

**Borough of Matawan
Public Session
September 1, 2015**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on September 1, 2015. The meeting was called to order at 7:00 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in *The Independent* on January 15, 2015, by sending notice to the *Asbury Park Press*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilman Lopez
 Councilman Urbano
 Councilwoman Daly
 Councilman Caldon
 Councilwoman Gould

Councilwoman Clifton was absent.

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney and Matawan Borough Fire Department Chief Brian Bernath.

Mayor Buccellato asked everyone to stand for a moment of silence

Mayor Buccellato asked Les Gilman to lead everyone in the Salute to the Flag.

Approval of Meeting Minutes

Mayor Buccellato requested a motion to approve the meeting minutes from January 1, 2014, through and including June 18, 2014, with the exception of Councilmen Caldon and Lopez. Councilwoman Gould made the motion, seconded by Councilwoman Daly. Council agreed with Councilman Urbano abstaining from the May 20, 2014 minutes due to his absence from that meeting. Motion passed.

Workshop Items

LOSAP

Mayor Buccellato related the June 1, 2015 merger of the Matawan First Aid with the South Aberdeen First Aid forming the Bayshore EMS. Mr. Menna explained Council is legally obligated to continue the contribution of LOSAP from January 1 to June 1, 2015. The Council must pass a resolution to place a referendum for the November 2016 General Election to terminate of the Matawan First Aid LOSAP.

Driveway Escrow Fees

Ms. Wynne related Ordinance 15-16: Amending Chapter XXI – Streets and Sidewalks to be Known Prospectively as “Streets, Sidewalks, Curbs, Driveway Openings and Driveways” of the Code of the Borough of Matawan recommending raising the \$250.00 Application fee as the engineer review for an Application for Permit to Cut Surface of Public Place generally exceeds this amount. Mr. Menna suggested the Application be reviewed by the Construction Official rather than the Borough Engineer. After discussion Council elected to modify the Ordinance for introduction stating the Application will first be reviewed by the Construction Official/Zoning Officer for completeness, and then forwarded to the Borough Engineer for review and approval.

The Preserve

Mr. Menna stated Mr. Ferrara has been working on this issue extensively in trying to get the

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management company to be compliant with the Borough regulations adding the management company will have to submit clarification in terms of the original approvals, in terms of the abatement issues. The second was that there has to be a plan, which he thought they agreed to, in terms of a second placement area for the collection of refuse. The Borough Engineer has made it clear to them that his office will work to move it ahead in terms of any application before the Unified Planning/Zoning Board as soon as possible. Mr. Menna informed of the receipt of a letter from The Preserve's attorney saying that they were working on this issue and requested patience from the Borough. He told their attorney there must be a firm timetable for the accomplishment of the submission for plans to the Planning/Zoning Board. If this is not filed, daily violations will be issued. Mr. Menna presented photos to Council received from Fran Bucco, 79 Freneau Avenue, Matawan. It is obvious from the photos a second location for a trash receptacle is required. Mr. Ferrara informed The Preserve has been cited three times, twice by the Borough. The first one the judge dismissed, the second one they paid a \$250.00 fine. They were subsequently fined by the County Recycling Department for comingling recycling with trash and that is now pending in the court. Mr. Menna says the only way they will not receive any summons is if they file an application to the Planning/Zoning Board to amend their plans to provide a remedy for the problem.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco stated The Preserve does not comply any day of the week.

Animal Advisory Board

Mayor Buccellato introduced Loretta Windas to speak to Council with regard to the possible formation of an Animal Advisory Board in combination with Ordinance 15-15 scheduled for a public hearing on tonight's agenda.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas stated an Animal Advisory Board serves as a body for its citizens to address specific animal related issues or problems, ie, strays, feral cat colonies, nuisance animals, etc. After discussion of the Board composition and optional duties, Mayor Buccellato asked Ms. Windas to investigate an Animal Board tailored as an advocate for animal issues. Ms. Windas agreed.

Privilege of the Floor – Agenda Items Only

Mayor Buccellato opened the Privilege of the Floor for Agenda Items Only.

Kathleen Schatzmann, 94 White Pine Drive, Colts Neck. Ms. Schatzmann, NJ State Director for the Humane Society for the United States, informed Middle Township's Animal Advisory Board is educational and best practices not interfering with Animal Control. She offered her resources and expertise.

Nicholas Reeve, 1 Angelica Court, Matawan. Mr. Reeve questioned Resolution 15-08-16: Authorizing T&M Associates to Provide Professional Services to Prepare Amendments to the Redevelopment Plan of the Borough of Matawan Master Plan asking who was providing professional services prior to T&M. Mayor Buccellato stated T&M has been working on the Master Plan since the end of last year to date. The Plan is scheduled for discussion at next week's Planning/Zoning Board meeting. Mayor Buccellato requested Mr. Ferrara speak with T&M Associates to forward a copy for website posting.

Joseph Altomonte, 16 Matawan Green Lane, Matawan. Mr. Altomonte asked how much T&M Associates was charging to revise the Master Plan. Mayor Buccellato said \$18,000.00, which not only includes the Master Plan, but also the revision and redevelopment of the train station. Mr. Altomonte asked for the total amount paid to T&M for the redevelopment plan. Mayor Buccellato said \$37,000.

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Mayor Buccellato closed the Privilege of the Floor for Agenda Items Only.

Old Business

Mayor Buccellato read by title Ordinance 15-13: Ordinance Authorizing the Leasing of Certain Capital Equipment by the Borough of Matawan, New Jersey from the Monmouth County Improvement Authority and the Execution of a Lease and Agreement Relating Thereto. Mayor Buccellato requested a motion to open the public hearing. Councilman Urbano made the motion, seconded by Councilman Lopez. Council agreed. Motion passed. Mayor Buccellato requested comments.

Matawan Fire Department Chief Brian Bernath expressed the Department’s appreciation of Council in moving ahead with the MCIA program. These assets are absolutely vital to the operation of his Department describing the use of funds.

There were no other comments. Mayor Buccellato requested a motion to close the public hearing. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mr. Menna informed a motion is required to amend the Ordinance amount from \$1.3 million to \$650,000. Councilman Caldon made the motion. Seconded by Councilman Lopez. Council agreed. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

Mayor Buccellato read by title on third and final reading Ordinance 15-13: Ordinance Authorizing the Leasing of Certain Capital Equipment by the Borough of Matawan, New Jersey from the Monmouth County Improvement Authority and the Execution of a Lease and Agreement Relating Thereto requesting a motion to adopt. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

ORDINANCE 15-13

ORDINANCE AUTHORIZING THE LEASING OF CERTAIN CAPITAL EQUIPMENT BY THE BOROUGH OF MATAWAN, NEW JERSEY FROM THE MONMOUTH COUNTY IMPROVEMENT AUTHORITY AND THE EXECUTION OF A LEASE AND AGREEMENT RELATING THERETO

BE IT ORDAINED by the Borough Council of the Borough of Matawan, New Jersey (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1. Pursuant to Section 78 of the County Improvement Authorities Law, N.J.S.A. 40:37A-44, et seq., the Borough of Matawan (the “Municipality”) is hereby authorized to unconditionally and irrevocably lease certain items of capital equipment from The Monmouth County Improvement Authority (the “Authority”) pursuant to a Lease and Agreement, substantially in the form submitted to this meeting (the “Lease”), a copy of which is on file in the office of the Clerk to the Municipality. The Mayor is hereby authorized to execute the Lease on behalf of

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the Municipality in substantially such form as submitted to this meeting and with such changes as may be approved by the Mayor, which approval shall be conclusively evidenced by the execution thereof, and the Clerk to the Municipality is hereby authorized to affix and attest the seal of the Municipality.

Section 2. The following additional matters are hereby determined, declared, recited and stated:

- (a) In recognition of the fact that the lease payment of the Municipality under the Lease will be based, in part, on the amount of bonds issued by the Authority to finance the acquisition of the leased equipment and the interest thereon, the maximum amount of bonds which the Authority shall issued to finance the acquisition of the equipment to be leased to the Municipality shall not exceed \$650,000 and the interest rate on said bonds shall not exceed five and fifty hundredths percent (5.50%) per annum;*
- (b) The items to be leased from the Authority shall be as set forth in Schedule A hereto; provided that the Mayor or any authorized municipal representative (as defined in the Lease) may substitute or add items of equipment in accordance with the provisions of the Lease; and*
- (c) The lease term applicable to a particular item of leased equipment shall not exceed the useful life of such item.*

Section 3. This ordinance shall take effect twenty (20) days after the first publication thereof after final adoption as provided by law.

schedule a - equipment list

Borough of Matawan

<u>Equipment</u>	<u>Useful Life (Years)</u>	<u>Lease Term (Years)</u>	<u>Estimated Cost</u>
Fire Engine/Truck (used)	5	5	\$60,000
SCBA Bottles	5	5	25,000
Fire Gear	5	5	20,000
Thermal Imaging Cameras	5	5	5,000
Emergency Operations Center - Equipment/Furniture	5	5	35,000
Fence Replacement	5	5	3,000
Cross Road Generator	15	10	60,000
Replace Dump Truck Beds	5	5	40,000
Sign Replacement	5	5	5,000
DPW Garage Fencing	5	5	5,000
Dump Truck	5	5	170,000
Water Meters	15	10	100,000
Generator - Police Dept.	15	10	60,000
Fence Police Station	5	5	5,000
Message Boards/Marquee	5	5	15,000
Park Benches	5	5	5,000
Christmas Decorations	5	5	<u>3,500</u>
			\$616,500

Mayor Buccellato read by title Ordinance 15-14: Amending the Code of the Borough of Matawan Chapter 11, Section 11-1.3 - Park Hours. Mayor Buccellato requested a motion to open the public hearing. Councilman Lopez made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilman Lopez made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed. Mayor Buccellato read by title on third and final reading Ordinance 15-14: Amending the Code of the Borough of Matawan Chapter 11, Section 11-1.3 – Park Hours, requesting a motion to adopt. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor

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Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**ORDINANCE 15-14
AMENDING THE CODE OF THE BOROUGH OF MATAWAN
CHAPTER 11, SECTION 11-1.3 - PARK HOURS**

BE IT ORDAINED by the governing body of the Borough of Matawan, that they hereby amend the Borough of Matawan Code Chapter 11-1.3 Park Hours to read as follows:

SECTION ONE:

11-1.3 Park Hours - Except for unusual and unforeseen emergencies, parks shall be open to the public every day of the year during the designated hours. The designated hours for the parks will be open at dawn and close at dusk. The notification of the parks being open from dawn to dusk shall be posted in each individual park. Notwithstanding the provision for closure at dusk, organized sport or recreational activities are excluded from this requirement at fields that are equipped with public lighting systems. Similarly, the public may enjoy those recreational benefits at fields equipped with public lighting until 10:00 PM, unless extended by resolution of the governing body for a specific event.

Any section or part of any park may be declared closed to the public by the governing body at any time and for any interval of time, either temporary or at regular and stated intervals (daily or otherwise) and either entirely or merely to certain uses, as the governing body shall find reasonably necessary.

SECTION TWO: *Any portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this ordinance.*

SECTION THREE: *If any provisions of the ordinance or the application of any such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions, or applications of this ordinance which can be given effect, to the end, the provision of this ordinance are declared to be severable.*

SECTION FOUR: *This ordinance shall take effect immediately upon passage and adoption according to law.*

Mayor Buccellato read by title Ordinance 15-15: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan Chapter 5 – Animal Control. Mayor Buccellato requested a motion to open the public hearing. Councilman Caldon made the motion, seconded by Councilman Urbano. Council agreed. Motion passed. Mayor Buccellato requested comments.

Loretta Windas, 138 Aberdeen Road, Matawan. Ms. Windas acknowledged and explained the ordinance thanking the Governing Body for its consideration.

There were no other comments.

Mayor Buccellato requested a motion to close the public hearing. Councilman Urbano made the motion, seconded by Councilman Caldon. Council agreed. Motion passed. Mayor Buccellato read by title on third and final reading Ordinance 15-15: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan Chapter 5 – Animal Control, requesting a motion to adopt. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly

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Councilman Caldon
Councilwoman Gould

Motion passed.

**ORDINANCE 15-15
AMENDING AND SUPPLEMENTING THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF MATAWAN
CHAPTER 5 – ANIMAL CONTROL**

BE IT ORDAINED by the Council of the Borough of Matawan, recognizes if you own or keep animals, you have a legal duty to take care of those animals, and you need to take reasonable steps to protect their welfare and prevent their suffering. As a general principle, you must not leave or place animals in circumstances where they are likely to suffer; and

SECTION ONE:

BE IT ORDAINED, the following terms shall be added to Section 5-1 Definitions in alphabetical order:

Container shall mean a clean receptacle designed to hold water which is sturdy, hard to tip and suitable to the pet and circumstance.

Extreme Weather shall mean temperatures above 85 degrees or below 40 degrees, and depending on the species, age, condition, size and type of each animal, weather warnings and watches, hurricanes, tornadoes, floods and blizzards.

Shade shall mean an area out of the direct sunlight or an area having the direct sunlight blocked during the months of May through and including October.

Shelter (replaces current definition) shall mean shelter/doghouse that is suitable for the species, age, condition, size and type of each animal and protects each animal from injury, rain, sleet, snow, hail, direct sunlight, the adverse effects of heat or cold, and maintains the physical condition of the animal so as to maintain the animal in a state of good health. Such shelter shall be large enough for the animal to turn around and lay down yet not so tall that the animal's body heat dissipates easily.

Tufts Scale shall mean The Tufts Animal Care and Condition Scale for assessing body condition, weather and environmental safety, and physical care in dogs; authored by the Tufts University School of Veterinary Medicine.

Water shall mean fresh, clean water provided daily in all situations in sufficient quantity in an appropriate container for the pet and the circumstance (e.g., no metal bowls in winter).

BE IT ORDAINED, Section 5-6.2 Shelter and Care of Animals shall be amended and supplemented as follows:

The Tufts Animal Care and Condition Scale shall be used as a guide to assess reasonable treatment.

a. *Condition of Pens and Premises. It shall be unlawful for any person keeping or harboring animals to fail to keep the premises where such animals are located free from excessive animal waste and offensive odors to the extent that such waste and odors disturb person(s) residing or located within twenty (20) feet of the premises. It shall be unlawful to allow the premises where animals are kept to become unclean and a threat to the public health by failing to diligently and systematically remove all animal waste from the premises. (Ord. No. 08-25)*

b. *No owner, caretaker or handler shall withhold proper shelter, protection from weather, safety in extreme weather, veterinary care and immediate care to any animal. No owner, caretaker, or handler shall fail to provide his or her animal with sufficient food and fresh drinkable water on a daily basis. Food and water must be in an animal food-consumption or water-consumption-type container, feeder or watering device.*

c. *No animal shall be subjected to unnecessary suffering and cruelty such as subjecting the animal to prolonged fear, injury, pain or physical abuse or extreme weather. Interaction with humans and other animals shall not be unreasonably withheld. This Section does not apply to any individual currently licensed by the State Board of Veterinary Medical Examiners to practice veterinary medicine, who is acting within his or her scope of practice to deliver acceptable and medically sound veterinary care for an animal.*

d. *No animal shall be left unattended in a motor vehicle without sufficient airflow or under extreme heat conditions (70 or more degrees on a sunny day and/or more than 84 degrees inside the vehicle) as to render the*

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animal susceptible to heat prostration or any other adverse condition that would be caused by said behavior, including death.

