

**Agenda
Borough of Matawan
Workshop Session
December 3, 2024
7:00 PM**

1. Opening Statement**2. Roll Call****3. Salute to the Flag****4. Moment of Silence****5. Privilege of the Floor for Agenda Items Only****6. Approval of Firefighter Tyler T. Littner****7. Old Business**

Ordinance 24-27: Amending Ordinance 24-06: An Ordinance to Fix and Determine the Salaries and Wages of Officers, Management, Supervisory Personnel and General Employees Not Represented by an Organized Bargaining Unit and Employed by the Borough of Matawan, Monmouth County, NJ

8. Consent Agenda

Resolution 24-12-01: 2025 Reorganization Meeting of the Governing Body

Resolution 24-12-02: Authorizing Credit to Water/Sewer Accounts for Overpayment – 836 Highway 34 – Block 110, Lot 2.05

Resolution 24-12-03: Resolution of the Borough of Matawan Authorizing the Return of Escrow to the Columbia Group at Matawan, LLC

Resolution 24-12-04: Appointment of Fund Commissioner for the Borough of Matawan ACR Health Insurance Fund

Resolution 24-12-05: Authorizing the Execution of an Agreement for Animal Control Services with Monmouth County Society for the Prevention of Cruelty to Animals 2025

Resolution 24-12-06: Approving Extended Sick Leave Request for Police Sgt. Charles Henry

Resolution 24-12-07: Amending Resolution 24-01-16: Authorizing the Chief Financial Officer to Conduct Financial Matters Between Meetings During the 2024 Calendar Year

9. New Business

Resolution 24-12-08: A Resolution to Fix and Determine the 2025 Salaries and Wages of Officers, Management, Supervisory Personnel and General Employees Not Represented by an Organized Bargaining Unit and Employed by the Borough of Matawan, Monmouth County, New Jersey

Ordinance 24-28: Bond Ordinance Providing for Various General Capital Improvements by the Borough of Matawan, Appropriating \$2,900,000 Therefor, and Authorizing the Issuance of \$2,761,500 Bonds or Notes of the Borough to Finance Part of the Cost Thereof

Ordinance 24-29: Bond Ordinance Providing for Various Water/Sewer Utility Improvements by the Borough of Matawan

Resolution 24-12-09: Authorizing the Transfer of Funds from Current and Utility Accounts in the 2024 Budget

Resolution 24-12-10: Payment of Bills

10. Adjourn

ORDINANCE 24-27**AMENDING****ORDINANCE 24-06**

**AN ORDINANCE TO FIX AND DETERMINE THE SALARIES
AND WAGES OF OFFICERS, MANAGEMENT, SUPERVISORY
PERSONNEL AND GENERAL EMPLOYEES NOT
REPRESENTED BY AN ORGANIZED BARGAINING UNIT AND
EMPLOYED BY THE BOROUGH OF MATAWAN, MONMOUTH
COUNTY, NJ**

Be it ordained by the Mayor and Council of the Borough of Matawan, in the County of Monmouth, NJ as follows:

Section 1. The annual salaries or compensations of the officers, management, supervisory personnel and general employees of the Borough of Matawan not covered by any organized bargaining unit, effective upon final passage and publication as provided by law, shall be as follows:

