

**Borough of Matawan
Public Session
February 18, 2014**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on February 18, 2014. The meeting was called to order at 7:10 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in the *Asbury Park Press* on January 17, 2014, by sending notice to *The Independent*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilman Urbano
 Councilwoman Gould
 Councilman Fitzsimmons
 Councilwoman Clifton
 Councilwoman Daly
 Councilwoman Angelini

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, and Robert Keady, Borough Engineer.

Mayor Buccellato asked everyone to stand for a moment of silence.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

Privilege of the Floor – Agenda Items Only

Mayor Buccellato opened the Privilege of the Floor.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor.

Mayor Buccellato congratulated Nicole Antonucci of Greater Media Newspaper, *The Independent*, who will be moving to a New York daily newspaper.

Old Business

None.

Clerk's Report

Ms. Wynne reminded businesses and residents to renew their 2014 Business and Animal Licenses.

Mayor's Report

Mayor Buccellato informed tonight's agenda contains Resolution 14-02-16: Resolution Encouraging the Borough of Matawan, its Businesses and Residents to Participate in Earth Hour on March 29, 2014. The Mayor, along with the Environmental Commission, is urging participation. The Mayor will approach Ravine Drive School Principal to relate the movement to the School's student and families.

Administrator's Report

Mr. Ferrara informed Council of the results of the Tax Assessor RFP for Real Property Data Collection and Verification Services stating receipt of one bid from Realty Data Systems, and will provide Council hard copy this week.

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Attorney’s Report

No report.

Engineer’s Report

No report.

Police, Fire, Railroad Parking, ADA

Councilman Urbano requested Council approval of Volunteer Firefighter Andrew T. Phillips of ME Haley Hose Company. Councilman Fitzsimmons made the motion, seconded by Councilman Angelini. Council agreed. Motion passed.

Councilman Urbano also reminded everyone of Washington Engine’s St. Patrick’s Day Parade to be held on Friday, March 14, 2014.

Mayor Buccellato asked Mr. Keady for a status on the construction of MMCC ADA Improvements. Mr. Keady replied a pre-construction meeting has been held and was informed of some delay in material lead times, with construction to commence within the next two months.

Personnel, Development, Construction & Planning/Zoning Board

Councilwoman Gould provided the Construction Department report for January 2014:

- Permit Income/Certificate - \$8,014.00
- Business CCOs/Miscellaneous Fees - \$450.00
- State Permit Surcharge Fees - \$316.00
- Value of Construction Work - \$1,851.57
- Permits Issued – 29

This is encouraging as it reflects local property improvements.

Finance and Environmental

Councilman Fitzsimmons reported he, the CFO and Auditor are making encouraging strides on the budget despite the impact of the weather thanking the DPW for the excellent maintenance of the roads during the storms.

Councilman Fitzsimmons requested the November 30 and December 31, 2013 Treasurer’s Reports be added to the record.

**Report of the Treasurer
To the Mayor and Council of the Borough of Matawan
Bank Balances as of November 30, 2013**

Current Account	TD Bank	\$0.17
	Investors	\$3,753,440.14
Tax Collector Trust Fund	Investors	\$0.00
Water & Sewer Account	Investors	\$1,162,170.12
Water & Sewer-Certificate of Deposit	Investors	\$500,000.00
Borough Capital Account	Investors	\$2,168,334.08
Utility Capital Account	Investors	\$534,041.35

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Borough Trust Account	Investors	\$376,783.40
Boro Trust Summary – TD Bank	Cash Balances	
As of: November 30, 2013		
Fire Safety	\$28,060.46	
Fire Prevention/Dedicated Penalty	-\$225.74	
Escrow	\$108,199.54	
Tax Redemptions	\$33,263.56	
POAA	\$0.00	
Donation	\$2,742.49	
Premiums	\$149,025.00	
Off Duty Police	\$47,945.23	
Public Defender	\$7,773.16	
Total	\$376,783.70	
Dog Tax Trust Account	Investors	\$3,412.13
Unemployment Insurance Account	Investors	\$14,034.58
Recreation Special Account	Investors	\$32,491.98
Recreation Trust Summary –TD Bank	Cash Balances	
As of: November 30, 2013		
Turkey Trot	\$16,258.21	
Summer Recreation	\$6,566.89	
Summer Recreation Trips	-\$427.24	
Matawan Day	-\$762.30	
Basketball Tournament	-\$156.81	
Canoe Rentals	-\$1,220.10	
Men’s Over 30 Basketball	\$1,804.00	
NNO Vender	\$0.00	
Yoga/Kickboxing	\$709.00	
Fireworks Donations	\$0.00	
Capital Improvements	\$9,720.33	
Total	\$32,491.98	
Accutrack Developers Escrow Acct	TD Bank	\$28.38
	Investors	\$213,082.92
Law Enforcement Account	Investors	\$6,805.95
Railroad Parking Lot Trust	Investors	\$66,628.68
Total		<u>\$8,831,253.88</u>

Respectfully,
(Signature on File)
Monica Antista

**Report of the Treasurer
To the Mayor and Council of the Borough of Matawan
Bank Balances as of December 31, 2013**

Current Account	TD Bank	\$0.41
	Investors	\$2,814,819.75
Tax Collector Trust Fund	Investors	\$0.00
Water & Sewer Account	Investors	\$1,435,730.58
Water & Sewer-Certificate of Deposit	Investors	\$500,000.00
Borough Capital Account	Investors	\$1,099,405.54
Utility Capital Account	Investors	\$444,610.02
Borough Trust Account	Investors	\$858,491.24
Boro Trust Summary – TD Bank	Cash Balances	
As of: December 31, 2013		
Fire Safety	\$27,810.48	
Fire Prevention/Dedicated Penalty	-\$225.74	

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Escrow	\$105,029.47	
Tax Redemptions	\$143,050.99	
POAA	\$0.00	
Donation	\$2,742.49	
Premiums	\$537,625.00	
Off Duty Police	\$34,685.39	
Public Defender	\$7,773.16	
Total	\$858,491.24	
Dog Tax Trust Account	Investors	\$3,412.13
Unemployment Insurance Account	Investors	\$14,007.93
Recreation Special Account	Investors	\$38,559.96
Recreation Trust Summary –TD Bank	Cash Balances	
As of: December 31, 2013		
Turkey Trot	\$22,326.19	
Summer Recreation	\$6,566.89	
Summer Recreation Trips	-\$427.24	
Matawan Day	-\$762.30	
Basketball Tournament	-\$156.81	
Canoe Rentals	-\$1,220.10	
Men’s Over 30 Basketball	\$1,804.00	
NNO Vender	\$0.00	
Yoga/Kickboxing	\$709.00	
Fireworks Donations	\$0.00	
Capital Improvements	\$9,720.33	
Total	\$38,559.96	
Accutrack Developers Escrow Acct	TD Bank	\$0.00
	Investors	\$209,908.10
Law Enforcement Account	Investors	\$6,842.24
Railroad Parking Lot Trust	Investors	\$269,480.18
Total		<u>\$7,695,268.08</u>

Respectfully,
(Signature on File)
Monica Antista

Councilman Fitzsimmons requested Council approval to waive fees for use of the MMCC Gym for the Boys Babe Ruth Little League evaluations on Saturday, February 22, from 9:00 AM to 12 Noon. As the Food Pantry will be operating at that time and building personnel will be present. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Council agreed with Councilman Fitzsimmons abstaining. Motion passed.

Recreation and Main Street

Councilwoman Clifton informed of a Business Roundtable to be held at La Riviera, 113 Main Street, at 7:00 PM on Tuesday, February 25, 2014 asking Council members to participate.

Property Maintenance, First Aid, Historic Sites, Sanitation/Recycling

Councilwoman Daly reported the signing of a \$7,000.00 grant for the Burrowes Mansion will be this weekend. Receipt of the grant is pending on State budget.

Councilwoman Daly invited everyone to Saturday’s Polar Bear plunge in Seaside Heights to benefit New Jersey Special Olympics.

Public Works, Water/Sewer, Shade Tree

Councilwoman Angelini thanked the great effort of the DPW in the maintenance of the Borough with the recent storms.

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Consent Agenda

Mayor Buccellato read by title Resolutions 14-02-10 through and including 14-02-15 requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-02-10
REDEMPTION OF TAX SALE CERTIFICATE
FNA JERSEY LIEN SERVICES, LLC
CERTIFICATE #11-00036**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #11-00036 which was sold to FNA Jersey Lien Services, LLC, PO Box 1030, Brick, NJ 08723; and

WHEREAS, Certificate #11-00036 has been paid and fully redeemed for the property owner, Block 41, Lot 1 otherwise known as 254 Main Street.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$12,411.78 and a Premium of \$6,350.00 to the above for the redemption of Tax Sale Certificate #11-00036.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-02-11
REDEMPTION OF TAX SALE CERTIFICATE
WEN LU
CERTIFICATE #11-00087**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #11-00087 which was sold to Wen Lu, 144-90 41st Ave., Apt. 515, Flushing, NY 11355; and

WHEREAS, Certificate #11-00087 has been paid and fully redeemed for the property owner, Block 114, Lot 4.01, otherwise known as 782 Highway 34.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$618.91 and a Premium of \$300.00 to the above for the redemption of Tax Sale Certificate #11-00087.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-02-12
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #13-00048**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00048 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSC, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #13-00048 has been paid and fully redeemed for the property owner, Block 49, Lot 31.01 otherwise known as 278 Broad Street.

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,784.80 and a Premium of \$1,600.00 to the above for the redemption of Tax Sale Certificate #13-00048.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-02-13
REDEMPTION OF TAX SALE CERTIFICATE
J & A NEW YORK, INC.
CERTIFICATE #13-00053**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00053 which was sold to J & A New York, Inc., 144-90 41st Ave., Apt. 515, Flushing, NY 11355; and

WHEREAS, Certificate #13-00053 has been paid and fully redeemed for the property owner, Block 65.02, Lot 20 otherwise known as 12 Ned Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$508.36 and a Premium of \$500.00 to the above for the redemption of Tax Sale Certificate #13-00053.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-02-14
REDEMPTION OF TAX SALE CERTIFICATE
TWR AS CST FOR EBURY FUND 1 NJ, LLC
CERTIFICATE #13-00083**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00083 which was sold to TWR as Cst for Ebury Fund 1 NJ, LLC, PO Box 37695, Baltimore, MD 21297-3695; and

WHEREAS, Certificate #13-00083 has been paid and fully redeemed for the property owner, Block 113, Lot 2 otherwise known as 7 Elm Pl.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$7,942.34 and a Premium of \$10,000.00 to the above for the redemption of Tax Sale Certificate #13-00083.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-02-15
REDEMPTION OF TAX SALE CERTIFICATE
HOPE ASSOCIATES
CERTIFICATE #13-00094**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00094 which was sold to Hope Associates, 17 Phillips Rd., Edison, NJ 08817; and

WHEREAS, Certificate #13-00094 has been paid and fully redeemed for the property owner, Block 123.02, Lot 19 otherwise known as 141 Freneau Ave.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$657.51 and a Premium of \$1,200.00 to the above for the redemption of Tax Sale Certificate #13-00094.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

New Business

Mayor Buccellato read by title Resolution 14-02-16: Resolution Encouraging the Borough of Matawan, its Businesses and Residents to Participate in Earth Hour on March 29, 2014. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call. A roll call vote was taken.

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Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-02-16
RESOLUTION ENCOURAGING THE BOROUGH OF MATAWAN,
ITS BUSINESSES AND RESIDENTS TO PARTICIPATE IN
EARTH HOUR ON MARCH 29, 2014**

***WHEREAS**, Earth Hour was founded by the World Wildlife Fund International in Sydney, Australia in 2007 and has now been embraced by 7,001 cities and 152 nations across the globe; and*

***WHEREAS**, in 2014, Earth Hour will focus attention on one of the world's most iconic and threatened places: Australia's Great Barrier Reef; and*

***WHEREAS**, this year's event will take place on March 29, 2014, 8:30 to 9:30 PM local time; and*

***WHEREAS**, the Borough of Matawan desires to participate, and encourages businesses, and residents to join this effort and turn off their lights for one hour.*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan hereby agrees to participate in Earth Hour, on March 29, 2014 and encourages its businesses and residents' participation.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Public Works and the Clerk.*

Mayor Buccellato read by title Resolution 14-02-17: Authorizing the Waiver of Fees – First Presbyterian Church – 883 Route 34. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-02-17
AUTHORIZING THE WAIVER OF FEES
FIRST PRESBYTERIAN CHURCH
883 ROUTE 34**

***WHEREAS**, the First Presbyterian Church is a long standing member of the Matawan community; and,*

***WHEREAS**, the First Presbyterian Church is in the process of upgrading its kitchen in Fellowship Hall, replacing the stove and installing a kitchen hood with a fire suppression system and new gas connections; and*

***WHEREAS**, the First Presbyterian Church is requesting the Borough, as an expression of support and encouragement, waive the municipal plumbing, electrical and fire permit fees in the total amount of Seven Hundred Ninety Four Dollars and No Cents (\$794.00).*

***NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan hereby waives the municipal plumbing, electrical and fire permit fees totaling Seven Hundred Ninety Four Dollars and No Cents (\$794.00) for the kitchen exhaust system/wet chemical system/outlets/100 amp subpanel and gas piping upgrade of Fellowship Hall kitchen for the First Presbyterian Church located at 883 Route 34, Matawan.*

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Construction, Clerk as well as the First Presbyterian Church.

Mayor Buccellato read by title Resolution 14-02-18: Authorizing the Issuance of Summer Parking Passes – Railroad Parking. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-02-18
AUTHORIZING THE ISSUANCE OF
SUMMER PARKING PASSES
RAILROAD PARKING**

WHEREAS, there is a need for additional parking for people working during the summer months; and

WHEREAS, there is also a decrease of regular permit holder using the parking lot during this same time period.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby authorizes the issuance of Summer Railroad Parking Permits for the period of May 1, 2014 through August 31, 2014 for a fee of \$225.00.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Chief Financial Officer, and the Railroad Parking Enforcement Officer.

Mayor Buccellato read by title Resolution 14-02-19: Resolution Accepting and Adopting the Monmouth County Municipal Joint Insurance Fund's 2014 Safety and Compliance Program. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-02-19
RESOLUTION ACCEPTING AND ADOPTING THE
MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND'S
2014 SAFETY AND COMPLIANCE PROGRAM**

WHEREAS, the Borough of Matawan is a member of the Monmouth County Municipal Joint Insurance Fund (MONMOUTH JIF); and,

WHEREAS, it is the policy of the MONMOUTH JIF to achieve the best and most practical degree of freedom from accidents and/or injuries; and

WHEREAS, the MONMOUTH JIF endeavors to ensure that all of their members' employees, volunteers and public are provided with a safe and healthy environment, free from any recognized hazards; and

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***WHEREAS**, the MONMOUTH JIF endeavors to ensure that all of their members are in compliance with applicable safety and health requirements; and*

***WHEREAS**, the MONMOUTH JIF’s Safety Committee is made up of volunteers representing many of the Fund’s Municipalities, along with the professionals employed by the Fund; and*

***WHEREAS**, over the past year, the MONMOUTH JIF’s Safety Committee has worked hard to develop a new Safety and Compliance Program like none other in the State that will better represent the members of the Fund’s needs; and*

***WHEREAS**, the new Program will assist all the MONMOUTH JIF’s members in becoming or maintaining compliance with all Public Employees Occupational Safety and Health (PEOSH) Requirements; and*

***WHEREAS**, the MONMOUTH JIF has adopted the new 2014 SAFETY AND COMPLIANCE PROGRAM which should succeed in providing a safe, healthful and pleasant environment; and*

***WHEREAS**, the Administrator of the Borough of Matawan has reviewed this SAFETY AND COMPLIANCE PROGRAM and has recommended its adoption by the Governing Body.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey that the Monmouth County Municipal Joint Insurance Fund SAFETY AND COMPLIANCE PROGRAM be adopted by the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Public Works, Police, OEM, Fire, First Aid, Recreation, Clerk as well as the Monmouth County Municipal Joint Insurance Fund.*

ATTEST

ATTEST

Karen Wynne, RMC
Municipal Clerk

Paul Buccellato, Mayor

Presented By: Councilman Urbano

Seconded By: Councilwoman Gould

Roll Call Vote: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Ayes:
Nays:
Abstaining:
Absent:

Mayor Buccellato requested a motion to hold Resolution 14-02-20: Joint Court. Councilman Clifton made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Mayor Buccellato read by title Resolution 14-02-21: Resolution Declaring Resignation of Plumbing Subcode Official – Sebastian C. West. Mayor Buccellato requested a motion. Councilwoman Gould made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

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**RESOLUTION 14-02-21
RESOLUTION DECLARING RESIGNATION
OF PLUMBING SUB-CODE OFFICIAL
SEBASTIAN C. WEST**

WHEREAS, Sebastian C. West was appointed as temporary Plumbing Sub-Code Official of the Borough of Matawan in 2013; and

WHEREAS, the Borough of Matawan desires and has required that the position be a permanent position due to the requirements and duties of the job; and

WHEREAS, on January 16, 2014, Sebastian C. West resigned from his position as part-time temporary Plumbing Sub-Code Official; and

WHEREAS, on the same date, January 16, 2014 the head of the department, John T. Quinn, Construction Official for the Borough of Matawan, notified Sebastian C. West that his resignation was effective and accepted on that date.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that the Borough of Matawan declares that position of temporary Plumbing Sub-Code Official is terminated, and the Borough herewith accepts the resignation of Sebastian C. West as Plumbing Sub-Code Official, effective January 16, 2014.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Construction, Payroll, Clerk, as well as Sebastian C. West.

Mayor Buccellato read by title Resolution 14-02-22: Authorizing the Appointment Permanent Plumbing Subcode Official & Plumbing Inspector – Part Time – Richard Riopel. Mayor Buccellato requested a motion. Councilwoman Gould made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-02-22
AUTHORIZING THE APPOINTMENT OF
PERMANENT PLUMBING SUB-CODE OFFICIAL &
PLUMBING INSPECTOR – PART TIME
RICHARD RIOPEL**

WHEREAS, the temporary Plumbing Sub-Code Official of the Borough of Matawan resigned effective January 16, 2014; and

WHEREAS, the Borough of Matawan is in need of a Permanent Part-Time Plumbing Sub-Code Official; and

NOW, THEREFORE, BE IT RESOLVED, as a result of a public process for the undertaking of reviews of various applications and upon the recommendation of the Construction Official of the Borough of Matawan, the Mayor and Council hereby adopt and appoint Richard Riopel to the position of Permanent Part-Time Plumbing Sub-Code Official and Plumbing Inspector for the Borough of Matawan, effective the date of the within Resolution.

BE IT FURTHER RESOLVED, that the annual salary for the position is established as the sum of Eight Thousand Seven Hundred and Ninety Six Dollars and No Cents (\$8,796.00) per annum effective March 1, 2014.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Construction, Payroll, Clerk, as well as Richard Riopel.

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CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 4-01-22-195-100 Budget of the Borough of Matawan to Richard Riopel for Plumbing Sub-Code Official & Plumbing Inspector – Part Time for the Borough of Matawan in an amount not to exceed Eight Thousand Seven Hundred and Ninety Six Dollars and No Cents (\$8,796.00) per annum effective March 1, 2014.

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: February 18, 2014

Mayor Buccellato read by title Resolution 14-02-23: Accepting the Tax Collector’s Annual Unaudited Report for the Year Ending December 31, 2013. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

***RESOLUTION 14-02-23
ACCEPTING THE TAX COLLECTOR’S
ANNUAL UNAUDITED REPORT
FOR THE YEAR ENDING DECEMBER 31, 2013***

WHEREAS, NJSA 54:4-91 requires that the Tax Collector shall submit an annual statement of receipts to the governing body.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan that the following Collector’s Annual Report of Receipts for the Year Ending December 31, 2013, be hereby acknowledged and accepted as submitted.

BE IT FURTHER RESOLVED, that a certified true copy of this Resolution shall be forwarded to the Borough Tax Collector and Treasurer.

<i>TAX COLLECTOR'S REPORT</i>	
<i>FOR THE YEAR ENDING DECEMBER 31, 2013</i>	
Arrears-Prasto	\$ 165.17
2012 Taxes	\$ 222,018.17
2013 Taxes	\$ 25,142,054.94
2014 Taxes	\$ 110,088.54
Interest	\$ 69,067.27
Tax Search	\$ 300.00
Liquor License	\$ 19,495.93
Marriage License	\$ 198.00
Gen Bus Licenses	\$ 5,730.00
Peddlers License	\$ 80.00

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<i>Taxi Cab License</i>	\$ 2,250.00
<i>Taxi Driver License</i>	\$ 400.00
<i>Tree Permits</i>	\$ 1,140.00
<i>Raffle</i>	\$ 545.00
<i>Massage Parlor Permit</i>	\$ 600.00
<i>Massage Therapist</i>	\$ 500.00
<i>Towing Applications</i>	\$ 1,795.68
<i>Civil Union</i>	\$ 3.00
<i>Building Inspector</i>	\$ 49,492.00
<i>Electrical Inspector</i>	\$ 34,408.00
<i>Plumbing Inspector</i>	\$ 28,770.00
<i>CO's</i>	\$ 1,066.00
<i>Fire</i>	\$ 18,916.00
<i>Misc Inspector</i>	\$ 2,750.00
<i>Zoning Fee-Resident</i>	\$ 2,835.00
<i>Zoning Non Resident</i>	\$ 13,684.70
<i>Zoning Fence Walls</i>	\$ 1,920.00
<i>Zoning-Shed and Structure</i>	\$ 325.00
<i>Zoning Pools Above</i>	\$ 390.00
<i>Zoning-Pool inground</i>	\$ 300.00
<i>Accident Reports</i>	\$ 1,562.24
<i>Cert. Copies</i>	\$ 2,100.00
<i>Firearms</i>	\$ 498.00
<i>Food Handling</i>	\$ 9,345.00
<i>Variance List</i>	\$ 250.00
<i>Street Openings</i>	\$ 2,000.00
<i>Zoning Board</i>	\$ 10,495.00
<i>Swimming Pool Permit</i>	\$ 100.00
<i>Return Check Fee</i>	\$ 180.00
<i>Fire Inspection</i>	\$ 285.00
<i>Fire Permits</i>	\$ 1,956.00
<i>Fire Reports</i>	\$ 70.00
<i>Fire Status</i>	\$ 80.00
<i>CO Inspections</i>	\$ 22,575.00
<i>Building Rental Reg</i>	\$ 20,350.00
<i>Fire Tickets</i>	\$ 50.00
<i>Election Pay</i>	\$ 3,200.00
<i>Reinspection Fee BOFH</i>	\$ 500.00
<i>Maps</i>	\$ 4.00
<i>Plans and Specs</i>	\$ 270.00
<i>Xerox Copies</i>	\$ 7.96
<i>Cablevision Fee</i>	\$ 87,719.00
<i>Board of Health Plan Rev</i>	\$ 300.00
<i>Vendor Refunds</i>	\$ 8,446.87
<i>Library State Aid</i>	\$ 3,860.00
<i>Recycling Tonnage Grant</i>	\$ 10,819.05
<i>Alcohol Rehab</i>	\$ 211.10
<i>Clean Community</i>	\$ 15,417.05
<i>T Mobile/Cell Rent</i>	\$ 66,476.62
<i>Nj Body Armor Grant</i>	\$ 2,669.14
<i>Misc Unanticipated</i>	\$ 49,446.05
<i>Sale of Assets</i>	\$ 459.38

Mayor Buccellato read by title Resolution 14-02-24: Emergency Temporary Appropriation. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Daly. Mayor Buccellato requested a roll call. A roll call vote was taken.

Motion passed.

MAYOR & COUNCIL

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MUNI CLERK			
GENERAL ADMIN			
AUDIT			
FINANCE ADMIN			
TAX ASSES ADMIN			
TAX COLLECTOR			
LEGAL SERVICES			
ENGINEERING			
BLDG & GROUNDS			
PLAN/ZONING BD			
SHADE TREE COMM			
ENVIRON HEALTH			
SOLID WASTE COLL			
INSURANCE-GROUP HEALTH			
INSURANCE-LIABILITY			
INSURANCE-WORKERS COMP			
FIRE			
FIRE-AID TO DEPARTMENT			
FIRE PREVENTION			
POLICE			
STREETS & ROADS			
STREET LIGHTING			
BD OF HEALTH			
RECREATION			
HISTORICAL SITES			
VOL 1ST AID SQUAD			
OEM			
PROP MAINT			
RR PARKING			
DOWNTOWN REDEV			
UTILITIES			
VEHICLE MAINT			
CONSTR OFFICIAL			
ACCUM SICK LEAVE			
OASI/SOCIAL SECURITY			
PERS			
PFRS			
CONTINGENT			
MUNICIPAL COURT			
FREE PUBLIC LIBRARY			
EMERGENCY 911			
GREEN TRUST LOAN			
INTEREST ON BONDS			
INTEREST ON NOTES			
PAYMENT OF BANS			
MCIA LEASE INTEREST		5,905.00	
 SUBTOTAL	-	5,905.00	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		5,905.00	2,346,118.53

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WATER SEWER UTILITY

OPERATING

BULK WATER PURCHASE/ACQUISITION OF WATER

BAYSHORE REGIONAL SEWERAGE AUTHORITY

PAYMENT ON BOND PRINCIPAL

PERS

BANS

INTEREST ON BONDS

INTEREST ON NOTES

WATER-SEWER REHAB LOAN

WASTEWATER LOAN

SOCIAL SECURITY

SUBTOTAL

- -

TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS

- 1,257,436.45

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, Clerk as well as the Borough Auditor and the Director of the Division of Local Government Services.

Mayor Buccellato read by title Resolution 14-02-25: Payment of Bills. Mayor Buccellato requested a motion. Councilman Fitzsimmons made the motion, seconded by Councilwoman Clifton. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilwoman Clifton
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-02-25
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$233,991.15
Water & Sewer	\$81,518.35
Borough Trust	\$30,078.17
Total	\$345,587.67

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

Jeremiah E. Hourihan, Sr., 13 Edgewater Drive, Matawan. Mr. Hourihan reiterated Council comments on DPW efforts this winter requesting Council to ensure the workers have the property equipment to continue those efforts. He also commented on a recent \$200,000.00 grant

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received by Eatontown's Shade Tree asking the Borough to increase its efforts in the research of grants.

There were no more comments.

Mayor Buccellato closed the Privilege of the Floor.

Recess

Mayor Buccellato requested a motion to recess and reconvene into Executive Session announcing no formal action will be taken. Councilwoman Angelini made the motion, seconded by Councilwoman Gould with Councilwoman Clifton abstaining. Council agreed. Motion passed. The meeting recessed at 7:30 PM.

Adjournment

Mayor Buccellato requested a motion to adjourn. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Council agreed. Motion passed.

Meeting adjourned at 7:45 PM.

Karen Wynne, RMC
Municipal Clerk