

**Borough of Matawan
Public Session
March 24, 2015**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on March 24, 2015. The meeting was called to order at 7:09 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in the *Asbury Park Press* on March 13, 2015, by sending notice to *The Independent*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Also, present were Louis C. Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Buccellato asked everyone to stand for a moment of silence.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

Privilege of the Floor – Agenda Items Only

Mayor Buccellato opened the Privilege of the Floor for Agenda Items Only.

Andy Lopez, 51 Union Street, Matawan. Mr. Lopez questioned Resolution 15-03-41 requesting clarification on the necessity of this type of vehicle. Mr. Ferrara informed there are times during the winter snowstorms the Borough has had to rent 4-wheel drive vehicles. This purchase will help to avoid such rentals. Mr. Lopez inquired if the Borough was disposing of older vehicles. Mr. Ferrara informed the Borough has liquidated six Old Crown Victorias for scrap metal. Mayor Buccellato related Council's decision to purchase of one new vehicle per year to avoid a possible budget impact of multi-vehicle purchases.

Mayor Buccellato closed the Privilege of the Floor for Agenda Items Only.

Mayor Buccellato announced the CERT Presentation is cancelled for tonight. Also, Eric Friedman was to speak on behalf of the Matawan Aberdeen Relay for Life but has a scheduling conflict with the Business Expo, which is taking place at St. Clements and sponsored by the Chamber of Commerce.

Old Business

None.

Clerk's Report

No report.

Mayor's Report

No report.

Administrator's Report

Mr. Ferrara informed the County Road Department was in town today to prepare estimates for pothole repair. Councilman Caldon, Jake Applegate, and Mr. Ferrara were meeting with a

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company tomorrow specializing in hot-fill material. He stated they interviewed one company last week, and prepared a sample outside in our parking lot. The Borough is investigating new technologies which will allow immediate pothole repair and provide a more permanent patch rather than just a cold patch.

Attorney's Report

No report.

Engineer's Report

Mr. Keady reported both 2013 Road Program Contracts will be up and running again shortly to complete their punch-lists within the next two weeks. Mayor Buccellato related a portion of Daniel Drive concrete had deteriorated, and will provide the address for Mr. Keady to investigate. Mayor Buccellato informed as a result of this winter's severe weather they may have to revise the Road Program from what they thought they were going to have to do, because there are now some other roads that are in need of repair. It is his intention to have the revisions completed around the next meeting in April in order to introduce a bond ordinance. Mr. Ferrara interjected with an update, stating today's inspection of Crown Place found there was no problem with the system. Mayor Buccellato asked if they could get a copy or CD of that camera inspection. Mr. Keady said it would depend on whether if it was recorded on disc or tape as they may or may not have recorded same; he will verify with Mr. Applegate. Mayor Buccellato stated he will call Mr. Keady tomorrow to discuss further.

The Energy Program RFP is almost complete with a meeting scheduled with Mr. Ferrara next week for final review.

Mr. Ferrara also informed KKD Enterprises was at the ballfield near the construction site on Clinton Street. Though it was believed to be a stream causing the flooding underneath the land, KKD confirmed it was from an old storm sewer pipe. They will quote the Borough on the cost of repair.

Finance & Environmental

No report.

Police, Railroad Parking & ADA

Councilman Urbano asked Mr. Keady if ADA MMCC repairs have been completed. Mr. Keady replied, yes.

Councilman Urbano informed of an email from Mr. Menna with regard to Phase II for parking, and will call Mr. Keady to review.

Property Maintenance, First Aid, Historic Sites, Sanitation & Recycling

No report.

Recreation & Main Street

Councilwoman Clifton reported Main Street is on hold for now. She reminded everyone the Easter Egg Hunt will be held at the Community Center on Saturday at 11:00 AM. If the wet ground conditions not change the event will be moved inside.

Fire, DPW & Shade Tree

Councilman Caldon reported Fire Department recently conducted a water rescue drill with 40-50 firemen present. They also held a pump relay, in which they had all the engines out with approximately 2 miles of interconnected hosing, including some new hoses recently purchased.

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He also informed the Public Works water contract was sent to the water company which should result in some savings to the Borough; the water tank near the ballfield needs is scheduled to be refinished sometime in May or June, and while it is a large cost to the Borough, it needs to be done.

Councilman Caldon related his attendance at this month's Shade Tree Commission meeting informed Jerry Hourihan, Jr. was sworn in assuming his father's vacancy, and we are well pleased with this addition. There are a few seminars coming up, and the some members of the Commission may attend.

Personnel, Development, Construction & Planning/Zoning Board

Councilwoman Gould provided the Construction Department report for February 2015:

- | | |
|--|------------------------------|
| • Permit income/certificates: \$24,334.00 | Year to Date: \$32,503.00 |
| • Business CCOs/Misc Fees: \$600.00 | Year to Date: \$1,050.00 |
| • State Permit Surcharge Fees: \$1,456.00 | Year to Date: \$1,709.00 |
| • Value of Construction Work: \$1,287,878.00 | Year to Date: \$1,421,487.00 |
| • Permits Issued: 34 | Year to Date: 74 |

She also complemented Grace Rainforth for the new Matawan Borough website. Council agreed.

Mr. Ferrara informed Ms. Rainforth and Ms. Antista, the CFO, are in process of working to have a Pay-By-Check and Credit Card option up and running by the 2nd Quarter.

Mayor Buccellato requested a motion to hold Resolution 15-03-36. Councilwoman Gould made the motion, seconded by Councilwoman Clifton. Council agreed. Motion passed.

Consent Agenda

Mayor Buccellato read by title Resolutions 15-03-15 through and including 15-03-32 requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-15
REDEMPTION OF TAX SALE CERTIFICATE
J & A NEW YORK, INC.
CERTIFICATE #13-00047**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00047 which was sold to J & A New York, Inc., 144-90 41st Ave., Apt. 515, Flushing, NY 11355; and

WHEREAS, Certificate #13-00047 has been paid and fully redeemed for the property owner, Block 49, Lot 22.02 otherwise known as 298 Broad St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$841.17 and a Premium of \$1,100.00 to the above for the redemption of Tax Sale Certificate #13-00047.

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BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-03-16
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00095**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00095 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St., Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00095 has been paid and fully redeemed for the property owner, Block 123.03, Lot 6 otherwise known as 24 Poet Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,776.60 and a Premium of \$700.00 to the above for the redemption of Tax Sale Certificate #13-00095.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-03-17
REDEMPTION OF TAX SALE CERTIFICATE
FIG CAPITAL INV NJ13, LLC
CERTIFICATE #14-00033**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00033 which was sold to FIG Capital Inv NJ13, LLC, MTAG Cust for FIG Capital Inv. NJ13, 8323 Ramona Blvd. West, Suite 2, Jacksonville, FL 32221; and

WHEREAS, Certificate #14-00033 has been paid and fully redeemed for the property owner, Block 41, Lot 2 otherwise known as 256 Main St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,604.19 and a Premium of \$1,900.00 to the above for the redemption of Tax Sale Certificate #14-00033.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-03-18
REDEMPTION OF TAX SALE CERTIFICATE
FIG CAPITAL INV NJ13, LLC
CERTIFICATE #14-00076**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00076 which was sold to FIG Capital Inv NJ13, LLC, MTAG Cust for FIG Capital Inv. NJ13, 8323 Ramona Blvd. West, Suite 2, Jacksonville, FL 32221; and

WHEREAS, Certificate #14-00076 has been paid and fully redeemed for the property owner, Block 115, Lot 36 otherwise known as Lakeside Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,103.76 to the above for the redemption of Tax Sale Certificate #14-00076.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-03-19
REDEMPTION OF TAX SALE CERTIFICATE
BOROUGH OF MATAWAN
CERTIFICATE #14-00077**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #14-00077 which was sold to Borough of Matawan, 201 Broad St., Matawan, NJ 07747; and

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WHEREAS, Certificate #14-00077 has been paid and fully redeemed for the property owner, Block 117, Lot 9 otherwise known as 36 Weldon Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$2,952.86 to the above for the redemption of Tax Sale Certificate #14-00077.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 15-03-20
ALLOWING VETERAN EXEMPTION
JOHN CONWAY
322 SLOAN COURT – BLOCK 120, LOT 5.01 C322**

WHEREAS, the following property has been granted a Veteran exemption by the Department of Veterans Affairs and should be against the 2015 property taxes; and

WHEREAS, as long as said property qualifies for said exemption his property shall bear no tax.

NOW, THEREFORE, BE IT RESOLVED that the Borough Tax Collector grant an exemption to the following:

<u>Block/Lot</u>	<u>Vendor</u>	<u>Notation</u>
120/5.01/C322	John Conway	Veteran Exemption

BE IT FURTHER RESOLVED that a certified true copy of this resolution be forwarded to the Borough Tax Collector and Treasurer.

**RESOLUTION 15-03-21
APPROVAL OF RAFFLE LICENSE
TRINITY EPISCOPAL CHURCH
50/50 CASH - RA-661**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Trinity Episcopal Church Fundraiser.

<u>Name & Location of Organization's Event</u>	<u>Date & Time</u>
Trinity Episcopal Church 18 Ryers Lane Matawan, New Jersey 07747	May 9, 2015 6:00 PM to 10:00 PM

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk as well as the Trinity Episcopal Church.

**RESOLUTION 15-03-22
APPROVAL OF RAFFLE LICENSE
TRINITY EPISCOPAL CHURCH
GIFT AUCTION - RA-662**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Trinity Episcopal Church Fundraiser.

<u>Name & Location of Organization's Event</u>	<u>Date & Time</u>
Trinity Episcopal Church 18 Ryers Lane Matawan, New Jersey 07747	May 9, 2015 6:00 PM to 10:00 PM

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk as well as the Trinity Episcopal Church.

