

**Borough of Matawan
Public Session
February 18, 2020**

A regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on February 18, 2020, with Mayor Joseph Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 8, 2020, by sending notice to the *Asbury Park Press*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:05 PM requesting a roll call.

On roll call the following members responded present:

Yes: Councilwoman Deana Gunn
 Councilman Brian Livesey
 Councilwoman Stephanie Buckel
 Councilman Brett Cannon – 7:10 PM Arrival
 Councilman John Lazar

Absent: Councilman Nicolas Reeve

Also present were Louis Ferrara, Borough Administrator, Pasquale Menna, Esq. of The Menna Law Firm, LLC, Borough Attorney, and Robert R. Keady, Jr., of T&M Associates, Borough Engineer.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Mayor Altomonte announced the Presentation of Veteran Friendly Municipality Program has been postponed.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Old Business

Mayor Altomonte read by title Resolution 20-02-11: Authorizing Interlocal Services Agreement Between the County of Monmouth Through the Monmouth County Sheriff's Office Communications Division and the Borough of Matawan for Dispatch Services for Police, Fire and EMS. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilwoman Deana Gunn
 Councilman Brian Livesey
 Councilwoman Stephanie Buckel
 Councilman John Lazar

Motion passed.

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**RESOLUTION 20-02-11
AUTHORIZING INTERLOCAL SERVICES AGREEMENT BETWEEN
THE COUNTY OF MONMOUTH THROUGH THE
MONMOUTH COUNTY SHERIFF'S OFFICE
COMMUNICATIONS DIVISION AND THE BOROUGH OF MATAWAN FOR DISPATCH SERVICES FOR
POLICE, FIRE AND EMS**

WHEREAS, the Borough of Matawan and the Monmouth County Sheriff's Office currently have a full-time dispatch interlocal services agreement for Police, Fire, and Emergency Medical Services and is desirous of continuing said agreement with the County of Monmouth to provide said services; and

WHEREAS, the attached agreement is in compliance with the Interlocal Services Act;

NOW, THEREFORE BE IT RESOLVED, by the Council of the Borough of Matawan that the Borough of Matawan enter into the attached Interlocal Services Agreement with the County of Monmouth and hereby authorizes the Mayor to execute this Agreement on behalf of the Borough of Matawan, as per the attached agreement

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Fire, Police as well as the Monmouth County Board of Chosen Freeholders and the Monmouth County Sheriff's Office.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 0-01-25-240-200 and 0-01-25-250-200 Budget of the Borough of Matawan to County of Monmouth for the Borough of Matawan in an amount not to exceed Seventy Four Thousand, Six Hundred Ninety Dollars and No Cents (\$74,690.00). The annual fee for the 2nd and 3rd years of the Agreement shall be subject to a 1.5% increase for each year.

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: February 18, 2020

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**SHARED SERVICE AGREEMENT
FOR THE PROVISION OF EMERGENCY DISPATCH SERVICES
BY THE COUNTY OF MONMOUTH, THROUGH
THE MONMOUTH COUNTY
SHERIFF'S OFFICE, COMMUNICATIONS DIVISION**

THIS SHARED SERVICE AGREEMENT (the "Agreement") is made this 1 day of January, 2020 by and between the COUNTY OF MONMOUTH, a body politic of the state of New Jersey, having its principal offices located at the Hall of Records, 1 E. Main Street, Freehold, New Jersey 07728 and the MONMOUTH COUNTY SHERIFF'S OFFICE with its principal offices located at 2500 Kozloski Road, Freehold, New Jersey 07728 (hereinafter jointly referred to as the "County"), and BOROUGH OF MATAWAN, in the County of Monmouth, a municipal corporation of the State of New Jersey, (referred to as the "Municipality").

IT IS AGREED:

1. Services.

- The County, under the auspices of the Monmouth County Sheriff's Office, Communications Division, will serve as the Public Safety Answering Point (PSAP) for the Municipality, in accordance with the participation plan previously submitted by the Municipality. The County will provide all calls to the Municipality by call relay, transfer, or direct emergency dispatch, in accordance with the Municipality's participation plan. The system will meet the technical requirements and operational standards set forth in *N.J.A.C. 17:24-1, et seq.* The County will provide direct emergency dispatch services for Police, Fire and Emergency Medical Services (EMS) for the Municipality.
- The County will provide computer related services to support any call taking and dispatching functions for the Municipality as may be required. Public safety software and related features/capabilities may include, but are not limited to, mobile client, field reporting, Computer Aided Dispatch (CAD) and records management.
- The Municipality will maintain and support all local hardware, routers and air cards.

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- The County will maintain and support all core infrastructure equipment and systems located at the Communications Division, which includes all routers and servers.
 - If the Municipality decides to procure and utilize an Automatic License Plate Recognition (ALPR) system, then the County will physically store and maintain a server environment to host a regional ALPR system, subject to the following provisions:
 - i. The Municipality shall procure and maintain all local equipment to operate an ALPR system, including all recurring costs associated with setting up the local ALPR system. This equipment shall include, but not be limited to client computers, local servers, cameras, network infrastructure to connect to the regional ALPR network.
 - ii. The County shall have the Municipality's ALPR data available 24/7 or for the maximum uptime, given routine server service and unplanned outages.
 - iii. The regional server environment shall be redundant, to minimize downtime and to ensure the highest level of system availability.
 - iv. Both parties shall employ the same data security practices when utilizing the local ALPR system as is required when accessing and utilizing the National Crime Information Center (NCIC) system.
2. **Term.** The County shall provide said services for a three (3) year period commencing January 1, 2020, or as soon thereafter as the services begin, through December 31, 2022.
3. **Compensation.** The full 2020 fee to be paid by the Municipality shall be \$74,690.00. The annual fee for the 2nd and 3rd years of the Agreement shall be subject to a 1.5% increase for each year. Upon receipt of a proper invoice from the County, the Municipality shall pay the annual fee on or about April 1st of each year.

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Municipality contact person who handles billing:

Name: Nicole Horvath

Title: Chief Finance Officer

Phone & Email: 732-566-3898, x606/nicole.horvath@matawanborough.com

4. **Authorization.** This Agreement is permitted under the New Jersey Uniform Shared Services and Consolidation Act pursuant to *N.J.S.A. 40A:65-1, et seq.*

5. **Indemnification.** The County shall defend, indemnify and save harmless the Municipality, its officers, agents and employees from and against all suits, costs (including attorney fees and costs), claims, expenses, liabilities, and judgments of every kind to which the Municipality may be subjected by reason of any actions or inactions by the County or its officers, agents or employees.

The Municipality shall defend, indemnify and save harmless the County, its officers, agents and employees from and against all suits, costs (including attorney fees and costs), claims, expenses, liabilities, and judgments of every kind to which the County may be subjected by reason of any actions or inactions by the Municipality or its officers, agents or employees.

6. **Termination.** Either party may terminate this Agreement with a minimum of ninety (90) days written notice, with or without cause. The County explicitly reserves the right to terminate this Agreement upon immediate written notice for the following reasons:
 - (a) The Municipality has failed to make timely payment for services rendered, in response to the County's invoice.

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(b) The Municipality has failed to comply with the State and County system guidelines, provided that the Municipality has been notified of the failure(s) and not cured the failure(s) within a reasonable time following such notice.

