAS, Celestino Faginas, has filed the proper documentation with the Borough Clerk's office.

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:*

*Applicant: Celestino Faginas
443 Morningside Avenue
Union Beach, New Jersey 07735-3305*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk and Celestino Faginas.*

Mayor Altomonte read by title Resolution 16-01-54: Authorization to Execute 2016 SCAT Agreement. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-54
AUTHORIZATION TO EXECUTE 2016 SCAT AGREEMENT**

WHEREAS, the Borough of Matawan has heretofore entered into an agreement with the Monmouth County Board of Chosen Freeholders, specifically the office of Special Citizens Area Transportation (SCAT), to provide certain services to senior citizens and challenged individual among others, residing within the Borough of Matawan; and

WHEREAS, the Council of the Borough of Matawan wishes to continue said service.

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the Borough enter into the attached Agreement with the Board of Chosen Freeholders of the County of Monmouth.*

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as the Board of Chosen Freeholders of Monmouth County.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-01-28-370-200 Budget of the Borough of Matawan to Monmouth County for the 2016 Foodshopping Agreement (SCAT) for the Borough of Matawan in an amount not to exceed Three Thousand Six Hundred Dollars and No Cents (\$3,600.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

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Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: January 1, 2016

THIS AGREEMENT entered into **January 1, 2016** by and between the COUNTY OF MONMOUTH (hereinafter referred to as the COUNTY) and **BOROUGH OF MATAWAN** hereinafter referred to as the MUNICIPALITY/AGENCY).

WHEREAS, the Board of Chosen Freeholders of the County of Monmouth has established the Special Citizens Area Transportation System (hereinafter referred to as SCAT); and

WHEREAS, the MUNICIPALITY has requested that the COUNTY provide service to eligible residents; and

WHEREAS, it is necessary to set forth the responsibilities of both parties in this agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein contained and for other good and valuable considerations, it is mutually agreed between the parties as follows: Services to be provided under this Agreement will include transportation to and from local food markets. Destinations and pick-up sites will be determined at the discretion of the SCAT coordinator. Ridership on SCAT vehicles shall include those persons 60 years of age and older, in accordance with the rules and regulations set forth in Title III of the Older Americans Act of 1965, as amended in 1978. Service will be provided without regard to disability, in compliance with the provisions of Section 504 of the Rehabilitation Act of 1973. Ridership will also be extended to disabled persons under 60 years of age as vehicle space and time is available. "Disabled" is defined, as per Title 17 of the New Jersey Administrative Code, as a person who may be classified as having a physical impairment which manifests itself in one or more of the following ways: non-ambulatory, semi-ambulatory, visually impaired, deaf

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or hearing impaired, having faulty coordination, or having reduced mobility, flexibility, coordination or perceptiveness due to age, physical or mental conditions.

1. Vehicles used to provide services under this agreement will be owned, operated, insured and maintained by the COUNTY. All vehicle drivers will have current Operator's and Commercial Driver's License (CDL).

2. Vehicles shall be housed at the COUNTY garage, Freehold Township, or at location agreed to by the parties concerned. The SCAT coordinator will attempt to schedule maintenance work at a time which will afford the least interruption to the normally established service schedules. The provision of auxiliary transportation in the event of major maintenance or accident will be at the discretion of the coordinator of the SCAT Program or his/her designee.

3. Service will be provided for either a half or a full day as specified in Appendix A to this agreement. The COUNTY reserves the right to re-schedule the days of services based upon the availability of vehicles. The days of operation may be re-scheduled by the SCAT coordinator as needed.

4. Additional days of extended service may be provided under this agreement with authorization of the MUNICIPALITY contingent upon the availability of drivers and vehicles and approval of the SCAT coordinator. The MUNICIPALITY will be charged at the rate of a full day of service, plus \$.18 per mile, door to door.

5. The SCAT coordinator may establish routes which would serve two or more MUNICIPALITIES on a given day as long as the existing level of service in the MUNICIPALITY is maintained or improved.

6. A local coordinator will be supplied by the contracting party, either municipal or private, to aid the SCAT coordinator in daily operations.

7. The MUNICIPALITY will be billed on a quarterly basis for services provided at the per diem rate as set forth in Appendix A. The SCAT coordinator will detail the dates as to when services were provided during the quarter. The MUNICIPALITY will make payments within 30 days of the billing date, providing that the billing is in conformity with this

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agreement. Such payment shall be made by check, and be made payable to the Treasurer,
County of Monmouth.

