

Borough of Matawan
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2023

Historical Sites Commission – Chapter 2, Section 2-37

(Second Thursday of Each Month at 7:00 PM MMCC)

7 Members

Commission Elects Chairman, Secretary and Treasurer on Annual Basis

Chairman – Kurtis Roinestad
Treasurer – Janilee Yanny
Secretary – Ray Stuetz
Recording Secretary – Barry Orr

Appointed by Mayor with Advice and Consent of Council

3 Year Term		
3 Members	Lorraine J. Arnold	12/31/23
	Barry Orr	12/31/24
	Kurtis Roinestad	12/31/23

Nominated by the Matawan Borough Historical Society, and Appointed by the Mayor with Advice and Consent of Council

3 Year Term		
3 Members	Gail Chester	12/31/23
	Ray Stuetz	12/31/23
	Janilee Yanny	12/31/23

One Member of the Borough Council to be Appointed by the Mayor

3 Year Term Consistent with Council Term of Office		
1 Member	Steven Russell	12/31/25

Borough of Matawan
Code Book
Chapter 2 – Administration
Section 2-37 – Historical Sites Commission

2-37 HISTORICAL SITES COMMISSION.

2-37.1 Established.

A Historical Sites Commission is established to preserve historical sites and recommend the acquisition of future sites to be preserved. (1971 Code § 2-23.1)

2-37.2 Members; Appointment; Term; Vacancy.

The Commission shall consist of seven (7) persons, residents of the Borough, to be appointed as follows:

- a. Three (3) members to be selected by the Mayor with the advice and consent of the Council;
- b. Three (3) members to be nominated by the Matawan Borough Historical Society, and appointed by the Mayor with the advice and consent of the Council; and
- c. One (1) member of the Borough Council to be appointed by the Mayor. Each selected member except the Council member shall serve for a term of three (3) years.
- d. The Council member shall serve for a term consistent with his term of office on the Borough Council.

All appointments except initial appointments and those to fill vacancy, shall be effective January 1, next succeeding the appointment. Any vacancy occurring shall be filled for the unexpired term by the nomination of a replacement by the appropriate selecting body depending upon the category of the vacant Commissioner.

(1971 Code § 2-23.2)

2-37.3 Organization; Election of Officers.

The Commission shall organize immediately upon its appointments. The Commission shall have monthly meetings, as may be determined by the Commission. The Chairman, Secretary and Treasurer of the Commission shall be elected by the members of the Commission at its organization meeting each year. (1971 Code § 2-23.3)

2-37.4 Reports to Borough Clerk.

The Secretary of the Commission shall submit quarterly reports in writing to the Borough Clerk. (1971 Code § 2-23.4)

2-37.5 Compensation.

The members of the Historical Sites Commission shall serve without compensation.
(1971 Code § 2-23.5)

2-37.6 Powers and Duties.

The powers and duties vested in the Commission are hereby defined and designated as follows:

- a. Provide for the maintenance, operation, use, management, regulation, control and supervision of all historical sites designated by the Borough Council;
- b. Make recommendations to the Borough Council for the acquisition of historical sites;
- c. Adopt and promulgate rules and regulations for the use of historical sites;
- d. Submit a recommended budget in December of each year for the costs and expenses of the Commission; and
- e. With a prior approval of the Borough Council, designate the use of such historical sites and recommendations for any changes in use.

(1971 Code § 2-23.6)