7. **Filing of Agreement.** The Clerk of the County's Board of Chosen Freeholders shall file a fully executed copy of this Agreement with the Division of Local Government Services, New Jersey Department of Community Affairs.
8. **Authority to Execute.** Each party to this Agreement represents to the other party that its governing body has duly adopted a resolution or ordinance authorizing the execution of this Agreement.
9. **Choice of Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the State of New Jersey.
10. **Counterparts.** This Agreement may be fully executed in any number of counterparts, each of which shall be deemed to be an original and all of which taken together shall constitute one agreement binding upon all parties, notwithstanding that all parties have not signed the same counterpart. Such executions may be transmitted to the parties electronically or by facsimile, and such electronic or facsimile execution shall have the same force and effect as an original signature.
11. **Notices.** Any notices that are provided pursuant to this Agreement shall be in writing (including facsimile and electronic transmissions) and mailed or transmitted or delivered as follows:

To the County:

County of Monmouth
Address: 1 East Main Street, Freehold NJ 07728
Attn: Elizabeth Perez, Shared Services Coordinator
Email: Elizabeth.perez@co.monmouth.nj.us
Fax:

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To the Municipality:

Borough of Matawan
201 Broad Street, Matawan, NJ 07747

Or to such other address or individual as any party may from time to time notify the other.

SIGNATURE PAGE TO FOLLOW

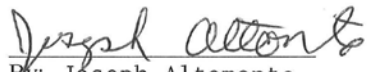
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IN WITNESS WHEREOF, the parties have caused this Agreement to be signed, attested and sealed by their respective and duly authorized officials.

COUNTY OF MONMOUTH

[MUNICIPALITY]

By: Thomas Arnone
Title: Freeholder Director


By: Joseph Altomonte
Title: Mayor, Borough of Matawan

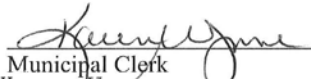
Date: _____

Date: 2-18-2020

ATTEST:

ATTEST

Clerk of the Board


Municipal Clerk
Karen Wynne

MONMOUTH COUNTY SHERIFF'S OFFICE

By: Shaun Golden
Title: Sheriff

Date: _____

WITNESS/ATTEST:

Clerk's Report

The Clerk reported business licenses were issued for:

1. Brixton Capital Wealth Advisors, LLC (investment advisory)
2. Environmental Balancing Solutions (air and water balancing)
3. Red Door Realty, Inc. (real estate agency).
4. Sevim Hair Design (hair salon)
5. T3 Trading Group, LLC (financial trading services).

The Clerk's Office will host two Monmouth County Board of Election Poll Worker Training Sessions here at Borough Hall in the Main Meeting Room:

1. 5:30-7:30 PM Monday, February 24; and
2. 1:00-3:00 PM Thursday, April 30.

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Please contact the Monmouth County Board of Elections if you are interested in working the polls on Election Days.

Mayor's Report

No report.

Administrator's Report

Mr. Ferrara stated his report pertains to confidential personnel matters.

Attorney's Report

No report.

Engineer's Report

Mr. Keady reported on the status of the following Projects:

- Gravelly Brook Park Improvements Phase 2 – anticipate completion of punch-list in spring.
- 2018 Road Improvement Program – drainage on Villanova is complete; drainage on Vermont is expected to be completed next week with concrete paving to begin in spring.
- 2019 Road Improvement Program – drainage on Onyx will begin Monday, straight on to Vermont to finish. Drainage on Jackson and Main Streets is expected to begin tomorrow. Main Street is basically complete, and we are commencing with design and setting up meeting with Borough.
- MMCC Annex Cooling Project – punch-list issued and waiting for contractor to complete work.

Police, ADA

Councilwoman Gunn reported the amount of calls and arrests responded to by the Patrol Division and K9 Unit, including motor vehicle incidents. The Police Department Traffic Trust will purchase a 2020 Ford Fusion Police Responder Hybrid Sedan to replace a vehicle which has aged out. The new hybrid vehicle will save fuel costs on idling Police traffic vehicle. Lastly, an audit of property evidence is being prepared in anticipation of the switch to an electronic barcode evidence tracking system.

Animal Welfare, Shade Tree, Economic Business Development

Councilman Livesey reported the Shade Tree Commission processed 7 tree permits and 1 resident request for the month of January. The Commission is working on the 2020 coloring contest. April 25 is scheduled for the combined Arbor Day Town wide Cleanup coordinated with the Environmental Commission. Shade Tree is canvassing other municipalities on their tree removal fees.

The Animal Welfare Advisory Board met and continues collecting animal food in in the MMCC lobby to be distributed with the Food Pantry.

The Economic Business Development Commission met, swore in one new member and continues to streamline new business process. Some tentative dates for 2020 – June 21 is Make Music Day, October 3 is Matawan Day and November 23 is Small Business Saturday.

Property Maintenance, Recycling & Sanitation, Recreation

Councilwoman Buckel reported 2020 Recycling calendars are in the mail and posted on the Borough's website; a Borough shredding event will be held at the train station on July 11 and will post more information as the date approaches.

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Recreation’s Annual Easter Egg Hunt will be held at 10:00 AM on April 4; and the Commission will be touring Borough parks in association with its proposed beautification project; and, the 2nd Annual Town wide Yard Sale is scheduled for May 2 with a May 3 rain date, and again, more information will be made available as the date approaches.

Fire, Personnel, Planning and Zoning

Councilman Cannon commended Fire Department responders on a recent call. Councilman Cannon announced that the Matawan Fire Department sent an invitation to the 10th Annual St. Patrick’s Day Shortest Parade at 6:00 PM on March 13 on Jackson Street. Councilman Cannon made a motion for approval of the street closure and the Parade, seconded by Councilwoman Buckel. Council agreed. Motion passed.

Environmental, Finance

Councilman Lazar complemented Council Livesey’s report stating a joint event between the Shade Tree and Environment Commissions has been made as Earth Day is April 22 and Arbor Day is April 24, the recognition of those dates will be combined with a joint event tentatively scheduled at 10:00 AM on April 25 in Terhune Park with more information will be made available as the date approaches.

Consent Agenda

Mayor Altomonte read by title Resolutions 20-02-18 through and including 20-02-22 requesting a motion to approve en masse. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-18
REDEMPTION OF TAX SALE CERTIFICATES
#19-00006
#19-00020
#19-00028
#19-00071**

<u>Certificate #</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Address of Property</u>	<u>Payment</u>	<u>Premium</u>
19-00006	CCI NJ II, LLC	11	22	8 Johnson Avenue	\$919.59	\$1,600.00
19-00020	FNA DZ, LLC FBO WSFS	34	8	149 Broad Street	\$6,446.23	\$8,200.00
19-00028	CCI NJ II, LLC	41	9	272 Main Street	\$1,372.45	\$2,000.00
19-00071	US Bank Cust for Pro Cap 8	110	10.01	35 Crescent Place	\$1,715.43	\$100.00

WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificates were sold; and

WHEREAS, the Certificates has been paid and fully redeemed for the property owners.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificates listed above.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.

