

Borough of Matawan

Notice to Bidders

Borough of Matawan ESIP Project – HVAC Upgrades and New Energy Management System

A NOTICE IS HEREBY GIVEN that sealed Bid Packets will be received by the Borough of Matawan, Monmouth County, New Jersey on Wednesday, August 15, 2018 at 10:00 AM prevailing time at the Borough of Matawan, Matawan Municipal Community Center, 201 Broad Street, Matawan, NJ 07747 at which time and place the Bid Packets will be publicly unsealed and its contents announced in public for the BOROUGH OF MATAWAN ESIP PROJECT – HVAC UPGRADES AND NEW ENERGY MANAGEMENT SYSTEM.

The scope of Work contemplated for the above-named Project includes new hot water heating distribution system in the Community Center Annex, new hot water unit ventilators in the Community Center Annex, and a new Energy Management System throughout the entire complex and will consist of all other Work of any type or description necessary for the completion of the Project, whether or not specifically described in these Contract Documents. This project is being completed through the Borough of Matawan's Energy Savings Improvement Plan project.

Contract Documents and Plans for the proposed Work, which have been prepared by Sustainable Engineering Services, LLC, may be obtained from DCO Energy, LLC (the ESCO) through the ESCO's Project Management Website (Procore). Prospective bidders may request access to the Contract Documents by contacting the ESCO's project manager, Jeff Comegys at 609-468-7088 or jcomegys@dcoenergy.com. There is no charge for Contract Documents.

A Pre-Bid Meeting will be held on July 31, 2018 at 10:00am at the Matawan Community Center, 201 Broad Street, Matawan, NJ 07747. Attendance at the Pre-Bid Meeting is not mandatory but is **STRONGLY ENCOURAGED**.

The provided Bid Packet must be completed in the manner designated in the Contract Documents, must be enclosed in a sealed envelope bearing the name and address of the Bidder and the name of the Project on the outside and must be addressed to Karen Wynne, Borough Clerk. Also, Bid Packets must be accompanied by a Statement of Consent of Surety from a surety company holding a Certificate of Authorization to do business in the State of New Jersey and either a Bid Bond or a Certified Check drawn to the order of the DCO Energy, LLC for not less than ten percent (10%) of the total bid price amount, except that the check shall not exceed \$20,000. The successful Bidder is hereby notified that a Performance and Payment Bonds for the full amount of this Project is required.

The award of the Contract for this Project will not be made until the necessary funds have been provided by the Borough of Matawan in a lawful manner. Please be advised that this Project is being funded through the Borough of Matawan. By virtue of Executive Order #34 (1976), vendors currently suspended, debarred or disqualified are excluded from participating on this Project.

The successful Bidder shall be required to comply with the applicable statutory requirements of the Contract Documents and Plans which include all of the following: (i) *NJAC 17:27*; (ii) *NJSA 10:5-31 et seq.*; (iii) *Business Registrations (NJSA 52:32-44)*; (iv) *Prevailing Wage Act (NJSA 34:11-56.25, et seq.)*; (v) *Public Work Contractor Registration (NJSA 34:11-56.48)*; and (vi) *Affirmative Action Requirements (NJSA 10:5-1, et seq.)*; and any other legal requirements applicable to this Project.

The ESCO intends to award this Project to the lowest Bidder whose Bid Packet is responsive and complies with its requirements for the Project, provided that in the judgment of the ESCO is reasonable, within available funds and in the interest of the Borough of Matawan. The ESCO reserves the right to reject any and all Bid Packets to the extent permitted by law. An award will be made or Bid Packets will be rejected within sixty (60) Calendar Days after the opening of the Bid Packets, during which time the Bid Packets shall be irrevocable and unavailable to withdraw by Bidders, unless otherwise extended in the Contract Documents.

By Order of the Mayor and Council of the Borough of Matawan

Karen Wynne, RMC
Municipal Clerk