**RESOLUTION 15-03-23
APPROVAL OF SOLICITORS PERMIT
JOBOYS HOSPITALITY, INC. FOR CLUCK U CHICKEN**

WHEREAS, Joboys Hospitality, Inc. for Cluck U Chicken, has passed the required Police Department background checks; and

WHEREAS, Vivint Solar, has read Chapter 3-2.11 Handbills of the Borough of Matawan Code.

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following solicitors permit:

Business: Vivint Solar
2400 Main Street
Sayreville, New Jersey 08872

Applicant: Zachary Allred
One Church Street
Matawan, New Jersey 07747

**RESOLUTION 15-03-27
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
STEPHEN CALA**

WHEREAS, Stephen Cala, has passed the required Police Department background checks; and

WHEREAS, Stephen Cala, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License Renewal:

Applicant: Stephen Cala
1-23 Skytop Gardens
Parlin, New Jersey 08859

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

**RESOLUTION 15-03-28
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
KARL GALLIMORE**

WHEREAS, Karl Gallimore, has passed the required Police Department background checks; and

WHEREAS, Karl Gallimore, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License Renewal:

Applicant: Karl Gallimore
675 New Brunswick Avenue
Perth Amboy, New Jersey 08861

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

**RESOLUTION 15-03-29
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
RAMON MERCEDES**

WHEREAS, Ramon Mercedes, has passed the required Police Department background checks; and

WHEREAS, Ramon Mercedes, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License Renewal:

Applicant: Ramon Mercedes
569 Coolidge Avenue
Toms River, New Jersey 08753

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

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**RESOLUTION 15-03-30
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
EDGAR RIBON**

WHEREAS, Edgar Ribon, has passed the required Police Department background checks; and

WHEREAS, Edgar Ribon, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License Renewal:

*Applicant: Edgar Ribon
97 Morningside Avenue
Keansburg, New Jersey 07734*

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

**RESOLUTION 15-03-31
APPROVAL OF NEW TAXI DRIVER LICENSE
MIRIAM M. GUERRERO**

WHEREAS, Miriam M. Guerrero, has passed the required Police Department background checks; and

WHEREAS, Miriam M. Guerrero, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:

*Applicant: Miriam M. Guerrero
36 Durant Avenue
Holmdel, New Jersey 07733*

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk and Miriam M. Guerrero.

**RESOLUTION 15-03-32
APPROVAL OF NEW TAXI DRIVER LICENSE
CHENOA D. DONOHUE WATSON**

WHEREAS, Chenoa D. Donohue Watson, has passed the required Police Department background checks; and

WHEREAS, Chenoa D. Donohue Watson, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:

*Applicant: Chenoa D. Donohue Watson
503 Miller St.
Perth Amboy, New Jersey 08861*

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Police, Clerk and Chenoa D. Donohue Watson.

New Business

Mayor Buccellato read by title Resolution 15-03-33: Amending Resolution 15-02-07 Appointment of Borough Physician for the Borough of Matawan Dalia Hanna, MD. Mayor Buccellato requested a motion. Councilwoman Gould made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano

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Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-33
AMENDING RESOLUTION 15-02-07
APPOINTMENT OF BOROUGH PHYSICIAN FOR
THE BOROUGH OF MATAWAN
DALIA HANNA, MD**

***WHEREAS**, the Ordinances of the Borough of Matawan call for a duly licensed medical physician of the State of New Jersey to be nominated by the Mayor and confirmed by the Council for appointment as the Borough Physician to undertake required medical examinations for and on behalf of Borough employees; and*

***WHEREAS**, said examinations are reasonably and statutorily required to ascertain the physical fitness of an individual for employment; and*

***WHEREAS**, Dalia Hanna, MD, received her medical degree from the Ross University School of Medicine and completed her post-graduate training at the University of Medicine and Dentistry of New Jersey in Newark; and*

***WHEREAS**, Dalia Hanna, MD, serves as a representative to the American Academy of Medicine; is involved in general practice in Monmouth and Ocean Counties for several years; is affiliated with Riverview Medical Center and Bayshore Community Hospital; and*

***WHEREAS**, Dalia Hanna, MD, as agreed to serve in the capacity of physician for the Borough of Matawan; and*

***WHEREAS**, the office of Dalia Hanna, MD, is physically situated in the Borough of Matawan; and*

***WHEREAS**, Dalia Hanna, MD, is a board-certified member of Meridian Health, formerly known as Matawan Medical; and*

***WHEREAS**, Dalia Hanna, MD, has been reviewed and recommended by the Administrator of the Borough of Matawan for appointment; and*

***WHEREAS**, said appointment is consistent with the ability of the Borough of Matawan to appoint medical practitioners and other professionals to undertake reviews for and on behalf of the Borough of Matawan's employees as a confidential professional appointment.*

***NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan that Dalia Hanna, MD, be and is herewith appointed as the Borough Physician effective immediately, subject to the terms and conditions contained in the within agreement executed by the Borough of Matawan and Dalia Hanna, MD, for and on behalf of her medical practice for the undertaking of the services as required by the Departments and employees of the Borough of Matawan, except that the Fire Department and First Aid shall retain their own individual physician.*

***BE IT FURTHER RESOLVED**, said appointment shall be from January 1, 2015 to December 31, 2015 in an amount not exceed Two Thousand Dollars and No Cents (\$2,000.00).*

***BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire, First Aid, Police, Public Works, Recreation, Recycling as well as Dalia Hanna, MD.*

Mayor Buccellato read by title Resolution 15-03-34: Authorizing Final Payment for Services Rendered for the Contract for Redevelopment Planner Services BPM Engineering, LLC. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini

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Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-34
AUTHORIZING FINAL PAYMENT FOR SERVICES RENDERED FOR THE CONTRACT FOR
REDEVELOPMENT PLANNER SERVICES
BPM ENGINEERING, LLC**

WHEREAS, the Borough of Matawan previously authorized Gregory Ploussas, PE, PP, CME of BPM Engineering, LLC for engineering services associated as Redevelopment Planner for the Borough of Matawan; and

WHEREAS, there remains and outstanding balance of Eleven Thousand Dollars and No Cents (\$11,000.00) for said services.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby authorizes payment of the outstanding balance to be paid to BPM Engineering, LLC for engineering services associated as Redevelopment Planner for the Borough of Matawan in an amount not to exceed Eleven Thousand Dollars and No Cents (\$11,000.00).

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as BPM Engineering, LLC.

Mayor Buccellato read by title Resolution 15-03-35: 2013 Road Improvement Program Contract 2 Esposito Construction, LLC – Authorizing Change Order Nos. 9 and 10. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-35
2013 ROAD IMPROVEMENT PROGRAM CONTRACT 2
ESPOSITO CONSTRUCTION, LLC
AUTHORIZING CHANGE ORDER NOS. 9 AND 10**

WHEREAS, T&M Associates has informed Council Supplementary Item S-14 as outlined in the attached Change Order No. 9 has been added to reflect Crown Place drainage associated with the 2013 Road Improvement Program Contract 2 reflecting a Total Net Change Increase This Change Order of Seven Thousand Eight Hundred Dollars and No Cents (\$7,800.00); and

WHEREAS, T&M Associates has informed the Council that various Items as outlined in the attached Change Order No. 10 have been reduced to reflect as-built quantities, Item B6 has been increased to reflect as-built quantity and Items AS-2 and AS-3 have been added to reflect Modular Block Retaining Wall and Additional Paving on Route 79 per NJDOT Inspector associated with the 2013 Road Improvement Program Contract 2 Change Order No. 10 for a Total Net Change Reduction This Change Order of Sixty Eight Thousand Four Hundred Six Dollars and Ninety One Cents (\$68,406.91).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, hereby authorizes Change Order Nos. 9 and 10 for the 2013 Road Improvement Program Contract 2, a Total Net Change Reduction These Change Orders in an amount not to exceed Sixty Thousand Six Hundred Six Dollars and Ninety One Cents (\$60,606.91).

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BE IT FURTHER RESOLVED the Total Net Change Reduction in the 2013 Road Improvement Program Contract 2 with Esposito Construction, LLC of Twenty Thousand Ninety Hundred Thirty Seven Dollars and Thirty Nine Cents (\$20,937.39).

BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer and Esposito Construction, LLC.

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T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-02782

CHANGE ORDER NO. 9

DATE: January 5, 2015

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:


EXTRA:

SUPPLEMENTARY:

S-14 Crown Place Drainage

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED: 

CONTRACTOR:
Esposito Construction, LLC

OWNER'S APPROVALS:

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$0.00
B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$7,800.00	XXXXXXXXXX
TOTALS THIS C.O.	\$7,800.00	\$0.00
NET CHANGE THIS CHANGE ORDER	\$7,800.00	
PREVIOUS CHANGE ORDERS	\$226,002.76	\$186,333.24
TOTAL CHANGE ORDERS TO DATE	\$233,802.76	\$186,333.24
NET CHANGE IN CONTRACT	\$47,469.52	

ORIGINAL CONTRACT BID PRICE	\$1,724,273.10
CHANGE ORDERS TO DATE	\$47,469.52
REVISED CONTRACT PRICE	\$1,771,742.62

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CHANGE ORDER NO. 9

SHEET NO. 2 OF 2
PROJECT NO. MATN-02782

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
REDUCTIONS					

A. TOTAL REDUCTIONS \$0.00

EXTRA					

B. TOTAL EXTRA \$0.00

SUPPLEMENTARY	S-14	Crown Place Drainage	1.00 LS	\$7,800.00	\$7,800.00

C. TOTAL SUPPLEMENTARY \$7,800.00

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T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-02782

CHANGE ORDER NO. 10

DATE: February 10, 2015

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:

Various items are reduced to reflect as-built quantities.