**RESOLUTION 20-02-19
REFUND OF TAX OVERPAYMENT DUE TO TAX APPEAL
MAIN STREET VILLAGE
BLOCK 6, LOT 11**

WHEREAS, a State Tax Board Judgment has been favorably awarded to Main Street Village, Block 6, Lot 11, for the fiscal year 2019; and

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WHEREAS, such judgment has resulted in an overpayment of property taxes in the amount of \$2,730.00.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan, County of Monmouth, State of New Jersey, hereby authorizes the Borough Treasurer to issue a check in the amount of \$2,730.00 for said overpayment of property taxes for 2019, to the property owner's representative.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, Tax Collector as well as the Property Owner.

**RESOLUTION 20-02-20
REFUND OF TAX OVERPAYMENT DUE TO TAX APPEAL
CHESTNUT COURT APARTMENTS, LLC
BLOCK 70, LOT 3.03**

WHEREAS, a State Tax Board Judgment has been favorably awarded to Chestnut Court Apartments, LLC, Block 70, Lot 3.03, for the fiscal year 2019; and

WHEREAS, such judgment has resulted in an overpayment of property taxes in the amount of \$5,514.60.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan, County of Monmouth, State of New Jersey, hereby authorizes the Borough Treasurer to issue a check in the amount of \$5,514.60 for said overpayment of property taxes for 2019, to the property owner's representative.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance, Tax Collector as well as the Property Owner.

**RESOLUTION 20-02-21
AMENDING RESOLUTION 20-01-33
APPOINTING LOUIS C. FERRARA
AS THE COAH MUNICIPAL HOUSING LIAISON**

WHEREAS, it is necessary for the Mayor and Council of the Borough of Matawan to appoint a COAH Municipal Housing Liaison; and

WHEREAS, it is the desire of the Mayor and Council to appoint Louis C. Ferrara as the COAH Municipal Housing Liaison.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, County of Monmouth, State of New Jersey as follows:

1. That Louis C. Ferrara is hereby appointed as the COAH Municipal Housing Liaison for the Borough of Matawan at no additional compensation.
2. That a certified copy of this resolution be forwarded:
 - i. Marc Seigal, Marc Hampton Associates, LLC, 171 Matawan Avenue, Matawan, New Jersey 07747
 - ii. Elizabeth C. McKenzie, PP, PA, 9 Main Street, Flemington, New Jersey 08822
 - iii. DeeAnna Peterson, Executive Director, Council on Affordable Housing, PO Box 813, Trenton, New Jersey 08625-0813.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall also be forwarded to the following Borough of Matawan Departments: Clerk.

**RESOLUTION 20-02-22
AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE
FULL-TIME FIELD TECHNICIAN(S)**

WHEREAS, there is a need for a Full-Time Field Technician(s) for the Borough of Matawan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Borough Administrator of the Borough of Matawan, is hereby authorized to advertise (in print or electronic media), interview, and make recommendations for the position(s) of Full-Time Field Technician to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance and Public Works.

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New Business

Mayor Altomonte read by title Resolution 20-02-23: Authorizing the Inspection, Removal and Repair for the Borough of Matawan Water Treatment Plant Vertical Turbine Pump Well #3 – A.C. Schultes, Inc. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Livesey. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-23
AUTHORIZING THE INSPECTION, REMOVAL AND REPAIR FOR THE
BOROUGH OF MATAWAN WATER TREATMENT PLANT
VERTICAL TURBINE PUMP WELL #3
A.C. SCHULTES, INC.**

WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works Matawan received the attached quote for the removal and repair in association with the Borough of Matawan Water Treatment Plant Vertical Turbine Pump Well #3 inspection; and

WHEREAS, as this pump is a necessary part of the Borough's Water Treatment Plant maintenance of essential services.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan upon recommendation of the Borough Administrator, hereby awards the attached quote for the inspection, removal and repair of the Borough of Matawan Water Treatment Plant Vertical Turbine Well #3 Pump to A.C. Schultes, Inc., 664 W. Evergreen Avenue, Woodbury Heights, New Jersey 08097 in an amount not to exceed Forty-Six Thousand, Eight Hundred Twenty Dollars and No Cents (\$46,820.00).

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as A.C. Schultes, Inc.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the 0-09-55-500-224 Budget of the Borough of Matawan to A.C. Schultes, Inc. (ACS Job #P29522) for the Borough of Matawan for the inspection, removal and repair of the Borough Matawan Water Treatment Plant Vertical Turbine Well #3 Pump of in an amount not to exceed Forty-Six Thousand, Eight Hundred Twenty Dollars and No Cents (\$46,820.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO
Dated: February 18, 2020

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A.C. Schultes, Inc.
664 S. Evergreen Avenue
Woodbury Heights, NJ 08097
24 Hour Service
(856) 845-5656
Fax (856) 845-1335
gusiv@acschultes.com

November 6, 2019

Matawan
201 Broad Street
Matawan, NJ 07747

Attention: Jake Applegate
Email: john.applegate@matawanborough.com
Phone: 732-290-2015

Reference: Well #3: Pump Removal and Inspection
ACS Job #P29522 (Revised)

Dear Sir:

A.C. Schultes, Inc. recently removed the vertical turbine pump from the above referenced job site. The 8" column pipe was inspected on site and found to be in poor condition. The rest of material was brought back to our repair facility for disassembly and inspection. The bowl assembly has holes throughout and will need to be replaced. The following list of repairs are required to return this unit back to normal condition:

- Perform standard maintenance on 50HP motor, including:
 - Disassemble and inspect
 - Wash and dry existing windings
 - Electrically test windings (surge comparison, Hi-Potential testing)
 - Reinsulate windings
 - Balance rotor to ISO G2.5 standards
 - Install new bearings
 - Clean all parts
 - Machine and sleeve opposite drive end bearing housing
 - Machine and metal spray shaft journal
 - Rewire heaters
 - Assemble, test run and paint

www.acschultes.com

MOTOR & PUMP SALES & SERVICE * WELLS * WATER /WASTEWATER SYSTEM CONSTRUCTION & MAINTENANCE

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Well #3: Pump Removal and Inspection
ACS Job #P29522 (Revised)
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- Sandblast and paint discharge head
- Fabricate new stainless steel head shaft
- Rework stuffing box with new bronze bearing and graphite packing
- Replace 8" top column adapter
- Furnish (200) feet of 8" x 1 ½ " column assembly with stainless steel line shafts and bronze drop in bearing brackets
- Furnish new 10EMM-4 stage bowl assembly capable of producing 700 gpm against 170' TDH
- Supply (1) stainless steel airline and (1) ¾" polytube
- Installation and startup service

Pump removal, pump rehab, and reinstallation: \$43,268.00
 Above referenced pump rehab including a new 50HP motor: \$46,820.00

Please advise if this is an acceptable procedure or contact this office with any additional questions regarding this project.

Sincerely,

A.C. SCHULTES, INC.

