

*Report of Audit*

*on the*

*Financial Statements*

*of the*

*Borough of Matawan*

*in the*

*County of Monmouth*  
*New Jersey*

*for the*

*Year Ended*  
*December 31, 2019*



BOROUGH OF MATAWAN

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BOROUGH OF MATAWAN

PART I

INDEPENDENT AUDITOR'S REPORT ON  
AUDIT OF FINANCIAL STATEMENTS  
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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
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YEAR ENDED DECEMBER 31, 2019



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**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and Members  
of the Borough Council  
Borough of Matawan  
County of Monmouth  
Matawan, New Jersey 07747

***Report on the Financial Statements***

We have audited the accompanying balance sheets - regulatory basis of the various individual funds and account group of the Borough of Matawan, as of December 31, 2019 and 2018, the related statements of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various individual funds for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements as listed in the table of contents.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these regulatory financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards and requirements require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



## SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the regulatory financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough of Matawan's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Borough of Matawan's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the regulatory financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles.***

As described in Note 1 of the regulatory financial statements, the regulatory financial statements are prepared by the Borough of Matawan on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### ***Adverse Opinion on U.S. Generally Accepted Accounting Principles***

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the various individual funds and account group of the Borough of Matawan as of December 31, 2019 and 2018, or the results of its operations and changes in fund balance for the years then ended of the revenues or expenditures for the year ended December 31, 2019.

### ***Opinion on Regulatory Basis of Accounting***

In our opinion, the regulatory financial statements referred to above present fairly, in all material respects, the regulatory basis balances sheets of the various individual funds and account group as of December 31, 2019 and 2018, the regulatory basis statement of operations and changes in fund balance for the years then ended and the regulatory basis statement of revenues and expenditures and changes in fund balance for the year ended December 31, 2019 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

# SUPLEE, CLOONEY & COMPANY

## **Other Matters**

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Matawan's regulatory financial statements, supplementary information, schedules of and data listed in the table of contents as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey are presented for purposes of additional analysis and are not a required part of the regulatory financial statements.

The supplemental information, schedules and data listed above and also listed in the table of contents are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the regulatory financial statements. Such information has been subjected to the auditing procedures applied in the audit of the regulatory financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the regulatory financial statements or to the regulatory financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information, schedules and data listed in the table of contents, as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, are fairly stated, in all material respects, in relation to the regulatory financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 22, 2020 on our consideration of the Borough of Matawan's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Matawan's internal control over financial reporting and compliance.

  
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CERTIFIED PUBLIC ACCOUNTANTS

  
\_\_\_\_\_  
REGISTERED MUNICIPAL ACCOUNTANT NO. 439

June 22, 2020



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and Members  
of the Borough Council  
Borough of Matawan  
County of Monmouth  
Matawan, New Jersey 07747

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the various individual funds and the account group of the Borough of Matawan, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Borough's regulatory financial statements, and have issued our report thereon dated June 22, 2020. Our report disclosed that, as described in Note 1 to the financial statements, the Borough of Matawan prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

***Internal Control Over Financial Reporting***

In planning and performing our audit of the regulatory financial statements, we considered the Borough's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough's internal control.

# SUPLEE, CLOONEY & COMPANY

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Borough of Matawan's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider deficiency 2019-01 which is described in the accompanying Schedule of Findings to be a significant deficiency.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## ***Compliance and Other Matters***

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that is required to be reported under *Government Auditing Standards*, which are described in the accompanying schedule of findings as item 2019-02. We also noted an immaterial instance of noncompliance which is discussed in Part III, General Comments and Recommendations section of this audit report.

## ***Purpose of This Report***

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of Matawan's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of Matawan's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



CERTIFIED PUBLIC ACCOUNTANTS



REGISTERED MUNICIPAL ACCOUNTANT NO. 439

June 22, 2020

SCHEDULE OF FINDINGS AND RECOMMENDATIONS REPORTED  
UNDER GOVERNMENT AUDITING STANDARDS  
FOR THE YEAR ENDED DECEMBER 31, 2019

Internal Control

#2019-01 - General Ledger

General Ledgers were not maintained for all funds in accordance with the provisions of N.J.A.C. 5:30-5.7. The General Ledger is a permanent fiscal record which provides a summary of all financial transactions as they have been recorded in the books of original entry utilizing a double entry accounting system. Through the use of a general ledger, the books of original entry and supporting subsidiary ledgers, the financial statements would be prepared.

We recommend that General Ledgers be accurately maintained for all funds.

Compliance

#2019-02

As discussed in detail in finding #2019-01 the Borough of Matawan has significant deficiencies in the design and operation of its internal control over financial reporting and was not in compliance with the provisions of N.J.A.C. 5:30-5.7.

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CURRENT FUND

BOROUGH OF MATAWAN

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	BALANCE DECEMBER <u>31, 2019</u>	BALANCE DECEMBER <u>31, 2018</u>
Current Fund:			
Cash - Treasurer	A-4	\$ 5,972,717.20	\$ 6,131,620.12
Petty Cash			
Change Funds	A-5	250.00	150.00
Due From State of New Jersey Ch. 20, P.L.1971	A-11	5,500.00	4,250.00
		<u>5,978,467.20</u>	<u>6,136,020.12</u>
Receivables and Other Assets with Full Reserves:			
Taxes Receivable	A-6	14,598.62	19,416.02
Tax Title Liens Receivable	A-7	12,692.56	9,293.42
Property Acquired for Taxes - Assessed Valuations		27,600.00	27,600.00
Revenue Accounts Receivable	A-8	7,604.52	6,533.88
Interfund Receivable	A-13 A	70,233.33 <u>132,729.03</u>	48,854.61 <u>111,697.93</u>
Deferred Charges:			
Emergency Authorization 40A: 4-53	A-26	86,000.00	37,000.00
		<u>6,197,196.23</u>	<u>6,284,718.05</u>
Grant Fund:			
Interfunds Receivable	A-31	175,924.72	159,349.15
Grants Receivable	A-27	767.52	767.52
Deferred Charges: Overexpenditure of Unappropriated Grant	A-32	5,500.00	
		<u>182,192.24</u>	<u>160,116.67</u>
		<u>\$ 6,379,388.47</u>	<u>\$ 6,444,834.72</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