EXTRA:

Items B6 is increased to reflect as-built quantity.

SUPPLEMENTARY:

AS-2 Modular Block Retaining Wall

AS-3 Additional Paving on Route 79 per NJDOT Inspector

APPROVAL RECOMMENDED:



ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:



CONTRACTOR:

Esposito Construction, LLC

OWNER'S APPROVALS:

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$84,642.51
B. TOTAL EXTRAS THIS C.O.	\$4,535.60	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$11,700.00	XXXXXXXXXXXX
TOTALS THIS C.O.	\$16,235.60	\$84,642.51
NET CHANGE THIS CHANGE ORDER		\$68,406.91
PREVIOUS CHANGE ORDERS	\$233,802.76	\$186,333.24
TOTAL CHANGE ORDERS TO DATE	\$250,038.36	\$270,975.75
NET CHANGE IN CONTRACT		\$20,937.39

ORIGINAL CONTRACT BID PRICE	\$1,724,273.10
CHANGE ORDERS TO DATE	-\$20,937.39
REVISED CONTRACT PRICE	\$1,703,335.71

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CHANGE ORDER NO. 10

SHEET NO. 2 OF 2
PROJECT NO. MATN-02782

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT		AMOUNT ¹
					PRICE	
R E D U C T I O N	A8	Fuel Price Adjustment	3321.47	DOL	\$1.00	\$3,321.47
	A9	Asphalt Price Adjustment	11684.97	DOL	\$1.00	\$11,684.97
	A14	Tack Coat	125.00	GAL	\$2.00	\$250.00
	A16	HMA Base Course, 19M64, 4" Thick	48.11	TON	\$94.00	\$4,522.34
	A17	Reconnect Inlet, Type B Using Existing Casting	1.00	UN	\$1,000.00	\$1,000.00
	A24	6"x18" Concrete Vertical Curb	537.00	LF	\$20.00	\$10,740.00
	A25	9"x18" Concrete Vertical Curb	18.00	LF	\$22.00	\$396.00
	A26	Combination Concrete Curb and Gutter	54.00	LF	\$25.00	\$1,350.00
	A27	Traffic Stripes, Long Life, Epoxy Resin, 4"	75.00	LF	\$3.00	\$225.00
	B7	Fuel Price Adjustment	2586.52	DOL	\$1.00	\$2,586.52
	B8	Asphalt Price Adjustment	15428.65	DOL	\$1.00	\$15,428.65
	B13	Tack Coat	325.00	GAL	\$2.00	\$650.00
	B15	HMA Base Course, 19M64, 4" Thick	96.79	TON	\$94.00	\$9,098.26
	B16	6" Underdrain, Type SP, with Fabric Lined Trench	327.00	LF	\$25.00	\$8,175.00
	B23	Detectable Warning Surface	0.23	SY	\$160.00	\$36.80
	B25	Combination Concrete Curb and Gutter	250.00	LF	\$25.00	\$6,250.00
	B26	Traffic Stripes, Long Life, Epoxy Resin, 4"	20.00	LF	\$3.00	\$60.00
	B27	Traffic Markings, Thermoplastic	5.00	SF	\$3.50	\$17.50
	B34	Regulatory and Warning Signs (If & Where Dir)	25.00	SF	\$20.00	\$500.00
	S-5	Pink Flowering Stellar Dogwood, 7'-8' Ht. w/Root Barrier and Hardwood Mulch Topdressing	4.00	UN	\$525.00	\$2,100.00
E X T R A	S-6	Flowering Cherry, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	4.00	UN	\$525.00	\$2,100.00
	S-7	Okame Cherry, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	3.00	UN	\$525.00	\$1,575.00
	S-8	American Elm, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	2.00	UN	\$525.00	\$1,050.00
	S-9	Sawleaf Zelkova, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	1.00	UN	\$525.00	\$525.00
	S-11	Allowance for Boxwoods around Gazebo at the Municipal Bldg.	1.00	LS	\$1,000.00	\$1,000.00
	A. TOTAL REDUCTIONS					\$84,642.51
S U P P L E M E N T A R Y	B6	Police Traffic Directors (If & Where Directed)	48.23	MH	\$94.04	\$4,535.60
	B. TOTAL EXTRA					\$4,535.60
	AS-2	Modular Block Retaining Wall	1.00	LS	\$3,000.00	\$3,000.00
	AS-3	Additional Parking on Route 79 per NJDOT Inspector	1.00	LS	\$8,700.00	\$8,700.00
C. TOTAL SUPPLEMENTARY					\$11,700.00	

Mayor Buccellato read by title Resolution 15-03-37: Adoption of the Monmouth County Multi-Jurisdictional Hazard Mitigation Plan. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton

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Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-37
ADOPTION OF THE MONMOUTH COUNTY MULTI-JURISDICTIONAL
HAZARD MITIGATION PLAN**

WHEREAS, the Borough of Matawan, has experienced natural hazards that result in public safety hazards and damage to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk; and

WHEREAS, the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan; and

WHEREAS, a Hazard Mitigation Plan has been developed by the Mitigation Planning Committee; and

WHEREAS, the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS, the draft plan was provided to each participating jurisdiction and was posted on the County Office of Emergency Management's website so as to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law.

NOW, THEREFORE, BE IT RESOLVED by the **Council of the Borough of Matawan**:

- 1. The Monmouth County Multi-Jurisdictional Hazard Mitigation Plan, as submitted to the New Jersey Office of Emergency Management and the Federal Emergency Management Agency on March 16, 2015 by the Monmouth County Office of Emergency Management is hereby adopted as an official plan of the **Borough of Matawan**; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.*
- 2. The **Borough of Matawan** departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.*
- 3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the **Borough of Matawan**, and this resolution shall not be interpreted so as to mandate any such appropriations.*
- 4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the Monmouth County Office of Emergency Management. The status reports shall be submitted on a yearly basis by a predetermined date as agreed upon by all stakeholders.*

PASSED by the Council of the Borough of Matawan, this 24th day of March, 2015.

Mayor Buccellato read by title Resolution 15-03-38: Authorizing the Borough of Matawan to Participate in Intra-County Mutual Aid and Assistance Agreements with Participating Units in the County of Monmouth. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

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**RESOLUTION 15-03-38
AUTHORIZING THE BOROUGH OF MATAWAN TO PARTICIPATE IN
INTRA-COUNTY MUTUAL AID AND ASSISTANCE AGREEMENTS WITH PARTICIPATING UNITS IN
THE COUNTY OF MONMOUTH**

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et. seq., (“Act”) provides that any local governmental unit may enter into a contract with any other local governmental unit to provide or receive any service that each local unit is empowered to provide or receive within its own jurisdiction; and

WHEREAS, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, emergency medical service, fire departments, fire companies, or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to NJSA 40A: 14-26 and 40A: 14-156.1; and

WHEREAS, the President in Homeland Security Directive (HSPD-5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (“NIMS”), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq., provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” N.J.A.C. 52:14E-11 et. seq., commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. seq.; and

WHEREAS, the Council of the Borough of Matawan deem it to be in the best interests of the Borough of Matawan to enter into Mutual Aid and Assistance Agreements with governmental entities throughout Monmouth County and all of their departments, authorities, boards, commissions and other functions under the auspices of each participating governmental entity including but not limited to, law enforcement, public works, emergency medical services, emergency management, human services, hazardous materials response units technical or special operations teams, Community Emergency Response Team (“CERT”) members, Medical Reserve Corps (“MRC”) members or other volunteers and other jurisdictions defined “local governments” in the Homeland Security Act of 2002; and

WHEREAS, NJSA 40A: 14-26 AND 156.1 et seq. has authorized interjurisdictional mutual aid; and

WHEREAS, the Council of the Borough of Matawan and the Participating Units recognize the benefit of entering into an Agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property of each individual jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the Intra-County Mutual Aid and Assistance Agreements between the Borough of Matawan and Participating Units be and are hereby accepted.

BE IT FURTHER RESOLVED, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan and to execute the Intra-County Mutual Aid and Assistance Agreements once they have been authorized and executed by each Participating Unit.

BE IT FURTHER RESOLVED, that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire, First Aid, Office of Emergency Management Coordinator, Police, Public Works as well as the Community Emergency Response Team (CERT), the Monmouth County Sheriff.

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**EMERGENCY INTRACOUNTY MUTUAL AID AND ASSISTANCE AGREEMENT
BETWEEN PARTICIPATING UNITS**

THIS AGREEMENT is made between the parties set forth on Schedule A (attached hereto) all of which are governmental entities within Monmouth County, New Jersey and all of its departments, authorities, boards, commissions and other functions under the auspices of the governmental entity including, but not limited to, law enforcement, public works, emergency services, emergency management, human services, hazardous materials responses units/technical or special operations teams, Community Emergency Response Team (CERT) members, Medical Reserve Corps (MRC) members or other volunteers and other jurisdictions defined as "local governments" in the Homeland Security Act of 2002. Hereinafter the parties may be referred to as "Participating Units", "Requesting Units" or "Responding Units".

WHEREAS, the President in Homeland Security Directive (HSPD - 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, "The New Jersey Civilian Defense and Disaster Control Act" App.A9-33 et. seq. provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency; and

WHEREAS, the State of New Jersey adopted the "Fire Service Resource Emergency Deployment Act," N.J.S.A. 52:14E-11 et. seq., to establish a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster; and

WHEREAS, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules commonly referred to as the "Fire Service Resource Emergency Deployment Regulations" N.J.A.C. 5:75A et. seq. and N.J.A.C. 5:75 A-2.2 specifically requires each municipality or fire district to adopt a local fire mutual aid plan; and

WHEREAS, N.J.S.A. 40A: 14-26 and 156.1 et seq has authorized interjurisdictional mutual aid; and

WHEREAS, an emergency responder is defined as anyone employed by, contracted to provide services to or otherwise affiliated with the Participating Units and possessing special skills, qualifications, training, knowledge and experience beneficial to the mitigation of disaster situations; An emergency responder includes, but is in no way limited to, the following: hazardous materials response officials, law enforcement officers, fire fighters, emergency medical services personnel, physicians, nurses, other public health personnel, emergency management personnel, public works personnel, those persons with specialized equipment operations skills or training or any other skills needed to provide aid in a declared emergency.

WHEREAS, the Participating Units recognize the benefit of entering into an agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire,

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civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property in each individual jurisdiction.

WHEREAS, on November 14th, 2013, the County of Monmouth became a participant in the Statewide Inter-County Mutual Aid and Assistance Agreement.

WITNESSETH:

In consideration of the mutual benefits and covenants contained in this agreement, the Participating Units respectively agree as follows:

1. **Mutual Aid and Assistance.** Upon the request as provided herein, the Participating Units shall provide mutual aid and assistance to each other. Mutual Aid and Assistance shall include the following:
 - a. Rendering of aid and assistance, including pre-established immediate response or other support, i.e. providing sheltering of the Requesting Units population, by one or more Participating Units to an emergency scene under the control and/or jurisdiction of another Participating Unit, said emergency may include but not to be limited to fire, civil unrest, hazardous material, major criminal or emergency events, natural and man-made disaster or catastrophe affecting the environment.
 - b. Rendering of aid and assistance by one or more Participating Units to another Participating Unit to serve as supplemental reserve protection in the Requesting Unit's jurisdiction while the Requesting Unit is on an emergency call and/or otherwise currently unable to address the emergency service needs in its jurisdiction.
 - c. Participating in training exercises with other participating units, where the purpose of such training exercises is to coordinate and prepare for fire, civil unrest, hazardous material, major emergency, natural disaster, environmental disaster and/or other emergency situations that are a threat to life or property.
2. **Requests for Mutual Aid and Assistance.**
 - a. Each Participating Unit within the applicable Annexes or Emergency Support Functions of their Emergency Operations Plan shall address mutual assistance to the levels they deem acceptable when measured against potential risks and shall be based on available resources at the time a request is made. Said information shall be updated with the quadrennial submission of said Emergency Operations Plan or on a more frequent basis as needed to the Monmouth County Office of Emergency Management.
 - i. All Local Fire Mutual Aid Plans shall be in compliance with the New Jersey Fire Service Emergency Deployment Rules N.J.A.C. 5:75A et seq, specifically N.J.A.C. 5:75A-2.2
 - ii. The County Emergency Management Coordinator, County Fire Coordinator, the County EMS Coordinator, the County Director of Public Works and Engineering or the County Prosecutor, where appropriate, will implement mutual aid provisions in accordance with the County EOP or

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- other response plans for agencies/jurisdiction failing to cover this in their EOP's or submitting plans as required in section 2a.
 - b. Requests for mutual aid should be made by the on-scene incident commander or through the jurisdiction's emergency operations center to the Monmouth County Communications Center who will notify the Responding Unit's dispatch center.
 - i. The request to the Responding Unit shall include the following:
 - 1. The type and extent of services requested,
 - 2. The staging location,
 - 3. A designated communications frequency for mutual-aid units to contact the Requesting Unit for further instructions.
 - ii. The on-scene incident commander or the emergency operations center of the Requesting Unit shall formally release the Responding Unit from the incident scene once it has been determined that the Responding Unit's services are no longer needed for the incident period.
- 3. **Tactical Command and Authority at Emergency Scene.** The Incident Commander of the Requesting Unit shall have overall command authority of all Participating Units at the scene of the emergency. Participating Units shall operate in compliance of the State Incident Management System N.J.A.C. 5:73-1.6(b).
 - a. If a Responding Unit responds to the scene of an emergency located within a jurisdiction that does not possess the capabilities of the Responding Unit, then the Responding Unit's officer in charge must coordinate with the Incident Commander of the Requesting Unit to expand incident management structure through established policies and procedures.
- 4. **Reimbursement of Expenses.** Any reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Unit for its actual costs incurred.
 - a. In the event of a federally declared disaster:
 - i. To be eligible for reimbursement by FEMA, the mutual aid assistance should have been requested by a Requesting Entity in accordance with paragraph 2; be directly related to a presidentially declared emergency or major disaster, or declared fire; used in the performance of eligible work; and the costs must be reasonable. This written agreement between Requesting Entities and Providing Entities stipulates the Providing Entity may be reimbursed through the Requesting Entity. Requesting Entities should document and claim eligible costs of the Providing Entity, pursuant to the terms and conditions of the mutual aid agreement and requirements of FEMA Policy 9523.6, on its sub grant application and agree to disburse the federal share of funds to the Providing Entity.
 - b. If consumable goods (e.g. disposable personal protection equipment, fuel, chemical substances, crowd control gases, water additives, sterilized medical equipment) are used in response to the incident by a Responding Unit at a mutual

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aid and assistance response which will cause the Responding Unit to incur an expenditure to replace the same, the Requesting Unit shall replace or reimburse the Responding Unit the actual cost for the expenditure involved or pursuant to an annual cost recovery resolution adopted by the governing body of the Responding Unit, but in no case more than 110% of actual cost.

- i. In order for the Requesting Unit to repair or replace the consumed goods, the Responding Unit must submit an invoice within thirty (30) days of the event for the cost of the goods to the Requesting Unit.
- c. If equipment (e.g. aerial lift, ambulance, backhoe, excavator, generator, hazardous materials trailer, truck-mounted snow plow with truck) is used in response to the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure, the Requesting Unit shall reimburse the Responding Unit the rate dictated in the FEMA Schedule of Equipment Rates or previously agreed upon actual rate. If the equipment is not included the FEMA Schedule, the Requesting and Responding units agree to determine a reasonable hourly or daily rate.
 - i. In order for the Requesting Unit to recover the cost to use the equipment, the Responding Unit must submit an invoice within thirty (30) days of the event with the length of time the equipment was used times the established rate to the Requesting Unit.
- d. If personnel (e.g. hazardous materials technician, law enforcement officer, firefighter, paramedic, or any other employee who may fall under the jurisdictions' authority) are used in response to the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure, the Requesting Unit shall reimburse the Responding Unit at the median hourly rate published by the State of New Jersey's Department of Labor and Workforce Development's Occupational Employment Statistics tool or previously agreed actual rate¹ or at the hourly rate that is established by the Responding Unit's Collective Bargaining Agreement(s), applicable salary ordinance or affective pay scales and shall, when applicable, shall include all Fringe Benefits as stated in the listed document. In the event that the Responding Unit utilizes personnel that are not normally assigned to work at the time their assistance is requested (e.g. calling in off-duty personnel), the Requesting Unit shall be responsible for the additional overtime rate.
 - i. In order for the Requesting Unit to recover the cost of personnel, the Responding Unit must submit an invoice within thirty (30) days of the event with the number of hours work was performed multiplied by the median hourly rate for each personnel type to the Requesting Unit.
- e. In the event of a hazardous materials incident, the Responding Unit may directly invoice the party responsible (e.g. a chemical plant) instead of the Requesting Unit for the cost of consumable goods, equipment, and/or personnel following the aforementioned rate structure. Said invoice must be submitted to the Responsible

¹ http://lwd.dol.state.nj.us/labor/lpa/LMI_index.html

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- Party, and copied to the Requesting Unit, within thirty (30) days of the event. If, after ninety (90) days, the invoice remains unpaid, the Requesting Unit shall, at the request of the Responding Unit, issue a local summons pursuant to the local Spill Reimbursement Ordinance adopted as part of this agreement.
- f. This Agreement applies when there is no other mutual aid agreement between the participating parties or otherwise supersedes existing mutual aid agreements when: 1) there has been an Emergency Proclamation issued for the County by the Governor, the County or City the Government authorities; 2) by the activation of the State or County Emergency Operations Center to coordinate the emergency response; or, 3) when an NIMS Incident Commander has been established for the emergency.
 - g. Participating Units, when possible, will be reimbursed in accordance with the Spill Compensation Control Act (N.J.A.C. 7:1E-5.3/N.J.S.A. 58:10-23.11e).
 - h. This agreement recognizes the provisions as required by New Jersey Civilian Defense & Control Act App.9-33 et seq. and specifically Emergency Medical Services N.J.S.A.26:2K-60.
5. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Unit to make a mutual aid and assistance response if the response will leave the Participating Unit's jurisdiction without sufficient police, fire, ambulance and/or emergency protection.
 6. **Communication and Coordination.** The Emergency Management Coordinator of Monmouth shall be responsible for maintaining an update list of all contact information for all signatories.
 7. **Death or Disability.** If any member of a Participating Unit suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's 'designee or legal representative shall be entitled to all salary, pension rights, worker's compensation and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance to N.J.S.A.40A: 14-26. Said rights, benefits and compensation shall be paid by the Participating Unit and not by the Requesting Unit. Each Participating Unit shall be individually responsible for providing adequate benefits, coverage and compensation for its members.
 8. **Members Authority.** The members of each Participating Unit making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting Unit at the scene of an emergency in accordance with N.J.S.A. 40A: 14-156.2. Said members of a Participating Unit shall also have, while so acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.
 9. **Liability Insurance.** Each Participating Unit shall maintain adequate liability insurance, the minimum limits of which shall be \$1 million. Additionally, the Requesting Unit agrees to hold harmless and defend a Participating Unit in the event of any lawsuit arising out of such assistance. On an annual basis, all Participating Units are to provide the County Emergency Management Coordinator with a Certificate of Insurance supporting the existence of the required insurance, referencing this agreement.

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10. **Indemnity.** To the fullest extent permitted by law, a Responding Participating Unit shall indemnify and hold harmless the other Participating Units, its agents, servants, officers, officials and employees, or any of them, from and against any and all claims, damages, losses, and expenses including, but not limited to, reasonable attorney's fees and other legal, arising out of or resulting from the performance or provision of services required under this Agreement, provided that same is caused in whole or part by the negligent act, error, omission, failure to act, or willful misconduct of the Responding Unit, its agents, servants, officers, officials, employees.

The Unit shall submit a report to all other Participating Units within forty-eight (48) hours of learning of any incident resulting in damage or which is reasonably likely to result in a claim of damage.

11. **Term; Withdrawal.** This Agreement shall commence upon signing by each of the Participating Units and shall continue in full force and effect indefinitely so long as there are at least two (2) Signatories. Any Participating Unit may withdraw from this Agreement by providing all other Participating Units and the Monmouth County Office of Emergency Management with sixty (60) days advanced written notice of withdrawal, clearly specifying the applicable date of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.
12. **Legal Authority.** This Agreement for mutual aid and assistance is expressly made in accordance with N.J.S.A. 40A: 14-26 and 156.1 et seq.
13. **Entire Agreement.** This agreement constitutes the entire understanding between the Participating Units. This Agreement supersedes all communications, representations or prior agreements, oral or written, between Participating Units with respect to the subject matter hereof.
14. **Execution of Agreement.** Upon execution of this agreement, all signatories become mutual aid partners amongst all other executed entities.
15. **Preclusion of Double Benefit.** Should any entity covered under this agreement receive benefits that would otherwise cover the costs of services, the requesting entity may not be responsible to cover costs associated with the request.

Schedule A shall be updated and maintained by the Monmouth County Office of Emergency Management. It shall contain the list of all agreement signatories. Below is a sample form for tracking signatories.

[illegible]

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Cost Recovery Quick Reference Guide

Assistance Provided by Responding Unit	Source to Calculate Cost	Method of Obtaining Payment from Requesting Unit
Consumable Goods	Actual cost	Submit invoice with proof of actual cost
Equipment	FEMA Schedule of Equipment Rates or previously agreed upon actual rates	Submit invoice with length of time in use times published or agreed upon rate
Personnel	State of New Jersey Department of Labor and Workforce Development's Occupational Employment Statistics tool or the hourly rate that is established by the Responding Unit's Collective Bargaining Agreement(s), applicable salary ordinance or affective pay scales and shall, when applicable, shall include all Fringe Benefits as stated in the listed document.	Submit invoice with hours worked by each type of personnel times the median hourly rate or previously agreed upon rate

Mayor Buccellato read by title Resolution 15-03-39: Authorizing County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Borough of Matawan. Mayor Buccellato requested a motion. Councilwoman Daly made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly

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Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-39
AUTHORIZING COUNTY OF MONMOUTH
MOSQUITO CONTROL DIVISION TO CONDUCT
AERIAL MOSQUITO CONTROL OPERATIONS WITHIN THE BOROUGH OF MATAWAN**

WHEREAS, the Monmouth County Board of Chosen Freeholders, pursuant to NJSA 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the County; and

WHEREAS, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the County of Monmouth; and

WHEREAS, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

WHEREAS, the Borough of Matawan is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. *The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:*
 - a. *the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and*
 - b. *such operations will be performed in compliance with applicable Federal and State regulations, and*
 - c. *the County will notify the police department of each municipality over which aerial pesticide operations are planned prior to commencement of such operations.*

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Public Works, Police, Clerk as well as the County of Monmouth Mosquito Control Division.

Mayor Buccellato read by title Resolution 15-03-40: Authorizing T&M Associates to Provide Professional Services to Prepare the Borough of Matawan Master Plan. Mayor Buccellato requested a motion. Councilwoman Daly made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-40
AUTHORIZING T&M ASSOCIATES TO PROVIDE PROFESSIONAL SERVICES
TO PREPARE THE BOROUGH OF MATAWAN MASTER PLAN**

WHEREAS, in accordance with the statutory requirements of Municipal Land Use Law (NJSA 40:55D-1) requires the Governing Body shall, at least every ten (10) years, provide for a general re-examination of its Master Plan and development regulations by the Planning Board; and

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WHEREAS, on December 2, 2014 the Council of the Borough of Matawan adopted the Re-Examination Report Dated November 3, 2014 Adopted by the Matawan Unified Planning/Zoning Board of Adjustments which recommended the entire Master Plans should be edited and brought current as a single document; and

WHEREAS, the Council of the Borough of Matawan received the attached proposal from T&M Associates for professional services to prepare the Borough of Matawan's Master Plan; and

WHEREAS, the project fee for the scope of services, to include initial data collection and mapping and establish a land use plan element to include its relationship to surrounding municipal, county and state properties, project management, meetings, hearings and deliverables, is Thirty Two Thousand Dollars and No Cents (\$32,000.00).

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan does hereby award the contract for professional services to T&M Associates to prepare the Borough of Matawan Master Plan as outlined in the attached proposal in an amount not to exceed Thirty Two Thousand Dollars and No Cents (\$32,000.00) pending adoption of Ordinance No. 15-03: Authorizing Special Appropriation for the Preparation of a Master Plan Pursuant to NJSA 40A:4-53 as well as Resolution 15-03-40: Special Emergency Appropriation for the Preparation of a Master Plan Pursuant to NJSA 40A:4-55.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 5-01-20-165-200 Budget of the Borough of Matawan to T&M Associates to prepare the Borough of Matawan Master Plan in an amount not to exceed Thirty Two Thousand Dollars and No Cents (\$32,000.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: March 24, 2015

MATN-G1501 January 22, 2015

Louis Ferrara, Borough Administrator
Borough of Matawan
201 Broad Street
Matawan, NJ 07747

Re: Proposal to Prepare the Borough of Matawan Master Plan

Dear Mr. Ferrara:

T&M Associates is pleased to provide this proposal to prepare a new revised Master Plan for the Borough of Matawan. The Master Plan will address the recommendations presented in the recently adopted Master Plan Reexamination Report, which called for a new updated Master Plan for the Borough and include all the required mandatory elements set forth in the New Jersey Municipal Land Use Law (MLUL).

As recommended in the 2014 Master Plan Reexamination Report, the entire Master Plan should be edited and brought current as a single document. Moreover the Master Plan, and subsequent amendments and related planning documents, should be posted on the Borough website to facilitate public access and viewing.

T&M Associates will provide the following scope of services for this project.

SCOPE OF SERVICES

1.0 Preparation of the Master Plan

T&M Associates will prepare the Master Plan in accordance with the statutory requirements of the Municipal Land Use Law (MLUL) in accordance with the attached scope of services.

2.0 Project Management

T&M Associates will assign a New Jersey licensed professional planner and member of the American Institute of

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Certified Planners as the project manager. The project manager will be supported by the professional and technical staff of T&M's Planning Unit. The project manager will supervise and coordinate the preparation of the report with the input of the appropriate Borough representatives and the Planning Board.

3.0 Meetings and Hearings

T&M Associates will attend a total of six (6) meetings with the Borough to develop the deliverables and the work products to complete the Master Plan. The meetings will include:

- One (1) kickoff meeting with Borough officials and representatives of the Planning Board;*
- Three (3) meetings with the Master Plan subcommittee of the Planning Board;*
- One (1) meeting with the Planning Board to present the draft Master Plan; and*
- One (1) public meeting with the Planning Board to adopt the report.*

4.0 Deliverables

The deliverables of this project will be the following:

- Draft Master Plan: Twenty (20) printed copies and an electronic version in PDF.*
- Final Master Plan: Twenty (20) printed copies and an electronic version in PDF.*

5.0 Project Schedule

T&M anticipates that the project will be completed within four (4) months of T&M being authorized to undertake the project.

6.0 Project Fee

The estimated fee for the project, utilizing the current Matawan specified rates, for the scope of services described in this proposal for the mandatory components of the Master Plan will be \$32,000. The cost for each of the additional optional elements of the Master Plan that were recommended in the 2014 Reexamination Report is listed in the accompanying.

Thank you for the opportunity to provide this proposal. Should there be any questions, please do not hesitate to contact me.

Very truly yours,

T&M ASSOCIATES

ROBERT R. KEADY, JR., P.E., C.M.E.
MATAWAN BOROUGH ENGINEER

STAN SLACHETKA, P.P., AICP
PLANNING CONSULTANT

RRK:SCS:dk

Cc: Paul Buccellato, Mayor

Karen Wynne, Deputy Borough Clerk

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**MATAWAN BOROUGH MASTER PLAN
PROPOSED SCOPE OF WORK**

INTRODUCTION

T&M Associates will prepare a Master Plan for the Borough of Matawan that will include the following mandatory elements as required by the Municipal Land Use Law (N.J.S.A. 40:55D-28):

- Statement of Objectives, Principles, Assumptions, Policies, and Standards*
- Land Use Plan Element*
- Statement of relationship of Borough Master Plan to adjacent municipal Master Plans, Monmouth County Plan, and the State Development and Redevelopment Plan (SDRP)*

In addition, T&M will assist the Borough in developing all necessary public notices, resolutions and ordinances.

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In accordance with the recommendations of the 2014 Master Plan Reexamination Report, the Master Plan also may be updated to include the following optional elements:

- *Circulation Plan Element*
- *Downtown Parking and Circulation Annex to the Circulation Plan Element*
- *A sub-element of the Land Use Plan Element focused on Main Street and downtown revitalization that offers a vision and recommendations for Main Street's future. The sub-element will include an action plan of the specific measures to be taken to achieve the vision and revitalize Main Street as a destination within Matawan.*
- *A recreation and open space element, which addresses the current needs of Borough residents for expanded recreation opportunities.*

The proposed Master Plan program is outlined below.

PREPARATION OF THE MASTER PLAN

Task 1.0 – Startup and Direction - Project Kick-Off

T&M will undertake an initial meeting with representatives of the Borough and the Borough Planning Board. If determined to be appropriate by the Borough, these individuals can serve as a Master Plan Advisory Committee for the project. The objective of the meeting will be to address the project approach, schedule and issues as follows:

- *Obtain and establish a procedure for obtaining all relevant data, reports, maps and other baseline information;*
- *Refine and confirm the Master Plan work plan and schedule;*
- *Establish the public participation program;*
- *Establishment of a Master Plan Sub-Committee of the Planning Board; and*
- *Identify any relevant policy and technical issues.*

Task 1.1 – Data Collection and Mapping

The following baseline data will be collected and/or mapped:

- *2010 Census Data and Demographics*
- *Existing Land Uses*
- *Redevelopment Areas*
- *Building permits from 1990 to present*
- *Road network and any identified circulation problems or areas of concern*
- *Preserved Open Space and Recreation Facilities*
- *Community facilities*
- *Wetlands*
- *Floodplains*
- *Surface Water*
- *Sewer and Water*

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An analysis of existing conditions will create a baseline point or “snap shot” of existing conditions in the Borough. Baseline information is instrumental in developing policies and guidelines for the full master plan and is invaluable to assess needed improvements.

MASTER PLAN—MANDATORY COMPONENTS

Task 2.0 –Goals and Objectives

Task 2.1 – Meetings

The goals and objectives will be developed with the Borough’ s Master Plan Advisory Committee.

Task 2.2 – Prepare Goals and Objectives Section

T&M will refine the goals and objectives based upon meetings with the Master Plan Advisory Committee and prepare the goals and objectives section of the plan.

Task 3.0 - Land Use Plan Element

Task 3.1: Prepare an Existing Land Use Map

- *Base initial map on tax classification codes*
- *Update land use map with knowledgeable members of the Borough*

Task 3.2 - Existing Land Use by district

- *Analyze development trends since the last master plan and estimate a build-out year for the Borough*
- *Compare existing land-use to past master plan.*
- *Change Analysis - describe changes in land use.*
- *Prepare development trends table and major development table.*

Task 3.3 - Identification of Land Use Issues/Existing Conditions – Identify issues and conditions based upon Stakeholder meetings, Advisory Committee and Visioning Sessions. For each zoning district, identify existing conditions, any issues within the district and recommendations.

Task 3.4 - Identify additional recommendations based upon each plan element.

Task 3.5 – Prepare narrative for land use districts that provides the district’ s purpose, recommended types of uses and density.

Task 3.6 - Prepare a future land use map illustrating any recommended future land use changes.

Task 3.8 - Prepare the narrative of land use plan recommendations.

Task 4.0 - Relationship to Surrounding Municipalities, County and State Plans

Task 4.1 - Request adjoining municipalities’ Master Plans, county master plan or Cross Acceptance Report.

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Task 4.2 – *T&M will review whether the Borough’ s planning is consistent or inconsistent with the plans of neighboring municipalities, the state and the county and will prepare a brief narrative identifying inconsistencies.*

Task 4.3 - *Prepare narrative on plan recommendations.*

MASTER PLAN—OPTIONAL COMPONENTS

The following elements or components of the Master Plan were recommended in the 2014 Master Plan Reexamination Report, but are not required elements pursuant to the MLUL.

Task 5.0 – Circulation Plan Element

Task 5.1 – *T&M will prepare tables, narrative and maps that identify:*

- *Roadway inventory*
- *Existing pedestrian and bicycle circulation*
- *Road network by classification*
- *Narrative on local and regional road network*
- *Existing gateway locations*
- *Existing public transportation*
- *Identified circulation problem areas*

Task 5.2 - *Obtain consensus from the Advisory Committee on recommended circulation improvements, including parking and circulation recommendations in the Downtown*

Task 5.3 – *Prepare implementation section and recommendations*

Task 6.0 - Recreation and Open Space Plan Element

Task 6.1 – *T&M will prepare an assessment of the Borough’ s recreation and open space needs in accordance with recognized planning methodologies.*

Task 6.2 - *T&M will compile a park, recreation and open space system map showing the location and configuration of all existing recreation and open space sites, documented in the Borough’ s needs assessment.*

Task 6.3 - *T&M will prepare a narrative summarizing the recommended park and recreation plan for the Borough, including potential acquisitions, improvements, and potential linkages between parks and open space areas as identified as part of the planning process. T&M will prepare a map showing the location and configuration of all existing and proposed parks.*

Task 6.4 - *T&M will prepare an action plan for the orderly and coordinated implementation of the park, recreation and open space plan. Actions will relate logically to the needs identified in the plan. The action plan will represent the Borough’ s decisions for addressing its needs and goals based on priorities established in the planning process. The action plan will include details*

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on the location, relative priority and anticipated cost of all proposed land protection and recreation facility development projects. The level of detail that can be provided on proposed projects depends upon a number of factors. For acquisition projects, the community may be unable to specify target sites. Acquisition goals may be specified in terms of recreation or resource protection needs.

Task 7.0 – Downtown Revitalization Sub-Element

Task 7.1 *T&M will prepare a sub-element of the land use element focused on Main Street and downtown revitalization. The sub-element should offer a vision and recommendations for Main Street's future.*

Task 7.2 *–The sub-element will include an action plan of the specific measures to be taken to achieve the vision and revitalize Main Street as a destination within Matawan. Such measures may include changes to the type, density or intensity of land uses for the Main Street area. It may also include capital improvements and organizational changes to coordinate public and private efforts for the ongoing and continuous improvement and promotion of Main Street, including a plan for parking and improved vehicular and pedestrian circulation in the downtown. Moreover, the sub-element will evaluate linkages between Main Street and the redevelopment of the station. The sub-element also should include possible plans for an integrated system of public open spaces and parks with pedestrian linkages that would connect Lake Lefferts and Lake Matawan into a comprehensive public open space amenity for the Borough's residents.*

MEETINGS

T&M Associates proposes the following meetings with the Township's Master Plan Advisory Committee and Planning Board as follows:

- *One (1) kickoff meeting with Borough officials and representatives of the Planning Board;*
- *Three (3) meetings with the Master Plan subcommittee of the Planning Board;*
- *One (1) meeting with the Planning Board to present the draft Master Plan; and*
- *One (1) public meeting with the Planning Board to adopt the report.*

SCHEDULE

The Master Plan process would require six (6) months. The schedule would be as follows:

Months 1 to 2: Initial research and planning studies

Months 3 to 4: Prepare draft Master Plan

Months 5 to 6: Review of draft and final Master Plan, Public Hearings and Adoption

This schedule would be the same with the inclusion of the optional elements.

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MASTER PLAN COST PROPOSAL

REQUIRED ELEMENTS & COMPONENTS

<i>Element or Component</i>	<i>Cost</i>
<i>Statement of objectives, principles, policies, and standards</i>	<i>6,000</i>
<i>Land Use Plan Element (includes existing land use)</i>	<i>15,000</i>
<i>Statement of Relationship to adjacent Master Plans, etc.</i>	<i>3,000</i>
<i>Demographic & Economic Data</i>	<i>8,000</i>
<i>TOTAL</i>	<i>32,000</i>

OPTIONAL ELEMENTS

<i>Element</i>	<i>Cost*</i>
<i>Circulation Plan Element (Basic)</i>	<i>7,000</i>
<i>Downtown Parking and Circulation Annex to Circulation Plan</i>	<i>4,000</i>
<i>Recreation and Open Space Element</i>	<i>6,000</i>
<i>Downtown Revitalization Plan Sub-Element</i>	<i>8,000</i>
<i>TOTAL ALL OPTIONAL ELEMENTS</i>	<i>25,000</i>

**Costs assume efficiencies of preparing each of the optional elements as part of the overall Master Plan effort, including meetings specified in the proposal. T&M reserves the right to revise its cost estimate if any of the above are proposed as a stand-alone project.*

Mayor Buccellato read by title Resolution 15-03-41: Authorizing the Purchase of a 2015 Ford Police Interceptor Sedan Vehicle AWD for the Borough of Matawan Police Department. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

RESOLUTION 15-03-41
AUTHORIZING THE PURCHASE OF A
2015 FORD POLICE INTERCEPTOR SEDAN VEHICLE AWD FOR
THE BOROUGH OF MATAWAN POLICE DEPARTMENT

WHEREAS, Chief Jason Gallo of the Police Department of the Borough of Matawan has advised the Mayor and Council of the need for a replacement vehicle due to the age and mileage of a current vehicle used by the Department; and

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***WHEREAS**, the Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of Chief Gallo regarding the above, hereby authorize the purchase of a new 2015 Ford Police Interceptor Sedan Vehicle AWD for the Borough of Matawan’s Police Department.*

***NOW, THEREFORE, BE IT RESOLVED** that Chief Jason Gallo of the Police Department of the Borough of Matawan is hereby authorized by the Council of the Borough of Matawan to enter into a Contract for the purchase of a 2015 Ford Police Interceptor Sedan Vehicle AWD as outlined in the attached quote for the Borough of Matawan’s Police Department through the New Jersey State Contract Program #82925 from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, in the amount of Twenty Nine Thousand Six Hundred Fifty Five Dollars and No Cents (\$29,655.00), including Dealer ordered options above the State Contract in the amount of One Thousand Three Hundred Seventy Three Dollars and No Cents (\$1,373.00) and Emergency Equipment and Lights in the amount of Four Thousand Nine Hundred Seventy Seven Dollars and No Cents (\$4,977.00), and Made Ya Look Signs, 45 Highway 36, Keansburg, New Jersey 07734 in the not to exceed amount of Six Hundred Twenty Five Dollars and No Cents (\$625.00) for the total sum of Thirty Two Thousand Three Hundred Twenty Dollars and No Cents (\$32,320.00).*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Police as well as Winner Ford and Made Ya Look Signs.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the Police Vehicle 5-01-25-240-272 Budget of the Borough of Matawan to the vendors listed above for the purchase of a fully equipment 2015 Ford Police Interceptor Sedan Vehicle AWD for the Borough of Matawan’s Police Department in a total amount not to exceed Thirty Two Thousand Three Hundred Twenty Dollars and No Cents (\$32,320.00).

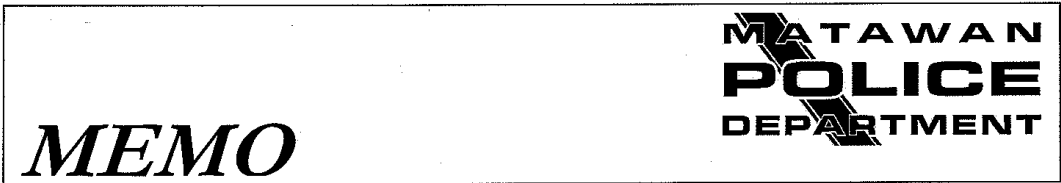
This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO
Dated: March 24, 2015

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TO: Chief Jason Gallo
FROM: Lieutenant Thomas J. Falco, Field Services Commander
DATE: March 2, 2015
SUBJECT: 2015 Ford Police Interceptor Sedan AWD (Car #120)

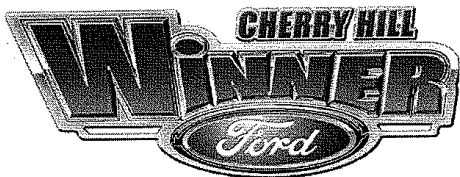
The following is the requested cost analysis to purchase and up-fit a 2015 Ford Police Interceptor Sedan AWD. The purchase would be made using NJ State Contract #82925 through Winner Ford, Cherry Hill, NJ. The vehicle is currently in stock, however, does have added dealer options and equipment.

2015 Ford Police Interceptor Sedan AWD, color black	Base vehicle	\$23,305.00
Dealer ordered options above State Contract		\$ 1,373.00
Lighting and Equipment - Emergency Lighting & Installations (Winner Ford)		\$ 4,977.00
Total Vehicle cost – Winner Ford purchase order		\$29,655.00
Transfer of vehicle equipment (MDC, MVR, e-ticket printer, radios, radar etc.)		
From Car #116 to new vehicle and purchase of vehicle specific MDC mount.		
Wireless Communications, 55 Liberty St. Metuchen, NJ 08840		\$ 2,040.00
Vehicle markings (“ghost” decals in black reflective on black vehicle)		
Made Ya Look Signs, 45 Hwy 36, Keansburg, NJ 07734		\$ 625.00*

*cost estimate for markings as provided by Made Ya Look Signs is from \$525.00 - \$625.00

Total approximate vehicle cost with the exception of rifle mount and installation **\$32,320.00**

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Linda Hoffman
(856) 427-2789 Phone
(856) 428-4718 Fax
lhoffman@winnerford.com
N.J. Contract # 82925

2015 Police Sedan Interceptor	
Base Vehicle All Wheel Drive	23305.00
• 3.7 L V6 Engine	
• All Wheel Drive	
• 6 Speed Auto Transmission	
• Heavy Duty Rubber Floor	
• Cloth Front Bucket/Vinyl Rear Seat	
• Power Windows/Locks/Mirrors	
• Air Conditioning	
• AM/FM Stereo	
• Tilt Steering	
• Rear Window Defroster	
• Radio Noise Suppression	
• Keyed Alike	
• Courtesy Lamps Disable	
• Rear Door Locks In op	
• Rear Window Switch Disabled	
• Red/Clear Dome 5"	
• Skid Plate	
• Drivers Side Spotlight	
• Power Heated Mirrors	
• EAI53 80 Amp Power Source	
Total Cost:	24,678.00
Marked Police Interceptor	4977.00
Whelen Inner Edge	
Four Corner LED Vertex	
Switch Box with Slider Control	
HF100 Siren with Speaker and Bracket	
18" Console w/ arm rest, cup holder, mic clip	
Prisoner Partition	
Deck Mounted LED's Red/ Blue	
COMPLETE COST OF VEHICLE:	29655.00

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Wireless Communications and Electronics

55 Liberty St
Metuchen, NJ 08840
Voice: 732-926-1000
Fax:

QUOTATION

Quote Number: M20229
Quote Date: Feb 1, 2015
Page: 1

Quoted To:
MATAWAN POLICE DEPT 150 MAIN STREET MATAWAN, NJ 07747

Customer ID	Good Thru	Payment Terms	Sales Rep
MATAWAN PD	3/3/15	Net 30 Days	JDADDARIO

Quantity	Item	Description	Unit Price	Amount
1.00	note	Removal and Reinstall of Datalux, Zebra E-Ticketing Equipment, Panasonic Arbitrator 360 and Stalker Dual Radar and Antennas. 2012 Dodge to 2015 Ford Int Sedan.		
1.00	JD-LABOR- T&M	Removal of Dalaux, Zebra E-Ticketing Equipment, Panasonic Arbitrator 360 HD and Stalker Dual Radar.	150.00	150.00
1.00	JD-LABOR- T&M	Installation of above equipment into 2015 Ford Police Interceptor Sedan Car 120. Also Install APX 6500 and MCS2000	1,025.00	1,025.00
1.00	misc	MSC 2000 Power Cable, Ignition Cable, antenna and Line.	65.00	65.00
1.00	misc	Tru-Mount-Pkg7-Ford Sedan Mount Package.	800.00	800.00
			Subtotal	2,040.00
			Sales Tax	
			TOTAL	2,040.00

Mayor Buccellato read by title Resolution 15-03-42: Appointment of Municipal Court Judge for the Joint Court of Hazlet Township and the Borough of Matawan 2015–2017 – Michael D. Pugliese. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton

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Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-42
APPOINTMENT OF MUNICIPAL COURT JUDGE
FOR THE JOINT COURT OF HAZLET TOWNSHIP AND
THE BOROUGH OF MATAWAN 2015 – 2017
MICHAEL D. PUGLIESE**

***BE IT RESOLVED** by the Council of the Borough of Matawan that it respectfully requests the Honorable Chris Christie, Governor of the State of New Jersey, nominate Michael D. Pugliese for appointment as Municipal Court Judge for the Joint Court of Hazlet Township and the Borough of Matawan, for a three year term.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be sent to the Office of the Governor, Senator Joseph M. Kyrillos and the Municipal Clerk of Hazlet Township.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Police as well as the Pasquale Menna, Esq. – Borough Attorney.*

Mayor Buccellato read by title Resolution 15-03-43: Approving Request to Carry Vacation to 2015 Elex Judson – Department of Public Works. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-43
APPROVING REQUEST TO CARRY VACATION TO 2015
ELEX JUDSON
DEPARTMENT OF PUBLIC WORKS**

***WHEREAS**, in 2014, Elex Judson, Porter for the Department of Public Works, sustained a work-related injury resulting in surgery and time out of work on workmen’s compensation; and,*

***WHEREAS**, Mr. Judson currently has one (1) day of unused vacation time for the year 2014, and is requesting this time be carried over to the year 2015; and*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the request that Elex Judson carry one (1) day of unused vacation time for the year 2014 over to the year 2015 to be used immediately.*

Mayor Buccellato read by title Resolution 15-03-44: Approving Request to Carry Vacation to 2015 – Patrolman Matthew O’Boyle. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon

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Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-44
APPROVING REQUEST TO CARRY VACATION TO 2015,
PATROLMAN MATTHEW O'BOYLE**

WHEREAS, in 2014, Patrolman Matthew O'Boyle sustained a work-related injury resulting in surgery and as of this date remains on workmen's compensation; and,

WHEREAS, Patrolman O'Boyle currently has 224 hours of unused vacation and four (4) days personal time for the year 2014, and is requesting this time be carried over to the year 2015; and

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby approves the request that Patrolman Matthew O'Boyle carry 224 hours of unused vacation and four (4) days personal time for the year 2014 over to the year 2015 to be used immediately upon being cleared for duty and returning to the Patrol Division.

Mayor Buccellato read by title Resolution 15-03-45: Authorizing the Reclassification of Chad R. Peterson as a Full-Time Field Technician with the Borough of Matawan Department of Public Works. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-45
AUTHORIZING THE RECLASSIFICATION OF CHAD R. PETERSON
AS A FULL-TIME FIELD TECHNICIAN WITH THE
BOROUGH OF MATAWAN DEPARTMENT OF PUBLIC WORKS**

WHEREAS, Chad R. Peterson has completed the required ninety day probationary period as required by the International Brotherhood of Electrical Workers (IBEW) Local 400 contract (Article 6 – Introductory Period, Section 1. New Employees); and

WHEREAS, John Applegate, the Superintendent of Public Works, has reviewed Mr. Peterson's performance and has recommended that Mr. Peterson be reclassified as a Permanent Employee of the Borough of Matawan's Department of Public Works.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan authorizes the reclassification of Chad R. Peterson as a Permanent Employee, effective March 1, 2015.

Mayor Buccellato read by title Resolution 15-03-46: Authorizing the Hiring of Part-Time Seasonal Personnel - 2015 Summer Recreation Program Director & 2015 Summer Recreation Program Assistant Director. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon

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Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-46
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL
2015 SUMMER RECREATION PROGRAM DIRECTOR
2015 SUMMER RECREATION PROGRAM ASSISTANT DIRECTOR**

WHEREAS, there is a need for a part-time Summer Program Director and a part-time Summer Program Assistant Director; and

WHEREAS, Alanna Sansone is desirous of the position of part-time Summer Program Director; and

WHEREAS, Kevin Burns is desirous of the position of part-time Summer Recreation Program Assistant Director;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hire Alanna Sansone as the part-time 2015 Summer Program Director, at the rate of compensation of \$3,762.50 per annum and Kevin Burns as the part-time 2015 Summer Recreation Program Assistant Director, at a rate of compensation of \$1,612.50 per annum.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll Officer and Recreation Director as well as Alanna Sansone and Kevin Burns.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from T-14-56-850-801 of Matawan to Alanna Sansone as Part-Time Summer Program Director and Kevin Burns as part-time Summer Program Assistant Director in the total amount not to exceed Five Thousand, Three Hundred Seventy-Five Dollars (\$5,375.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: March 3, 2015

Mayor Buccellato read by title Resolution 15-03-47: Payment of Bills. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-47
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

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<i>Current</i>	<i>\$919,540.95</i>
<i>Water & Sewer</i>	<i>\$166,482.96</i>
<i>Borough Capital</i>	<i>\$14,584.82</i>
<i>Grant</i>	<i>\$65.00</i>
<i>Borough Trust</i>	<i>\$11,052.72</i>
<i>Dog Tax Trust</i>	<i>\$148.40</i>
<i>Railroad Parking Trust</i>	<i>\$124.00</i>
<i>Total</i>	<i>\$1,111,998.85</i>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Mayor Buccellato read by title Resolution 15-03-48: Special Emergency Appropriation for the Preparation of a Master Plan Pursuant to NJSA 40A:4-55. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-48
SPECIAL EMERGENCY APPROPRIATION
FOR THE PREPARATION OF A MASTER PLAN
PURSUANT TO NJSA 40A:4-55**

***WHEREAS**, the Council of the Borough of Matawan has found it necessary to make a special emergency appropriation for the preparation of a complete current single document of the Master Plan for the Borough of Matawan; and*

***WHEREAS**, NJSA 40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth or one-third of the amount authorized pursuant to this act.*

***NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of NJSA 40A:4-55:*

- 1. A special emergency appropriation is hereby made for the preparation of a complete reassessment of real property in the total amount of \$55,000.*
- 2. That the special emergency appropriation shall be provided for in the budgets of the next succeeding years by the inclusion of not less than \$15,000.*
- 3. That the issuance of a “special emergency note”, not in excess of the amount authorized pursuant to law, be provided.*
- 4. The Chief Financial Officer shall determine, pursuant to applicable law, all matters in connection with notes issued pursuant to this Resolution, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determination. At least one-fifth of the notes issued shall mature and be paid annually.*
- 7. That two (2) certified copies of this Resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as the Borough Auditor.*

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Mayor Buccellato read by title Resolution 15-03-49: Emergency Temporary Appropriation. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-49
EMERGENCY TEMPORARY APPROPRIATION**

***WHEREAS**, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2015 temporary budget for the aforesaid purposes; and*

***WHEREAS**, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and*

***WHEREAS**, the total emergency temporary resolutions adopted in the year 2015 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$5,588,608.89.*

***NOW, THEREFORE, BE IT RESOLVED** (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:*

- 1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
- 2. That said emergency temporary appropriations will be provided for in the 2015 budget under the appropriate titles.*
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.*

***BE IT FURTHER RESOLVED**, that the amount required by Statue for the payment of 2015 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.*

2015 Temporary Budget-for March 24, 2015 Meeting

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		
MUNI CLERK		
GENERAL ADMIN		1,500.00
AUDIT		5,000.00
FINANCE ADMIN		1,500.00
TAX ASSES ADMIN		
TAX COLLECTOR		
LEGAL SERVICES		
ENGINEERING		
BLDG & GROUNDS		5,000.00
PLAN/ZONING BD		
SHADE TREE COMM		
ENVIRON HEALTH		
SOLID WASTE COLL		
INSURANCE-GROUP HEALTH		
INSURANCE-LIABILITY		
INSURANCE-WORKERS COMP		
FIRE		

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FIRE-AID TO DEPARTMENT			
FIRE PREVENTION			
POLICE		75,000.00	
STREETS & ROADS		10,000.00	
STREET LIGHTING			
BD OF HEALTH			
RECREATION			
HISTORICAL SITES			
VOL 1ST AID SQUAD			
OEM			
PROP MAINT			
RR PARKING		10,000.00	
DOWNTOWN REDEV			
UTILITIES		50,000.00	
VEHICLE MAINT		5,000.00	
CONSTR OFFICIAL			
ACCUM SICK LEAVE			
OASI/SOCIAL SECURITY			
PERS			
PFRS			
CONTINGENT			
MUNICIPAL COURT			
PUBLIC DEFENDER			
FREE PUBLIC LIBRARY		72,000.00	
EMERGENCY 911		11,000.00	
GREEN TRUST LOAN			
INTEREST ON BONDS			
INTEREST ON NOTES			
PAYMENT OF BANS			
MCIA LEASE INTEREST			
SUBTOTAL	-	246,000.00	
TOTAL TEMPORARY EMERGENCY			
APPROPRIATIONS		246,000.00	3,884,941.65
WATER SEWER UTILITY			
OPERATING			
BULK WATER PURCHASE/ACQUISITION OF			
WATER			
BAYSHORE REGIONAL SEWERAGE			
AUTHORITY			
PAYMENT ON BOND PRINCIPAL			
PERS			
BANS			
INTEREST ON BONDS			
INTEREST ON NOTES			
WATER-SEWER REHAB LOAN			
WASTEWATER LOAN			
SOCIAL SECURITY			
SUBTOTAL			

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TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY
APPROPRIATIONS

- 1,703,667.24

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as the Borough Auditor and the Director of Local Government Services.*

Mayor Buccellato read by title Resolution 15-03-50: Authorizing the Transfer of Unexpended Balances in Certain 2014 Appropriation Reserve Accounts. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly
Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**RESOLUTION 15-03-50
AUTHORIZING THE TRANSFER OF UNEXPENDED BALANCES IN CERTAIN
2014 APPROPRIATION RESERVE ACCOUNTS**

***WHEREAS**, NJSA 40A:4-59 provides for the transfers within certain appropriations within the Municipal Budget during the first three months of the following year: and*

***WHEREAS**, there are unexpended balances in certain 2014 appropriation reserve accounts; and*

***WHEREAS**, additional funds are required in certain other 2014 appropriation reserve accounts.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the following transfers are authorized from and to the following accounts:*

<i>Transfer From</i>	<i>Amount of Transfer</i>	<i>Transfer To</i>	<i>Amount of Transfer</i>
<i>Account Number</i>		<i>Account Number</i>	
4-01-31-435-200	\$1,000.00	4-01-31-430-200	\$ 1,000.00
Street Lighting		Utilities	
Other Expenses		Other Expenses	

***BE IT FURTHER RESOLVED** that a certified copy of this resolution be provided to the Chief Financial Officer and Clerk of the Borough of Matawan for the permanent records as well as the Borough Auditor.*

Mayor Buccellato read by title Ordinance 15-03: Authorizing Special Appropriation for the Preparation of a Master Plan Pursuant to NJSA 40A:4-53. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Angelini
Councilman Urbano
Councilwoman Daly

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Councilwoman Clifton
Councilman Caldon
Councilwoman Gould

Motion passed.

**ORDINANCE 15-03
AUTHORIZING SPECIAL APPROPRIATION FOR THE PREPARATION OF A MASTER PLAN
PURSUANT TO NJSA 40A:4-53**

***BE IT ORDAINED**, by the Borough Council of the Borough of Matawan, County of Monmouth, State of New Jersey, as follows:*

- SECTION 1. Purpose.** *The purpose of this ordinance is to finance the cost of the preparation of a complete current single document of the Master Plan for the Borough of Matawan.*
- SECTION 2. Appropriation.** *The authorization for this special Emergency appropriation is \$55,000.00. At least one-fifth of such appropriation shall be included in each annual budget until the appropriation has been fully provided for.*
- SECTION 3.** *This ordinance repeals any inconsistent ordinance or ordinances or parts thereof.*
- SECTION 4.** *This ordinance shall take effect immediately upon its final passage and publication as required by law.*

The Clerk announced the public hearing will be held on April 7, 2015.

Privilege of the Floor

Art Kieffer, 9 Elm Place, Matawan. Mr. Kieffer questioned employee vacation carry-over. Mr. Ferrara informed the employees had previously been out on workmen’s compensation. The Borough has an obligation as the employer to honor their vacation in the next year. Mr. Kieffer questioned that policy for retirees. Mayor Buccellato informed, as per the respective union contracts, they are capped at a dollar amount in accordance with the State statute. Mr. Buccellato also stated that it was agreed to, by contract, with the respective unions.

Mayor Buccellato closed the Privilege of the Floor.

Adjournment

Mayor Buccellato requested a motion to recess the March 24, 2015 meeting to be re-adjourned on April 7, 2015. This action is taken a courtesy to the CFO in the event of required account transfers. Councilwoman Clifton made the motion, seconded by Councilman Caldon. Council agreed. Motion passed.

Meeting recessed at 7:54 PM.

Karen Wynne, RMC
Municipal Clerk