

**Borough of Matawan
Public Session
September 21, 2015**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on September 21, 2015. The meeting was called to order at 7:00 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in *The Independent* on January 15, 2015, by sending notice to the *Asbury Park Press*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Councilwoman Daly was absent.

Also, present were Louis C. Ferrara, Borough Administrator, and Pasquale Menna, Borough Attorney.

Mayor Buccellato asked everyone to stand for a Moment of Silence.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

Mayor Buccellato informed of the addition of Resolutions 15-09-34 and 15-09-35 to tonight's Agenda.

Approval of Minutes

Mayor Buccellato requested a motion to approve meeting minutes from June 30, 2014 through and including December 18, 2014, with the exception of Councilman Caldon and Councilman Lopez. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Council agreed. Motion passed with Councilman Urbano abstaining from July 15, 2014 as he was absent from that meeting.

Old Business

Mayor Buccellato read by title, Ordinance 15-16: Amending Chapter XXI – Streets and Sidewalks to be Known Prospectively as “Streets, Sidewalks, Curbs, Driveway Openings and Driveways” of the Code of the Borough Of Matawan. Mayor Buccellato requested a motion to open the public hearing. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilwoman Clifton made the motion, seconded by Councilman Lopez. Council agreed. Mayor Buccellato read by title on third and final reading Ordinance 15-16: Amending Chapter XXI – Streets and Sidewalks to be Known Prospectively as “Streets, Sidewalks, Curbs, Driveway Openings and Driveways” of the Code of the Borough of Matawan requesting a motion to adopt. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

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ORDINANCE 15-16

**AMENDING CHAPTER XXI – STREETS AND SIDEWALKS TO BE KNOWN PROSPECTIVELY AS
“STREETS, SIDEWALKS, CURBS, DRIVEWAY OPENINGS AND DRIVEWAYS” OF THE CODE OF THE
BOROUGH OF MATAWAN**

***WHEREAS**, Chapter XXI of the Code of the Borough of Matawan addresses issues of street, sidewalk, curb, and driveway openings, but is silent with respect to the number of driveways that may be placed on individual residential parcels of property within the Borough of Matawan; and*

***WHEREAS**, there is a need to regulate with specificity the permissible number of driveways that can be placed in any individual residential lot within the Borough of Matawan.*

***NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Matawan as follows:*

1) *Chapter XXI of the Code of the Borough of Matawan is renamed from “Streets and Sidewalks” to “Streets, Sidewalks, Curbs, Driveway Openings, and Driveways”.*

2) *Section 21-1.9 is herewith added with the caption of “Driveways on Residential Properties”*

No individual residential property lot shall have more than one driveway for the passage of motorized vehicles or the parking of said vehicles to service said property. The driveway and curb cut shall be reviewed by the Construction Code Official/Zoning Officer for completeness, and then forwarded to the Borough Engineer for review and approval. All motorized vehicles, inclusive of trucks, automobiles, service vehicles, motorized bicycles, motorbikes, and motorized farm equipment, shall only be parked on established driveways of any residential property lot.

3) *An application for administrative review and approval of a driveway or driveway cut not part of an application for Site Plan or Subdivision before the Planning Board or Zoning Board of Adjustment shall be accompanied by a fee of \$150.00 for the review.*

If any part of this Ordinance is deemed to be illegal or ineffective, the other provisions shall nonetheless remain in force.

This Ordinance shall take effect upon second reading and publication according to law.

Clerk’s Report

No report.

Mayor’s Report

Mayor Buccellato remind everyone October 3rd is Matawan Day on Main Street.

Administrator’s Report

Mr. Ferrara stated he had previously distributed his report to Mayor and Council informing the Little Street parking lot was due to paved the second week of October.

Attorney’s Report

No report.

Engineer’s Report

Mr. Keady reported on the status of the following projects:

- Middlesex Road Water Tank – Alpine Painting has essentially completed the project. T-Mobile will be performing their work September 28, and that should take about two weeks. Once they are done, Alpine will go back and inspect the tank, ensuring that everything is still coated. It will be disinfected and the tank will be filled. Mayor Buccellato inquired if there were any discussions with the Babe Ruth Little League, with regard to adding their logo to the tank. Mr. Keady replied that there had not been a

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determination based on what they could do, because of the size of the tank and the size of the logo, and the cost is prohibitive.

- 2013 Road Program Contract 2 – The punch list will be completed this week.
- 2013 Road Program Contract 1 – Mr. Keady will be meeting with the contractor within the next two weeks to discuss the concrete scaling repairs. The tree planting remains on the punch list.
- The Energy Savings Improvement Program – Mr. Keady informed interviews were held today with a recommendation to follow.
- 2015 Road Program Contract 1 (Mill Rd., Victoria Ct. & Middlesex Rd.) – Mr. Keady stated plans are to be submitted to DOT for approval.
- 2015 Road Program Contract 2 (Somerset Pl., Crown Pl., Ziegler Pl., Wycoff St., Oak Knoll, the Anmar Dr. water main, and miscellaneous road repairs) – Mr. Keady announced the bid will be published tomorrow with the bid opening date of October 6. Due to the current road conditions, Mr. Ferrara suggested the DPW patch until the road is repaired.
- 2015 Road Program Contract 3 (Crestwood Rd., Grant St., and Forrest Ave.) – The geo-technical design was subbed out and should return shortly. Upon completion it can be determined if they need to go for a permanent DP or not which will dictate when the Borough advertises for bid.
- 2016 Municipal Aid Applications are due October 2. After reviewing the number of streets, Mr. Keady focused on streets intersecting with State highways. Previously, the Borough was awarded Aid for Middlesex Road. Mr. Keady suggests continuing with the second half of Middlesex Road from the Water Plant to Route 34. A few reasons to do this road are because it takes a lot of volume, it directs traffic between the Borough and the Parkway, and a small piece of it goes through Old Bridge, so you are dealing with another municipality. That could be favorable because it's another county. He stated that he thought that was the strongest application that the Borough has. Council directed Mr. Keady investigate contacting Old Bridge to see if they would be interested participating in the application with us, giving us more grant money together, which could be pooled together, rather than doing it separately.

Finance & Environmental

No report.

Police, Railroad Parking & ADA

Councilman Urbano reported on the Accessibility Disability Committee meeting stating Phase 2 for Terhune and Memorial Park ADA accessibility is progressing. The Borough is researching options for fund allocation.

Councilman Urbano thanked Public Works informing of its recent Joint Insurance Fund Safety Award for most improved public safety.

Also, Chief Gallo informed Councilman Urbano the current Police overtime budget is currently at 47%, with 75% through the year.

Property Maintenance, First Aid, Historic Sites, Sanitation & Recycling

No report; however, Mayor Buccellato related a meeting with himself and Councilman Caldon and the Property Maintenance Officer, Ken Marr, stating Mr. Marr will be going out to enforce the code to everyone, both residential and commercial.

Recreation & Main Street

Councilwoman Clifton thanked the Matawan Chamber of Commerce, for spearheading Matawan Day. The event is scheduled for October 3 with over 100 vendors participating in the event, and

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a wonderful amount of sponsors. Also, the 2015 Turkey Trot is scheduled for November 28; anyone wishing to volunteer, please contact the Recreation Department.

Fire, DPW & Shade Tree

No report.

Personnel, Development, Construction & Planning/Zoning Board

Councilwoman Gould provided the Construction Department report for July 2015:
November:

- | | | |
|--------------------------------|----------------|------------------------------|
| • Permit income/certificates: | \$ 41,229.00 | Year to Date: \$115,528.00 |
| • Business, CCOs/Misc Fees: | \$ 300.00 | Year to Date: \$ 2,720.00 |
| • State Permit Surcharge Fees: | \$ 2,214.00 | Year to Date: \$ 5,678.00 |
| • Value of Construction Work: | \$1,698,583.00 | Year to Date: \$4,139,317.00 |
| • Permits Issued: | 50 | Year to Date: 295 |

Councilwoman Gould informed the County is building a walking-trails park off of Route 516 in Aberdeen. Mr. Ferrara added there was not going to be a jug-handle added to the area so traffic shouldn't be affected.

Consent Agenda

Mayor Buccellato read by title Resolutions 15-09-16 through and including 15-09-26 requesting a motion to approve en masse. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-16
REDEMPTION OF TAX SALE CERTIFICATE
HOPE ASSOCIATES LLC
CERTIFICATE #12-00073**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #12-00073 which was sold to Hope Associates LLC, 17 Phillips Road, Edison, NJ 08817; and

WHEREAS, Certificate #12-00073 has been paid and fully redeemed for the property owner, Block 81, Lot 1 otherwise known as Sonia Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,132.86 to the above for the redemption of Tax Sale Certificate #12-00073.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-17
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II LLC
CERTIFICATE #13-00027**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00027 which was sold to US Bank Cust for Pro Cap II LLC, US Bank TLSC, 50 S 16th Street, Suite 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00027 has been paid and fully redeemed for the property owner, Block 34, Lot 3 otherwise known as 135 Broad Street.

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NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$2,458.64 and a Premium of \$1,200.00 to the above for the redemption of Tax Sale Certificate #13-00027.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-18
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II LLC
CERTIFICATE #13-00080**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00080, which was sold to US Bank Cust for Pro Cap II LLC, US Bank TLSG, 50 S 16th St., Suite 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00080 has been paid and fully redeemed for the property owner, Block 111, Lot 2, otherwise known as 7 Oak Lane.

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$1,767.46, and a Premium of \$600.00 to the above for the redemption of Tax Sale Certificate #13-00080.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-19
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC5 LLC
CERTIFICATE #14-00007**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00007 which was sold to PC5 LLC, US Bank Cust for PC5 Sterling National, 50 S 16th St., Ste 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #14-00007 has been paid and fully redeemed for the property owner, Block 9, Lot 7.01 otherwise known as 48 Broad Street.

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$808.80 and a Premium of \$800.00 to the above for the redemption of Tax Sale Certificate #14-00007.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-20
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC5, LLC
CERTIFICATE #14-00034**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00034 which was sold to PC5 LLC, US Bank Cust. For PC5 Sterling National, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #14-00034 has been paid and fully redeemed for the property owner, Block 41, Lot 3 otherwise known as 258 Main Street.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,320.07 and a Premium of \$1,100.00 to the above for the redemption of Tax Sale Certificate #14-00034.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-21
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PC5 LLC
CERTIFICATE #14-00059**

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***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00059 which was sold to PC5 LLC, US Bank Cust. For PC5 Sterling National, 50 S 16th Street, Suite 2050, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #14-00059 has been paid and fully redeemed for the property owner, Block 82, Lot 4 otherwise known as 66 Ravine Drive.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$810.05 and a Premium of \$800.00 to the above for the redemption of Tax Sale Certificate #14-00059.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 15-09-22
REDEMPTION OF TAX SALE CERTIFICATE
DOUBLE G KEEN MANAGEMENT CORP.
CERTIFICATE #14-00066**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00066 which was sold to Double G Keen Management Corp., 2275 83 Street, Brooklyn, NY 11214; and*

***WHEREAS**, Certificate #14-00066 has been paid and fully redeemed for the property owner, Block 96, Lot 1.03 otherwise known as Matawan Avenue.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$2,036.24 to the above for the redemption of Tax Sale Certificate #14-00066.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 15-09-23
REDEMPTION OF TAX SALE CERTIFICATE
FIG CAPITAL INV NJ13, LLC
CERTIFICATE #14-00070**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00070 which was sold to FIG Capital Inv NJ13, LLC, MTAG Cust for FIG Capital Inv NJ13, 8323 Ramona Boulevard West, Suite 2, Jacksonville, FL 32221; and*

***WHEREAS**, Certificate #14-00070 has been paid and fully redeemed for the property owner, Block 107, Lot 5 otherwise known as 12 Edgewater Drive.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$4,855.22 and a Premium of \$4,700.00 to the above for the redemption of Tax Sale Certificate #14-00070.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 15-09-24
APPROVAL OF RAFFLE LICENSE
ST. GABRIEL'S ALTAR ROSARY SOCIETY
GIFT AUCTION – RA-667**

***BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for St. Gabriel's Altar Rosary Society.*

Name & Location of Organization's Event
The Reception Center at St. Clement
172 Freneau Avenue
Matawan, New Jersey 07747

Date & Time
October 22, 2015
6:00 PM to 11:00 PM

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, St. Gabriel Altar Rosary Society, and NJS Legalized Games of Chance Control Commission.*

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**RESOLUTION 15-09-25
APPROVAL OF RAFFLE LICENSE
ST. GABRIEL'S ALTAR ROSARY SOCIETY
50/50 CASH - RA-668**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for St. Gabriel's Altar Rosary Society.

Name & Location of Organization's Event
The Reception Center at St. Clement
172 Freneau Avenue
Matawan, New Jersey 07747

Date & Time
October 22, 2015
6:00 PM to 11:00 PM

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, St. Gabriel's Altar Rosary Society, and NJS Legalized Games of Chance Control Commission.

**RESOLUTION 15-09-26
APPROVAL OF RAFFLE LICENSE
KNIGHTS OF COLUMBUS – CARDINAL NEWMAN COUNCIL
50/50 CASH - RA-669**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Knights of Columbus – Cardinal Newman Council.

Name & Location of Organization's Event
The Reception Center at St. Clement
172 Freneau Avenue
Matawan, New Jersey 07747

Date & Time
December 11, 2015
8:30 PM

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk, Knights of Columbus – Cardinal Newman Council, and NJS Legalized Games of Chance Control Commission.

New Business

Mayor Buccellato read by title Resolution 15-09-27: Set Curfew 2015 Halloween Season. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Lopez. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-27
SET CURFEW
2015 HALLOWEEN SEASON**

WHEREAS, the Halloween Season can be dangerous to children walking the streets of the Borough of Matawan after daylight hours; and

WHEREAS, it is the desire of the Borough Council to set a reasonable period to allow for Halloween activities and also to protect its residents; and

WHEREAS, the Police Department of the Borough of Matawan has recommended that curfew be set for persons 16 years, unless accompanied by an adult (18 years or older) or traveling to or from place of employment of age as follows:

- Thursday, October 29th from 7:30 PM until 5:00 AM the following day
- Friday, October 30th from 7:30 PM until 5:00 AM the following day
- Saturday, October 31st from 8:30 PM until 5:00 AM the following day

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***NOW, THEREFORE, BE IT RESOLVED** that a curfew be set for persons 16 years of age and under to be off the streets on October 29 and 30, 2015 from 7:30 PM to 5:00 AM the following day and on October 31, 2015 from 8:30 PM to 5:00 AM the following day, unless accompanied by an adult (18 years or older) or traveling to or from place of employment.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk and Police.*

Mayor Buccellato read by title Resolution 15-09-28: Authorizing the Sale of Certain Land and Property No Longer Needed for Public Use by the Borough of Matawan Block 17, Lot 3 – Little Street. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-28
AUTHORIZING THE SALE OF CERTAIN LAND AND PROPERTY
NO LONGER NEEDED FOR PUBLIC USE
BY THE BOROUGH OF MATAWAN
BLOCK 17, LOT 3 – LITTLE STREET**

***WHEREAS**, the Borough of Matawan is the owner of certain lands within the Borough of Matawan Block 17, Lot 3, Little Street; and*

***WHEREAS**, the Council of the Borough of Matawan does hereby determine that the lands and properties located at Block 17, Lot 3, Little Street, are no longer needed for public use; and*

***WHEREAS**, the Borough of Matawan desires to make available for public sale property referenced in accordance with NJSA 40A:12-13(a); and*

***WHEREAS**, the Council has determined that the real property is otherwise not restricted pursuant to law nor otherwise encumbered, nor prohibited from sale at public auction; and*

***WHEREAS**, the Borough Administrator has recommended a minimum bid of \$10,000.00; and*

***NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Matawan that it hereby declares that the lands and properties located property located at Block 17, Lot 3, Little Street, are no longer needed for public use and should be sold in accordance with the appropriate statutes of the State of New Jersey and ordinances of the Borough of Matawan.*

***BE IT FURTHER RESOLVED**, by that the Council of the Borough of Matawan hereby authorizes said the property referenced be offered for sale to the highest bidder by open public sale at auction with said auction to take place as soon thereafter as the matter may be heard and publicly announced, provided the sale is not canceled.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, Tax Collector as well as the Tax Assessor.*

Mayor Buccellato read by title Resolution 15-09-29: Authorizing T&M Associates to Provide Professional Services for 150 Main Street Remedial Investigation and Reporting Soil Investigation and Update Classification Exception Area. Mayor Buccellato requested a motion. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton

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Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-29
AUTHORIZING T&M ASSOCIATES
TO PROVIDE PROFESSIONAL SERVICES FOR 150 MAIN STREET
REMEDIAL INVESTIGATION AND REPORTING
SOIL INVESTIGATION AND UPDATE CLASSIFICATION EXCEPTION AREA**

WHEREAS, the Mayor and Council of the Borough of Matawan received an estimate from T&M Associates for professional services in accordance with the New Jersey Department of Environmental Protection (NJDEP) requirements for soil investigation and update classification exception area for the Borough of Matawan property located at 150 Main Street; and

WHEREAS, Robert Keady, Borough Engineer, has submitted for T&M Associates a proposal to provide the professional services needed for the required engineering services and preparation of reports as outlined in its attached letter of March 3, 2015; and

WHEREAS, at this time T&M Associates is requesting authorization to conduct TASK 2: Soil Investigation in the amount of Nine Thousand Five Hundred Dollars and No Cents (\$9,500.00) and TASK 3: Update Classification Exception Area in the amount of Three Thousand Dollars and No Cents (\$3,000.00) in an amount not to exceed Twelve Thousand Five Hundred Dollars and No Cents (\$12,500.00).

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan does hereby authorize Robert Keady, Borough Engineer, of T&M Associates for professional services to perform a soil investigation and update the classification exception area for 150 Main Street in an amount not to exceed Twelve Thousand Five Hundred Dollars and No Cents (\$12,500.00).

BE IT FURTHER RESOLVED, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Police, Public Works as well as the Borough Engineer, Robert Keady – T&M Associates.

Mayor Buccellato read by title Resolution 15-09-30: Acceptance of Resignation – Lauren Gray Police Records Clerk – Full Time. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-30
ACCEPTANCE OF RESIGNATION
LAUREN GRAY
POLICE RECORDS CLERK – FULL TIME**

WHEREAS, Lauren Gray has submitted her resignation as Police Records Clerk – Full Time.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan accepts the resignation of Lauren Gray as Police Records Clerk, effective September 7, 2015.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Lauren Gray.

Mayor Buccellato read by title Resolution 15-09-31: Authorizing the Hiring of Full-Time Police Records Clerk Cristen Hillmann-Sjoholm. Mayor Buccellato requested a motion. Councilman

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Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-31
AUTHORIZING THE HIRING OF FULL-TIME
POLICE RECORDS CLERK
CRISTEN HILLMANN-SJOHOLM**

WHEREAS, the Mayor and Council had been advised of the need for a full-time Police Records Clerk within the Borough of Matawan; and

WHEREAS, duties of the position will include but not be limited to police records and office support to Police staff; and

WHEREAS, applications have been received, said applications have been reviewed and applicants were duly screened pursuant to law.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby authorizes the hiring of Cristen Hillmann-Sjoholm as full-time Police Records Clerk effective October 5, 2015 at the rate of compensation of Thirty Three Thousand Dollars and No Cents (\$33,000.00) per annum.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Cristen Hillmann-Sjoholm.

Mayor Buccellato read by title Resolution 15-09-32: Special Items of Revenue and Appropriation Monmouth County Historical Commission Grant for the Burrowes Mansion Restoration Project. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-32
SPECIAL ITEMS OF REVENUE AND APPROPRIATION
MONMOUTH COUNTY HISTORICAL COMMISSION GRANT FOR THE BURROWES MANSION
RESTORATION PROJECT**

WHEREAS, N.J.S.A. 40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any County or Municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan, in the County of Monmouth, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$5,190.00, which item is now available as a revenue from the Monmouth County Historical Commission in the amount of \$5,190.00.

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***BE IT FURTHER RESOLVED** that the like sum of \$5,190.00 is hereby appropriated under the caption of "Grants Budget Account #G-02-41-711-301"; and*

***BE IT FURTHER RESOLVED** that the above is a result of a Monmouth County Historical Commission Grant in the amount of \$5,190.00 for the Borough of Matawan Burrowes Mansion Restoration Project.*

Mayor Buccellato read by title Resolution 15-09-33: Payment of Bills. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-33
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$259,085.69
Water & Sewer	\$263,973.24
Borough Capital	\$6,671.06
Water Capital	\$4,444.70
Grant	\$2,488.84
Borough Trust	\$6,327.29
Developers Escrow Account	\$309.62
Dog Tax Trust	\$575.00
Railroad Parking Trust	\$16,600.00
Recreation Trust	\$973.00
Total	\$561,448.44

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Buccellato read by title Resolution 15-09-34: Amending Resolution 15-06-14 a Resolution Requesting Permission for the Dedication by Rider for the Borough of Matawan, Monmouth County, State of New Jersey Recycling Program. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-34
AMENDING RESOLUTION 15-06-14
A RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION
BY RIDER FOR THE BOROUGH OF MATAWAN, MONMOUTH
COUNTY, STATE OF NEW JERSEY
RECYCLING PROGRAM**

**Borough of Matawan
Public Session
September 21, 2015**

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, PL 1981 Chapter 278 amended by PL 1987, Chapter 102 provides for receipt of amounts for costs incurred by the municipality to provide for the operating costs to administer this act; and

WHEREAS, NJSA 40A:4-39 provides the dedicated revenues anticipated from the Recycling Program are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Matawan, County of Monmouth, State of New Jersey as follows:

1. *The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Recycling Program as per NJSA 40A:4-39.*
2. *The Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.*

Mayor Buccellato read by title Resolution 15-09-35: Resolution Referring Train Station Redevelopment Plan Amendment to Unified Planning/Zoning Board of Adjustments for Its Review. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-35
RESOLUTION REFERRING TRAIN STATION
REDEVELOPMENT PLAN AMENDMENT TO
UNIFIED PLANNING/ZONING BOARD OF ADJUSTMENTS FOR ITS REVIEW**

WHEREAS, the Borough of Matawan has requested that the Borough's Planning Professionals, T&M Associates, through Stanley C. Slachetka, PP, AICP, review the Borough's ongoing efforts with respect to the Transit Village designation and the redevelopment area of the Train Station Redevelopment Plan; and

WHEREAS, the Borough's Train Station Redevelopment Plan has undergone a number of changes and revisions as a result of modifications in the law, as well as the passage of time; and

WHEREAS, the Borough's Planning Professionals, T&M Associates, under Stanley C. Slachetka, PP, AICP, and Nicholas A. Dickerson, PP, AICP, in conjunction with the Borough Engineer and Train Station Redevelopment Subcommittee of the Borough Council, have prepared a Train Station Redevelopment Plan Amendment for the Borough of Matawan dated September 2015; and

WHEREAS, after the Mayor and Council have reviewed same and determined that it is in conformity with the Borough's goals and objectives, as well as the clearly established planning considerations, for the redevelopment of the Matawan train station area;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that it herewith refers the Train Station Redevelopment Plan Amendment prepared by T&M Associates, attached herewith, to the Unified Planning Board of the Borough of Matawan for its review to determine its consistency with the goals and the objectives of the Master Plan of the Borough of Matawan pursuant to its statutory authority.

Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

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Matthew Schoffel, 4 Cedar Street, Matawan. Mr. Schoffel requested clarification on the Route 516 hiking trail location, the anticipated construction on Church Street, and the possible restructuring of the intersection triangle on Ravine Drive and Middlesex Road. Mr. Ferrara informed the Church Street construction is an Aberdeen project. Council requested the Borough Engineer contact Police Chief Gallo for traffic safety information on the intersection triangle and reach out to the County for options as these are County roads.

Mr. Schoffel suggested combining the Environmental Commission with the Shade Tree Commission. Mayor Buccellato informed the Environmental Commission is required by statute and Shade Tree is not but requested Councilman Caldon meet with Mr. Schoffel and himself for discussion.

Mike Vaccarella, 15 High Street, Matawan. Mr. Vaccarella asked about the timeline on Aberdeen Road and the replacement of the bridge. Mayor Buccellato informed the road was tied into the replacement of the dam and the financial responsibilities have not been resolved with the County. The Borough will be meeting with the County soon and will keep Mr. Vaccarella posted.

Joseph Altamonte, 16 Matawan Green Lane, Matawan. Mr. Altamonte offered suggestions regarding the intersection of Middlesex Road and Ravine Drive.

Nicolas Reeve, One Angelica Court, Matawan. Mr. Reeve requested clarification on Halloween curfews.

Councilwoman Clifton added the Borough is planning a “Trunk or Treat” on October 31 to be held at Ravine Drive Elementary School. She also mentioned the Recreation Department ordered new holiday decorations for Main Street, thanking Deirdre Ring, Recreation Director and Mr. Ferrara and Mayor Buccellato for their assistance with the purchase of the decorations.

Matthew Schoffel, 4 Cedar Street, Matawan. Mr. Schoffel suggested the Borough host an antique car show citing the parking lot on the corner of Route 34 and Main Street as a possible location for the event. Councilwoman Clifton thought the Turkey Trot may be a good day and offered to work with Mr. Schoffel to coordinate for 2016.

Mayor Buccellato closed the Privilege of the Floor.

Adjournment

Mayor Buccellato requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Meeting adjourned at 7:40 PM.

Karen Wynne, RMC
Municipal Clerk