BOROUGH OF MATAWAN

CURRENT FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	BALANCE DECEMBER <u>31, 2019</u>	BALANCE DECEMBER <u>31, 2018</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Current Fund:			
Liabilities:			
Appropriation Reserves	A-3:A-12	\$ 566,882.20	\$ 804,727.18
Encumbrances	A-9	208,838.02	183,722.73
Accounts Payable	A-10	181,165.93	14,897.99
Interfunds Payable	A-13	348,781.51	307,457.46
Prepaid Taxes	A-15	166,296.49	138,304.79
Tax Overpayments	A-16	4,871.85	10,397.67
County Taxes Payable	A-17	3,203.54	5,280.51
Regional School Taxes Payable	A-18	10.18	10.18
Library Taxes Payable	A-19	182.00	182.00
Reserve for:			
Tax Appeals	A-14		55,012.25
Damage Claims	A-20	61,125.01	77,859.43
Library State Aid	A-21	1,930.00	1,928.00
Marriage Licenses - Due State of New Jersey	A-22	973.00	2,173.00
Debris Clean Up	A-23	12,804.05	12,804.05
Property Reassessment	A-24	86,299.01	19,674.20
Master Plan	A-25	1,453.25	1,453.25
		<u>1,644,816.04</u>	<u>1,635,884.69</u>
Reserve for Receivables and Other Assets	A	132,729.03	111,697.93
Fund Balance	A-1	4,419,651.16	4,537,135.43
		<u>6,197,196.23</u>	<u>6,284,718.05</u>
Grant Fund:			
Reserve for:			
Grants Appropriated	A-28	132,916.83	126,855.59
Grants Unappropriated	A-29	42,493.41	21,710.08
Encumbrances Payable	A-30	6,782.00	11,551.00
		<u>182,192.24</u>	<u>160,116.67</u>
		<u>\$ 6,379,388.47</u>	<u>\$ 6,444,834.72</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

## BOROUGH OF MATAWAN

## CURRENT FUND

STATEMENTS OF OPERATIONS AND  
CHANGE IN FUND BALANCE - REGULATORY BASIS

	REF.	YEAR ENDED DECEMBER 31, 2019	YEAR ENDED DECEMBER 31, 2018
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	A-1:A-2	\$ 1,148,550.00	\$ 905,075.00
Miscellaneous Revenue Anticipated	A-2	2,678,600.14	2,831,714.46
Receipts from Delinquent Taxes	A-2	10,170.99	5,923.82
Receipts from Current Taxes	A-2	30,477,766.07	30,146,199.56
Non-Budget Revenue	A-2	386,079.65	226,391.66
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-12	387,444.24	501,954.54
Tax Overpayments Cancelled	A-16	3,471.72	
<u>Total Income</u>		<u>35,092,082.81</u>	<u>34,617,259.04</u>
<u>EXPENDITURES</u>			
Budget and Emergency Authorizations:			
Operations Within "CAPS"		8,537,507.37	8,231,715.50
Deferred Charges and Statutory Expenditures		1,120,271.79	976,701.00
Other Operations Excluded from "CAPS"		581,445.14	567,291.95
Capital Improvements		295,000.00	295,000.00
Municipal Debt Service		1,971,113.67	1,974,420.82
Deferred Charges		26,000.00	26,000.00
<u>Total Budget and Emergency Authorizations:</u>		<u>12,531,337.97</u>	<u>12,071,129.27</u>
County Taxes	A-17	3,027,409.45	3,054,663.16
Due County for Added Taxes	A-17	3,202.95	5,280.05
Regional School Taxes	A-18	18,537,882.00	18,162,997.00
Refund of Prior Year Revenue	A-4	14,805.99	
Interfunds Advanced		21,378.72	
<u>Total Expenditures</u>		<u>34,136,017.08</u>	<u>33,294,069.48</u>
Excess in Revenues		956,065.73	1,323,189.56
Adjustment to Income Before Fund Balance:			
Expenditures Included Above Which are by Statute			
Deferred Charges to Budget of Succeeding Year			
Special Emergency Appropriation	A-3	75,000.00	
Statutory Excess to Fund Balance		1,031,065.73	1,323,189.56
Fund Balance, January 1	A	4,537,135.43	4,119,020.87
		5,568,201.16	5,442,210.43
Decreased by:			
Utilization as Anticipated Revenue	A-1	1,148,550.00	905,075.00
Fund Balance, December 31	A	<u>\$ 4,419,651.16</u>	<u>\$ 4,537,135.43</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MATAWAN  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

	<u>REF.</u>	<u>ANTICIPATED BUDGET</u>	<u>REALIZED</u>	<u>EXCESS OR (DEFICIT)</u>
Fund Balance	A-1	\$ 1,148,550.00	\$ 1,148,550.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	A-8	21,936.00	22,206.00	270.00
Other	A-2	14,979.00	13,209.00	(1,770.00)
Fees and Permits	A-2	31,230.00	32,188.24	958.24
Fines and Costs - Municipal Court	A-8	142,881.75	109,437.33	(33,444.42)
Interest and Costs on Taxes	A-8	87,450.00	55,711.32	(31,738.68)
PILOT - Senior Citizen Housing Complex	A-8	101,341.00	101,871.00	530.00
Cable Franchise Fee	A-8	145,082.26	145,082.26	
Railroad Parking Lot Fees and Permits	A-8	250,000.00	250,000.00	
Rental of Matawan Municipal Community Center	A-8	54,313.32	40,715.10	(13,598.22)
Cell Tower Lease	A-8	141,630.42	139,191.50	(2,438.92)
Energy Receipts Tax	A-8	1,451,158.00	1,451,158.00	
Uniform Construction Code Fees	A-8	218,646.00	156,891.00	(61,755.00)
Recycling Tonnage Grant	A-27	7,180.09	7,180.09	
Clean Communities Program	A-27	16,270.69	16,270.69	
Alcohol Education and Rehabilitation Fund	A-27	439.39	439.39	
Body Armor Fund	A-27	2,592.97	2,592.97	
Historical Site Grants	A-27	5,000.00	5,000.00	
Uniform Fire Safety Act	A-8	89,463.98	67,503.00	(21,960.98)
Off Duty Police Trust Fund Reserve	A-8	40,000.00	61,953.25	21,953.25
County of Monmouth Dam Repairs		90,000.00		(90,000.00)
	A-1	<u>2,911,594.87</u>	<u>2,678,600.14</u>	<u>(232,994.73)</u>
Receipts from Delinquent Taxes	A-1		<u>10,170.99</u>	<u>10,170.99</u>
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes	A-2	<u>8,897,286.68</u>	<u>9,409,271.67</u>	<u>511,984.99</u>
<u>Budget Totals</u>		<u>12,957,431.55</u>	<u>13,246,592.80</u>	<u>289,161.25</u>
Non-Budget Revenue	A-1:A-2		<u>386,079.65</u>	<u>386,079.65</u>
		<u>\$ 12,957,431.55</u>	<u>\$ 13,632,672.45</u>	<u>\$ 675,240.90</u>
	<u>REF.</u>	A-3		

