

**Borough of Matawan
Workshop Session
June 5, 2014**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on June 5, 2014. The meeting was called to order at 7:02 PM, by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in the *Asbury Park Press* on January 17, 2014, by sending notice to *The Independent*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilman Urbano
 Councilwoman Gould
 Councilman Fitzsimmons
 Councilwoman Daly
 Councilwoman Angelini

Councilwoman Clifton was absent.

Also present were Louis C. Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Buccellato asked everyone to stand for a moment of silence.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

Workshop Items

Broad & Little Street Parking Lot

Discussion centered on different types of vehicles utilizing the lot such as commuter, business, their customers and residents, restricted, by permit, etc. Mayor Buccellato asked Council if they wish to pursue this on just the commercial level and commuter level, so some information could be exchanged. Council agreed.

Taxi Ordinance

Mayor Buccellato related the age of the current taxi ordinance citing out-of-date issues such as the setting fees and restricting the amount of registered taxis. Mayor Buccellato informed the Clerk is gathering other local municipalities' regulations in this regard, and Mr. Menna has spoken with Chief Gallo for his comments. The issue will be followed up at a future meeting.

Mayor Buccellato closed the Workshop portion of the meeting.

Mayor Buccellato read by title Resolution 14-06-02: Resolution to Read the Budget by Title Only at the Public Hearing. Mayor Buccellato requested a motion to approve. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Council agreed. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
 Councilwoman Gould
 Councilman Fitzsimmons
 Councilwoman Daly
 Councilwoman Angelini

Motion passed.

**Borough of Matawan
Workshop Session
June 5, 2014**

Public Hearing – 2014 Budget

Mayor Buccellato requested a motion to open the 2014 Budget Public Hearing. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Council agreed. Motion passed.

Mayor Buccellato and Councilman Fitzsimmons gave a presentation outlining the 2014 Budget. Councilman Fitzsimmons cited property valuation as a significant impact on the Budget as the Borough was forced to revalue properties due to a drop in real estate values and the significant number of tax appeals. This year's budget reflects an increase of just over \$150,000.00 or 1.45% keeping the Borough under the 2% cap on the budget total, the total amount spent by the Borough, and the tax levy, the amount raised by property taxes specifically to pay for the budget in addition to other income such as permit fees, court fees, etc. This is a structurally sound budget reflecting Council efforts over the past few years. Some increases are salaries, health insurance, police and fire pensions, with decreases slightly in the public employee pension system. Property taxes are calculated with an amount to be raised by taxes which is the tax levy and then there is the property valuation which, crudely put, you divide one by the other. When the property valuation goes down to keep those two things in balance the rate has to go up. In 2013, that was our property valuation, and then this year we had a decrease of \$92 million which is almost 10% due to our Tax Assessor, using tools granted by the legislature, was able to use sales data from real estate sales to adjust everyone's home valuation without having to physically inspect all homes. What's often misunderstood is the fair assessment of one property to the next. A physical property inspection as performed in 2008 and the market dropped out almost immediately thereafter. In 2011 tax appeals increased significantly from \$4.5 million to \$5.5 million to \$8.5 million, and then this year in addition to the \$9 million lost in value when the Tax Assessor revalued all properties the valuation had gone down by \$92 million. Over the course of four years it's a decrease of 10.1%. The municipal tax rate is \$0.796, for a total tax rate of \$2.78 including schools, county and library. Most people will see their property taxes go down or stay roughly the same. Depending on how much your assessment goes down or up even though the rate goes up their taxes will go down because of the valuation. The fictional average home will see a decrease of about \$34.

Mayor Buccellato then opened the floor for public comment.

Craig Gateley, 257 Harding Boulevard, Matawan. Mr. Gateley was pleased with the Borough remaining under the 2% cap. Mr. Gateley believes the County has been level for 3 to 4 years, as a whole. The Mayor informed the County has had a 0% tax rate increase stating it is difficult to compare the County system to the local municipality as the County incorporates every municipality and the property valuation is combined. Mr. Gateley commented on the salary expenditure with the focus on the Police Department questioning a Police shared services, and the composition of the Department. Mayor Buccellato related the structure, both civilian and Police ranks and the staffing of the Department on a daily basis. Mayor Buccellato then informed shared services was reviewed with studies some time ago, such as Aberdeen. Part of the problem is Matawan is not civil service and most adjacent municipalities are civil service which can be more costly. He then cited some of the Borough's shared services with the most significant, the Joint Municipal Court of Keyport, Matawan and Hazlet resulting in a significant cut to the budget.

Mayor Buccellato requested a motion to close the 2014 Budget Public Hearing. Councilman Fitzsimmons made the motion, seconded by Councilman Councilwoman Gould. Council agreed. Motion passed.

Old Business

None.

