

**Borough of Matawan  
Workshop Session  
May 2, 2017**

**A** Workshop meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on May 2, 2017 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 11, 2017, by sending notice to the *Asbury Park Press*, and by posting. A copy of said Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of said Notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:23 PM requesting a roll call.

On roll call the following members responded present:

Present:       Councilman Joseph Urbano  
                  Councilman Michael Caldon  
                  Councilman Michael Vergaretti  
                  Councilman Brett Cannon  
                  Councilman Nicolas Reeve  
                  Councilwoman Josi Salvatore

Also, present were Louis C. Ferrara, Borough Administrator, Monica Antista, CFO, Pasquale Menna, Esq., Borough Attorney, and John Swisher, from Suplee, Clooney & Company, Borough Auditor.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

**Workshop Items**

*Puppy Mill Ordinance*

Council discussed a comprehensive ban of selling animals secured by sources other than legitimate adoption agencies, such as ASPCA or Humane Society, to protect animals bred and sold from “puppy mills.” Purebred animals can still be obtained through certified breeders. After discussion, Council elected to draft an ordinance.

*LOSAP Amendment Resolution*

Mr. Menna related his memo to Council with his recommendation to leave the existing 2003 and 2005 Ordinances as is. The enabling ordinance on the emollients for the former Matawan First Aid would be a separate ordinance, which would not have to be edited at all, based on the language, with no need for revision. Council agreed with the Borough Attorney’s recommendation.

*Temporary Signage*

Mr. Menna related some instances that have occurred lately concerning the Borough sign ordinance, one of which is the applicability of the regulations concerning political signs. He cautions against any restriction or regulation concerning so-called First Amendment political signs, citing the Supreme Court of the United States and their ruling in 2015. This concerns personal property as well as the property rights of individuals which are distinguishable from commercial rights. Currently, the Borough does not have a specific ordinance or regulation specifically addresses political signs. He suggests the ordinance be amended to reflect the enforcement be strictly for commercial signs. He noted if Council wishes to set limitations on First Amendment-type signs, when they could be posted and when they needed to be removed, they can be limited as long as they are on public rights-of-way property, for safety reasons or road and/or sidewalk maintenance. Councilman Urbano suggested a ‘gentleman’s handshake’ agreement between Councilmembers regarding their political signs as to when they could be posted. Rather than posting signs for three months, they not be posted until 60 days prior to the election. Councilman Cannon agreed and relating his conversation with the Code

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Enforcement Official and learned the Borough is limited regarding enforcing rules and issuing violations because of the current code. Council agreed to request the Committee review the current Code, and bring its recommendations to Council for consideration including business signage.

**Privilege of the Floor – Agenda Items Only**

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

**2017 Budget**

Mayor Altomonte read by title Resolution 17-05-02: Resolution to Read the Budget by Title Only at the Public Hearing. Mayor Altomonte requested a motion. Councilman Caldon made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilman Caldon  
Councilman Vergaretti  
Councilman Cannon  
Councilman Reeve  
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-02  
RESOLUTION TO READ THE BUDGET BY  
TITLE ONLY AT THE PUBLIC HEARING**

*WHEREAS, NJSA 40A:4-8 provides that the budget be read by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing, a complete copy of the approved budget as advertised has been posted in the Borough Hall for public inspection, and copies have been made available by the Clerk to persons requiring them; and*

*WHEREAS, these conditions have been met.*

*NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan does hereby adoption of this Resolution confirming the 2017 budget of the Borough of Matawan shall be read by title only.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance as well as the Borough Auditor.*

**2017 Budget Public Hearing**

Mayor Altomonte requested a motion to open for Public Hearing for the 2017 Budget. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed. Mr. Menna offered the public to comment on the 2017 Municipal Budget informing the both the Municipal Auditor and CFO were present. There were no comments. Mayor Altomonte requested a motion to close the Public Hearing. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Council agreed. Motion passed.

