

**Borough of Matawan
Workshop Session
April 4, 2017**

A Workshop meeting of the Borough Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on April 4, 2017 with Mayor Altomonte presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in *The Independent* on January 11, 2017, by sending notice to the *Asbury Park Press*, and by posting. A copy of said Notice is and has been available to the public and is on file in the Office of the Borough Clerk. A copy of said Notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Mayor Altomonte called the meeting to order at 7:03 PM requesting a roll call.

On roll call the following members responded present:

Present: Councilman Joseph Urbano
 Councilman Michael Caldon
 Councilman Michael Vergaretti
 Councilman Brett Cannon
 Councilman Nicolas Reeve
 Councilwoman Josi Salvatore

Also, present were Louis C. Ferrara, Borough Administrator, and Pasquale Menna, Esq., Borough Attorney.

Mayor Altomonte asked everyone to stand for a Salute to the Flag.

Mayor Altomonte asked everyone to stand for a Moment of Silence.

Privilege of the Floor – Agenda Items Only

Mayor Altomonte opened the Privilege of the Floor for Agenda Items Only.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Appointment in Mid-Year to Fill Vacancy on the Recreation Commission

Mayor Altomonte nominated and appointed Deana Gunn as Delegate to the Recreation Commission to fill an unexpired 5-year term, said term to expire December 31, 2017. Mayor Altomonte requested a motion. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Old Business

Mayor Altomonte read by title Ordinance 17-03: Calendar Year 2017 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40A:4-45.14). Mayor Altomonte requested a motion to open the public hearing. Councilman Cannon made the motion, seconded by Councilman Vergaretti. Council agreed. Motion passed. Mayor Altomonte requested comments. There were no comments. Mayor Altomonte requested a motion to close the public hearing. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Council agreed. Motion passed. Mayor Altomonte read by title Ordinance 17-03: Calendar Year 2017 – Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (NJSA 40A:4-45.14), requesting a motion to adopt. Councilman Reeve made the motion, seconded by Councilman Vergaretti. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano

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Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

**ORDINANCE 17-03
CALENDAR YEAR 2017
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A
CAP BANK (NJS 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, NJS 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, NJS 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Council of the Borough of Matawan in the County of Monmouth finds it advisable and necessary to increase its CY 2017 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Council of the Borough of Matawan hereby determines that a 3.0% increase in the budget for said year, amounting to \$257,442.69 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Council of the Borough of Matawan hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Council of the Borough of Matawan in the County of Monmouth a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Borough of Matawan shall, in accordance with this ordinance and NJS 40A:4-45.14, be increased by 3.0%, amounting to \$257,442.69, and that the CY 2017 municipal budget for the Borough of Matawan be approved and adopted in accordance with this ordinance.

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction.

BE IT FURTHER ORDAINED, which a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Consent Agenda

Mayor Altomonte read by title Resolutions 17-04-02 through and including 17-04-06, and Resolution 17-03-25 requesting a motion to approve en masse. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Mayor Altomonte requested a voice vote. Council agreed. Motion passed.

**RESOLUTION 17-04-02
REDEMPTION OF TAX SALE CERTIFICATE
DAXUAN WANG
CERTIFICATE #09-00072**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #09-00072 was sold to Daxuan Wang, 11 Walnut Street, Livingston, NJ 07039 and

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WHEREAS, Certificate #09-00072 has been paid and fully redeemed for the property owner, Block 66.12, Lot 26, otherwise known as 18 Union St.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payment in the amount of \$86,846.86, to the above for the redemption of Tax Sale Certificate #09-00072.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 17-04-03
REDEMPTION OF TAX SALE CERTIFICATE
J&A NEW YORK, INC.
CERTIFICATE #16-00014**

WHEREAS, the Borough of Matawan Tax Collector has reported that Tax Sale Certificate #16-00014 which was sold to J&A New York, Inc., 144-90 41st Avenue, Apt. 515, Flushing, New York, 11355; and

WHEREAS, Certificate #16-00014 has been paid and fully redeemed for the property owner, Block 14, Lot 11, otherwise known as 102 Atlantic Ave.

NOW, THEREFORE, BE IT RESOLVED by the Council of The Borough of Matawan, that they hereby authorize payment in the amount of \$2,035.92, and a Premium of \$1,600.00, to the above for the redemption of Tax Sale Certificate #16-00014.

BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough's Tax Collector and Treasurer.

**RESOLUTION 17-04-04
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
KEITH D. CHANDLER**

WHEREAS, Keith D. Chandler, has passed the required Police Department background checks; and

WHEREAS, Keith D. Chandler, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

Applicant: Keith D. Chandler
15 Rose Drive
Jackson, NJ 08527

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 17-04-05
APPROVAL OF TAXI DRIVER LICENSE RENEWAL
ADNAN NAQVI**

WHEREAS, Adnan Naqvi, has passed the required Police Department background checks; and

WHEREAS, Adnan Naqvi, has filed the proper documentation with the Borough Clerk's office.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that they hereby approve the following taxi driver license renewal:

Applicant: Adnan Naqvi
7 Amherst Place
Parlin, NJ 08859

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following: Clerk, Police as well as Applicant.

**RESOLUTION 17-04-06
AUTHORIZING WAIVER OF MUNICIPAL FEES
BOROUGH OF MATAWAN MEMORIAL DAY PARADE
BOROUGH OF MATAWAN CELEBRATION OF INDEPENDENCE DAY
DON'S DOGS**

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WHEREAS, the Recreation Department of the Borough of Matawan is sponsoring the Borough of Matawan's Annual Memorial Day Parade on May 28, 2017, and the Celebration of Independence Day tentatively scheduled for July 1, 2017; and

WHEREAS, the Recreation Department has reached out "Don's Dogs" to offer free food service, with Borough reimbursement, to parade marchers during the Memorial Day Parade, and at Lakeside during the Celebration of Independence Day; and

WHEREAS, the Recreation Department requests Council waive municipal fees to Don's Dogs.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby grants the Recreation Department request to waive any and all municipal fees only, with the exception of State and/or County fees, to Don's Dogs.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Recreation as well as Don's Dogs.

New Business

Mayor Altomonte read by title Ordinance 17-04: Bond Ordinance Providing for the Main Street Streetscape Improvement Program – Phase II, Appropriating \$266,000 Therefor, Including a Grant in the Amount of \$152,321 Expected to be Received from the Monmouth County Community Development Program, and Authorizing the Issuance of \$108,000 Bonds or Notes of the Borough to Finance Part of the Cost Thereof. Mayor Altomonte requested a motion to introduce. Councilman Michael Vergaretti made the motion, seconded by Councilwoman Josi Salvatore. Mr. Menna informed the Ordinance is part of the Main Street Streetscape Improvement Program Phase II with half of the grant monies to be received from the Monmouth County Community Development Block Grant funding with the Borough matching funds. Mr. Ferrara informed this is the second and final Phase. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

ORDINANCE 17-04

BOND ORDINANCE PROVIDING FOR THE MAIN STREET STREETSCAPE IMPROVEMENT PROGRAM – PHASE II, APPROPRIATING \$266,000 THEREFOR, INCLUDING A GRANT IN THE AMOUNT OF \$152,321 EXPECTED TO BE RECEIVED FROM THE MONMOUTH COUNTY COMMUNITY DEVELOPMENT PROGRAM, AND AUTHORIZING THE ISSUANCE OF \$108,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF Matawan (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough"), as a general improvement. For the improvement or purpose described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$266,000, including a grant in the amount of \$152,321 expected to be received from the Monmouth County Community Development Program and the sum of \$5,679 as the down payment for the improvement or purpose required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by the application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$108,000 pursuant to the Local Bond Law. In anticipation of the issuance of bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

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Section 3. (a) *The improvement or purpose hereby authorized for which bonds or notes are to be issued is for the Matawan Main Street Streetscape Improvement Program – Phase II, including the purchase and installation of ADA compliant sidewalks, curb cuts, and crosswalks and all work and materials necessary therefor or incidental thereto.*

(b) *The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 of this bond ordinance.*

(c) *The estimated cost of the improvement or purpose is equal to the amount of the appropriation stated in Section 1 of this bond ordinance.*

Section 4. *All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the bond anticipation notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell a part, or all, of the bond anticipation notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale of bond anticipation notes issued pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.*

Section 5. *The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith.*

Section 6. *The following additional matters are hereby determined, declared, recited and stated:*

(a) *The improvement or purpose described in Section 3 of this bond ordinance is not a current expense. It is an improvement or purpose that the Borough may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.*

(b) *The period of usefulness of the improvement or purpose described in Section 3 of this bond ordinance, computed on the basis of the amount of obligations authorized for the improvement or purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10 years.*

(c) *An aggregate amount not exceeding \$27,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost of the improvement or purpose set forth in Section 3 of this bond ordinance.*

(d) *The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and submitted to the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough is increased by \$108,000 (the amount of the authorization of the obligations provided for in this bond ordinance). The obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.*

Section 7. *The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.*

Section 8. *This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.*

The Clerk announced the Public Hearing will be held at the Matawan Municipal Community Center at 7:00 PM on April 18, 2017.

Mayor Altomonte read by title Ordinance 17-05: Ordinance Appropriating \$299,358 Available in the Capital Improvement Fund to Provide for Capital Improvements to the Major John Burrowes Mansion, in the Borough of Matawan. Mayor Altomonte requested a motion to introduce. Councilman Reeve made the motion, seconded by Councilman Cannon. Councilman Urbano requested clarification. Mr. Ferrara informed the Borough applied for a grant from the State Historic

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Trust. In order to do the grant, a municipality must draft a bond ordinance to raise the money which is then is refunded through the grant. The Borough will have to match the grant; therefore the bond ordinance is used to initially pay for the grant money and to cover the match. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

The Clerk announced the Public Hearing will be held at the Matawan Municipal Community Center at 7:00 PM on April 18, 2017.

ORDINANCE 17-05

ORDINANCE APPROPRIATING \$299,358 AVAILABLE IN THE CAPITAL IMPROVEMENT FUND TO PROVIDE FOR CAPITAL IMPROVEMENTS TO THE MAJOR JOHN BURROWES MANSION IN THE BOROUGH OF MATAWAN

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. \$299,358, including a grant in the amount of \$149,358 from the New Jersey Historic Trust, is available in the Capital Improvement Fund of the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough"), to provide for capital improvements to the Major John Burrowes Mansion, including all work and materials necessary therefor or incidental thereto.

Section 2. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith.

Section 3. This ordinance shall take effect 10 days after the first publication thereof after final adoption.

Mayor Altomonte read by title Ordinance 17-06: Ordinance Appropriating \$300,000 Available in the Capital Improvement Fund to Provide for Transit Village Improvements in the Borough of Matawan. Mayor Altomonte requested a motion to introduce. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Councilman Urbano requested clarification. Mr. Ferrara explained this was strictly an appropriation, not a grant; there is no matching of funds. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

The Clerk announced the Public Hearing will be held at the Matawan Municipal Community Center at 7:00 PM on April 18, 2017.

ORDINANCE 17-06

ORDINANCE APPROPRIATING \$300,000 AVAILABLE IN THE CAPITAL IMPROVEMENT FUND TO PROVIDE FOR TRANSIT VILLAGE IMPROVEMENTS IN THE BOROUGH OF MATAWAN

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BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. \$300,000 grant proceeds from the New Jersey Department of Transportation is available in the Capital Improvement Fund of the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough"), to provide for Matawan Transit Village improvements, including all work and materials necessary therefor or incidental thereto.

Section 2. The capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith.

Section 3. This ordinance shall take effect 10 days after the first publication thereof after final adoption.

Mayor Altomonte read by title Ordinance 17-07: Bond Ordinance Amending and Supplementing Bond Ordinance No. 05-11, Finally Adopted on May 17, 2005, as Amended by Bond Ordinance No. 07-22 Finally Adopted on August 21, 2007, In Order to Revise the Amounts and Projects Referred to Therein – Gravelly Brook Park Improvements. Mayor Altomonte requested a motion to introduce. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Mayor Altomonte requested a roll call. A roll call vote was taken.

Yes: Councilman Urbano
Councilman Caldon
Councilman Vergaretti
Councilman Cannon
Councilman Reeve
Councilwoman Salvatore

Motion passed.

ORDINANCE 17-07

**BOND ORDINANCE AMENDING AND SUPPLEMENTING BOND ORDINANCE NO. 05-11
FINALLY ADOPTED ON MAY 17, 2005, AS AMENDED BY BOND ORDINANCE NO. 07-22
FINALLY ADOPTED ON AUGUST 21, 2007, IN ORDER TO REVISE THE AMOUNTS AND
PROJECTS REFERRED TO THEREIN**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MATAWAN (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. Section 1 of Bond Ordinance No. 05-11 finally adopted on May 17, 2005, as amended by Bond Ordinance No. 07-22 finally adopted on August 21, 2007 (the "Prior Bond Ordinance"), of the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough") is hereby amended to read as follows:

"Section 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Matawan, a municipal corporation of the State of New Jersey (the "Borough") as general improvements. For the improvements or purposes described in Section 3 of this bond ordinance, there is hereby appropriated the sum of \$1,280,000 (which is the aggregate amount of the sums of money appropriated for each respective improvement or purpose), including two grants in the aggregate amount of \$335,000 expected to be received from the County of Monmouth and the sum of \$45,000 as the down payment for the improvements or purposes required by the Local Bond Law. The down payment is now available by virtue of the provision for a down payment for capital improvement purposes in one or more previously adopted budgets."

Section 2. Section 3 of the Prior Bond Ordinance is hereby amended to read as follows:

"Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

(a) Various capital improvements to Lakefront Recreation Area - Phase II and sidewalks and lighting on Ravine Avenue, and recreation improvements at various locations in the Borough, including all work and materials necessary therefor and incidental thereto.

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<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$534,200 (including a \$85,000 grant from the County of Monmouth)	\$427,810	15 years

(b) Various capital improvements at Gravelly Brook Park in the Borough, including all work and materials necessary therefor and incidental thereto.

<u>APPROPRIATION</u>	<u>BOND AUTHORIZATION</u>	<u>PERIOD OF USEFULNESS</u>
\$745,800 (including a \$250,000 grant from the County of Monmouth)	\$472,190	15 years

<u>TOTAL APPROPRIATION</u>	<u>TOTAL BOND AUTHORIZATION</u>	<u>AVERAGE PERIOD OF USEFULNESS</u>
\$1,280,000	\$900,000	15 years"

Section 3. The capital budget of the Borough is hereby amended to conform with the provisions of this amending bond ordinance to the extent of any inconsistency herewith.

Section 4. This amending bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

The Clerk announced the Public Hearing will be held at the Matawan Municipal Community Center at 7:00 PM on April 18, 2017.

Mayor Altomonte read by title Resolution 17-03-43: Award of Bid for Gravelly Brook Park Improvements Phase I. Mayor Altomonte requested a voice vote. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed. Councilman Caldron requested he be notified for the groundbreaking work at Gravelly Brook.

**RESOLUTION 17-03-43
AWARD OF BID FOR
GRAVELLY BROOK PARK IMPROVEMENTS PHASE I**

WHEREAS, the Borough of Matawan previously authorized the receipt of bids for the Gravelly Brook Park Improvements Phase I contract; and

WHEREAS, pursuant to law the Borough of Matawan solicited bids for the Gravelly Brook Park Improvements Phase I; and

WHEREAS, the Borough of Matawan received eight (8) bids for the aforesaid contract; and

WHEREAS, Precise Construction has submitted the low bid of Seventy Hundred Forty Five Thousand Eight Hundred Fifty Dollars and No Cents (\$745,850.00); and

WHEREAS, Robert Keady of T&M Associates has reviewed, approved and recommended the bid of Precise Construction for the aforesaid bid.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the contract for the Gravelly Brook Park Improvements Phase I be and is hereby awarded to Precise Construction, 1016 Highway 33, Freehold, New Jersey 07728, for the amount as indicated above and in accordance with all bid specifications, contracts and documents, commencing twenty (20) days after publication, and subject to certification by the Chief Financial Officer that funds are available, review and approval of bid documents by the Borough Attorney and approval of the New Jersey Department of Labor, Division of Wage and Hour Compliance, approval of the New Jersey Department of Transportation and the Mayor is hereby authorized to execute any necessary documents to implement the aforesaid award of contract, commencing twenty (20) days after publication.

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CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification, and upon adoption of the funding Bond Ordinance, funds are available from the C-04-55-915-101 Budget of the Borough of Matawan for the contract awarded to Precise Construction for the Gravelly Brook Park Improvements Phase I, in an amount not to exceed Seventy Hundred Forty Five Thousand Eight Hundred Fifty Dollars and No Cents (\$745,850.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista

Mayor Altomonte read by title Resolution 17-04-07: Authorizing the Conveyance of Personal Property From the Borough of Matawan Volunteer Fire Department to the Robertsville Volunteer Fire Co. Pursuant to NJSA 40A:12-21.1. Mayor Altomonte requested a voice vote. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

**RESOLUTION 17-04-07
AUTHORIZING THE CONVEYANCE OF PERSONAL PROPERTY
FROM THE BOROUGH OF MATAWAN VOLUNTEER FIRE DEPARTMENT TO THE ROBERTSVILLE
VOLUNTEER FIRE CO.
PURSUANT TO NJSA 40A:12-21.1**

WHEREAS, NJSA 40A:12-21 provides that when the Governing Body of any local government unit determines that personal property owned by that unit is no longer needed for its purposes it may authorize, by Resolution, a conveyance of that personal property without compliance with any other law governing disposal of personal property to any organization or association listed in NJSA 40A:12-21; and

WHEREAS, the Borough of Matawan Volunteer Fire Department Chief informs the equipment is no longer used by the Matawan Fire Department and its value is such that it can be used by other Fire Departments in the State of New Jersey, and requests an exchange with Fire District No. 2, Robertsville Volunteer Fire Co., of Marlboro Township.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Borough Administrator is hereby authorized to exchange 2 Motorola Portable Radio Microphones for 26 Motorola Monitor 5 Pagers with Fire District No. 2 of Marlboro Township.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Fire as well as the Township of Marlboro.

Mayor Altomonte read by title Resolution 17-04-08: Authorizing HMR Architects to Provide Professional Services for the Preservation of Historic Sites – Burrowes Mansion. Mayor Altomonte requested a voice vote. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

**RESOLUTION 17-04-08
AUTHORIZING HMR ARCHITECTS TO PROVIDE PROFESSIONAL SERVICES FOR THE
PRESERVATION OF HISTORIC SITES – BURROWES MANSION**

WHEREAS, the Borough of Matawan received a New Jersey Historic Trust Preservation Grant in the amount of \$149,358.00 for repair and improvement of the Borough of Matawan Historic Site, the Burrowes Mansion with the remainder of the funds to be supplied by the Borough; and

WHEREAS, the Mayor and Council of the Borough of Matawan received the attached scope and fee estimate from HMR Architects for professional services associated with the design, permitting, contract administration and construction observation for the Burrowes Mansion Repair and Improvement Project for the total estimated project schedule and fees in the amount of \$38,038.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Matawan does hereby award the contract for professional services to HMR Architects as outlined in the attached scope and fee estimate for the design, permitting, contract administration and construction observation for the Burrowes Mansion Repair and Improvement Project in an amount not to exceed Thirty Eight Thousand Thirty Eight Dollars and No Cents (\$38,038.00).

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BE IT FURTHER RESOLVED, by the Council of the Borough of Matawan that the Mayor be and is hereby authorized as signatory on behalf of the Borough of Matawan.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Historic Sites as well as HMR Architects.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification, and upon adoption of the funding Bond Ordinance, funds are available from the Capital Fund Budget of the Borough of Matawan to HMR Architects, upon adoption of the funding Bond Ordinance, for the Borough of Matawan in an amount not to exceed Thirty Eight Thousand Thirty Eight Dollars and No Cents (\$38,038.00).

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Dated: April 4, 2017

Mayor Altomonte read by title Resolution 17-04-09: Authorizing the Borough Administrator to Solicit Bids for the Preservation of Historic Sites – Burrowes Mansion. Mayor Altomonte requested a voice vote. Councilman Reeve made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

**RESOLUTION 17-04-09
AUTHORIZING THE BOROUGH ADMINISTRATOR
TO SOLICIT BIDS FOR THE PRESERVATION OF HISTORIC SITES
BURROWES MANSION**

WHEREAS, the Council of the Borough of Matawan hereby authorizes the Borough Administrator to advertise and post a Request for Proposals (RFP) from any interested party for the Preservation of Historic Sites for the repair and improvements to the Borough of Matawan's Burrowes Mansion; and

WHEREAS, sealed proposals will be received by the Borough Administrator of the Borough of Matawan, on or before, and be opened and read in public, at Borough Hall, 201 Broad Street, Matawan, New Jersey on Tuesday, April 25, 2017 at 10:00 AM prevailing time; and

WHEREAS, the successful bidder is required to provide any and all required insurance certificates naming the Borough of Matawan as loss insured.

NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby authorizes the Borough Administrator to advertise (in print or electronic media) and make recommendations for the Preservation of Historic Sites for the repair and improvements to the Borough of Matawan's Burrowes Mansion to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall also be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Public Works, Recreation as well as the Borough Attorney

Mayor Altomonte read by title Resolution 17-04-10: Authorizing the Borough Administrator to Advertise for Hiring of a Part-Time Annual Fire Prevention Inspector – Fire Prevention Bureau. Mayor Altomonte requested a voice vote. Councilman Vergaretti made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

**RESOLUTION 17-04-10
AUTHORIZING THE BOROUGH ADMINISTRATOR
TO ADVERTISE FOR HIRING OF A
PART-TIME ANNUAL FIRE PREVENTION INSPECTOR
FIRE PREVENTION BUREAU**

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WHEREAS, there is a need for a Part-Time Annual Fire Prevention Inspector within the Borough of Matawan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan that the Borough Administrator of the Borough of Matawan, is hereby authorized to advertise (in print or electronic media), interview, and make recommendations for the position of Part-Time Annual Fire Prevention Inspector to the Mayor and Council, for authorization by Mayor and Council and subject to a Certification as to Available Funding from the Chief Financial Officer.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance and Fire Prevention.

Mayor Altomonte read by title Resolution 17-04-11: Authorizing the Appointment of Part-Time Annual Electrical Sub-Code Official and Electrical Inspector – John Quinn. Mayor Altomonte requested a voice vote. Councilman Reeve made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

**RESOLUTION 17-04-11
AUTHORIZING THE APPOINTMENT OF PART-TIME ANNUAL
ELECTRICAL SUB-CODE OFFICIAL & ELECTRICAL INSPECTOR
JOHN QUINN**

WHEREAS, the Part-Time Annual Electrical Sub-Code Official of the Borough of Matawan resigned as of January 24, 2017; and

WHEREAS, the Borough of Matawan is in need of a Part-Time Electrical Sub-Code Official; and

WHEREAS, Resolution 17-02-54 authorized the Borough Administrator to advertise and interview for the position of Part-Time Annual Electrical Sub-Code Official and Electrical Inspector.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Borough Administrator of the Borough of Matawan, the Mayor and Council hereby adopt and appoint John Quinn to the position of Part-Time Annual Electrical Sub-Code Official and Electrical Inspector for the Borough of Matawan effective April 16, 2017.

BE IT FURTHER RESOLVED, that the annual salary for the position is established as the sum of Five Thousand Dollars and No Cents (\$5,000.00) per annum effective April 16, 2017.

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Construction, Finance, Payroll as well as John Quinn.

CERTIFICATION AS TO AVAILABLE FUNDING

I, Monica Antista, Chief Financial Officer of the Borough of Matawan do hereby certify that as of the date of this certification funds are available from the 7-01-22-195-100 Budget of the Borough of Matawan to John Quinn for Part-Time Annual Electrical Sub-Code Official & Electrical Inspector for the Borough of Matawan in an amount not to exceed Five Thousand Dollars and No Cents (\$5,000.00) per annum effective April 16, 2017.

This certification is based solely on the information encumbered into the financial records of the borough by the appropriate using division as of this date and relies on the completeness of financial records.

Chief Financial Officer

(Signature on File)

Monica Antista, CMFO

Mayor Altomonte read by title Resolution 17-04-12: Emergency Temporary Appropriation. Mayor Altomonte requested a voice vote. Councilman Michael Vergaretti made the motion, seconded by Councilwoman Josi Salvatore. Council agreed. Motion passed.

**RESOLUTION 17-04-12
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, emergent conditions have arisen with respect to the payment of bills in a number of accounts and no adequate provision has been made in a 2017 temporary budget for the aforesaid purposes; and

WHEREAS, NJSA 40A:4-20 provides for the creation of an emergency temporary appropriation for the purposes above mentioned; and

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WHEREAS, the total emergency temporary resolutions adopted in the year 2017 pursuant to the provisions of Chapter 96, PL 1951 (NJSA 40A:4-20) including this resolution total \$5,899,619.87.

NOW, THEREFORE, BE IT RESOLVED (not less than two thirds of all member of the Council of the Borough of Matawan, New Jersey affirmatively concurring) that in accordance with the provisions of NJSA 40A:4-20:

1. *An emergency temporary appropriation be and the same is hereby made for the purposes stipulated in the attached list.*
2. *That said emergency temporary appropriations will be provided for in the 2017 budget under the appropriate titles.*
3. *That one certified copy of this resolution be filed with the Director of Local Government Services.*

BE IT FURTHER RESOLVED, that the amount required by Statue for the payment of 2017 County, and Local School District Taxes, which are not included in this temporary budget, shall be paid as and when due.

2017 Temporary Budget-for April 4, 2017 Meeting

	Salary & Wages	Other Expenses
MAYOR & COUNCIL		500.00
MUNI CLERK		500.00
GENERAL ADMIN		
AUDIT		
FINANCE ADMIN		
TAX ASSES ADMIN		
TAX COLLECTOR		
LEGAL SERVICES		
ENGINEERING		
BLDG & GROUNDS		
PLAN/ZONING BD		
SHADE TREE COMM		1,000.00
ENVIRON HEALTH		
SOLID WASTE COLL		150,000.00
INSURANCE-GROUP HEALTH		
INSURANCE-LIABILITY		
INSURANCE-WORKERS COMP		
FIRE		
FIRE-AID TO DEPARTMENT		
FIRE PREVENTION		
POLICE		
STREETS & ROADS		
STREET LIGHTING		
BD OF HEALTH		
RECREATION		
HISTORICAL SITES		
VOL 1ST AID SQUAD		
OEM		
PROP MAINT		
RR PARKING		
DOWNTOWN REDEV		
UTILITIES		
VEHICLE MAINT		
CONSTR OFFICIAL		
ACCUM SICK LEAVE		
OAS/SOCIAL SECURITY		
PERS		

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PFRS		
CONTINGENT		
MUNICIPAL COURT		
PUBLIC DEFENDER		
FREE PUBLIC LIBRARY		
EMERGENCY 911		
GREEN TRUST LOAN		
INTEREST ON BONDS		
INTEREST ON NOTES		
PAYMENT OF BANS		
MCIA LEASE INTEREST		
SUBTOTAL	-	152,000.00
TOTAL TEMPORARY EMERGENCY APPROPRIATIONS		152,000.00
		4,048,960.39
WATER SEWER UTILITY		
OPERATING		
BULK WATER PURCHASE/ACQUISITION OF WATER		
BAYSHORE REGIONAL SEWERAGE AUTHORITY	199,000.00	
PAYMENT ON BOND PRINCIPAL		
PERS		
BANS		
INTEREST ON BONDS		
INTEREST ON NOTES		
WATER-SEWER REHAB LOAN		
WASTEWATER LOAN		
SOCIAL SECURITY		
SUBTOTAL	-	199,000.00
TOTAL WATER SEWER UTILITY TEMPORARY EMERGENCY APPROPRIATIONS		199,000.00
		1,850,659.48

BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as Director of Local Government Services.

Mayor Altomonte read by title Resolution 17-04-13: Payment of Bills. Mayor Altomonte requested a voice vote. Councilman Reeve made the motion, seconded by Councilwoman Salvatore. Council agreed. Motion passed.

**RESOLUTION 17-04-13
PAYMENT OF BILLS**

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.

Current	\$2,371,173.79
Water & Sewer	\$346,616.73
Borough Capital	\$88,507.11
Water Capital	\$790.00
Grant	\$70.00
Borough Trust	\$103,008.40
Developers Escrow Account	\$482.72
Dog Tax Trust	\$90.60
Railroad Parking Trust	\$11,980.00
Recreation Trust	\$1,500.00
Total	\$2,924,219.35

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BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance as well as the Borough Auditor.

Privilege of the Floor

Mayor Altomonte opened the Privilege of the Floor.

There were no comments.

Mayor Altomonte requested a motion to close the Privilege of the Floor. Councilman Vergaretti made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

Mr. Menna, on behalf of all of the Council and staff, wished Mayor Altomonte a very happy birthday.

Adjournment

Mayor Altomonte requested a motion to adjourn. Councilwoman Salvatore made the motion, seconded by Councilman Vergaretti. Council agreed. Motion passed.

Meeting adjourned at 7:18 PM.

(Signature on File)

Karen Wynne, RMC
Municipal Clerk