**Borough of Matawan
Workshop Session
June 5, 2014**

Consent Agenda

Mayor Buccellato read by title Resolutions 14-06-03 through and including 14-06-15 requesting a motion to approve en masse. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-06-03
REDEMPTION OF TAX SALE CERTIFICATE
INGENIOUS INTELLIGENCE BNC, INC.
CERTIFICATE #09-00074**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #09-00074 which was sold to Ingenious Intelligence BNC, Inc., 253 Main St., Ste 135, Matawan, NJ 0747; and

WHEREAS, Certificate #09-00074 has been paid and fully redeemed for the property owner, Block 69, Lot 3 otherwise known as Cross Rd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$7,899.42 to the above for the redemption of Tax Sale Certificate #09-00074.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-04
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00012**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00012 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSC, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00012 has been paid and fully redeemed for the property owner, Block 13, Lot 2 otherwise known as 29 Johnson Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,674.44 and a Premium of \$1,100.00 to the above for the redemption of Tax Sale Certificate #13-00012.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-05
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00013**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00013 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSC, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00013 has been paid and fully redeemed for the property owner, Block 14, Lot 11 otherwise known as 102 Atlantic Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,633.31 and a Premium of \$1,300.00 to the above for the redemption of Tax Sale Certificate #13-00013.

**Borough of Matawan
Workshop Session
June 5, 2014**

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-06
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00021**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00021 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00021 has been paid and fully redeemed for the property owner, Block 28, Lot 10 otherwise known as 1 Fountain Avenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$772.46 and a Premium of \$1,100.00 to the above for the redemption of Tax Sale Certificate #13-00021.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-07
REDEMPTION OF TAX SALE CERTIFICATE
J & A NEW YORK, INC.
CERTIFICATE #13-00023**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00023 which was sold to J & A New York, Inc., 144-90 41st Ave., Apt. 515, Flushing, NY 11355; and

WHEREAS, Certificate #13-00023 has been paid and fully redeemed for the property owner, Block 30, Lot 7.01 otherwise known as 32 Center St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$250.45 and a Premium of \$300.00 to the above for the redemption of Tax Sale Certificate #13-00023.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-08
REDEMPTION OF TAX SALE CERTIFICATE
TWR AS CUST FOR EBURY FUND 1 NJ, LLC
CERTIFICATE #13-00030**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00030 which was sold to TWR as Cust for Ebury Fund 1 NJ, LLC, PO Box 37695, Baltimore, MD 21297-3695; and

WHEREAS, Certificate #13-00030 has been paid and fully redeemed for the property owner, Block 34, Lot 17 otherwise known as 22 Orchard St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$2,202.30 and a Premium of \$1,500.00 to the above for the redemption of Tax Sale Certificate #13-00030.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-09
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00036**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00036 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00036 has been paid and fully redeemed for the property owner, Block 41, Lot 3 otherwise known as 258 Main St.

**Borough of Matawan
Workshop Session
June 5, 2014**

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$909.05 and a Premium of \$1,100.00 to the above for the redemption of Tax Sale Certificate #13-00036.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-10
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00049**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00049 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00049 has been paid and fully redeemed for the property owner, Block 61, Lot 4.26 otherwise known as 26 Oak Knoll Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,782.84 and a Premium of \$1,600.00 to the above for the redemption of Tax Sale Certificate #13-00049.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-11
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00071**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00071 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00071 has been paid and fully redeemed for the property owner, Block 94, Lot 2.02 otherwise known as 245 Harding Blvd.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$810.54 and a Premium of \$400.00 to the above for the redemption of Tax Sale Certificate #13-00071.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-12
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR CRESTAR CAPITAL, LLC
CERTIFICATE #13-00075**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00075 which was sold to US Bank Cust for Crestar Capital, LLC, TLSG 2 Liberty Pl., 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00075 has been paid and fully redeemed for the property owner, Block 107, Lot 5 otherwise known as 12 Edgewater Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$632.64 and a Premium of \$400.00 to the above for the redemption of Tax Sale Certificate #13-00075.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-13
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR FNA JERSEY BOI, LLC
CERTIFICATE #13-00089**

**Borough of Matawan
Workshop Session
June 5, 2014**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00089 which was sold to US Bank Cust for FNA Jersey BOI, LLC, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00089 has been paid and fully redeemed for the property owner, Block 120, Lot 5.01 otherwise known as 224 Sloan Ct.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$693.97 and a Premium of \$700.00 to the above for the redemption of Tax Sale Certificate #13-00089.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-14
APPROVAL OF RAFFLE LICENSE
HUSKY HOUSE, INC.
50/50 CASH
RL-649**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Husky House, Inc. Fundraiser.

<u>Name & Location of Organization's Event</u>	<u>Date & Time</u>
MJs Buttonwood Manor	June 20, 2014
845 Route 34	7:00 PM to 10:00 PM
Matawan, New Jersey 07747	

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as House Husky, Inc. and the Legalized Games of Chance Control Commission.

**RESOLUTION 14-06-15
APPROVAL OF RAFFLE LICENSE
HUSKY HOUSE, INC.
GIFT AUCTION
RL-650**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Husky House, Inc. Fundraiser.

<u>Name & Location of Organization's Event</u>	<u>Date & Time</u>
MJs Buttonwood Manor	June 20, 2014
845 Route 34	7:00 PM to 10:00 PM
Matawan, New Jersey 07747	

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as House Husky, Inc. and the Legalized Games of Chance Control Commission.

New Business

Mayor Buccellato read by title Resolution 14-06-16: Renewal of 2014-2015 ABC Liquor Licenses. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Fitzsimmons. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**Borough of Matawan
Workshop Session
June 5, 2014**

**RESOLUTION 14-06-16
RENEWAL OF 2014-2015 ABC LIQUOR LICENSES**

BE IT RESOLVED by The Borough Council of the Borough of Matawan that the following liquor licenses be renewed, subject however to the rules, regulations, receipt of Tax Clearance Certificates, statutes and ordinances affecting the same, said licenses to expire June 30, 2014.

<u>LICENSE #</u>	<u>NAME</u>	<u>ADDRESS</u>			
<u>Plenary Retail Consumption License</u>					
\$1,492.99					
1329-33-001-009	Bistro 34, LLC	787 Rt. 34	Matawan	NJ	07747
1329-33-013-007	Green Valley Corp. (Park Place Diner)	1040 Rt. 34	Matawan	NJ	07747
1329-33-017-005	Huang, Inc. (JFJ Liquor & Bar)	1070 Hwy 34	Matawan	NJ	07747
1329-33-016-010	Mediterranean Chateau Corp.	27 Freneau Ave.	Matawan	NJ	07747
<u>Plenary Retail Distribution License</u>					
\$895.68					
1329-44-014-007	VSLN Inc. (Camelot Wine Merchants)	952 Hwy 34	Matawan	NJ	07747
1329-44-008-005	Kamal, Inc. (Jonathan Ron Liquors)	60 Main St.	Matawan	NJ	07747

Mayor Buccellato read by title Resolution 14-06-17: Park Avenue Sanitary Sewer Rehabilitation – Authorizing Change Order No. 1 – Mazzara Trucking & Excavation Corp. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Councilman Fitzsimmons. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-06-17
PARK AVENUE SANITARY SEWER REHABILITATION
MAZZARA TRUCKING & EXCAVATION CORPORATION
AUTHORIZING CHANGE ORDER NO. 1**

WHEREAS, T&M Associates has informed the Council that Supplementary Item S-1 has been added to reflect an Additional 30 LF Pipe Replacement required for the Park Avenue Sanitary Sewer Rehabilitation Contract, for a Net Change This Change Order No. 1, of Six Thousand Five Hundred Dollars and No Cents (\$6,500.00).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize Change Order No. 1 for the Park Avenue Sanitary Sewer Rehabilitation, a Net Change This Change Order of an overall increase in the amount of Six Thousand Five Hundred Dollars and No Cents (\$6,500.00).

BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification are available from W-06-55-500-509 Budget of the Borough of Matawan for the contract

**Borough of Matawan
Workshop Session
June 5, 2014**

awarded to Mazzara Trucking & Excavation Corp. for the Park Avenue Sanitary Sewer Rehabilitation, Change Order No. 1, for a Net Change This Change Order in an amount not to exceed Six Thousand Five Hundred Dollars and No Cents (\$6,500.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: June 5, 2014

Borough of Matawan
Workshop Session
June 5, 2014

T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-02770

CHANGE ORDER NO. 1

DATE: June 3, 2014

PROJECT: Park Avenue Sanitary Sewer Rehabilitation

OWNER: Borough of Matawan

CONTRACTOR: Mazzara Trucking & Excavation Corp.

DESCRIPTION OF CHANGE:

REDUCTIONS:

EXTRA:

SUPPLEMENTARY:

S-1: Additional 30 LF Pipe Replacement - Supplementary Item S-1 is for the additional cost to replace approximately 30 LF of 10" diameter sanitary sewer pipe from the new manhole installed in the easement off of Park Avenue and the existing sanitary sewer collection pipe in order to obtain additional slope from the existing main towards the new manhole previously installed.

APPROVAL RECOMMENDED:	SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
ROBERT R. KEADY, JR., P.E., C.M.E.	A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$0.00
ACCEPTED:	B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXX
CONTRACTOR: Mazzara Trucking & Excavation Corp.	C. TOTAL SUPPLEMENTARY THIS C.O.	\$6,500.00	XXXXXXXXXX
OWNER'S APPROVALS:	TOTALS THIS C.O.	\$6,500.00	\$0.00
	NET CHANGE THIS CHANGE ORDER	\$6,500.00	
	PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
NOTE: All work to be done according to Contract Specifications.	TOTAL CHANGE ORDERS TO DATE	\$6,500.00	\$0.00
	NET CHANGE IN CONTRACT	\$6,500.00	

ORIGINAL CONTRACT BID PRICE	\$168,328.00
CHANGE ORDERS TO DATE	\$6,500.00
REVISED CONTRACT PRICE	\$174,828.00

Borough of Matawan
Workshop Session
June 5, 2014

CHANGE ORDER NO. 1

SHEET NO. 2 OF 2
PROJECT NO. MATN-02770

PROJECT: Park Avenue Sanitary Sewer Rehabilitation
OWNER: Borough of Matawan
CONTRACTOR: Mazzara Trucking & Excavation Corp.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
REDUCTIONS				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
A. TOTAL REDUCTIONS				\$0.00
EXTRA				\$0.00
				\$0.00
B. TOTAL EXTRA				\$0.00
SUPPLEMENTARY	S-1	Additional 30 LF Pipe Replacement	1 LS	\$6,500.00
				\$0.00
				\$6,500.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
C. TOTAL SUPPLEMENTARY				\$6,500.00

