

**Borough of Matawan  
Workshop Session  
December 1, 2015**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on December 1, 2015. The meeting was called to order at 7:00 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in *The Independent* on January 15, 2015, by sending notice to the *Asbury Park Press*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes:           Councilman Lopez  
                  Councilman Urbano  
                  Councilwoman Daly  
                  Councilwoman Clifton  
                  Councilman Caldon  
                  Councilwoman Gould

Also, present were Louis C. Ferrara, Borough Administrator, and Pasquale Menna, Borough Attorney.

Mayor Buccellato asked everyone to stand for a Moment of Silence.

Mayor Buccellato asked everyone to stand for a Salute to the Flag.

Mayor Buccellato announced the Police Department Presentation of Awards has been rescheduled for December 15, 2015. He also informed of the addition of Resolutions 15-12-08, 15-12-09, 15-12-10, 15-12-11 and 15-12-12 to tonight's Agenda. Mayor Buccellato requested a motion to hold Resolution 15-12-06. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

**Approval of Meeting Minutes**

Mayor Buccellato requested a motion to approve meeting minutes of September 11, 2015. Councilman Urbano made the motion, seconded by Councilwoman Gould. Motion passed.

Mayor Buccellato requested a motion to approve meeting minutes of September 21, 2015. Councilman Lopez made the motion, seconded by Councilman Urbano. Council agreed with Councilwoman Daly abstaining. Motion passed.

Mayor Buccellato requested a motion to approve meeting minutes of October 6, 2015. Councilman Lopez made the motion, seconded by Councilman Urbano. Council agreed with Councilwoman Daly abstaining. Motion passed.

Mayor Buccellato requested a motion to approve meeting minutes of November 5, 2015. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Council agreed. Motion passed.

Mayor Buccellato requested a motion to approve meeting minutes of November 16, 2015. Councilman Caldon made the motion, seconded by Councilman Urbano. Council agreed with Councilwoman Clifton abstaining. Motion passed.

**Privilege of the Floor – Agenda Items Only**

Mayor Buccellato opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

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Mayor Buccellato closed the Privilege of the Floor for Agenda Items Only.

**Old Business**

Mayor Buccellato read by title Ordinance 15-18: An Ordinance of the Council of the Borough of Matawan Approving an Amendment to the Redevelopment Plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station Pursuant to the New Jersey Local Redevelopment and Housing Law (NJSA 40A:12A-1, et seq). Mayor Buccellato requested a motion to open the public hearing. Councilman Lopez made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Council agreed. Mayor Buccellato read by title on third and final reading Ordinance 15-18: An Ordinance of the Council of the Borough of Matawan Approving an Amendment to the Redevelopment Plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station Pursuant to the New Jersey Local Redevelopment and Housing Law (NJSA 40A:12A-1, et seq) requesting a motion to adopt. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes:           Councilman Lopez  
                  Councilman Urbano  
                  Councilwoman Daly  
                  Councilwoman Clifton  
                  Councilman Caldon  
                  Councilwoman Gould

Motion passed.

**ORDINANCE 15-18**

**AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF MATAWAN APPROVING  
AN AMENDMENT TO THE REDEVELOPMENT PLAN FOR THE DESIGNATED  
REDEVELOPMENT AREA IN THE VICINITY OF THE MATAWAN TRAIN STATION  
PURSUANT TO THE NEW JERSEY LOCAL REDEVELOPMENT AND HOUSING LAW  
(NJSA 40A:12A-1, ET SEQ.)**

***WHEREAS**, on July 5, 2000, the Borough Council of the Borough of Matawan (the “Governing Body”) approved Resolution No. 00-07-08 which designated certain lands in the vicinity of the train station as a “Redevelopment Area” pursuant to the Local Redevelopment and Housing Law (NJSA 40A: 12A-2 et seq.); and*

***WHEREAS**, the New Jersey local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq., authorizes the Borough Council of the Borough of Matawan (“the Governing Body”) to adopt by ordinance redevelopment plans for areas in need of redevelopment or rehabilitation; and*

***WHEREAS**, the Governing Body previously adopted the Redevelopment Plan (the “Redevelopment Plan”) for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station by Ordinance on April 30, 2001; and*

***WHEREAS**, the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan (the “Planning Board”) adopted a Master Plan Reexamination Report on November 3, 2014; and*

***WHEREAS**, the Master Plan Reexamination Report (the “Reexamination Report”) recommended that it has since become necessary to amend the Redevelopment Plan to respond to current market conditions and promote development and redevelopment that is in the best interest of the Borough; and*

***WHEREAS**, the Unified Planning/Zoning Board of Adjustment of the Borough of Matawan (the “Planning Board”) adopted a new comprehensive Master Plan (the “Master Plan”), including an updated Land Use Plan Element on October 6, 2015; and*

***WHEREAS**, the Master Plan reaffirms the recommendations set forth in the Reexamination Report regarding the need to update and amend the Redevelopment Plan and finds that the adoption of the revisions to the Train Station Redevelopment Area will jumpstart the redevelopment process around the train station and will complement the revitalization efforts in and around Matawan’s downtown; and*

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***WHEREAS**, in accordance with the provisions of the New Jersey Local Redevelopment and Housing Law, NJSA 40A:12A-1 et seq. (the “LRHL”), the Governing Body authorized the preparation of an amendment to the redevelopment plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station, in the tract defined as Blocks 1, 2, 3, 4, and 11.01, and a portion of Block 11, including Lots 23, 24, 25.01, 26, 27, 29, 30, 40, 41 and 42; and*

***WHEREAS**, the Borough’s planning consultant, T&M Associates, has prepared an amendment to the redevelopment plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station dated October 22, 2015 (the “Transit Station Redevelopment Plan Amendment”), a copy of which is attached hereto as Exhibit A; and*

***WHEREAS**, pursuant to NJSA 40A:12-7, the Governing Body referred the Redevelopment Plan Amendment to the Planning Board for review; and*

***WHEREAS**, the Governing Body hereby determines that the Redevelopment Plan is necessary and appropriate and will effectuate redevelopment and rehabilitation within the Borough.*

***NOW THEREFORE, BE IT ORDAINED**, by the Borough Council of the Borough of Matawan, in the County of Monmouth, that the Redevelopment Plan attached hereto dated October 22, 2015, is hereby adopted.*

***BE IT FURTHER ORDAINED**, that all prior Ordinances that are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.*

***BE IT FURTHER ORDAINED**, that this Ordinance shall become effective immediately upon final passage and publication as required by law, as the “Ordinance Approving An Amendment to the Transit Station Redevelopment Plan.”*

Mayor Buccellato read by title Ordinance 15-19: Amending and Supplementing the Borough of Matawan Code Chapter 4 – Licensing and Business Regulations\* - Section 4-1.6 – Transferability, Section 4-3 – Peddlers, Hawkers and Vendors, Section 4-4 – Solicitors and Canvassers. Mayor Buccellato requested a motion to open the public hearing. Councilman Urbano made the motion, seconded by Councilman Lopez. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Council agreed. Mayor Buccellato read by title on third and final reading Ordinance 15-19: Amending and Supplementing the Borough of Matawan Code Chapter 4 – Licensing and Business Regulations\* - Section 4-1.6 – Transferability, Section 4-3 – Peddlers, Hawkers and Vendors, Section 4-4 – Solicitors and Canvassers requesting a motion to adopt. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**ORDINANCE 15-19  
AMENDING AND SUPPLEMENTING  
THE BOROUGH OF MATAWAN CODE  
CHAPTER 4 – LICENSING AND BUSINESS REGULATIONS\*  
SECTION 4-1.6 – TRANSFERABILITY  
SECTION 4-3 – PEDDLERS, HAWKERS AND VENDORS  
SECTION 4-4 – SOLICITORS AND CANVASSERS**

***BE IT ORDAINED**, by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey, that Chapter 4 of the Code of the Borough be amended and supplemented as follows:*

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**4-1.6 TRANSFERABILITY**

*Except as otherwise provided, a license shall apply only to the person to whom it was issued and shall not be transferable to another person. Licenses may be transferred from place to place, in cases, where the licensed activity is conducted at a fixed location, but only with the written approval of the Zoning Official. The fee for the transfer of a license from place to place shall be five (\$5.00) dollars. (1971 Code Subsection 10-1.7; Ord. No. 11-01).*