8. Provision of service by the COUNTY under this agreement is conditional upon continued availability of funding through Title III of the Older Americans Act.
9. This contract will be in effect from **January 1, 2016** to **December 31, 2016**, or until a subsequent contract is executed.
10. Tolls and other over-the-road parking charges incurred by the vehicle in normal operation of the vehicle will be borne by the MUNICIPALITY which requires the vehicle to traverse toll roads or incur parking or other over-the-road costs provided that the vehicle driver furnishes a receipt substantiating such out-of-pocket cost the MUNICIPALITY. A copy of such receipts and record of payment by the MUNICIPALITY shall be furnished to the SCAT coordinator within seven (7) days after use of the vehicle by either the MUNICIPALITY or contracting parties.
11. The COUNTY reserves the right to alter this agreement or to increase the per diem rate for vehicle operation based on increased costs subject to forty-five (45) days' notice.
12. Either party may terminate this agreement upon sixty (60) days written notice to the other party. Notice shall be sent by certified mail return receipt requested to the Board of Chosen Freeholders in the case of the County and the Municipal Clerk in the case of the municipality.

IN WITNESS WHEREOF, the parties hereto have caused those present to be signed by their respective authorized officers and their respective corporate seals to be hereunto affixed the day and year first above mentioned.

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ATTEST:

COUNTY OF MONMOUTH
(seal)

BY: _____
Marion Masnick, Clerk of the Board
Monmouth County Board of
Chosen Freeholders

BY: _____
Gary J. Rich, Sr., Freeholder Director
Monmouth County Board of
Chosen Freeholders

ATTEST:

MUNICIPALITY
(seal)

BY: _____
Karen Wynne
Municipal Clerk

BY: _____
Joseph Altomonte
Mayor

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APPENDIX A

MUNICIPALITY:

BOROUGH OF MATAWAN

Days of Service Per Week:

FULL DAYS _____

HALF DAYS _____ X _____

Charges:

RATE* FULL DAY _____

RATE* HALF DAY _____ \$78.00 _____

*Rate is based on average daily passengers.

Mayor Altomonte read by title Resolution 16-01-55: Acceptance of Resignation – Deirdre Ring – Recreation Director. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

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**RESOLUTION 16-01-55
ACCEPTANCE OF RESIGNATION
DEIRDRE RING
RECREATION DIRECTOR**

WHEREAS, *Deirdre Ring has submitted her resignation as Recreation Director.*

NOW, THEREFORE, BE IT RESOLVED *by the Council of the Borough of Matawan accepts the resignation of Deirdre Ring as Recreation Director, effective December 31, 2015.*

BE IT FURTHER RESOLVED *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Deirdre Ring.*

Mayor Altomonte read by title Resolution 16-01-56: Appointment of Charles Bernath as Licensed Operator Consultant for the Borough of Matawan Middlesex Road Water Treatment Plant. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-56
APPOINTMENT OF CHARLES BERNATH
AS LICENSED OPERATOR CONSULTANT FOR THE BOROUGH OF MATAWAN
MIDDLESEX ROAD WATER TREATMENT PLANT**

WHEREAS, NJAC 7:10A-1.10(f) indicates a municipality shall obtain the services of a licensee holding a license not more than one class lower than the classification required for the operation of the system to cover the system during the unavailability of the licensed operator; and

WHEREAS, there exists the need for the Borough of Matawan to engage the services of a Licensed Operator with an appropriate T-2 License required for the operation of the Middlesex Road Water Treatment Plant during the unavailability of the Licensed Operator, John Applegate, Superintendent of the Department of Public Works; and

WHEREAS, Charles Bernath has the qualifications and expertise as a T-2 Licensed Operator needed for operational issues of the Middlesex Road Water Treatment Plant.

NOW, THEREFORE, BE IT RESOLVED *by the Council of the Borough of Matawan, hereby appoints Charles Bernath, Broad Street, Matawan, New Jersey 07747 as a Licensed Operator Consultant for the Middlesex Road Water Treatment Plant for the Borough of Matawan with an annual remuneration not to exceed Fifteen Thousand Dollars and No Cents (\$15,000.00) at an hourly rate not to exceed Forty Dollars and No Cents (\$40.00) per hour, said term to expire December 31, 2016 be.*

BE IT FURTHER RESOLVED *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as the Charles Bernath.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 6-09-55-500-100 Budget of the Borough of Matawan to Charles Bernath for the Borough of Matawan with an annual remuneration not to exceed Fifteen Thousand Dollars and No Cents (\$15,000.00) at an hourly rate not to exceed Forty Dollars and No Cents (\$40.00) per hour.