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF MATAWAN  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

<u>ANALYSIS OF REALIZED REVENUES</u>	<u>REF.</u>		
Allocation of Current Tax Collections:			
Revenue from Collections	A-1:A-6	\$	30,477,766.07
Allocated To:			
County Taxes	A-17	\$	3,030,612.40
School Taxes	A-18		<u>18,537,882.00</u>
			<u>21,568,494.40</u>
Balance for Support of Municipal Budget Appropriations			8,909,271.67
Add: Appropriation "Reserve for Uncollected Taxes"	A-3		<u>500,000.00</u>
Amount for Support of Municipal Budget Appropriations	A-2	\$	<u><u>9,409,271.67</u></u>
Licenses - Other:			
Clerk	A-8	\$	11,865.00
Board of Health & Registrar	A-8		<u>1,344.00</u>
	A-2	\$	<u><u>13,209.00</u></u>
Fees and Permits - Other:			
Board of Health & Registrar	A-8	\$	13,925.00
Clerk	A-8		11,409.54
Zoning Board	A-8		5,665.00
Police Department	A-8		<u>1,188.70</u>
	A-2	\$	<u><u>32,188.24</u></u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF MATAWAN  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

REF.

ANALYSIS OF NON-BUDGET REVENUE

Due From Western Monmouth Utilities Authority		\$ 98,414.00
Monmouth County JIF - Dividend		43,553.00
Vacant Property		25,000.00
Central NJ Regional Employe Benefits Fund - Dividend		18,121.00
YMCA Electric Bill Reimbursement		1,796.89
Restitution		849.00
Leaf Bags		2,312.00
Miscellaneous		14,581.74
Interest On Investments		133,608.43
Board of Health		1,100.00
Special Charge - Lawn Maintenance		800.00
Copier Fees		25.93
Forfeited Premiums		7,800.00
LEA Rebate		20,840.64
Polling Place Rent		800.00
Homestead Rebate Adminstrative fee		532.80
Senior Citizen & Veteran 2% Adminstrative Fee		900.00
Prior Year Checks Voided		14,422.22
Recreation Fees		672.00
	A-4	\$ 386,129.65
Less: Refunds	A-4	50.00
	A-2	\$ 386,079.65

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF MATAWAN

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS			EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED		
<b>OPERATIONS - WITHIN "CAPS"</b>						
<b>GENERAL GOVERNMENT</b>						
General Administration:						
Salaries and Wages	\$ 103,000.00	\$ 93,877.19	\$ 89,577.44	\$ 4,299.75	\$	
Other Expenses	69,800.00	74,800.00	74,646.54	153.46		
Mayor and Council:						
Salaries and Wages	23,000.00	23,000.00	22,759.22	240.78		
Other Expenses	4,200.00	4,200.00	4,175.38	24.62		
Municipal Clerk:						
Salaries and Wages	86,500.00	87,238.02	85,878.68	1,359.34		
Other Expenses	33,650.00	33,650.00	22,510.97	11,139.03		
Financial Administration:						
Salaries and Wages	108,000.00	108,000.00	107,375.42	624.58		
Other Expenses	18,746.50	18,746.50	18,662.12	84.38		
Annual Audit:						
Other Expenses	26,500.00	26,500.00	26,500.00			
Tax Collection:						
Salaries and Wages	70,000.00	73,384.79	71,521.71	1,863.08		
Other Expenses	12,905.00	9,605.00	9,012.88	592.12		
Tax Assessment Administration:						
Salaries and Wages	56,000.00	56,000.00	54,998.61	1,001.39		
Other Expenses	19,750.00	84,150.00	75,000.00	9,150.00		
Legal Services:						
Other Expenses	139,400.00	116,400.00	99,305.95	17,094.05		
Engineering Services:						
Other Expenses	105,000.00	80,000.00	77,765.88	2,244.12		
Downtown Development:						
Salaries and Wages	1,000.00	1,000.00	500.00	500.00		
Other Expenses	20,000.00	40,000.00	39,985.00	15.00		

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF MATAWAN  
CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS			EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED		
<b>GENERAL GOVERNMENT (CONTINUED)</b>						
Historic Sites Office:						
Salaries and Wages	\$ 1,200.00	\$ 1,200.00	\$ 700.00	\$ 500.00	\$	
Other Expenses	22,730.00	22,730.00	18,798.00	3,932.00		
Planning and Zoning Board Adjustment:						
Salaries and Wages	20,000.00	18,300.00	18,238.64	61.36		
Other Expenses	8,650.00	8,650.00	7,815.00	835.00		
Insurance:						
General Liability	158,600.00	158,600.00	158,540.35	59.65		
Workers Compensation	144,600.00	144,600.00	144,556.52	43.48		
Employee Group Health	1,015,000.00	1,118,000.00	1,116,465.10	1,534.90		
<b>PUBLIC SAFETY</b>						
Municipal Court:						
Other Expenses	170,000.00	170,000.00	1,613.00	168,387.00		
Police:						
Salaries and Wages	2,773,648.87	2,773,648.87	2,773,648.87			
Other Expenses	292,697.00	292,697.00	224,377.71	68,319.29		
Office of Emergency Management:						
Salaries and Wages	7,750.00	7,750.00	7,750.00			
Other Expenses	41,000.00	19,000.00	9,309.38	9,690.62		
First Aid Organization - Contribution	33,600.00	33,600.00	33,600.00			
Fire Department:						
Other Expenses	183,800.00	186,800.00	185,574.41	1,225.59		
Aid to Fire Department	16,200.00	16,200.00	16,200.00			
Uniform Fire Safety:						
Salaries and Wages	72,000.00	66,800.00	66,708.89	91.11		
Other Expenses	8,220.00	8,220.00	6,449.35	1,770.65		

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF MATAWAN

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS			EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED		
<u>PUBLIC WORKS</u>						
Railroad Parking:						
Salaries and Wages	\$ 199,000.00	\$ 177,500.00	\$ 177,052.27	\$ 447.73	\$	
Other Expenses	51,000.00	51,000.00	35,767.00	12,233.00		
Streets and Road Maintenance:						
Salaries and Wages	454,958.00	462,558.00	455,141.28	4,416.72		
Other Expenses	133,075.00	117,675.00	101,927.25	15,747.75		
Shade Tree Commission:						
Salaries and Wages	1,300.00	1,300.00	1,184.98	115.02		
Other Expenses	15,000.00	15,000.00	14,396.00	604.00		
Solid Waste Collection:						
Salaries and Wages	5,652.00	5,652.00	5,652.00			
Other Expenses	670,000.00	670,000.00	661,812.71	8,187.29		
Buildings and Grounds:						
Salaries and Wages	108,700.00	107,700.00	107,700.00			
Other Expenses	78,600.00	95,600.00	92,330.11	3,269.89		
Vehicle Maintenance:						
Other Expenses	72,500.00	72,500.00	71,383.30	1,116.70		
<u>HEALTH AND HUMAN SERVICES</u>						
Board of Health:						
Salaries and Wages	5,200.00	5,200.00	5,172.15	27.85		
Other Expenses	32,300.00	32,300.00	27,044.85	5,255.15		
Environmental Commission:						
Salaries and Wages	1,000.00	1,000.00	100.00	900.00		
Other Expenses	20,000.00	20,000.00	247.50	19,752.50		
Welfare / Administration of Public Assistance:						
Other Expenses	50.00	50.00		50.00		

The accompanying Notes to Financial Statements are an integral part of this Statement.



BOROUGH OF MATAWAN

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS			EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED		
<b>PARK AND RECREATION</b>						
Recreation Services and Programs:						
Salaries and Wages	\$ 22,200.00	\$ 22,200.00	\$ 22,076.16	\$ 123.84	\$	
Other Expenses	39,800.00	42,800.00	39,515.45	3,284.55		
<b>OTHER COMMON OPERATING FUNCTIONS</b>						
Accumulated Sick Leave	30,000.00	30,000.00	30,000.00			
<b>STATE UNIFORM CONSTRUCTION CODE OFFICIALS</b>						
Construction Code Official:						
Salaries and Wages	160,100.00	169,100.00	168,225.84	874.16		
Other Expenses	10,325.00	5,425.00	5,159.28	265.72		
Division of Property Maintenance						
Salaries and Wages	20,000.00	17,000.00	16,357.50	642.50		
Other Expenses	600.00	600.00	354.45	245.55		
<b>UNCLASSIFIED</b>						
Utility Expenses and Bulk Purchases	360,000.00	312,000.00	266,465.89	45,534.11		
Utilities	125,000.00	125,000.00	100,562.21	24,437.79		
Street Lighting						
<b>Total Operations Within "CAPS"</b>	<b>8,483,507.37</b>	<b>8,536,507.37</b>	<b>8,082,139.20</b>	<b>454,368.17</b>		
<b>CONTINGENT</b>	<b>1,000.00</b>	<b>1,000.00</b>		<b>1,000.00</b>		
<b>TOTAL OPERATIONS INCLUDING CONTINGENT WITHIN "CAPS"</b>	<b>8,484,507.37</b>	<b>8,537,507.37</b>	<b>8,082,139.20</b>	<b>455,368.17</b>		

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF MATAWAN

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED	
DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAPS":					
Statutory Expenditures:					
Public Employees Retirement System of New Jersey	\$ 187,325.26	\$ 187,325.26	\$ 187,325.26	\$	
Police and Firemen's Retirement System of New Jersey	738,946.53	738,946.53	738,946.53		
State Unemployment Insurance	15,000.00	15,000.00	15,000.00		
Defined Contribution Retirement Plan	2,000.00	2,000.00	2,000.00		
Social Security System (O.A.S.I.)	155,000.00	177,000.00	175,885.97	1,114.03	
TOTAL DEFERRED CHARGES AND STATUTORY EXPENDITURES - MUNICIPAL WITHIN "CAPS":	1,098,271.79	1,120,271.79	1,119,157.76	1,114.03	
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS":	9,582,779.16	9,657,779.16	9,201,296.96	456,482.20	
OPERATIONS - EXCLUDED FROM "CAPS":					
Monmouth County 9-1-1 Program:					
Other Expenses	11,000.00	11,000.00	11,000.00		
Maintenance of Joint Free Public Library:					
Proportionate Share:					
Other Expenses	372,962.00	372,962.00	372,962.00		
Length of Service Award Program	40,000.00	40,000.00	29,600.00	10,400.00	
Other Expenses	100,000.00	100,000.00		100,000.00	
Reserve for Tax Appeals					
TOTAL OTHER OPERATIONS EXCLUDED FROM "CAPS":	523,962.00	523,962.00	413,562.00	110,400.00	
INTERLOCAL MUNICIPAL SERVICE AGREEMENTS					
HAM Program - Aberdeen Township	26,000.00	26,000.00	23,000.00		
TOTAL INTERLOCAL MUNICIPAL SERVICE AGREEMENTS	26,000.00	26,000.00	23,000.00		

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF MATAWAN

CURRENT FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS

FOR THE YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS			EXPENDED		UNEXPENDED BALANCE CANCELED
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED		
<u>PUBLIC/PRIVATE PROGRAMS OFFSET BY REVENUES</u>						
Alcohol Education and Rehabilitation Fund	\$ 439.39	\$ 439.39	\$ 439.39	\$		
Body Armor Fund	2,592.97	2,592.97	2,592.97			
Clean Communities Program	16,270.69	16,270.69	16,270.69			
Recycling Tonnage Grant	7,180.09	7,180.09	7,180.09			
Historical Sites Grant	5,000.00	5,000.00	5,000.00			
<u>TOTAL PUBLIC/PRIVATE PROGRAMS OFFSET BY REVENUES</u>	<u>31,483.14</u>	<u>31,483.14</u>	<u>31,483.14</u>			
<u>TOTAL OPERATIONS EXCLUDED FROM "CAPS"</u>	<u>581,445.14</u>	<u>581,445.14</u>	<u>471,045.14</u>	<u>110,400.00</u>		
<u>CAPITAL IMPROVEMENTS EXCLUDED FROM "CAPS"</u>						
Capital Improvement Fund	295,000.00	295,000.00	295,000.00			
<u>TOTAL CAPITAL IMPROVEMENTS EXCLUDED FROM "CAPS"</u>	<u>295,000.00</u>	<u>295,000.00</u>	<u>295,000.00</u>			
<u>MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"</u>						
Payment of Bond Principal	1,100,890.00	1,100,890.00	1,100,890.00			1.85
Interest on Bonds	431,617.25	431,617.25	431,615.40			11.00
Interest on Notes	65,100.00	65,100.00	65,089.00			
Monmouth County Improvement Authority						
Principal	287,000.00	287,000.00	286,871.93			128.07
Interest	69,255.00	69,255.00	68,303.30			951.70
NJ Loans	18,345.00	18,345.00	18,344.04			0.96
<u>TOTAL MUNICIPAL DEBT SERVICE EXCLUDED FROM "CAPS"</u>	<u>1,972,207.25</u>	<u>1,972,207.25</u>	<u>1,971,113.67</u>			<u>1,093.58</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.



TRUST FUND

"B"

BOROUGH OF MATAWAN

TRUST FUND

BALANCE SHEETS - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
Animal Control Trust Fund:			
Cash	B-1	\$ 2,424.60	\$ 579.80
		<u>2,424.60</u>	<u>579.80</u>
Trust - Other Funds:			
Cash	B-1	\$ 2,196,551.25	\$ 2,018,697.89
		<u>2,196,551.25</u>	<u>2,018,697.89</u>
Total Assets		\$ <u>2,198,975.85</u>	\$ <u>2,019,277.69</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Animal Control Trust Fund:			
Due State Department of Health	B-3	\$	\$ 1.20
Reserve for Expenditures	B-2	2,424.60	578.60
		<u>2,424.60</u>	<u>579.80</u>
Trust - Other Funds:			
Interfunds Payable	B-4	\$ 48,854.61	\$ 48,854.61
Miscellaneous Reserves	B-5	1,464,893.29	1,303,137.47
Payroll Deductions Payable	B-6	50,998.61	70,530.79
Recreation Trust	B-7	43,498.11	37,624.39
Law Enforcement Trust	B-8	8,057.15	7,505.82
Developer's Escrow	B-9	186,332.04	177,573.65
Unemployment	B-10	37,250.53	31,036.99
Railroad Parking Trust	B-11	116,180.91	98,713.17
Prepaid Railroad Permits	B-12	240,486.00	243,721.00
		<u>2,196,551.25</u>	<u>2,018,697.89</u>
		\$ <u>2,198,975.85</u>	\$ <u>2,019,277.69</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

GENERAL CAPITAL FUND

"C"

BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<b>ASSETS</b>			
Cash	C-2: C-3	\$ 1,422,242.80	\$ 486,621.26
Deferred Capital Lease Obligations	C-12	2,292,000.00	1,513,000.00
Deferred Charges to Future Taxation:			
Funded	C-4	8,615,990.76	9,732,376.13
Unfunded	C-5	13,132,510.53	9,228,259.01
Interfunds Receivable	C-6	172,856.79	148,108.31
Grants Receivable	C-7	1,071,202.18	799,687.68
Monmouth County Improvement Authority	C-8	152,298.13	56,298.84
		<u>\$ 26,859,101.19</u>	<u>\$ 21,964,351.23</u>
 <u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
Interfunds Payable	C-6	\$ 2,799.13	\$ 502,799.13
Improvement Authorizations:			
Funded	C-9	1,327,284.93	1,533,500.68
Unfunded	C-9	5,616,765.87	4,910,795.63
Serial Bonds Payable	C-10	8,571,475.00	9,670,665.00
Green Trust Loan Payable	C-11	44,515.76	61,711.13
Bond Anticipation Notes	C-13	5,417,040.00	2,491,040.00
Capital Improvement Fund	C-14	117,652.76	22,652.76
Contracts Payable	C-15	3,329,483.91	1,136,647.75
Capital Lease Obligations Payable	C-16	2,292,000.00	1,513,000.00
Reserve to Pay Debt Service	C-17	24,314.14	24,136.46
Fund Balance	C-1	115,769.69	97,402.69
		<u>\$ 26,859,101.19</u>	<u>\$ 21,964,351.23</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

STATEMENT OF CAPITAL FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	97,402.69
Increased by:			
Premium on Sale of Bond Anticipation Notes	C-2		<u>18,367.00</u>
Balance, December 31, 2019	C:C-3	\$	<u><u>115,769.69</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

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WATER/SEWER UTILITY FUND

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY FUND  
BALANCE SHEETS - REGULATORY BASIS

<u>ASSETS</u>	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>OPERATING FUND:</u>			
Cash	D-6	\$ 1,818,059.83	\$ 2,110,061.54
Change Fund	D-8	50.00	50.00
		<u>1,818,109.83</u>	<u>2,110,111.54</u>
Receivables with Full Reserves:			
Consumer Accounts Receivable	D-9	198,015.60	216,423.41
	D	198,015.60	216,423.41
		<u>2,016,125.43</u>	<u>2,326,534.95</u>
<u>TOTAL OPERATING FUND</u>			
<u>ASSESSMENT TRUST FUND:</u>			
Due from Water/Sewer Utility Capital Fund	D-16	\$ 4,959.69	\$ 4,959.69
		<u>4,959.69</u>	<u>4,959.69</u>
<u>TOTAL ASSESSMENT TRUST FUND</u>			
<u>CAPITAL FUND:</u>			
Cash	D-6;D-7	\$ 2,369,300.54	\$ 778,678.92
Infrastructure Loan Receivable	D-15	132,535.00	132,535.00
Fixed Capital	D-17	18,422,359.60	18,422,359.60
Fixed Capital Authorized and Uncompleted	D-18	12,746,009.65	11,403,009.65
Interfunds Receivable	D-27	39,387.05	502,799.13
		<u>33,709,591.84</u>	<u>31,239,382.30</u>
		<u>35,730,676.96</u>	<u>33,570,876.94</u>
<u>TOTAL ASSETS</u>			