Mayor Buccellato read by title Resolution 14-06-18: Amending Resolution 14-05-13: 2013 Road Improvement Program Contract 2 – Authorizing Change Order No. 2 – Esposito Construction, LLC. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**Borough of Matawan
Workshop Session
June 5, 2014**

**RESOLUTION 14-06-18
AMENDING RESOLUTION 14-05-13
2013 ROAD IMPROVEMENT PROGRAM CONTRACT 2
ESPOSITO CONSTRUCTION, LLC
AUTHORIZING CHANGE ORDER NO. 2**

WHEREAS, T&M Associates has informed the Council that Items B28 and B29 have been reduced to reflect current quantities to the 2013 Road Improvement Program Contract 2 for a total reduction of Nine Thousand Sixty Dollars and No Cents (\$9,060.00); and

WHEREAS, T&M Associates has informed the Council that Items S1 through and including S11 have been increased to reflect fire hydrant repairs and landscaping to the 2013 Road Improvement Program Contract 2 for a total increase of Forty Eight Thousand Eight Hundred Seventy Five Dollars and No Cents (\$48,875.00).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize Change Order No. 2 for the 2013 Road Improvement Program Contract 2 a Net Change This Change Order of an overall increase in the amount of Thirty Nine Thousand Eight Hundred Fifteen Dollars and No Cents (\$39,815.00).

BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification are available from C-04-55-913-100 Budget of the Borough of Matawan for the contract awarded to Esposito Construction, LLC for the 2013 Road Improvement Program Contract 2, Change Order No. 2, for a Net Change This Change Order in an amount not to exceed Thirty Nine Thousand Eight Hundred Fifteen Dollars and No Cents (\$39,815.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO
Dated: June 5, 2014

Borough of Matawan
Workshop Session
June 5, 2014

T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-02782

CHANGE ORDER NO. 2

DATE: April 7, 2014

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:

Items B28 and B29 are reduced to reflect current quantities.

EXTRA:

SUPPLEMENTARY:

S-1 Fire Hydrant Assembly - Williams Street

S-2 Relocation of Hydrant Tee Due to Unknown Existing Conflicts - Williams Street

S-3 Tree Removal at 7 Lakeland Drive

S-4 Bloodgood Japanese Maple, 5'-6' Ht. w/Root Barrier and Hardwood Mulch Topdressing

S-5 Pink Flowering Stellar Dogwood, 7'-8' Ht. w/Root Barrier and Hardwood Mulch Topdressing

S-6 Flowering Cherry, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing

S-7 Okame Cherry, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing

S-8 American Elm, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing

S-9 Sawleaf Zelkova, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing

S-10 Contract Completion Date Extended to June 2, 2014

S-11 Allowance for Boxwoods around Gazebo at the Municipal Building

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:

CONTRACTOR:
Esposito Construction, LLC

OWNER'S APPROVALS:

NOTE: All work to be done according to Contract Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$9,060.00
B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$48,875.00	XXXXXXXXXX
TOTALS THIS C.O.	\$48,875.00	\$9,060.00
NET CHANGE THIS CHANGE ORDER	\$39,815.00	
PREVIOUS CHANGE ORDERS	\$8,134.46	\$8,260.00
TOTAL CHANGE ORDERS TO DATE	\$57,009.46	\$17,320.00
NET CHANGE IN CONTRACT	\$39,689.46	

ORIGINAL CONTRACT BID PRICE	\$1,724,273.10
CHANGE ORDERS TO DATE	\$39,689.46
REVISED CONTRACT PRICE	\$1,763,962.56

Borough of Matawan
Workshop Session
June 5, 2014

CHANGE ORDER NO. 2

SHEET NO. 2 OF 2
PROJECT NO. MATN-02782

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

REDUCTIONS	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
	B28	8" Ductile Iron Water Pipe, Class 52	18.00	LF	\$70.00	\$1,260.00
	B29	Line Stop	1.00	UN	\$7,800.00	\$7,800.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

A. TOTAL REDUCTIONS \$9,060.00

EXTRA						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

B. TOTAL EXTRA \$0.00

SUPPLEMENTARY	S-1	Fire Hydrant Assembly - Williams Street	1.00	UN	\$5,500.00	\$5,500.00
	S-2	Relocation of Hydrant Tee Due to Unknown Existing Conflicts - Williams Street	1.00	LS	\$3,000.00	\$3,000.00
	S-3	Tree Removal at 2 and 7 Lakeland Drive	3.00	UN	\$1,050.00	\$3,150.00
	S-4	Bloodgood Japanese Maple, 5'-6' Ht. w/Root Barrier and Hardwood Mulch Topdressing	8.00	UN	\$525.00	\$4,200.00
	S-5	Pink Flowering Stellar Dogwood, 7'-8' Ht. w/Root Barrier and Hardwood Mulch Topdressing	15.00	UN	\$525.00	\$7,875.00
	S-6	Flowering Cherry, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	15.00	UN	\$525.00	\$7,875.00
	S-7	Okame Cherry, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	15.00	UN	\$525.00	\$7,875.00
	S-8	American Elm, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	8.00	UN	\$525.00	\$4,200.00
	S-9	Sawleaf Zelkova, 8'-10' Ht. w/Root Barrier and Hardwood Mulch Topdressing	8.00	UN	\$525.00	\$4,200.00
	S-10	Contract Completion Date Extended to June 2, 2014	1.00	LS	\$0.00	\$0.00