Victor Kolton

Victor Kolton
Project Manager

VK/ck J: JOBS P/ P29522/102819

www.acschultes.com

MOTOR & PUMP SALES & SERVICE * WELLS * WATER /WASTEWATER SYSTEM CONSTRUCTION & MAINTENANCE

Mayor Altomonte read by title Resolution 20-02-24: Authorizing Award of Contract Under a National Cooperative Purchasing Agreement – Construction, Road and Bridge, Ditching, Trenching, and Other Equipment 597-19 – E.H. Wachs – Valve Maintenance Trailer. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-24
 AUTHORIZING AWARD OF CONTRACT UNDER A
 NATIONAL COOPERATIVE PURCHASING AGREEMENT
 CONSTRUCTION, ROAD AND BRIDGE, DITCHING, TRENCHING, AND OTHER EQUIPMENT 597-19
 E.H. WACHS
 VALVE MAINTENANCE TRAILER**

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WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of a Valve Maintenance Trailer for the maintenance and operation of the Borough of Matawan's water distribution system; and

WHEREAS, the Borough of Matawan has determined its beneficial participation in the Buy Board Cooperative Purchasing, a municipal national contract agency, which establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of Uniform Municipal Contracting Law, for the purchase of said Valve Maintenance Trailer; and

WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) and hereby approves said Registration #417384; and

WHEREAS, the Borough of Matawan as Registration #417384 of the Buy Board Cooperative Purchasing has provided Notice of Intent to participate in the Buy Board Cooperative Purchasing Contract #597-19 (E.H. Wachs) for Construction, Road and Bridge, Ditching, Trenching, and Other Equipment to purchase a Valve Maintenance Trailer said contract term is December 1, 2019 to November 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED, *the Council of the Borough of Matawan hereby awards the contract for the purchase of a Valve Maintenance Trailer as outlined in the attached quote in an amount not to exceed Sixty-Eight Thousand, Seven Hundred Ninety-Five Hundred Dollars and Sixty-One Cents (\$68,795.61) to E.H. Wachs, 600 Knightsbridge Parkway, Lincolnshire, Illinois 60069 paid out of the Borough's Monmouth County Improvement Authority (MCIA) Line Item.*

BE IT FURTHER RESOLVED, *under the authority of NJAC 17:44-2.2, the vendor, E.H. Wachs, shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.*

BE IT FURTHER RESOLVED, *by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

BE IT FURTHER RESOLVED *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as E.H. Wachs and Buy Board Cooperative Purchasing.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-169 (MCIA) Budget of the Borough of Matawan to E.H. Wachs for purchase of a Valve Maintenance Trailer for the Borough of Matawan in an amount not to exceed Sixty-Eight Thousand, Seven Hundred Ninety-Five Hundred Dollars and Sixty-One Cents (\$68,795.61).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: February 18, 2020

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Water Utility Products
600 Knightsbridge Pkwy | Lincolnshire IL 60069
T +1 847 537 8800 | F +1 847 520 1147
ehwachs.com

Quotation

Page 1 of 2

TO: **chad peterson**
Water Dept. technician
Matawan Borough Water Dept.
201 Broad st.
Matawan, NJ 07747

Date: 12/18/2019
Quotation Number: CC131864
Payment Terms: Net 30 Days
Shipping Terms: FOB Origin
Valid Through: 2/16/2020
Estimated Delivery: See Below
Reference: CC131858

E.H. Wachs is pleased to offer the following quotation.

Item Number	Description	Qty	U/M	Unit Price (USD)	Disc%	Line Total (USD)
Standard LX Diesel						
1	77-000-36 Standard LX (Gas) – VMT (RH): Single turner valve maintenance trailer; includes Wachs 750 Ft/lb (1020 Nm) Extended Reach Valve operator, telescoping valve key and Wachs ruggedized HC-100 with GPS controller/datalogger. A 27 HP (20 kW) gasoline powered Kohler overhead cam air cooled engine provides ample power for all contained functions, including an auxiliary HTMA Class II circuit; 10 gallon (38 L) reservoir, fan cooled heat exchanger, continuous duty rated for 8 GPM (30.3 LPM) @ 1,800 PSI (125 bar). A positive displacement blower provides 500 CFM (14.2 cmm)-11" (280mm) Hg vacuum, with spoils containment provided by a 250 (950 L) gallon tank with power hydraulic dump (rear discharge) and latching rear door. Also driven from the common power train is a 2.5 gpm (9.5 LPM) @ 3000 PSI (210 bar) pressure washer system with 3 gallon (11.4 L) anti-freeze tank and 95 gallon (360 L) water tank. Includes 2-1/2" (63.5mm), 1-1/4" (31.75mm) & 7/8" (22mm) suction wands and one each short and long wash-down guns. The LX package bundles the light bar with arrow board, 45' (14 M) auxiliary hydraulic hose reel for operation of hydraulic power tools, Bluetooth tethering module (installed in ERV-750) for wireless communication between the exerciser and Controller/Data Logger and 24" (61cm) X 18" (46cm) x 18" (46cm) aluminum job box.	1	EA	63,375.00	1.5%	62,424.37
HYD Breaker and Attachments						
2	08-000-10 45 Pound Hydraulic Breaker with EZ Ride Foot and 1-1/8" hex bit capacity. This medium duty breaker operates from any HTMA Class 2 hydraulic circuit and produces 1,800 blows per minute, making it idea for cutting curbs, sidewalks and asphalt.	1	EA	3,495.00	1.5%	3,442.57
3	08-405-00 Breaker Mount for Valve Maintenance Trailer, requires Breaker to have 14" Long Chisel (08-410-02 Moil Point sold separately). Includes breaker mount and breaker lock.	1	EA	380.00	1.5%	384.15
4	08-410-01 5" x 11" Asphalt Cutter for Breaker	1	EA	225.00	1.5%	221.62
5	08-410-02 14" Moil Point for Breaker	1	EA	80.00	1.5%	78.80
6	08-410-03 3" x 14" Long Chisel	1	EA	104.50	1.5%	102.93
Lid Lifter for Trailer						
7	08-000-26 HD Magnetic lifter for easy removal of steel and cast iron meter pit covers, valve box covers, small panels and lids up to 60 Lb utilizing 70mm switchable magnet.	1	EA	495.00	1.5%	487.57
Subtotal						67,142.01
Shipping & Handling						1,653.60
Total (USD)						\$68,795.61

**Borough of Matawan
Public Session
February 18, 2020**



Water Utility Products
600 Knightsbridge Pkwy | Lincolnshire IL 60069
T +1 847 537 8800 | F +1 847 520 1147
ehwachs.com

Quotation

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TO: chad peterson

Date: 12/18/2019
Quotation Number: CC131864

We will prepay and add shipping charges to your order, or we can ship collect via your choice of carrier service. If you have any questions please feel free to call Mark Vanore at 847-840-9257 cell or call me at 847-484-2579.

(SALES TAX!!!!) We collect sales tax in all but the following states: AK, DE, MT, OR and NH. If you are tax exempt please supply your identification number and certificate with your order. If your exempt number is not on file, tax will be added to your invoice.

Please reference this quote number when placing your order. Thank You.

Charley Crissey
Customer Service Representative
847-484-2579
ccrissey@ehwachs.com

Sales of E.H. Wachs products and services are expressly limited to and made conditional on acceptance of its current Terms and Conditions of Sale, found at www.ehwachs.com ("Terms"). Any additional or different terms are hereby rejected. Commencement of work by E.H. Wachs or acceptance of delivery of products by you constitutes your acceptance of the Terms.