**Adoption of 2017 Municipal Budget**

Mayor Altomonte read by title Resolution 17-05-03: Adoption of 2017 Municipal Budget. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by

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Councilwoman Urbano. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano stated the 2017 Budget is reflective of prior Council and their spending as there are no cuts to the spending and that it actually goes up but those expenditures are necessary.

Councilman Caldon stated he is happy to see the preservation of the Burrowes Mansion included in the 2017 Budget. He agreed with Councilman Urbano adding there was a lot of discussion whether or not there should be surplus in the town or whether or not the Borough hoards money. Financially the Borough has a very sound financial balance sheet which was something they worked very hard to achieve. He is looking forward to some of the projects finally getting done, specifically Gravelly Brook. This is not something that was done in 12 or 18 months but rather took quite a bit more time to accomplish, and he's happy to be part of it.

- Councilman Vergaretti
- Councilman Cannon
- Councilman Reeve
- Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-03  
ADOPTION OF 2017 BUDGET**

**BE IT RESOLVED** by the Governing Body of the Borough of Matawan, County of Monmouth that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$8,073,107.31 (Item 2 below) for municipal purposes, and
- (b) \$0.00 (Item 3 below) for school purposes in Type I School Districts only (NJS 18A:9-2) to be raised by taxation and,
- (c) \$0.00 (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in Type II School Districts only (NJS 18A:9-3) and certification to the County Board of Taxation of the following summary of general revenues and appropriations.
- (d) \$345,040.00 (Sheet 11) Minimum Library Levy (RS 40:54-8 et seq.)

\_\_\_\_\_ made the motion, seconded by \_\_\_\_\_

**RECORDED VOTE**  
(insert last name)

- Ayes: Caldon  
Cannon  
Reeve  
Salvatore  
Urbano  
Vergaretti

Abstained:

Nays:

Absent:

**SUMMARY OF REVENUES**

<b>1. General Revenues</b>			
Surplus Anticipated		08-100	\$681,860.00
Miscellaneous Revenues Anticipated		13-099	\$2,872,796.83
Receipts from Delinquent Taxes		15-499	\$0.00
<b>2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES (Item 6(a), Sheet 11)</b>		07-190	\$8,073,107.31
<b>3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS</b>			
<b>DISTRICTS ONLY:</b>			
Item 6(b), sheet 11 (NJS 40A:4-14)		07-191	\$0.00
Total Amount to be Raised by Taxation for Schools			\$0.00
<b>4. To Be Added TO THE CERTIFICATE FOR AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:</b>			
Item 6(b), Sheet 11 (NJS 40A:4-14)		07-191	\$0.00
<b>5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY LEVY</b>			
Total Revenues		07-192	\$345,040.00
		13-299	\$11,972,804.14

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**2017 SUMMARY OF APPROPRIATIONS**

<b>5. GENERAL APPROPRIATIONS</b>	xxxxxxxxxxxxxxxxxx
<i>Within "CAPS"</i>	xxxxxxxxxxxxxxxxxx
(a&b) Operations Including Contingent	34-201 \$8,164,512.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209 \$855,000.00
(g) Cash Deficit of Preceding Year	46-885-2 \$0.00
<i>Excluded from "CAPS"</i>	xxxxxxxxxxxxxxxxxx
(a) Operations - Total Operations Excluded from "CAPS"	34-305 \$661,412.14
(c) Capital Improvements	44-999 \$295,000.00
(d) Municipal Debt Service	45-999 \$1,500,880.00
(e) Deferred Charges - Municipal	46-999 \$46,000.00
(f) Judgements	37-480-2 \$0.00
(n) Transferred to Board of Education for Use of Local Schools (NJS 40:48-17.1 & 17.3)	29-405-2 \$0.00
(g) Cash Deficit of Preceding Year	46-885-2 \$0.00
(k) For Local District School Purposes	29-410 \$0.00
(m) Reserve for Uncollected Taxes (include Other Reserves if Any)	50-899-2 \$450,000.40
<b>Total Appropriations</b>	34-499 \$11,972,804.14

*It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 2<sup>nd</sup> day of May, 2017. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2017 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.*

*Certified by me this 2<sup>nd</sup> day of May, 2017, \_\_\_\_\_ (Signature on File) \_\_\_\_\_, Borough Clerk.  
Karen Wynne, RMC*

**Consent Agenda**

Mayor Altomonte read by title Resolutions 17-05-04 through and including 17-05-05, requesting a motion to approve en masse. Councilman Nicolas Reeve made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 17-05-04  
AUTHORIZING REFUND OF TAX OVERPAYMENT  
21 COLONIAL DRIVE – BLOCK 65.03, LOT 14**

**WHEREAS**, the following property has been overpaid for the first quarter 2017 as a result of the sale of the property; and

**WHEREAS**, the previous property owner is due a refund in order to clear the account; and

**WHEREAS**, the following refund has been verified as accurate by the Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, that the Borough Tax Collector refund according to the following:

<u>Block/Lot</u>	<u>Vendor</u>	<u>Amount of Refund</u>	<u>Notation</u>
65.03/14	Mark L. Dewis 4 Lawrence Drive Cream Ridge, NJ 08514	\$59.89	Overpaid Due to Property Sale

**BE IT FURTHER RESOLVED** that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 17-05-05  
AUTHORIZING THE WAIVER OF FEES  
MATAWAN ABERDEEN GIRL SCOUT TROOP 1390**

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*WHEREAS, the Matawan Aberdeen Girl Scout Troop 1390 is a recreational organization dedicated to the children of Matawan and Aberdeen; and,*

*WHEREAS, the Matawan Aberdeen Girl Scout Troop 1390 is in need of use of the Matawan Municipal Community Center (MMCC) Gym to hold its annual "Powder Puff Derby" event, and has provided the necessary paperwork including the Certificate of Insurance and Hold Harmless Agreement as per Borough Ordinances; and*

*WHEREAS, the Matawan Aberdeen Girl Scout Troop 1390 is requesting the Borough, as an expression of support and encouragement, to waive all fees including room rental and cleaning fees.*

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Matawan hereby waives the room rental and cleaning fees for the Matawan Aberdeen Girl Scout Troop 1390, and grants them permission to use the MMCC Gym on Tuesday, May 9, 2017, between the hours of 6:00 and 8:00 PM.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Fire Prevention, Police, Public Works, Recreation as well as the Matawan Aberdeen Girl Scout Troop 1390.

**New Business**

Mayor Altomonte read by title Resolution 17-05-06: Amending Resolution 17-04-11: Authorizing the Appointment of Part-Time Annual Electrical Sub-Code Official & Electrical Inspector – John Quinn. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilman Caldon  
Councilman Vergaretti  
Councilman Cannon  
Councilman Reeve  
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-06  
AMENDING RESOLUTION 17-04-11  
AUTHORIZING THE APPOINTMENT OF PART-TIME ANNUAL  
ELECTRICAL SUB-CODE OFFICIAL & ELECTRICAL INSPECTOR  
JOHN QUINN**

*WHEREAS, the Part-Time Annual Electrical Sub-Code Official of the Borough of Matawan resigned as of January 24, 2017; and*

*WHEREAS, the Borough of Matawan is in need of a Part-Time Electrical Sub-Code Official; and*

*WHEREAS, Resolution 17-02-54 authorized the Borough Administrator to advertise and interview for the position of Part-Time Annual Electrical Sub-Code Official and Electrical Inspector.*

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Borough Administrator of the Borough of Matawan, the Mayor and Council hereby adopt and appoint John Quinn to the position of Part-Time Annual Electrical Sub-Code Official and Electrical Inspector for the Borough of Matawan effective May 16, 2017.

**BE IT FURTHER RESOLVED**, that the annual salary for the position is established as the sum of Ten Thousand Dollars and No Cents (\$10,000.00) per annum effective May 16, 2017.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Payroll as well as John Quinn.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 7-01-22-195-100 Budget of the Borough of Matawan to John Quinn for Part-Time Annual Electrical Sub-Code Official & Electrical Inspector for the Borough of Matawan in an amount not to exceed Ten Thousand Dollars and No Cents (\$10,000.00) per annum effective May 16, 2017.