C. TOTAL SUPPLEMENTARY \$48,875.00

Mayor Buccellato read by title Resolution 14-06-19: 2013 Road Improvement Program Contract 2 – Authorizing Change Order No. 3 – Esposito Construction, LLC. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**Borough of Matawan
Workshop Session
June 5, 2014**

**RESOLUTION 14-06-19
2013 ROAD IMPROVEMENT PROGRAM CONTRACT 2
ESPOSITO CONSTRUCTION, LLC
AUTHORIZING CHANGE ORDER NO. 3**

***WHEREAS**, T&M Associates has informed the Council that Items A29 and A34 have been reduced to reflect current quantities to the 2013 Road Improvement Program Contract 2 for a total reduction of Four Thousand Nine Hundred Dollars and No Cents (\$4,900.00); and*

***WHEREAS**, T&M Associates has informed the Council that Item AS-1 has been increased for a 12” Dip to the 2013 Road Improvement Program Contract 2 for a total increase of Four Thousand Nine Hundred Dollars and No Cents (\$4,900.00).*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 3, for the 2013 Road Improvement Program Contract 2, a Net Change This Change Order in the amount of No Dollars and No Cents (\$0.00).*

***BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification are available from C-04-55-913-200 Budget of the Borough of Matawan for the contract awarded to Esposito Construction, LLC for the 2013 Road Improvement Program Contract 2, Change Order No. 3, for a Net Change This Change Order for a credit of Four Thousand Nine Hundred Dollars and No Cents (\$4,900.00), and at an additional cost not to exceed Four Thousand Nine Hundred Dollars and No Cents (\$4,900.00), for a total net of Zero Dollars and Zero Cents (\$0.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO
Dated: June 5, 2014

Borough of Matawan
Workshop Session
June 5, 2014

T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-02782

CHANGE ORDER NO. 5

DATE: May 21, 2014

PROJECT: 2013 Road Improvement Program - Contract 2

OWNER: Borough of Matawan

CONTRACTOR: Esposito Construction, LLC

DESCRIPTION OF CHANGE:

REDUCTIONS:

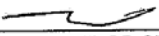
Items A29 and A34 are reduced to reflect current quantities.

EXTRA:

SUPPLEMENTARY:

AS-1 12" DIP

APPROVAL RECOMMENDED:


ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED: 

CONTRACTOR:
Esposito Construction, LLC

OWNER'S APPROVALS:

NOTE: All work to be done
according to Contract
Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$4,900.00
B. TOTAL EXTRAS THIS C.O.	\$0.00	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$4,900.00	XXXXXXXXXX
TOTALS THIS C.O.	\$4,900.00	\$4,900.00
NET CHANGE THIS CHANGE ORDER		
PREVIOUS CHANGE ORDERS	\$57,009.46	\$17,320.00
TOTAL CHANGE ORDERS TO DATE	\$61,909.46	\$22,220.00
NET CHANGE IN CONTRACT	\$39,689.46	

ORIGINAL CONTRACT BID PRICE	\$1,724,273.10
CHANGE ORDERS TO DATE	\$39,689.46
REVISED CONTRACT PRICE	\$1,763,962.56

Borough of Matawan
Workshop Session
June 5, 2014

CHANGE ORDER NO. 3

SHEET NO. 2 OF 2
PROJECT NO. MATN-02782

PROJECT: 2013 Road Improvement Program - Contract 2
OWNER: Borough of Matawan
CONTRACTOR: Esposito Construction, LLC

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
REDUCTIONS	A29	8" Ductile Iron Water Pipe, Class 52	10.00	LF	\$70.00	\$700.00
	A34	Water Service Connections	3.00	UN	\$1,400.00	\$4,200.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
A. TOTAL REDUCTIONS						\$4,900.00
EXTRA						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
B. TOTAL EXTRA						\$0.00
SUPPLEMENTARY	AS-1	12" DIP	50.00	UN	\$98.00	\$4,900.00
C. TOTAL SUPPLEMENTARY						\$4,900.00

Mayor Buccellato read by title Resolution 14-06-20: Amending Resolution 14-05-31: Authorizing the Hiring of Part-Time Seasonal Personnel – 2014 Summer Recreation Program – Canoe Rentals. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**Borough of Matawan
Workshop Session
June 5, 2014**

**RESOLUTION 14-06-20
AMENDING RESOLUTION 14-05-31
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL
2014 SUMMER RECREATION PROGRAM
CANOE RENTALS**

WHEREAS, the Council has been advised that there is a need part-time personnel for the Summer Recreation Canoe Rentals for the year 2014 within the Borough of Matawan; and

WHEREAS, the rate of pay will be as follows:

<i>Canoe Renters – First Year</i>	<i>\$8.00 per hour</i>
<i>Canoe Renters – Second Year</i>	<i>\$8.50 per hour</i>

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Council authorizes the hiring of part-time personnel as indicated on the attached Exhibit “A” for the Summer Recreation Canoe Rentals for the year 2014 effective May 24, 2014 with the last day of rentals on September 1, 2014.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Chief Financial Officer, Payroll Officer and Recreation Director.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the T-14-56-850-801Borough of Matawan to Canoe Renters - Recreation for the Borough of Matawan in an amount not to exceed Three Thousand Six Hundred Dollars and No Cents (\$3,600.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: June 5, 2014

EXHIBIT A

First Year

Amber Griffin (Substitute)

\$8.00 per hour

Second Year

Mathew T. Malanga

James P. McNamara

\$8.50 per hour

Mayor Buccellato read by title Resolution 14-06-21: Authorizing the Hiring of Part-Time Seasonal Personnel – 2014 Summer Recreation Program – Counselors. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Councilwoman Daly. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-06-21
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL
2014 SUMMER RECREATION PROGRAM
COUNSELORS**

**Borough of Matawan
Workshop Session
June 5, 2014**

***WHEREAS**, the Council has been advised that there is a need for part-time personnel for the Summer Recreation Program for the year 2014 within the Borough of Matawan; and*

***WHEREAS**, the rate of pay will be as follows:*

<i>Apprentice Summer Counselors</i>	<i>\$7.25 per hour</i>
<i>Junior Summer Counselors</i>	<i>\$7.75 per hour</i>
<i>Senior Summer Counselors</i>	<i>\$8.25 per hour</i>

***WHEREAS**, the number of Summer Counselors will be determined by the Recreation Commission.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the Matawan Borough authorizes the hiring of part-time personnel for the Summer Recreation Program for the year 2014, as per the attached Exhibit A.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Payroll Officer and Recreation Director.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the T-14-56-850-801 Borough of Matawan to Part-Time Seasonal Personnel – Summer Recreation Program for the Borough of Matawan.

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

*Chief Financial Officer
(Signature on File)*

*Monica Antista, CMFO
Dated: June 5, 2014*

EXHIBIT A

<i>Apprentice Counselors</i> <i>\$7.25</i> <i>Megan Camarote</i> <i>Lisa McCloskey</i> <i>Lea Ostner</i> <i>Joseph Piscopo</i> <i>Erin Rotondo</i> <i>Matt Zrebic</i>	<i>Junior Counselors</i> <i>\$7.75</i> <i>Justin Leonard</i> <i>Stephanie Reinhold</i> <i>Shannon Sansone</i>	<i>Senior Counselors</i> <i>\$8.25</i> <i>Ian Barbour</i> <i>Christopher Camarote</i> <i>Connor Casagrande</i> <i>Jennifer Nocek</i> <i>Ronald Nocek</i> <i>Evan Norwood</i> <i>Danielle Panizzi</i> <i>Stephanie Piscopo</i> <i>Nicholas Rotondo</i> <i>Michael Sansone</i>
--	---	---

Mayor Buccellato read by title Resolution 14-06-22: Resolution Removing James Bishop from Participation in the Borough of Matawan Insurance Program. Mayor Buccellato requested a motion. Councilman Councilman Urbano made the motion, seconded by Councilman Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

RESOLUTION 14-06-22
RESOLUTION REMOVING JAMES BISHOP FROM PARTICIPATION IN THE BOROUGH OF MATAWAN INSURANCE PROGRAM

**Borough of Matawan
Workshop Session
June 5, 2014**

WHEREAS, previously the Council of the Borough of Matawan adopted Resolution 14-05-15 removing James Bishop as a member of the Borough of Matawan Volunteer Fire Department and from participation in the benefits program provided to volunteers by the Borough of Matawan Length of Service Awards Program (LOSAP); and

WHEREAS, it is the recommendation of the Administration that James Bishop be removed from participation in any and all of the Borough of Matawan’s insurance programs, including but not limited to health, disability and life insurance.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan does hereby direct the Chief Financial Officer and the Borough Administrator to take any and all necessary steps to remove James Bishop from participation in any and all of the Borough of Matawan’s insurance programs.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Payroll Officer, Clerk, Board of Fire Officers as well as James Bishop.

Mayor Buccellato read by title Resolution 14-06-23: Emergency Temporary Appropriation. Mayor Buccellato requested a motion. Councilman Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-06-23
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2014 temporary budget for the aforesaid purposes; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2014 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$7,535,581.31.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:

- 1. An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
- 2. That said emergency temporary appropriations will be provided for in the 2014 budget under the appropriate titles.*
- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.*

BE IT FURTHER RESOLVED, that the amount required by Statue for the payment of 2014 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.

2014 Temporary Budget-06/05/14

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		
MUNI CLERK		
LEGAL SERVICES	(5,000.00)	5,000.00
ENGINEERING		
SUBTOTAL		

**Borough of Matawan
Workshop Session
June 5, 2014**

TOTAL TEMPORARY EMERGENCY APPROPRIATIONS	(5,000.00)	5,000.00	
WATER SEWER UTILITY		-	5,242,130.86
OPERATING BULK WATER PURCHASE/ACQUISITION OF WATER BAYSHORE REGIONAL SEWERAGE AUTHORITY			
SUBTOTAL	-	-	
		-	
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS		-	2,293,450.45
Total Temp Budget-Current & Water/Sewer			<u>7,535,581.31</u>

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, Clerk as well as the Borough Auditor and the Director of the Division of Local Government Services.

Mayor Buccellato read by title Resolution 14-06-24: Self-Examination of Budget Resolution. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Clifton
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-06-24
SELF-EXAMINATION OF BUDGET RESOLUTION**

WHEREAS, NJSA 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, NJAC 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to NJAC 5:30-7.2 through 7.5, the Borough of Matawan has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the local government meets the necessary conditions to participate in the program for the 2014 budget year.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Matawan that in accordance with NJAC 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Governing Body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

**Borough of Matawan
Workshop Session
June 5, 2014**

- 2. That the provisions relating to limitation on increases of appropriations pursuant to NJSA 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at NJSA 40A:4-45.3 et seq., are fully met (complies with CAP law).
- 3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and NJAC 5:30-4 and 5:30-5.
- 4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
- 5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of NJSA 40A:4-5 shall not prevent such certification.
- 6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk as well as the Borough Auditor and the Director of the Division of Local Government Services upon adoption.

Mayor Buccellato read by title Resolution 14-06-25: Adoption of 2014 Municipal Budget. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-06-25
ADOPTION OF 2014 BUDGET**

BE IT RESOLVED by the Governing Body of the Borough of Matawan, County of Monmouth that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$7,484,009.33 (Item 2 below) for municipal purposes, and
- (b) \$0.00 (Item 3 below) for school purposes in Type I School Districts only (NJS 18A:9-2) to be raised by taxation and,
- (c) \$0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$0.00 (Sheet 43) Open Space, Recreation, Farm and Historic Preservation, Trust Fund Levy
- (e) \$325,031.00 (Sheet 38) Minimum Library Levy (RS 40:54-8 et seq.)

_____ made the motion, seconded by _____.

RECORDED VOTE
(insert last name)

Ayes: Angelini
Daly
Fitzsimmons
Gould
Urbano

Abstained:

Nays:

Absent: Clifton

1. General Revenues

Surplus Anticipated
Miscellaneous Revenues Anticipated
Receipts from Delinquent Taxes

SUMMARY OF REVENUES

08-100	\$0.00
13-099	\$2,837,199.34
15-499	\$11,100.00

Borough of Matawan
Workshop Session
June 5, 2014

2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet II)	07-190	\$7,551,602.69
3. AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:</u>		
Item 6, Sheet 42	07-195	\$0.00
Item 6(b), sheet 11 (NJS 40A:4-14)	07-191	\$0.00
Total Amount to be Raised by Taxation for Schools		\$0.00
4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR <u>SCHOOLS IN TYPE 11 SCHOOL DISTRICTS ONLY:</u>		
Item 6(b), Sheet 11 (NJS 40A:4-14)	07-191	\$0.00
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY	07-192	\$307,974.00
Total Revenues	13-299	\$10,707,876.03
Borough of Matawan, Monmouth County - 2013 Budget		
Sheet 41		

Borough of Matawan, Monmouth County - 2014 Budget
SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS	xxxxxxx	xxxxxxxxxx
Within "CAPS"	xxxxxxx	xxxxxxxxxx
(a&b) Operations Including Contingent	34-201	\$7,197,618.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$844,983.00
(g) Cash Deficit	46-885	\$0.00
Excluded from "CAPS"	xxxxxxx	xxxxxxxxxx
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$450,615.34
(c) Capital Improvements	44-999	\$145,000.00
(d) Municipal Debt Service	45-999	\$1,645,192.00
(e) Deferred Charges - Municipal	46-999	\$20,000.00
(f) Judgements	37-480	\$0.00
(n) Transferred to Board of Education for Use of Local Schools (NJS 40:48-17.1 & 17.3)	29-405	\$0.00
(g) Cash Deficit	46-885	\$0.00
(k) For Local District School Purposes	29-410	\$0.00
(m) Reserve for Uncollected Taxes (include Other Reserves if Any)	50-899	\$404,467.69
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICTS ONLY (NJS 40A:4-13)	07-195	\$0.00
Total Appropriations	34-499	\$10,707,876.03

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 5th day of June, 2014. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2014 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 5th day of June, 2014, _____, Borough Clerk.
Signature

Sheet 42

Mayor Buccellato read by title Ordinance 14-10: Amending Ordinance 14-04: Amending and Supplementing Chapter XXIII – Sewer of the Revised General Ordinances of the Borough of Matawan, County of Monmouth, State of New Jersey. Mayor Buccellato requested a motion to introduce. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

ORDINANCE 14-10
AMENDING ORDINANCE 14-04
AMENDING AND SUPPLEMENTING CHAPTER XXIII – SEWER
OF THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MATAWAN,
COUNTY OF MONMOUTH, STATE OF NEW JERSEY

**Borough of Matawan
Workshop Session
June 5, 2014**

***BE IT ORDAINED** by the Borough Council of the Borough of Matawan, in the County of Monmouth, as follows:*

Chapter XXIII - Sewer is hereby amended and supplemented to read as follows:

23-6.1 User Fees

The Owner of any premises upon connection of each unit thereof with the sewer system of the Borough shall pay to the Borough for the use of such sewer services a quarterly fee as follows:

- a. *Premises located within the Borough of Matawan:*
 - 1. *Each non-commercial unit is \$143.00.*
 - 2. *Each non-commercial unit of a multi-unit building or structure \$143.00.*
 - 3. *Each Classroom of a public or private school is \$143.00.*
 - 4. *Commercial and industrial establishments 149% of the quarterly water bill thereof except that such quarterly sewer charge shall in no event be less than \$143.00.*
- b. *All premises located outside the Borough of Matawan shall be charged a sewer service amount equal to the charge to the Borough residents.*

Mayor Buccellato read by title Ordinance 14-11: Amending Ordinance 14-04: Amending and Supplementing Chapter XXII – Water of the Revised General Ordinances of the Borough of Matawan, County of Monmouth, State of New Jersey. Mayor Buccellato requested a motion to introduce. Councilwoman Angelini made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**ORDINANCE 14-11
AMENDING ORDINANCE 14-05
AMENDING AND SUPPLEMENTING
CHAPTER XXII - WATER OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF
MATAWAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

***BE IT ORDAINED** by the Borough Council of the Borough of Matawan, in the County of Monmouth, as follows:*

Chapter XXII – Water is hereby amended and supplemented to read as follows:

22-2.2 Fees for Use of Water Services

The Owner of any premises with a connection to the Matawan Borough Water System shall pay the Borough for the use of such water services a quarterly fee as follows:

Minimum quarterly rate of Thirty Dollars and No Cents (\$30.00) will be billed for each account connected to the Matawan Borough Water System.

An additional charge per quarter will be added based on the following formula:

- a. *All water consumption less than 4,000 cubic feet will be billed Fifty Two Dollars and No Cents (\$52.00) per 1,000 cubic feet.*
- b. *All water consumption greater than 4,000 cubic feet but less than 7,500 cubic feet will be billed Fifty Seven Dollars and No Cents (\$57.00) per 1,000 cubic feet.*
- c. *All water consumption greater than 7,500 cubic feet will be billed Sixty Dollars and No Cents (\$60.00) per 1,000 cubic feet.*
- d. *The water rates to be charged quarterly by the Borough to users outside the Borough shall be the same as those rates charged to Borough residents.*

** For **Ordinances 14-10 and 14-11**, Mayor Buccellato requested a special council meeting be called, so that there can be a public hearing and the ordinances can be published on time. He requested that everyone look at their calendars to decide what day they are free. It was decided that meeting will be scheduled on Monday, June 30th, at 7pm.*

**Borough of Matawan
Workshop Session
June 5, 2014**

Mayor Buccellato read by title Resolution 14-06-26: Payment of Bills. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilman Fitzsimmons
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-06-26
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

Current	\$1,482,492.76
Water & Sewer	\$77,343.93
Borough Capital	\$396,269.68
Grant	\$2,913.72
Borough Trust	\$47,329.21
Developers Escrow Account	\$7,192.75
Railroad Parking Trust	\$11,501.00
Recreation Trust	\$845.71
Total	\$2,018,696.01

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

Rodney Haines, a partner with the firm of Holman Frenia Allison, PC. Mr. Haines complemented the Borough for its responsibility in staying under the tax cap stating he has reviewed the budget and felt that the Borough is being very responsible and staying under the tax cap. The Mayor and Council thanked him.

Robert Anfuso, 258 Main Street, Matawan. Mr. Anfuso expressed concern of ADA accessibility of the Borough parks. Mr. Anfuso questioned responsibility of the maintenance of Clinton Street Park. Mayor Buccellato answered it is now be the responsibility of the Shore Knights with Borough assistance when requested.

Jeremiah E. Hourihan, Sr., 13 Edgewater Drive, Matawan. Mr. Hourihan cited needed repairs to Hoyt Street and Rabbit Lane. He then expressed his support of Council in its endeavors to alleviate the parking situation at the Broad and Little Street lot emphasizing eliminating taxi vehicle and focus on providing residential parking. Mr. Hourihan reiterated Mr. Anfuso’s concerns with maintenance of the parks and its accessibility to all. Mayor Buccellato relayed his appreciation to Mr. Hourihan and his family’s continuing care of Memorial Park. Mr. Hourihan said he appreciated it, but that it was his and his family’s honor to do so.

Mayor Buccellato closed the Privilege of the Floor.

**Borough of Matawan
Workshop Session
June 5, 2014**

Adjournment

Mayor Buccellato requested a motion to adjourn. Councilwoman Gould made the motion, seconded by Councilman Fitzsimmons. Council agreed. Motion passed.

Meeting adjourned at 8:05 PM.

Karen Wynne, RMC
Municipal Clerk