Mayor Altomonte read by title Resolution 20-02-25: Authorizing Award of Contract Under a National Cooperative Purchasing Agreement – Heavy & Medium Construction Equipment – Hyundai Construction Equipment Americas, Inc. – Excavator. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-25
AUTHORIZING AWARD OF CONTRACT UNDER A
NATIONAL COOPERATIVE PURCHASING AGREEMENT
HEAVY & MEDIUM CONSTRUCTION EQUIPMENT
HYUNDAI CONSTRUCTION EQUIPMENT AMERICAS, INC.
EXCAVATOR**

**Borough of Matawan
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WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of an Excavator for the maintenance and operation of utilities and miscellaneous excavation projects of the Borough of Matawan; and

WHEREAS, the Borough of Matawan has determined its beneficial participation in the Sourcewell (formerly National Joint Powers Alliance [NJPA]) Cooperative Purchasing, a municipal national contract agency, which establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of Uniform Municipal Contracting Law, for the purchase of said Excavator; and

WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) and hereby approves said Member #29789; and

WHEREAS, the Borough of Matawan as Member #29789 of Sourcewell has provided Notice of Intent to participate in the Sourcewell Contract #032119-HCE (Hyundai Construction Equipment Americas, Inc.) for Heavy & Medium Construction Equipment to purchase an Excavator said contract term is May 13, 2019 to May 13, 2023.

NOW, THEREFORE, BE IT RESOLVED, *the Council of the Borough of Matawan hereby awards the contract for the purchase of an Excavator as outlined in the attached quote in an amount not to exceed Twenty-Six Thousand, Four Hundred Thirty Dollars and Eighty-Three Cents (\$26,430.83) to Modern Group, Ltd., 75 New Street, Edison, New Jersey 08837 paid out of the Borough's Monmouth County Improvement Authority (MCIA) Line Item.*

BE IT FURTHER RESOLVED, *under the authority of NJAC 17:44-2.2, the vendor, Modern Group, Ltd., shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.*

BE IT FURTHER RESOLVED, *by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

BE IT FURTHER RESOLVED *that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Modern Group, Ltd. and Sourcewell.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-169 (MCIA) Budget of the Borough of Matawan to Modern Group, Ltd. for the purchase of an Excavator for the Borough of Matawan in an amount not to exceed Twenty-Six Thousand, Four Hundred Thirty Dollars and Eighty-Three Cents (\$26,430.83).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: February 18, 2020

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PROPOSAL

Modern Equipment Sales & Rental Co.

Date: January 23, 2020
Salesman: ROBERT SCHUMODY
Proposal #:

75 NEW STREET
EDISON, NJ 08837
Phone: 201-364-1722
Fax: 866-644-2581

Customer Information	Equipment Description
MATAWAN BORO MIDDLESEX AVE	Manufacturer: HYUNDAI Model: R 17Z-9A Serial #: Equip. Type: Ref. Spec:
MATAWAN BORO JOHN APPLGATE	
Standard Equipment	Additional Standard Equipment
R 17Z-9A HYUNDAI EXCAVATOR 15.8 HP KUBOTA OPEN ROPS DOZER BLADE 14" BUCKET HYDRAULIC DUAL LOCK COUPLER HEAVIER COUNTER WEIGHT 5'11" BOOM 3'8" ARM BEACON LIGHT PATTERN CHANGER 2 WAY	

Sale Information	
Sale Price: \$ 26,430.83	Terms: COD
Trade Amt: \$ -	FOB: 60+ DAYS
Sales Tax: \$ -	Est. Delivery: SOURCEWELL CONTRACT Cor
Sub-Total: \$ 26,430.83	Warranty: 3 YEARS / 3000 HOURS
Deposit: \$ -	Trade Mfg:
Document Fees: \$ -	Trade Model:
Trade Payoff: \$ -	Trade S/N:
Net Due: \$ 26,430.83	Trade Model Year:
* Plus All Applicable Fees & Sales Tax	

Finance Options				
Quoted Price: \$ 26,430.83	Month: 60	#DIV/0!	Per Month*	
Trade Amt: \$ -	Month:	#DIV/0!	Per Month*	
Sales Tax: \$ -	Month:	#DIV/0!	Per Month*	
Sub-Total: \$ 26,430.83	Month:	#DIV/0!	Per Month*	
Deposit: \$ -	Month:	#DIV/0!	Per Month*	
Document Fees: \$ -	Month:	#DIV/0!	Per Month*	
Trade Payoff: \$ -	Month:	#DIV/0!	Per Month*	
Finance Amt: \$ 26,430.83	Month:	#DIV/0!	Per Month*	
* rate subject to change, Includes All Applicable Fees				

This quote is for information purposes only. Signature of authorized purchaser will be required for order to be processed.
Additional terms and condition will apply to final proposal.

RESPECTFULLY SUBMITTED,
BY: ROBERT SCHUMODY

Mayor Altomonte read by title Resolution 20-02-26: Authorizing the Purchase of Equipment for the Borough of Matawan Department of Public Works Under the Educational Services Commission of New Jersey (ESCNJ) Cooperative Purchasing Agreement – Hitachi ZW140 Wheel Loader. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-26
AUTHORIZING THE PURCHASE OF EQUIPMENT FOR THE BOROUGH OF MATAWAN
DEPARTMENT OF PUBLIC WORKS UNDER THE EDUCATIONAL SERVICES COMMISSION
OF NEW JERSEY (ESCNJ) COOPERATIVE PURCHASING AGREEMENT
HITACHI ZW140 WHEEL LOADER**

**Borough of Matawan
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WHEREAS, the Borough Administrator and Superintendent of the Department of Public Works have informed of the need for the purchase of one (1) Wheel Loader for the maintenance and operation of the Borough of Matawan's Department of Public Works; and

WHEREAS, the Borough of Matawan is permitted to join national cooperative purchasing agreements under the authority of NJSA 52:34-6.2(b)(3) with said membership with the Educational Services Commission of New Jersey (ESCNJ), formerly known as Middlesex Regional Service Corporation (MRESC), as authorized by Borough of Matawan Resolution 16-01-71, the Borough of Matawan is an active member for the beneficial participation in cooperative purchasing which establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of Uniform Municipal Contracting Law, for the purchase of said Wheel Loader.

NOW, THEREFORE, BE IT RESOLVED, the Council of the Borough of Matawan hereby awards the contract for the purchase of one (1) Hitachi Model ZW140 Wheel Loader as outlined in the attached quote in an amount not to exceed One Hundred Forty Thousand, Four Hundred Ninety-Seven Hundred Dollars and No Cents (\$140,497.00) to Highway Equipment Company of New Jersey, Inc., 615 Route 33, Millstone Township, New Jersey 08535, paid out of the Borough's Monmouth County Improvement Authority (MCIA) Line Item.

BE IT FURTHER RESOLVED, under the authority of NJAC 17:44-2.2, the vendor, Highway Equipment Company of New Jersey, Inc., shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment, and such records shall be made available to the New Jersey Office of the State Comptroller upon request.

BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Highway Equipment Company of New Jersey, Inc. and Educational Services Commission of New Jersey.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the C-04-NB-900-169 (MCIA) Budget of the Borough of Matawan to Highway Equipment Company of New Jersey, Inc. for the purchase of one (1) Hitachi ZW140 Wheel Loader for the Borough of Matawan in an amount not to exceed One Hundred Forty Thousand, Four Hundred Ninety-Seven Hundred Dollars and No Cents (\$140,497.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: February 18, 2020

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12/23/2019

Custom Quote



**HIGHWAY EQUIPMENT COMPANY
OF NEW JERSEY, INC.**

888-427-8371 · 732-446-7600 · www.highway-equipment.com

Zelienople · Dubois · McKean · Pittsburgh
Canton · Roanoke · Charlotte · Millstone

Date: 12/23/2019

Quoted To:
BOROUGH OF MATAWAN
201 BROAD STREET
MATAWAN NJ 07747

Location: MILLSTONE
Quote Number: Q00299
Expiry Date: 03/11/2020
Salesperson: Bruce Dashevsky
bdashevsky@highway-
equipment.com
Responsible: Bruce Dashevsky

Highway Equipment is pleased to present the following Quote for your approval:

ONE (1) NEW HITACHI MODEL ZW140 WHEEL LOADER 140,497.00
Stock Number: ? Machine Serial #:

2.5 CU.YD QUICK CONNECT MULTI PURPOSE BUCKET
QUICK COUPLER 416 TYPE
60" QUICK ATTACH CONSTRUCTION FORKS
BACKUP CAMERA
HEATER MIRRORS
HIGH LIFT LOADER ARMS
SIX LED STROBE LIGHTS
WIRING FOR MUNICIPAL RADIO ANTENNA

* ALL STANDARD EQUIPMENT AS PER THE ATTACHED SPECIFICATIONS.
*

List Price	\$224,133
Less ESCNJ Discount 35%	78,446
Price	\$145,686
Target Account Discount	5,189
Net Sales Price	\$140,497

Selling Price:	140,497.00
Tax:	
Net Selling Price:	140,497.00

Accepted by:

Prepared by:

pfwf6027.cdkglobal-id.net:20207/CGI-BIN/LANSAWEB?WEBEVENT+L0355B29731E81601BA1D038+PRD

1/1

Mayor Altomonte read by title Resolution 20-02-27: Authorizing the Purchase of One 2020 Ford Fusion SE for the Borough of Matawan Police Department. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-27
AUTHORIZING THE PURCHASE OF ONE
2020 FORD FUSION SE FOR
THE BOROUGH OF MATAWAN POLICE DEPARTMENT**

WHEREAS, Thomas J. Falco Jr., Chief of Police of the Matawan Borough Police Department, has advised the Mayor and Council of the need for a replacement vehicle due to the age and mileage of a current vehicle used by the Department; and

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WHEREAS, Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of Chief Falco regarding the above, hereby authorize the purchase of one new 2020 Ford Fusion SE Vehicle for the Borough of Matawan's Police Department.

***NOW, THEREFORE, BE IT RESOLVED** that Chief Thomas J. Falco Jr., of the Borough of Matawan Police Department, is hereby authorized by the Council of the Borough of Matawan to enter into a Contract for the purchase of one new 2020 Ford Fusion SE Vehicle, as outlined in the attached quote prepared for the Borough of Matawan's Police Department, through the New Jersey State Contract Program #T0099, by Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, in the amount of Twenty-Seven Thousand, Seven Hundred Sixty-One Dollars and Thirteen Cents (\$27,761.13).*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Police, as well as Winner Ford.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 0-01-25-240-272 Budget of the Borough of Matawan to the vendor listed above for the purchase of one 2020 Ford Fusion SE Vehicle for the Borough of Matawan's Police Department, in a total amount not to exceed Twenty-Seven Thousand, Seven Hundred Sixty-One Dollars and Thirteen Cents (\$27,761.13).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: February 18, 2020

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Subject: 2020 Fusion - Final Order Due Date 2-28-2020

The final order due date for the 2020 Fusion is 2-28-20. Please note that this includes Gas, HEV and the Hybrid Police Responder. This is the final year for Fusion. It is discontinued for 2021.



***N.J. Contract /T0099
17-FLEET-00955
Billie Jo Kromer
609-969-9054
bkromer@winnerford.com***

2020 Ford Fusion SE

Automatic Transmission	
Power Windows	
Power Door Locks	
Air Conditioner	
AM/FM MP3 Radio	
Push Button Start	
Power Side view Mirrors	
Floor Mats	
Cruise Control	
SYNC	
Reverse Sensing	
Power Driver Seat	
SE All Wheel Drive POT/150A	22193.00
2.0L Ecoboost Engine	
SE Hybrid Front Wheel Drive POL/550A	23106.00
2.0L Hybrid Engine	
P0A Police Responder	27761.13
P0W Special Service plug In	32717.1

**Borough of Matawan
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**N.J. Contract /T0099
17-FLEET-00955
amz@winnerford.com**

Factory Options

PUG White Platinum Metallic Tri-Coat Paint	595.00
153 Front License Plate Bracket	N/C
41H Engine Block Heater	100.00
PD4 Rapid Red Metallic Tinted Clearcoat	395.00
PL3 Alto Blue Metallic Tinted Clearcoat	395.00
90D Ford Co-Pilot360™ Assist with SYNC® 3 (S Series)	1290.00
13B Power Moonroof	1095.00
43P Reverse Sensing System (Option S)	295.00
942 Daytime Running Lights	45.00
12C Premium Front and Rear Floor Mats w/Trunk Mat	175.00
55M Floor Liners (front & rear)	170.00
66C Paint Protection Film by 3M (Fleet)	175.00
66J Paint Protection Film by 3M Trunk Lid (Fleet)	195.00
(Not available with 151A)	
20C Fleet SE Value Package	450.00
52N Mini Spare Tire	195.00
 P0A Options;	
47G Rear door handles inop	75.00
90C Rear Windows delete	30.00
67D Dark Car Feature	25.00
68E Noise Suppression bonds	95.00
43P Rear Sensing	95.00
97E Rear view Camera	295.00
64P 17 Inch Alloy Wheels	395.00
942 Daytime run lights	50.00
153 Front license plate bracket	n/c
88A Rear cloth 60/40	60.00
96H Trunk Circulation Fan	115.00
43B Trunk Storage Vault	125.0

Mayor Altomonte read by title Resolution 20-02-28: Authorizing the Purchase of Two 2020 Ford Fusion Vehicles for the Borough of Matawan Fire Prevention Department. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Livesey. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-28
AUTHORIZING THE PURCHASE OF TWO
2020 FORD FUSION VEHICLES FOR
THE BOROUGH OF MATAWAN FIRE PREVENTION DEPARTMENT**

WHEREAS, Louis Ferrara, Borough Administrator for the Matawan of Borough, has advised the Mayor and Council of the need for replacement vehicles due to the age and mileage of current vehicle used by the Fire Prevention Department; and

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Public Session
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WHEREAS, the Mayor and Council of the Borough of Matawan, upon review of the attached quote and acting under the recommendation and opinion of Mr. Ferrara regarding the above, hereby authorize the purchase of two new 2020 Ford Fusion vehicles for the Borough of Matawan's Fire Prevention Department.

