

**Borough of Matawan
Public Session
April 21, 2015**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on February 17, 2015. The meeting was called to order at 7:06 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in *The Independent* on January 15, 2015, by sending notice to the *Asbury Park Press*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon –arrived late
Councilwoman Gould

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, and Robert Keady, Borough Engineer.

Mayor Buccellato asked everyone to stand for a moment of silence. He also asked that everyone keep in their thoughts long-time resident and business owner, Doug McTaggart, who passed away suddenly.

Mayor Buccellato asked everyone to remain standing in the Salute to the Flag.

Privilege of the Floor – Agenda Items Only

Mayor Buccellato opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor for Agenda Items Only.

Old Business

None.

Clerk's Report

Ms. Wynne announced on Thursday, April 27, they welcomed Robin Klinger as Deputy Borough Clerk to the Borough of Matawan. Her initial focus will be on welcoming residents at the window and by telephone, the daily receipt of monies, and to bring the Clerk's Office up-to-date with minutes. Ms. Wynne also noted next week she will be attending the Municipal Clerks Association of NJ meeting in Atlantic City. She will be out of the office the entire week, but offered that she is available by cell phone or they could also phone Ms. Klinger for assistance. She noted that in her absence, Ms. Klinger will report to Mr. Ferrara.

Mayor's Report

Mayor Buccellato submitted a Proclamation to the Clerk on behalf of the NJ Department of Children who work with abused and neglected children.

He also announced Washington Engine Company will be hosting a fundraiser for the Core-Schneider. The benefit will be on June 13th, from 3:00 PM to 9:00 PM. Tickets are \$18.00/adults, children 12 and under, \$10.00. There will be food and entertainment. They will also have rides for the children.

**Borough of Matawan
Public Session
April 21, 2015**

Administrator's Report

Mr. Ferrara stated he had previously distributed his report to Mayor and Council, and wanted to highlight two items: The first was when the Borough changed its animal rescue services, originally we were going to use the Associated Humane Society (AHS) for veterinary services, but they have since gotten out of the veterinary business. We have found an excellent facility in Marlboro, called 4-Paws and it is the same facility that Marlboro Township uses. He is waiting for a contract to submit to Council for approval. AHS will still do animal sheltering, Marlboro Township will do the animal control, and 4-Paws can take care of veterinary services.

He also thanked Grace Rainforth, for all her hard work in regard to recycling. Because of her work, the Borough won a \$10,000.00 bonus for a new recycling program. This is in addition to our regular \$10,600.00 tonnage grant.

Attorney's Report

No report.

Engineer's Report

Mr. Keady reported on the status of the following projects:

- Middlesex Road Water Tank Project – work is expected to begin in May or June.
- 2013 Road Contract Program, Contract 2 – the contractor has remobilized to start the punch-list work.
- The gazebo planting should be installed next week.
- 2013 Road Contract Program, Contract 1 (Daniel Drive) – inspector was there today, but Mr. Keady hasn't received word from him yet. It will have to go back to Contract 1, the maintenance bond.
- 2013 Road Contract Program, Contract 3 – they are just waiting for grass to grow. Monies will be withheld for a month or two, in case they have to redo it.
- Energy Savings Improvement Program – The RFA is complete and has been approved by the BPU. He said they just need to get more utility bills from them, and they will be advertising shortly. Mr. Ferrara interjected, stating that it was with the Borough Attorney now.
- 2000 Municipal Aide Program – which was applied for Middlesex Road, from Ravine Drive to approximately the water plant. The Borough was successful in getting a grant for \$195,000.

Finance & Environmental

Councilwoman Angelini requested that the Treasurer's Reports for January, February and March 2015 be read into the record.

Borough of Matawan
Public Session
April 21, 2015

	REPORT OF THE TREASURER				
	TO THE MAYOR AND COUNCIL OF THE BOROUGH OF MATAWAN				
	BANK BALANCES AS OF JANUARY 31, 2015				
CURRENT ACCOUNT	INVESTORS		\$2,023,926.27	\$2,023,926.27	
TAX COLLECTOR TRUST FUND	INVESTORS		\$0.00	\$0.00	
WATER & SEWER ACCOUNT	INVESTORS		\$852,594.97	\$852,594.97	
WATER & SEWER-Certificate of Deposit	INVESTORS		\$500,000.00	\$500,000.00	
BOROUGH CAPITAL ACCOUNT	INVESTORS		\$652,384.82	\$652,384.82	
UTILITY CAPITAL ACCOUNT	INVESTORS		\$66,735.42	\$66,735.42	
BOROUGH TRUST ACCOUNT	INVESTORS		\$1,207,879.89	\$1,207,879.89	
BORO TRUST SUMMARY-TD BANK AS OF: JANUARY 31, 2015			CASH BALANCES		
			\$25,756.25		
			-\$657.74		
			\$102,763.71		
			\$62,920.29		
			\$0.00		
			\$10,442.49		
			\$954,475.00		
			\$44,406.73		
			\$7,773.16		
	TOTAL		\$1,207,879.89		
DOG TAX TRUST ACCOUNT	INVESTORS		\$4,724.33	\$4,724.33	
UNEMPLOYMENT INSURANCE ACCOUNT	INVESTORS		\$13,031.80	\$13,031.80	
RECREATION SPECIAL ACCOUNT	INVESTORS		\$29,285.05	\$29,285.05	
RECREATION TRUST SUMMARY-TD BANK AS OF: JANUARY 31, 2015			CASH BALANCES		
			\$16,749.83		
			\$5,628.84		
			\$1,688.46		
			\$0.00		
			\$0.00		
			\$589.41		
			\$0.00		
			\$0.00		
			\$0.00		
			\$0.00		
			-\$1,975.00		
			\$6,603.51		
	TOTAL		\$29,285.05		
DEVELOPERS ESCROW ACCT	INVESTORS		\$348,120.07	\$348,120.07	
LAW ENFORCEMENT ACCOUNT	INVESTORS		\$182.88	\$182.88	
RAILROAD PARKING LOT TRUST	INVESTORS		\$327,855.15	\$327,855.15	
TOTAL			\$6,026,720.65	\$6,026,720.65	
RESPECTFULLY, <i>Monica Antista</i> TREASURER					4/21/2015

Borough of Matawan
Public Session
April 21, 2015

	REPORT OF THE TREASURER				
	TO THE MAYOR AND COUNCIL OF THE BOROUGH OF MATAWAN				
	BANK BALANCES AS OF FEBRUARY 28, 2015				
CURRENT ACCOUNT	INVESTORS		\$4,256,404.70	\$4,256,404.70	
TAX COLLECTOR TRUST FUND	INVESTORS		-\$288.45	-\$288.45	
WATER & SEWER ACCOUNT	INVESTORS		\$1,073,260.41	\$1,073,260.41	
WATER & SEWER-Certificate of Deposit	INVESTORS		\$500,000.00	\$500,000.00	
BOROUGH CAPITAL ACCOUNT	INVESTORS		\$502,300.28	\$502,300.28	
UTILITY CAPITAL ACCOUNT	INVESTORS		\$66,460.56	\$66,460.56	
BOROUGH TRUST ACCOUNT	INVESTORS		\$1,137,783.31	\$1,137,783.31	
BORO TRUST SUMMARY-TD BANK			CASH BALANCES		
AS OF: FEBRUARY 28, 2015					
	FIRE SAFETY		\$25,756.25		
	FIRE PREVENTION/DEDICATED PENALTY		-\$657.74		
	ESCROW		\$102,763.71		
	TAX REDEMPTIONS		\$62,920.29		
	POAA		\$0.00		
	DONATION		\$10,442.49		
	PREMIUMS		\$954,475.00		
	OFF DUTY POLICE		\$44,406.73		
	PUBLIC DEFENDER		\$7,773.16		
	TOTAL		\$1,207,879.89		
DOG TAX TRUST ACCOUNT	INVESTORS		\$5,651.93	\$5,651.93	
UNEMPLOYMENT INSURANCE ACCOUNT	INVESTORS		\$13,031.80	\$13,031.80	
RECREATION SPECIAL ACCOUNT	INVESTORS		\$29,785.05	\$29,785.05	
RECREATION TRUST SUMMARY-TD BANK			CASH BALANCES		
AS OF: FEBRUARY 28, 2015					
	TURKEY TROT		\$16,749.83		
	SUMMER RECREATION		\$5,628.84		
	SUMMER RECREATION TRIPS		\$1,688.46		
	MATAWAN DAY		\$0.00		
	BASKETBALL TOURNAMENT		\$0.00		
	CANOE RENTALS		\$589.41		
	MEN'S OVER 30 B'BALL		\$0.00		
	NNO VENDER		\$0.00		
	YOGA/KICKBOXING		\$0.00		
	FIREWORKS DONATIONS		-\$1,975.00		
	CAPITAL IMPROVEMENTS		\$6,603.51		
	TOTAL		\$29,285.05		
DEVELOPERS ESCROW ACCT	INVESTORS		\$348,160.68	\$348,160.68	
LAW ENFORCEMENT ACCOUNT	INVESTORS		\$182.89	\$182.89	
RAILROAD PARKING LOT TRUST	INVESTORS		\$325,389.30	\$325,389.30	
TOTAL			\$8,258,122.46	\$8,258,122.46	
RESPECTFULLY, <i>Monica Antista</i>					
TREASURER					4/21/2015

Borough of Matawan
Public Session
April 21, 2015

REPORT OF THE TREASURER					
TO THE MAYOR AND COUNCIL OF THE BOROUGH OF MATAWAN					
BANK BALANCES AS OF MARCH 31, 2015					
CURRENT ACCOUNT		INVESTORS		\$2,239,245.13	\$2,239,245.13
TAX COLLECTOR TRUST FUND		INVESTORS		\$0.00	\$0.00
WATER & SEWER ACCOUNT		INVESTORS		\$1,056,060.29	\$1,056,060.29
WATER & SEWER-Certificate of Deposit		INVESTORS		\$500,000.00	\$500,000.00
BOROUGH CAPITAL ACCOUNT		INVESTORS		\$481,159.36	\$481,159.36
UTILITY CAPITAL ACCOUNT		INVESTORS		\$31,274.77	\$31,274.77
BOROUGH TRUST ACCOUNT		INVESTORS		\$1,090,912.99	\$1,090,912.99
BORO TRUST SUMMARY-TD BANK CASH BALANCES					
AS OF: MARCH 31, 2015					
	FIRE SAFETY		\$23,476.25		
	FIRE PREVENTION/DEDICATED PENALTY		-\$657.74		
	ESCROW		\$101,637.96		
	TAX REDEMPTIONS		\$37,216.06		
	POAA		\$0.00		
	DONATION		\$10,442.49		
	PREMIUMS		\$863,275.00		
	OFF DUTY POLICE		\$47,732.81		
	PUBLIC DEFENDER		\$7,790.16		
	TOTAL		\$1,090,912.99		
DOG TAX TRUST ACCOUNT		INVESTORS		\$5,950.53	\$5,950.53
UNEMPLOYMENT INSURANCE ACCOUNT		INVESTORS		\$13,031.80	\$13,031.80
RECREATION SPECIAL ACCOUNT		INVESTORS		\$29,241.16	\$29,241.16
RECREATION TRUST SUMMARY-TD BANK CASH BALANCES					
AS OF: MARCH 31, 2015					
	TURKEY TROT		\$16,829.94		
	SUMMER RECREATION		\$5,504.84		
	SUMMER RECREATION TRIPS		\$1,688.46		
	MATAWAN DAY		\$0.00		
	BASKETBALL TOURNAMENT		\$0.00		
	CANOE RENTALS		\$589.41		
	MEN'S OVER 30 B'BALL		\$0.00		
	NNO VENDER		\$0.00		
	YOGA/KICKBOXING		\$0.00		
	FIREWORKS DONATIONS		-\$1,975.00		
	CAPITAL IMPROVEMENTS		\$6,603.51		
	TOTAL		\$29,241.16		
DEVELOPERS ESCROW ACCT		INVESTORS		\$347,926.07	\$347,926.07
LAW ENFORCEMENT ACCOUNT		INVESTORS		\$182.91	\$182.91
RAILROAD PARKING LOT TRUST		INVESTORS		\$336,652.75	\$336,652.75
TOTAL				\$6,131,637.76	\$6,131,637.76
RESPECTFULLY, <i>Monica Antista</i>					
TREASURER					
4/21/2015					

Police, Railroad Parking & ADA

Councilman Urbano recognized the Matawan PBA who volunteered their time to build an ADA ramp for a resident’s home. He also recognized Dykes Lumber on Route 34 for the donation of lumber.

