

**Borough of Matawan
Workshop Session
August 12, 2014**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on August 12, 2014. The meeting was called to order at 7:00 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in the *Asbury Park Press* on January 17, 2014, by sending notice to *The Independent*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Councilman Fitzsimmons was absent.

Also, present were Louis C. Ferrara, Borough Administrator, Pasquale Menna, Borough Attorney, and Robert Keady, Borough Engineer.

Mayor Buccellato asked everyone to stand for a moment of silence. He also asked that all present keep in their thoughts and prayers for a staple of the Borough, Jeremiah E. Hourihan, Sr., who passed away last week.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

Workshop Items

None.

Old Business

None.

Clerk's Report

No report.

Mayor's Report

Mayor Buccellato reported through the efforts of our OEM coordinator and our Borough Engineer, T&M Associates, the Borough received a \$75,000.00 grant to purchase and install an emergency generator for the Municipal Community Center. Should we experience another event such as Super Storm Sandy or Hurricane Irene, the building can remain open for residents.

Administrator's Report

Mr. Ferrara stated his Report was previously distributed to Council.

Attorney's Report

No report.

Engineer's Report

Mr. Keady reported as follows:

- Park Avenue Sanitary Sewer Project: The lining work is scheduled for August 14, 2014, which should bring the contract to a substantial completion.
- Road Programs:

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- Contract I is complete, with the exception of the reseeding as necessary, which will be done in the Fall.
- Contract II has the same issue, but the Monroe and Sunset roadway is base paved. It will be surface-course paved next week. Hoyt was paved this past month.
- Middlesex Road Tank Project: The work is expected to start in October.

Mayor Buccellato expressed concerns with regard to the Road Programs relating issues of outstanding sprinkler head repairs, improper soil and seed producing weeds not grass, suggesting Council withhold full or partial payment to the contractor. Mr. Keady stated \$2,500.00 was withheld to cover those issues in the fall. He recommended holding an additional \$2,500.00 from the \$27,741.96 as the work has been performed save the reseeding. Council agreed.

Police, Fire, Railroad Parking, ADA

Councilman Urbano requested Council approval of Matawan Volunteer Fire Department ME Haley Fire House Firefighter Michael A. Azzarello. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Angelini. Council agreed. Motion passed.

Councilman Urbano reported the 9/11 Memorial Services will be held at 7:00 PM on September 10.

Councilman Urbano inquired on the status of the MMCC ADA improvements. Mr. Ferrara informed a final inspection was held on August 12 stating there was an issue with an inside rail. Mr. Keady stated there was discussion whether the rail should be painted or galvanized which has not been resolved, and it remains as a punch list item.

Personnel, Development, Construction & Planning/Zoning Board

Councilwoman Gould did not have a report but extended her sincerest condolences to the Hourihan family on Jerry's passing. He was a good friend, a kind man, he cared about this town. She will personally miss him very much.

Finance and Environmental

No report.

Recreation and Main Street

No report.

Property Maintenance, First Aid, Historic Sites, Sanitation/Recycling

No report.

Public Works, Water/Sewer, Shade Tree

No report.

Consent Agenda

Mayor Buccellato read by title Resolutions 14-08-02 through and including 14-08-24 requesting a motion to approve en masse. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly

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Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-02
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR TOWER DBW
CERTIFICATE #11-00059**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #11-00059 which was sold to US Bank Cust for Tower DBW, 50 S 16th St., Ste 1950 TOW, Philadelphia, PA 19102; and

WHEREAS, Certificate #11-00059 has been paid and fully redeemed for the property owner, Block 65.02, Lot 43 otherwise known as 14 Chestnut Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$17,721.62 and a Premium of \$5,700.00 to the above for the redemption of Tax Sale Certificate #11-00059.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-08-03
REDEMPTION OF TAX SALE CERTIFICATE
WEN LU CERTIFICATE #11-00071**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #11-00071 which was sold to Wen Lu, 144-90 41st Ave., Apt. 515, Flushing, NY 11355; and

WHEREAS, Certificate #11-00071 has been paid and fully redeemed for the property owner, Block 82, Lot 4 otherwise known as 66 Ravine Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$3,074.70 and a Premium of \$500.00 to the above for the redemption of Tax Sale Certificate #11-00071.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-08-04
REDEMPTION OF TAX SALE CERTIFICATE
US BANK CUST FOR PRO CAP II, LLC
CERTIFICATE #12-00061**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #12-00061 which was sold to US Bank Cust for Pro Cap II, LLC, US Bank TLSG, 50 S 16th St. Ste 1950, Philadelphia, PA 19102; and

WHEREAS, Certificate #12-00061 has been paid and fully redeemed for the property owner, Block 65.02, Lot 5 otherwise known as 24 Marc Dr.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$1,793.79 to the above for the redemption of Tax Sale Certificate #12-00061.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 14-08-05
REDEMPTION OF TAX SALE CERTIFICATE
US BANK AS CUST FOR TOWER DBW II
CERTIFICATE #12-00084**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #12-00084 which was sold to US Bank as Cust for Tower DBW II, 50 S 16th St., Ste 1950 TOW, Philadelphia, PA 19102; and

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***WHEREAS**, Certificate #12-00084 has been paid and fully redeemed for the property owner, Block 117, Lot 10 otherwise known as 38 Weldon Rd.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$4,310.74 and a Premium of \$1,000.00 to the above for the redemption of Tax Sale Certificate #12-00084.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 14-08-06
REDEMPTION OF TAX SALE CERTIFICATE
TWR AS CUST FOR EBURY FUND 1 NJ, LLC
CERTIFICATE #13-00022**

***WHEREAS**, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #13-00022 which was sold to TWR as Cust for Ebury Fund 1 NJ, LLC, PO Box 37695, Baltimore, MD 21297-3695; and*

***WHEREAS**, Certificate #13-00022 has been paid and fully redeemed for the property owner, Block 29, Lot 45 otherwise known as 3 Washington St.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$2,430.31 and a Premium of \$1,500.00 to the above for the redemption of Tax Sale Certificate #13-00022.*

***BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.*

**RESOLUTION 14-08-07
REFUND OF TAX OVERPAYMENT DUE TO TAX APPEAL
JOHN & DAWN BRADY
38 ESSIE DRIVE – BLOCK 65.06, LOT 21**

***WHEREAS**, the following property has been overpaid for the year 2013; and*

***WHEREAS**, the property owner is due a refund in order to clear the account; and*

***WHEREAS**, the following refund has been verified as accurate by the Tax Collector.*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby authorizes the Borough Tax Collector refund according to the following:*

<i>Block/Lot</i>	<i>Vendor</i>	<i>Amount of Refund</i>	<i>Notation</i>
65.06/21	John & Dawn Brady 38 Essie Drive Matawan, NJ 07747	\$424.32	Overpaid Due to Successful Tax Appeal

***BE IT FURTHER RESOLVED** that a certified true copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Borough Tax Collector, Treasurer as well as the Property Owner.*

**RESOLUTION 14-08-08
APPROVAL OF NEW TAXI DRIVER LICENSE
MERLIN B. MEDINA**

***WHEREAS**, Merlin B. Medina, has passed the required Police Department background checks; and*

***WHEREAS**, Merlin B. Medina, has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following New Taxi Driver License:*

*Applicant: Merlin B. Medina
36 Durant Avenue
Holmdel, New Jersey 07733*

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***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.*

**RESOLUTION 14-08-09
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
SYED A. HUSSAIN**

***WHEREAS, Syed A. Hussain,** has passed the required Police Department background checks; and*

***WHEREAS, Syed A. Hussain,** has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License Renewal:*

*Applicant: Syed A. Hussain
400 Matawan Avenue. Apt. 304A
Cliffwood, New Jersey 07721-1260*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 14-08-10
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
BARBARA SCOTT**

***WHEREAS, Barbara Scott,** has passed the required Police Department background checks; and*

***WHEREAS, Barbara Scott,** has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License Renewal:*

*Applicant: Barbara Scott
7 Burton Avenue
South River, New Jersey 08882
(Patsy's Taxi)*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 14-08-11
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
ROBERT SIWAKOWSKI**

***WHEREAS, Robert Siwakowski,** has passed the required Police Department background checks; and*

***WHEREAS, Robert Siwakowski,** has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License Renewal:*

*Applicant: Robert Siwakowski
6A Minnesota Drive
Matawan, New Jersey 07747-3677*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.*

**RESOLUTION 14-08-12
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
WILLIAM M. SLADE**

***WHEREAS, William M. Slade,** has passed the required Police Department background checks; and*

***WHEREAS, William M. Slade,** has filed the proper documentation with the Borough Clerk's office.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Taxi Driver License:*

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Applicant: William M. Slade
224 Lake Side Drive
Atlantic Highlands, New Jersey 07434
(Patsy’s Taxi)

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

**RESOLUTION 14-08-13
APPROVAL OF TOWING & STORAGE LICENSE RENEWAL
VIRLOU, INC. T/A KEY AUTO BODY**

WHEREAS, VirLou, Inc. T/A Key Auto Body, (garage services) has passed the required Police Department background checks; and

WHEREAS, on the condition that, VirLou, Inc. T/A Key Auto Body has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following Towing & Storage License Renewal:

Business: VirLou, Inc. T/A Key Auto Body
20 Main Street
Matawan, New Jersey 07747

Applicant: Louis Mendes

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

**RESOLUTION 14-08-14
APPROVAL OF RAFFLE LICENSE
WOMAN’S CLUB OF MATAWAN
50/50 CASH RL-651**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Woman’s Club of Matawan Fundraiser.

<u>Name & Location of Organization’s Event</u>	<u>Date & Time</u>
Woman’s Club of Matawan	December 1, 2014
199 Jackson Street	12 Noon
Matawan, New Jersey 07747	

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

**RESOLUTION 14-08-15
APPROVAL OF RAFFLE LICENSE
MIDDLESEX COUNTY REGIONAL COUNCIL FOR THE ARTS DBA ARTS & EDUCATION CENTER
50/50 CASH RL-652**

BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the raffle license for Middlesex County Regional Council for the Arts DBA Arts & Education Center.

<u>Name & Location of Organization’s Event</u>	<u>Date & Time</u>
Arts & Education Center	May 20, 2015
154 Main Street, Suite 102	12:00 Noon to 3:00 PM
Matawan, New Jersey 07747	

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police as well as Applicant.

**RESOLUTION 14-08-16
APPROVAL OF MASSAGE PARLOR LICENSE RENEWAL
RIVER THERAPY**

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***WHEREAS, River Therapy** (Massage Parlor) has passed the required Police Department background checks; and*

***WHEREAS**, on the condition that **River Therapy** has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Massage Parlor License renewal:*

*Business: River Therapy
32 Main Street, Unit E
Matawan, New Jersey 07747*

*Applicant: Zhenhua Xuan
144-15 41st Avenue, Apt. 309
Queens, New York 11355*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, Construction as well as Monmouth County Health Department and Applicant.*

**RESOLUTION 14-08-17
APPROVAL OF MASSAGE PARLOR LICENSE RENEWAL
TOUCH OF HEALTH THERAPEUTIC MASSAGE & SPA SERVICES, LLC**

***WHEREAS, Touch of Health Therapeutic Massage & Spa Service, LLC** (Massage Parlor) has passed the required Police Department background checks; and*

***WHEREAS**, on the condition that **Touch of Health Therapeutic Massage & Spa Service, LLC** has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Massage Parlor license renewal:*

*Business: Touch of Health Therapeutic Massage & Spa Service, LLC
95 Main Street, 2nd Floor
Matawan, New Jersey 07747*

*Applicant: Martha Rowse
139 Willow Avenue
Aberdeen, New Jersey 07747*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, Construction as well as Monmouth County Health Department and Applicant.*

**RESOLUTION 14-08-18
APPROVAL OF MASSEUSE LICENSE RENEWAL
ZHENHUA XUAN**

***WHEREAS, Zhenhua Xuan** (Masseuse) has passed the required Police Department background checks; and*

***WHEREAS**, on the condition that **Zhenhua Xuan** has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that they hereby approve the following Masseuse License Renewal:*

*Business: Zhenhua Xuan
c/o River Therapy
32 Main Street, Unit E
Matawan, New Jersey 07747*

*Applicant: Zhenhua Xuan
144-15 41st Avenue, Apt. 309
Queens, New York 11355*

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, Construction as well as Monmouth County Health Department and Applicant.

**RESOLUTION 14-08-19
APPROVAL OF MASSEUSE LICENSE RENEWAL
MARTHA ROWSE**

WHEREAS, Martha Rowse (Masseuse) has passed the required Police Department background checks; and

WHEREAS, on the condition that Martha Rowse has received the required permits from the Construction Office, Fire Prevention Office and the Board of Health.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve renewal of the following Masseuse license:

Business: Martha Rowse
c/o Touch of Health Therapeutic Massage & Spa Services, LLC
95 Main Street, 2nd Floor
Matawan, New Jersey 07747

Applicant: Martha Rowse
139 Willow Avenue
Matawan, New Jersey 07747

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, Construction as well as Monmouth County Health Department and Applicant.

**RESOLUTION 14-08-20
RELEASE OF ESCROW FUNDS
JAMES MCDONOUGH
6 ESSIE DRIVE – BLOCK 65.06, LOT 5**

WHEREAS, James McDonough has requested the release of the balance on his escrow account, Block 65.06, Lot 5, otherwise known as 6 Essie Drive, Matawan, New Jersey; and

WHEREAS, on May 8, 2012 James McDonough posted total escrow in the amount of Seven Hundred Fifty Dollars and No Cents (\$750.00); and

WHEREAS, as certified by the Treasurer/CFO the remaining cash portion balance as of August 12, 2014 is Three Hundred Fifty Five Dollars and No Cents (\$355.00); and

WHEREAS, Robert Keady, Jr., PE, CME of T&M Associates, has recommended release of the escrow.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan hereby approves the release of the balance on the escrow funds in the amount of Three Hundred Fifty Five Dollars and No Cents (\$355.00) posted by James McDonough for 6 Essie Drive, Block 65.06, Lot 5, Matawan, New Jersey 07747.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, Clerk, Construction as well as the Borough Engineer and James McDonough.

**RESOLUTION 14-08-21
RELEASE OF ESCROW FUNDS
ADOLFO GUZMAN
19 WELDON ROAD – BLOCK 116, LOT 5**

WHEREAS, Adolfo Guzman has requested the release of the balance on his escrow account, Block 116, Lot 5, otherwise known as 19 Weldon Road, Matawan, New Jersey; and

WHEREAS, on May 28, 2013 Add-On Pools posted total escrow in the amount of Seven Hundred Fifty Dollars and No Cents (\$750.00) and on July 24, 2013 Two Hundred Seventeen Dollars and Fifty Cents (\$217.50) was posted from a previous Adolfo Guzman escrow account; and

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WHEREAS, as certified by the Treasurer/CFO the remaining cash portion balance as of August 12, 2014 is One Hundred Thirty Two Dollars and Forty Two Cents (\$132.42); and

WHEREAS, Robert Keady, Jr., PE, CME of T&M Associates, has recommended release of the escrow.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan hereby approves the release of the balance of escrow funds in the amount of One Hundred Thirty Two Dollars and Forty Two Cents (\$132.42) posted by Adolfo Guzman for 6 Essie Drive, Block 116, Lot 5, Matawan, New Jersey 07747.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, Clerk, Construction as well as the Borough Engineer and Adolfo Guzman.

**RESOLUTION 14-08-22
AUTHORIZING THE WAIVER OF FEES
FIRST PRESBYTERIAN CHURCH**

WHEREAS, the First Presbyterian Church is a long standing member of the Matawan community; and,

WHEREAS, the First Presbyterian Church is in the process of remodeling the bathrooms and the installation of showers located in the lower level of the Education wing of the Church building; and

WHEREAS, the First Presbyterian Church is requesting the Borough, as an expression of support and encouragement, waive the municipal building, plumbing, electrical and fire permit fees in the total amount of Five Hundred Forty Two Dollars and No Cents (\$542.00).

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby waives the municipal building, plumbing, electrical and fire permit fees totaling Five Hundred Forty Two Dollars and No Cents (\$542.00) for the remodeling of the bathrooms and the installation of showers for the First Presbyterian Church located at 883 Route 34, Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Construction, Clerk as well as the First Presbyterian Church.

**RESOLUTION 14-08-23
AUTHORIZING THE WAIVER OF FEES
ST. JAMES AME ZION CHURCH**

WHEREAS, the St. James AME Zion Church has applied to the Borough of Matawan for the use of Gravelly Brook Park for their annual church picnic on August 24, 2014; and,

WHEREAS, the St. James AME Zion Church has provided all the necessary paperwork as required by ordinance; and

WHEREAS, the St. James AME Zion Church has requested the Council to waive the one time charge of \$125.00 per day for the use of Gravelly Brook Park.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize the waiver of the \$125.00 for the St. James AME Zion Church's annual picnic to be held on August 24, 2014.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Recreation, Police, Fire, First Aid as well as St. James AME Zion Church.

**RESOLUTION 14-08-24
AMENDING RESOLUTION 14-03-06
TONNAGE GRANT APPLICATION
YEAR 2013**

WHEREAS, the Mandatory Source Separation and Recycling Act PL 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

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WHEREAS, the New Jersey Department of Environmental Protection has promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the 2013 Recycling Grant will memorialize the commitment of the municipality to recycling and to indicate the assent of the Borough Council of the Borough of Matawan to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Grace Rainforth, Recycling Coordinator, to ensure that the application is properly filed.

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Recycling and Clerk.

New Business

Mayor Buccellato read by title Resolution 14-08-25: Authorizing the Mayor and Municipal Clerk to Execute an Amendment to the 2012-2014 Agreement With Monmouth County for Cooperative Participation in the Community Development Program Pursuant to the Interlocal Services Act. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-25
AUTHORIZING THE MAYOR AND MUNICIPAL CLERK
TO EXECUTE AN AMENDMENT TO THE 2012-2014 AGREEMENT
WITH MONMOUTH COUNTY FOR COOPERATIVE PARTICIPATION
IN THE COMMUNITY DEVELOPMENT PROGRAM PURSUANT TO THE INTERLOCAL SERVICES ACT**

WHEREAS, certain Federal funds are potentially available to Monmouth County under Title I of the Housing and Community Development Act of 1974, as amended, commonly known as the Community Development Block Grant Program; and

WHEREAS, it is necessary to establish a legal basis for the County and its residents to benefit from this Program; and

WHEREAS, an Agreement has been adopted under which the Borough of Matawan and the County of Monmouth in cooperation with other municipalities will establish an Interlocal Services Program pursuant to NJSA 40:8B-1; and

WHEREAS, it is in the best interest of the Borough of Matawan to enter into such an Agreement.

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Governing Body of the Borough of Matawan, that the amendment to the Agreement entitled “AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND CERTAIN MUNICIPALITIES LOCATED HEREIN FOR THE ESTABLISHMENT OF A COOPERATIVE MEANS OF CONDUCTING CERTAIN COMMUNITY DEVELOPMENT ACTIVITIES,” a copy of which is attached hereto, be and same is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk be and same are hereby authorized to execute said Agreement in accordance with the provisions of law.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon its enactment.

Mayor Buccellato read by title Resolution 14-08-26: Authorizing the Tax Collector to Prepare and Submit an Application to Participate in the Electronic Tax Sale Program. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-26
AUTHORIZING THE TAX COLLECTOR TO PREPARE AND SUBMIT AN APPLICATION TO
PARTICIPATE IN THE ELECTRONIC TAX SALE PROGRAM**

WHEREAS, NJSA 54:5-19, authorizes electronic tax sales pursuant to rules and regulations to be promulgated by the Director of the Division of Local Government Services; and

WHEREAS, the Director of the Division of Local Government Services has promulgated rules and regulations for pilot programs and has approved NJ Tax Lien Investors/RealAuction.com to conduct pilot programs; and

WHEREAS, the rules and regulations authorize a municipality to submit an application for participation in the pilot program for an electronic tax sale; and

WHEREAS, the participation in an electronic tax sale is an innovative way to provide a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, it is recommended that Peggy L. Warren, Tax Collector be authorized to complete the necessary application for the Borough of Matawan to participate in the pilot program for an electronic tax sale; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Matawan, that Peggy L. Warren, Tax Collector, shall and hereby is authorized to complete an application to participate in the electronic tax sale program and submit same to the Director of the Division of Local Government Services.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Tax Collector as well as the Director of the Division of Local Government Services.

Mayor Buccellato read by title Resolution 14-08-27: Authorization to Connect to the Borough of Matawan Sanitary Sewer System – 210 Springlawn Avenue, Aberdeen Township for Block 134, Lot 2. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Angelini. Mayor Buccellato stated this Resolution is for a connection of a residence or business, located in Aberdeen, to our sewer system. He inquired of Mr. Menna if the Borough could charge a different rate to someone who is not already connected to our water system but not purchasing water. Mr. Menna answered after consultation with the Division of Local Government Services there are a number of regulations, and they will compile a list for us. They said the Borough could charge an administrative fee. The question would be: what would

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be the administrative fee, and how could it be structured. He is investigating further as to whether the municipality can pass along some cost. Then the question would be whether or not there would be a differential rate structure or an administrative fee. There was no further discussion. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Daly
Councilwoman Angelini
Abstain: Councilwoman Clifton

Motion passed.

**RESOLUTION 14-08-27
AUTHORIZATION TO CONNECT TO THE
BOROUGH OF MATAWAN SANITARY SEWER SYSTEM
210 SPRINGLAWN AVENUE, ABERDEEN TOWNSHIP
FOR BLOCK 134, LOT 2**

***WHEREAS**, Thomas N. Devino and Martin DeVino, Executors for the Estate of Anniluis Deevino for the property located at 210 Springlawn Avenue, also known as Block 134, Lot 2 on the tax map of the Township of Aberdeen, are requesting to connect their property to the Borough of Matawan's sanitary sewer system; and*

***WHEREAS**, the John Applegate, Superintendent for the Department of Public Works has reviewed the Application and has no objection to the connection; and*

***WHEREAS**, Robert R. Keady, Jr. of T&M Associates, Borough Engineer, has received the Application and will review the plans from an engineering standpoint upon Council approval of this request.*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan that it hereby grants permission for 210 Springlawn Avenue, Block 134, Lot 2 in Aberdeen Township to connect into the Borough's sanitary sewer system.*

***BE IT FURTHER RESOLVED** that prior to connection to the Borough's sanitary sewer system, 210 Springlawn Avenue, Block 134, Lot 2 must comply with all the terms and conditions outlined in the Borough Engineer letter dated June 30, 2014 which is attached to and made part of this resolution.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Public Works, as well as the Borough Engineer, the Township of Aberdeen, and Thomas N. Devino and Martin DeVino.*

Mayor Buccellato read by title Resolution 14-08-28: Authorizing the Award of Quote for the Installation of Security Windows for the Borough of Matawan – Thomas J. Knox Construction, LLC. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Angelini. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-28
AUTHORIZING THE AWARD OF QUOTE FOR
THE INSTALLATION OF SECURITY WINDOWS FOR
THE BOROUGH OF MATAWAN
THOMAS J. KNOX CONSTRUCTION, LLC**

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***WHEREAS**, there is a need to provide security windows for the Borough of Matawan Reception area Window Nos. 1 and 2 at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey 07747; and*

***WHEREAS**, Louis Ferrara, Business Administrator, was directed to request quotes for the security windows for the Borough’s Administrative Offices; and*

***WHEREAS**, the Borough of Matawan received one (1) quote for the aforesaid requirements; and*

***WHEREAS**, the Borough of Matawan Administrator has reviewed and recommended the proposal of Thomas J. Knox Construction, LLC, 95 Ravine Drive, Matawan, New Jersey 07747 in an amount not to exceed Six Thousand Nine Hundred Dollars and No Cents (\$6,900.00).*

***NOW, THEREFORE, BE IT RESOLVED** the Council of the Borough of Matawan hereby approves the recommendation of the Borough Administrator and awards the contract for the installation of security windows and the modification of the Borough’s Construction Office security window to Thomas J. Knox Construction, LLC, 95 Ravine Drive, Matawan, New Jersey 07747 in an amount not to exceed Six Thousand Nine Hundred Dollars and No Cents (\$6,900.00).*

***BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan resolves that Paul Buccellato or the successor to the office of Mayor is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as Thomas J. Knox Construction, LLC.*

Mayor Buccellato read by title Resolution 14-08-29: 2013 Road Improvement Program Contract 1 – Lucas Construction Group, Inc. – Authorizing Change Order No. 6 and Final. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilman Urbano. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-29
2013 ROAD IMPROVEMENT PROGRAM CONTRACT 1
LUCAS CONSTRUCTION GROUP, INC.
AUTHORIZING CHANGE ORDER NO. 6 AND FINAL**

***WHEREAS**, T&M Associates has informed the Council that Item S-13 have been added to reimburse the property owner of 20 Daniel Drive, Michelle Marolda, for sprinkler damage incurred during construction associated with the 2013 Road Improvement Program Contract 1 for a total reduction of One Hundred Sixty Nine Dollars and Seventy Cents (\$169.70); and*

***WHEREAS**, 2013 Road Improvement Program Contract 1 Change Order No. 6 and Final reflects a total Net Change Reduction This Change Order of One Hundred Sixty Nine Dollars and Seventy Cents (\$169.70).*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, hereby authorizes Change Order No. 6 and Final for the 2013 Road Improvement Program Contract 1, a Net Change Reduction This Change Order in an amount not to exceed One Hundred Sixty Nine Dollars and Seventy Cents (\$169.70).*

***BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer, T&M Associates and Michelle Marolda.*

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Mayor Buccellato read by title Resolution 14-08-30: 2013 Road Improvement Program Storm Repair at Various Locations – Precise Construction, Inc. – Authorizing Change Order No. 1. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-30
2013 ROAD IMPROVEMENT PROGRAM
STORM REPAIR AT VARIOUS LOCATIONS
PRECISE CONSTRUCTION, INC.
AUTHORIZING CHANGE ORDER NO. 1**

***WHEREAS**, T&M Associates has informed the Council that Items 1 through 15 have been eliminated from the 2013 Road Improvement Program Storm Repair at Various Locations Contract for a total reduction of One Hundred Forty Six Thousand Four Hundred Sixty Three Dollars and Ninety Two Cents (\$146,463.92); and*

***WHEREAS**, T&M Associates has informed the Council that Items A-1 through A-9, B-1 through B-9 and C-1 through C-6 have been added to the 2013 Road Improvement Program Storm Repair at Various Locations Contract for improved slope stability a total supplementary amount of One Hundred Forty Six Thousand Four Hundred Sixty Three Dollars and Ninety Two Cents (\$146,463.92); and*

***WHEREAS**, 2013 Road Improvement Program Contract 1 Change Order No. 1 reflects a total Net Change This Change Order of Zero Dollars and Zero Cents (\$0.00).*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, hereby authorizes Change Order No. 1 for the 2013 Road Improvement Program Storm Repair at Various Locations Contract, a Net Change This Change Order in an amount not to exceed Zero Dollars and Zero Cents (\$0.00).*

***BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer, T&M Associates and Precise Construction, Inc.*

Mayor Buccellato read by title Resolution 14-08-31: Matawan Municipal Community Center ADA Improvements Contract – Shorelands Construction, Inc. – Authorizing Change Order No. 1 and Final. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

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**RESOLUTION 14-08-31
MATAWAN MUNICIPAL COMMUNITY CENTER
ADA IMPROVEMENTS CONTRACT**

**SHORELANDS CONSTRUCTION, INC.
AUTHORIZING CHANGE ORDER NO. 1 AND FINAL**

***WHEREAS**, T&M Associates has informed the Council that Items A1, A2, A3, A5, A6, A7, A9, A15 and A18 have been reduced to reflect as building quantities associated with the Matawan Municipal Community Center (MMCC) ADA Improvements Contract for a total reduction of Eighteen Thousand One Hundred Fifteen Dollars and Forty One Cents (\$18,115.41); and*

***WHEREAS**, T&M Associates has informed the Council:*

*Items AS-1 was added to change the vinyl base height from 4” to 6”, and
Item AS-2 was added since the contractor worked during the day for some items, and
Item AS-3 was added for the installation of concrete curb and gutter, and
Item AS-4 was added so that the existing signs could be installed on breakaway sign posts.*

associated with the Matawan Municipal Community Center (MMCC) ADA Improvements Contract for a total increase of Six Thousand Three Hundred Seventy Six Dollars and Eight Cents (\$6,376.08); and

***WHEREAS**, the MMCC ADA Improvements Contract Change Order No. 1 and Final reflects a total Net Change Reduction This Change Order of Five Thousand One Hundred Twenty Eight Dollars and Forty One Cents (\$5,128.41).*

***NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, hereby authorizes Change Order No. 1 and Final for the MMCC ADA Improvements Contract, a Net Change Reduction This Change Order in an amount not to exceed Five Thousand One Hundred Twenty Eight Dollars and Forty One Cents (\$5,128.41).*

***BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer, T&M Associates and Shorelands Construction, Inc.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the C-04-55-900-528 Budget of the Borough of Matawan for the contract awarded to Shorelands Construction, Inc. for the MMCC ADA Improvements Contract Change Order No. 1 and Final for a Net Change This Change Order for a total net reduction of One Hundred Twenty Eight Dollars and Forty One Cents (\$5,128.41).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: August 12, 2014

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T&M ASSOCIATES
CONSULTING & MUNICIPAL ENGINEERS
ELEVEN TINDALL ROAD
MIDDLETOWN, NEW JERSEY 07748

SHEET NO. 1 OF 2
PROJECT NO. MATN-02851

CHANGE ORDER NO. 1 AND FINAL

DATE: August 8, 2014

PROJECT: Municipal Community Center ADA Improvements

OWNER: Borough of Matawan

CONTRACTOR: Shorelands Construction, Inc.

DESCRIPTION OF CHANGE:

REDUCTIONS:

Items A1, A2, A3, A5, A6, A7, A9, A15 and A18 are reduced to reflect as-built quantities.

EXTRA:

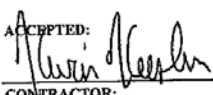
Items A4, A8 and A11 are increased to reflect as-built quantities.

SUPPLEMENTARY:

Item AS-1 was added to change the Vinyl Base height from 4" to 6".
Item AS-2 was added since the contractor worked during the day for some items.
Item AS-3 was added for the installation of concrete curb and gutter.
Item AS-4 was added so that the existing signs could be installed on breakaway sign posts.

APPROVAL RECOMMENDED:

ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED: 

CONTRACTOR:
Shorelands Construction, Inc.

OWNER'S APPROVALS:

NOTE: All work to be done according to Contract Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$18,115.41
B. TOTAL EXTRAS THIS C.O.	\$6,376.08	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$6,610.92	XXXXXXXXXXXX
TOTALS THIS C.O.	\$12,987.00	\$18,115.41
NET CHANGE THIS CHANGE ORDER		\$5,128.41
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$12,987.00	\$18,115.41
NET CHANGE IN CONTRACT		\$5,128.41

ORIGINAL CONTRACT BID PRICE	\$155,025.80
CHANGE ORDERS TO DATE	-\$5,128.41
REVISED CONTRACT PRICE	\$149,897.39

SHEET NO. 2 OF 2
PROJECT NO. MATN-02851

[illegible]

E X T R A	A4	HMA 9.5M64, Surface Course, 2" Thick	35.64 TON	\$172.00	\$6,130.08
	A8	Detectable Warning Surface	0.20 SY	\$345.00	\$69.00
	A11	Traffic Stripes, Thermoplastic, 4" Wide	59.00 LF	\$3.00	\$177.00

S	AS-1	Extra for 6" Vinyl Base in Lieu of 4" Vinyl Base	1.00 LS	\$957.00	\$957.00
U	AS-2	Credit for Daytime Work	24.00 Hours	\$10.08	\$241.92
P	AS-3	Concrete Curb and Gutter	140 LF	\$30.80	\$4,312.00
P	AS-4	Breakaway Sign Posts	1.00 LS	\$1,100.00	\$1,100.00
L					\$0.00
E					\$0.00
M					\$0.00
E					\$0.00
N					\$0.00
T					\$0.00
A					\$0.00
R					\$0.00
Y					\$0.00

Mayor Buccellato read by title Resolution 14-08-36: 2013 Road Improvement Program Contract 2 – Esposito Construction, LLC – Authorizing Change Order No. 6. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould

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Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-36
2013 ROAD IMPROVEMENT PROGRAM CONTRACT 2
ESPOSITO CONSTRUCTION, LLC
AUTHORIZING CHANGE ORDER NO. 6**

WHEREAS, T&M Associates has informed the Council that Items A9, A11, A12, A13, B8, S-5, S-6, S-7, S-8 and S-9 have been reduced to reflect as built quantities associated with the 2013 Road Improvement Program Contract 2 for a total reduction of Twenty Eight Thousand Thirty Seven Dollars and Sixty Five Cents (\$28,037.65); and

WHEREAS, T&M Associates has informed the Council that Items A16, A20, A22, B6, B10 and B14 have been increased to reflect as built quantities associated with the 2013 Road Improvement Program Contract 2 for a total increase of Forty Five Thousand Eight Hundred Fifty Dollars and Fifty Seven Cents (\$45,850.57); and

WHEREAS, T&M Associates has informed the Council that Items S-12 Hot Mix Asphalt Base Course, 19M64, 3" thick and S-13 Dense Graded Aggregate Base Course, 3" Thick have been added to the 2013 Road Improvement Program Contract 2, a total supplementary amount of Seventeen Thousand Eight Hundred Thirteen Dollars and Ten Cents (\$17,813.10); and

WHEREAS, 2013 Road Improvement Program Contract 2 Change Order No. 6 reflects a Total Net Change Reduction This Change Order of Eighteen Cents (\$0.18).

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, hereby authorizes Change Order No. 6 for the 2013 Road Improvement Program Contract 2, a Net Change Reduction This Change Order in an amount not to exceed Eighteen Cents (\$0.18).

BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Public Works, Clerk as well as the Borough Engineer, T&M Associates and Esposito Construction, LLC.

Mayor Buccellato read by title Resolution 14-08-32: Authorizing the Appointment of Denise Triolo – Temporary Records Clerk Police Department – Part Time. Mayor Buccellato requested a motion. Councilman Urbano made the motion, seconded by Councilwoman Clifton. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-32
AUTHORIZING THE APPOINTMENT OF
DENISE TRIOLO
TEMPORARY RECORDS CLERK
POLICE DEPARTMENT - PART TIME**

WHEREAS, the Mayor and Council has been advised that there is a need for an appointment to the temporary part time Records Clerk in the Police Department within the Borough of Matawan; and

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan authorizes the appointment of Denise Triolo as temporary part time Records Clerk – Police Department in an amount not to exceed Two Thousand Dollars and No Cents (\$2,000.00).

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk, Police, Payroll Officer as well as Denise Triolo.

Mayor Buccellato read by title Resolution 14-08-33: Authorizing the Establishment of New Change Fund – Registrar's Office. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-33
AUTHORIZING THE ESTABLISHMENT OF NEW CHANGE FUND
REGISTRAR'S OFFICE**

WHEREAS, the establishment of a Change Cash Fund within a municipality is through a Resolution authorized by its Governing Body; and

WHEREAS, the Chief Financial Officer has determined that the Registrar's Office is in need of a Change Fund in the amount of \$100.00, and:

WHEREAS, said Change Fund would be sufficient to allow for change to be given when Registrar fees are being paid with cash; and

WHEREAS, the custodian for this fund is the Treasurer/Chief Financial Officer, Monica Antista, who is bonded for the amount of \$1,000.00; such custodian shall maintain records for this fund in a manner conducive to proper accounting and auditing procedures.

NOW, THEREFORE, BE IT RESOLVED, the Council of the Borough of Matawan on hereby authorizes the Chief Financial Officer to establish of a New Change Fund in the amount of One Hundred Dollars and No Cents (\$100.00) for the purpose of making change for the Borough of Matawan's Registrar Office transactions

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Finance, Clerk and the Registrar.

Mayor Buccellato read by title Resolution 14-08-34: Governing Body Certification of the Annual Audit – 2013. Mayor Buccellato requested a motion. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-34
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT - 2013**

WHEREAS, NJSA 40A:5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

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***WHEREAS**, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to NJSA 40A:5-6, and a copy has been received by each member of the Governing Body; and*

***WHEREAS**, RS 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and*

***WHEREAS**, the Local Finance Board has promulgated NJAC 5:30-6.5, a regulation requiring that the Governing Body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, as a minimum, the sections of the annual audit entitled:*

*General Comments
Recommendations
Auditors' Opinions*

and

***WHEREAS**, the members of the Governing Body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:*

*General Comments
Recommendations
Auditors' Opinions*

as evidenced by the group affidavit form of the Governing Body attached hereto; and

***WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five (45) days after the receipt of the annual audit, pursuant to NJAC 5:30-6.5; and*

***WHEREAS**, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and*

***WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of RS 52:27BB-52, to wit:*

RS 52:27BB-52: A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

***NOW, THEREFORE, BE IT RESOLVED**, that the Governing Body of the Borough of Matawan, hereby states that it has complied with NJAC 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.*

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON AUGUST 12, 2014.

*Karen Wynne, RMC
Municipal Clerk*

**CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT
GROUP AFFIDAVIT FORM
NO PHOTO COPIES OF SIGNATURES**

**STATE OF NEW JERSEY
COUNTY OF MONMOUTH**

We, members of the Governing Body of the Borough of Matawan, in the County of Matawan, being duly sworn according to law, upon our oath depose and say:

- 1. We are duly elected members of the Mayor and Council, of the Borough of Matawan, in the county of Monmouth;*
- 2. In the performance of our duties, and pursuant to NJAC 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to NJSA 40A:5-6 for the year 2013;*

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3. *We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled “Comments and Recommendations.”*

(L.S.)Councilwoman Angelini

(L.S.)Councilman Urbano

(L.S.)Councilwoman Clifton

(L.S.)

(L.S.)Councilwoman Daly

(L.S.)

(L.S.)Councilman Fitzsimmons

(L.S.)

(L.S.)Councilwoman Gould

(L.S.)

Mayor Buccellato read by title Resolution 14-08-35: Payment of Bills, with a change on line item 01141 – Lucas Construction will be reduced to \$25,241.96. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Clifton. Mayor Buccellato then requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilwoman Gould
Councilwoman Clifton
Councilwoman Daly
Councilwoman Angelini

Motion passed.

**RESOLUTION 14-08-35
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$4,051,193.39
Water & Sewer	\$197,379.47
Borough Capital	\$128,486.87
Water Capital	\$234,593.56
Grant	\$102,817.54
Borough Trust	\$79,375.10
Developers Escrow Account	\$1,369.00
Railroad Parking Trust	\$261,502.95
Recreation Trust	\$25,574.86
Unemployment Trust	\$99.13
Total	\$5,087,481.82

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

Anthony Washington, 16 Orchard Street, Matawan. Mr. Washington inquired on the need and cost of the security glass for the Borough offices; were there security issues. Mr. Menna

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informed it is a DCA Division of Local Government Services mandate as some public employees in certain municipalities have been affected by violence. Mayor Buccellato informed the cost is just over \$6,900. Mr. Washington requested clarification on the change order resolutions. Mr. Keady replied that these change orders are reductions or zero change orders. Mr. Washington questioned the appointment of the temporary records clerk. Mr. Ferrara informed it is a temporary appointment to cover the Records Clerk vacation.

Robert Anfuso, 258 Main Street, Matawan. Mr. Anfuso related recent heated conversations with Mr. Ferrara with regard to Mr. Anfuso's attempts to secure a Clinton Street Skate Park with Mr. Ferrara expressing concerns over insurance issues and MELJIF requirements. Mr. Anfuso informed his proposal has the Shore Knights delegating a section of Clinton Street Park for a skate park with a committee made up of volunteers to maintain the skate park. Councilwoman Clifton informed of the need for an engineering report as part of the insurance requirements. Mr. Anfuso replied he did get a company that has an in-staff engineer to draw up an engineering report. Mr. Anfuso believes the project can be funded with zero monetary commitment from the Borough but will require the assistance of the Borough Engineer for the administration portion of the project asking the Borough to waive or absorb those fees.

Alfonso Moore, 12 Belaire Court, Aberdeen. Mr. Moore is a member of the Shore Knights and expressed his support of the Clinton Street Skate Park. Mayor Buccellato thanked Mr. Moore and the Shore Knights for their contributions to the Park already, and he is working with the Administrator and the Director of the DPW to get the lighting on for the park at night. Mayor Buccellato believes both Aberdeen and Matawan are two towns but one community, and we should work together for our children.

Art Kiefer, 9 Elm Place, Matawan. Mr. Kiefer expressed his support for park improvements stating he would like to see some basketball hoops at the Borough parks. Mayor Buccellato said they were ordered but were delayed due to problems with distributor but would check on the status.

Anthony Washington, 16 Orchard Street, Matawan. Mr. Washington inquired as to the status of an abandoned property on Orchard Street. Mr. Menna informed this past Monday he received a final judgement in the foreclosure section of the tax lien division in Trenton. This property had tax liens purchased by a lien-holder. The problem was that one company bought the liens on one lot, another company bought the liens on the other lot. So there was a dispute between who was responsible. One party has title to both properties. Mr. Menna discussed maintenance issues and liens with the property owner's attorney. As we now know who is responsible, we can now place liens for lack of maintenance.

Camille Clark-Lavender, 23 Orchard Street, Matawan. Ms. Clark-Lavender resides across the street from the abandoned property on Orchard Street and requested further explanation. Mr. Menna stated it was of interest to the company to stabilize the lot, fix it up, get permits, and rent it.

Anthony Jones, 11 Clinton Street, Matawan. Mr. Jones asked if someone could cut the grass on 26 Clinton Street. Mr. Ferrara informed there are liens currently in place allowing the Borough to cut grass and clean up with recent billing totaling \$6,500. Mr. Ferrara will contact the DPW tomorrow to arrange for grass cutting. Mr. Jones inquired the status of Clinton Street Park lighting. Mr. Ferrara related due to the age and condition of the current lighting total replacement is needed, and is in process of obtaining quotes for same. Mr. Jones was looking forward to the End of Summer Party on Main Street. Mayor Buccellato informed of the cancellation of the event due to lack of interest by downtown businesses. Councilwoman Clifton informed of Mr. Ferrara's efforts to secure grants for local businesses in order to assist with building façade repair with only two businesses making the application. Councilwoman Gould then related last year's effort for 'Restaurant Week.' After personally visiting 110 restaurants, two restaurant representatives showed up at a meeting. Mr. Jones offered the Shore Knights to

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perhaps assist with organizing or instituting more local events. The Council thanked Mr. Jones; Councilwoman Clifton offered the assistance of the Recreation Commission and will speak with Mr. Jones after the meeting.

Councilwoman Daly left the meeting to go to work at 8:10 PM.

Mayor Buccellato closed the Privilege of the Floor.

Adjournment

Mayor Buccellato requested a motion to adjourn. Councilwoman Clifton made the motion, seconded by Councilwoman Angelini. Council agreed. Motion passed.

Meeting adjourned at 8:20 PM.

Karen Wynne, RMC
Municipal Clerk