<u>DEPARTMENT/TITLE</u>	<u>STATUS</u>	<u>PAYMENT CATEGORY</u>	<u>RANGE FROM</u>	<u>TO</u>
<u>Administration and Executive</u>				
Mayor	Elected	Annual	\$4,000.00	\$6,000.00
Council	Elected	Annual	\$3,000.00	\$5,000.00
Business Administrator	Full Time	Annual	\$48,000.00	\$175,000.00
Deputy Business Administrator	Part Time	Annual	\$10,000.00	\$25,000.00
Executive Assistant	Full Time	Annual	\$30,000.00	\$55,000.00
Borough Operations Coordinator	Full Time	Annual	\$45,000.00	\$80,000.00
Borough Clerk	Full Time	Annual	\$40,000.00	\$85,000.00
Deputy Borough Clerk	Full Time	Annual	\$30,000.00	\$45,000.00
PT Asst to the Borough Clk & Receptionist	Part Time	Hourly	\$15.15	\$30.00
Clerical	Part Time	Hourly	\$15.13	\$30.00
Elections Clerk	Full Time	Annual	\$2,000.00	\$6,000.00
Deputy Elections Clerk	Part Time	Annual	\$200.00	\$600.00
Community Engagement Coordinator	Part Time	Hourly	\$28.00	\$50.00
Downtown Redevelopment Coordinator	Part Time	Annual	\$10,000.00	\$20,000.00
Information Officer	Part Time	Hourly	\$28.00	\$50.00
Systems Coordinator	Part Time	Annual	\$4,000.00	\$15,000.00
Registrar	Part Time	Annual	\$3,000.00	\$5,000.00
Deputy Registrar	Part Time	Annual	\$1,000.00	\$2,000.00
Planning Zoning Board Clerk	Part Time	Hourly	\$15.13	\$30.00
<u>Construction, Inspections, Fire Prevention & Property Maintenance Offices</u>				
Construction Official/ Zoning Officer/Bldg Insp.	Part Time	Annual	\$30,000.00	\$55,000.00
Plumbing Sub-Code Official or Plumbing Insp.	Part Time	Annual	\$5,000.00	\$20,000.00
Electrical Sub-Code Official & Electrical Insp.	Part Time	Annual	\$5,000.00	\$15,000.00
Fire Prevention Official	Part Time	Annual	\$10,000.00	\$45,000.00
Fire Prevention Inspector	Part Time	Annual	\$5,000.00	\$20,000.00
Fire Prevention Inspector	Part Time	Hourly	\$20.00	\$30.00
Fire Prevention Official & Inspector	Part Time	Annual	\$10,000.00	\$42,000.00
Technical Assistant	Full Time	Annual	\$30,000.00	\$65,000.00
Fire Prevention Office Assistant	Full Time	Annual	\$30,000.00	\$65,000.00
Clerk/Typist Construction/Zoning/Fire Prev.	Full Time	Annual	\$30,000.00	\$45,000.00
Property Maintenance Officer	Part Time	Hourly	\$5,000.00	\$20,000.00
<u>Finance/Tax Offices</u>				
CFO/Treasurer	Full Time	Annual	\$60,000.00	\$160,000.00
CFO	Part Time	Hourly	\$50.00	\$100.00
Tax Assessor	Part Time	Annual	\$10,000.00	\$45,000.00
Revenue Collector/Assessing Clerk	Full Time	Annual	\$30,000.00	\$50,000.00
Tax Collector	Full Time	Annual	\$35,000.00	\$50,000.00
Tax Collector	Part Time	Annual	\$20,000.00	\$40,000.00
Deputy Tax Collector	Full Time	Annual	\$25,000.00	\$50,000.00
Supervisor/Payroll, Personnel & Accounting Services	Full Time	Annual	\$35,000.00	\$75,000.00
Bookkeeper/Staff Assistant	Full Time	Annual	\$25,000.00	\$50,000.00
Bookkeeper/Qualified Purchasing Agent	Full Time	Annual	\$40,000.00	\$60,000.00
Bookkeeper	Part Time	Hourly	\$15.13	\$30.00
Qualified Purchasing Agent	Part Time	Annual	\$5,000.00	\$15,000.00
<u>Municipal Court</u>				
Magistrate	Full Time	Annual	\$12,000.00	\$35,000.00

<u>DEPARTMENT/TITLE</u>	<u>STATUS</u>	<u>PAYMENT CATEGORY</u>	<u>RANGE FROM</u>	<u>TO</u>
<u>Public Safety</u>				
Chief of Police	Full Time	Annual	\$79,000.00	\$200,000.00
Captain of Police	Full Time	Annual	\$79,000.00	\$180,000.00
Lieutenant of Police	Full Time	Annual	\$69,000.00	\$165,000.00
Police Matron	Part Time	Hourly	\$15.13	\$30.00
School Crossing Guard (based on 10 Months)	Part Time	Annual	\$7,500.00	\$15,000.00
School Crossing Guard	Part Time	Per Post	\$15.13	\$35.00
Substitute School Crossing Guard	Part Time	Per Post	\$23.00	\$35.00
Police Secretary	Part Time	Hourly	\$15.13	\$35.00
Police Secretary	Full Time	Annual	\$30,000.00	\$55,000.00
Police Records Clerk	Full Time	Annual	\$30,000.00	\$50,000.00
Class Three Specials	Part Time	Hourly	\$15.13	\$50.00
Class Two Specials	Part Time	Hourly	\$15.13	\$30.00
Class One Specials	Part Time	Hourly	\$15.13	\$30.00
Emergency Management Coordinator	Part Time	Annual	\$500.00	\$15,000.00
Emergency Management 1st Deputy Coordinator	Part Time	Annual	\$500.00	\$10,000.00
Emergency Management 2nd Deputy Coordinator	Part Time	Annual	\$500.00	\$5,000.00
Railroad Parking Enforcement Officer	Part Time	Hourly	\$15.13	\$25.00
OEM CERT Coordinator	Part Time	Hourly	\$500.00	\$800.00
<u>Public Works</u>				
Superintendent	Full Time	Annual	\$100,000.00	\$140,000.00
Deputy Superintendent	Full Time	Annual	\$80,000.00	\$100,000.00
Recycling Coordinator	Part Time	Annual	\$2,000.00	\$10,000.00
Clean Communities Coordinator	Part Time	Annual	\$3,000.00	\$10,000.00
Water/Sewer Clerk	Part Time	Hourly	\$15.13	\$30.00
<u>Community Engagement</u>				
Director	Part Time	Annual	\$10,000.00	\$50,000.00
Director	Part Time	Hourly	\$30.00	\$50.00
Recreation Assistant	Part Time	Hourly	\$15.13	\$30.00
Communications Specialist	Part Time	Hourly	\$15.13	\$30.00
Clerical	Seasonal/PT	Hourly	\$15.13	\$30.00
Summer Program Director	Seasonal/PT	Annual	\$1,700.00	\$10,000.00
Assistant Summer Program Director	Seasonal/PT	Annual	\$1,260.00	\$7,000.00
Canoe Renter-1st Year	Seasonal/PT	Hourly	\$13.73	\$20.00
Canoe Renter-2nd Year	Seasonal/PT	Hourly	\$13.73	\$20.00
Canoe Renter-Substitute	Seasonal/PT	Hourly	\$13.73	\$20.00
Apprentice Summer Counselors	Seasonal/PT	Hourly	\$13.73	\$20.00
Junior Summer Counselors	Seasonal/PT	Hourly	\$13.73	\$20.00
Senior Summer Counselors	Seasonal/PT	Hourly	\$13.73	\$25.00
<u>Sewer</u>				
Licensed Wastewater Backup Operator	Part Time	Annual	\$1,000.00	\$15,000.00
<u>Water</u>				
Water Plant Backup Operator	Full Time	Annual	\$50,000.00	\$110,000.00
<u>Boards</u>				
Board, Commission and Agency Secretary	Part Time	Per Meeting	\$100.00	\$250.00