**Borough of Matawan
Public Session
April 21, 2015**

Property Maintenance, First Aid, Historic Sites, Sanitation & Recycling

No report.

Recreation & Main Street

Councilwoman Clifton reported the Recreation Commission is hard at work on all of the year's upcoming projects including a downtown cleanup encompassing repair of the fountain, new benches and new planters with the hope to complete the cleanup in time for the Memorial Day parade. She thanked the DPW for their assistance with emptying the old planters and filling the new. Councilman Urbano added the Chamber of Commerce will be joining the Recreation Department to put on Matawan Day this year. The Mayor informed he has spoken with the Hourihan family and requested they attend the parade and ceremony. Since Jerimiah Hourihan, Sr. always presided over these events, he requested his family be present to represent him and raise the flag, should they desire to do so.

Fire, DPW & Shade Tree

On behalf of Councilman Caldon, Mayor Buccellato requested Council approval of a new Firefighter for the Borough of Matawan Washington Engine Company, John Bower. Councilwoman Angelini made a motion, seconded by Councilman Urbano. Council agreed. Motion passed.

Personnel, Development, Construction & Planning/Zoning Board

Councilwoman Gould provided the Construction Department report for March 2015:

- | | |
|--|------------------------------|
| • Permit income/certificates: \$9,192.00 | Year to Date: \$41,695.00 |
| • Business, CCOs/Misc Fees: \$395.00 | Year to Date: \$1,445.00 |
| • State Permit Surcharge Fees: \$416.00 | Year to Date: \$2,125.00 |
| • Value of Construction Work: \$234,157.00 | Year to Date: \$1,655,644.00 |
| • Permits Issued: 33 | Year to Date: 107 |

Consent Agenda

Mayor Buccellato read by title Resolutions 15-04-23 through and including 15-04-31 requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-23
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00017**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00017 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St., Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00017 has been paid and fully redeemed for the property owner, Block 20, Lot 9 otherwise known as 28 Park Ave.

**Borough of Matawan
Public Session
April 21, 2015**

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,577.88 and a Premium of \$1,100.00 to the above for the redemption of Tax Sale Certificate #13-00017.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-24
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00025**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00025 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St., Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00025 has been paid and fully redeemed for the property owner, Block 32, Lot 12 otherwise known as 59 Church St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$8,171.87 and a Premium of \$2,500.00 to the above for the redemption of Tax Sale Certificate #13-00025.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-25
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00052**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00052 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St., Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00052 has been paid and fully redeemed for the property owner, Block 64.02, Lot 8.01 otherwise known as 93 Aberdeen Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$3,129.37 and a Premium of \$800.00 to the above for the redemption of Tax Sale Certificate #13-00052.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-26
REDEMPTION OF TAX SALE CERTIFICATE
PC5, LLC US BANK CUST
CERTIFICATE #14-00014**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00014 which was sold to PC5, LLC US Bank Cust for PC5 Sterling National, 50 S 16th St., Ste 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #14-00014 has been paid and fully redeemed for the property owner, Block 19, Lot 8 otherwise known as 109 Broad St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$841.91 and a Premium of \$1,200.00 to the above for the redemption of Tax Sale Certificate #14-00014.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-27
REDEMPTION OF TAX SALE CERTIFICATE
ACTLIEN HOLDING, INC.
CERTIFICATE #14-00051**

**Borough of Matawan
Public Session
April 21, 2015**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00051 which was sold to Actlien Holding, Inc., US Bank Cust Actlien Holding, 50 S 16th St., Ste 2050, Philadelphia, PA 19102; and

WHEREAS, Certificate #14-00051 has been paid and fully redeemed for the property owner, Block 71, Lot 11 otherwise known as 66 Middlesex Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$8,002.20 and a Premium of \$15,900.00 to the above for the redemption of Tax Sale Certificate #14-00051.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-28
REDEMPTION OF TAX SALE CERTIFICATE
FIG CAPITAL INV NJ13, LLC
CERTIFICATE #14-00053**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00053 which was sold to FIG Capital Inv NJ13, LLC, MTAG Cust for FIG Capital Inv. NJ13, 8323 Ramona Blvd. West, Ste 2, Jacksonville, FL 32221; and

WHEREAS, Certificate #14-00053 has been paid and fully redeemed for the property owner, Block 71, Lot 14 otherwise known as 60 Middlesex Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,388.64 and a Premium of \$1,900.00 to the above for the redemption of Tax Sale Certificate #14-00053.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-29
REDEMPTION OF TAX SALE CERTIFICATE
FIG CAPITAL INV NJ13, LLC
CERTIFICATE #14-00067**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00067 which was sold to FIG Capital Inv NJ13, LLC, MTAG Cust for FIG Capital Inv. NJ13, 8323 Ramona Blvd. West, Ste 2, Jacksonville, FL 32221; and

WHEREAS, Certificate #14-00067 has been paid and fully redeemed for the property owner, Block 104, Lot 3 otherwise known as 23 Beechwood Terrace.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,060.43 and a Premium of \$1,400.00 to the above for the redemption of Tax Sale Certificate #14-00067.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-30
AUTHORIZING THE WAIVER OF FEES
MATAWAN ABERDEEN RECREATION SOFTBALL LEAGUE**

WHEREAS, the Matawan Aberdeen Recreation Softball League is a recreational organization dedicated to the children of Matawan and Aberdeen; and,

WHEREAS, the Matawan Aberdeen Recreation Softball League is in need of use of the Matawan Municipal Community Center (MMCC) Gym for the purpose of taking team and individual photographs, and has provided the necessary paperwork including the Certificate of Insurance and Hold Harmless Agreement as per Borough Ordinances; and

WHEREAS, the Matawan Aberdeen Recreation Softball League is requesting the Borough, as an expression of support and encouragement, to waive all fees including room rental and cleaning fees.

**Borough of Matawan
Public Session
April 21, 2015**

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby waives the room rental and cleaning fees for the Matawan Aberdeen Recreation Softball League, and grants them permission to use the MMCC Gym on Sunday, April 26, 2015 between the hours of 7:30 AM and 12 Noon.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Police, Public Works, Recreation as well as the Matawan Aberdeen Recreation Softball League.

**RESOLUTION 15-04-31
AUTHORIZING THE WAIVER OF FEES
MATAWAN ABERDEEN GIRL SCOUT TROOP 1390**

WHEREAS, the Matawan Aberdeen Girl Scout Troop 1390 is a recreational organization dedicated to the children of Matawan and Aberdeen; and,

WHEREAS, the Matawan Aberdeen Girl Scout Troop 1390 is in need of use of the Matawan Municipal Community Center (MMCC) Gym to hold its annual "Powder Puff Derby" event, and has provided the necessary paperwork including the Certificate of Insurance and Hold Harmless Agreement as per Borough Ordinances; and

WHEREAS, the Matawan Aberdeen Girl Scout Troop 1390 is requesting the Borough, as an expression of support and encouragement, to waive all fees including room rental and cleaning fees.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby waives the room rental and cleaning fees for the Matawan Aberdeen Girl Scout Troop 1390, and grants them permission to use the MMCC Gym on Thursday, May 7, 2015, between the hours of 6:00 and 8:00 PM.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Police, Public Works, Recreation as well as the Matawan Aberdeen Girl Scout Troop 1390.

New Business

Mayor Buccellato read by title Resolution 15-04-32: Resolution Accepting and Adopting the Monmouth County Municipal Joint Insurance Fund's 2015 Safety and Compliance Program. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-32
RESOLUTION ACCEPTING AND ADOPTING THE
MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND'S
2015 SAFETY AND COMPLIANCE PROGRAM**

WHEREAS, the Borough of Matawan is a member of the Monmouth County Municipal Joint Insurance Fund (MONMOUTH JIF); and,

WHEREAS, it is the policy of the MONMOUTH JIF to achieve the best and most practical degree of freedom from accidents and/or injuries; and

WHEREAS, the MONMOUTH JIF endeavors to ensure that all of their members' employees, volunteers and public are provided with a safe and healthy environment, free from any recognized hazards; and

WHEREAS, the MONMOUTH JIF endeavors to ensure that all of their members are in compliance with applicable safety and health requirements; and

WHEREAS, the MONMOUTH JIF's Safety Committee is made up of volunteers representing many of the Fund's Municipalities, along with the professionals employed by the Fund; and

**Borough of Matawan
Public Session
April 21, 2015**

***WHEREAS**, over the past year, the MONMOUTH JIF’s Safety Committee has worked hard to develop a new Safety and Compliance Program like none other in the State that will better represent the members of the Fund’s needs; and*

***WHEREAS**, the new Program will assist all the MONMOUTH JIF’s members in becoming or maintaining compliance with all Public Employees Occupational Safety and Health (PEOSH) Requirements; and*

***WHEREAS**, the MONMOUTH JIF has adopted the 2015 SAFETY AND COMPLIANCE PROGRAM which should succeed in providing a safe, healthful and pleasant environment; and*

***WHEREAS**, the Administrator of the Borough of Matawan has reviewed this SAFETY AND COMPLIANCE PROGRAM and has recommended its adoption by the Governing Body.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey that the Monmouth County Municipal Joint Insurance Fund SAFETY AND COMPLIANCE PROGRAM be adopted by the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Public Works, Police, OEM, Fire, First Aid, Recreation, Clerk as well as the Monmouth County Municipal Joint Insurance Fund.*

ATTEST

ATTEST

Karen Wynne, RMC
Municipal Clerk

Paul Buccellato, Mayor

Presented By: Councilwoman Linda Clifton

Seconded By: Councilwoman Toni Angelini

Roll Call Vote:

Ayes: Councilwoman Toni Angelini
Councilman Joseph Urbano
Councilwoman Kimberly Daly
Councilwoman Linda Clifton
Councilwoman Donna Gould

Nayes:

Abstaining:

Absent: Councilman Michael Caldon

Mayor Buccellato read by title Resolution 15-04-33: Authorizing the Award of Quote for Grass Cutting and Lawn Maintenance for the Borough of Matawan – Garden Sate Tree & Landscaping, LLC. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-33
AUTHORIZING THE AWARD OF QUOTE FOR
GRASS CUTTING & LAWN MAINTENANCE FOR
THE BOROUGH OF MATAWAN
GARDEN STATE TREE & LANDSCAPING, LLC**

***WHEREAS**, there is a need to provide grass cutting and lawn maintenance services for the Borough of Matawan; and*

***WHEREAS**, Louis Ferrara, Business Administrator, was directed by the governing body to request quotes for the grass cutting and lawn maintenance services; and*

**Borough of Matawan
Public Session
April 21, 2015**

***WHEREAS**, the Borough of Matawan received two (2) quotes for the aforesaid requirements; and*

***WHEREAS**, the Borough of Matawan Administrator has reviewed and recommended the proposal of Garden State Tree & Landscaping, LLC, 9 Elm Place, Matawan, New Jersey 07747 in an amount not to exceed Sixteen Thousand Seven Hundred Fifty Dollars and No Cents (\$16,750.00).*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the recommendation of the Borough Administrator and awards the contract for grass cutting and lawn maintenance services as outlined in the attached quote to Garden State Tree & Landscaping, LLC, 9 Elm Place, Matawan, New Jersey 07747, in an amount not to exceed Sixteen Thousand Seven Hundred Fifty Dollars and No Cents (\$16,750.00).*

***BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as Garden State Tree & Landscaping, LLC.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 5-01-26-290-200 (\$11,750.00), 5-01-26-291-200 (\$2,500.00) and 5-01-26-300-200 (\$2,500.00) Budget of the Borough of Matawan to Garden State Tree & Landscaping, LLC, 9 Elm Place, Matawan, New Jersey 07747, in an amount not to exceed Sixteen Thousand Seven Hundred Fifty Dollars and No Cents (\$16,750.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

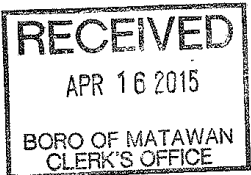
(Signature on File)

*Monica Antista, CMFO
Dated: April 21, 2015*

Borough of Matawan
Public Session
April 21, 2015

PROPOSAL FORM

GRASS CUTTING AND LAWN MAINTENANCE



TO: The Borough Manager
Of The Borough of Aberdeen

The undersigned, having read and understood the ADVERTISEMENT, INSTRUCTIONS TO BIDDERS, SPECIFICATION and all other papers included in this bid document shall comply with all the terms, covenants and agreements if awarded the contract.

Accompanying this proposal is a ten percent deposit in satisfactory form, as outlined in ADVERTISEMENT TO BIDDERS.

The undersigned is a TREE & LANDSCAPING LLC under the laws of the State of NJ, having principal offices at:

9 ELM PL
MATAWAN NJ
07747

I. BOROUGH OF MATAWAN

Item #1	M.M.C.C., Terhune Park, & Memorial Park	\$ <u>4154.00</u>	\$ <u>4154.00</u>
Item #2	Ball fields and Parks	\$ <u>5595.00</u>	\$ <u>5595.00</u>
Item #3	Open Lots and Other Borough Owned Properties	\$ <u>7001.00</u>	\$ <u>7001.00</u>
TOTAL COST OF ITEMS 1 THRU 3		\$ <u>16750.00</u>	\$ <u>16750.00</u>

	PRICE FOR ONE YEAR CONTRACT	PRICE FOR SECOND YEAR OPTION
I. BOROUGH OF MATAWAN (Total of Item's 1 thru 3)	\$ <u>16750.00</u>	\$ <u>16750.00</u>
TOTAL BID	\$ <u>16750.00</u>	\$ <u>16750.00</u>

Borough of Matawan
Public Session
April 21, 2015

Please type total bid amounts:

Total Bid One Year Contract: 16750.⁰⁰

Total Bid Second Year Option: 16750.⁰⁰

GARDEN STATE TREE & LANDSCAPING SERVICE
Name of Firm

9 ELM ST
Address

MATAWAN NJ 07747
City, State, Zip Code

732 2903216
Telephone Number

CELL 732-407-2740

AK
Signature

ART KIEFFER
Print Name & Title

2/23/15
Date

Mayor Buccellato read by title Resolution 15-04-34: Authorizing the Purchase of a 2015 Ford F-450 AWD Regular Cab Truck for the Borough of Matawan Department of Public Works. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilwoman Gould

Motion passed.

**Borough of Matawan
Public Session
April 21, 2015**

**RESOLUTION 15-04-34
AUTHORIZING THE PURCHASE OF A
2015 FORD F-450 4WD REGULAR CAB TRUCK FOR THE
BOROUGH OF MATAWAN DEPARTMENT OF PUBLIC WORKS**

***WHEREAS**, John Applegate, Superintendent of the Department of Public Works, has advised the Mayor and Council of the need for a replacement vehicle due to the age and mileage of a current vehicle used by the Department; and*

***WHEREAS**, Mr. Applegate received the attached quote from Beyer Ford in the amount of Fifty Six Thousand Four Hundred Ninety Nine Dollars and No Cents (\$56,499.00); and*

***WHEREAS**, the Mayor and Council of the Borough of Matawan, acting under the recommendation and opinion of the Superintendent regarding the above, hereby authorize the purchase of a new 2015 Ford F-450 4WD Truck.*

***NOW, THEREFORE, BE IT RESOLVED** that John Applegate, Superintendent of the Department of Public Works, be authorized to enter into a Contract for the purchase of a 2015 Ford F-450 4WD Regular Cab Truck as outlined in the attached quote for the Borough of Matawan's Department of Public Works through the State Contract Program from Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07936, State Contract #A88214 in an amount not to exceed Fifty Six Thousand Four Hundred Ninety Nine Dollars and No Cents (\$56,499.00).*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as Beyer Ford.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-166 Budget of the Borough of Matawan to Beyer Ford, 170 Ridgedale Avenue, Morristown, New Jersey 07936 for the Borough of Matawan in an amount not to exceed Fifty Six Thousand Four Hundred Ninety Nine Dollars and No Cents (\$56,499.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: April 21, 2015

Borough of Matawan
Public Session
April 21, 2015

4/8/2015



BEYER FORD

170 Ridgedale Ave.
Morristown, NJ 07936

Quote

To: Matawan	From: Coert Seely
	31 Williams Parkway
	East Hanover, NJ 07936
	Phone/Fax: (973) 463-3065 / (973) 884-2100

2015 FORD F-450 4WD REG CAB 141" WB 60" CA XL
STATE OF NEW JERSEY
CONTRACT # A88214

Engine: 6.8L 3-Valve SOHC EFI V10	Radio: AM/FM Stereo w/Digital Clock
Transmission: TorqShift 5-Speed Automatic	Vinyl 40-20-40 Split-Bench Front Seats
4.88 Axle Ratio	4-Way Driver Seat -inc: Manual Recline,
Transmission w/Oil Cooler	4-Way Passenger Seat -inc: Manual Recline
Manual Transfer Case	Manual Tilt/Telescoping Steering Column
Part-Time Four-Wheel Drive	Gauges
78-Amp/Hr 750CCA Maintenance-Free Battery	Temp, Engine Hour Meter and Trip Odometer
175 Amp Alternator	3 Person Seating Capacity
Towing w/Harness	Front Cupholder
9651# Maximum Payload	Manual Air Conditioning
GVWR: 16,500 lb Payload Package	Glove Box
HD Shock Absorbers	Interior Trim -inc: Chrome Interior Accents
Front And Rear Anti-Roll Bars	Full Cloth Headliner
Firm Suspension	Urethane Gear Shift Knob
Hydraulic Power-Assist Steering	Day-Night Rearview Mirror
40 Gal. Fuel Tank	Passenger Visor Vanity Mirror
Single Stainless Steel Exhaust	2 12V DC Power Outlets
Manual Locking Hubs	Front Map Lights
Front Suspension w/Coil Springs	Fade-To-Off Interior Lighting
Leaf Rear Suspension w/Leaf Springs	Full Vinyl/Rubber Floor Covering
4-Wheel Disc Brakes w/4-Wheel ABS	Underhood Lights
Wheels: 19.5" Argent Painted Steel	Instrument Panel Bin and Dashboard Storage
Tires: 225/70R19.5G BSW AS	Manual 1st Row Windows
Clearcoat Paint	Systems Monitor
Black Front Bumper w/2 Tow Hooks	Outside Temp Gauge
Black Fender Flares	Analog Display
Black Side Windows Trim	Front Center Armrest w/Storage
Black Door Handles	Manual Adjustable Front Head Restraints
Manual Extendable Trailer Style Mirrors	Driveline Traction Control
Black Manual Side Mirrors w/Manual Folding	Side Impact Beams
Fixed Rear Window	Dual Stage Driver / Passenger Seat-Mounted Side Airbags
Variable Intermittent Wipers	Dual Stage Driver / Passenger Front Airbags
Light Tinted Glass	Curtain 1st Row Airbags
Fully Galvanized Steel Panels	Outboard Front Lap And Shoulder Safety Belts
Front License Plate Bracket	Aero-Composite Halogen Headlamps
Black Grille	

Price for Base Vehicle \$ 29,443.00

Borough of Matawan
Public Session
April 21, 2015

4/8/2015

Options for F-450

4.88 Axle Ratio w/ Limited Slip	\$	360.00
225/70R19.5G (2) Front All-Season & (4) Rear Traction BSW Tires	\$	350.00
Power Equipment Group	\$	895.00
Trailer Tow Package	\$	155.00
NJ State Contract Discount	\$	(176.00)
Timberance Load Boosters in Front	\$	425.00
Undercoating	\$	490.00
Dome Light	\$	158.00
Back Up Alarm	\$	175.00
Trailer Plug	\$	185.00
2" Ball and Pintle	\$	650.00
Stirrup Step	\$	469.00
(4) Corner LEDs	\$	695.00

Monroe MCB 9' UTILITY BODY WITH LED LIGHTING	}	\$ 22,225.00
PAINT BODY TO MATCH CAB		
TOMMYGATE 1500 LB LIFTGATE WITH 55X38 PLATFORM		
CLASS V HITCH WITH 7 WAY RV TRAILER PLUG		
BRAKE CONTROLLER		
BACK UP ALARM		
24" AMBER LED LIGHTBAR MOUNTED ON CAB ROOF		
FRONT TIMBREN LOAD BOOSTERS		
FISHER 9' HD SNOW PLOW ASSEMBLY		

Total	\$	27,056.00
Budget Total	\$	56,499.00

Quote is good for 60 Days

To accept this quotation, sign here and return: _____

PAGE 02/02

DPM

7325669560

04/23/2012 05:01

Mayor Buccellato read by title Resolution 15-04-35: Emergency Temporary Appropriation. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilwoman Gould

Motion passed.

**Borough of Matawan
Public Session
April 21, 2015**

**RESOLUTION 15-04-35
EMERGENCY TEMPORARY APPROPRIATION**

***WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2015 temporary budget for the aforesaid purposes; and*

***WHEREAS**, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and*

***WHEREAS**, the total emergency temporary resolutions adopted in the year 2015 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$6,981,315.14.*

***NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:*

- 1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
- 2. That said emergency temporary appropriations will be provided for in the 2015 budget under the appropriate titles.*
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.*

***BE IT FURTHER RESOLVED**, that the amount required by Statute for the payment of 2015 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.*

**2015 Temporary Budget-for April 21, 2015
Meeting**

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		
MUNI CLERK	8,500.00	
GENERAL ADMIN AUDIT	12,000.00	2,000.00
FINANCE ADMIN	9,800.00	
TAX ASSES ADMIN	6,580.00	
TAX COLLECTOR LEGAL SERVICES	8,800.00	
ENGINEERING		20,000.00
BLDG & GROUNDS	12,000.00	5,000.00
PLAN/ZONING BD	3,000.00	
SHADE TREE COMM	300.00	
ENVIRON HEALTH		
SOLID WASTE COLL	500.00	
INSURANCE-GROUP HEALTH		100,000.00
INSURANCE-LIABILITY		67,500.00
INSURANCE-WORKERS COMP FIRE FIRE-AID TO DEPARTMENT		75,600.00
FIRE PREVENTION	10,350.00	
POLICE	293,000.00	25,000.00
STREETS & ROADS STREET LIGHTING BD OF HEALTH RECREATION	50,000.00 700.00	15,000.00

Borough of Matawan
Public Session
April 21, 2015

HISTORICAL SITES	300.00		
VOL 1ST AID SQUAD OEM			
PROP MAINT	1,500.00		
RR PARKING	30,000.00	9,000.00	
DOWNTOWN REDEV UTILITIES			
VEHICLE MAINT	(5,223.75)	5,000.00	
CONSTR OFFICIAL ACCUM SICK LEAVE	19,000.00		
OASI/SOCIAL SECURITY PERS PFRS CONTINGENT MUNICIPAL COURT PUBLIC DEFENDER FREE PUBLIC LIBRARY EMERGENCY 911 GREEN TRUST LOAN		10,000.00	
INTEREST ON BONDS INTEREST ON NOTES PAYMENT OF BANS MCIA LEASE INTEREST		40,500.00	
SUBTOTAL	461,106.25	374,600.00	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		835,706.25	4,720,647.90
WATER SEWER UTILITY			
OPERATING	65,000.00	250,000.00	
BULK WATER PURCHASE/ACQUISITION OF WATER		200,000.00	
BAYSHORE REGIONAL SEWERAGE AUTHORITY PAYMENT ON BOND PRINCIPAL PERS BANS			
INTEREST ON BONDS INTEREST ON NOTES WATER-SEWER REHAB LOAN WASTEWATER LOAN SOCIAL SECURITY		37,000.00	
		<u>5,000.00</u>	
SUBTOTAL	65,000.00	492,000.00	
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS		557,000.00	2,260,667.24

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as the Borough Auditor and the Director of Local Government Services.

**Borough of Matawan
Public Session
April 21, 2015**

Mayor Buccellato read by title Resolution 15-04-36: Payment of Bills. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-36
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$570,622.58
Water & Sewer	\$488,754.94
Borough Capital	\$320.38
Water Capital	\$825.00
Grant	\$75.62
Borough Trust	\$26,071.42
Developers Escrow Account	\$44,136.61
Railroad Parking Trust	\$8.75
Total	\$1,130,815.30

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Buccellato read by title Resolution 15-04-37: Authorizing the Waiver of Fees – First Presbyterian Church. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-37
AUTHORIZING THE WAIVER OF FEES
FIRST PRESBYTERIAN CHURCH**

***WHEREAS**, the First Presbyterian Church is a long standing member of the Matawan community; and,*

***WHEREAS**, the First Presbyterian Church is in the process of replacing an out-of-date dishwasher in its Fellowship Hall lower level kitchen; and*

***WHEREAS**, the First Presbyterian Church is requesting the Borough, as an expression of support and encouragement, waive the municipal plumbing and electrical permit fees in the total amount of Two Hundred Ten Dollars and No Cents (\$210.00).*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan hereby waives the municipal plumbing and electrical permit fees totaling Two Hundred Ten Dollars and No Cents (\$210.00) for a replacement dishwasher for the First Presbyterian Church located at 883 Route 34, Matawan.*

**Borough of Matawan
Public Session
April 21, 2015**

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Construction, Clerk as well as the First Presbyterian Church.



First Presbyterian Church

883 STATE HWY. 34

REVEREND DR. N. SCOTT CUPP
PASTOR

MATAWAN, NJ 07747

TELEPHONE: (732) 566-2663
FAX: (732) 563-8865
www.fpc-matawan.org

April 20, 2015

Mayor Paul Buccelato
Matawan Borough Council
201 Broad Street
Matawan, NJ 07747

Mr. Mayor and Members of the Council:

The First Presbyterian Church of Matawan is in the process of replacing a dishwasher located in our kitchen off of our Fellowship Hall in the lower level of our building. We were informed that the permit fees for the electrical and plumbing amounted \$210.00.

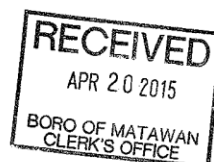
We respectfully request that the Council waive the permit cost at this time. We understand that the fee of \$3.00 from the State of NJ cannot be waived.

Thank you for your consideration.

Respectfully yours,

A handwritten signature in black ink, appearing to read "N. Scott Cupp".

Dr. N. Scott Cupp
Pastor



Mayor Buccellato read by title Ordinance 15-04: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan Chapter VII- Traffic, Section 7-41 Parking at the Railroad Station. Mayor Buccellato requested a motion to open the public hearing. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**Borough of Matawan
Public Session
April 21, 2015**

**ORDINANCE 15-04
AMENDING AND SUPPLEMENTING THE
REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MATAWAN
CHAPTER VII – TRAFFIC, SECTION 7-41
PARKING AT THE RAILROAD STATION**

WHEREAS, the Traffic Safety Unit of the Matawan Police Department has recommended the adoption of this within Ordinance to establish governing regulation for parking at the Borough of Matawan Railroad Station Permit Parking Lot.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Borough of Matawan that it herewith amends and supplements Chapter VII – Traffic Regulations, Section 7-241– Parking at the Railroad Station Permit Parking Lot as follows:

7-41 PARKING AT THE RAILROAD STATION

There are municipal parking lots known as Railroad Station Permit Parking Lot #1 and Railroad Station Daily Parking Lot #2.

7-41.1 Parking at the Railroad Station Permit Parking Lot

The Railroad Station Permit Parking Lot is the triangular area between Main Street and Atlantic Avenue, including “Station Plaza” as more particularly described in a plat on file in the Municipal Office.

a. Use. It shall be unlawful to:

1. Park any vehicle in the Railroad Station Permit Parking Lot without a valid municipal parking permit identification hangar being displayed. The permit hanger shall be displayed by hanging from the interior rear view mirror or in plain view on the front dashboard. Cars shall be parked facing forward in a marked stall.
2. Park any vehicle in areas other than those designated with lines or stalls for parking purposes.
3. Allow any vehicle to stand attended or unattended, in any area of the parking lots for the purpose of picking up or discharging passengers, except in designated areas.
4. Parking permits shall not be required after 10:00 AM during the week. No permits shall be required on Saturdays, Sundays or observed legal holidays.
5. Only those vehicles conforming to the handicapped parking statute shall utilize spaces designated for handicapped parking.
6. Provisions for controlling the flow of traffic such as turns prohibited, one way traffic, etc. shall be provided for in a separate traffic ordinance(s).

b. Permits, Registration and Requirements. Application forms for parking permit identification hangars shall be obtained from the Administration Office at Borough Hall, 201 Broad Street, Matawan, NJ.

1. Each permit holder shall register every car which may be parked in Permit Parking Lot (Lot #1). All such vehicles will be issued annual or quarterly hangars. In an emergency, when a vehicle that is not registered with the Administration Office must be used, the Municipal Office and the Parking Enforcement Officer, or the Police Department shall be advised by the permit holder of the make, license and plate number of the unregistered car. Thereupon, the Borough shall authorize temporary parking.
2. A permit holder shall have the privilege of applying for a new permit but the Borough shall be under no obligation to automatically renew a permit once issued.
3. Satisfactory proof of ownership, valid NJ registration and motor vehicle insurance must be submitted for each vehicle to be registered at the time of application.

c. Fees and Effective Dates. The fee for a parking permit shall be established annually by New Jersey Transit and will be implemented by the Borough of Matawan. The fees established shall be for an annual or quarterly permit or as determined by New Jersey Transit. The parking fee shall be as indicated on the renewal forms. All annual permits will be for a calendar year from January 1 thru December 31. Quarterly permits will be for the quarters of January, February and March; April, May, June; July, August, September; and October, November and

**Borough of Matawan
Public Session
April 21, 2015**

December.

d. *Termination and Refunds.* Any permit holder surrendering a Borough issued parking permit prior to its expiration must notify the Borough of Matawan in writing as soon as possible. Refunds shall be calculated from, and the parking permit shall be terminated on, the beginning of the next full quarter. If an annual permit is terminated the remaining full quarters shall be refunded. Quarterly permits are not pro-rated and only full quarters will be refunded.

e. *Enforcement.* The summonses issued under this subsection shall be in the form of the uniform traffic ticket, e-ticket or such other summonses as may be designed by the Director of the Division of Motor Vehicles of the State of New Jersey.

f. *Removal of Vehicles.* In addition to the issuance of summonses as provided herein for the violation of this subsection, the rules and regulations set forth by Borough resolution and applicable motor vehicle statutes, the Borough Police Department shall have the authority to have automobiles parking in violation of this subsection towed from the off-street parking facilities operated by the Borough, with the costs of towing and storage thereafter to be the sole responsibility of the owner of the vehicle. The cost for towing and storage shall be in accord with the rates as established by the Borough of Matawan and provided for in the applicable towing ordinance. Removal of any vehicle shall be at the discretion of the Police Department in the interest of public safety.

g. *Parking Enforcement Officer.* In addition to the Borough Police Department, the Mayor and Borough Council may appoint such person(s) for the purpose of serving as Parking Enforcement Officer(s) in the Borough whose power and authority shall be confined exclusively to off-street parking premises owned or operated by the Borough of Matawan with full power and authority to issue summonses for violations of this subsection. Such appointments shall conform to the requirements, terms and conditions of NJSA 40:47-19.

h. *Administration.* The Borough Administrator or his designee shall be the official responsible for the administration of the municipal parking lots. The parking lots shall be administered in accordance with this subsection and rules and regulations passed by resolution from time to time by the governing body of the Borough of Matawan.

i. *Rules, Regulations and Penalties.* The governing body of the Borough of Matawan may, by resolution, adopt rules and regulations for the operation of the municipal parking lots. A fine for violation of this subsection shall be not more than two hundred fifty (\$250.00) dollars and the impounding of a vehicle as provided for in paragraph f. of this subsection.

7.41.2 Parking at the Railroad Station Daily Parking Lot

The Railroad Station Daily Parking Lot #2 is located generally in an area surrounding the Victorian style former Railroad Station as more particularly delineated in a plat on file in the Municipal Office.

a. The Daily Parking Lot (Lot #2) is located on the south side of the railroad tracks between Main Street and Atlantic Ave. There is a daily parking fee per day which is determined by NJ Transit. When parking a vehicle, the driver shall take notice of the parking stall number and deposit required amount in the parking machines (3) located at the far corner of the lot closest to the ticket office before crossing over Atlantic Avenue. The lot operates on a "**first come - first served**" basis. The lot is usually filled to capacity by 6:00 a.m. to 6:30 a.m., Monday through Friday. Overnight parking is permitted in the daily lot. The driver shall deposit the required amount for each day he/she plans to leave his/her vehicle in the lot (5 day limit). A fee is not required after 10:00 a.m. and before 5:00 a.m. the next regular business day, or on weekends and observed holidays.

BE IT FURTHER ORDAINED any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed.

BE IT FURTHER ORDAINED if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.

BE IT FURTHER ORDAINED this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.

BE IT FURTHER ORDAINED that a true certified copy of this Ordinance shall be forwarded to the following Borough of Matawan Departments: Administration, Police, Public Works, Clerk as well as New Jersey Transit.

The Clerk informed the public hearing is scheduled for May 19, 2015.

**Borough of Matawan
Public Session
April 21, 2015**

Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco informed of property maintenance issues at The Preserve; the fence is dilapidated and in need of repair or replacement as well as the garbage pickup needs to be increased due to the smell, the debris and vermin around the dumpsters. Mayor Buccellato informed a temporary property maintenance officer has been requested to go out to investigate the condition of the fence. Mr. Ferrara stated he will check the status tomorrow. Mr. Keady stated The Preserve's 100% occupancy does predicate additional garbage pickup.

Mr. Menna asked Mr. Keady if the planning board approved the site plan with the current dumpster site. Mr. Keady informed the Planning Zoning Board Engineer at the time approved the site. It was recommended to include the Monmouth County Board of Health in discussions.

Corinna Marotta, 4 Claire Court, Matawan. Ms. Marotta asked why this wasn't addressed immediately after Ms. Bucco complained the first time. Ms. Marotta stated residents put the Mayor and Council in place reminding them that they are an extension of this town, and a lot of them are feeling let down.

Mayor Buccellato requested Messrs. Menna and Keady discuss the issue tomorrow with possible recommendations by week's end. If possible, include a meeting with the condominium association in order for him to keep Mrs. Bucco posted.

Mayor Buccellato closed the Privilege of the Floor.

Adjournment

Mayor Buccellato requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Council agreed. Motion passed.

Meeting adjourned at 7:38 PM.

Karen Wynne, RMC
Municipal Clerk