

**Borough of Matawan  
Special Public Session  
June 30, 2014**

A Special public session meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on June 30, 2014. The meeting was called to order at 7:00 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in the *Asbury Park Press* on June 27, 2014, by sending notice to *The Independent*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Also present were Louis C. Ferrara, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Mayor Buccellato asked everyone to stand for a moment of silence remembering former Councilwoman Shirley Henderson who recently passed.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

**Privilege of the Floor – Agenda Items Only**

Mayor Buccellato opened the Privilege of the Floor.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor.

**Old Business**

Mayor Buccellato read by title Ordinance 14-10: Amending Ordinance 14-04: Amending and Supplementing Chapter XXIII- Sewer of the Revised General Ordinances of the Borough of Matawan, County of Monmouth, State of New Jersey, Mayor Buccellato requested a motion to open the public hearing. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Council agreed. Motion passed. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilman Urbano made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed. Mayor Buccellato read by title on third and final reading Ordinance 14-10: Amending Ordinance 14-04: Amending and Supplementing Chapter XXIII- Sewer of the Revised General Ordinances of the Borough of Matawan, County of Monmouth, State of New Jersey requesting a motion to adopt. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**ORDINANCE 14-10  
AMENDING ORDINANCE 14-04  
AMENDING AND SUPPLEMENTING CHAPTER XXIII – SEWER  
OF THE REVISED GENERAL ORDINANCES OF  
THE BOROUGH OF MATAWAN,  
COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

**Borough of Matawan  
Special Public Session  
June 30, 2014**

***BE IT ORDAINED** by the Borough Council of the Borough of Matawan, in the County of Monmouth, as follows:*

*Chapter XXIII - Sewer is hereby amended and supplemented to read as follows:*

**23-6.1 User Fees**

*The Owner of any premises upon connection of each unit thereof with the sewer system of the Borough shall pay to the Borough for the use of such sewer services a quarterly fee as follows:*

- a. *Premises located within the Borough of Matawan:*
  - 1. *Each non-commercial unit is \$143.00.*
  - 2. *Each non-commercial unit of a multi-unit building or structure \$143.00.*
  - 3. *Each Classroom of a public or private school is \$143.00.*
  - 4. *Commercial and industrial establishments 149% of the quarterly water bill thereof except that such quarterly sewer charge shall in no event be less than \$143.00.*
- b. *All premises located outside the Borough of Matawan shall be charged a sewer service amount equal to the charge to the Borough residents.*

Mayor Buccellato read by title Ordinance 14-11: Amending Ordinance 14-04: Amending and Supplementing Chapter XXII- Water of the Revised General Ordinances of the Borough of Matawan, County of Monmouth, State of New Jersey, Mayor Buccellato requested a motion to open the public hearing. Councilwoman Daly made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed. Mayor Buccellato requested comments. There were no comments. Mayor Buccellato requested a motion to close the public hearing. Councilman Urbano made the motion, seconded by Councilwoman Daly. Council agreed. Motion passed. Mayor Buccellato read by title on third and final reading Ordinance 14-11: Amending Ordinance 14-04: Amending and Supplementing Chapter XXII- Water of the Revised General Ordinances of the Borough of Matawan, County of Monmouth, State of New Jersey requesting a motion to adopt. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**ORDINANCE 14-11  
AMENDING ORDINANCE 14-05  
AMENDING AND SUPPLEMENTING  
CHAPTER XXII - WATER OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF  
MATAWAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY**

***BE IT ORDAINED** by the Borough Council of the Borough of Matawan, in the County of Monmouth, as follows:*

*Chapter XXII – Water is hereby amended and supplemented to read as follows:*

**22-2.2 Fees for Use of Water Services**

*The Owner of any premises with a connection to the Matawan Borough Water System shall pay the Borough for the use of such water services a quarterly fee as follows:*

*Minimum quarterly rate of Thirty Dollars and No Cents (\$30.00) will be billed for each account connected to the Matawan Borough Water System.*

*An additional charge per quarter will be added based on the following formula:*

- a. *All water consumption less than 4,000 cubic feet will be billed Fifty Two Dollars and No Cents (\$52.00) per 1,000 cubic feet.*
- b. *All water consumption greater than 4,000 cubic feet but less than 7,500 cubic feet will be billed Fifty Seven*

**Borough of Matawan  
Special Public Session  
June 30, 2014**

*Dollars and No Cents (\$57.00) per 1,000 cubic feet.*

- c. *All water consumption greater than 7,500 cubic feet will be billed Sixty Dollars and No Cents (\$60.00) per 1,000 cubic feet.*
- d. *The water rates to be charged quarterly by the Borough to users outside the Borough shall be the same as those rates charged to Borough residents.*

**Consent Agenda**

Mayor Buccellato read by title Resolutions 14-06-43 through and including 14-06-54 requesting a motion to approve en masse. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**RESOLUTION 14-06-43  
REDEMPTION OF TAX SALE CERTIFICATE  
WEN LU  
CERTIFICATE #11-00027**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #11-00027 which was sold to Wen Lu, 144-90 41<sup>st</sup> Ave., Apt. 515, Flushing, NY 11355; and*

*WHEREAS, Certificate #11-00027 has been paid and fully redeemed for the property owner, Block 32, Lot 1 otherwise known as 22 Clinton St.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$2,815.40 and a Premium of \$100.00 to the above for the redemption of Tax Sale Certificate #11-00027.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 14-06-44  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PRO CAP III, LLC  
CERTIFICATE #12-00048**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #12-00048 which was sold to US Bank Cust for Pro Cap III, LLC, US Bank TLSG, 50 S 16<sup>th</sup> St. Ste 1950, Philadelphia, PA 19102; and*

*WHEREAS, Certificate #12-00048 has been paid and fully redeemed for the property owner, Block 47.02, Lot 22 otherwise known as 11 New Brunswick Ave.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$2,098.34 and a Premium of \$200.00 to the above for the redemption of Tax Sale Certificate #12-00048.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 14-06-45  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PRO CAP II, LLC  
CERTIFICATE #13-00002**

*WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00002 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16<sup>th</sup> St. Ste 1950, Philadelphia, PA 19102; and*