NOW, THEREFORE, BE IT RESOLVED that Louis Ferrara, Administrator of the Borough of Matawan, is hereby authorized by the Council of the Borough of Matawan to enter into a Contract for the purchase of two 2020 Ford Fusion vehicles, each in the amount of Twenty-Three Thousand One Hundred and Six Dollars and No Cents (\$23,501.00) as outlined in the attached quote through the New Jersey State Contract Program #88728 from Winner Ford, 250 Haddonfield-Berlin Road, Cherry Hill, New Jersey 08034, in the total amount of Forty-Six Thousand Two Hundred and Twelve Dollars and No Cents (\$47,002.00)

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Fire Prevention as well as Winner Ford.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, do hereby certify that as of the date of this certification funds are available in the amount of \$35,000.00 from the C-04-NB-900-168 (Monmouth County Improvement Authority) Budget and \$12,002.00 from the T-12-56-850-801 (Trust) Budget of the Borough of Matawan to the vendor listed above for the purchase of two 2020 Ford Fusion vehicles for the Borough of Matawan's Fire Prevention Department, in a total amount not to exceed (\$47,002.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Nicole Horvath, CMFO

Dated: February 18, 2020

WINNER

CHERRY HILL • winnerford.com

N.J. Contract /T0099

17-FLEET-00955

(856) 214-0758

(856) 488-1915 fax

Contract Expiration 2/28/20 Last Day to Order

2020 Ford Fusion SE

Automatic Transmission

Power Windows

Power Door Locks

Air Conditioner

AM/FM MP3 Radio

Push Button Start

Power Side view Mirrors

Floor Mats

Cruise Control

SYNC

Reverse Sensing

Power Driver Seat

SE (POT) All Wheel Drive \$22,193.00

SE(POL) Hybrid Front Wheel Drive \$23,106.00

Rapid Red Metallic Tinted ClearcoatD4, Velocity Blue E7, Magnetic J7, Iconic Silver JS, Agate Black UM, Oxford White YZ

Options

99U 2.0L I-4 Atkinson Engine	(Std Hybrid)
47B Automatic Transmission with Auto Start-Stop Technology	N/C
44W 6 Speed Automatic Transmission (Std. S, SE, SEL, Titanium)	Std
44J eCVT Transmission (Std. Hybrid)	Std
PUG White Platinum Metallic Tri-Coat Paint	595
153 Front License Plate Bracket	N/C
41H Engine Block Heater	100
PD4 Rapid Red Metallic Tinted Clearcoat	395
PL3 Alto Blue Metallic Tinted Clearcoat	395
90D Ford Co-Pilot360™ Assist with SYNC® 3 (S Series)	1,290
13B Power Moonroof	1,095
43P Reverse Sensing System (Option S)	295
942 Daytime Running Lights	45
12C Premium Front and Rear Floor Mats with Trunk Mat	175
55M Floor Liners (front & rear)	170
66C Paint Protection Film by 3M (Fleet)	175
66J Paint Protection Film by 3M Trunk Lid (Fleet) (Not available with 151A)	195
20C Fleet SE Value Package	45
52N Mini Spare Tire	195

Mayor Altomonte read by title Resolution 20-02-29: Emergency Temporary Appropriation. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

RESOLUTION 20-02-29 EMERGENCY TEMPORARY APPROPRIATION

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2020 temporary budget for the aforesaid purposes; and

**Borough of Matawan
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WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$4,651,943.63.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:

1. *An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
2. *That said emergency temporary appropriations will be provided for in the 2020 budget under the appropriate titles.*
3. *That one certified copy of this resolution be filed with the Director of Local Government Services.*

BE IT FURTHER RESOLVED, that the amount required by Statue for the payment of 2020 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.

2020 Temporary Budget-for February 18, 2020 Meeting

	Salary & Wages	Other Expenses
GENERAL ADMIN		10,000.00
MAYOR & COUNCIL		
MUNI CLERK		
FINANCE		
AUDIT		
TAX COLLECTOR		
TAX ASSES		
LEGAL SERVICES		
ENGINEERING		
DOWNTOWN REDEV	300.00	
HISTORICAL SITES		
PLAN/ZONING BD		
CONSTR OFFICIAL		
PROP MAINT		
OTHER INSURANCE OTHER EXP		
INSURANCE-WORKERS COMP		
HOSPITALIZATION		
POLICE		64,000.00
EMERGENCY 911		
OEM		
VOL 1ST AID SQUAD		
FIRE PREVENTION		
FIRE		
FIRE-AID TO DEPARTMENT		
STREETS & ROADS		
RR PARKING		
SHADE TREE COMM		
SOLID WASTE COLL		
PUBLIC BLDGS		7,000.00
VEHICLE MAINT		
BD OF HEALTH		
ENVIRON COMM		
RECREATION		
FREE PUBLIC LIBRARY		
ACCUM SICK LEAVE		
STREET LIGHTING		

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UTILITIES			
PERS			
OASI			
P/F RETIREMENT			
LOSAP			
MUNICIPAL COURT			
PUBLIC DEFENDER			
CAPITAL IMPROVEMENT FUND			
PAYMENT OF BOND PRINCIPAL			
MCIA LEASE PRINCIPAL			
PAYMENT OF BANS			
INTEREST ON BONDS			
MCIA LEASE INTEREST			
INTEREST ON NOTES			
GREEN TRUST LOAN			
SPECIAL EMERGENCY			
SUBTOTAL	300.00	81,000.00	
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		81,300.00	3,265,940.63
WATER SEWER UTILITY			
OPERATING			
BULK WATER PURCHASE/ACQUISITION OF WATER			
BAYSHORE REGIONAL SEWERAGE AUTHORITY			
PAYMENT ON BOND PRINCIPAL			
PERS			
BANS			
INTEREST ON BONDS			
INTEREST ON NOTES			
WATER-SEWER REHAB LOAN			
WASTEWATER LOAN			
SOCIAL SECURITY			
SUBTOTAL	-	-	
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS		-	1,386,003.00
			4,651,943.63

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Director of Local Government Services.

Mayor Altomonte read by title Resolution 20-02-30: Emergency Temporary Appropriation. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-30
AUTHORIZING THE TRANSFER OF UNEXPENDED BALANCES IN CERTAIN
2019 APPROPRIATION RESERVE ACCOUNTS**

WHEREAS, NJSA 40A:4-59 provides for the transfers within certain appropriations within the Municipal Budget during the first three months of the following year: and

WHEREAS, there are unexpended balances in certain 2019 appropriation reserve accounts; and

WHEREAS, additional funds are required in certain other 2019 appropriation reserve accounts.