Section 2. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance shall be and the same are hereby repealed.

Section 3. If any section, paragraph, subdivision, clause or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision clause or provision so adjudged and the remainder of the ordinance shall be deemed valid and effective.

Section 4. This ordinance shall take effect upon final passage and publication as provided by law.

Introduced: November 12, 2024
Passed: November 12, 2024
Adopted:

Honorable Joseph Altomonte, Mayor

CERTIFICATION OF ORDINANCE

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Council of the Borough of Matawan on _____

IN WITNESS WHEREOF, I have hereunder set my hand and seal of the Borough of Matawan this ____ day of _____

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-01

2025 REORGANIZATION MEETING OF THE GOVERNING BODY

BE IT RESOLVED by the Governing Body of the Borough of Matawan that the reorganization of the Mayor and Council of the Borough of Matawan is hereby scheduled for Tuesday, January 7, 2025, at 7:00 PM at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey.

BE IT FURTHER RESOLVED that the agenda for this meeting shall be the reorganization of the Governing Body of the Borough, including appointments and such other matters as may come before the Governing Body. Formal action will be taken.

BE IT FURTHER RESOLVED that the Clerk caused notice of this meeting to be appropriately posted and to be given to be published in one of the official newspapers of the Borough.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-02**AUTHORIZING CREDIT TO WATER/SEWER ACCOUNTS
FOR OVERPAYMENT****836 HIGHWAY 34
BLOCK 110, LOT 2.05**

WHEREAS, pursuant to N.J.S.A. 40A:5-17, the governing body of a municipality may adopt a resolution authorizing the tax collector to make adjustments to a property owners account; and

WHEREAS, an error was located on the following bills issued and it has been determined these accounts were overbilled.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the Borough Tax Collector is hereby authorized to credit the below water/sewer accounts:

<u>Address</u> <u>Block/Lot</u>	<u>Account #</u>	<u>Quarter(s)</u>	<u>Credit</u>
836 Highway 34 110/2.05	1405407-0	2023 Q4 – 2024 Q3	\$667.68

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-03

**RESOLUTION OF THE BOROUGH OF MATAWAN
AUTHORIZING THE RETURN OF ESCROW TO THE
COLUMBIA GROUP AT MATAWAN, LLC**

WHEREAS, the Borough of Matawan and the Columbia Group at Matawan, LLC entered into a Redevelopment Agreement for the anticipated Train Station Redevelopment Plan pursuant to a Redevelopers Agreement in 2002, which was reaffirmed in subsequent years; and

WHEREAS, there remains the sum of \$39,128.71 in said Escrow Account; and

WHEREAS, there are no further distributions to be made from said Escrow Account.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council that the CFO is directed to issue a check in the amount of \$39,128.71 to the Columbia Group at Matawan, LLC, constituting the closeout of the Escrow Account for the Redevelopment purposes in the above matter and to forward same with a copy of the within Resolution to the Columbia Group at Matawan, LLC, 120 Shelton Road, Piscataway, New Jersey 08854.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Pasquale Menna, Esq., Borough Attorney and the Columbia Group at Matawan, LLC.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-04

**APPOINTMENT OF FUND COMMISSIONER FOR THE
BOROUGH OF MATAWAN**

ACR HEALTH INSURANCE FUND

WHEREAS, Article III of the Bylaws of the ACR Health Insurance Fund ("Fund") requires the appointment of Fund Commissioners and Alternate Fund Commissioners; and

WHEREAS, one (1) Commissioner and one (1) Alternate Commissioner shall be appointed to represent the Borough of Matawan; and

WHEREAS, the following individuals have been duly appointed by Resolution:

- Ryan L. Michelson, Borough Administrator, Commissioner
- Nicole Schneeberger, Chief Financial Officer and Deputy Borough Administrator, Alternate Commissioner

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that the above-listed individuals are hereby appointed as Fund Commissioner and Alternate Fund Commissioner, respectively, for the Borough of Matawan.

BE IT FURTHER RESOLVED that their term of office shall continue through December 31, 2025.

BE IT FURTHER RESOLVED this 2nd day of December 2024 by the Commissioners of the ACR Health Insurance Fund, as follows:

1. The appointments of the Commissioner and Alternate Commissioner shall remain effective through December 31, 2025.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as ACR Health Insurance.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-05

AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR ANIMAL CONTROL SERVICES WITH MONMOUTH COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

2025

WHEREAS, the Borough of Matawan, a Municipal Corporation of the State of New Jersey, with offices at 201 Broad Street, Matawan, NJ 07747 (hereinafter referred to as "The Borough"); and

WHEREAS, Monmouth County Society for the Prevention of Cruelty to Animals, located at 260 Wall Street, Eatontown, NJ, 07724 (hereinafter referred to as "MCSPCA"); and

WHEREAS, the Borough of Matawan desires to engage the services of MCSPCA for Animal Control Services, for the year 2025.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan hereby authorizes the approval of said Agreement and authorizes the Mayor to execute said Agreement for Animal Control Services with the MCSPCA, effective January 1, 2025 through and including December 31, 2025 in an amount not to exceed Seventeen Thousand and Ten Dollars and No Cents (\$17,010.00) and the same is hereby confirmed pending receipt of Certification As To Available Funding from the Chief Financial Officer of the Borough of Matawan.

BE IT FURTHER RESOLVED the Council hereby authorizes the approval of said Agreement and authorizes the Mayor to execute said Agreement.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Police, Public Works as well as the Monmouth County Society for the Prevention of Cruelty to Animals, 260 Wall Street, Eatontown, NJ, 07724.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Nicole Schneeberger, Chief Financial Officer of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify that as of the date of this certification, contingent upon adoption of the 2025 Budget appropriation, funds are available from the _____ Budget of the Borough of Matawan to Monmouth County Society for the Prevention of Cruelty to Animals for the Borough of Matawan in an amount not to exceed Seventeen Thousand and Ten Dollars and No Cents (\$17,010.00).

This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

Nicole Schneeberger, CMFO
Dated: December 3, 2024

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

MONMOUTH COUNTY
MCSPCA
SOCIETY FOR PREVENTION OF CRUELTY TO ANIMALS
LAW ENFORCEMENT DIVISION
260 WALL STREET, EATONTOWN, NEW JERSEY 07724
732-542-0040
FAX: 732-542-4552

THIS AGREEMENT, made this day of by and between the **MONMOUTH COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS**, a non-profit 501(c)3 organization having principal offices at 260 Wall Street, Eatontown, New Jersey, hereinafter referred to as the "MCSPCA " and the Borough of Matawan , a municipal corporation of the State of New Jersey, having principal offices at 201 Board Street, Matawan, New Jersey 07747, hereinafter, referred to as the "Municipality".

WHEREAS, the Municipality wishes to retain the services of the MCSPCA for animal control for a period beginning the 1st day of January, 2025 and ending on the 31st day of December, 2025 .

NOW THEREFORE, in consideration of the mutual agreements set forth below, it is agreed that:

1. The MCSPCA shall make their services as independent contractor, as an animal service provider, as hereinafter described, available to the Municipality on a daily basis, during standard business hours, as needed, five (5) days a week. Weekends, Holidays and Night emergency services (after standard day time business hours), will also be provided when necessary on the terms stated. Services are defined as the rescue, custody and care of

injured animals, trapped animals, sick animals, animals whose lives are endangered or animals present a danger to humans, including those who have bitten a person.

For the purpose of this Agreement, marine mammals, feral cat colonies and dead deer are specifically excluded, neither shall the MCSPCA trap, rescue, or relocate or care for geese unless same is in need of veterinary care.

Upon the Municipality's request, or in the case for the need of animal humane and/or Services as defines herein, feral cat colonies will remain the responsibility of the person "caretaker" caring for the cats. If there is a sick, rabid, or injured cat, the MCSPCA will provide services and assistance, and shall be entitled to be reimbursed for all the costs and expenses to said feral cat colony. If the colony is abandoned by the caretaker and the MCSPCA is called to remove any and/or care for the colony, the costs and expenses incurred by the MCSPCA will be in addition to the cost for Services and will be the responsibility of the Municipality. If the Municipality enters into a Memorandum of Understanding (MOU) with the MCSPCA for the purpose of TNR, then all terms of the MOU shall be set forth as agreed upon by the MCSPCA and the Municipality and shall supersede certain terms in the contract.

2. The Municipality will pay the MCSPCA the sum of \$17,010.00 annually. The said sum to be prorated on a monthly basis of \$1,417.50 Payment for all services, including additional costs and expenses as stated herein, and unless express terms to the contrary are agreed, are due thirty (30) days after presentment of invoice and/or Municipality voucher executed by appropriate party, time is of the essence.
3. It is expressly understood, except as otherwise stated, the services include all the costs and expenses incurred by the MCSPCA or its animal control officer in the maintenance of custodial facilities and vehicle to be used by the animal control officer.

4. Upon a request from the Municipality, the MCSPCA shall respond to an emergency as defined herein. Emergency veterinary treatment will be provided to an ill or injured animal as required by the State Law regulation. The MCSPCA reserves the right in its sole discretion to determine that if the animal requires transportation to an emergency clinic on nights, weekends, or holidays, when our own veterinarians are not available.

If there is no known owner, the cost of in house services shall be covered by the MCSPCA any expense incurred by the MCSPCA for outside veterinary services will be the responsibility of the Municipality. If the owner is known, the cost and expenses will be bore by the owner.

5. The MCSPCA shall, at the request of an owner of an unwanted animal, render assistance in delivery of said animal to an appropriate humane shelter, including a shelter maintained by the SPCA. The MCSPCA will be paid for the cost and expenses of such assistance, which shall be the responsibility of the owner.
6. The MCSPCA shall use reasonable efforts to impound any stray, abandoned or unlicensed dog or cat, running at large on public property within the municipality. When such impoundment occurs, the dog or cat shall be put up for adoption or humanly disposed of, at the sole and exclusive discretion of the SPCA, after seven (7) day statutory hold period. It is expressly understood, once the MCSPCA accepts any animal and takes it into custody; it shall become the property of the MCSPCA for the disposition a stated above. The MCSPCA Animal Control Officer (ACO) or MCSPCA Humane Law Enforcement Officer shall issue summons for Municipal Ordinances and NJ Title 4 pertaining to all animal laws that apply under the scope of the ACO's employment. (ie: Dog/Cat licensing, animals running at large, dangerous dog)

7. Upon proof of ownership, any person may redeem his/her animal from the MCSPCA upon payment to the MCSPCA and shall be responsible to pay for any vaccinations and/or necessary medical treatment that the medical team deemed necessary. Once the ownership is established, and the animal is no longer a stray, regular boarding rates at \$20.00 per day shall be paid to the MCSPCA by the owner prior to the release of the animal. No release or redemption shall be honored unless the owner provides proof of ownership and produces a current municipal dog/cat license if applicable. If an animal is unclaimed after seven (7) days, the MCSPCA shall by law take ownership of the animal and offer the animal for adoption, humanly disposed or any other disposition that the MCSPCA deems humanely appropriate.
8. Any stray dog, cat or any other animal taken into the custody of the MCSPCA and charged with biting a human being, shall be quarantined for the required period of ten (10) days. The cost and expenses incurred during this period shall be the responsibility of the owner. If no known owner, the costs shall be absorbed by the SPCA.
9. Transportation of the head of the animal suspected of rabies to the State department shall be provided by the MCSPCA under the condition that the said animal expired on the premises before the ten (10) day quarantine period referred to above. The fee for removal of the head and deliver for rabies examination will be paid by the owner of the animal or absorbed by the MCSPCA if the owner is unknown.
10. The animal control officer shall be an employee of the SPCA. The MCSPCA shall indemnify and hold the Municipality harmless from and against any damage caused by the animal control officer, expressly excluded damage caused by the animal.

11. Removal of an animal, including wildlife, inside a home, apartment building, garage, roof, etc., "residence", is not covered under this agreement. The MCSPCA reserves the right to answer/respond to those calls; however, the owner of the premises will be charged \$90.00 per hour during standard business hours and \$118.00 after standard hours. If the nature of the call is deemed by a police officer to pose a public safety risk, the MCSPCA shall respond and handle the call at no cost to the homeowner.
12. The MCSPCA shall not be responsible for handling deer or any wildlife carcasses; however the MCSPCA shall retrieve infirmed/ injured deer or wildlife at the SPCA's discretion.
13. The Municipality will be charged at an additional charge, a boarding fee of \$20.00 per day, payable monthly, for any animal which, upon request of the Municipality as part of a court process or upon order from a court shall impound an animal. The Municipality agrees to expressively seek reimbursement from the costs uncured by the MCSPCA as any judgement from the owner, in the absence as such; the costs shall be the responsibility of the Municipality.
14. The signatory of this document represents that it/he/she possess the requisite authority to bind the public entity further represents the execution of the Agreement is authorized by Municipality.
15. Except for non-payment, this Agreement contract may be determined during the Term by either party upon sixty (60) days written notice by Certified Mail, Return Receipt Requested, to the other party, in its sole discretion the terminating party may provide an opportunity to cure.
16. It is expressively agreed that the MCSPCA is not obligated to incur any cost, expense or legal fees as a consequence of the failure of the Municipality to timely and fully remit all payment due hereunder; such costs, expenses, legal fees shall be the sole responsibility of the Municipality.

17. The Parties hereto shall indemnify and hold the other harmless from and against any claim, award, cost, expense by any third party, not affiliated in any way employed by either party for any damage or injury caused by the act or omission of the indemnifying party or its agents.

THIS AGREEMENT is a sole expression of the understanding between the parties and may only be modified by a written amendment signed by both parties.

MONMOUTH COUNTY SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS

BY:  _____

Ross Licitra
Executive Director

***MUNICIPALITY*Borough of Matawan**

BY: _____

ATTEST

RESOLUTION 24-12-06

**APPROVING EXTENDED SICK LEAVE
REQUEST FOR POLICE SGT. CHARLES HENRY**

WHEREAS, Police Sgt. Charles Henry is employed by the Borough of Matawan as a Full-Time Police Officer for the Borough of Matawan Police Department; and

WHEREAS, according to the Code for the Borough of Matawan, Chapter 9-4.5(a)(2) and current Collective Bargaining Agreement, if the employee has served for more than ten (10) years, he shall be entitled to a leave of absence with full pay for twenty-six (26) weeks, plus an additional thirteen (13) weeks at half pay; and

WHEREAS, Police Sgt. Charles Henry was hired as a Full-Time Police Officer effective June 1, 2014; and

WHEREAS, on November 25, 2024, Police Chief Thomas J. Falco Jr. formally requested that the Mayor and Council review and approve a request for extended sick leave for Sgt. Henry, pursuant to the provisions of the Code of the Borough of Matawan and the Collective Bargaining Agreement between the Borough of Matawan and Matawan PBA Local #179; and