SECTION TWO: *Any portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed as of the effective date of this ordinance.*

SECTION THREE: *If any provisions of the ordinance or the application of any such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions, or applications of this ordinance which can be given effect, to the end, the provision of this ordinance are declared to be severable.*

SECTION FOUR: *This ordinance shall take effect immediately upon passage and adoption according to law.*

Mayor Buccellato read by title Resolution 15-08-16: Authorizing T&M Associates to Provide Professional Services to Prepare Amendments to the Redevelopment Plan of the Borough of Matawan Master Plan. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilman Urbano. Councilman Lopez requested clarification. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-08-16
AUTHORIZING T&M ASSOCIATES TO PROVIDE PROFESSIONAL SERVICES
TO PREPARE AMENDMENTS TO THE REDEVELOPMENT PLAN
OF THE BOROUGH OF MATAWAN MASTER PLAN**

WHEREAS, *the Council of the Borough of Matawan Resolution 15-03-40 previously authorized the Borough Engineer, T&M Associates, to prepare the Borough of Matawan's Master Plan; and*

WHEREAS, *T&M Associates attached proposal and cost estimate includes work performed to date and anticipated additional work in connection with the amendment to the Train Station Redevelopment Plan that was not covered in their current Master Plan scope of work outlined in Resolution 15-03-40; and*

WHEREAS, *the project fee for the scope of services as outlined in the attached proposal is Eighteen Thousand Dollars and No Cents (\$18,000.00).*

NOW, THEREFORE, BE IT RESOLVED *that the Council of the Borough of Matawan does hereby authorize the professional services to T&M Associates to prepare the amendments to the Redevelopment Plan as outlined in the attached proposal in an amount not to exceed Eighteen Thousand Dollars and No Cents (\$18,000.00).*

BE IT FURTHER RESOLVED *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, as well as the Borough Auditor, Unified Planning/Zoning Board of Adjustments and Borough Engineer – T&M Associates.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 5-01-55-001-624 Budget of the Borough of Matawan to T&M Associates to prepare amendments to the Redevelopment Plan of the Borough of Matawan Master Plan in an amount not to exceed Eighteen Thousand Dollars and No Cents (\$18,000.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: September 1, 2015

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MATNOH-15002

July 31, 2015

Louis Ferrara, Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, NJ 07747

Re: Proposal to Prepare the Borough of Matawan Master Plan

Dear Mr. Ferrara:

T&M Associates is pleased to provide this proposal to prepare amendments to the Redevelopment Plan for the Designated Redevelopment Area in the Vicinity of the Matawan Train Station (a.k.a., “Train Station Redevelopment Plan”). The amendment will address the recommendations for updating the redevelopment plan that were presented in the recently adopted Master Plan Reexamination Report and include all the required mandatory elements for redevelopment plans as set forth in the New Jersey Local Redevelopment and Housing Law (LRHL). This proposal and cost estimate includes work performed to date and anticipated additional work in connection with the amendment to the Train Station Redevelopment Plan that is not covered in our current Master Plan scope of work.

T&M Associates will provide the following scope of services for this project.

SCOPE OF SERVICES

1.0 Preparation of the Redevelopment Plan Amendments

a. Document Review and Initial Analysis

T&M will undertake a review of relevant documents, plans, and studies affecting the future redevelopment of the area. Documents to be reviewed will include the current redevelopment plan and any other planning reports, plans, draft amendments, maps, or studies that are specifically related or relevant to the proposed amendment. T&M will coordinate with Borough officials and professionals to discuss the planning issues related to the redevelopment of the area and the proposed amendment.

b. Preparation of the Amended Redevelopment Plan

T&M Associates will prepare the amended Train Station Redevelopment Plan. The redevelopment plan amendment will be prepared in accordance with the requirements of the Local Redevelopment and Housing Law (LRHL) and will include an outline for the “planning, development, redevelopment, or rehabilitation of the project area sufficient to indicate:”

- Its relationship to definite local objectives as to appropriate land uses, density of population, and improved traffic and public transportation, public utilities, recreational and community facilities and other public improvements.
- Proposed land uses and building requirements in the project area.

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Le: Louis Ferrara,
Borough Administrator

Re: Master Plan Proposal
Borough of Matawan

- Any significant relationship of the redevelopment plan to (1) the master plans of contiguous municipalities; (2) the master plan of the county in which the municipality is located; and (3) the State Development and Redevelopment Plan adopted pursuant to the "State Planning Act," P.L. 1985, c.398 (C.52:18A-196 et al.).

The redevelopment plan with address intensities and densities of development in the redevelopment plan area and include a phasing plan as per the recommendations in the recent Master Plan Reexamination Report.

2.0 Project Management

T&M Associates will assign Stan Slachetka, P.P., AICP, as the project manager. The project manager will be supported by the professional and technical staff of T&M's Planning Unit. The project manager will supervise and coordinate the preparation of the report with the input of the appropriate Borough representatives.

3.0 Meetings and Hearings

T&M Associates will attend the following meetings with the Borough to develop the deliverables and the work products to complete the Master Plan. The meetings will include:

- One (1) meeting with Borough officials to review preliminary recommendations and findings and discuss the relevant issues associated with the redevelopment plan;
- One (1) workshop meeting with the Borough governing body to review the draft redevelopment plan;
- One (1) meeting with the Planning Board to review the proposed amendments to the redevelopment plan in accordance with the requirements of the LRHL; and
- One (1) public hearing with the governing body.

4.0 Deliverables

The deliverables of this project will be the following:

- Draft Redevelopment Plan: Twenty (20) printed copies and an electronic version in PDF.
- Final Redevelopment Plan: Twenty (20) printed copies and an electronic version in PDF.

5.0 Project Schedule

T&M anticipates that the project will be completed within two (2) months of T&M being authorized to undertake the project.

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Le: Louis Ferrara,
Borough Administrator

Re: Master Plan Proposal
Borough of Matawan

6.0 Project Fee

The estimated fee for the project, utilizing the current Matawan specified rates, for the scope of services described in this proposal will be **\$18,000**.

Thank you for the opportunity to provide this proposal. Should there be any questions, please do not hesitate to contact me.

Very truly yours,

T&M ASSOCIATES

STAN SLACHETKA, P.P., AICP
PLANNING CONSULTANT

SCS:dk

cc: Paul Buccellato, Mayor
Karen Wynne, Borough Clerk

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Consent Agenda

Mayor Buccellato read by title Resolutions 15-09-02 through and including 15-09-06 requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon

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Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-02
REDEMPTION OF TAX SALE CERTIFICATE
PC5, LLC
CERTIFICATE #14-00023**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00023 which was sold to PC5, LLC US Bank Cust for PC5 Sterling National, 50 S 16th St., Suite 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #14-00023 has been paid and fully redeemed for the property owner, Block 31, Lot 8, otherwise known as 27 Orchard Street.

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$983.48 and a Premium of \$1,200.00 to the above for the redemption of Tax Sale Certificate #14-00023.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-03
REDEMPTION OF TAX SALE CERTIFICATE
PC5, LLC US BANK CUST
CERTIFICATE #14-00038**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00038 which was sold to PC5, LLC US Bank Cust for PC5 Sterling National, 50 S 16th St., Ste 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #14-00038 has been paid and fully redeemed for the property owner, Block 47.02, Lot 63 otherwise known as 6 Kourtney Lane.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,453.62 and a premium of \$1,000.00 to the above for the redemption of Tax Sale Certificate #14-00038.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-04
REDEMPTION OF TAX SALE CERTIFICATE
MTAG CUST CAZ CREEK NJ, LLC
CERTIFICATE #14-00041**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00041, which was sold to MTAG Cust CAZ Creek NJ, LLC, PO Box 54303, New Orleans, LA 70154; and

WHEREAS, Certificate #14-00041 has been paid and fully redeemed for the property owner, Block 65.02, Lot 38, otherwise known as 24 Chestnut Drive.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,621.22 and a Premium of \$1,400.00 to the above for the redemption of Tax Sale Certificate #14-00041.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-05
REDEMPTION OF TAX SALE CERTIFICATE
FIG CAPITAL INV NJ13, LLC
CERTIFICATE #14-00045**

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WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00045 which was sold to FIG Capital Inv NJ13, LLC, MTAG Cust for FIG Capital Inv NJ13, 8323 Ramona Blvd. West, Suite 2, Jacksonville, FL 32221; and

WHEREAS, Certificate #14-00045 has been paid and fully redeemed for the property owner, Block 66.12, Lot 13.02, otherwise known as 173 Ravine Drive.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,952.75 and a Premium of \$1,300.00 to the above for the redemption of Tax Sale Certificate #14-00045.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-09-06
REFUND OF TAX OVERPAYMENT
19 ORCHARD STREET – BLOCK 31, LOT 1**

WHEREAS, the following property has been paid in error by the mortgage company; and

WHEREAS, the following refund has been verified as accurate by the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
31/1	Amboy Bank 3590 US Hwy 9 Old Bridge, NJ 08857	\$1,406.02	paid in error by bank

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

New Business

Mayor Buccellato read by title Resolution 15-09-07: Support for New Jersey Senate Bill S2677 - Amending the Law Concerning County and Municipal Stream Cleaning Activities. Mayor Buccellato requested a motion. Councilman Caldon made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Abstain: Councilman Urbano

Motion passed.

**RESOLUTION 15-09-07
SUPPORT FOR NEW JERSEY SENATE BILL S2677 - AMENDING THE LAW CONCERNING COUNTY
AND MUNICIPAL STREAM CLEANING ACTIVITIES**

WHEREAS, the Borough of Matawan, Monmouth County, continues to work with any and all State and Federal agencies to provide flood relief to its residents in an expeditious and cost-effective manner; and

WHEREAS, the current stream cleaning law restricts a county or municipal stream cleaning projects that include sediment removal to stream beds of 15 feet or less, in average width; and

WHEREAS, New Jersey State Senators Robert M. Gordon (District 38) and Paul A. Sarlo (District 36) have introduced Senate Bill S2677, which would amend the provisions of the current stream cleaning law, which allows a county or municipality, or a designated agency thereof, to undertake certain stream cleaning projects that include sediment removal; and

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WHEREAS, under the provisions of Senate Bill S2677, the average width of a stream bed that would be allowed to be part of any stream cleaning project would be increased to 30 feet, as well as revising the provision in the law that limits the availability of the procedure set forth in the law to a county or municipal stream cleaning project that includes sediment removal to a stream corridor to be cleaned, cleared, or de-snagged of less than 500 feet in length;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Matawan, County of Monmouth, State of New Jersey, hereby supports Senate Bill S2677 amending the law concerning county and municipal stream cleaning activities, and urges the New Jersey State Legislature to approve and pass the bill; and

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the members of the New Jersey Senate, the Governor and Lieutenant Governor of the State of New Jersey, the New Jersey State League of Municipalities, the Municipal Clerks Association of New Jersey, and all Monmouth County municipalities.