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

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Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: January 1, 2016

Mayor Altomonte read by title Resolution 16-01-57: Approving Unused Vacation and Personal Time for the Year 2015 – Christopher Stark. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-57
APPROVING UNUSED VACATION AND PERSONAL TIME FOR THE YEAR 2015
CHRISTOPHER STARK**

WHEREAS, Christopher Stark, is a Sergeant employed by the Borough of Matawan Police Department; and

WHEREAS, according to the Agreement between Borough of Matawan and Matawan Policemen's Benevolent Association – PBA Local 179 – January 1, 2011 through December 31, 2014 bargaining agreement:

WHEREAS, Christopher Stark was hired as a Police Officer for the Borough of Matawan effective September 15, 1998; and

WHEREAS, on December 21, 2015, Lieutenant Ben Smith formally requested Council approval to carry over into the year of 2016 the vacation and personal time allotted to Officer Stark under the terms of the contract, as Officer Stark is unable to utilize the time due to a work-related injury; and

WHEREAS, Christopher Stark has Two Hundred (200) unused vacation hours, and 2 personal days; and,

WHEREAS, it is in the best interest of the Borough of Matawan and the employee to approve this request.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan hereby approve Sergeant Christopher Stark's request to carry over into the year of 2016, Two Hundred (200) unused vacation hours, and 2 personal days that he was allotted under the terms of the contract.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Christopher Stark.

Mayor Altomonte read by title Resolution 16-01-58: Approving Unused Vacation and Personal Time for the Year 2015 – Brian Murphy. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**Borough of Matawan
Reorganization Meeting
January 1, 2016**

**RESOLUTION 16-01-58
APPROVING UNUSED VACATION AND PERSONAL TIME FOR THE YEAR 2015
BRIAN MURPHY**

*WHEREAS, Brian Murphy, is a Patrolman employed by the Borough of Matawan Police Department;
and*

WHEREAS, according to the Agreement between Borough of Matawan and Matawan Policemen's Benevolent Association – PBA Local 179 – January 1, 2011 through December 31, 2014 bargaining agreement:

WHEREAS, Brian Murphy was hired as a Police Officer for the Borough of Matawan effective April 16, 2002; and

WHEREAS, on December 21, 2015, Lieutenant Ben Smith formally requested Council approval to carry over into the year of 2016 the vacation and personal time allotted to Officer Murphy under the terms of the contract, as Officer Murphy is unable to utilize the time as he is currently on Extended Sick Leave; and

WHEREAS, Brian Murphy has One Hundred Sixty Eight (168) unused vacation hours, and 2 personal days; and,

WHEREAS, it is in the best interest of the Borough of Matawan and the employee to approve this request.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan hereby approve Patrolman Brian Murphy's request to carry over into the year of 2016, One Hundred Sixty Eight (168) unused vacation hours, and 2 personal days that he was allotted under the terms of the contract.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Brian Murphy.

Mayor Altomonte read by title Resolution 16-01-59: Payment of Bills (For January 1, 2016 Meeting to Close Out Year). Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call vote. A roll call vote was taken.

Yes: Councilman Caldon
Councilman Reeve
Councilman Vergaretti
Councilman Urbano
Councilwoman Gould
Councilwoman Clifton

Motion passed.

**RESOLUTION 16-01-59
PAYMENT OF BILLS
(For January 1, 2016 Meeting to Close Out Year)**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$155,509.60
Water & Sewer	\$30,224.86
Borough Capital	\$4,000.00
Borough Trust	\$3,093.52
Total	\$192,827.98

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

**Borough of Matawan
Reorganization Meeting
January 1, 2016**

Mayor's Report

Mayor Altomonte thanked the residents for electing Councilmen Reeve and Vergaretti as well as himself as the new team to help restore our town. He thanked Reverend Gray for bestowing the blessing upon this team, and, most especially, his wife and children for their support.

Mayor Altomonte requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

The meeting adjourned at 1:15 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk