

**Borough of Matawan  
Workshop Session  
April 7, 2015**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on April 7, 2015. The meeting was called to order at 7:00 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in *The Independent* on January 15, 2015, by sending notice to the *Asbury Park Press*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes:            Councilwoman Angelini  
                  Councilman Urbano  
                  Councilwoman Daly  
                  Councilwoman Clifton  
                  Councilman Caldon  
                  Councilwoman Gould

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, and Robert Keady, Borough Engineer.

Mayor Buccellato asked everyone to stand for a moment of silence.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

**Presentation**

Mayor Buccellato introduced Christine Buttell, Main Street, Matawan, representing the American Cancer Society's local Relay for Life.

Ms. Buttell informed of the upcoming third annual Relay for Life to be held on June 12, 2015 beginning at 5:00 PM at the Matawan-Aberdeen Regional High School football field. Ms. Buttell outlined the specifics of the event(s) requesting the Borough's assistance with getting the word out to the public stating the more people in attendance, the more funds they can raise. Mayor Buccellato stated he will speak with the Police, Fire, First Aid and Public Works Departments to assist in the matter. Councilwoman Gould thanked Ms. Buttell and the organization. She also mentioned she is a breast cancer survivor and appreciated all the fundraising on behalf of eradicating cancer. She offered Ms. Buttell some ideas about how to advertise the upcoming event.

Mayor Buccellato then requested Al Salvoline and Robert Montfort of the Historic Sites Commission to provide an update on the Commission's project of documenting Borough buildings of 100 years of age and older. Messrs. Salvoline and Montfort summarized their findings and presented Council with a final document. They informed there are over 300 historic homes in Matawan. Mr. Menna informed if there is a grouping of historic homes it can be considered a historic district and may qualify for State funding. He offered to meet with Messrs. Salvoline and Montfort to review the document for Council's consideration of moving forward to establish a historic district for the Borough.

**Privilege of the Floor – Agenda Items Only**

Mayor Buccellato opened the Privilege of the Floor – Agenda Items Only.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor – Agenda Items Only.

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**Old Business**

Mayor Buccellato read by title Ordinance 15-02: Calendar Year 2015 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45:14). Mayor Buccellato requested a motion to introduce. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilwoman Daly made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed. Mayor Buccellato read by title on third and final reading Ordinance 15-02: Calendar Year 2015 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a CAP Bank (NJSA 40A:4-45:14). Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**ORDINANCE 15-02  
CALENDAR YEAR 2015  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(NJSA 40A: 4-45.14)**

*WHEREAS, the Local Government Cap Law, NJS 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,*

*WHEREAS, NJSA 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,*

*WHEREAS, the Council of the Borough of Matawan in the County of Monmouth finds it advisable and necessary to increase its CY 2015 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,*

*WHEREAS, the Council of the Borough of Matawan hereby determines that a 2% increase in the budget for said year, amounting to \$160,852.02 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,*

*WHEREAS, the Council of the Borough of Matawan hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.*

*NOW, THEREFORE, BE IT ORDAINED, by the Council of the Borough of Matawan in the County of Monmouth a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2015 budget year, the final appropriations of the Borough of Matawan shall, in accordance with this ordinance and NJSA 40A: 4-45.14, be increased by 3.5%, amounting to \$281,491.04, and that the CY 2015 municipal budget for the Borough of Matawan be approved and adopted in accordance with this ordinance.*

*BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.*

*BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.*

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***BE IT FURTHER ORDAINED,** which a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.*

Mayor Buccellato read by title Ordinance 15-03: Authorizing Special Appropriation for the Preparation of a Master Plan, Pursuant to NJSA 40A:4-53. Mayor Buccellato requested a motion to introduce. Councilwoman Gould made the motion, seconded by Councilwoman Angelini. Council agreed. Motion passed. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed. Mayor Buccellato read by title on third and final reading Ordinance 15-03: Authorizing Special Appropriation for the Preparation of a Master Plan, Pursuant to NJSA 40A:4-53. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

**ORDINANCE 15-03  
AUTHORIZING SPECIAL APPROPRIATION FOR THE PREPARATION OF A MASTER PLAN  
PURSUANT TO NJSA 40A:4-53**

***BE IT ORDAINED,** by the Borough Council of the Borough of Matawan, County of Monmouth, State of New Jersey, as follows:*

- SECTION 1.**     ***Purpose.** The purpose of this ordinance is to finance the cost of the preparation of a complete current single document of the Master Plan for the Borough of Matawan.*
- SECTION 2.**     ***Appropriation.** The authorization for this special Emergency appropriation is \$55,000.00. At least one-fifth of such appropriation shall be included in each annual budget until the appropriation has been fully provided for.*
- SECTION 3.**     *This ordinance repeals any inconsistent ordinance or ordinances or parts thereof.*
- SECTION 4.**     *This ordinance shall take effect immediately upon its final passage and publication as required by law.*

**Consent Agenda**

Mayor Buccellato read by title Resolutions 15-04-02 through and including 15-04-17 requesting a motion to approve en masse. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Angelini  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilman Caldon  
Councilwoman Gould

Motion passed.

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**RESOLUTION 15-04-02  
REDEMPTION OF TAX SALE CERTIFICATE  
ASBURY PARK BUS TERMINAL  
CERTIFICATE #01-007**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #01-007 which was sold to Asbury Park Bus Terminal, PO Box 577, Lavallette, NJ 08735; and

**WHEREAS**, Certificate #01-007 has been paid and fully redeemed for the property owner, Block 65.06, Lot 34 otherwise known as Matawan Ave.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$506.47 to the above for the redemption of Tax Sale Certificate #01-007.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-03  
REDEMPTION OF TAX SALE CERTIFICATE  
ASBURY PARK BUS TERMINAL  
CERTIFICATE #020025**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #020025 which was sold to Asbury Park Bus Terminal, PO Box 577, Lavallette, NJ 08735; and

**WHEREAS**, Certificate #020025 has been paid and fully redeemed for the property owner, Block 65.06, Lot 34 otherwise known as Matawan Ave.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$219.30 to the above for the redemption of Tax Sale Certificate #020025.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-04  
REDEMPTION OF TAX SALE CERTIFICATE  
ASBURY PARK BUS TERMINAL  
CERTIFICATE #040019**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #040019 which was sold to Asbury Park Bus Terminal, PO Box 577, Lavallette, NJ 08735; and

**WHEREAS**, Certificate #040019 has been paid and fully redeemed for the property owner, Block 65.06, Lot 34 otherwise known as Matawan Ave.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$173.82 to the above for the redemption of Tax Sale Certificate #040019.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-05  
REDEMPTION OF TAX SALE CERTIFICATE  
INGENIOUS INTELLIGENCE BNC, INC.  
CERTIFICATE #09-00066**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #09-00066 which was sold to Ingenious Intelligence BNC, Inc., 253 Main St., Ste 135, Matawan, NJ 07747; and

**WHEREAS**, Certificate #09-00066 has been paid and fully redeemed for the property owner, Block 65.06, Lot 34 otherwise known as Matawan Ave.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,357.82 to the above for the redemption of Tax Sale Certificate #09-00066.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

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**RESOLUTION 15-04-06  
REDEMPTION OF TAX SALE CERTIFICATE  
CRAIG DELISI  
CERTIFICATE #10-00054**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #10-00054 which was sold to Craig DeLisi, 253 Main St., Ste 135, Matawan, NJ 07747; and*

*WHEREAS, Certificate #10-00054 has been paid and fully redeemed for the property owner, Block 65.06, Lot 34 otherwise known as Matawan Ave.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$464.72 to the above for the redemption of Tax Sale Certificate #10-00054.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 15-04-07  
REDEMPTION OF TAX SALE CERTIFICATE  
INGENIOUS INTELLIGENCE BNC, INC.  
CERTIFICATE #12-00063**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #12-00063 which was sold to Ingenious Intelligence BNC, Inc., 253 Main St., Ste 135, Matawan, NJ 07747; and*

*WHEREAS, Certificate #12-00063 has been paid and fully redeemed for the property owner, Block 65.06, Lot 34 otherwise known as Matawan Ave.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$393.28 to the above for the redemption of Tax Sale Certificate #12-00063.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 15-04-08  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PRO CAP II, LLC  
CERTIFICATE #12-00065**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #12-00065 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16<sup>th</sup> St., Ste 1950, Philadelphia, PA 19102; and*

*WHEREAS, Certificate #12-00065 has been paid and fully redeemed for the property owner, Block 69, Lot 3.0108 otherwise known as A-8 Cross Rd.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$5,414.25 to the above for the redemption of Tax Sale Certificate #12-00065.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 15-04-09  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PRO CAP II, LLC  
CERTIFICATE #13-00004**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00004 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16<sup>th</sup> St., Ste 1950, Philadelphia, PA 19102; and*

*WHEREAS, Certificate #13-00004 has been paid and fully redeemed for the property owner, Block 6, Lot 16.01 otherwise known as 106 Main St.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$11,298.23 and a Premium of \$200.00 to the above for the redemption of Tax Sale Certificate #13-00004.*

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**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-10  
REDEMPTION OF TAX SALE CERTIFICATE  
INGENIOUS INTELLIGENCE BNC, INC.  
CERTIFICATE #13-00057**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00057 which was sold to Ingenious Intelligence BNC, Inc., 253 Main St., Ste 135, Matawan, NJ 07747; and

**WHEREAS**, Certificate #13-00057 has been paid and fully redeemed for the property owner, Block 65.06, Lot 34 otherwise known as Matawan Ave.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$424.69 to the above for the redemption of Tax Sale Certificate #13-00057.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-11  
REDEMPTION OF TAX SALE CERTIFICATE  
FIG CAPITAL INV NJ13, LLC  
CERTIFICATE #14-00021**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00021 which was sold to FIG Capital Inv NJ13, LLC, MTAG Cust for FIG Capital Inv. NJ13, LLC, 8323 Ramona Blvd. West, Ste 2, Jacksonville, FL 32221; and

**WHEREAS**, Certificate #14-00021 has been paid and fully redeemed for the property owner, Block 29, Lot 29 otherwise known as 224 Main St.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,828.95 and a Premium of \$2,100.00 to the above for the redemption of Tax Sale Certificate #14-00021.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-04-12  
ACCEPTING THE TAX COLLECTOR'S  
ANNUAL UNAUDITED REPORT  
FOR THE YEAR ENDING DECEMBER 31, 2014**

**WHEREAS**, NJSA 54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the governing body.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Matawan that the following Collector's Annual Report of Receipts for the Year Ending December 31, 2014, be hereby acknowledged and accepted as submitted.

**BE IT FURTHER RESOLVED**, that a certified true copy of this Resolution shall be forwarded to the Borough Tax Collector and Treasurer.

<b>TAX COLLECTOR'S REPORT</b>	
<b>FOR THE YEAR ENDING DECEMBER 31, 2014</b>	
Arrears-Prasto	\$ 165.17
2012 Taxes	\$ 222,018.17
2013 Taxes	\$ 25,142,054.94
2014 Taxes	\$ 110,088.54
Interest	\$ 69,067.27
Tax Search	\$ 300.00
Liquor License	\$ 19,495.93

