

Job Title: Borough of Matawan Summer Recreation Camp Counselor (Half-Day)

Program Duration: 6 Weeks – June 30th – August 8th

Location: Ravine Drive Elementary School – Matawan Borough

Position Type: Temporary, Part-Time

Hours: 8:00 AM - 1:30 PM, Monday to Friday (Camp runs from 9:00 AM - 1:00 PM)

Commitment: Must be available for the entire 6-week duration of the program and for the mandatory Orientation Day – Date and time TBD

Job Overview:

The Summer Recreation Camp Counselor will play a key role in providing a fun, safe, and enriching experience for children in our town's half-day summer camp program. Counselors will lead or assist with a variety of recreational activities such as arts and crafts, games, and sports, while ensuring that all campers feel supported, engaged, and safe throughout the day. Counselors will also assist with setup, cleanup, and help maintain a positive and structured environment. This is a hands-on, active position requiring full participation in the daily camp activities.

Key Responsibilities:

- Supervise and engage with a group of children, always ensuring their safety and well-being.
- Lead or assist and facilitate fun, educational, and age-appropriate activities including sports, arts and crafts, games, and team-building exercises.
- Maintain a structured environment and manage camper behavior in a positive and supportive manner.
- Assist in the setup and cleanup of camp activities and ensure all materials and equipment are properly stored.
- Promote teamwork, inclusivity, and good sportsmanship, encouraging campers to interact positively with one another.
- Communicate effectively with parents/guardians when necessary, providing updates or addressing concerns.
- Be present and active during all camp activities, including transitions between sessions and snack times.
- Ensure camp areas are kept clean and organized, following guidelines and safety protocols.
- Be a positive role model for campers, setting an example for appropriate behavior and attitude.
- Assist in emergency situations.

Qualifications:

- Must be at least 16 years of age to be a senior counselor, and 15 years of age to be a junior counselor.
- Previous experience working with children in a camp, recreational, or educational setting preferred.
- Strong leadership, communication, and organizational skills.
- A passion for working with children and a positive, energetic attitude.
- Ability to work well in a team and manage various situations in a calm, professional manner.
- CPR and First Aid certification preferred
- Must be available for the entire 6-week duration and adhere to the program schedule (8:15 AM - 1:30 PM daily).

Physical Requirements:

- Ability to actively engage in physical activities, games, and outdoor play.
- Must be able to lift and carry up to 25 lbs. and assist with the movement of camp equipment and supplies.
- Comfortable working outdoors in various weather conditions.

Benefits:

- Hourly pay \$15.50 - \$16.50 commensurate with experience
- Gain valuable experience in childcare, leadership, and camp program management.
- Opportunity to work with a supportive team and make a positive impact on the local community.
- Build lasting relationships with children and fellow staff members.

To Apply: Interested candidates should submit a resume and cover letter to Cathy Zavorskas at cathy.zavorskas@matawanborough.com by 4:00 pm April 16, 2025.