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**WHEREAS**, Certificate #13-00002 has been paid and fully redeemed for the property owner, Block 5, Lot 4 otherwise known as 12 High St.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,460.93 to the above for the redemption of Tax Sale Certificate #13-00002.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-46  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PRO CAP II, LLC  
CERTIFICATE #13-00009**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00009 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16<sup>th</sup> St. Ste 1950, Philadelphia, PA 19102; and

**WHEREAS**, Certificate #13-00009 has been paid and fully redeemed for the property owner, Block 9, Lot 23 otherwise known as 68 Broad St.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$813.10 and a Premium of \$1,000.00 to the above for the redemption of Tax Sale Certificate #13-00009.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-47  
REDEMPTION OF TAX SALE CERTIFICATE  
J & A NEW YORK, INC.  
CERTIFICATE #13-00040**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00040 which was sold to J & A New York, Inc., 144-90 41<sup>st</sup> Ave., Apt. 515, Flushing, NY 11355; and

**WHEREAS**, Certificate #13-00040 has been paid and fully redeemed for the property owner, Block 45.01, Lot 10 otherwise known as 922 Hwy 34.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$767.18 and a Premium of \$1,000.00 to the above for the redemption of Tax Sale Certificate #13-00040.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-48  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PRO CAP III, LLC  
CERTIFICATE #13-00059**

**WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00059 which was sold to US Bank Cust for Pro Cap III, LLC, US Bank TLSG, 50 S 16<sup>th</sup> St. Ste 1950, Philadelphia, PA 19102; and

**WHEREAS**, Certificate #13-00059 has been paid and fully redeemed for the property owner, Block 66.12, Lot 13.02 otherwise known as 173 Ravine Dr.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,932.85 and a Premium of \$1,000.00 to the above for the redemption of Tax Sale Certificate #13-00059.

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-06-49  
REDEMPTION OF TAX SALE CERTIFICATE  
TWR AS CUST FOR EBURY FUND 1 NJ, LLC  
CERTIFICATE #13-00062**

**Borough of Matawan  
Special Public Session  
June 30, 2014**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00062 which was sold to TWR as Cust for Ebury Fund 1 NJ, LLC, PO Box 37695, Baltimore, MD 21297-3695; and*

***WHEREAS**, Certificate #13-00062 has been paid and fully redeemed for the property owner, Block 71, Lot 17.01 otherwise known as 54 Middlesex Rd.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,224.30 and a Premium of \$600.00 to the above for the redemption of Tax Sale Certificate #13-00062.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 14-06-50  
REDEMPTION OF TAX SALE CERTIFICATE  
INGENIOUS INTELLIGENCE BNC, INC.  
CERTIFICATE #13-00064**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00064 which was sold to Ingenious Intelligence BNC, Inc., 253 Main St., Ste 135, Matawan, NJ 07747; and*

***WHEREAS**, Certificate #13-00064 has been paid and fully redeemed for the property owner, Block 77, Lot 16 otherwise known as 85 Ravine Dr.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$429.37 and a Premium of \$500.00 to the above for the redemption of Tax Sale Certificate #13-00064.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 14-06-51  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR TOWER DBW III  
CERTIFICATE #13-00082**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00082 which was sold to US Bank Cust for Tower DBW III, Trust 2013-3, 50 S 16<sup>th</sup> St., Ste 1950 TOW, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #13-00082 has been paid and fully redeemed for the property owner, Block 112, Lot 3.10 otherwise known as 15 Middlesex Rd.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$18,130.34 and a Premium of \$31,100.00 to the above for the redemption of Tax Sale Certificate #13-00082.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 14-06-52  
REDEMPTION OF TAX SALE CERTIFICATE  
US BANK CUST FOR PRO CAP II, LLC  
CERTIFICATE #13-00091**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00091 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSSG, 50 S 16<sup>th</sup> St. Ste 1950, Philadelphia, PA 19102; and*

***WHEREAS**, Certificate #13-00091 has been paid and fully redeemed for the property owner, Block 123, Lot 42 otherwise known as 24 Somerset Pl.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,600.38 and a Premium of \$1,200.00 to the above for the redemption of Tax Sale Certificate #13-00091.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**RESOLUTION 14-06-53  
REFUND TAX OVERPAYMENT DUE TO TAX APPEAL  
CHARLES & CAROLYN LIPERA  
50 SAPPHIRE LANE – BLOCK 123.02, LOT 3**

***WHEREAS**, a State Tax Board Judgment has been favorably awarded to Charles & Carolyn Lipera, 50 Sapphire Lane - Block 123.02, Lot 3, for the fiscal year 2013; and*

***WHEREAS**, such judgment has resulted in an overpayment of property taxes in the amount of \$499.20.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby authorizes the Borough Treasurer to issue a check in the amount of \$499.20 for said overpayment of property taxes, to the property owner or their representative.*

***BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to the Borough Tax Collector, Treasurer and Property Owner.*

**RESOLUTION 14-06-54  
APPROVAL OF NEW SIDEWALK CAFÉ LICENSE  
PAPA GANACHE, LLP**

***WHEREAS**, Papa Ganache, LLP, (bakery) has passed the required Police Department background checks; and*

***WHEREAS**, on the condition that Papa Ganache, LLP, has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following new Sidewalk Café License:*

*Business: Papa Ganache, LLP  
106 Main Street  
Matawan, New Jersey 07747*

*Applicant: Lisa Siroti  
1 Beechwood Terrace  
Matawan, New Jersey 07747*

**New Business**

Mayor Buccellato read by title Resolution 14-06-55: Authorizing an Extension of Grace Period for the Third Quarter 2014 Taxes. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**RESOLUTION 14-06-55  
AUTHORIZING AN EXTENSION OF GRACE PERIOD FOR THE  
THIRD QUARTER 2014 TAXES**

***WHEREAS**, the State of New Jersey has not released all information needed for striking a rate; and*

***WHEREAS**, this information is needed to produce the Final 2014/Preliminary 2015 tax bills; and*

***WHEREAS**, as a result, the County of Monmouth could not release the tax rate; and*

***WHEREAS**, the Tax Collector must allow 25 calendar days for payment from the date of mailing pursuant to NJSA 54:4-66.3.*

**Borough of Matawan  
Special Public Session  
June 30, 2014**

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the Tax Collector is authorized to extend the grace period for the third quarter 2014 up to and including the 25<sup>th</sup> day after the actual bills are mailed.*