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NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the following transfers are authorized from and to the following accounts:

<i>Transfer From Account Number</i>	<i>Amount Of Transfer</i>	<i>Transfer To Account Number</i>	<i>Amount Of Transfer</i>
9-01-20-145-180 <i>Tax Collector Salary & Wages</i>	\$877.19	9-01-20-100-180 <i>Administration Salary & Wages</i>	\$877.19
9-01-20-145-180 <i>Tax Collector Salary & Wages</i>	\$738.02	9-01-20-120-180 <i>Boro Clerk Salary & Wages</i>	\$738.02
9-01-20-130-200 <i>Finance Other Expense</i>	\$3,500.00	9-01-23-220-229 <i>Hospitalization Other Expense</i>	\$3,500.00
9-01-20-145-200 <i>Tax Collector Other Expense</i>	\$3,300.00	9-01-23-220-229 <i>Hospitalization Other Expense</i>	\$3,300.00
9-01-20-150-200 <i>Tax Assessor Other Expense</i>	\$10,600.00	9-01-23-200-229 <i>Hospitalization Other Expense</i>	\$10,600.00
9-01-20-155-200 <i>Legal Other Expense</i>	\$23,000.00	9-01-23-220-229 <i>Hospitalization Other Expense</i>	\$23,000.00
9-01-20-165-200 <i>Engineering Other Expense</i>	\$25,000.00	9-01-23-220-229 <i>Hospitalization Other Expense</i>	\$25,000.00
9-01-21-180-180 <i>Plan/Zone Salary & Wages</i>	\$2,700.00	9-01-23-220-229 <i>Hospitalization Other Expenses</i>	\$2,700.00
9-01-22-195-200 <i>Plan/Zone Salary & Wages</i>	\$4,900.00	9-01-23-220-229 <i>Hospitalization Other Expenses</i>	\$4,900.00
9-01-25-265-180 <i>Fire Prevention Salary & Wages</i>	\$5,200.00	9-01-23-220-229 <i>Hospitalization Other Expenses</i>	\$5,200.00
9-01-26-290-200 <i>Streets and Roads Other Expense</i>	\$2,800.00	9-01-23-220-229 <i>Hospitalization Other Expense</i>	\$2,800.00
9-01-26-290-200 <i>Streets and Roads Other Expense</i>	\$2,600.00	9-01-26-290-180 <i>Streets and Roads Salary & Wages</i>	\$2,600.00

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9-01-26-290-200	\$10,000.00	9-01-26-310-200	\$10,000.00
Streets and Roads		Public Buildings	
Other Expenses		Other Expenses	

To reverse Resolution 19-12-25

9-01-23-220-229	\$100,000.00	9-01-20-145-279	\$100,000.00
Hospitalization		Reserve for Tax Appeals	
Other Expense		Other Expense	

To reverse Resolution 19-11-09

9-01-26-310-200	\$10,400.00	9-01-43-260-200	\$10,400.00
Public Buildings		LOSAP	
Other Expense		Other Expense	

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 20-02-31: Payment of Bills. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilwoman Buckel. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-31
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$485,079.61
Water & Sewer	\$74,928.84
Water Capital	\$36,234.16
Grant	\$1,706.01
Borough Trust	\$81,770.96
Developers Escrow Account	\$1,603.00
Dog Tax Trust	\$174.00
Law Enforcement Trust	\$7,071.65
Recreation Trust	\$1,120.00
Total	\$689,688.23

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Mayor Altomonte read by title Resolution 20-02-33: Authorizing Government Strategy Group to Provide Professional Services for Recruitment. Mayor Altomonte requested a motion. Councilwoman Gunn made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 20-02-33
AUTHORIZING GOVERNMENT STRATEGY GROUP
TO PROVIDE PROFESSIONAL SERVICES FOR RECRUITMENT**

WHEREAS, the Mayor and Council of the Borough of Matawan received the attached Proposal from Government Strategy Group for professional recruitment services; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan hereby awards the contract for professional services to Government Strategy Group as outlined in the attached proposal in an amount not to exceed Eleven Thousand, Five Hundred Dollars and No Cents (\$11,500.00).

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***BE IT FURTHER RESOLVED**, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.*

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Government Strategy Group.*

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Horvath, Chief Financial Officer of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify that as of the date of this certification funds are available from the 0-01-1-01-20-100-200 Budget of the Borough of Matawan to Government Strategy Group for the Borough of Matawan in an amount not to exceed Eleven Thousand Five Hundred Dollars and No Cents (\$11,500.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

*Nicole Horvath, CMFO
Dated: February 18, 2020*

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**GOVERNMENT
STRATEGY
GROUP**

January 8, 2020

Deana Gunn, Council President
Borough of Matawan
201 Broad Street
Matawan, NJ 07747

Dear Council President Gunn,

We are pleased to submit this proposal to the Borough of Matawan to provide Recruitment Services for hiring a new Borough Administrator. Our team's base of knowledge, relevant experience, and intimate familiarity with NJ municipal management and operations make us uniquely qualified to successfully accomplish the goals and objectives of the Borough for this assignment.

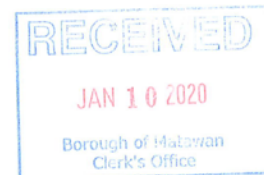
Government Strategy Group (GSG) is a team of experienced senior managers and policy makers from various levels of government. This mosaic of talent provides our clients with dynamic service. Our engagements are crisply executed with high level precision and expertise.

I will personally oversee this engagement which will be managed by Executive Managing Director Joseph Hartnett, while other members of the GSG team may provide support services. (Team bios are available at www.governmentstrategygroup.com/team.) We are available to begin providing this service upon formal authorization.

The total fee for our Recruitment Service, as outlined in the following Scope of Work, is \$11,500 payable upon completion of final interviews.

Any services that have been approved by the governing body or are outside the duties contained in the attached Scopes of Work will be billed in accordance with these hourly rates:

CEO	\$195
Executive Managing Director	\$185
Sr. Managing Director	\$175
Managing Director	\$160
Associate Director	\$120
Admin/Clerical	\$75



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In fulfilling these services and duties, the Borough will permit our team the use of Borough meeting space.

The Borough also agrees to hold Government Strategy Group harmless, defend and indemnify us against any and all claims resulting from the execution of our services.

The Borough also agrees to indemnify and hold GSG and its team members harmless and fully defend GSG against any legal action and or claim while fulfilling our services.

We look forward to the opportunity to continue providing expert professional service to Matawan.

Respectfully submitted,



Kenneth DeRoberts
Chief Executive Officer

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**SCOPE OF WORK
Borough of Matawan
Recruitment of Borough Administrator**

- Work closely with the Mayor and Borough Council to communicate our process strategy and to understand the governing body's goals and objectives for the hiring of a new Borough Administrator
- Meet with key department heads for their perspectives about what is needed for the effective functioning of the Borough Administrator
- Review Job Description and provide any recommended changes
- Market the availability of the position including advertising/notification in appropriate outlets such as the League of Municipalities and the Municipal Management Association, and via direct recruitment, social media, and confidential networking efforts
- Submit in advance any written advertisements for approval of copy and placement (Borough to place and pay for any approved advertisements)
- Receive all applications and resumes, prepare a summary of resumes received, submit interim progress reports and continuously preserve confidentiality of applicants
- Screen applicants via their resumes, background reviews and in-person and phone interviews as necessary, submit 3-4 recommended finalists for interviews with candidates and final recommendation
- Advise and assist the governing body throughout the entire process, including with final interviews culminating in the ultimate selection
- Assist with salary and benefits negotiations and drafting of Employment Letter

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

Andrew Scibor, 226 Main Street, Matawan. Mr. Scibor, a Borough of Matawan Unified Planning

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Zoning Board of Adjustment Applicant, expressed concerns over the change of the Board's 2020 professionals. Mr. Menna informed he will review and discuss Mr. Scibor's concerns with the 2020 Board Attorney and Engineer. Councilman Cannon will address Mr. Scibor's concerns with the Board.

Joseph Basso, 16 Edgemere Drive, Matawan. Mr. Basso commented favorably on the new Main Street lighting and the purchase of the hybrid vehicles.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilwoman Buckel made the motion, seconded by Councilwoman Gunn. Council agreed. Motion passed.

Meeting adjourned at 7:34 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk