

**Borough of Matawan
Public Session
November 18, 2013**

A regular meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on November 18, 2013. The meeting was called to order at 7:04 PM by Mayor Buccellato presiding. Mayor Buccellato called the meeting to order, pursuant to Section 5 of the Open Public Meetings Act that adequate notice of this meeting has been provided in the notice which was published in the *Asbury Park Press* on January 9, 2013, by sending notice to *The Independent*, and by posting. Mayor Buccellato requested a roll call.

On roll call the following members responded present:

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilman Urbano
Councilwoman Angelini

Councilwoman Clifton was absent.

Also, present were Louis Ferrara, Borough Administrator, Pasquale Menna, Esq., Borough Attorney, and Robert J. Keady, Jr., of T&M Associates, Borough Engineer.

Mayor Buccellato asked everyone to stand for a moment of silence asking to keep in mind those affected by the tornadoes in the Midwest.

Mayor Buccellato asked everyone to stand in the Salute to the Flag.

Privilege of the Floor – Agenda Items Only

Mayor Buccellato opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor for Agenda Items Only.

Old Business

None.

Proclamation – Matawan Huskies 9 Year Old USABL Team Division Champions

Mayor Buccellato gave a brief recap of the team's season and proclaimed November 19th as Matawan Huskie 9 year old US Amateur Baseball Team Day.

Clerk's Report

Ms. Wynne reported advertisement for the 2014 RFPs will be published in the November 21, 2013 Greater Media newspaper, *The Independent*, and is on the Borough's website. The deadline for receipt of proposals is 2:00 PM, December 10, 2013. In addition, Ms. Wynne informed Council she will be out of the office next week on vacation.

Mayor's Report

Mayor Buccellato reported he attended Bayshore Conference of Mayors' meeting. Habocore are looking for rental properties for people who have been displaced.

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Administrator’s Report

No report.

Attorney’s Report

No report.

Engineer’s Report

Mr. Keady reported the first project on the Community Center ADA improvements; the project was rebid and they have sent recommendation for award to Borough. He reported for the road program Contract 1- Stillwell Street is complete, Mohawk Drive has been base paved, Sutton Drive paving is scheduled later in the week, Daniel Drive they are working on concrete underdrain work and starting base paving, and they expect to be complete with the project by end of the month. Mr. Keady reported with Contract 2 – water main on Ned Drive is complete, they pressure tested today and will bacteria test tomorrow. Edgemere Drive the concrete work is continued and will be finished before Thanksgiving; they will be milling and doing base repairs after Thanksgiving and will get a date for paving. Mr. Keady reported that Contract 3 was awarded at last Council meeting and contracts have been sent to contractor. Preconstruction meeting will be later this week.

Property Maintenance, Technology, Sanitation/Recycling

No report.

Finance, Education, Environmental

Councilman Fitzsimmons met with Borough Administrator and the CFO and some department heads regarding 2014 budgets. He reported budget for 2013 is in excellent shape and 2014 looks to be good as well.

Personnel, Redevelopment, Construction, Community Development

Councilwoman Gould gave the Construction Department report for October 2013:

- | | |
|---|--------------------------------------|
| • <i>Permit income and certificates - \$23,032.00</i> | <i>Year to Date - \$119,530.00</i> |
| • <i>Business, CCO, Miscellaneous - \$375.00</i> | <i>Year to Date - \$23,235.00</i> |
| • <i>State Permit Surcharge Fees - \$1,141.00</i> | <i>Year to Date - \$5,673.00</i> |
| • <i>Paid to State Quarterly Fees - \$0</i> | |
| • <i>Value of Construction Work - \$679,680.00</i> | <i>Year to Date - \$3,801,597.00</i> |
| • <i>Permits Issued – 49</i> | <i>Year to Date -530</i> |

Recreation, Historic Sites, Library

Mayor Buccellato reported the Turkey Trot would be Saturday November 30th. Councilman Urbano reported registration is at 8:30 AM and race is at 10 AM and there is a Kid’s Dash after the race.

Police, Fire, First Aid, Railroad Parking, ADA

Councilman Urbano reported Police overtime is 30% underbudget and overall budget is 20%. Councilman Urbano thanked Chief Gallo for work with finances.

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Public Works, Water/Sewer, Planning/Zoning, Shade Tree

No report.

Consent Agenda

Mayor Buccellato read by title Resolution 13-11-26: Approval of New Limousine Owner License – Drew Franklin. Mayor Buccellato requested a motion. Councilwoman Angelini made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 13-11-26
APPROVAL OF NEW LIMOUSINE DRIVER LICENSE
DREW FRANKLIN**

WHEREAS, Drew Franklin, has passed the required Police Department background checks; and

WHEREAS, Drew Franklin, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following New Limousine Driver License:

*Applicant: Drew Franklin
224 Sloan Court
Matawan, New Jersey 07747*

New Business

Mayor Buccellato read by title Resolution 13-11-27: Authorizing the Transfer of Funds from Current and Utility Accounts in the 2013 Budget. Councilman Fitzsimmons made the motion, seconded by Councilwoman Gould. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 13-11-27
AUTHORIZING THE TRANSFER OF FUNDS FROM
CURRENT AND UTILITY ACCOUNTS IN THE 2013 BUDGET**

WHEREAS, NJSA 40A:4-58 provides for the transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Council of the Borough of Matawan that the need for certain transfers within the 2013 Municipal Budget exists; and

WHEREAS, it is recommended that these budget transfers be made.

