

Matawan Summer Recreation Counselor-In-Training (CIT) Program

Children, entering grades 9-11, who exhibit leadership potential and have the desire to work in a camp setting, may be selected to participate in this program. An *application* and *interview* are required for consideration. These are not paid positions, and are available to Matawan residents, **ONLY**.

The CIT program is conducted in a 6-week session beginning the first day of the program and ending with the last day of the summer recreation program. A complete schedule will be given to you on the first day of camp. CIT's will be given a counselor to shadow and a group to work with for the entire 6 weeks.

The CIT program is heavily oriented to an understanding of all aspects of the camp operation. The CIT program places children in a position of responsibility with various groups and activities. At the end of each two-week period each supervisor fills out an evaluation of the CIT. Evaluations and observations are used to future hiring decisions.

*** The CIT program does not guarantee a Counselor position ***

All CITs are seen as leaders in the camp and role models for the campers. The highest standards of conduct, attitude, and morality are expected and demanded while working with campers. CITs are expected to demonstrate appropriate behavior at all times by showing respect to all other participants and staff. CITs must refrain from using abusive language, causing bodily harm, or showing disrespect for equipment, supplies, and facilities. The Matawan Recreation Department reserves the right to suspend or expel CIT participants whose behavior violates the Code of Conduct and/or endangers the safety of themselves or others.

Application Process:

- 1. CIT applicant needs to fill out CIT application, and include a written explanation of why they want to apply for the CIT program.**
2. Mail/Drop off Forms to the Borough of Matawan, 201 Broad Street; attention Summer Recreation Program
3. The Summer Recreation Director will contact you to schedule an interview.
4. Once your interview is complete we will mail you a letter regarding the status of your application. If you are accepted into the program it will give you details of the summer schedule.
5. Once the program is complete, you will receive a certificate of completion and a final evaluation.

MATAWAN SUMMER RECREATION PROGRAM 2020 COUNSELOR IN TRAINING PROGRAM

PARENT/GUARDIAN _____

ADDRESS _____

CITY/ST/ZIP _____

PHONE (h) _____ (c) _____

EMAIL _____

IMPORTANT-PROGRAM UPDATES SENT VIA EMAIL

HOW WILL YOUR CHILD BE GOING HOME FROM CAMP

PARENT PICK UP WALKING BIKING

NAMES OF INDIVIDUALS PERMITTED TO PICK UP YOUR CHILD

PLEASE SEE PROGRAM DIRECTOR IF YOU NEED TO MAKE SPECIAL ARRANGEMENTS REGARDING THE DISMISSAL OF YOUR CHILD

<u>Emergency Contacts (other than parent/guardian)</u>	<u>Phone Number</u>
_____	_____
_____	_____

<u>NAME OF CIT</u>	<u>DOB</u>	<u>AGE</u>	<u>GRADE IN SEPT. 2020</u>	<u>SHIRT SIZE</u>
_____	_____	_____	_____	_____

ALLERGIES OR MEDICAL CONDITIONS WE SHOULD BE AWARE OF _____

***COUNSELOR IN TRAINING PROGRAM IS AVAILABLE TO
MATAWAN RESIDENTS ONLY
VOLUNTEER ONLY***

SHIRT SIZES

ADULT SMALL	ADULT MED
ADULT LARGE	ADULT XLARGE

I agree to hold the Borough of Matawan, it's agents, employees, servants, and volunteers harmless for any suit arising out of my child's participation in any program sponsored by the Borough of Matawan Recreation Commission in which my child and/or myself participates. I agree that I assume all liability for the use and operation of all equipment provided by the Borough of Matawan and that I indemnify and hold harmless the Borough of Matawan from all claims, actions, proceedings, expenses, damages, and liabilities, including attorney's fees, arising out of the use of equipment or the participants in any program.

Parent/Legal Guardian Signature _____ Date _____ Check # _____ Amount # _____

I have read the Matawan Summer Recreation Program Parent Letter. I understand and agree to the rules and regulations outlined within. PLEASE INITIAL _____