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*This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO

Dated: May 2, 2017

Mayor Altomonte read by title Resolution 17-05-07: Authorizing a Salary Increase for Part-Time Annual Plumbing Sub-Code Official & Plumbing Inspector – Richard Riopel. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a roll call. Councilman Urbano asked for clarification regarding this resolution and Mr. Ferrara explained. A roll call vote was taken.

- Yes: Councilman Urbano
- Councilman Caldon
- Councilman Vergaretti
- Councilman Cannon
- Councilman Reeve
- Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-07  
AUTHORIZING A SALARY INCREASE FOR  
PART-TIME ANNUAL PLUMBING SUB-CODE OFFICIAL & PLUMBING INSPECTOR  
RICHARD RIOPEL**

**WHEREAS**, Richard Riopel is the Part-Time Annual Plumbing Sub-Code Official and Plumbing Inspector of the Borough of Matawan; and

**WHEREAS**, recently the New Jersey Uniform Construction Code increased the enforcement responsibilities of the Plumbing Sub-Code Official/Inspector pursuant to NJAC 5:23-3.4(d); and

**WHEREAS**, it is the recommendation of John Quinn, the Construction Official, to increase the salary of Mr. Riopel, to \$15,000.00 per annum.

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Construction Official of the Borough of Matawan, the Mayor and Council hereby authorize a salary increase for Richard Riopel, Part-Time Annual Plumbing Sub-Code Official and Plumbing Inspector for the Borough of Matawan, in an amount not to exceed Fifteen Thousand Dollars and No Cents (\$15,000.00) per annum, effective May 16, 2017.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Payroll as well as Richard Riopel.

**CERTIFICATION AS TO AVAILABLE FUNDING**

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 7-01-22-195-100 Budget of the Borough of Matawan to Richard Riopel for Part-Time Annual Plumbing Sub-Code Official & Plumbing Inspector for the Borough of Matawan in an amount not to exceed Fifteen Thousand Dollars and No Cents (\$15,000.00) per annum effective May 16, 2017.

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

Chief Financial Officer

(Signature on File)

\_\_\_\_\_  
Monica Antista, CMFO

Dated: May 2, 2017

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Mayor Altomonte read by title Resolution 17-05-08: Authorizing the Hiring of Part-Time Seasonal Personnel – 2017 Summer Recreation Program – Canoe Rentals. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Caldon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilman Caldon  
Councilman Vergaretti  
Councilman Cannon  
Councilman Reeve  
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-08  
AUTHORIZING THE HIRING OF PART-TIME SEASONAL PERSONNEL  
2017 SUMMER RECREATION PROGRAM  
CANOE RENTALS**

*WHEREAS, the Council has been advised that there is a need part-time personnel for the Summer Recreation Canoe Rentals for the year 2017 within the Borough of Matawan, effective May 26 through and including September 4, 2017; and*

*WHEREAS, Daria Dieterle, Recreation Director, has recommended to Council the hiring of Adrian Casper at a rate of \$8.67 per hour and Matthew Malanga at a rate of \$10.00 per hour for the Summer Recreation Canoe Rentals for the year 2017 within the Borough of Matawan.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendation of Daria Dieterle, hereby authorizes the hiring of part-time personnel Adrian Casper at a rate of \$8.67, and Matthew Malanga at a rate of \$10.00 per hour, for the 2017 Summer Recreation Canoe Rentals effective May 26, 2017. The last day of rentals will be on September 4, 2017.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll, Recreation and Adrian Casper and Matthew Malanga.*

**CERTIFICATION AS TO AVAILABLE FUNDING**

*I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the T-14-56-850-801 Borough of Matawan to Canoe Renters - Recreation for the Borough of Matawan in an amount not to exceed Four Thousand Five Hundred Dollars and No Cents (\$4,500.00).*

*This certification is based solely on the information encumbered into the financial records of the Borough by the appropriate using division as of this date and relies on the completeness of financial records.*

*Chief Financial Officer*

*(Signature on File)*

\_\_\_\_\_  
*Monica Antista, CMFO*

*Dated: May 2, 2017*

Mayor Altomonte read by title Resolution 17-05-09: Governing Body Certification of the 2016 LOSAP Audit. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Reeve. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilman Caldon  
Councilman Vergaretti  
Councilman Cannon  
Councilman Reeve  
Councilwoman Salvatore

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Motion passed.

**RESOLUTION 17-05-09  
GOVERNING BODY CERTIFICATION OF THE 2016 LOSAP AUDIT**

**WHEREAS**, the LOSAP Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk, and a copy has been received by each member of the Governing Body; and

**NOW, THEREFORE, BE IT RESOLVED**, the Governing Body of the Borough of Matawan, hereby certifies receipt and acceptance of the 2016 LOSAP Audit as submitted by the Municipal Auditor.

**BE IT FURTHER RESOLVED**, certified copy of the Resolution shall be distributed to the following Borough of Matawan Departments: Administration, Clerk, Finance, Fire Department as well as the Municipal Auditor.

Mayor Altomonte read by title Resolution 17-05-10: 2015 Road Improvement Program Contract 1 - JTG Construction, Inc. - Authorizing Change Order No. 6 and Final. Mayor Altomonte requested a motion. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilman Caldon  
Councilman Vergaretti  
Councilman Cannon  
Councilman Reeve  
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-10  
2015 ROAD IMPROVEMENT PROGRAM CONTRACT 1  
JTG CONSTRUCTION, INC.  
AUTHORIZING CHANGE ORDER NO. 6 AND FINAL**

**WHEREAS**, T&M Associates has informed the Council that Various Items are reduced to reflect current as-built quantities in the 2015 Road Improvement Program Contract 1, for a total reduction this Change Order No. 6 and Final of Twenty-Five Thousand, One Hundred Sixteen Dollars, and Twenty-Six Cents (\$25,116.26); and

**WHEREAS**, T&M Associates has informed the Council that Various Items are increased to reflect current as-built quantities in the 2015 Road Improvement Program Contract 1, for a total increase this Change Order No. 6 and Final of Two Thousand, Six Hundred Forty-Nine Dollars, and Zero Cents (\$2,649.00); and

**WHEREAS**, T&M Associates has informed the Council that Supplementary Extras are added to the 2015 Road Improvement Program Contract 1, for a total increase this Change Order No. 6 and Final of One Thousand, Three Hundred Twenty-Eight Dollars, and Twenty-Five Cents (\$1,328.25); and

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 6 and Final, for the 2015 Road Improvement Program Contract 1, a Net Change Reduction This Change Order No. 6 and Final, in an amount of Twenty-One Thousand, One Hundred Thirty-Nine Dollars and One Cent (\$21,139.01).

**BE IT FURTHER RESOLVED** this amount reflects a total Net Change Reduction in Contract of Forty-Two Thousand, Seven Hundred Nineteen Dollars and Fifty-Six Cents (\$42,719.56).

**BE IT FURTHER RESOLVED** the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as T&M Associates and JTG Construction, Inc.



CHANGE ORDER NO. 6 & FINAL

DATE:   
PROJECT:   
OWNER:   
CONTRACTOR:

DESCRIPTION OF CHANGE:

REDUCTIONS:

Various items are reduced to reflect current as-built quantities.

EXTRA:

Various items are increased to reflect current as-built quantities.

SUPPLEMENTARY:

- DS-17 Manhole Cover (Middlesex Road)
- DS-18 Contract Completion Date Extended to March 28, 2017

APPROVAL RECOMMENDED:

  
ROBERT R. KEADY, JR., P.E., C.M.E.

ACCEPTED:



CONTRACTOR:  
JTG Construction, Inc.

OWNER'S APPROVALS:

NOTE: All work to be done according to Contract Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXXXX	\$25,116.26
B. TOTAL EXTRAS THIS C.O.	\$2,649.00	XXXXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	\$1,328.25	XXXXXXXXXXXX
TOTALS THIS C.O.	\$3,977.25	\$25,116.26
NET CHANGE THIS CHANGE ORDER		\$21,139.01
PREVIOUS CHANGE ORDERS	\$121,056.45	\$142,637.00
TOTAL CHANGE ORDERS TO DATE	\$125,033.70	\$167,753.26
NET CHANGE IN CONTRACT		\$42,719.56

ORIGINAL CONTRACT BID PRICE	<input type="text" value="\$1,191,604.76"/>
CHANGE ORDERS TO DATE	<input type="text" value="-\$42,719.56"/>
REVISED CONTRACT PRICE	<input type="text" value="\$1,148,885.20"/>

PROJECT: 2015 Road Improvement Program - Contract 1

OWNER: Borough of Matawan

CONTRACTOR: JTG Construction, Inc.

	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT
	R E D U C T I O N	A7	Police Traffic Directors	12.00	HR	\$95.96
B12		Dense Graded Aggregate Base Course, 6" Thick	1080.00	SY	\$7.60	\$8,208.00
B17		HMA Base Course, 19M64, 4" Thick	146.82	TON	\$90.00	\$13,213.80
D3		Police Traffic Directors	26.50	HR	\$95.96	\$2,542.94
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

A. TOTAL REDUCTIONS \$25,116.26

E X T R A	B7	Police Traffic Directors	27.61	HR	\$95.96	\$2,649.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

B. TOTAL EXTRA \$2,649.00

S U P P	DS-17	Manhole Cover (Mill Road)	3.00	UN	\$442.75	\$1,328.25
	DS-18	Contract Completion Date Extended to March 28, 2017	1.00	LS	\$0.00	\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00
						\$0.00

C. TOTAL SUPPLEMENTARY \$1,328.25

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Mayor Altomonte read by title Resolution 17-05-11: Sanitary Sewer Cleaning & TV Inspection - Trenchless Line Co. DBA TLC Drain & Sewer - Authorizing Change Order No. 1 and Final. Mayor Altomonte requested a motion. Councilman Cannon made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilman Caldon  
Councilman Vergaretti  
Councilman Cannon  
Councilman Reeve  
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-11  
SANITARY SEWER CLEANING & TV INSPECTION  
TRENCHLESS LINE CO. DBA TLC DRAIN & SEWER  
AUTHORIZING CHANGE ORDER NO. 1 AND FINAL**

*WHEREAS, T&M Associates has informed the Council that Various Items are reduced to reflect as-built quantities in the Sanitary Sewer Cleaning & TV Inspection, for a total reduction this Change Order No. 1 and Final of Thirty-Two Thousand, Five Hundred Twenty-Four Dollars, and Thirty-Six Cents (\$32,524.36); and*

*WHEREAS, T&M Associates has informed the Council that Various Items are extra to reflect as-built quantities in the Sanitary Sewer Cleaning & TV Inspection, for a total increase this Change Order No. 1 and Final of Five Thousand, Two Hundred Nineteen Dollars, and Twenty Cents (\$5,219.20); and*

*WHEREAS, T&M Associates has informed the Council that Supplementary are reduced to reflect the repairs the borough had to make in the Sanitary Sewer Cleaning & TV Inspection, for a total reduction this Change Order No. 1 and Final of One Thousand, Four Hundred Thirty-Four Dollars, and Fifty Cents (\$1,434.50); and*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, based upon the recommendations of Robert Keady, T&M Associates, that they hereby authorize the attached contract modification proposal, Change Order No. 1 and Final, for the Sanitary Sewer Cleaning & TV Inspection, a Net Change Reduction This Change Order No. 1 and Final, in an amount of Twenty-Eight Thousand, Seven Hundred Thirty-Nine Dollars and Sixty-Six Cents (\$28,739.66).*

*BE IT FURTHER RESOLVED this amount reflects a total Net Change Reduction in Contract of Twenty-Eight Thousand, Seven Hundred Thirty-Nine Dollars and Sixty-Six Cents (\$28,739.66).*

*BE IT FURTHER RESOLVED the Mayor of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works as well as T&M Associates and Trenchless Line Co. dba TLC Drain & Sewer.*

CHANGE ORDER NO. 1 (Final)

DATE: April 13, 2017  
PROJECT: Sanitary Sewer Cleaning and TV Inspection  
OWNER: Borough of Matawan  
CONTRACTOR: Trenchless Line Co. dba TLC Drain & Sewer

DESCRIPTION OF CHANGE:		
<b>REDUCTIONS:</b>		
2	Polier Traffic Directors	Reduced to reflect as-built quantities
3a	Cleaning of Sanitary Sewers, 8"	Reduced to reflect as-built quantities
3d	Cleaning of Sanitary Sewers, 30"	Reduced to reflect as-built quantities
3c	Cleaning of Sanitary Sewers, 36"	Reduced to reflect as-built quantities
4a	TV Inspection of Sanitary Sewers, 8"	Reduced to reflect as-built quantities
4d	TV Inspection of Sanitary Sewers, 30"	Reduced to reflect as-built quantities
4e	TV Inspection of Sanitary Sewers, 36"	Reduced to reflect as-built quantities
5	Bypass Pumping	Reduced to reflect as-built quantities
6	Revert Setups	Reduced to reflect as-built quantities
<b>EXTRA:</b>		
3b	Cleaning of Sanitary Sewers, 10"	Increased to reflect as-built quantities
3c	Cleaning of Sanitary Sewers, 12"	Increased to reflect as-built quantities
4b	TV Inspection of Sanitary Sewers, 10"	Increased to reflect as-built quantities
4c	TV Inspection of Sanitary Sewers, 12"	Increased to reflect as-built quantities
<b>SUPPLEMENTARY:</b>		
S-1	Somerset Pump Station Repairs Compensation	Compensation to reflect the repairs the Borough had to make

APPROVAL RECOMMENDED:



ROBERT R. KEADY JR., PE, CME

ACCEPTED  


CONTRACTOR:  
Trenchless Line Co. dba TLC Drain & Sewer

OWNER'S APPROVALS:

Joseph Altomonte  
Mayor

NOTE: All work to be done according to Contract Specifications.

SEE ATTACHED DETAIL	ADDITIONAL	REDUCTION
A. TOTAL REDUCTIONS THIS C.O.	XXXXXXXXXX	\$32,524.36
B. TOTAL EXTRAS THIS C.O.	\$5,219.20	XXXXXXXXXX
C. TOTAL SUPPLEMENTARY THIS C.O.	(\$1,434.50)	XXXXXXXXXX
TOTALS THIS C.O.	\$3,784.70	\$32,524.36
NET CHANGE THIS CHANGE ORDER		\$28,739.66
PREVIOUS CHANGE ORDERS	\$0.00	\$0.00
TOTAL CHANGE ORDERS TO DATE	\$3,784.70	\$32,524.36
NET CHANGE IN CONTRACT		\$28,739.66

ORIGINAL CONTRACT BID PRICE	\$66,514.80
CHANGE ORDERS TO DATE	-\$28,739.66
REVISED CONTRACT PRICE	\$37,775.14

PROJECT:   
 OWNER:   
 CONTRACTOR:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT	
R E D U C T I O N	2	Police Traffic Directors	0.38	LS	\$20,000.00	\$7,626.76
	3a	Cleaning of Sanitary Sewers, 8"	14730.00	LF	\$0.64	\$9,427.20
	3d	Cleaning of Sanitary Sewers, 30"	125.00	LF	\$3.60	\$450.00
	3e	Cleaning of Sanitary Sewers, 36"	485.00	LF	\$3.60	\$1,746.00
	4a	TV Inspection of Sanitary Sewers, 8"	16185.00	LF	\$0.64	\$10,358.40
	4d	TV Inspection of Sanitary Sewers, 30"	125.00	LF	\$3.60	\$450.00
	4e	TV Inspection of Sanitary Sewers, 36"	485.00	LF	\$3.60	\$1,746.00
	5	Bypass Pumping	3.50	HR	\$100.00	\$350.00
6	Reverse Setups	2.00	UNIT	\$185.00	\$370.00	

A. TOTAL REDUCTIONS \$32,524.36

E X T R A	3b	Cleaning of Sanitary Sewers, 10"	3836.00	LF	\$0.64	\$2,455.04
	3c	Cleaning of Sanitary Sewers, 12"	807.00	LF	\$0.64	\$516.48
	4b	TV Inspection of Sanitary Sewers, 10"	2705.00	LF	\$0.64	\$1,731.20
	4c	TV Inspection of Sanitary Sewers, 12"	807.00	LF	\$0.64	\$516.48

B. TOTAL EXTRA \$5,219.20

S U P P L E M E N T A R Y	1	Somerset Pump Station Repairs Compensation	1.00	LS	-\$1,434.50	(\$1,434.50)
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C. TOTAL SUPPLEMENTARY (\$1,434.50)

**Borough of Matawan  
Workshop Session  
May 2, 2017**

Mayor Altomonte read by title Resolution 17-05-12: Payment of Bills. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano  
Councilman Caldon  
Councilman Vergaretti  
Councilman Cannon  
Councilman Reeve  
Councilwoman Salvatore

Motion passed.

**RESOLUTION 17-05-12  
PAYMENT OF BILLS**

***BE IT RESOLVED** by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	\$2,802,284.08
<i>Water &amp; Sewer</i>	\$192,268.55
<i>Borough Capital</i>	\$45,731.48
<i>Water Capital</i>	\$71,043.15
<i>Grant</i>	\$8,221.84
<i>Borough Trust</i>	\$4,138.90
<i>Developers Escrow Account</i>	\$833.25
<i>Dog Tax Trust</i>	\$657.00
<i>Railroad Parking Trust</i>	\$11,500.00
<i>Recreation Trust</i>	\$2,342.75
<b>Total</b>	<b>\$3,139,021.00</b>

***BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.*

**Privilege of the Floor**

Mayor Altomonte opened the Privilege of the Floor.

Kenneth Gibb, 26 Somerset Place, Matawan. Mr. Gibb inquired on the rumor of the Borough considering ending the leaf vacuum in the fall. Mr. Ferrara said, no, as, in fact, the Borough just purchased a new vacuum truck; what may have been heard was the project of the Borough building a Recycling Center to supplement the leaf pickup service. Residents are also welcome to bag their leaves, and the DPW will pick up the bags the first Tuesday of every month during the Spring and Summer.

Anthony Washington, 16 Orchard Street, Matawan. Mr. Washington proposed Mayor and Council to restart the Environmental Commission, and can email a list of individuals who are interested in serving on that Commission. Councilman Urbano, as Committee Chair, requested Mr. Washington email the list to him stating there are no scheduled meetings at this time. Mr. Menna informed the Committee is by appointment, with the composition outlined in the Borough Code.

Kathleen Loures and David Clouser from Right Your Life, Little Street, Matawan. Ms. Loures and Mr. Clouser informed their organization is a non-profit agency that provides substance abuse recovery. Ms. Loures related their mission to steer at-risk youth toward a preventative path from substance abuse and adults suffering with substance abuse, with the opportunities for support and recovery. Mr. Clouser stated they were looking for Council support for the upcoming workshop on

**Borough of Matawan  
Workshop Session  
May 2, 2017**

June 2, 2017 at the Matawan Regional High School. He cited statistics regarding the opioid epidemic, especially in New Jersey. Councilman Cannon asked for further information after the meeting for Facebook posting.

Councilman Caldon commented on rumors being spread across social media and through word-of-mouth. He requested Mr. Menna to explain if there was a builder's agreement with the Broad Street project, specifically if the Borough will be collecting taxes from Broad Street Plaza. Mr. Menna said the project is a ratable and with no tax abatement.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

**Adjournment**

Mayor Altomonte requested a motion to adjourn. Councilman Vergaretti made the motion, seconded by Councilman Salvatore. Council agreed. Motion passed.

Meeting adjourned at 8:15 PM.

(Signature on file)

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Karen Wynne, RMC  
Municipal Clerk