**4-3 PEDDLERS, HAWKERS AND VENDORS**

**4-3.5 Restrictions.**

*a. No person shall sell, offer for sale, hawk or peddle in the Borough any of the items listed in subsection 4-3.1 before 9:00 a.m. prevailing time or after 7:00 p.m. (1971 Code Subsection 10-3.5; New)*

*b. The Borough Clerk shall maintain a list of names and addresses of residents who have determined that peddlers, hawkers and vendors shall not be invited to their respective residence. Any resident shall be included on such list if they complete a form to be so included. The form shall be available at Borough Hall. The list shall be distributed to applicants seeking a license for the purposes mentioned herein. The licensee shall not peddle or hawk at any residence on the list. Any peddler, hawker or vendor who goes upon any premises or rings a doorbell upon or near any door or creates any sound in any manner calculated to attract the attention of the occupant of such residence, when such residence is on the list provided shall be considered to be engaging in uninvited soliciting as set forth in Section 4-3.6.*

**4-4 SOLICITORS AND CANVASSERS**

**4-4.7 Restrictions.**

*a. No soliciting or canvassing activities shall be conducted before 10:00 a.m. prevailing time or after 7:00 p.m. (1971 Code Subsection 10-4.7; New)*

*b. The Borough Clerk shall maintain a list of names and addresses of residents who have determined that solicitors or canvassers shall not be invited to their respective residence. Any resident shall be included on such list if they complete a form to be so included. The form shall be available at Borough Hall. The list shall be distributed to applicants seeking a license for the purposes mentioned herein. The licensee shall not solicit or canvass at any residence on the list. Any solicitor or canvasser who goes upon any premises or rings a doorbell upon or near any door or creates any sound in any manner calculated to attract the attention of the occupant of such residence, when such residence is on the list provided shall be considered to be engaging in uninvited soliciting as set forth in Section 4-4.8.*

**4-4.8 Duty of Police to Enforce.**

*It shall be the duty of any Police Officer of the Borough to require any person seen soliciting or canvassing, and who is not known by such Officer to be duly licensed, to produce the peddler's license and to enforce the provisions of this Section against any person found to be violating the same. (1971 Code Subsection 10-3.6)*

**BE IT FURTHER ORDAINED** any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed.

**BE IT FURTHER ORDAINED** if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

**BE IT FURTHER ORDAINED** this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.

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*\*The general power to license and to prescribe license fees is contained in N.J.S.A. 40:52-1.2. Licensing is also a part of the general police power granted by N.J.S.A. 40:72-3 and R.S. 40:48-2.*

Mayor Buccellato read by title Ordinance 15-20: Amending and Supplementing the Borough of Matawan Code Chapter 7 – Traffic, Section 7-11, et seq – Stopping or Standing Prohibited During Certain Hours on Certain Streets. Mayor Buccellato requested a motion to open the public hearing. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested

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a motion to close the public hearing. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Council agreed. Mayor Buccellato read by title on third and final reading Ordinance 15-20: Amending and Supplementing the Borough of Matawan Code Chapter 7 – Traffic, Section 7-11, et seq – Stopping or Standing Prohibited During Certain Hours on Certain Streets requesting a motion to adopt. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**ORDINANCE 15-20  
AMENDING AND SUPPLEMENTING THE BOROUGH OF MATAWAN CODE  
CHAPTER 7 – TRAFFIC  
SECTION 7-11, ET SEQ. – STOPPING OR STANDING PROHIBITED DURING CERTAIN HOURS ON  
CERTAIN STREETS**

**WHEREAS**, as a result of approved development on New Jersey State Route 34 and Broad Street, as well as review by the Unified Planning Board and the Monmouth County Planning Board, it is necessary to enhance the flow of traffic for purposes ingress, egress, and general safety through the modification of parking regulations with respect to Broad Street at or near its intersections with New Jersey State Route 34 and Church Street; and

**WHEREAS**, the Police Department of the Borough of Matawan Traffic Safety Division has reviewed the recommendations of the Monmouth County Planning Board and the Unified Planning Board of the Borough of Matawan regarding the adoption of revised regulations regarding parking on certain designated streets; and

**WHEREAS**, it is beneficial to adopt a comprehensive parking plan with respect to the flow of traffic around the intersections of Broad Street with New Jersey State Route 34 and Church Street.

**NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:**

1. Section 7-11.1, No Stopping or Standing at any Time, is amended to include the following:

<i>Name of Street</i>	<i>Sides</i>	<i>Location</i>
<i>Broad Street (part CR#516)</i>	<i>Both</i>	<i>From the southerly curbline of Church Street south to a point 215 feet south thereof the northerly curbline of Route NJ 34</i>

2. The following is deleted from Section 7-11.1:

<i>Name of Street</i>	<i>Sides</i>	<i>Location</i>
<del><i>Broad Street (part CR#516)</i></del>	<del><i>Both</i></del>	<del><i>From the northerly curbline of Route NJ 34 to a point 305 feet north</i></del>

3. Section 7-12, Parking Time Limited on Certain Streets, is amended to reflect that the following shall be deleted:

<i>Name of Street</i>	<i>Sides</i>	<i>Time Limit</i>	<i>Hours</i>	<i>Location</i>
<del><i>Broad Street (part CR#516)</i></del>	<del><i>East</i></del>	<del><i>20 min.</i></del>	<del><i>7:00 a.m. to 6:00 p.m.</i></del>	<del><i>Between South Street and Church Street</i></del>
<del><i>Broad Street (part CR#516)</i></del>	<del><i>East</i></del>	<del><i>2 hrs.</i></del>	<del><i>8:00 a.m. to 5:00 p.m.</i></del>	<del><i>Between Route NJ 34 and South Street</i></del>

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4. *Section 7-14, Parking Prohibited at all Times on Certain Streets, is amended to reflect the following:*

<i>Name of Street</i>	<i>Sides</i>	<i>Location</i>
<i>Broad Street (CR#516)</i>	<i>Both</i>	<i>Route NJ 34 to <del>South Street</del> Church Street</i>

7. *In all other respects, the terms and conditions of Ordinance 7-11, 7-12, and 7-14 remain unchanged.*

6. *If any part of this Ordinance is deemed to be illegal or ineffective, the other provisions shall nonetheless remain in force.*

*This Ordinance shall take effect upon second reading and publication according to law.*

Mayor Buccellato read by title Ordinance 15-21: Ordinance Creating an Animal Welfare Advisory Committee for the Borough of Matawan. Mayor Buccellato requested a motion to open the public hearing. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilwoman Clifton made the motion, seconded by Councilwoman Daly. Council agreed. Mayor Buccellato read by title on third and final reading Ordinance 15-21: Ordinance Creating an Animal Welfare Advisory Committee for the Borough of Matawan requesting a motion to adopt. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**ORDINANCE 15-21  
ORDINANCE CREATING AN  
ANIMAL WELFARE ADVISORY COMMITTEE  
FOR THE BOROUGH OF MATAWAN**

*WHEREAS, there is public interest in the Borough of Matawan and its residents to create a committee of concerned citizens to provide guidance to the Municipality and information to residents concerning issues that are germane to domestic animals and animal welfare in an enlightened society; and*

*WHEREAS, it is a need and desire to create a public awareness committee that involves citizens for the dissemination of information and notifications concerning animals and their care, maintenance, treatment, and well-being generally and during periods of natural disasters and emergency; to provide information to the general public concerning the enforcement of animal cruelty laws and animal safety regulations, as well as the care and treatment of wild animals in our community; and the establishment of assistance to pet owners regarding animal poison information, stray cats, licensing, injured and abandoned wildlife, hoarding, spaying and neutering information, dogfighting, animal adoption resources in the State of New Jersey, pet loss and bereavement, humane education, pet friendly housing, and the relation of animal welfare with Borough Ordinances; and*

*WHEREAS, it would be the desire and intent of the Animal Welfare Advisory Committee to coordinate with other agencies of the Borough of Matawan to disseminate information concerning the implementation of resources and protections for animals and pet owners to residents and visitors of the Borough of Matawan.*

**NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:**

1. *The Mayor and Council of the Borough of Matawan herewith create an Animal Welfare Advisory Committee (hereinafter, "the Committee") to be composed of three members appointed by the Mayor on an annual basis beginning January 1, 2016, which appointments shall be for a one-year period, subject to confirmation by the Council of the Borough of Matawan. The members shall serve until successors are qualified if not appointment is made on the anniversary of that member's appointment.*

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2. *The members of the Committee shall not be employees of the Borough of Matawan and shall be unpaid, and the members shall not be able to receive any consideration or remuneration other than membership in the committee.*

3. *The Committee shall meet on an as-needed basis and shall provide reports to the Mayor and Council by May 31 and September 31 of every year concerning its activities and shall make regular recommendations to the Mayor and Council concerning issues involving animal welfare and shall be afforded opportunities for the dissemination of information on the Borough's website concerning animal welfare issues as they arise, subject to the approval of the chief administrative office of the Borough of Matawan.*

4. *The Committee shall not have any rights, duties, or obligations that are specifically delegated by law to enforcement agencies of the State, County, or Municipality concerning animal cruelty issues of any type.*

5. *If any part of this Ordinance is deemed to be illegal or ineffective, the other provisions shall nonetheless remain in force.*

*This Ordinance shall take effect immediately.*

**Consent Agenda**

Mayor Buccellato read by title Resolution 15-12-02: Refund of Tax Overpayment – 36 Fierro Avenue – Block 113.01, Lot 6. Mayor Buccellato requested a motion to approve. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-12-02  
REFUND OF TAX OVERPAYMENT  
36 FIERRO AVENUE – BLOCK 113.01, LOT 6**

**WHEREAS**, *the following property has been overpaid for the year 2015 as a result of an overpayment from the refinance of the property; and*

**WHEREAS**, *the property owner is due a refund in order to clear the account; and*

**WHEREAS**, *the following refund has been verified as accurate by the Tax Collector.*

**NOW, THEREFORE, BE IT RESOLVED** *by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:*

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
113.01/6	Green Label Title 2517 Hwy 35 Bldg B, Ste 103 Manasquan, NJ 08736	\$2,750.95	Overpay through Refinance

**BE IT FURTHER RESOLVED** *that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**New Business**

Mayor Buccellato read by title Resolution 15-12-03: Qualified for Credit Under the LOSAP Program for the Year 2014 – Fire Department. Mayor Buccellato requested a motion. Councilman Caldon made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

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Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-12-03  
QUALIFIED FOR CREDIT UNDER THE  
LOSAP PROGRAM FOR THE YEAR 2014  
FIRE DEPARTMENT**

**WHEREAS** Ordinance #03-18 of the Borough of Matawan implemented the Length of Service Award Program (LOSAP) for the Matawan Fire Department and was passed by voters by a referendum on November 4, 2003; and

**WHEREAS** pursuant to NJSA 40A:14-191, emergency service organizations participating in a Length of Service Award Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit under the LOSAP program for the previous year; and

**WHEREAS** the Governing Body has received and reviewed such certified list from the Matawan Fire Department.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan as follows:

1. Per the certified list received, the following Matawan Fire Department members are hereby approved to receive the 2014 LOSAP award:

Michael Azzarello	Christopher Lambros
Raymond Bassford	Ed Lee
Freddy Benjamin	Martin LiPera
Peter Berliner	Andrew P. Marsala
Brian Bernath	Neil J. Matthaey
Charles E. Bernath	Jessica Michitsch
Bradley Bland	Richard Michitsch
Shawn Costello	Tammy A. Michitsch
Daniele DiCarlo	Neal Roser
James J. Duffy	LeRoy H. Sickels
James P. Duffy	James Snyder
Patrick Fitzmaurice	Shawn Solan
Gary M. Foti	Stephen Tatarka
Peter S. George, Sr.	John N. Taylor
Leslie Gilman	Zoltan J. Varsanyi
Ted Glick	Anthony Washington
Jesse Hedlund	Daniel F. Wisniewski
Douglas Hrehowesik	Robert L. Ziegler
Brian Kopf	Harry I. Zober

The amount each qualified member will receive for the 2014 LOSAP award is \$1,150.00:

Michael Azzarello	Ed Lee
Raymond Bassford	Martin LiPera
Peter Berliner	Jessica Michitsch
Brian Bernath	Richard Michitsch
Shawn Costello	Neal Roser
James J. Duffy	Shawn Solan
James P. Duffy	Stephen Tatarka
Gary M. Foti	Zoltan Varsanyi
Leslie Gillman	Anthony Washington
Jesse Hedlund	Daniel F. Wisniewski
Brian Kopf	Harry I. Zober
Christopher Lambros	

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*The amount each qualified member will receive for the 2014 LOSAP award is \$750.00:*

*Daniele DiCarlo  
Patrick Fitzmaurice  
Peter S. George, Sr.  
Leslie Gillman  
Neil J. Matthaei  
Tammy A. Michitsch*

*LeRoy H. Sickels  
Douglas Hrehowesik*

*The amount each qualified Member will receive for the 2014 LOSAP award is \$500.00*

*Freddy Benjamin  
Charles E. Bernath  
Bradley Bland  
Ted Glick*

*Andrew P. Marsala  
James Snyder  
John N. Taylor  
Robert L. Ziegler*

2. *The certified list of members is posted at the office of the Municipal Clerk of the Borough of Matawan and at the Matawan Fire Department for a period of 30 days to allow sufficient time for membership review.*
3. *Appeals shall be mailed to the Municipal Clerk of the Borough of Matawan, 201 Broad Street, Matawan, NJ 07747, and must be received within 30 days of the posting date of the approved certified list.*

***BE IT FURTHER RESOLVED*** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Fire as well as Borough Auditor and Lincoln Financial Advisors Corp.

Mayor Buccellato read by title Resolution 15-12-04: Authorizing Financial Relief Against Water Bills Under Limited Circumstances – 42 Essie Drive – Block 65.06, Lot 23 and Resolution 15-12-05: Authorizing Financial Relief Against Water Bills Under Limited Circumstances – 2 Eisenhower Court – Block 120.01, Lot 22. Mayor Buccellato requested a motion to approve en masse. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-12-04  
AUTHORIZING FINANCIAL RELIEF  
AGAINST WATER BILLS UNDER LIMITED CIRCUMSTANCES  
42 ESSIE DRIVE – BLOCK 65.06, LOT 23**

***WHEREAS***, Thomas and Elizabeth Fitzsimmons, 42 Essie Drive also known as Block 65.06, Lot 23, Matawan, New Jersey, experienced above-average consumptions on their September 2015, water bill caused by a landscaper leaving the hose running resulting in a charge with penalties of One Thousand Six Hundred Ninety One Dollars and Fifty Cents (\$1,691.50); and

***WHEREAS***, Thomas and Elizabeth Fitzsimmons, have requested Council grant them financial relief from the excess charges and penalties; and

***WHEREAS***, it is the recommendation of John Applegate, Superintendent of Public Works, that Council provides said relief less the quarterly amount due based on 2014 consumption of One Hundred Eighty Six Dollars and No Cents (\$186.00).

***NOW, THEREFORE, BE IT RESOLVED*** the Council of the Borough of Matawan hereby approves the recommendation of John Applegate, Superintendent of Public Works, and grants Thomas and Elizabeth Fitzsimmons their request for financial relief on their water bill in the total amount not to exceed a credit of One Thousand Five Hundred Five Dollars and Fifty Cents (\$1,505.50).

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**RESOLUTION 15-12-05  
AUTHORIZING FINANCIAL RELIEF  
AGAINST WATER BILLS UNDER LIMITED CIRCUMSTANCES  
2 EISENHOWER COURT – BLOCK 120.01, LOT 22**

***WHEREAS,** Marielle Baker and Daniel Migliorisi, 2 Eisenhower Court also known as Block 120.01, Lot 22, Matawan, New Jersey, experienced above-average consumptions on their September 2015, water bill caused by a silent toilet leak resulting in a charge with penalties of One Thousand One Hundred Eighty Nine Dollars and Seventy Three Cents (\$1,189.73); and*

***WHEREAS,** Marielle Baker and Daniel Migliorisi have notified the Superintendent of Public Works that the malfunction has been corrected.*

***WHEREAS,** Marielle Baker and Daniel Migliorisi, have requested Council grant them financial relief from the excess charges and penalties; and*

***WHEREAS,** it is the recommendation of John Applegate, Superintendent of Public Works, that Council provides said relief less the quarterly amount due based on 2014 consumption of One Hundred Thirteen Dollars and Twenty Cents (\$113.20).*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the recommendation of John Applegate, Superintendent of Public Works, and grants Marielle Baker and Daniel Migliorisi their request for financial relief on their water bill and accompanying penalties in the total amount not to exceed a credit of One Thousand Seventy Six Dollars and Fifty Three Cents (\$1,076.53).*

Mayor Buccellato read by title Resolution 15-12-07: Payment of Bills. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-12-07  
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$1,474,160.63
Water & Sewer	\$34,653.74
Borough Capital	\$27,320.00
Grant	\$787.36
Borough Trust	\$13,401.80
Developers Escrow Account	\$5,830.56
Railroad Parking Trust	\$11,507.00
Recreation Trust	\$80.39
<b>Total</b>	<b>\$1,567,741.48</b>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Buccellato read by title Resolution 15-12-08: Authorizing T&M Associates to Provide Professional Services Associated with the Emergency Generator Installation at the Matawan Municipal Community Center. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call.

**Borough of Matawan  
Workshop Session  
December 1, 2015**

A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-12-08  
AUTHORIZING T&M ASSOCIATES TO PROVIDE  
PROFESSIONAL SERVICES ASSOCIATED WITH THE  
EMERGENCY GENERATOR INSTALLATION AT THE  
MATAWAN MUNICIPAL COMMUNITY CENTER**

***WHEREAS**, Resolution 15-10-11 dated October 6, 2015 authorized the purchase, in association with the receipt of a FEMA Grant, of an Emergency Generator through the National Joint Powers Alliance for installation at the Matawan Municipal Community Center (MMCC), 201 Broad Street, Matawan, New Jersey 07747; and*

***WHEREAS**, the Council of the Borough of Matawan received the attached proposal from T&M Associates for professional services to prepare the NJDEP General Air Permit and Grant Coordination of Quarterly Reports for one (1) year; and*

***WHEREAS**, the project fee for the scope of services, to include Permitting for the Diesel Generator, Grant Coordination and Engineer's Certification, is Seven Thousand Three Hundred Fifty Dollars and No Cents (\$7,350.00).*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan does hereby award the contract for professional services to T&M Associates to prepare the documentation associated with the installation of the MMCC Emergency Generator as outlined in the attached proposal in an amount not to exceed Seven Thousand Three Hundred Fifty Dollars and No Cents (\$7,350.00).*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-55-900-528 Budget of the Borough of Matawan to T&M Associates to prepare the documentation associated with the installation of the MMCC Emergency Generator in an amount not to exceed Seven Thousand Three Hundred Fifty Dollars and No Cents (\$7,350.00).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO*

*Dated: December 1, 2015*

**Borough of Matawan  
Workshop Session  
December 1, 2015**

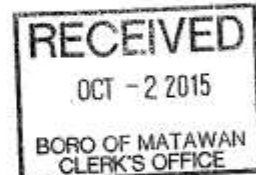


YOUR GOALS. OUR MISSION.

MATNOH-15002

October 2, 2015

Louis Ferrara, Borough Administrator  
Borough of Matawan  
201 Broad Street  
Matawan, New Jersey 07747



**Re: Emergency Generator Installation at Municipal Building**

Dear Mr. Ferrara:

We understand the Borough intends to install a new pad-mounted weatherproof generator set at an exterior location in your municipal complex. The new generator will be powered by diesel fuel.

The Generator will serve the municipal complex through one utility service with an automatic transfer switch. It is our understanding that the Borough intends on purchasing the material, equipment and installation directly. Therefore, our scope of service is limited to the following:

**SCOPE OF SERVICES**

Scope of Services has been outlined by major work items.

**I. Permitting**

In accordance with N.J.A.C 7:27-8 all emergency generators with a gross heat input of 1,000,000 Btu/hr (Approximately 85kW) and greater are required to obtain an air preconstruction permit in order to legally operate in NJ. As applicable based on engine type and size, T&M will complete a NJDEP air permit for the proposed emergency generator.

T&M will complete an NJDEP General Air Permit GP-005A. This NJDEP Permit application has a \$410 fee and renews every 5 years. The compliance plan associated with this permit is limited to inspections and recordkeeping only, no source stack testing is required. T&M will also obtain a Facility ID# for the Borough which is required prior to submitting a permit application.

**II. Grant Coordination**

**Task A: Quarterly Reports**

The FEMA process for post-award recipients includes the submission of quarterly reports that must follow specific federal guidelines. These reports must be submitted within the timeframe required with all required information. T&M will complete these reports as required and file them in accordance with FEMA guidelines. It is estimated the project will require four (4) quarterly reports per year for one (1) year.

ESTIMATED FEE: \$1,100.00

**Borough of Matawan  
Workshop Session  
December 1, 2015**



MATNOH-15002  
October 2, 2015  
Page 3

Le: Louis Ferrara, Borough Administrator  
Re: Emergency Generator Installation at Municipal Building

**SCHEDULE**

Upon authorization to proceed, T&M Associates will immediately initiate our services.

**SCHEDULE OF FEES**

All professional services identified in the Scope of Services are estimated to be:

1.	Permitting Diesel Generator	\$1,500.00
2.	Grant Coordination	\$4,850.00
3.	Engineer's Certification	\$1,000.00
Total		\$7,350.00

\*Plus permit fee of \$410

\*\*Should the Borough decide to go with a gas generator than the scope and costs would require revision.

Any additional services authorized by the Borough will be performed in accordance with our established Schedule of Hourly Billing Rates and Miscellaneous Charges.

If you have any questions regarding the above, please contact me.

Very truly yours,

T&M ASSOCIATES

  
ROBERT R. KEADY, JR., P.E., C.M.E.  
MATAWAN BOROUGH ENGINEER

RRK:CFH:lkc

cc: Mayor Paul Buccellato  
Karen Wynne, Borough Clerk  
John Applegate, Superintendent of Water Department

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Mayor Buccellato read by title Resolution 15-12-09: Award of Bid for 2015 Road Program Contract 1. Mayor Buccellato requested a motion. Councilman Caldon made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**Borough of Matawan  
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Mayor Buccellato informed Contract 1 will encompass Mill Road, from Rt. 79 to Overbrook Lane, Somerset Place from Sapphire Lane to Eastern Cul-de-Sac, Crown Place from Edgemere Drive to Sunset Place, Ziegler Place from New Brunswick Avenue to the Cul-de-Sac, Victoria Court from Villanova Place to the Cul-de-Sac, Crestwood Road storm damage repair, Grant Street from Ravine Drive to Forrest Avenue, Forrest Avenue near Grant Street, Wyckoff Street under drainage, miscellaneous traffic striping, Oak Knoll Drive repairs and Annmar Drive water main. Mayor Buccellato asked if any Council members reside on any of these streets. Council replied, no.