Mayor Buccellato read by title Resolution 15-09-08: Authorizing the Waiver of Fees Second Baptist Church. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Caldon. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-08
AUTHORIZING THE WAIVER OF FEES
SECOND BAPTIST CHURCH**

WHEREAS, the Second Baptist Church is a long-standing member of the Matawan community; and,

WHEREAS, the Second Baptist Church is in the process of replacing a condenser and furnace for the Church; and

WHEREAS, the Second Baptist Church is requesting the Borough, as an expression of support and encouragement, waive the municipal electric, plumbing and fire permit fees in the total amount of Three Hundred Forty Five Dollars and No Cents (\$345.00).

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby waives the municipal electric, plumbing and fire permit fees totaling Three Hundred Forty Five Dollars and No Cents (\$345.00) to replace a condenser and furnace for the Second Baptist Church located at 45 Orchard Street, Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Construction, Clerk as well as the Second Baptist Church.

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SECOND BAPTIST CHURCH

**45 Orchard Street
Matawan, NJ 07747
Church – 732-566-9135
Email: sbcmatawan@yahoo.com**

**PASTOR
Rev. Stephen J. Moore**

**CHAIRMAN- Deacon Ministry
Deacon John Cook**

**CHAIRPERSON – Trustee Ministry
Sis. Geraldine Crockett**

**CHURCH CLERK/SECRETARY
Sis. Pamela Washington**

August 24, 2015

Mayor and Council
Borough of Matawan


Re: Church Parsonage
45 Orchard Street
Matawan, NJ 07747

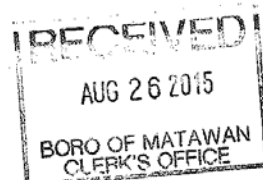
This letter is to request a waiver for permit fee regarding replacement of a condenser and furnace.

As advised by the construction office, the permit fee is \$345.00. This is the amount of the fee we are asking to be waived.

Thank you for your consideration on this matter.

Sincerely,


Sis. Geraldine Crockett
Chairperson, Trustee Ministry



Mayor Buccellato read by title Resolution 15-09-09: Authorizing Release of Performance Bond Washington Phillips, LLC, 13-1/2 New Brunswick Avenue Block 47.02, Lot 24. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon

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Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-09
AUTHORIZING RELEASE OF PERFORMANCE BOND
WASHINGTON PHILLIPS, LLC
13-1/2 NEW BRUNSWICK AVENUE
BLOCK 47.02, LOT 24**

WHEREAS, in association with his Application for Approval of Bulk Variance Relief and the Unified Planning/Zoning Board's subsequent approval, on August 11, 2014 Washington Phillips, LLC posted the required Cash Performance Bond in the amount of \$12,612.00; and

WHEREAS, both the Planning/Zoning Board Attorney and Planning/Zoning Board Engineer have certified any and all outstanding billing has been satisfied; and

WHEREAS, the Planning/Zoning Board Engineer requires upon satisfactory completion of work and release of the Performance Bond, the applicant post a two-year Maintenance Guarantee in the amount of One Thousand Eight Hundred Ninety Two Dollars and No Cents (\$1,892.00); and

WHEREAS, Washington Phillips, LLC, the Planning/Zoning Board Attorney, the Planning/Zoning Board Engineer, the Borough Engineer and the Chief Financial Officer have all approved the release of the Performance Bond retaining One Thousand Eight Hundred Ninety Two Dollars and No Cents (\$1,892.00) to serve as the two-year Maintenance Guarantee; and

WHEREAS, as certified by the Treasurer/CFO the remaining escrow balance as of June 25, 2015 is Twelve Thousand Six Hundred Twenty Three Dollars and Fifteen Cents (\$12,623.15).

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby approves the release of the balance of the Cash Performance Bond funds in the amount of Ten Thousand Seven Hundred Thirty One Dollars and Fifteen Cents (\$10,731.15) to Washington Phillips, LLC, PO Box 106, Old Bridge, New Jersey 08857 for Block 47.02, Lot 24, also known as 13-1/2 New Brunswick Avenue, Matawan, New Jersey.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as the Planning/Zoning Board Attorney, Planning/Zoning Board Engineer, the Borough Engineer, Washington Phillips, LLC, Salvatore Alfieri, Esq.

Mayor Buccellato read by title Resolution 15-09-10: Vueworks GIS Portal Maser Consulting Authorizing Change Order No. 1. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Caldon. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-10
VUEWORKS GIS PORTAL
MASER CONSULTING
AUTHORIZING CHANGE ORDER NO. 1**

WHEREAS, at the request of the Borough of Matawan's Superintendent of Public Works and the Recycling Coordinator, Maser Consulting will amend and supplement the street map index plan, update the VUEWorks and public portal in accordance with the attached Change Order No. 1; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of the Superintendent of Public Works and the Recycling Coordinator, hereby authorizes Maser Consulting to amend and supplement the VUEWorks and public portal as outlined in the attached Change Order No. 1, a Net Change Increase This Change Order in an amount not to exceed Four Hundred Fifty Dollars and Zero Cents (\$450.00).