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NOW, THEREFORE BE IT RESOLVED that the following budget transfers be made in the 2013 Municipal Budget:

<u>Transfer From:</u> Account Number	Amount of Transfer	<u>Transfer To:</u> Account Number	Amount of Transfer
3-01-27-330-200 Board of Health Other Expenses	\$400.00	3-01-27-330-100 Board of Health Salary & Wages	\$400.00
3-01-21-180-200 Planning/Zoning Other Expenses	\$ 400.00	3-01-21-180-100 Planning/Zoning Salary & Wages	\$400.00
3-01-22-195-200 Construction Other Expenses	\$1,300.00	3-01-22-195-100 Construction Salary & Wages	\$1,300.00
3-01-22-195-200 Construction Other Expenses	\$1,000.00	3-01-25-265-100 Fire Prevention Salary & Wages	\$1,000.00
3-01-26-290-200 Streets & Roads Other Expenses	\$6,000.00	3-01-26-290-100 Streets & Roads Salary & Wages	\$6,000.00
3-01-31-435-200 Street Lighting Other Expenses	\$13,000.00	3-01-25-265-200 Fire Other Expenses	\$13,000.00

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Chief Financial Officer of the Borough of Matawan for the permanent records.

Mayor Buccellato read by title Ordinance 13-22: Amending and Supplementing the Revised General Ordinances of the Borough of Matawan – Chapter VII – Traffic, Section 7-20 – Stop Intersections. Mayor Buccellato requested a motion to introduce. Councilman Urbano made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilman Urbano
Councilwoman Angelini

Motion passed. The public hearing will be December 17th.

**ORDINANCE 13-22
AMENDING AND SUPPLEMENTING THE
REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MATAWAN
CHAPTER VII – TRAFFIC, SECTION 7-20 – STOP INTERSECTIONS**

WHEREAS, upon recommendation of the Police Commission it is necessary to install traffic control signals, such as stop and/or yield signs for the health, safety and well being of the residents and visitors of the Borough of Matawan to control traffic, and to reduce incidents of traffic accidents; and

WHEREAS, the Traffic Safety Unit of the Matawan Police Department has recommended the adoption of this within Ordinance and same has been reviewed by the Borough Engineer to certify its consistency with applicable traffic and vehicle law safety regulations in residential areas, and the appropriate notification has been forwarded to the New Jersey State Department of Transportation.

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***NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Matawan that it herewith amends Chapter VII – Traffic Regulations, Section 7-20 – Stop Intersections, to include the intersections described are hereby designated as Stop Intersections. Stop signs shall be installed as provided therein.*

<i>Intersection</i>	<i>Stop Sign(s) On:</i>
<i>Church Street and Wyckoff Street</i>	<i>Church Street</i>
<i>Wyckoff Street and Spring Street</i>	<i>Wyckoff Street</i>
<i>Scenic Drive and Somerset Place</i>	<i>Scenic Drive</i>

***BE IT FURTHER ORDAINED** any Ordinances or portions thereof which are inconsistent with the provisions of this Ordinance are hereby repealed.*

***BE IT FURTHER ORDAINED** if any provisions of this Ordinance, or the application of such provision to any person or circumstance is declared invalid, such invalidity shall not affect the other provisions or applications of this Ordinance, which can be given effect, and to this end, the provisions of this Ordinance are declared to be severable.*

***BE IT FURTHER ORDAINED** this ordinance shall take effect immediately upon following the passage, adoption and publication pursuant to law.*

Mayor Buccellato read by title Resolution 13-11-28: Payment of Bills. Councilman Fitzsimmons made the motion, seconded by Councilwoman Angelini. Mayor Buccellato requested a roll call vote. A roll call vote was taken.

Yes: Councilwoman Daly
Councilman Fitzsimmons
Councilwoman Gould
Councilman Urbano
Councilwoman Angelini

Motion passed.

**RESOLUTION 13-11-28
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	<i>\$599,537.03</i>
<i>Water & Sewer</i>	<i>\$194,703.46</i>
<i>Water Capital</i>	<i>\$13,220.07</i>
<i>Borough Trust</i>	<i>\$9,243.64</i>
<i>Dog Tax Trust</i>	<i>\$25.20</i>
<i>Law Enforcement Trust</i>	<i>\$500.00</i>
<i>Total</i>	<i>\$817,229.40</i>

Privilege of the Floor

Mayor Buccellato opened the Privilege of the Floor.

There were no comments.

Mayor Buccellato closed the Privilege of the Floor.

Mayor Buccellato wished everyone Happy Thanksgiving on behalf of himself and Council.

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Adjournment

Mayor Buccellato requested a motion to adjourn. Councilman Fitzsimmons made the motion, seconded by Councilman Urbano. Council agreed. Motion passed.

Meeting adjourned at 7:25 PM.

Karen Wynne, RMC
Municipal Clerk