WHEREAS, the Borough Administrator and the Chief of Police have reviewed the extended sick leave request; and

WHEREAS, it is in the best interest of the Borough of Matawan and the employee to approve the extended sick leave request upon a certification submitted by the employee; and

WHEREAS, the employee has requested a leave based upon the Code for the Borough of Matawan, Chapter 9-4.5 Extended Leave and current Collective Bargaining Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the employee's extended sick leave request is granted pursuant to the Code for the Borough of Matawan, Chapter 9-4.5 Extended Leave, and said request for a leave with full pay for twenty six (26) weeks subject to an additional thirteen (13) weeks of leave of absence at half pay pursuant to the Code for the Borough of Matawan, Chapter 9-4.5(a)(2) Extended Leave, since the employee has more than ten (10) years of service with the Borough of Matawan; is herewith granted effective December 13, 2024.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Police and Sgt. Charles Henry.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December 2024.

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-07

AMENDING

RESOLUTION 24-01-16

**AUTHORIZING THE CHIEF FINANCIAL OFFICER
TO CONDUCT FINANCIAL MATTERS BETWEEN MEETINGS DURING
THE 2024 CALENDAR YEAR**

WHEREAS, bills will need to be authorized for payment prior to the next regular business meeting of the Borough Council; and

WHEREAS, outstanding bills may only be paid with funds that have already been budgeted for and encumbered by purchase orders.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby authorizes and directs the Borough's Chief Financial Officer to pay bills budgeted for and encumbered between meetings for the 2024 calendar year until the Borough of Matawan's 2025 Reorganization meeting and the adoption of the 2025 Temporary Budget.

BE IT FURTHER RESOLVED the Mayor and Council shall be provided with its regular report relating to any bills authorized for payment during this period by the Chief Financial officer.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk and Finance.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-08

A RESOLUTION TO FIX AND DETERMINE THE 2025 SALARIES AND WAGES OF OFFICERS, MANAGEMENT, SUPERVISORY PERSONNEL AND GENERAL EMPLOYEES NOT REPRESENTED BY AN ORGANIZED BARGAINING UNIT AND EMPLOYED BY THE BOROUGH OF MATAWAN, MONMOUTH COUNTY, NEW JERSEY

WHEREAS, the following resolution sets the individual salaries and wages for 2025, effective January 1, 2025; and

WHEREAS, funds for these purposes are available in the 2025 Budget and the Chief Financial Officer as so certified in writing.

NOW, THEREFORE, BE IT RESOLVED that the 2025 Salaries and Wage for the Borough of Matawan Employees not represented by an organized bargaining unit be and are hereby set as follows:

<u>DEPARTMENT</u> <u>TITLE</u>	<u>EMPLOYEE</u>	<u>2025</u> <u>SALARY</u>
Administration and Executive		
Mayor		\$5,728.47
Council		\$4,910.13
Executive Assistant	R. Klinger	\$50,262.54
Borough Operations Coordinator	G. Rainforth	\$76,143.76
Community Engagement Coordinator	C. Zavorskas	\$35.73 Per Hour
Borough Clerk	K. Wynne	\$81,106.32
Elections Clerk	K. Wynne	\$4,307.46
Deputy Borough Clerk	C. Medoro	\$31,518.00
Deputy Elections Clerk	C. Medoro	\$210.12
P/T Assistant to Clerk/Receptionist	R. Roche	\$26.80 Per Hour
Deputy Registrar V/S	K. Fitzgerald	\$1,499.41
P/T Water-Sewer Clerk	J. Jorgenson	\$23.08 Per Hour
P/T Communication Specialist	C. Carey	\$28.56 Per Hour
Fire Prevention		
Fire Prevention Official	J. Pujols	\$41,586.42
P/T Fire Prevention Inspector	P. Morris	\$16,074.18
P/T Fire Prevention Inspector	E. Lee	\$26.80 Per Hour
Fire Prevention Office Assistant	L. Kramer	\$63,342.94
Finance/Tax Offices		
CFO/Treasurer	N. Horvath	\$130,883.88
P/T Tax Assessor	E. Zanetti	\$40,586.37
Revenue Collector/Assessing Clerk	M. McMurray	\$47,315.11
P/T Tax Collector	M. Schnurr	\$31,457.17
Deputy Tax Collector	K. Fitzgerald	\$48,357.65
Supervisor/Payroll, Personnel & Accounting Svcs	C. Adamski	\$59,643.24
Bookkeeper/Staff Assistant	C. Madden	\$48,005.60
Public Safety		
Police Records Clerk	C. Sjolholm	\$43,070.00
Police Secretary	J. Berliner	\$50,000.00.
Police Matron	C. Sjolholm	\$25.68 Per Hour
School Crossing Guard		\$12,182.42
Substitute School Crossing Guard		\$33.84 Per Crossing
School Crossing Guard – Rate Per Day		\$67.68 Per Day

Public Works

Deputy Superintendent	C. Peterson	\$91,927.50
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Boards

Board, Commission and Agency Secretary	Part Time Per Mtg	\$150.00
Planning Zoning Board Secretary	Part Time Per Mtg	\$250.00

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Fire Prevention, Payroll, Police, Public Works, Recreation and Recycling.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

ORDINANCE 24-28

BOND ORDINANCE PROVIDING FOR VARIOUS GENERAL CAPITAL IMPROVEMENTS BY THE BOROUGH OF MATAWAN, APPROPRIATING \$2,900,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,761,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvements or purposes described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough") as a general improvement. For the improvements or purposes described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$2,900,000, including the sum of \$138,500 as the required down payment for the improvements or purposes required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment.

Section 2. In order to finance the cost of the improvement or purpose not covered by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$2,761,500 pursuant to the Local Bond Law. In anticipation of the issuance of bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements or purposes hereby authorized for which bonds or notes are to be issued are for road reconstruction and resurfacing improvements for various roads throughout the Borough, including but not limited to, Crestwood Road, Claire Court, Washington Avenue (Grant Street to Liberty Street), Washington Avenue (Ravine Drive to Grant Street), and Oak Knoll Drive, and all work and materials necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 of this bond ordinance.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation stated in Section 1 of this bond ordinance

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose described in Section 3 of this bond ordinance, computed on the basis of the amount of obligations authorized for the improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10 years.

(c) An aggregate amount not exceeding \$600,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvement or purpose set forth in Section 3 of this bond ordinance.

(d) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$2,761,500 (the amount of the authorization of the obligations provided for in this bond ordinance). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. This bond ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Borough reasonably expects to pay expenditures with respect to the improvements described in Section 3 hereof prior to the date that the Borough incurs debt obligations under this bond ordinance. The Borough reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Borough under this Bond Ordinance. The maximum principal amount of bonds or notes expected to be issued for payment of the costs of the Improvements is \$2,761,500.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduced:

Passed:

Adopted:

Honorable Joseph Altomonte, Mayor

CERTIFICATION OF ORDINANCE

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of an Ordinance adopted by the Council of the Borough of Matawan on _____, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and seal of the Borough of Matawan this ____ day of _____, 2024.

Karen Wynne, RMC
Municipal Clerk

ORDINANCE 24-29:

BOND ORDINANCE APPROPRIATING \$10,500,000 TO PROVIDE FOR VARIOUS WATER AND SEWER CAPITAL IMPROVEMENS FOR THE BOROUGH OF MATAWAN THROUGH THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST/NEW JERSEY WATER BANK AND AUTHORIZING THE ISSUANCE OF \$10,500,000 BONDS OR NOTES TO FINANCE THE COST THEROF

WHEREAS, the Borough of Matawan, a municipal corporation of the State of New Jersey (the “Borough”) wishes to authorize various water capital improvements for the Borough, including, but not limited to the following Water projects in an aggregate amount not to exceed \$5,200,000 (the “Water Projects”):

- Lime Mixer Replacement (Water Treatment Plant), improvements;
- Backup Well improvements for the Middlesex Road Water Treatment Plant;
- Middlesex Road Water Storage Tank Rehabilitation improvements;
- Lead Service Investigation and Replacement (Phase I) improvements;
- Estimated Bi-Annual Water Distribution System improvements;
- Lead Service Investigation and Replacement (Phase 2) improvements;
- Residential Water Meter Replacements; and

WHEREAS, the Borough also wishes to authorize various authorize various sewer capital improvements for the Borrough in an aggregate amount not to exceed \$5,300,000 (the “Sewer Projects” and together with the Water Projects, the “Project”)L

- Matawan Lift Station and Force Main improvements;
- Victoria Court Repairs and improvements;
- Estimated Annual Sanitary Collection System improvements;
- Cross Road Lift Station and Force Main improvements;
- Buttonwood Lift Station and Force Main improvements, including feasibility studies; and
- Sanitary Collection System improvements; and

WHEREAS, pursuant to the Local Bond Law, the costs of the Project may be financed through the New Jersey Department of Environmental Protection Environmental Infrastructure Trust (the “NJEIT”) and / or The New Jersey Infrastructure Bank via The New Jersey Water Bank (the “Water Bank”);

WHEREAS, the Borough has authorized, and by adoption of this ordinance, to any degree necessary re-authorizes, the preparation and filing of one or more Water Bank (or equivalent appropriate) Loan Application(s) (collectively, the “Loan Application”) for the Project, seeking a loan or loans, as may be applicable, to finance same via the NJEIT/ Water Bank (the “Loans”), and has authorized its Borough Engineer, and its Borough Bond Counsel, Waters,

McPherson, McNeill, P.C., and any other necessary Borough employees or professionals to effectuate the preparation and filing of the Loan Application when timely and ready;

WHEREAS, the Borough has also designated the Borough Clerk or other appropriate individual to act as the Authorized Representative of the Borough in connection with the Loans;

WHEREAS, the cost of Project is \$10,500,000, which cost may be financed via the Loans;

WHEREAS, it is the intention and desire of the Borough to commence with the implementation of the Project and to continue with the application for the Loans in the not to exceed amount of \$10,500,000; and

WHEREAS, the Borough may opt to use the proceeds, if necessary/applicable and permissible, of the Loans to reimburse itself for monies expended for the development and implementation of the Project in accordance with applicable law.

NOW THEREFOR BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvements or purposes described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough as a general improvement. For the improvement or purpose described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$10,500,000. No down payment is required pursuant to the provisions of N.J.S.A. 40A:2-11(c) as such improvement or purpose is an environmental infrastructure project funded by loan(s) from the New Jersey Environmental Infrastructure Trust Program (the "NJEIT").

Section 2. In order to finance the cost of the improvement or purpose not covered by the application of any down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$10,500,000 pursuant to the Local Bond Law. In anticipation of the issuance of bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvements or purposes hereby authorized for which bonds or notes are to be issued, the estimated cost of each improvement or purpose and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement or purpose, and the period of usefulness of each improvement or purpose are as follows (all of which are to be financed through the NJEIT/Water Bank):

(a) Various water capital improvements, as set forth in greater detail on the plans and specifications on file in the Borough Administrator / Clerk's office, including, but not limited to, Lime Mixer Replacement (Water Treatment Plant), improvements; Backup Well improvements for the Middlesex Road Water Treatment Plant; Middlesex Road Water Storage Tank Rehabilitation improvements; Lead Service Investigation and Replacement (Phase I) improvements; Bi-Annual Water Distribution System improvements; Lead Service Investigation and Replacement (Phase 2) improvements; Residential Water Meter Replacements, and all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$5,200,000	\$5,200,000	20 years

(b) Various water capital improvements, as set forth in greater detail on the plans and specifications on file in the Borough Administrator / Clerk's office, including, but not limited to Matawan Lift Station and Force Main improvements; Victoria Court Repairs and improvements; Estimated Annual Sanitary Collection System improvements; Cross Road Lift Station and Force Main improvements; Buttonwood Lift Station and Force Main improvements, including feasibility studies; and Sanitary Collection System improvements, and all work and materials necessary therefor or incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$5,300,000	\$5,300,000	20 years

<u>TOTAL APPROPRIATION</u>	<u>TOTAL BOND AUTHORIZATION</u>	<u>AVERAGE PERIOD OF USEFULNESS</u>
\$10,500,000	\$10,500,000	20 years

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date unless expressly authorized pursuant to the applicable enabling legislation relating to the Loans and/or NJEIT/Water Bank financing program. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence

as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser. The Chief Financial Officer, along with the Borough's designated professionals, are hereby further authorized to take all steps necessary and to submit all documents required to finance the Project through the NJEIT/Water Bank.

Section 5. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose described in Section 3 of this bond ordinance, computed on the basis of the amount of obligations authorized for the improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10 years.

(c) An aggregate amount not exceeding \$1,000,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvements or purposes set forth in Section 3 of this bond ordinance.

(d) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$10,500,000 (the amount of the authorization of the obligations provided for in this bond ordinance). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 8. The Borough hereby declares its intent to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 8 is a declaration of intent within the meaning and for purposes of Treasury Regulation §1.150-2 or any successor provisions of federal income tax law.

Section 9. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Recorded Vote:

AYES:

NAYES:

ABSENT:

ABSTAIN:

The foregoing is a true copy of an ordinance introduced and adopted on first reading by the governing body of the Borough of Matawan on December 2, 2024.

Karen Wynne, Clerk

RESOLUTION 24-12-09

AUTHORIZING THE TRANSFER OF FUNDS FROM CURRENT AND UTILITY ACCOUNTS IN THE 2024 BUDGET

WHEREAS, NJSA 40A:4-58 provides for the transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year: and

WHEREAS, the Chief Financial Officer has advised the Mayor and Council of the Borough of Matawan that the need for certain transfers within the 2024 Municipal Budget exists; and

WHEREAS, it is recommended that these budget transfers be made.

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made in the 2024 Municipal Budget:

<u>Transfer From:</u>		<u>Transfer To:</u>	
Account Number	Amount of Transfer	Account Number	Amount of Transfer
4-01-20-170-200 Downtown Redevelopment Other Expense	\$1,000.00	4-01-26-310-100 Public Buildings Salary & Wage	\$1,000.00
4-01-25-265-200 Fire Other Expense	\$10,000.00	4-01-26-310-200 Public Buildings Other Expense	\$10,000.00
4-01-45-931-200 MCIA Interest Other Expense	\$3,500.00	4-01-45-930-200 Interest on Bonds Other Expense	\$3,500.00
4-09-55-508-200 Bulk Water Purchase Other Expense	\$6,000.00	4-09-55-506-200 Social Security Other Expense	\$6,000.00

BE IT FURTHER RESOLVED that a certified copy of this resolution be provided to the Chief Financial Officer of the Borough of Matawan for the permanent records.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk

RESOLUTION 24-12-10

PAYMENT OF BILLS

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$2,214,109.90
Water/Sewer	\$94,050.26
Borough Capital	\$7,176.97
Water Capital	\$221,943.89
Grant	\$1,923.19
Borough Trust	\$22,664.71
Recreation Trust	\$1,524.56
Total	\$2,563,393.48

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.

CERTIFICATION OF RESOLUTION

I, Karen Wynne, Municipal Clerk of the Borough of Matawan, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Council of the Borough of Matawan on December 3, 2024.

IN WITNESS WHEREOF, I have hereunder set my hand and official seal of the Borough of Matawan this 3rd day of December, 2024.

Karen Wynne, RMC
Municipal Clerk