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, Recycling as well as Maser Consulting.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 5-01-20-165-200 Budget of the Borough of Matawan to Maser Consulting for professional services to amend and supplement the VUEWorks and public portal for the Borough of Matawan in an amount not to exceed Four Hundred Fifty Dollars and No Cents (\$450.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: September 1, 2015

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One River Centre - Building Two
331 Newman Springs Road, Red Bank, NJ 07701
Tel: 732.383.1950 • Fax: 732.383.1984
www.maserconsulting.com

CHANGE ORDER • WORK AUTHORIZATION FORM

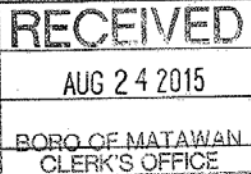
CLIENT: Matawan MC PROJECT NO: MAT103
PROJECT NAME: GIS Services CHANGE ORDER CONTRACT NO: _____
PROJECT LOCATION: Matawan, Monmouth County, NJ

THE WORK AS OUTLINED BELOW IS OUTSIDE THE SCOPE OF WORK AS DEFINED IN OUR CONTRACT FOR THE PROJECT. WE REQUEST YOUR REVIEW AND AUTHORIZATION OF THIS EXTRA WORK IN ORDER TO PROCEED:

CHANGES REQUESTED BY: Grace Rainforth

DESCRIPTION OF CHANGES TO CONTRACT SCOPE:

As requested during the July 16, 2015 meeting at Matawan Borough Hall, Maser Consulting will create two GIS feature classes containing the location and names of fifteen (15) apartment complexes located within the Borough. Apartment complex names and locations will be obtained from the list of "Apartment Complexes" and map provided to Maser Consulting during the July 16 meeting. The first Feature class will be a "point" layer that will contain the name of the apartment complex. This layer will be posted to the public GIS portal. The second feature class will contain the footprints of buildings that are included in the apartment Complex. The building footprint feature class will be loaded to the internal VUEWorks site.



The Business Terms and Conditions of the original contract shall still apply.

Extra Work as outlined above shall be invoiced: ☐ PER DIEM/HOURLY RATES ☒ LUMP SUM

Estimated Budget = \$405.00

I (we) hereby authorize the work
to proceed as outlined above:

Signature 7/17/15
(Date)

Change Order Form Prepared by:

Sue Zitzman 7/17/2015
Project Manager (Date)

PLEASE SIGN THE FORM WHERE INDICATED & FAX OR MAIL TO MASER CONSULTING P.A. FOR OUR RECORDS.

CLINTON, NJ • HACKETTSTOWN, NJ • HAMILTON, NJ • LOGAN, NJ • MT. ARLINGTON, NJ • NEWBURGH, NY • WEST NYACK, NY

Mayor Buccellato read by title Resolution 15-09-11: Approving Extended Sick Leave Request Police Officer Brian Murphy. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Lopez. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez

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Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-11
APPROVING EXTENDED SICK LEAVE REQUEST
POLICE OFFICER BRIAN MURPHY**

WHEREAS, Police Officer Brian Murphy is employed by the Borough of Matawan as a Full-Time Police Officer for the Borough of Matawan Police Department; and,

WHEREAS, according to the Code for the Borough of Matawan, Chapter 9-4.5(a)(2) Extended Leave if the employee has served for more than ten (10) years, he shall be entitled to a leave of absence with full pay for twenty six (26) weeks, plus an additional thirteen (13) weeks at half pay; and

WHEREAS, Police Officer Brian Murphy was hired as a Full-Time Police Officer effective April 16, 2002; and

WHEREAS, on August 12, 2015, Police Officer Brian Murphy formally requested that Mayor and Council approve a request for extended sick leave pursuant to the provisions of the Code of the Borough of Matawan; and

WHEREAS, the Borough Administrator and the Chief of Police have reviewed the extended sick leave request; and

WHEREAS, it is in the best interest of the Borough of Matawan and the employee to approve the extended sick leave request upon a certification submitted by the employee; and,

WHEREAS, the employee has requested a leave based upon the Code for the Borough of Matawan, Chapter 9-4.5 Extended Leave.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the employee's extended sick leave request is granted pursuant to the Code for the Borough of Matawan, Chapter 9-4.5 Extended Leave, and said request for a leave with full pay for twenty six (26) weeks is herewith granted subject to an additional thirteen (13) weeks of leave of absence at half pay pursuant to the Code for the Borough of Matawan, Chapter 9-4.5(a)(2) Extended Leave, since the employee has more than ten (10) years of service with the Borough of Matawan;

BE IT FURTHER RESOLVED that the period for the leave commences on August 10, 2015, which date is 30 days after the exhaustion of the 30 days of sick leave permitted under the Code of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police as well as Police Officer Brian Murphy.