**RESOLUTION 15-12-09  
AWARD OF BID FOR 2015 ROAD PROGRAM CONTRACT 1**

***WHEREAS**, the Borough of Matawan previously authorized the receipt of bids for the 2015 Road Program; and*

***WHEREAS**, pursuant to law the Borough of Matawan solicited bids for the 2015 Road Program; and*

***WHEREAS**, the Borough of Matawan received five (5) bids for the aforesaid contract; and*

***WHEREAS**, JTG Construction, LLC has submitted the low bid of One Million, One-Hundred Ninety-One Thousand, Six-Hundred and Four Dollars and Seventy-Six Cents (\$1,191,604.76); and*

***WHEREAS**, the Borough Engineer, Robert Keady of T&M Associates, has reviewed, approved and recommended the bid of JTG Construction, LLC for the aforesaid bid.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the contract for the 2015 Road Improvement Program Contract 1 be and is hereby awarded to JTG Construction, LLC, 188 Jefferson Street, Newark, New Jersey 07105, for the amount as indicated above and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-55-915-101 Budget of the Borough of Matawan for the contract awarded to JTG Construction, LLC for the 2015 Road Improvement Program Contract 1, in an amount not to exceed One Million, One-Hundred Ninety-One Thousand, Six-Hundred and Four Dollars, and Seventy-Six Cents (\$1,191,604.76).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista  
Dated: December 1, 2015*

Borough of Matawan  
Workshop Session  
December 1, 2015



November 24, 2015  
Via email and First Class Mail

Louis Ferrara  
Borough Administrator  
Borough of Matawan  
201 Broad Street  
Matawan, NJ 07747

Re: 2015 Road Improvement Program – Contract 1  
Review of Bids and Recommendation of Award

Dear Mr. Ferrara:

On Tuesday, November 24, 2015, bids were received for the above referenced project. A detailed bid summary is attached. Five bids were received as summarized below:

<u>Bidders</u>	<u>Base Bid</u>	<u>Add Alternate</u>	<u>Total</u>
JTG Construction	\$359,467.28	\$832,137.48	\$1,191,604.76
Black Rock Enterprises	\$381,306.48	\$919,936.23	\$1,301,242.71
Precise Construction	\$406,410.28	\$942,435.48	\$1,348,845.76
Esposito Construction	\$487,735.28	\$1,014,654.48	\$1,502,389.76
Lucas Construction	\$512,560.53	\$1,086,815.48	\$1,599,376.01
Engineer's Estimate	\$410,981.28	\$929,591.48	\$1,340,572.76

The apparent low bidder is JTG Construction, 188 Jefferson Street, Suite 387, Newark, New Jersey 07105. The low bidder's documentation was reviewed and found acceptable from an engineering standpoint. JTG Construction has successfully completed similar projects and we find them capable of completing the subject project. Therefore, it is my recommendation that the project be awarded to JTG Construction for the base bid and add alternate in the amount of \$1,191,604.76 subject to availability of funds. The award should also be made subject to the approval of the Borough Attorney, N.J. Department of Labor, Office of Wage and Hour Compliance, and concurrence by NJDOT.

I have attached a bid summary for your records. If you have any questions or require additional information, please call.

Very truly yours,  
T&M ASSOCIATES

ROBERT R. KEADY JR., P.E., C.M.E.  
BOROUGH OF MATAWAN ENGINEER

RRK:PSN:lkc  
Enclosures

- c: Paul Buccellato, Mayor  
Karen Wynne, Clerk (via email with copies of bid package)  
Pasquale Menna, Attorney (via email with copies of bid package)  
Monica Antista, CFO via email  
Robin Klinger, Deputy Clerk

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T&M ASSOCIATES, 11 Tindall Road, Middletown, NJ 07748

P 732.671.6400 F 732.671.7365 W tandmassociates.com

Mayor Buccellato read by title Resolution 15-12-10: Authorizing Award of Contract Under a National Cooperative Purchasing Agreement – Solid Waste and Recycling Collection Equipment with Related Equipment, Accessories and Supplies – Old Dominion Brush Co., Inc. – DPW Leaf Collector. Mayor Buccellato requested a motion. Councilman Caldon made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**Borough of Matawan  
Workshop Session  
December 1, 2015**

**RESOLUTION 15-12-10  
AUTHORIZING AWARD OF CONTRACT UNDER A  
NATIONAL COOPERATIVE PURCHASING AGREEMENT  
SOLID WASTE AND RECYCLING COLLECTION EQUIPMENT  
WITH RELATED EQUIPMENT, ACCESSORIES AND SUPPLIES  
OLD DOMINION BRUSH CO., INC.  
DPW LEAF COLLECTOR**

*WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of a leaf collector; and*

*WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) with said Membership #29789 approved with Resolution 15-10-11; and*

*WHEREAS, the Borough of Matawan as Member #29789 of the NJPA has provided Notice of Intent to participate in the NJPA Contract #060612-ODB (Old Dominion Brush Co., Inc.) for a Solid Waste and Recycling Collection Equipment with Related Equipment, Accessories and Supplies said contract term is July 17, 2012 to July 16, 2016; and*

*NOW, THEREFORE, BE IT RESOLVED, the Council of the Borough of Matawan hereby awards the contract for the purchase of an ODB Item #SCL800TM 25CY self-contained leaf collector equipped with the exhaust scoop and hydraulic jack in the amount not to exceed Forty Five Thousand One Hundred Seventy Nine Dollars and No Cents (\$45,179.00) as outlined in the attached quote from Old Dominion Brush Co., Inc., 5118 Glen Alden Drive, Richmond, Virginia 23231.*

*BE IT FURTHER RESOLVED, under the authority of NJAC 17:44-2.2, the vendor, Old Dominion Brush Co., Inc., shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.*

*BE IT FURTHER RESOLVED, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as Old Dominion Brush Co., Inc. and the National Joint Powers Alliance.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-166 Budget of the Borough of Matawan to Old Dominion Brush Co., Inc. for the purchase of a self-contained leaf collector for the Borough of Matawan in an amount not to exceed Forty Five Thousand One Hundred Seventy Nine Dollars and No Cents (\$45,179.00).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO*

*Dated: December 1, 2015*

Borough of Matawan  
Workshop Session  
December 1, 2015

OLD DOMINION BRUSH CO., INC.  
5118 Glen Alden Drive, Richmond, VA 23231  
1-800-446-9823

Proposal 111015-DB  
Borough of Matawan (NJPA Member #29789)  
Matawan, NJ

Date: 11/10/15  
Attn: J. Applegate

Description	Price
(1) New ODB Trailer Mounted Vacuum Debris Collector Model SCL800TM25 Hopper - 25 cubic yards with self dumping underbody hoist 32" diameter suction impeller with six 3/8" thick T-1 steel blades Direct drive for suction impeller 16" diameter x 100" rubber suction hose with steel nozzle Hydraulic hose boom powered by an electric/hydraulic pump 13" clutch assembly with a 2.25" diameter PTO shaft & safety engagement 44-gallon polyethylene fuel tank Engine controls; tachometer, hour meter, oil pressure & water temp Murphy engine safety shutdown for low oil pressure and high water temperature Underbody type hoist that dumps to 52 degrees and is power up/down Gear driven hydraulic pump powers the 26.6 ton capacity hoist Tandem axles with a combined rating of 24,000 pounds Eight 235/80R16E tires mounted on steel wheels Electric brakes with break-away actuator LED type DOT lights and two rear amber LED oval flashers HD height adjustable pintle eye with three quick release pins Manual parking jack with drop foot All components pre-painted prior to assembly - standard color is white Powered by John Deere 4045TF290 diesel 4 cyl. engine rated for 74 HP Interim Tier 4 *	\$ 44,000.00
Options	
Air scoop for top of hopper to redirect exhausted air towards rear	\$ 2,400.00
Hydraulic front parking jack in lieu of manual jack	\$ 1,500.00
Total Equipment Cost:	\$ 47,900.00
NJPA 7% Discount:	\$ (3,353.00)
NET Equipment Cost:	\$ 44,547.00
Transportation cost from Richmond, VA at \$2/mile 316	\$ 632.00
TOTAL DELIVERED COST PER UNIT:	\$ 45,179.00

\* Subject to availability

**NJPA AWARDED**  
CONTRACTS  
Contract #060612-ODB

Thank you, *Duke Brizzolara*  
800-446-9823



Borough of Matawan  
Workshop Session  
December 1, 2015



NJPA VENDOR CONTRACT SUMMARY – Old Dominion Brush Co.