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<i>Marriage License</i>	\$ 198.00
<i>Gen Bus Licenses</i>	\$ 5,730.00
<i>Peddlers License</i>	\$ 80.00
<i>Taxi Cab License</i>	\$ 2,250.00
<i>Taxi Driver License</i>	\$ 400.00
<i>Tree Permits</i>	\$ 1,140.00
<i>Raffle</i>	\$ 545.00
<i>Massage Parlor Permit</i>	\$ 600.00
<i>Massage Therapist</i>	\$ 500.00
<i>Towing Applications</i>	\$ 1,795.68
<i>Civil Union</i>	\$ 3.00
<i>Building Inspector</i>	\$ 49,492.00
<i>Electrical Inspector</i>	\$ 34,408.00
<i>Plumbing Inspector</i>	\$ 28,770.00
<i>CO's</i>	\$ 1,066.00
<i>Fire</i>	\$ 18,916.00
<i>Misc Inspector</i>	\$ 2,750.00
<i>Zoning Fee-Resident</i>	\$ 2,835.00
<i>Zoning Non Resident</i>	\$ 13,684.70
<i>Zoning Fence Walls</i>	\$ 1,920.00
<i>Zoning-Shed and Structure</i>	\$ 325.00
<i>Zoning Pools Above</i>	\$ 390.00
<i>Zoning-Pool inground</i>	\$ 300.00
<i>Accident Reports</i>	\$ 1,562.24
<i>Cert. Copies</i>	\$ 2,100.00
<i>Firearms</i>	\$ 498.00
<i>Food Handling</i>	\$ 9,345.00
<i>Variance List</i>	\$ 250.00
<i>Street Openings</i>	\$ 2,000.00
<i>Zoning Board</i>	\$ 10,495.00
<i>Swimming Pool Permit</i>	\$ 100.00
<i>Return Check Fee</i>	\$ 180.00
<i>Fire Inspection</i>	\$ 285.00
<i>Fire Permits</i>	\$ 1,956.00
<i>Fire Reports</i>	\$ 70.00
<i>Fire Status</i>	\$ 80.00
<i>CO Inspections</i>	\$ 22,575.00
<i>Building Rental Reg</i>	\$ 20,350.00
<i>Fire Tickets</i>	\$ 50.00
<i>Election Pay</i>	\$ 3,200.00
<i>Reinspection Fee BOFH</i>	\$ 500.00
<i>Maps</i>	\$ 4.00
<i>Plans and Specs</i>	\$ 270.00
<i>Xerox Copies</i>	\$ 7.96
<i>Cablevision Fee</i>	\$ 87,719.00
<i>Board of Health Plan Rev</i>	\$ 300.00
<i>Vendor Refunds</i>	\$ 8,446.87
<i>Library State Aid</i>	\$ 3,860.00
<i>Recycling Tonnage Grant</i>	\$ 10,819.05
<i>Alcohol Rehab</i>	\$ 211.10
<i>Clean Community</i>	\$ 15,417.05
<i>T Mobile/Cell Rent</i>	\$ 66,476.62

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<i>Nj Body Armor Grant</i>	\$ 2,669.14
<i>Misc Unanticipated</i>	\$ 49,446.05
<i>Sale of Assets</i>	\$ 459.38
<i>Tele Franchise Fee</i>	\$ 42,607.13
<i>YMCA Rent</i>	\$ 53,200.00
<i>Room Rental Comm Ctr</i>	\$ 1,966.00
<i>Damage Claims</i>	\$ 163,248.12
<i>Battered Persons</i>	\$ 1,675.00
<i>Court Fees &amp; Costs</i>	\$ 152,798.93
<i>Court Checks Uncashed</i>	\$ 519.00
<i>Minnisink Quarterly Taxes</i>	\$ 88,566.00
<i>Reimburse Comp Ins</i>	\$ 3,486.00
<i>Cost of Sale-Before and After</i>	\$ 8,320.23
<i>Tax Sale Premium</i>	\$ 389,000.00
<i>Lien Redemption Refund</i>	\$ 8,543.28
<i>6% Penalty</i>	\$ 4,641.14
<i>Water/Sewer Misc (Refund back to Lienholder from sale)</i>	\$ 1,329.51
<i>Outside Liens Redeemed</i>	\$ 784,652.20
<b>TOTAL FOR THE MONTH OF JULY 2013</b>	\$ 27,757,543.40

**RESOLUTION 15-04-13  
APPROVAL OF RAFFLE LICENSE  
MOTHERS OF MULTIPLES MID JERSEY, INC.  
GIFT AUCTION  
RA-663**

**BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for Mothers of Multiples Mid Jersey, Inc. Fundraiser.

Name & Location of Organization's Event  
Mothers of Multiples Mid Jersey, Inc.  
Washington Engine Co. Fire House  
176 Jackson Street  
Matawan, New Jersey 07747

Date & Time  
May 27, 2015  
7:30 PM to 10:00 PM

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk as well as the Mothers of Multiples Mid Jersey, Inc.

**RESOLUTION 15-04-14  
APPROVAL OF RAFFLE LICENSE  
RICH VETH DIAMOND CLUB  
50/50 CASH  
RA-664**

**BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for Rich Veth Diamond Club Fundraiser.

Name & Location of Organization's Event  
Rich Veth Diamond Club  
MJ's Buttonwood Manor  
845 Route 34  
Matawan, New Jersey 07747

Date & Time  
June 8, 2015  
6:00 PM to 10:00 PM

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk as well as the Rich Veth Diamond Club.

**RESOLUTION 15-04-15  
APPROVAL OF RAFFLE LICENSE  
RICH VETH DIAMOND CLUB  
GIFT AUCTION  
RA-665**



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***BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the raffle license for Rich Veth Diamond Club Fundraiser.*

*Name & Location of Organization's Event*  
*Rich Veth Diamond Club  
MJ's Buttonwood Manor  
845 Route 34  
Matawan, New Jersey 07747*

*Date & Time*  
*June 8, 2015  
6:00 PM to 10:00 PM*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk as well as the Rich Veth Diamond Club.*

**RESOLUTION 15-04-16  
APPROVAL OF BUSINESS RELOCATION  
INTERGLOBAL CONSTRUCTION, INC.**

***WHEREAS, Interglobal Construction, Inc.,** (construction offices) was previously approved as a business operating in the Borough of Matawan; and*

***WHEREAS, Interglobal Construction, Inc.** has notified the Borough of Matawan of its relocating from 1000 Route 34, Suite 602 to 95 Main Street; and*

***WHEREAS,** this business is an approved use in its new location.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following business license relocation:*

*Business: Interglobal Construction, Inc.  
95 Main Street  
Matawan, New Jersey 07747*

*Applicant: David Grippi  
Interglobal Construction, Inc.  
95 Main Street  
Matawan, New Jersey 07747*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, Construction as well as Monmouth County Health Department and Applicant.*

**RESOLUTION 15-04-17  
APPROVAL OF MASSEUSE LICENSE RENEWAL  
YING WANG**

***WHEREAS, Ying Wang** (Masseuse) has passed the required Police Department background checks; and*

***WHEREAS,** on the condition that **Ying Wang** has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Masseuse License Renewal:*

*Business: Ying Wang  
c/o Oriental Massage Group, LLC  
1008 Route 34, #7  
Matawan, New Jersey 07747*

*Applicant: Ying Wang  
41-25 Kissena Blvd., 4CC  
Flushing, New York 11355*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Monmouth County Health Department and Applicant.*

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**New Business**

Mayor Buccellato read by title Resolution 15-04-18: Authorizing the Borough Engineer to Undertake Any Necessary Steps for the Public Advertisement and Accept Bids for Solid Waste and Recyclable Materials Collection Service Contract. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-18  
AUTHORIZING THE BOROUGH ENGINEER TO UNDERTAKE ANY NECESSARY STEPS FOR THE  
PUBLIC ADVERTISEMENT AND ACCEPT BIDS FOR  
SOLID WASTE AND RECYCLABLE MATERIALS COLLECTION SERVICE CONTRACT**

*WHEREAS, the Mayor and Council of the Borough of Matawan received an estimate from T&M Associates for professional services for the preparation of all necessary specifications and documents for the Solid Waste and Recyclable Materials Collection Service Contract as outlined in the attached proposal.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that it herewith authorizes the Borough Engineer to survey, design and prepare any and all necessary specifications and documents for general distribution and public advertisement and accept bids for the Solid Waste and Recyclable Materials Collection Service Contract in an amount not to exceed an amount of Thirteen Thousand Two Hundred Dollars and No Cents (\$13,200.00) including inspection fees.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, Recycling as well as the Borough Engineer, T&M Associates.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 5-01-20-155-200 Budget of the Borough of Matawan to T&M Associates for any necessary steps for the public advertisement and accept bids for Solid Waste and Recyclable Materials Collection Service Contract for the Borough of Matawan in an amount not to exceed Thirteen Thousand Two Hundred Dollars and No Cents (\$13,200.00) including inspection fees.*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

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*Monica Antista, CMFO  
Dated: April 7, 2015*

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MATN-00013

February 13, 2015  
(Via Email and First Class Mail)

Louis Ferrara, Administrator  
Borough of Matawan  
201 Broad Street  
Matawan, New Jersey 07747

**Re: Uniform Bid Specifications for Solid Waste and Recyclable Materials Collection Service  
Authorization to Prepare Contract Documents and Advertise**

Dear Mr. Ferrara:

T&M Associates is seeking authorization to prepare and advertise for the Uniform Bid Specifications for Solid Waste and Recyclable Materials Collection Service.

T&M Associates will prepare contract documents for a five year refuse contract for curb side collection of garbage, recyclables, and other refuse. T&M will review estimates of refuse and recycling over past five years, prepare the specification, advertise the project, receive and review bids, and make a recommendation for award. The fee is estimated to be \$13,200.00.

Should you have any questions or require any additional information, please do not hesitate to contact me.

Very truly yours,

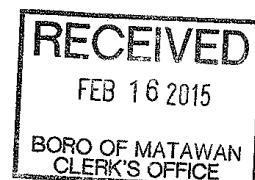
T&M ASSOCIATES

  
ROBERT R. KEADY, JR., P.E., C.M.E.  
MATAWAN BOROUGH ENGINEER

RRK:JLS:lkc

cc: Mayor Paul Buccellato  
Karen Wynne, Borough Clerk  
Grace Rainforth, Recycling Coordinator  
Monica Antista, CFO

H:\Matn\00013\Correspondence\Ferrara\_RRK\_Authorization to Prepare Contract Docs and Advertise.doc



T&M ASSOCIATES, 11 Tindall Road, Middletown, NJ 07748

☎ 732.671.6400 ☎ 732.671.7365 🌐 tandmassociates.com

Councilman Caldon left the dais at 7:30 PM to attend the BFO meeting.

Mayor Buccellato read by title Resolution 15-04-19: Authorizing the Hiring of Full-Time Police Records Clerk – Lauren Gray. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini  
Councilman Urbano  
Councilwoman Daly

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Councilwoman Clifton  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-19  
AUTHORIZING THE HIRING OF FULL-TIME  
POLICE RECORDS CLERK  
LAUREN GRAY**

*WHEREAS, the Mayor and Council had been advised of the need for a full-time Police Records Clerk within the Borough of Matawan; and*

*WHEREAS, duties of the position will include but not be limited to police records and office support to Police staff; and*

*WHEREAS, applications have been received, said applications have been reviewed and applicants were duly screened pursuant to law.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby authorizes the hiring of Lauren Gray as full-time Police Records Clerk effective April 16, 2015 at the rate of compensation of Thirty Thousand Dollars and No Cents (\$30,000.00) per annum.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Police, Payroll Officer as well as Lauren Gray.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 5-01-25-240-180 Budget of the Borough of Matawan to Lauren Gray an amount not to exceed Thirty Thousand Dollars and No Cents (\$30,000.00) per annum.*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO*

*Dated: April 7, 2015*

Mayor Buccellato read by title Resolution 15-04-20: Authorizing the Appointment of Full-Time Deputy Borough Clerk – Robin Klinger. Mayor Buccellato requested a motion. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-20  
AUTHORIZING THE APPOINTMENT OF  
FULL-TIME DEPUTY BOROUGH CLERK  
ROBIN KLINGER**

*WHEREAS, the Mayor and Council has been advised that there is a need for a full-time Deputy Borough Clerk within the Borough of Matawan; and*

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*WHEREAS, applications have been received, said applications have been reviewed and applicants were duly screened pursuant to law.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan authorizes the appointment of Robin Klinger as full-time Deputy Borough Clerk, effective April 16, 2015, at the Council authorized rate of compensation of Thirty Two Thousand Dollars and No Cents (\$32,000.00) per annum pending Certification as to Available Funding from the Chief Financial Officer, for a one (1) year unexpired term, said term to expire December 31, 2015.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll as well as Robin Klinger.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 5-01-20-120-180 Budget of the Borough of Matawan to Robin Klinger for Full-Time Deputy Borough Clerk for the Borough of Matawan in an amount not to exceed Thirty Two Thousand Dollars and No Cents (\$32,000.00) pending Certification as to Available Funding from the Chief Financial Officer.*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

*Monica Antista, CMFO*

*Dated: April 7, 2015*

Mayor Buccellato read by title Resolution 15-04-21: Payment of Bills. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini  
Councilman Urbano  
Councilwoman Daly  
Councilwoman Clifton  
Councilwoman Gould

Motion passed.

**RESOLUTION 15-04-21  
PAYMENT OF BILLS**

*BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$1,666,911.96</i>
<i>Water &amp; Sewer</i>	<i>\$41,453.87</i>
<i>Borough Capital</i>	<i>\$13,449.57</i>
<i>Water Capital</i>	<i>\$845.84</i>
<i>Borough Trust</i>	<i>\$21,700.67</i>
<i>Developers Escrow Account</i>	<i>\$5,325.53</i>
<i>Dog Tax Trust</i>	<i>\$1,250.00</i>
<i>Railroad Parking Trust</i>	<i>\$12,220.00</i>
<b><i>Total</i></b>	<b><i>\$1,763,157.44</i></b>

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

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**Privilege of the Floor**

Mayor Buccellato opened the Privilege of the Floor.

Robert Montfort, 209 Main Street, Matawan. Mr. Montfort related 2016 is the 100<sup>th</sup> anniversary of the shark attacks suggesting the placement of a monument on Dock Street to memorialize the event. He also mentioned the Historic Sites 2016 NJ Trust Grant Program application is due June 25, 2015 with the Letter of Interest due on April 14, 2015. He requested assistance from the Mayor and Council, the Clerk, and the Municipal Grant Consultant. The Burrowes Mansion 2013 and 2014 grants for roofing assisted in partial replacement. Mr. Montfort estimates the façade work to cost approximately \$100,000.00. For every \$2.00 the Borough is able to fund, the State will match \$3.00. The Historic Sites Commission wants to hire an architect to put the package together for the Historic Trust, and requested Council support. Councilwoman Clifton questioned the amount of the grant application. Mr. Montfort replied, approximately \$60,000.00 with the Borough funding \$40,000. Councilwoman Clifton stated the Historic Sites budgeted amount is only \$14,000. While clearly not enough to maintain the mansion, the question is, does the Borough wish to preserve the Mansion. Mayor Buccellato asked if the Governing Body was in support of having the Historic Sites Commission move forward with the grant application, utilizing the Municipal Grant Consultant. Council agreed. Mr. Montfort stated he will contact the Borough Administrator to arrange to confer with the Municipal Grant Consultant.

Craig Gately, 245 Harding Boulevard, Matawan. Mr. Gately questioned the property assessments and the process of accessing them. Mayor Buccellato said he will speak to Eric Zanetti, the Borough Tax Assessor, and have Mr. Zanetti call Mr. Gately directly. Mr. Gately questioned the need for unmarked police cars. Mayor Buccellato replied that it is an effective tool to use for speeders and individuals not following the rules of the road. Mr. Gately questioned the Police car parked outside of Ravine Drive School. The Mayor replied he believes the vehicle has over 130,000 miles on it, and, the school district requested one parked out there as a deterrent. And, it has been. Mr. Gately then questioned the need for Humvees in the Borough. The Mayor informed they were procured from the federal government at no cost to Borough taxpayers. The vehicles are needed during emergencies, such as hurricanes, Nor'easters, any other major storms or disasters. Mr. Gately asked about the tax rate in Matawan Borough, as he provided documentation that Matawan has the 3<sup>rd</sup> highest tax rate in Monmouth County. Mayor Buccellato indicated that the tax rate included the school district, the county, and the library, so the rate was deceiving because the Borough tax rate was approximately .80+ 3 or 4 cents. The Mayor also informed due to the economy the Borough lost a substantial amount of valuation within the last five years.

Mike Vaccarella, 15 High Street, Matawan. Mr. Vaccarella said sign maintenance and road repair/stripping in the Borough needed to be addressed. The cold patch is constantly being ripped out from the plows. The Mayor said he will contact the DPW Superintendent tomorrow stating the Borough is working with the County on having some of the roads repaved, and asked for residents patience until they can determine precisely how much supply is needed to do the roadwork.

Fran Bucco, 79 Freneau Avenue, Matawan. Ms. Bucco stated the bus stop street lighting needs to be increased. The Mayor said he will contact the Borough Engineer and ask him to talk to NJS DOT.

Mayor Buccellato closed the Privilege of the Floor.

**Adjournment**

Mayor Buccellato requested a motion to adjourn. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

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Meeting adjourned at 8:05 PM.

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Karen Wynne, RMC  
Municipal Clerk