***BE IT FURTHER RESOLVED** by the Council of the Borough of Matawan that any payments received after that date, for the third quarter 2014 will be charged interest from the original due date of August 1, 2014 by the guidelines set by NJSA 54:4-67 and by Resolution by the Council of the Borough of Matawan on January 1, 2014.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Tax Collector, Chief Financial Officer and Borough Auditor.*

*Interpretive Statement: Extension of the grace period is needed to allow the mandated 25 days prior to payment due date. If payment for the third quarter 2014 is not received by the 25<sup>th</sup> calendar day after the delivery of the tax bills to the post office, interest will be charged back to the August 1, 2014 due date.*

*Peggy Warren, Tax Collector*

Mayor Buccellato read by title Resolution 14-06-56: Renewal of 2014-2015 ABC Liquor Licenses. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**RESOLUTION 14-06-56  
RENEWAL OF 2014-2015 ABC LIQUOR LICENSES**

***BE IT RESOLVED** by The Borough Council of the Borough of Matawan that the following liquor licenses be renewed, subject however to the rules, regulations, receipt of Tax Clearance Certificates, statutes and ordinances affecting the same, said licenses to expire June 30, 2014.*

| <u>LICENSE #</u>                                 | <u>NAME</u>          | <u>ADDRESS</u>                    |
|--|----------------------|-----------------------------------|
| <b><u>Plenary Retail Consumption License</u></b> |                      |                                   |
| <b>\$1,492.99</b>                                |                      |                                   |
| 1329-33-010-004                                  | La Riviera Bar, LLC  | 113 Main St. Matawan NJ 07747     |
| 1329-33-009-007                                  | Mayer Catering, Inc. | 172 Freneau Ave. Matawan NJ 07747 |

Mayor Buccellato read by title Resolution 14-06-57: Approving the Site for the Discharge of Fireworks in the Borough of Matawan in Celebration of Independence Day and Authorizing the Waiver of Fire Prevention Permit Fees. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**RESOLUTION 14-06-57  
APPROVING THE SITE FOR THE DISCHARGE OF FIREWORKS  
IN THE BOROUGH OF MATAWAN IN CELEBRATION OF  
INDEPENDENCE DAY AND  
AUTHORIZING THE WAIVER OF FIRE PREVENTION PERMIT FEES**

**Borough of Matawan  
Special Public Session  
June 30, 2014**

***WHEREAS**, the site for the discharge of fireworks in the Borough of Matawan in celebration of Independence Day on July 5, 2014 had previously been approved for Lake Lefferts; and*

***WHEREAS**, due to equipment problems it has become necessary to relocate the display site from Lake Lefferts to the First Presbyterian Church; and*

***WHEREAS**, Serpico Pyrotechnics, LLC, 133 Orchard Court, Toms River, New Jersey 08753-1334 has provided the required Certificate of Insurance to include the Borough of Matawan and the First Presbyterian Church; and*

***WHEREAS**, the First Presbyterian Church has agreed to the Borough of Matawan's use of its parking lot for the discharge of the 2014 fireworks display; and*

***WHEREAS**, the Council of the Borough of Matawan hereby waive any and all Fire Prevention Department Permit Fees for the discharge of fireworks in the Borough of Matawan celebration of Independence Day.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan hereby approves the use of the First Presbyterian Church for the discharge of the 2014 fireworks display by Serpico Pyrotechnics, LLC to take place on July 5, 2014 with a rain date of July 6, 2014, and that Borough of Matawan be authorized to enter into a hold harmless agreement for the First Presbyterian Church.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Public Works, Recreation, Fire Prevention, Police, Fire, First Aid as well as Serpico Pyrotechnics, LLC and the First Presbyterian Church.*



**Borough of Matawan  
Special Public Session  
June 30, 2014**

**FIREWORKS DISPLAY  
HOLD HARMLESS AGREEMENT**

**BETWEEN THE BOROUGH OF MATAWAN AND SERPICO PYROTECHNICS,  
LLC./STARFIRE CORPORATION, JOINT VENTURE**

WITNESSETH:

1. SERPICO PYROTECHNICS, LLC./ STARFIRE CORPORATION, JOINT VENTURE (CONTRACTOR) agrees to release, indemnify and hold harmless the BOROUGH OF MATAWAN (SPONSOR) and the First Presbyterian Church of Matawan from and against any loss, damage or liability, including attorney's fees and expenses incurred by the latter entity or entities and their respective employees, agents volunteers, or other representatives, arising out of or in any manner relating to the manufacture, installation, firing or disassembly of any pyrotechnic equipment or device and/or the supervision and presentation thereof.

- .2 The applicant or Contractor has furnished the Certificate of Insurance with limits of liability described below:

Workers Compensation/Employers Liability: \$500,000

General Liability: \$1,000,000/\$2,000,000; \$9,000,000, umbrella policy

Automobile Liability: \$1,000,000.

A true copy of the Certificate of Insurance is attached indicating the member entity and applicable associations, recreations or committees formed by the member entity to organize the "event" named as an additional insured on all liability policies.

3. The facilities will be used for the following purpose and no other:  
Event: Fireworks Display                      Date: July 5, 2014  
Rain Date: July 6, 2014

Dated: June 26, 2014

Witness: Denise Serpico  
Denise Serpico

Signed: Jack A. Serpico  
Jack A. Serpico, authorized  
Company representative

**Borough of Matawan  
Special Public Session  
June 30, 2014**



**BOROUGH OF MATAWAN  
MONMOUTH COUNTY, NEW JERSEY**

HON. PAUL BUCCELLATO  
MAYOR

LOUIS FERRARA  
BOROUGH ADMINISTRATOR

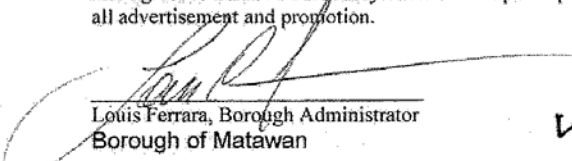
June 24, 2014

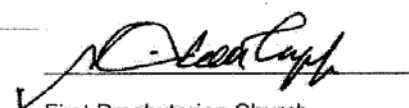
First Presbyterian Church of Matawan  
883 State Highway 34  
Matawan, NJ 07747

Dear Pastor,

First Presbyterian Church of Matawan acknowledges the Pastor's home is in the display area for the Borough of Matawan fireworks. This is the same area used in past years. The fireworks are part of the First Presbyterian Church's community outreach and is in response to a request by the Borough of Matawan's Recreation Department. First Presbyterian Church of Matawan recognizes the Borough's use of the parking lot for launching of the 2014 fireworks display on July 5, 2014 with a rain date of July 6, 2014 at dusk. Although, First Presbyterian Church acknowledges and agrees to the use of the parking lot it does not accept responsibility for any damages resulting from the fireworks on or off Church property. The Borough of Matawan Department of Public Works will return the parking lot back to normal before Church Services on Sunday morning.

The Borough has arranged for all required insurance for the event with its insurance carrier Municipal Excess Liability Joint Insurance Fund for property, personnel and spectators. The Borough of Matawan also agrees to list the First Presbyterian Church participation as location sponsor status for this event in all advertisement and promotion.

  
Louis Ferrara, Borough Administrator  
Borough of Matawan

  
First Presbyterian Church



• 201 BROAD STREET • MATAWAN, NEW JERSEY 07747 • 732-566-3898, EXT. 600 •

Mayor Buccellato read by title Resolution 14-06-58: Middlesex Road Water Treatment Plant Improvements – Authorizing Change Order No. 6 – MBE Mark III Electric, Inc. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**RESOLUTION 14-06-58  
MIDDLESEX ROAD WATER TREATMENT PLANT IMPROVEMENTS  
AUTHORIZING CHANGE ORDER NO. 6  
MBE MARK III ELECTRIC, INC.**

***WHEREAS**, T&M Associates has informed the Council that Item S-10 has increased for additional Water Treatment Plant modifications as outlined in the attached Contract Modification Proposal and Acceptance to the Middlesex Road Water Treatment Plant Improvements for a total increase of Forty Eight Thousand Five Hundred Forty Three Dollars and Six Cents (\$48,543.06).*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize the attached Contract Modification Proposal and Acceptance, Change Order No. 6, for the Middlesex Road Water Treatment Plant Improvements, a Net Change Increase This Change Order in an amount not to exceed Forty Eight Thousand Five Hundred Forty Three Dollars and Six Cents (\$48,543.06).*

***BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached Contract Modification Proposal and Acceptance.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer and MBE Mark III Electric, Inc.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification are available from W-06-55-500-201 Budget of the Borough of Matawan to MBE Mark III Electric, Inc. for the Middlesex Road Water Treatment Plant Improvements Change Order No. 6, for an increase of a Net Change Increase This Change Order in an amount not to exceed Forty Eight Thousand Five Hundred Forty Three Dollars and Six Cents (\$48,543.06).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO*

*Dated: June 30, 2014*

Borough of Matawan  
Special Public Session  
June 30, 2014

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

| 1. ISSUING OFFICE<br><br>BOROUGH OF MATAWAN  | 2. PROJECT NO.<br><br>1329001-001 & 002        | 3. CONTRACT NO<br><br>MATN-01342  | 4. MODIFICATION NO<br><br>CM-06 |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
|--|--|---|---------------------------------|-------------|------------------|------------|--------------------|------------|------|--|-------------|---|-------------|------------|-------|-------------|----------|-------------------------|-------------------------------|--|-------------------------------|-------------|-------------|--|-------------|
| 5. TO (CONTRACTOR)<br>MBE MARK III ELECTRIC, INC.<br>213 MAIN STREET<br>MADISON, NJ 07940  |  | 6. PROJECT LOCATION AND DESCRIPTION<br><br>MIDDLESEX RD WATER TREATMENT PLANT IMPROVEMENTS<br>BOROUGH OF MATAWAN, MONMOUTH COUNTY |                                 |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
| 7. A proposal is required for making the hereinafter described change in accordance with specification and drawing revisions cited herein or listed in attachment hereto. Submit your proposal in space indicated on page 2, attach detailed breakdown of prime and sub-contract costs (See clause of this contract entitled, "Changes". DO NOT start work under this proposed change until you received a copy signed by the Contracting Officer or a directive to proceed).  |  |   |                                 |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
| Date   |  | PAUL BUCCELLATO, MAYOR<br>Type Name and Title   |                                 |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
|  |  | Signature   |                                 |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
| 8. DESCRIPTION OF CHANGE: Pursuant to the clause of this contract covering changes, the contractor shall furnish all labor and material, and all work necessary to accomplish the following described work:<br><br>CONTRACT MODIFICATION NO. 6 (CM-06) INCLUDES SUPPLEMENTARY ITEM S-10, ADDITIONAL WATER TREATMENT PLANT MODIFICATIONS, INCLUDES ADDITIONAL COSTS ASSOCIATED WITH UNFORSEEN WORK NECESSARY TO COMPLETE CONSTRUCTION OF THE MIDDLESEX ROAD WATER TREATMENT PLANT IMPROVEMENTS, AS WELL AS, ADDITIONAL WORK REQUESTED TO FACILITATE OPERATION AND MAINTENANCE OF EXISTING AND NEW EQUIPMENT. A BREAKDOWN OF THE ADDITIONAL WORK INCLUDES THE FOLLOWING: (A) RYERS LANE EXTERIOR TANK MODIFICATIONS; (B) ADDITIONAL MASONRY WORK/EXTRA BOND BEAM AT THE FILTER BUILDING; (C) FLANGE DRESSES COUPLING INSTALLATION; (D) EXISTING CONCRETE PIERS REMOVAL; (E) WELL NO. 4 FEEDER REPLACEMENT; (F) NEW GRATING FOR THE FILTER PIPING PIT; AND (G) MIDDLESEX ROAD TANK BRANCH CIRCUIT REPLACEMENT.<br><br>As a result of the above, the contract price is revised as follows:<br><table border="1"><thead><tr><th>ITEM NO.</th><th>ITEM DESCRIPTION</th><th>UNIT PRICE</th><th>ESTIMATED QUANTITY</th><th>TOTAL COST</th></tr></thead><tbody><tr><td>S-10</td><td>Additional Water Treatment Plant Modifications</td><td>\$48,543.06</td><td>1</td><td>\$48,543.06</td></tr></tbody></table><br>TOTAL COST OF THIS MODIFICATION <b>\$48,543.06</b><br><br>The contract time is hereby: increase ____ decrease ____ or remains the same <u>X</u> by ____0____ calendar days as a result of this modification.<br>The foregoing modification is hereby accepted:<br><table border="0"><tr><td>CONTRACTOR</td><td>OWNER</td><td>(NUPE SEAL)</td><td>ENGINEER</td></tr><tr><td>BY: <u>MBE MARK III</u></td><td>BY: <u>BOROUGH OF MATAWAN</u></td><td></td><td>BY: <u>T&amp;M ASSOCIATES</u></td></tr><tr><td>DATE: _____</td><td>DATE: _____</td><td></td><td>DATE: _____</td></tr></table><br>APPROVAL: _____<br>STATE OF NEW JERSEY<br>DATE |  |   |                                 | ITEM NO.    | ITEM DESCRIPTION | UNIT PRICE | ESTIMATED QUANTITY | TOTAL COST | S-10 | Additional Water Treatment Plant Modifications | \$48,543.06 | 1 | \$48,543.06 | CONTRACTOR | OWNER | (NUPE SEAL) | ENGINEER | BY: <u>MBE MARK III</u> | BY: <u>BOROUGH OF MATAWAN</u> |  | BY: <u>T&amp;M ASSOCIATES</u> | DATE: _____ | DATE: _____ |  | DATE: _____ |
| ITEM NO.   | ITEM DESCRIPTION                               | UNIT PRICE  | ESTIMATED QUANTITY              | TOTAL COST  |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
| S-10   | Additional Water Treatment Plant Modifications | \$48,543.06   | 1                               | \$48,543.06 |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
| CONTRACTOR   | OWNER  | (NUPE SEAL)   | ENGINEER                        |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
| BY: <u>MBE MARK III</u>  | BY: <u>BOROUGH OF MATAWAN</u>                  |   | BY: <u>T&amp;M ASSOCIATES</u>   |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |
| DATE: _____  | DATE: _____                                    |   | DATE: _____                     |             |                  |            |                    |            |      |  |             |   |             |            |       |             |          |                         |                               |  |                               |             |             |  |             |

Borough of Matawan  
Special Public Session  
June 30, 2014

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

| 9. ISSUING OFFICE   | 10. PROJECT NO.  | 11. CONTRACT NO. | 12. MODIFICATION NO.                           |             |      |           |             |            |      |   |             |  |             |
|---|--|------------------|--|-------------|------|-----------|-------------|------------|------|---|-------------|--|-------------|
| BOROUGH OF MATAWAN  | 1329001-001 & 002  | MATN-01342       | CM-06  |             |      |           |             |            |      |   |             |  |             |
| 13. CONTRACTOR'S PROPOSAL - CHANGE IN CONTRACT PRICE<br>(Detailed breakdown, attach additional sheets as necessary)   |  |                  |  |             |      |           |             |            |      |   |             |  |             |
| (Proposed)  |  |                  |  |             |      |           |             |            |      |   |             |  |             |
| <p>Item S-10: ADDITIONAL WATER TREATMENT PLANT MODIFICATIONS - This supplementary item includes all labor, material and equipment costs associated with additional work necessary to address unforeseen conditions and/or to facilitate access and maintenance of the new equipment installed. Additional work requested included structural repairs to the exterior of the Ryers Lane Tank noted inspection of the top of the tank, installation of an extra bond beam and additional masonry work needed in the filter building once demolition of the existing roof was completed, installation of extra dresser couplings for easier pipe access, removal of unforeseen concrete piers in the way of the filter foundation installation, new clarifier manway access installation for maintenance purposes, additional cable for the clarifier sludge blanket level transducer, replacement of the feeder cable for Well #4 found to be in need of repair when the well was brought back online, new grating over the filter piping pit for future access and maintenance, and replacement of the Middlesex Road water storage tank branch circuit.</p> |  |                  |  |             |      |           |             |            |      |   |             |  |             |
| <table><thead><tr><th>ITEM</th><th>QTY.</th><th>UNIT COST</th><th>DESCRIPTION</th><th>TOTAL COST</th></tr></thead><tbody><tr><td>S-10</td><td>1</td><td>\$48,543.06</td><td>Additional Water Treatment Plant Modifications</td><td>\$48,543.06</td></tr></tbody></table>  |  |                  |  | ITEM        | QTY. | UNIT COST | DESCRIPTION | TOTAL COST | S-10 | 1 | \$48,543.06 | Additional Water Treatment Plant Modifications | \$48,543.06 |
| ITEM  | QTY.   | UNIT COST        | DESCRIPTION                                    | TOTAL COST  |      |           |             |            |      |   |             |  |             |
| S-10  | 1  | \$48,543.06      | Additional Water Treatment Plant Modifications | \$48,543.06 |      |           |             |            |      |   |             |  |             |
| NET INCREASE  | NET DECREASE   |                  | CALENDER DAYS INCREASE                         |             |      |           |             |            |      |   |             |  |             |
| \$48,543.06   | \$   |                  | 0 Days   |             |      |           |             |            |      |   |             |  |             |
| DATE:   | TYPE NAME AND TITLE:   |                  | SIGNATURE:                                     |             |      |           |             |            |      |   |             |  |             |
|   | JOHN F. CANNON, PROJECT MANAGER<br>MBE MARK III ELECTRIC, INC. |                  |  |             |      |           |             |            |      |   |             |  |             |

Borough of Matawan  
Special Public Session  
June 30, 2014

CONTRACT MODIFICATION PROPOSAL AND ACCEPTANCE

|  |   |                                |                               |
|--|---|--------------------------------|-------------------------------|
| 14. ISSUING OFFICE & PROJECT NO.<br>BOROUGH OF MATAWAN<br>1329001-001 & 002  |   | 15. CONTRACT NO.<br>MATN-01342 | 16. MODIFICATION NO.<br>CM-06 |
| 17. ORIGINAL CONTRACT BID PRICE .....  |   | \$                             | 4,444,000.00                  |
| TOTAL OF PREVIOUS CHANGE ORDERS .....  |   | \$                             | 208,265.11                    |
| TOTAL CONTRACT COST INCLUDING CHANGE ORDERS .....  |   | \$                             | 4,723,289.69                  |
| 18. NECESSITY FOR CHANGE AND REASON FOR OMISSION FROM PLANS AND SPECIFICATIONS:<br><br>During the course of construction of the proposed improvements at the water treatment plant extra work was necessitated to account for unforeseen conditions discovered during demolition and installation of the new filter foundations and filter building roofing, as well as, piping and electrical modifications necessary for easier access and operation of the new process units. Lastly, some existing components necessary for the operation of the treatment plant were found in need of repair once the plant was brought back online and the new work was intergraded into the existing plant. |   |                                |                               |
| 19. OTHER IMPACTS RESULTANT OF THIS CHANGE:<br><br>None  |   |                                |                               |
| 20. RESUME OF NEGOTIATIONS OR RECOMMENDATIONS (Loanee's Representative):<br><br>The Engineer has reviewed the request for the additional effort and cost associated with the proposed work and after negotiation found both the requests and final costs reasonable and acceptable for the work proposed.  |   |                                |                               |
| DATE:  | TYPE NAME AND TITLE OF LOANEE'S REPRESENTATIVE:<br>MAYOR PAUL BUCELLATO<br>BOROUGH OF MATAWAN |                                | SIGNATURE:                    |

PAGE 3 OF 3

Mayor Buccellato read by title Resolution 14-06-59: Authorizing the Award of Quote for Grass Cutting & Lawn Maintenance for the Borough of Matawan – Tree & Landscape, LLC. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**RESOLUTION 14-06-59  
AUTHORIZING THE AWARD OF QUOTE FOR  
GRASS CUTTING & LAWN MAINTENANCE FOR  
THE BOROUGH OF MATAWAN  
TREE & LANDSCAPE, LLC**

***WHEREAS**, there is a need to provide grass cutting and lawn maintenance services for the Borough of Matawan; and*

***WHEREAS**, Louis Ferrara, Business Administrator, was directed by the governing body to request quotes for the grass cutting and lawn maintenance services; and*

***WHEREAS**, the Borough of Matawan received two (2) quotes for the aforesaid requirements; and*

***WHEREAS**, the Borough of Matawan Administrator has reviewed and recommended the proposal of Tree & Landscape, LLC, 9 Elm Place, Matawan, New Jersey 07747 in an amount not to exceed Eight Thousand Eight Hundred Fifty Dollars and No Cents (\$8,850.00).*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the recommendation of the Borough Administrator and awards the contract for grass cutting and lawn maintenance services as outlined in the attached quote to Tree & Landscape, LLC, 9 Elm Place, Matawan, New Jersey 07747, in an amount not to exceed Eight Thousand Eight Hundred Fifty Dollars and No Cents (\$8,850.00).*

***BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as Tree & Landscape, LLC.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the T-14-56-850-801 Budget of the Borough of Matawan to Tree & Landscape, LLC, 9 Elm Place, Matawan, New Jersey 07747, in an amount not to exceed Eight Thousand Eight Hundred Fifty Dollars and No Cents (\$8,850.00).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

---

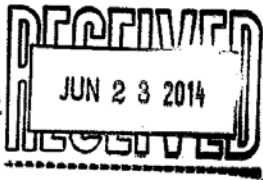
*Monica Antista, CMFO*

*Dated: June 30, 2014*

Borough of Matawan  
Special Public Session  
June 30, 2014

QUOTE FORM

GRASS CUTTING AND LAWN MAINTENANCE



TO: The Borough Manager  
Of The Borough of Matawan

The undersigned, having read and understood the ADVERTISEMENT, INSTRUCTIONS TO BIDDERS, SPECIFICATION and all other papers included in this bid document shall comply with all the terms, covenants and agreements if awarded the contract.

The undersigned is a TREE 2 LANDSCAPE LLC under the laws of the State of N.J., having principal offices at:  
9 ELM PL  
MATAWAN NJ 07747

**I. BOROUGH OF MATAWAN**

|                              |  |                              |
|------------------------------|--|------------------------------|
| Item #1                      | M.M.C.C., Terhune Park, & Memorial Park      | \$ <u>2200.<sup>00</sup></u> |
| Item #2                      | Ball fields and Parks                        | \$ <u>2960.<sup>00</sup></u> |
| Item #3                      | Open Lots and Other Borough Owned Properties | \$ <u>3690.<sup>00</sup></u> |
| TOTAL COST OF ITEMS 1 THRU 3 |  | \$ <u>8850.<sup>00</sup></u> |

PRICE FOR  
ONE YEAR  
CONTRACT

I. BOROUGH OF MATAWAN  
(Total of Item's 1 thru 3) \$ 8850.<sup>00</sup>

TOTAL BID \$ 8850.<sup>00</sup>



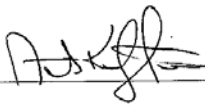
**Borough of Matawan  
Special Public Session  
June 30, 2014**

GARDEN STATE TREE & LANDSCAPING SERVICE  
Name of Firm

9 Elm PL  
Address

MATAWAN NJ 07747  
City, State, Zip Code

732 290 3216  
Telephone Number

  
Signature

ART KIEFFER Vice President  
Print Name & Title

6/23/14  
Date

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**II. BOROUGH OF MATAWAN  
SPECIFICATIONS**

**ITEM 1: A. MATAWAN MUNICIPAL COMMUNITY CENTER, 201 Broad Street**

**Lawn:** FOR A TOTAL OF 20 CONSECUTIVE WEEKS BEGINNING MID-JULY-  
Lawn will be cut once a week to a 2 ½" grass length. Cutting will consist of cleaning and removing debris from lawn, bagging and removing all grass clippings. Edging to be done once every other week.

**Bed:** All beds will be weeded continuously throughout the year. Beds will be edged twice a year. Traflan will be applied to keep the weeds down.

**Chemical Program:** Four applications of fertilizer as follows:

19-4-6 MID July

30-3-3 Late August

40-6-00 Sulphur coated late Aug. or early September

10-6-4 EARLY November

One applications of weed control (TRIMED) will be applied July. One application crab grass pre-merge (BAYLAND) if needed early July. One application insecticide (OFTHANOL OR DIAZANANE) will be applied mid July. One fungicide (CHIPCO) will be applied as needed.

All plant material will be sprayed with liquid SEVE if any infestation shall occur. Spot seeding shall be applied late Fall and early Spring.

**Shrubs:** Shrubs and small trees will be pruned twice a year - Spring and Fall. All branches will be removed.

Trimming of uncut grass around all structures, ornaments, fences and lamp posts, etc. shall be completed on a weekly basis. Edging of all concrete walkways, ramps and curbs shall be completed on a weekly basis.

**Spring and Fall Cleanup:** Will consist of cleaning all beds, curbs, and sidewalks of any unwanted debris and leaves. Parking lots will be blown out and swept of winter snow materials, salt and sand.

Inspection by a DPW official will be made after each cutting event before payment is authorized.

**B. TERHUNE PARK, South Street**

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**C. MEMORIAL PARK, Main & Broad Street**

Lawn: For a Total of 20 Consecutive Weeks Beginning Mid-July- Lawn will be cut once a week to a 2 ½" grass length. Cutting will consist of cleaning and removing debris from lawn, bagging and removing all grass clippings. Edging every week.

Trimming of uncut grass around all structures, ornaments, fences and lamp posts, etc., on a weekly basis.

Edging of all concrete walkways, ramps and curbs.

Inspection by a DPW official will be made after each cutting event before payment is authorized.

**ITEM #2: BALLFIELDS AND PARKS**

All ball fields and Parks cut once a week to 2 ½" Grass Length. Cutting will consist of cleaning and removing debris from lawn, bagging and removing all grass clippings. Ball fields are to be cut Monday-Friday 7:00 am – 3:00 pm. There shall be no cutting of ball fields scheduled on Saturday or Sunday. All Parks are to be cut once a week as stated above – no special times needed.

**BALLFIELDS:**

1. Gravelly Brook Park, located on Claire Court
2. Freneau Ball Field, located on Freneau Avenue (Route 79)
3. M.M.C.C., located on Broad Street

**PARKS:**

1. Clinton Street Park, located on Clinton Street
2. Jackson Street Park, located on Jackson Street
3. Lake Front Park, located on Ravine Drive

Spring and Fall Cleanup: Will consist of the cleaning all beds, curbs, and sidewalks of any unwanted debris and leaves at all parks listed.

**ITEM #3: OPEN LOTS AND OTHER BOROUGH OWNED PROPERTIES**

All Open Lots and Borough Owned Properties shall be cut and trimmed once every two weeks to a 2 ½" grass length. Cutting will consist of cleaning and removing debris from lawn, bagging and removing all grass clippings.

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**OPEN LOTS AND OTHER BOROUGH OWNED PROPERTIES:**

1. Poet's Drive Cemetery, located on Poet's Drive
2. Route 516 Cemetery, located on New Brunswick Avenue
3. Detention Basin, located on Tina Court
4. Detention Basin, located on Angelica Court
5. Burrowes Mansion, located on Main Street
6. Johnson Ave Cemetery
7. Oak Knolls Islands and Entrance, located on Oak Knoll Drive
8. Matawan Train Station, located on Station Plaza
9. Island, located on Washington Avenue
10. Closes Park, located on Main Street
11. Matawan Police Department, Main Street

Application of weed control chemical at the appropriate time(s) at the following locations:

Train Station Parking Lot  
Matawan Municipal Center Parking Areas (Broad St. and Church St.)  
Matawan Municipal Water Treatment Plant  
Middlesex Road Water Tank  
Ryers Lane Water Tank  
Matawan DPW Garage  
Matawan Police Station

Spring and Fall Cleanup will consist of the cleaning all beds, curbs, and sidewalks of any unwanted debris and leaves at all properties listed.

Mayor Buccellato read by title Resolution 14-06-60: Award of Bid for New Jersey Local Government Energy Audit Program Energy Audit Proposals – Steven Winter Associates, Inc. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilman Fitzsimmons. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**RESOLUTION 14-06-60  
AWARD OF BID FOR  
NEW JERSEY LOCAL GOVERNMENT ENERGY AUDIT PROGRAM ENERGY AUDIT PROPOSALS  
STEVEN WINTER ASSOCIATES, INC.**

***WHEREAS**, the Borough of Matawan previously authorized the receipt of bids for the New Jersey Local Government Energy Audit Program; and*

***WHEREAS**, pursuant to law the Borough of Matawan solicited bids for Energy Audit Proposals; and*

***WHEREAS**, the Borough of Matawan received five (5) bids for the aforesaid contract; and*

***WHEREAS**, Steven Winter Associates, Inc., 2227 US Highway 1 #283, North Brunswick, New Jersey 08902, has submitted the low bid of Fourteen Thousand Nine Hundred Forty Seven Dollars and No Cents (\$14,947.00); and*

***WHEREAS**, Michelle A. Trumbetti, Energy Utility Analyst of T&M Associates, has reviewed, approved and recommended the bid of Steven Winter Associates, Inc. for the aforesaid bid.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that the contract for the New Jersey Local Government Energy Audit Program Energy Audit Proposal be and is hereby awarded to Steven Winter Associates, Inc. for the amounts as indicated above and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.*

***BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Public Works as well as the Borough Engineer and Steven Winter Associates, Inc.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the \_\_\_\_\_ Budget of the Borough of Matawan for the contract awarded to Steven Winter Associates, Inc., for the New Jersey Local Government Energy Audit Program Energy Audit Proposal in an amount not to exceed Fourteen Thousand Nine Hundred Forty Seven Dollars and No Cents (\$14,947.00).*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

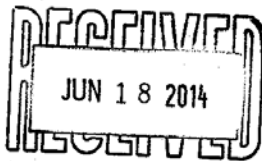
\_\_\_\_\_  
*Monica Antista  
Dated: June 30, 2014*

Borough of Matawan  
Special Public Session  
June 30, 2014



MATN-03010

YOUR GOALS. OUR MISSION.



June 16, 2014

Via email and First Class Mail

Louis Ferrara  
Borough Administrator  
Borough of Matawan  
201 Broad Street  
Matawan, NJ 07747

Re: New Jersey Local Government Energy Audit Program Energy Audit Proposals  
Review of Bids and Recommendation of Award

Dear Mr. Ferrara:

On Tuesday, June 10, 2014, at 10:05 AM, bids were received and opened from four of the five energy audit firms invited to bid on the subject project as prescribed by the New Jersey Office of Clean Energy (NJOCE). Dome-Tech, Inc. submitted their bid via email to the Borough at 8:18 AM on June 10, 2014. Dome-Tech's bid was not opened and read aloud during the bid opening. The following is a list of the bidders and their respective bids:

| Bidders                    | Borough Hall | Public Works | Water Plant | Total Bid   |
|----------------------------|--------------|--------------|-------------|-------------|
| Steven Winter Associates   | \$ 6,709.00  | \$ 4,119.00  | \$ 4,119.00 | \$14,947.00 |
| Dome-Tech, Inc.*           | \$ 11,959.00 | \$ 2,189.00  | \$ 811.00   | \$14,960.00 |
| Concord Engineering Group  | \$ 10,460.00 | \$ 3,000.00  | \$ 2,540.00 | \$16,000.00 |
| Clough Harbor & Associates | \$ 8,224.00  | \$ 5,145.00  | \$ 4,611.00 | \$17,980.00 |
| CDM Smith                  | \$ 13,605.00 | \$ 2,540.00  | \$ 3,850.00 | \$19,995.00 |

We have reviewed the above referenced proposals and recommend the Borough award the energy audit to the apparent low bidder, Steven Winter Associates, 2227 US Highway 1, #283, North Brunswick, New Jersey 08902, in the amount of \$14,947.00.

Award of the project should be made subject to the review and approval by the Borough Attorney. Any award should also be made subject to securing approval from the NJOCE and TRC Energy Services.

If you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

T&M ASSOCIATES

MICHELLE A. TRUMBETTI  
ENERGY UTILITY ANALYST

Cc: Paul Buccellato, Mayor via email  
Karen Wynne, Clerk via email  
Pasquale Menna, Attorney (via email with copies of bid packages)  
Monica Antista, CFO via email  
Daniel G. Swayze, T&M



T&M ASSOCIATES, 1256 North Church Street, Moorestown, NJ 08057

P 856.722.6700 F 856.722.0175 W tandmassociates.com

Mayor Buccellato read by title Resolution 14-06-61: Appointment of GPM Associates, Inc. as Engineering Consultants. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**RESOLUTION 14-06-61  
APPOINTMENT OF GPM ASSOCIATES, INC.  
AS ENGINEERING CONSULTANTS**

**WHEREAS**, there exists the need for the Borough of Matawan to engage the services of an engineering firm that specializes in the area of water engineering and water plant management and operational issues; and

**WHEREAS**, GPM Associates, Inc., is a specialized firm and has submitted qualifications as part of a need to retain the expertise of such experts in review of operational issues of the Borough of Matawan water treatment plant and is a contractor qualified for the specific engineering services with regard to the water treatment plant as sought by the Borough of Matawan; and

**WHEREAS**, NJSA 19:44A-20.5 et seq. allows a municipality to appoint the contractor based on said contractor's qualifications and merit as exclusions to the Fair and Open system due to the specific field of expertise that is sought, which is of a select professional nature required to address litigation issues involving the Borough of Matawan; and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11-1 requires that the resolution awarding the contract shall state the supporting reasons and be printed in a newspaper of general circulation not more than ten days after passage of the resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Matawan, County of Monmouth, that the appointment of GPM Associates, Inc., as Borough Special Engineer for the Borough of Matawan for the year 2014 in an amount not to exceed Twenty Five Thousand Dollars and No Cents (\$25,000.00), said term to expire December 31, 2014, be and the same is hereby confirmed pending receipt of Certification As To Available Funding from the Chief Financial Officer of the Borough of Matawan.

**BE IT FURTHER RESOLVED** that a copy of this resolution be published as required by law within ten days of its passage.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Public Works as well as the Borough Engineer and GPM Associates, Inc.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the \_\_\_\_\_ Budget of the Borough of Matawan to GPM Associates, Inc. for the Borough of Matawan in an amount not to exceed Twenty Five Thousand Dollars and No Cents (\$25,000.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

\_\_\_\_\_  
Monica Antista, CMFO  
Dated: June 30, 2014

Mayor Buccellato read by title Resolution 14-06-62: Amending Resolution 14-06-21: Authorizing the Hiring of Part-Time Seasonal Personnel 2014 Summer Recreation Program Counselors. Mayor Buccellato requested a motion. Councilwoman Daly made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano  
Councilwoman Gould  
Councilman Fitzsimmons  
Councilwoman Daly

Motion passed.

**Borough of Matawan  
Special Public Session  
June 30, 2014**

**RESOLUTION 14-06-62  
AMENDING RESOLUTION 14-06-21  
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL  
2014 SUMMER RECREATION PROGRAM  
COUNSELORS**

*WHEREAS, the Council has been advised that there is a need for part-time personnel for the Summer Recreation Program for the year 2014 within the Borough of Matawan; and*

*WHEREAS, the rate of pay will be as follows:*

|                                     |                        |
|-------------------------------------|------------------------|
| <i>Apprentice Summer Counselors</i> | <i>\$7.25 per hour</i> |
| <i>Junior Summer Counselors</i>     | <i>\$7.75 per hour</i> |
| <i>Senior Summer Counselors</i>     | <i>\$8.25 per hour</i> |

*WHEREAS, the number of Summer Counselors will be determined by the Recreation Commission.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Matawan Borough authorizes the hiring of part-time personnel for the Summer Recreation Program for the year 2014, as per the attached Exhibit A.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Payroll Officer and Recreation Director.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the T-14-56-850-801Borough of Matawan to Part-Time Seasonal Personnel – Summer Recreation Program for the Borough of Matawan.*

*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

*Monica Antista, CMFO*

*Dated: June 30, 2014*

**EXHIBIT A**

*Apprentice Counselors  
\$7.25*

*Junior Counselors  
\$7.75*

*Senior Counselors  
\$8.25*

*Megan Camarote  
Lisa McCloskey  
Lea Ostner  
Joseph Piscopo  
Erin Rotondo  
Matt Zrebic  
Vincent Manzella*

*Justin Leonard  
Stephanie Reinhold  
Shannon Sansone*

*Ian Barbour  
Christopher Camarote  
Connor Casagrande  
Jennifer Nocek  
Ronald Nocek  
Evan Norwood  
Danielle Panizzi  
Stephanie Piscopo  
Nicholas Rotondo  
Michael Sansone*

**Privilege of the Floor**

Mayor Buccellato opened the Privilege of the Floor.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor.



**Borough of Matawan  
Special Public Session  
June 30, 2014**

**Recess**

Mayor Buccellato requested a motion to recess and convene into Executive Session announcing no formal action will be taken. Councilman Fitzsimmons made the motion, seconded by Councilwoman Daly. Council agreed. Motion passed. The meeting recessed at 7:10 PM.

**Adjournment**

Mayor Buccellato requested a motion to adjourn. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Council agreed. Motion passed.

Meeting adjourned at 8:15PM.

---

Karen Wynne, RMC  
Municipal Clerk