DATE July 17, 2012	RFP # 060612
AWARDED CONTRACT NUMBER <b>060612-ODB</b>	NJPA RFP TITLE & CATEGORY Solid Waste and Recycling Collection Equipment with Related Equipment, Accessories, and Supplies
CONTRACT PERIOD July 17, 2012 through July 16, 2016	PRICING MODEL Contract Provides 4% discount off list
DESCRIPTION Xtreme-Vac's and GVM-Vac's, Skid Mounted Vacuums, and Trailer Mounted Vacuums.	
VENDOR NAME AND ADDRESS Old Dominion Brush Co., Inc. 5118 Glen Alden Drive Richmond, VA 23231	VENDOR CONTACT Rick Timmerman ODB Contract Manager 800-632-7989 <a href="mailto:rickt@odbco.com">rickt@odbco.com</a>
NJPA CONTRACTS CONSIST OF THE FOLLOWING DOCUMENTS Section 2.6 "Contract" as used herein shall mean cumulative documentation consisting of this RFP, an entire Proposer's Response, and a fully executed "Acceptance and Award" pursuant to this RFP". <ul style="list-style-type: none"><li>• <a href="#">Request for Proposal (RFP)</a></li><li>• <a href="#">Bid Acceptance &amp; Award</a></li><li>• Proposer's Response and Pricing - Available upon request from the NJPA Contract Manager</li></ul>	RELATED CONTRACT DOCUMENTATION <a href="#">Board Minutes</a> <a href="#">Bid Evaluation</a> <a href="#">Bid Comment &amp; Review</a> <a href="#">Affidavit of Advertisement</a> <a href="#">Bid Opening Witness Page</a>
DOCUMENTATION OF CONTRACT MAINTENANCE <a href="#">Contract Renewal 2013</a>	ADDITIONAL INFORMATION: • <a href="#">Award Announcement</a>

NJPA INFORMATION

NJPA CONTACT Jeremy Schwartz	TITLE NJPA Contract Manager
PHONE 218-894-5488	EMAIL <a href="mailto:jeremy.schwartz@njpacoop.org">jeremy.schwartz@njpacoop.org</a>
ADDRESS 202 12th Street NE, P.O. Box 219, Staples, MN 56479	WEBSITE <a href="http://www.njpacoop.org">www.njpacoop.org</a>

National Joint Powers Alliance® Contract Purchasing Department

Mayor Buccellato read by title Resolution 15-12-11: Authorization to Connect to the Borough of Matawan Sanitary Sewer Systems – 50 Little Street – Block 17, Lot 3. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon

**Borough of Matawan  
Workshop Session  
December 1, 2015**

Councilwoman Gould

Motion passed.

**RESOLUTION 15-12-11  
AUTHORIZATION TO CONNECT TO THE  
BOROUGH OF MATAWAN SANITARY SEWER SYSTEM  
50 LITTLE STREET  
BLOCK 17, LOT 3**

***WHEREAS**, Russell Weber of The Route 34 Corporation, for the property located at 50 Little Street, also known as Block 17, Lot 3, is requesting to connect their property to the Borough of Matawan's sanitary sewer system; and*

***WHEREAS**, the John Applegate, Superintendent for the Department of Public Works has reviewed the Application and plans provided by The Route 34 Corporation, and has no objection to the connection; and*

***WHEREAS**, Robert R. Keady, Jr. of T&M Associates, Borough Engineer, has reviewed the Application and plans provided by The Route 34 Corporation, and has no objection to the connection subject to the conditions as outlined in his attached letter of November 25, 2015.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it hereby grants permission for 50 Little Street, Block 17, Lot 3 to connect into the Borough's sanitary sewer system.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Public Works, as well as the Borough Engineer and Russell Weber of The Route 34 Corporation.*

**Borough of Matawan  
Workshop Session  
December 1, 2015**



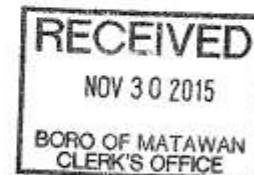
MATN-G1508

November 25, 2015

Karen Wynne, RMC, Borough Clerk  
Borough of Matawan  
201 Broad Street  
Matawan, New Jersey 07747

(via Email and Regular Mail)

**Re: Water and Sewer Connection  
50 Little Street  
Block 17, Lot 3**



Dear Ms. Wynne:

As requested, we have reviewed the water and sewer requirements for the proposed application. The following is required for the applicant to connect to the Borough sanitary sewer and water systems:

## 1. Fees

## a. The following initial fees will be required by the Borough of Matawan:

- |      |   |            |
|------|---|------------|
| i.   | Sanitary Sewer Assessment Fee (Section 23-3.1)<br>Residential Lot               | \$1,000.00 |
| ii.  | Water Service Fee (Section 22-1.1)  | \$ 750.00  |
| iii. | Escrow Fee for review of plans  | \$ 750.00  |
| iv.  | Please be advised that if additional escrow is required a request will be made. |            |

## b. The following quarterly fee will be required by the Borough of Matawan:

- |     |  |                |
|-----|--|----------------|
| i.  | Sewer User Fee Noncommercial unit (Section 23-6.1.a) | \$143.00       |
| ii. | Water Services User Fee (Section 22-2.2.a)           | \$ 30.00 (min) |

2. Once fees are paid, the Borough would consider passing a resolution authorizing the connection into their sanitary sewer system. This is required by BSRA to obtain their approval.
3. Bayshore Regional Sewerage Authority (BSRA) approval would be required.
4. A road opening permit is required for work within the Little Street right of way. The applicant shall submit an application for permit to cut surface of Public Place for review.

**Borough of Matawan  
Workshop Session  
December 1, 2015**




MATN-G1508  
November 25, 2015  
Page 2

Le: Karen Wynne, RMC, Borough Clerk  
Re: Water and Sewer Connection  
50 Little Street  
Block 17, Lot 3

Upon receipt of the above information, we will continue our review of the proposed application.

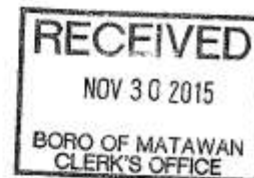
Very truly yours,

T&M ASSOCIATES

  
ROBERT R. KEADY, JR., P.E., C.M.E.  
BOROUGH OF MATAWAN ENGINEER

cc: Louis Ferrara, Administrator  
Jake Applegate, Superintendent of Water & Sewer

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Mayor Buccellato read by title Resolution 15-12-12: A Resolution to Fix and Determine the 2015 Stipends for the Borough of Matawan Office of Emergency Management Personnel – Public Safety. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Lopez. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez  
Councilman Urbano  
Councilwoman Daly

**Borough of Matawan  
Workshop Session  
December 1, 2015**

Councilman Caldon  
Councilwoman Gould

Abstain: Councilwoman Clifton

Motion passed.

**RESOLUTION 15-12-12  
A RESOLUTION TO FIX AND DETERMINE THE 2015 STIPENDS FOR THE BOROUGH  
OF MATAWAN OFFICE OF EMERGENCY MANAGEMENT PERSONNEL  
PUBLIC SAFETY**

*WHEREAS, the following resolution sets the individual stipends for 2015 retroactive to January 1, 2015;  
and*

*WHEREAS, funds for this purposes are available in the 2015 Budget pending receipt of written  
Certification as to Available Funding from the Chief Financial Officer.*

*NOW, THEREFORE BE IT RESOLVED that the 2015 Stipends for the Borough of Matawan Office of  
Emergency Management personnel are hereby set as follows:*

<u>TITLE</u>	<u>DEPARTMENT</u>	<u>EMPLOYEE</u>	<u>2015 SALARY</u>
<u>Public Safety</u>			
Emergency Management Coordinator		Thomas J. Falco	\$2,750.00
Emergency Management 1 <sup>st</sup> Deputy Coordinator		Richard Michitsch	\$1,750.00
Emergency Management 2 <sup>nd</sup> Deputy Coordinator		Timothy Clifton	\$1,500.00
Emergency Management Secretary		Tammy Michitsch	\$500.00
OEM CERT Coordinator		Herbert Caravella	\$500.00

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the  
following Borough of Matawan Departments: Clerk, Finance, Payroll Officer and Thomas J. Falco.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date  
of this certification funds are available from the 5-01-25-252-100 Budget of the Borough of Matawan.*

*This certification is based solely on the information encumbered into the financial records of the borough  
by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO*

*Dated: December 1, 2015*

Mayor Buccellato announced Washington Engine Company Fire House will host a buffet  
Breakfast with Santa on December 13, 2015, 8:00 AM to 12 Noon. Photo op with Santa will be  
available.

Also, the Board of Education has requested a liaison between the Matawan and Aberdeen  
Councils. Councilman Urbano has agreed to act as liaison with Council Caldon as his second.

Mayor Buccellato announced his nomination and appointment of Joseph Saporito as Alternate I  
Member of the Unified Planning/Zoning Board of Adjustments for an unexpired term, said term  
to expire December 31, 2016.

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Mayor Buccellato announced his nomination and appointment of Raymond Ayling as Alternate II Member of the Unified Planning/Zoning Board of Adjustments for an unexpired term, said term to expire December 31, 2016.

Mayor Buccellato announced his nomination and appointment of Matthew Schoffel as Member of the Environmental Commission for an unexpired three year term, said term to expire December 31, 2017.

Mayor Buccellato announced his nomination and appointment of Larry Magee as Member of the Environmental Commission for an unexpired three year term, said term to expire December 31, 2017.

Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Urbano. Council agreed. Motion passed.

**Privilege of the Floor**

The following is a verbatim translation for the Privilege of the Floor for the December 1, 2015 Council meeting.

Mayor Buccellato opened the Privilege of the Floor.

Fran Bucco, 79 Freneau Avenue, Matawan. Hi everybody. I just wanted to let you to know, that Kenny Marr, is that his name? He's a great guy. He calls me when something's done, he calls me when something's being done, he keeps me in the loop, he lets me know what's going on.." Councilwoman Clifton said, "You're not teasing us?" Mayor Buccellato said, "No, she's not, trust me, she's not." Councilwoman Clifton added, "I'm so happy for you." Ms. Bucco continued, "If you knew what I went through with Kenny Marr, him and I now are BFFs." Mayor Buccellato said, "I'm glad I could put the two of you together." Ms. Bucco replied, "You did, and the way you did was amazing. Anyway, he told me that the place behind my, the garbage dump behind my house isn't up to spec, and I knew that because you guys said, so they are going to try to make that into a recycling, and they are going to plant trees, but that's only a Band-Aid, he said. They're going to make plans to do another one in the woods up to spec for garbage. Councilwoman Clifton said, "Oh, thank God, I'm so happy for you." Ms. Bucco continued, "So if this happens, and I think with Kenny's get-up, it will."

Ms. Bucco continued, "One more question, I have to ask, about Dr. Ambrosio's house. I know it's privately owned and I know he's responsible to take care of it. And you all know, he's not. And I do believe it's listed on the historical society list because it's that old. It's not? Okay. Well anyway, isn't there anything that you can do to make him make it look half-way decent? That house is just going into shambles. Anybody?"

Mayor Buccellato noted, "It's a private structure, privately owned."

"Isn't there an ordinance or something in town, where they must keep up the property?" Ms. Bucco asked.

Councilwoman Clifton said, "Well, he mows his lawn. That's it, huh? Can't make him put paint on, can't make him fix the wood, the rot?" Someone then indicated that they could try.

Mayor Buccellato directed Mr. Ferrara, stating, "It's the blue house, on Main. The Ambrosia house." Mr. Ferrara asked, "The blue house?" Mayor Buccellato continued, "See if you can talk to Kenny. I'll give you the owner's cell phone number..."

"Oh, I'll talk to Kenny," Ms. Bucco interrupted.

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“...I know him,” Mr. Ferrara stated.

“I have his number,” Ms. Bucco continued. “I have it on speed-dial.” Mr. Ferrara indicated that they had his number. Ms. Bucco went on, “Yea, I got his number, too. Yea. Thanks to you, I got it really good.” She laughed and said, “Anyway, I think that’s it. But I’ll keep you up-to-speed on that Preserve property.” She laughed and Mayor Buccellato said, “Thank you. And I’m glad it’s working out.” Ms. Bucco then said, “Oh, me too.”

Mayor Buccellato then asked if Loretta Windas wanted to say anything. Ms. Windas then said, “You know me well.”

Loretta Windas, 138 Aberdeen Road. Ms. Windas again thanked Mayor and Council saying, “I just want to thank everybody for coming together and giving the okay for the Animal Welfare Advisory Committee, or Animal Team. Whatever we want to call it.”

She continued, “I think it’s going to be really fun putting it together. I’m looking forward to doing it with whomever we put on it. Paul, I hope that you’re going to help me out with that. You have mentioned that you were interested in, you know, doing some sort of advisory thing with that. So it’s going to be great. Thanks so much for helping out with this and for being so supportive and so easy and dreamy to work with.” She quickly added, “I can’t believe I said dreamy.” The audience laughed.

“Anyway, I just wanted to say thanks. And my colleague from the Humane Society of the United States is here, as well. She is the NJ Director for the HSUS. So I think she wanted to say a little something, as well.

Kathleen Schatzmann, 94 White Pine Drive, Colts Neck. Ms. Schatzmann announced, “I am the NJS Director for the Humane Society. And I just wanted to note that this is only the second municipality in the State that has enacted an Animal Advisory Board arm.” She went on, “So we applaud your efforts, and we appreciate you recognizing the role that animals have in the community, because this is most definitely a people issue, as well as an animal issue. So we thank you for your efforts.” And she followed up, “And of course we are here as a resource for you.”

Mayor Buccellato said, “Thank you.”

Brett Cannon, 217 Middlesex Road, Matawan. “Good Evening Council. Mayor Buccellato I appreciate the sarcasm that while Council members live on the streets recently approved for paving.” Mayor Buccellato stated it was not sarcasm. Mr. Cannon continued, “I’m glad to see it wasn’t another Marc Woods Street.

“Good Evening. I would like to start by saying that I don’t really have a question here but that I’d like to utilize my Constitutional right as a citizen of the Borough of Matawan in addressing the elected officials who preside over me. I teach 8<sup>th</sup> grade government so my belief is that the ability to voice one’s opinion in a public forum is essential and vital to the sustainability of a representative democracy.

“The main concern that brings me up here tonight is when you live somewhere for 27 years and you are born and raised, you hear rumblings around town, and some of the rumblings I’ve been hearing is that the previous campaign that was run ran nasty and personal barrage attacks over some members sitting here tonight. Secondly, it’s also been said that the promises of the newly-elected Mayor and Council Members is unattainable and not feasible. Let me address those two points, seeing as those rumblings may have originated from some members sitting in front of me. First the Altomonte campaign did not run personal or malicious attacks. They stated facts. I received the same pamphlets you did. I read them just like you did. I had no creation in them, and I was just as interested as you all were. Nothing was brought up about personal lives, family

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members, personal finances, family issues or anything else of a personal nature.

“Instead, your job as elected officials was examined and your progress or lack thereof was illustrated for the public to see. Strictly, your job as Council members and Mayor was talked about, nothing more nothing less. Secondly, the unfeasibility of Altomonte’s promises. Let’s be real here for a minute. If Joe Altomonte takes office in January and does absolutely nothing, it just maintains the status quo. If you think I’m exaggerating, let me illustrate it for you.

“I went to college at Purdue University in West Lafayette, Indiana. I graduated in 2010. My former roommate from college came out to visit. We were driving around town. We came up along the side of the building here. He turned to me from the passenger seat and said to me, ‘What is that an abandoned school?’ I said, ‘No, that’s my town hall.’

“I was embarrassed that one of my closest friends came from three states away, and he looks at my town hall and sees an abandoned school. And that’s illustrative of what has taken place in this township.”

Councilman Urbano interjected, “Brett, I have to stop you for a second. Did you explain to your friend that the Community Center here was going through an energy audit?”

Mr. Cannon replied, “I explained to him that there have been numerous, uh, excuses and, uh...”

Councilman Urbano then said, “I mean, is that what you consider that, an excuse?”

Mr. Cannon replied, “Well, if you let me finish I’d like to continue, and I think that will answer your question. And, no, do I know the inner workings like you do Councilman Urbano, I do not. You have been on the Council and know the inner workings; you are able to sit in the Executive Sessions, so if we are going to sit here and debate the knowledge base that we are both coming from, you surely will win.”

Councilman Urbano said, “Well I mean, you make a statement as though we’re neglecting it, but yet there’s been an energy audit in the works for a few years now, it’s not an easy process.”

Mr. Cannon replied, “I understand that, but I’m giving you the perception that is perceived from people who are unaware. Maybe the communication to the constituents would further explain that. So if I may continue. I’ve lived here for 27 years, as I’ve stated, born and raised. Let’s hop into a time machine and go back to 2001. The ticket for the Republican Council was Paul Buccellato, Donna Gould and Mike Cannon. I remember as a 13 year old in Middle School sitting in Mayor Clifton’s living room stuffing envelopes promising Main Street redevelopment and Train Station redevelopment. Inside the packet it detailed an entire plan that has yet to come to fruition. How did that go? Well, I stand before you today not as a Middle School student but as a Middle School teacher. That’s the time frame we’re talking about. We’re not talking about one or two years. We’re talking about myself stuffing envelopes as a Middle School student, and now I’m standing here as a Middle School teacher with the same issues that were stuffed in that envelope not being done. Our town continues to deteriorate. The bricks that were put into Main Street after that election now rot, crumble and cause motor vehicle damage when you ride over them. And trust me I drive over them every day myself. Main Street’s a disaster. You have an empty Aby’s Restaurant, you have a hole in the ground, you have a laundromat, a check cashing store...”

Mayor Buccellato asked, “Brett, what point are you making?”

Mr. Cannon replied, “I’m getting there.”

Mayor Buccello asked, “Alright, I just want to know, is this your campaign starting? I just want to make sure.”

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Mr. Cannon replied, "Mayor Buccellato, I uh..."

Mayor Buccellato replied, "Mr. Cannon, continue."

Mr. Cannon replied, "Thank you. Those are not the anchored businesses that were promised during previous campaigns. Train station continues to be neglected and, more importantly, underutilized. You have a gold mine sitting there. Empty parking lots sitting there. I teach this for a living so, under Amendment 5 of the Bill of Rights of the US Constitution it allows for a thing called eminent domain, if that's the issue.

"Let me ask you if this is fair. Is this a fair point to bring up? That Gravelly Brook Park sits there with a building that is literally rotting away, and that's not an exaggeration. Literally rotting away."

Councilman Urbano asked, "Brett, are you aware that we have a grant to rehab Gravelly Brook that we got last year? \$350,000?"

Mr. Cannon, replied "I am aware of that. And, I'm also aware that it's been promised for 15 years. And that's not an exaggeration. You have a baseball field that looks like it's out of a scene of 'The Walking Dead'. For those of you that don't know what 'The Walking Dead' is, it's a post-apocalyptic zombie world in which humans cannot maintain anything.

"Is it a fair point to bring up the allocation of road programs? I drove around every single street in Matawan, by myself. That, again, is not an exaggeration. Literally, every street. And, when I tell you that all the new roads in Marc Woods, which is where my previous comment came from and where I grew up, is all brand new streets: Mohawk, Fawn, Indian, Union, Daniel, Ned, may I continue?"

Councilman Urbano said, "Sure, go ahead. Do you know the age of those streets when they were done? Those streets were 40 years old."

Mr. Cannon replied, "I know that Poet Drive has been sitting there for 40 years unpaved. Poet Drive, have you been to Poet Drive, or did you think that was part of Marlboro?"

Councilman Urbano replied, "No, I know where Poet Drive is, I know where the boundaries of Matawan are."

Mr. Cannon stated, "Okay, so Poet Drive has not been paved in 40 years."

Councilman Urbano stated, "We can't do them all in one shot."

Mr. Cannon said, "But we can do an entire neighborhood."

Councilman Urbano replied, "We didn't do it all in one year."

Mayor Buccellato interjected stating, "Obviously, you are not aware of how the Road Program operates, so just continue."

Mr. Cannon said, "I wasn't aware Matawan had a Road Program."

Mayor Buccellato and Councilwoman Clifton both replied, "Yes, we do." Then Mayor Buccellato said, "Please continue."

Mr. Cannon continued stating, "If your child's school had mold, non-working bathrooms and half the building sitting empty, would you complain? Probably, yes, but your current Police

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station sits in the same condition. The men on our front lines have a building that is not suitable or habitable. Matawan has about 12 to 14 apartment complexes, continuously raising school taxes.”

Mayor Buccellato asked, “You know that?”

Mr. Cannon replied, “Yes, I do.”

Mayor Buccellato asked, “What is the basis of that statement?”

Mr. Cannon replied, “Well, your solution is to build more and slap...”

Mayor Buccellato said, “I didn’t ask you that. What is the basis of that comment? How many students are coming out of the current units that we have?”

Mr. Cannon answered, “I’m sorry, I don’t think I’m interpreting your question.”

Mayor Buccellato said, “I’ll explain it again. How many students are coming out of the apartments?”

Mr. Cannon replied, “I don’t have an exact figure. But I live in one of those apartment complexes, and I can tell you there’s quite a few kids, so I can tell you from my own personal experience. Do I have the exact statistic for you? I do not.”

Mayor Buccellato informed, “Would you be interested to know that the majority of the student increase in population is from Aberdeen?”

Mr. Cannon replied, “Aberdeen’s double the size. That doesn’t surprise me one bit.”

Mayor Buccellato continued, “So then out of 100 or close to 200 new students in the school district, Matawan probably accounts for about 40 of those students.”

Mr. Cannon replied, “Because Matawan is half the size.”

Mayor Buccellato asked, “Would you agree to that? Would you at least accept that? And that’s from the Board of Ed.”

Mr. Cannon answered, “If that’s an actual statistic, I would accept that. If that’s what you’re telling me.”

Mayor Buccellato said, “Yes, I’ve met with the Board of Ed.”

Mr. Cannon continued, “So why do I stand before you today? Some of you are probably feeling attacked, clearly. There was no issue asking me to stuff envelopes 15 years ago. Only to leave me embarrassed in the town that I live in. So why am I up here? We need change. Have I angered some of you? Good. I think some of you have sat up here for too long, with no pressure at all. You’ve capitalized on voter apathy and have become complacent as a result. When the new Mayor and Council members take office I hope you will work to improve the stature of this town. We have beautiful neighborhoods with residents paying \$10,000 to \$15,000 a year in property taxes, yet when you drive through the main arteries of town it gives you a completely different feel. 900 voters spoke their mind a couple of weeks ago. If that doesn’t wake some of you up, I don’t know what will. So I ask you, is it really a nasty attack on you or are you really not aware of the town’s current condition? Thank you for your time. Enjoy the holidays.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco tersely said, “First of all I think when he was stuffing envelopes, he was a young child, and it wasn’t you guys who made this town the

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way it is today. And, believe me I have issues with The Preserve, you know that and you've all helped me. But he's a fresh little boy and he has a lot to learn. Mr. Cannon. Very fresh and rude, and it wasn't you guys who put this town in this position, and in my eyes you guys have done very well for this town, and I can't say that with any more – I have lived here 40 years, and when you were a little boy in diapers, I'm sure your father taught you to respect your elders. At any rate, I think you guys did a great job and I am truly sad, I'm truly sad that you're leaving. Because the buildings that were shown in the pamphlets were privately owned buildings. You guys had nothing to do with their appearances, nothing. And it was a very dirty campaign. And that's from me, and I'm sorry. And my name is Fran Bucco, and I've been here 40 years and you guys were the best, I'm sorry. I'm not sorry, I'm happy, and that's my opinion."

LeRoy Sickels, 2 Fawn Drive, Matawan. Mr. Sickels said, "I've been in this town for 66 years, and four generations on both sides of my family have also been here. And to the Council, just want to say this (Mr. Sickels proceeded to clap his hands).

Mayor Buccellato and members of the council thanked Mr. Sickels.

Art Kiefer, 9 Elm Place, Matawan. Mr. Kiefer said, "I've been coming here for about the past two years, I guess. Coming to the Council meetings. I've heard things that you've been doing and are trying or attempting to do, and I've never seen you here. So if you have things you have to say, you have to complain about you should have been here when they were working here. You wait until the end to say this? You're timing's pretty off. That's all."

Mayor Buccellato closed the Privilege of the Floor.

**Adjournment**

Mayor Buccellato requested a motion to adjourn. Councilman Lopez made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Meeting adjourned at 7:32 PM.

(Signature on File)

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Karen Wynne, RMC  
Municipal Clerk