Mayor Buccellato read by title Resolution 15-09-12: Authorizing the Appointment of Police Matron Lauren Gray. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-12
AUTHORIZING THE APPOINTMENT OF
POLICE MATRON
LAUREN GRAY**

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***WHEREAS**, the Mayor and Council have been advised that there is a need for a Police Matron within the Borough of Matawan; and*

***WHEREAS**, Lauren Gray has the ability, education and expertise to fill that position.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that Lauren Gray is hereby appointed as Police Matron effective July 16, 2015 through and including December 31, 2015. The rate of compensation will be pro-rated at the rate of Three Thousand Dollars and No Cents (\$3,000.00) per annum.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Police as well as Lauren Gray.*

Mayor Buccellato read by title Ordinance 15-16: Amending Chapter XXI – Streets and Sidewalks to be Known Prospectively as “Streets, Sidewalks, Curbs, Driveway Openings and Driveways” of the Code of the Borough of Matawan. Mayor Buccellato requested a motion to introduce. Councilman Urbano made the motion, seconded by Councilman Caldon. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

ORDINANCE 15-16

**AMENDING CHAPTER XXI – STREETS AND SIDEWALKS TO BE KNOWN PROSPECTIVELY AS
“STREETS, SIDEWALKS, CURBS, DRIVEWAY OPENINGS AND DRIVEWAYS” OF THE CODE OF THE
BOROUGH OF MATAWAN**

***WHEREAS**, Chapter XXI of the Code of the Borough of Matawan addresses issues of street, sidewalk, curb, and driveway openings, but is silent with respect to the number of driveways that may be placed on individual residential parcels of property within the Borough of Matawan; and*

***WHEREAS**, there is a need to regulate with specificity the permissible number of driveways that can be placed in any individual residential lot within the Borough of Matawan.*

***NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Matawan as follows:*

- 1) Chapter XXI of the Code of the Borough of Matawan is renamed from “Streets and Sidewalks” to “Streets, Sidewalks, Curbs, Driveway Openings, and Driveways”.
- 2) Section 21-1.9 is herewith added with the caption of “Driveways on Residential Properties”

No individual residential property lot shall have more than one driveway for the passage of motorized vehicles or the parking of said vehicles to service said property. The driveway and curb cut shall be reviewed by the Construction Code Official/Zoning Officer for completeness, and then forwarded to the Borough Engineer for review and approval. All motorized vehicles, inclusive of trucks, automobiles, service vehicles, motorized bicycles, motorbikes, and motorized farm equipment, shall only be parked on established driveways of any residential property lot.

- 3) An application for administrative review and approval of a driveway or driveway cut not part of an application for Site Plan or Subdivision before the Planning Board or Zoning Board of Adjustment shall be accompanied by a fee of \$150.00 for the review.

If any part of this Ordinance is deemed to be illegal or ineffective, the other provisions shall nonetheless remain in force.

This Ordinance shall take effect upon second reading and publication according to law.

The Clerk announced the public hearing will be held on September 21, 2015.

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Mayor Buccellato read by title Resolution 15-09-13: Payment of Bills. Mayor Buccellato requested a motion. Councilman Lopez made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-13
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$1,880,274.44
Water & Sewer	\$56,238.44
Borough Capital	\$61,516.30
Water Capital	\$24,507.80
Grant	\$626.52
Borough Trust	\$71,956.73
Developers Escrow Account	\$11,447.04
Dog Tax	\$119.40
Recreation Trust	\$4,468.50
Unemployment Trust	\$163.50
Total	\$2,111,318.67

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Buccellato read by title Resolution 15-09-14: Renewal of 2015-2016 ABC Liquor Licenses. Mayor Buccellato requested a motion. Councilwoman Gould made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Lopez
Councilman Urbano
Councilwoman Daly
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-09-14
RENEWAL OF 2015-2016 ABC LIQUOR LICENSES**

***BE IT RESOLVED** by the Council of the Borough of Matawan that the following liquor licenses be renewed, subject however to the rules, regulations, receipt of Tax Clearance Certificates, statutes and ordinances affecting the same, said licenses to expire September 18, 2015.*

<u>LICENSE #</u>	<u>NAME</u>	<u>ADDRESS</u>	
<u>Plenary Retail Distribution License</u>			
\$950.00			
1329-44-002-008	Soma Liquors, Inc. (Wine Nation)	1016 Rt. 34, Units 7 & 8 Matawan NJ	07747

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Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

Robert Anfuso, 258 Main Street, Matawan. Mr. Anfuso thanked everyone for their help during the recent Clinton Street Park Above the Rim basketball tournament. He related the Shore Knights anticipated event, a children's bicycle safety and awareness festival, on Matawan Day. Sectioning off a portion of one of the scheduled closed streets to set up a safety course, helmet inspection, etc., as well as a table as a staging area. Mr. Ferrara recommended Mr. Anfuso contact the Chamber of Commerce who is hosting Matawan Day. Mayor Buccellato will relay Mr. Anfuso's contact info to the appropriate Chamber personnel.

Ramon Cabrera, 56 Oak Knoll Drive, Matawan. Mr. Cabrera expressed concern on the disrepair of Oak Knoll Drive. Mayor Buccellato informed the Borough is sectioning the next Road Program into three phases; the first phase of comprised of some small streets, and the second or third phase includes Oak Knoll Drive. Mr. Cabrera asked if it would be before the winter. The Mayor is hopeful but cannot guarantee. Mr. Cabrera then presented pictures on the condition of the grass islands in the center of Oak Knoll Drive requesting the Borough perform proper upkeep. Mr. Ferrara stated he will contact Public Works to perform the required maintenance.

Mayor Buccellato closed the Privilege of the Floor.

Adjournment

Mayor Buccellato requested a motion to adjourn. Councilman Urbano made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Meeting adjourned at 8:14 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk