

**Borough of Matawan  
Public Session  
October 20, 2020**

**A** regular meeting of the Council of the Borough of Matawan, New Jersey, was held at the Matawan Municipal Community Center, 201 Broad Street, Matawan, New Jersey on October 20, 2020, with Council President Deana Gunn presiding. Pursuant to Section 5 of the Open Public Meetings Act, adequate notice of this meeting has been provided by publishing notification in the *Independent* on January 8, 2020, by sending notice to the *Asbury Park Press*, and by posting. A copy of said notice is and has been made available to the public and is on file in the Office of the Borough Clerk. A copy of said notice has also been sent to such members of the public as have requested such information in accordance with the Statute. Council President Gunn called the meeting to order at 7:00 PM, requesting a roll call.

On roll call the following members responded present:

Yes: Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman John Lazar  
Councilman Brian Livesey

Absent: Mayor Joseph Altomonte  
Councilwoman Stephanie Buckel  
Councilman Nicolas Reeve

Mayor Altomonte and Councilwoman Buckel were absent due to work constraints; Councilman Reeve was absent for medical reasons.

Also present were Scott Carew, Borough Administrator and Pasquale Menna, Esq., Borough Attorney.

Council President Gunn asked everyone to stand for a Salute to the Flag.

Council President Gunn asked everyone to stand for a Moment of Silence asking to keep in their thoughts those still battling COVID-19.

Council President Gunn announced the cancellation of the Executive Session.

**Privilege of the Floor – Agenda Items Only**

Council President Gunn requested a motion to open the Privilege of the Floor for Agenda Items Only. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

There were no comments.

Council President Gunn requested a motion to close the Privilege of the Floor for Agenda Items Only. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

**Approval of Minutes**

Council President Gunn requested a motion to approve the minutes of the October 6, 2020 Council Meeting. Councilman Lazar made a motion, seconded by Councilwoman Gunn. Council agreed with Councilmen Cannon and Livesey abstaining. Motion passed.

**Public Hearing for the Place-to-Place Transfer of  
ABC Plenary Retail Consumption License #1329-33-006-006**

Council President Gunn requested a motion to open the Public Hearing. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

**Borough of Matawan  
Public Session  
October 20, 2020**

There were no comments.

Council President Gunn asked for a motion to close the Public Hearing. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

Councilman Reeve read by title Resolution 20-08-01: Person-to-Person Transfer of Plenary Retail Distribution License from RH Dembling Realty Services, LLC to Vincent Wilt #1329-44-008-006. Councilman Lazar made the motion, seconded by Councilman Cannon. Councilman Reeve requested a roll call vote. A roll call vote was taken.

Council President Gunn read by title Resolution 20-10-11: Place-to-Place Transfer (Extension of Premises) Plenary Retail Consumption License #1329-33-006-006 Salute 74 Main, LLC. Council President Gunn requested a motion. Councilman Cannon made the motion, seconded by Councilman Livesey. Council President Gunn requested a roll call. A roll call vote was taken.

Yes: Councilman Brett Cannon  
Councilwoman Deana Gunn  
Councilman Brian Livesey  
Councilman John Lazar

Motion passed.

**RESOLUTION 20-10-11  
PLACE-TO-PLACE TRANSFER (EXTENSION OF PREMISES)  
PLENARY RETAIL CONSUMPTION LICENSE  
#1329-33-006-006  
SALUTE 74 MAIN, LLC**

*WHEREAS, an application has been filed for a Place-to-Place Transfer (Expansion of Premises) of Plenary Retail Consumption License Number 1329-33-006-006, for the purposes of expanding the premises under license wherein the sale, service, and storage of alcoholic beverages are authorized; and*

*WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan does hereby approve, effective October 6, 2020, the expansion of the aforesaid Plenary Retail Consumption licensed premises located at 74 Main Street, Matawan, New Jersey 07747 to place under licenses the area delineated in the application form and the sketch of the licensed premises attached thereto.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Police as well as Salute 74 Main, LLC, Mark L. Breitman, Esq. as well as the NJS Division of Alcohol Beverage Control.*

**Clerk's Report**

The Clerk's Office issued new business licenses:

- 1 Krever MD, LLC dba The Center for Aesthetic Medicine, a doctor's office.
- 2 Life Services Plus, LLC, an insurance sales company.
- 3 Sunflower Counseling Center, a psychological counseling center specializing in OCD disorders.
- 4 Winzer Therapeutics, LLC, a therapeutic bodywork and health coaching business.

The Request for Qualifications for 2021 professionals has been advertised and is posted on our website. The closing date and time is 10:00 AM on November 20. Application for DPW FT Field Technician(s) was duly advertised and posted, and submission of applications directed to the Borough Administrator with a closing date and time of 10:00 AM on October 23. The date will enable the review and interview of viable candidate(s) in the hope of hire to be presented by Resolution to Council at its November 4 meeting.

On General Election Day of November 3, the Clerk's Office will present a Voter Information and Refreshment Center for voters in the cafeteria. An easel with an enlarged poster will highlight the

**Borough of Matawan  
Public Session  
October 20, 2020**

Monmouth County 2020 General Election FAQs, ie, voting options to cast their vote, in-person voting guidelines, and how a voter may deliver their Vote-By-Mail ballot. Water bottles and individually wrapped hard candies laid out on a table next to the poster. A preview of our Voter Information Center is in the Main Lobby. There will be one (1) polling place open for all seven (7) of the Borough's voting districts located at Borough Hall, the Matawan Municipal Community Center, 201 Broad Street, Matawan. All visitors will be required to wear a mask/face covering and adhere to posted social distancing guidelines. Additional Borough personnel will be on hand to answer voter questions and provide direction as well as to continuously sanitize tables and chairs between voters throughout the day, assisting the poll workers with this responsibility. In addition, as usual for any election day, all MMCC use is cancelled for November 3 Election Day, ie, Food Pantry. They were made aware in the spring for the Primary but the Clerk's Office will call to remind them. The Monmouth County Clerk presented a News Release today, announcing the launch of a County-maintained Ballot Tracking Notification System called "Monmouth County BallotTrax." Voters can sign up, enable notifications, and will then receive an alert of when their ballots have been received by the County Board of Elections. BallotTrax is a supplemental system to the State Division of Elections ballot tracking website. The News Release will be posted on our website.

Council President encouraged residents to return their Vote-by-Mail ballot sooner, if possible, to avoid waiting in line and delaying the count informing the closest County drop box for ballots is located at Aberdeen Town Hall.

**Attorney's Report**

No report.

**Engineer's Report**

Mr. Keady reported on the status of the following projects:

- The 2018 and 2019 Road Programs are complete.
- Main Street Streetscape Improvements Phase III project has been awarded and a preconstruction meeting scheduled for October 27.
- The solid waste contract RFP is being finalized. The Borough should be in position to advertise for bid in a couple of weeks.

**Administrator's Report**

Mr. Carew announced Lakeside Dining is done for the season but there will be opportunities for restaurants to host at the lake in the spring. He acknowledged Ms. Zavorskas and thanked her for all the hard work she's done towards the success of Lakeside Dining. Council President Gunn concurred. Mr. Carew notified Council he may ask Council to hold a special meeting to discuss and hopefully adopt a Shared Service for court. A number of applications have been received for the DPW job opening, and he will review with Mr. Applegate. The budgeting process has been productive and he acknowledged Councilman Lazar, as chair of that committee, along with Councilman Reeve and Councilman Livesey. The CFO has distributed paperwork to the department heads for the 2021 budget. Council President Gunn informed leaf pickup will be extended past those dates listed in calendar as the leaves are falling later this season asking Ms. Zavorskas notify the residents. Councilman Cannon suggested the dates be reevaluated as an extension seems to occur every year.

**Police, ADA**

Councilwoman Gunn reported she and Councilman Cannon met with Chief Falco and Mr. Carew to discuss staffing due to potential retirements and reorganization due to those changes. Chief Falco will prepare his recommendations and will share with the Police Committee prior to Council review. She reminded the public to lock their car doors as Monmouth County is currently the highest ranked for vehicle thefts within the State. There have been an uptick of stolen vehicles with the Borough and surrounding communities. Key fobs should not be left in vehicles. The Halloween curfew will be in effect for those 16-years-old and under, beginning Thursday, October 29 through October 31.

**Borough of Matawan  
Public Session  
October 20, 2020**

**Animal Welfare, Shade Tree, Economic Business Development**

Councilman Livesey welcomed to the meeting Girl Scout Troop #449, informing they were working on their democracy badge. The Shade Tree Commission is working on a tree planting program for residents and hope to roll it out in the spring of 2021. The Monmouth County Shade Tree Commission was in the Borough to review County Roads and the possibility of planting trees along them. He noted that residents interested in having trees planted, who live along County roads, should contact him. They have received the completed 1<sup>st</sup> draft of the forestry program. Once the program is approved, it will help the Borough apply for bigger grants in the future. The Commission has reviewed different ordinances of other municipalities' restriction/ban of bamboo that other municipalities have and are looking to revise ours to include a ban on invasive species. The Economic Business Development Commission has created a list of any open properties available for business within the town and what Matawan has to offer. This list will be given to realtors to help them sell Matawan to prospective business owners. There is a section of the Borough website and Facebook page titled, 'Spotlight on Business', to introduce local businesses in town.

**Property Maintenance, Recycling & Sanitation, Recreation**

Council President Gunn delivered the report on behalf of Councilwoman Buckel. The Recreation Department will hold a Trick or Treat event on Friday, October 30, from 3:00 PM to 6:00 PM at Borough Hall. Kids aged 3 to 10 should arrive in costume and will receive gifts and treats. Check the Borough website and Facebook page for further information. There is a Halloween themed cutout to allow residents to pose behind and take photos located at the Police Department at 150 Main Street. The photos can be sent to the Recreation Department for posting on our Facebook page. The 14<sup>th</sup> Annual Turkey Trot will be on Saturday, November 28. Lineup will begin at 8:00 AM, with the race beginning at 8:30 AM. It will be a modified race this year, due to COVID-19, with social distancing guidelines enacted and a limit of 200 runners. Also due to COVID-19 there will be no fitness walk this year, however walkers are encouraged to participate in the 'Virtual Online Race'. This will allow runners and walkers to participate and complete anywhere, at any time, whether it be on their treadmill or backyard. The annual tree lighting event is in the planning stage and will be modified, again, due to COVID-19. Updates will be posted on the Borough's Facebook page. Leaf pickup for the fall has begun. The garbage and recycling bid specs are being developed and the Borough should be going out to bid shortly. Mr. Carew added the bid specs will include a requirement that the company include on their public social media page to communicate directly to the public when they are running late, or they have a truck break down. Councilman Cannon requested the bid specs include moving the days of the week for recycling and trash pick-up. Mr. Keady informed it was already part of the bid spec, with trash pick-up occurring on Mondays and recycling on Tuesdays.

**Fire, Personnel, Planning and Zoning**

Councilman Cannon thanked Councilman Livesey and Ms. Wynne for their efforts in teaching civic education. He elaborated that the 'Monmouth County BallotTrax' will also inform the voter that their ballot has been both received and accepted. He asked Ms. Zavorksas send a blast for the link to BallotTrax to the residents every day, until the election. Personnel restructuring is anticipated for both Police Department and Public Works, due to retirements and new hires. The new fire department truck has been acquired by Washington Engine and should be at the firehouse within the next week or two.

**Environmental, Finance**

Councilman Lazar reported the Environmental Commission will host a virtual meeting, in conjunction with the Shade Tree Commission, on October 27, at 7:30 PM. This meeting will be held to gather volunteers to discuss and plan a community garden in Matawan. He thanked Mr. Carew and Ms. Horvath for their work on the 2021 budget process. Council President Gunn suggested the Environmental Commission consult with the Shade Tree Commission with regard to the invasive species ordinance.

**Borough of Matawan  
Public Session  
October 20, 2020**

**DPW, Historical Sites, Construction**

Mr. Carew delivered the report on behalf of Councilman Reeve. Public Works took possession of a F250 pickup truck to replace a Dodge Ram that has over 100K miles. Mr. Applegate asked that residents not place any other debris in with their leaves, such as stones, branches, soil, etc., during leaf pick-up. Doing so slows down the process of leaf pickup and could potentially damage the equipment. Historic Sites coordinated with the Borough to have fencing replaced at the Mt. Pleasant Cemetery, which was damaged due to a car accident. They are working towards getting the rest of the fence, not damaged by the accident, replaced as well. Ms. Rainforth, the Borough’s technology coordinator, is working with Cablevision to have free Wi-Fi for visitors of Burrowes Mansion.

**Consent Agenda**

Council President Gunn read by title Resolutions 20-10-12 through and including 20-10-19, requesting a motion to approve en masse. Councilman Livesey made the motion, seconded by Councilman Lazar. Council agreed. Motion passed.

**RESOLUTION 20-10-12  
REDEMPTION OF TAX SALE CERTIFICATES  
#19-00087**

<u>Certificate #</u>	<u>Company Sold To</u>	<u>Block</u>	<u>Lot</u>	<u>Address of Property</u>	<u>Payment</u>	<u>Premium</u>
19-00087	US Bank Cust for ProCap8	122	9	232 Freneau Ave.	\$567.05	\$1,100.00

*WHEREAS, the Borough of Matawan Tax Collector has reported that the above Tax Sale Certificates were sold;*  
*and*

*WHEREAS, the Certificates has been paid and fully redeemed for the property owners.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize payments in the amounts, plus any Premiums indicated, for the redemption of the Tax Sale Certificate(s) listed above.*

*BE IT FURTHER RESOLVED that a certified true copy of this resolution is forwarded to the Borough’s Tax Collector and Treasurer.*

**RESOLUTION 20-10-13  
ISSUANCE OF DUPLICATE TAX SALE CERTIFICATE(S)  
INGENIOUS INTELLIGENCE BNC, INC.  
#09-00085  
#10-00065**

<u>Certificate #</u>	<u>Company Sold To</u>	<u>Company Address</u>	<u>Fee</u>
09-00085	Ingenious Intelligence BNC, Inc.	253 Main St., Ste. 135, Matawan, NJ 07747	\$25.00
10-00065	Ingenious Intelligence BNC, Inc.	253 Main St., Ste., 135, Matawan, NJ 07747	\$25.00

*WHEREAS, P.L. 1997, Chapter 99, requires the authorization of the Governing Body for replacement and issuance of a duplicate tax sale certificate held by a third-party lien holder, which has been destroyed or lost.*

*NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Matawan, that they hereby authorize the Tax Collector to, upon receipt of an appropriate affidavit from owner of the certificates, prepare a replacement certificate for each of the Tax Sale Certificates issued to the original lien holder listed above.*

*BE IT FURTHER RESOLVED that these replacement certificates, duplicated in original form, shall be marked as ‘duplicate’ and a \$25.00 fee will be assessed to the above-mentioned lien holder, for the preparation of said duplicate certificates.*

*BE IT FURTHER RESOLVED that a copy of said duplicate certificate shall be attached herewith, and a certified true copy will be forwarded to the Borough’s Tax Collector, the respective Lien Holders, and Treasurer.*

**RESOLUTION 20-10-14  
2020 HALLOWEEN CURFEW**

*WHEREAS, the Halloween Season can be dangerous to children walking the streets of the Borough of Matawan after daylight hours; and*

**Borough of Matawan  
Public Session  
October 20, 2020**

**WHEREAS**, it is the desire of the Borough Council to set a reasonable period to allow for Halloween activities and also to protect its residents; and

**WHEREAS**, the Police Department of the Borough of Matawan has recommended that curfew be set for persons 16 years of age or under, unless accompanied by an adult (18 years or older) or traveling to or from place of employment of age as follows:

- Thursday, October 29<sup>th</sup> from 7:30 PM until 5:00 AM the following day
- Friday, October 30<sup>th</sup> from 7:30 PM until 5:00 AM the following day
- Saturday, October 31<sup>st</sup> from 8:30 PM until 5:00 AM the following day

**NOW, THEREFORE, BE IT RESOLVED** that a curfew be set for persons 16 years of age and under to be off the streets on October 29 and 30, from 7:30 PM to 5:00 AM the following day and on October 31, from 8:30 PM to 5:00 AM the following day, unless accompanied by an adult (18 years or older) or traveling to or from place of employment.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police and Public Information Officer.

**RESOLUTION 20-10-15  
AMENDING RESOLUTION 20-07-04  
APPROVAL OF BOROUGH OF MATAWAN  
VOLUNTEER FIRE DEPARTMENT 2020 "COIN TOSS"**

**WHEREAS**, the Borough of Matawan Volunteer Fire Department has requested they be allowed to conduct a "coin toss" as follows for the 2020 year:

Saturday, September 12, 2020	8:00 AM to 1:00 PM
Sunday, September 13, 2020	8:00 AM to 1:00 PM
<del>Saturday, October 10, 2020</del>	<del>8:00 AM to 1:00 PM</del>
Saturday, October 31, 2020	8:00 AM to 12:00 Noon
Sunday, October 11, 2020	8:00 AM to 1:00 PM

**Locations:** Route 34 and Broad & Main Streets on Saturdays  
Freneau Fire House - Route 79 and Mill Road & Wilson Avenue on Sundays; and

**WHEREAS**, the Borough of Matawan Volunteer Fire Department uses revenue generated from the "coin toss" to provide the Fire Department with many items that enable the department to enhance their service the community.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan hereby approves the request of the Borough of Matawan Volunteer Fire Department for their "coin toss."

**BE IT FURTHER RESOLVED**, the Council of the Borough of Matawan directs the Borough Clerk to forward a copy of this resolution to County of Monmouth Counsel, Hall of Records, Room 236, One East Main Street, Freehold, New Jersey 07728 for the approval of the Board of Chosen Freeholders.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Police, as well as Fire.

**RESOLUTION 20-10-16  
2018 ROAD IMPROVEMENT PROGRAM WASHINGTON AVENUE RECONSTRUCTION PROJECT  
BRENNAN BROTHERS CONTRACTING, LLC  
AUTHORIZING CHANGE ORDER NO. 1 AND FINAL**

**WHEREAS**, Remington & Vernick Engineers (RVE) has informed the Council that Various Items are extra to reflect as-built quantities in the 2018 Road Improvement Program Washington Avenue Reconstruction Project, for a total extra this Change Order No. 1 and Final of Twenty-Four Thousand, Thirty-Three Dollars and Thirty Cents (\$24,033.30); and

**WHEREAS**, RVE has informed the Council that Various Items are Supplemental to reflect as-built quantities in the 2018 Road Improvement Program Washington Avenue Reconstruction Project, for a total supplement this Change Order No. 1 and Final of Thirty Thousand, Seven Hundred Twenty-Four Dollars and No Cents (\$30,724.00); and

**WHEREAS**, RVE has informed the Council that Various Items are Reduced to reflect as-built quantities in the 2018 Road Improvement Program Washington Avenue Reconstruction Project, for a total reduction this Change Order No. 1 and Final of Seventy-Three Thousand, One Hundred Forty-Seven Dollars and Forty-Eight Cents (\$73,147.48).

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Matawan, based upon the recommendation of RVE, that they hereby authorize the attached contract modification proposal, Change Order No. 1 and Final, for the 2018 Road Improvement Program Washington Avenue Reconstruction Project, a Net Change Decrease This

**Borough of Matawan  
Public Session  
October 20, 2020**

Change Order No. 1 and Final, in an amount of Eighteen Thousand, Three Hundred Ninety Dollars and Eighteen Cents (\$18,390.18).

**BE IT FURTHER RESOLVED** this amount reflects a total Net Change Decrease in Contract of Eighteen Thousand, Three Hundred Ninety Dollars and Eighteen Cents (\$18,390.18).

**BE IT FURTHER RESOLVED** the Borough Administrator of the Borough of Matawan is hereby authorized to execute the attached contract modification proposal and acceptance.

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Construction, Finance, Public Works as well as Remington & Vernick Engineers and Brennan Brothers Contracting, LLC.

Remington & Vernick Engineers  
CHANGE ORDER NUMBER - NO. 1, DATED 7-16-20

Project	Washington Avenue Improvements (RVE)
Municipality	Borough of Matawan
County	Ocean
Contractor	Brennan Brothers Contracting, LLC

In accordance with the project Supplementary Specification, the following are changes in the contract.  
Location and Reason for Change (Attach additional sheets if required) -  
**As-Built Quantities**

BASE BID						
6	Traffic Directors, flaggers	(240.00)	MH	\$85.00	(\$20,400.00)	
7	Police Officers and Vehicles	(0.37)	Allowance	\$35,000.00	(\$13,072.36)	
8	Asphalt Adjustment	(1.34)	Allowance	\$5,000.00	(\$6,682.10)	
9	Fuel Adjustment	(1.37)	Allowance	\$2,500.00	(\$3,419.02)	
11	Milling, 3" Average Depth	268	SY	\$5.00	\$1,340.00	
12	Hot Mix Asphalt Surface Course, Mix	(66.25)	TNS	\$100.00	(\$6,625.00)	
13	Base Repair (As Directed)	10.00	SY	\$53.00	\$530.00	
15	9" x 18" Concrete Curb complete with	(125)	LF	\$41.00	(\$5,125.00)	
16	Driveway Repair - Asphalt	20	SY	\$80.00	\$1,600.00	
18	Replace Existing Inlet grates with	2	UN	\$285.00	\$570.00	
20	Watermain Abandon 6" ACP and	120	LF	\$130.00	\$15,600.00	
	Replacement - 8" DIP Class 52					
22	6" X 8" Wet Tap, including tapping	(1)	UN	\$9,000.00	(\$9,000.00)	
23	DIP Fittings (As Directed)	121.1	LB	\$3.00	\$363.30	
24	Install 8" Gate Valve and Valve Box	1	UN	\$2,400.00	\$2,400.00	
25	Sewer Service Replacement (As	(6)	UN	\$1.00	(\$6.00)	
26	Removal and Disposal of Regulated	(400)	CY	\$20.00	(\$8,000.00)	
28	Manhole Riser Ring, 1"-3"	(1)	UN	\$180.00	(\$180.00)	
29	Valve Box Riser Ring, 1"-3"	(2)	UN	\$19.00	(\$38.00)	
30	Traffic Stripes, 4" Wide, Reflective	100	LF	\$2.00	\$200.00	
31	Pavement Markings, Thermoplastic	26	SF	\$55.00	\$1,430.00	
32	Regulatory Warning Signs	(2)	UN	\$300.00	(\$600.00)	
S1	Tie-In at Existing ACP Water Main,	1	LS	\$9,000.00	\$9,000.00	
S2	Hydrant Assembly	1	UN	\$7,500.00	\$7,500.00	
S3	Water Main Alignment Modifications	1	LS	\$10,000.00	\$10,000.00	
S4	Reconstruct Existing Type "E" Inlet	1	UN	\$2,250.00	\$2,250.00	
S5	Raise Existing Storm Manhole	1	UN	\$1,750.00	\$1,750.00	
S6	4" Thick Concrete Sidewalk	1.6	SY	\$140.00	\$224.00	

Amount of Original Contract: \$283,632.00

Extra: \$24,033.30

Supplemental: \$30,724.00

Adjusted Amount Based on Change

Reduction: (\$73,147.48)

Orders: No.1; \$265,241.82

Total Change: (\$18,390.18)

% Change in Contract

[-] Decrease] -6%

10/16/20  
(Engineer) (Date)

(Date)

9/1/2020  
(Contractor) (Date)

**RESOLUTION 20-10-17  
RELEASE OF PERFORMANCE BOND AND ACCEPTANCE OF MAINTENANCE BOND  
2018 ROAD IMPROVEMENT PROGRAM  
WASHINGTON AVENUE IMPROVEMENTS  
BRENNAN BROTHERS CONTRACTING, LLC**

WHEREAS, on October 2, 2019, Brennan Brothers Contracting, LLC posted Performance Bond No. RU101212 in the amount of Two Hundred Eighty-Three Thousand, Six Hundred Thirty-Two Dollars and No Cents (\$283,632.00); and

**Borough of Matawan  
Public Session  
October 20, 2020**

*WHEREAS, on October 1, 2020 in accordance with Terence M. Vogt, Remington & Vernick Engineers, presented Change Order No. 1 and Final for payment stating the work has been completed; and*

*WHEREAS, Brennan Brothers Contracting, LLC has posted a two-year Maintenance Bond No. RU101212M dated August 7, 2020 in the amount of Two Hundred Sixty-Five Thousand, Two Hundred Forty-One Dollars and Eighty-Two Cents (\$265,241.82) which was reviewed and accepted by the Borough Attorney on October 10, 2020.*

*NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Matawan hereby approves the release of the Performance Bond No. RU101212, in the amount of in the amount of Two Hundred Eighty-Three Thousand, Six Hundred Thirty-Two Dollars and No Cents (\$283,632.00), and upon the recommendation of the Borough Attorney, hereby accepts two-year Maintenance Bond No. RU101212M dated August 7, 2020 in the amount of Two Hundred Sixty-Five Thousand, Two Hundred Forty-One Dollars and Eighty-Two Cents (\$265,241.82).*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance as well as the Borough Engineer, Remington & Vernick Engineers and Brennan Brothers Contracting, LLC.*

**RESOLUTION 20-10-18  
RELEASE OF MAINTENANCE BOND  
GRAVELLY BROOK PARK IMPROVEMENTS PHASE 1  
PRECISE CONSTRUCTION, INC.**

*WHEREAS, on May 22, 2019, Precise Construction, Inc. posted Maintenance Bond No. PAIFSU0713904 in the amount of One Hundred Ninety-One Thousand, One Hundred Ninety-Three Dollars and Seventy-Three Cents (\$191,193.73); and*

*WHEREAS, as said Maintenance Bond expired on May 1, 2020, and T&M Associates has provided written confirmation on October 16, 2020 stating there are no outstanding items relating to inspections, improvements, or billing.*

*NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Matawan hereby approves the release of aforementioned Bond to Precise Construction, Inc., 1016 Highway 33, Freehold, New Jersey 07728.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Clerk, Finance, Public Works as well as Robert Keady of T&M Associates and Precise Construction, Inc.*

**RESOLUTION 20-10-19  
ACCEPTANCE OF RESIGNATION  
ANTHONY WASHINGTON  
PART-TIME RECORDING SECRETARY HISTORICAL SITES COMMISSION**

*WHEREAS, Anthony Washington has verbally submitted his resignation as Part-Time Recording Secretary for the Historical Sites Commission to the Commission on October 9, 2020.*

*NOW, THEREFORE, BE IT RESOLVED the Council of the Borough of Matawan hereby accepts the resignation of Anthony Washington as Part-Time Recording Secretary for the Historical Sites Commission effective October 9, 2020.*

*BE IT FURTHER RESOLVED that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Administration, Clerk, Finance, Payroll as well as the Historical Sites Commission and Anthony Washington.*

**New Business**

Council President Gunn read by title Resolution 20-10-20: Payment of Bills. Council President Gunn requested a motion. Councilman Cannon made the motion, seconded by Councilman Livesey. Council President Gunn requested a roll call. A roll call vote was taken.

- Yes: Councilman Brett Cannon
- Councilwoman Deana Gunn
- Councilman John Lazar
- Councilman Brian Livesey

Motion passed.

**RESOLUTION 20-10-20  
PAYMENT OF BILLS**

*BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, New Jersey. That the following numbered vouchers be paid to the persons therein respectively and hereinafter named, for the amounts set opposite their*



**Borough of Matawan  
Public Session  
October 20, 2020**

*respective names, and endorsed and approved on said vouchers and that warrants be issued therefore, directed to the Borough Collector signed by the Mayor and attested by the Borough Clerk as required by law.*

<i>Current</i>	\$310,088.39
<i>Water &amp; Sewer</i>	\$337,564.70
<i>Borough Capital</i>	\$36,554.66
<i>Water Capital</i>	\$16,145.49
<i>Grant</i>	\$221.01
<i>Borough Trust</i>	\$30,641.10
<i>Dog Tax Trust</i>	\$3.60
<i>Railroad Parking Trust</i>	\$120.00
<i>Recreation Trust</i>	\$992.00
<b>Total</b>	<b>\$732,330.95</b>

**BE IT FURTHER RESOLVED** that a true certified copy of this Resolution shall be forwarded to the following Borough of Matawan Departments: Finance.

**Privilege of the Floor**

Council President Gunn requested a motion to open Privilege of the Floor. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

Eleanor Livesey, 154 Broad Street, Matawan. Miss Livesey stated she thought the Borough shouldn't have a Halloween curfew and that she should be allowed to trick or treat throughout the day and evening. Councilman Cannon agreed, stating that 7:30 PM was too early for Mischief Night.

Cathy Zavorskas, Aberdeen. Thanked everyone for their praise and compliments regarding her work with Lakeside Dining. She offered an update on the program. She thanked all the departments contributing to the Dining's success and the Matawan-Aberdeen Public Library, which provided live music for the last lakeside dining day of the season. She asked Ms. Wynne if the County Clerk could provide a total count of how many ballots were received from the town so she could anticipate how many voters might show up at the polls. Ms. Wynne replied that she was on the County Clerk's website and they are relaying information about how they are receiving and tallying the Vote by Mail ballots. Councilman Cannon added he saw already 1,000 Matawan ballots have been returned and estimates that approximately one quarter of the Borough has voted so far by mail in.

Julie Haughey, 266 Main Street, Matawan. Ms. Haughey stated that she wanted to stay up later than 7:30 PM on Halloween so she could get more candy.

Council President Gunn requested a motion to close the Privilege of the Floor. Councilman Livesey made the motion, seconded by Councilman Cannon. Council agreed. Motion passed.

**Adjournment**

Council President Gunn requested a motion to adjourn. Councilman Cannon made the motion, seconded by Councilman Livesey. Council agreed. Motion passed.

Meeting adjourned at 7:47 PM.

(Signature on File)

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Karen Wynne, RMC  
Municipal Clerk