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY FUND  
BALANCE SHEETS - REGULATORY BASIS

	<u>REF.</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>	<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2018</u>
<u>LIABILITIES, RESERVES AND FUND BALANCE</u>			
<u>OPERATING FUND:</u>			
Liabilities:			
Appropriation Reserves	D-5:D-10	\$ 70,850.71	\$ 389,750.22
Water/Sewer Utility Overpayments	D-11	11,311.63	8,031.29
Encumbrances Payable	D-12	33,435.00	137,545.92
Accrued Interest on Bonds and Notes	D-13	92,249.60	89,661.10
Accounts Payable	D-14	17,506.31	11,586.54
Interfunds Payable	D-6	57,966.64	
Prepaid Water/Sewer Charges	D	6,532.82	6,532.82
		289,852.71	643,107.89
Reserve for Receivables	D	198,015.60	216,423.41
Fund Balance	D-1	1,528,257.12	1,467,003.65
		2,016,125.43	2,326,534.95
<u>TOTAL OPERATING FUND</u>			
<u>ASSESSMENT TRUST FUND:</u>			
Fund Balance	D-3	\$ 4,959.69	\$ 4,959.69
<u>TOTAL ASSESSMENT TRUST FUND</u>			
<u>CAPITAL FUND:</u>			
Contracts Payable	D-19	\$ 451,352.08	\$ 124,537.36
Reserve For Amortization	D-20	19,471,031.66	18,530,714.31
Reserve for Deferred Amortization	D-21	68,865.52	68,865.52
Capital Improvement Fund	D-22	731,600.00	631,600.00
Improvement Authorizations:			
Funded	D-23	535,514.74	451,800.66
Unfunded	D-23	1,087,959.81	471,279.07
Serial Bonds Payable	D-24	4,453,525.00	4,898,335.00
Infrastructure Loan Payable	D-25	4,677,171.07	5,172,678.42
Bond Anticipation Notes	D-26	2,203,000.00	860,000.00
Interfunds Payable	D-27	4,959.69	4,959.69
Reserve for Debt Service	D-28	2,799.13	2,799.13
Fund Balance	D-2	21,813.14	21,813.14
		33,709,591.84	31,239,382.30
<u>TOTAL CAPITAL FUND</u>			
		\$ 35,730,676.96	\$ 33,570,876.94

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY OPERATING FUND  
STATEMENTS OF OPERATIONS  
AND CHANGE IN OPERATING FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	YEAR ENDED DECEMBER 31, 2019	YEAR ENDED DECEMBER 31, 2018
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	D-1:D-4	\$ 515,638.91	\$ 631,842.00
Water/Sewer Rents	D-4	4,801,274.59	4,619,025.70
Miscellaneous	D-4	46,871.40	100,574.50
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	D-10	342,669.48	249,147.86
Accrued Interest Cancelled	D-13	5,076.91	
		<u>5,711,531.29</u>	<u>5,600,590.06</u>
<u>TOTAL INCOME</u>		\$ <u>5,711,531.29</u>	\$ <u>5,600,590.06</u>
<u>EXPENDITURES</u>			
Operating	D-5	\$ 3,687,397.60	\$ 3,553,242.00
Debt Service	D-5	1,240,410.00	1,236,463.26
Deferred Charges and Statutory Expenditures	D-5	106,831.31	103,000.00
Capital Improvements	D-5	100,000.00	400,000.00
		<u>5,134,638.91</u>	<u>5,292,705.26</u>
<u>TOTAL EXPENDITURES</u>		\$ <u>5,134,638.91</u>	\$ <u>5,292,705.26</u>
Excess in Revenue		\$ 576,892.38	\$ 307,884.80
Fund Balance, January 1	D	\$ 1,467,003.65	\$ 1,790,960.85
		<u>2,043,896.03</u>	<u>2,098,845.65</u>
Decreased By:			
Utilized as Anticipated Revenue	D-1	515,638.91	631,842.00
Fund Balance, December 31	D	\$ <u>1,528,257.12</u>	\$ <u>1,467,003.65</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY CAPITAL FUND  
STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>	
Balance, December 31, 2018 and December 31, 2019	D	\$ <u>21,813.14</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY ASSESSMENT TRUST FUND  
STATEMENT OF FUND BALANCE - REGULATORY BASIS

	<u>REF.</u>		
Balance, December 31, 2018 and December 31, 2019	D	\$	<u>1,959.69</u>

The accompanying Notes to Financial Statements are an integral part of this statement.



BOROUGH OF MATAWAN

WATER/SEWER UTILITY OPERATING FUND

STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019

	<u>REF.</u>	<u>ANTICIPATED</u>	<u>REALIZED</u>	<u>EXCESS OR (DEFICIT)</u>
Surplus	D-1	\$ 515,638.91	\$ 515,638.91	
Rents	D-1;D-9	4,619,000.00	4,801,274.59	182,274.59
Miscellaneous	D-1;D-4		<u>46,871.40</u>	<u>46,871.40</u>
	D-5	\$ <u>5,134,638.91</u>	\$ <u>5,363,784.90</u>	<u>229,145.99</u>
Miscellaneous:				
Interest on Investments			\$ 50,227.33	
Miscellaneous			<u>4,250.12</u>	
	D-6		54,477.45	
Less: Refund of Revenue	D-6		<u>7,606.05</u>	
	D-4		\$ <u>46,871.40</u>	

The accompanying Notes to Financial Statements are an integral part of this statement.

BOROUGH OF MATAWAN

WATER/SEWER UTILITY OPERATING FUND

STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2019

	APPROPRIATIONS		EXPENDED	
	BUDGET	BUDGET AFTER MODIFICATION	PAID OR CHARGED	RESERVED
<b>OPERATING:</b>				
Salaries and Wages	\$ 834,404.84	780,604.84 \$	767,059.18 \$	13,545.66
Other Expenses	1,328,550.00	1,382,350.00	1,372,430.85	9,919.15
Acquisition of Water	380,000.00	380,000.00	343,507.22	36,492.78
Bayshore Regional Sewage Authority	1,144,442.76	1,144,442.76	1,144,442.76	
<b>TOTAL OPERATING</b>	<b>\$ 3,687,397.60 \$</b>	<b>\$ 3,687,397.60 \$</b>	<b>\$ 3,627,440.01 \$</b>	<b>\$ 59,957.59</b>
<b>CAPITAL IMPROVEMENTS:</b>				
Capital Improvement Fund	\$ 100,000.00 \$	100,000.00 \$	100,000.00 \$	
	\$ 100,000.00 \$	100,000.00 \$	100,000.00 \$	
<b>DEBT SERVICE:</b>				
Payment of Bonds	\$ 448,110.00 \$	448,110.00 \$	448,110.00 \$	
Interest on Bonds	212,000.00	212,000.00	212,000.00	
Interest on Notes	23,700.00	23,700.00	23,700.00	
Water Treatment Loan Principal	490,600.00	490,600.00	490,600.00	
Water Treatment Loan Interest	66,000.00	66,000.00	66,000.00	
<b>TOTAL DEBT SERVICE</b>	<b>\$ 1,240,410.00 \$</b>	<b>\$ 1,240,410.00 \$</b>	<b>\$ 1,240,410.00 \$</b>	
<b>STATUTORY EXPENDITURES:</b>				
Contribution to:				
Public Employees' Retirement System	\$ 46,831.31 \$	46,831.31 \$	46,831.31 \$	
Social Security (OAS)	60,000.00	60,000.00	49,106.88	10,893.12
<b>TOTAL STATUTORY EXPENDITURES</b>	<b>\$ 106,831.31 \$</b>	<b>\$ 106,831.31 \$</b>	<b>\$ 95,938.19 \$</b>	<b>\$ 10,893.12</b>
	\$ 5,134,638.91 \$	5,134,638.91 \$	5,063,788.20 \$	70,850.71
	D-4		D-1	D:D-1
Cash Disbursements		\$	4,728,653.20	
Encumbrances Payable			33,435.00	
Accrued Interest on Bonds and Notes		\$	301,700.00	
			5,063,788.20	

The accompanying Notes to Financial Statements are an integral part of this statement.

GENERAL FIXED ASSET ACCOUNT GROUP

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BOROUGH OF MATAWAN

GENERAL FIXED ASSETS ACCOUNT GROUP

BALANCE SHEET - REGULATORY BASIS

	BALANCE DECEMBER <u>31, 2019</u>	BALANCE DECEMBER <u>31, 2018</u>
Fixed Assets:		
Land	\$ 4,540,000.00	\$ 4,540,000.00
Buildings	5,763,100.00	5,763,100.00
Machinery and Equipment	<u>6,800,112.07</u>	<u>6,556,695.18</u>
<u>Total Fixed Assets</u>	\$ <u>17,103,212.07</u>	\$ <u>16,859,795.18</u>
Reserve:		
Investments in General Fixed Assets	\$ <u>17,103,212.07</u>	\$ <u>16,859,795.18</u>

The accompanying Notes to the Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

BOROUGH OF MATAWAN

NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED DECEMBER 31, 2019 AND 2018

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Matawan was formed as a borough on June 28, 1895, from portions of Matawan Borough (now Aberdeen Borough), based on results of a referendum held that day. Matawan expanded with portions of Matawan Borough in 1931 and 1933, and from Madison Borough (now Old Bridge Borough) in 1939. The Borough of Matawan is governed under the Borough form of New Jersey government, a Mayor and Borough Council

Except as noted below, the financial statements of the Borough of Matawan include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Borough of Matawan, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Borough of Matawan do not include the operations of the municipal library, parking authority, volunteer fire departments and first aid squads or the local school district, inasmuch as their activities are administered by separate boards.

B. Description of Funds

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB codification establishes the presentation of basic financial statements into three fund types, the governmental, proprietary and fiduciary funds, as well as government-wide financial reporting that must be used by general purpose governmental units when reporting financial position and results of operations in accordance with U.S. Generally Accepted Accounting Principles (GAAP).

The accounting policies of the Borough of Matawan conform to the accounting principles applicable to municipalities which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the financial transactions and accounts of the Borough of Matawan are organized on the basis of funds and an account group which is different from the fund structure required by GAAP.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Description of Funds (Continued)

A fund or account group is an accounting entity with a separate set of self-balancing accounts established to record the financial position and results of operation of a specific government activity. As required by the Division of Local Government Services, the Borough accounts for its financial transactions through the following individual funds and account groups.

Current Fund - Resources and expenditures for governmental operations of a general nature, including federal and state grant funds

Trust Fund - Receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created

General Capital Fund - Receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the Current Fund

Water/Sewer Utility Operating and Capital Funds - Account for the operations and acquisition of capital facilities of the municipally owned Water/Sewer utility

General Fixed Asset Account Group - Utilized to account for property, land, buildings and equipment that has been acquired by other governmental funds

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local government units. The more significant accounting policies and differences in the State of New Jersey are as follows:

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - are recorded when received in cash except for certain amounts which are due from other governmental units. Federal and state grants are realized as revenues when anticipated in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough, which are susceptible to accrual, are also recorded as receivables with offsetting reserves and recorded as revenues when received. GAAP requires revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Expenditures - are recorded on the "budgetary" basis of accounting. Generally expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with the Encumbrance Accounting System. Outstanding encumbrances, at December 31<sup>st</sup>, are reported as a cash liability in the financial statements and constitute part of the Borough's statutory Appropriation Reserve balance.

Appropriation reserves covering unexpended appropriation balances are automatically created at December 31<sup>st</sup> of each year and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis, interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

Encumbrances - Contractual orders, at December 31<sup>st</sup>, are reported as expenditures through the establishment of encumbrances payable. Under GAAP, encumbrances outstanding at year end are reported as reservations of fund balance because they do not constitute expenditures or liabilities.

Foreclosed Property - is recorded in the Current Fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at its market value.

Sale of Municipal Assets - The proceeds from the sale of municipal assets can be held in a reserve until anticipated as a revenue in a future budget. GAAP requires such proceeds to be recorded as a revenue in the year of sale.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.



NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

General Fixed Assets - N.J.A.C 5:30.6, Accounting for Governmental Fixed Assets, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles, requires the inclusion of a statement of general fixed assets of the Borough as part of its basic financial statements. General fixed assets are defined as nonexpendable personal and real property having a physical existence, a useful life of more than one year and an acquisition cost of \$5,000.00 or more per unit. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

Expenditures for construction in progress are recorded in the Capital Fund until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Inventories of Supplies - The cost of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The cost of inventories is not included on the various balance sheets. GAAP requires the cost of inventories to be reported as a current asset and equally offset by a fund balance reserve.

Fixed Capital - Water/Sewer Utility

Accounting for utility fund "fixed capital" remains unchanged under the requirements of N.J.A.C. 5:30-5.6.

Property and equipment purchased by the Water/Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. The fixed capital reported is as taken from the municipal records and does not necessarily reflect the true condition of such fixed capital. Contributions in aid of construction are not capitalized. The balances in the Reserve for Amortization and Deferred Reserve for Amortization accounts in the utility capital fund represent charges to operations for the cost of acquisition of property, equipment and improvements. The utility does not record depreciation on fixed assets.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Pensions

Under the provisions of Governmental Accounting Standards Board (GASB) Statement No. 68 "Accounting and Financial Reporting for Pensions" and GASB Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date" (an amendment of GASB Statement No. 68), local government employers (or non-employer contributing entity in a special funding situation) are required to recognize a net pension liability measured as of a date (the measurement date) no earlier than the end of its prior fiscal year. If a state or local government employer or non-employer contributing entity makes a contribution to a defined benefit pension plan between the measurement date of the reported net pension liability and the end of the government's reporting period, Statement 68 requires that the government recognize its contribution as a deferred outflow of resources.

In addition, Statement 68 requires recognition of deferred outflows of resources and deferred inflows of resources for changes in the net pension liability of a state or local government employer or non-employer contributing entity that arise from other types of events.

Under GAAP, municipalities are required to recognize their proportionate share of net pension liability, deferred outflows of resources, deferred inflows of resources on the Statement of Net Position and the proportionate share of the pension related expense on the Statement of Activities.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the net pension liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c)(2) requires municipalities to disclose GASB 68 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 68.

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)

The Governmental Accounting Standards Board (GASB) has issued Statement no. 75, "*Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*". This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions. It also requires the State of New Jersey to calculate and allocate to each participating member, for note disclosure purposes only, the OPEB net liability of New Jersey Health Benefits Local Government Retiree Plan (the Plan). The statement does not alter the amount of funds that must be budgeted for OPEB payment under existing state law.

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Basis of Accounting (Continued)

Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB) (Continued)

Under GAAP, municipalities are required to recognize the OPEB liability in Statements of Revenues, Expenses, Changes in Net Position (balance sheets) and Notes to the Financial Statements in accordance with GASB 75. The liability required to be displayed by GASB 75 is displayed as a separate line item in the Unrestricted Net Position area of the balance sheet.

New Jersey's municipalities and counties do not follow GAAP accounting principles and, as such, do not follow GASB requirements with respect to recording the OPEB liability as a liability on their balance sheets. However, N.J.A.C. 5:30 6.1(c) (2) requires municipalities to disclose GASB 75 information in the Notes to the Financial Statements. The disclosure must meet the requirements of GASB 75.

D. Basic Financial Statements

The GASB codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be held in accordance with GAAP. The Borough presents the financial statements listed in the table of contents of the "Requirements of Audit and Accounting Revision of 1987" as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and which differ from the financial statements required by GAAP.

E. Volunteer Length of Service Award Plan

The Borough has established a Volunteer Length of Service Award Plan ("LOSAP") ("Plan") to ensure retention of the Borough's volunteer First Aid Squad members. The Plan shall be construed under the laws of the State of New Jersey and is established with the intent that it meets the requirements of the "Length of Service Award Plan under Section 457€11 of the Internal Revenue Code".

The LOSAP Trust Fund has not been audited, and we were not required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, to audit nor were we engaged to audit the LOSAP Trust Fund financial statements as part of our audit of the Borough's financial statements as part of our audit of the Borough's financial statements.

N.J.A.C.5:30-14.49 requires that the Borough perform a separate review report of the Plan in accordance with the American Institute of Certified Public Accountants Statements for Accounting and Auditing Review Services.

NOTE 2: CASH AND CASH EQUIVALENTS

The Borough considers petty cash, change funds, cash in banks, deposits in the New Jersey Cash Management Fund and certificates of deposit as cash and cash equivalents.

A. Deposits

New Jersey statutes permit the deposit of public funds in institutions which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA) or the State of New Jersey Cash Management Fund. GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also requires public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. Each depository participating in the GUDPA system must pledge collateral equal to 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of 75% of its capital funds. No collateral is required for amounts covered by FDIC insurance. The collateral which may be pledged to support these deposits includes obligations of the State and federal governments, insured securities and other collateral approved by the Department. When the capital position of the depository deteriorates or the depository takes an unusually large amount of public deposits, the Department of Banking and Insurance requires additional collateral to be pledged. Under (GUDPA), if a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of the deposits to the governmental unit.

The Borough of Matawan had the following cash and cash equivalents at December 31, 2019:

Fund	Cash in Bank	Reconciling Items	Change Funds	Total
Checking Accounts	\$13,967,498.87	(\$186,202.65)		\$13,781,296.22
Change Funds			300.00	300.00
	<u>\$13,967,498.87</u>	<u>(\$186,202.65)</u>	<u>\$300.00</u>	<u>\$13,781,596.22</u>

Custodial Credit Risk - Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The Borough does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of December 31, 2018, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on deposit in the bank of \$13,967,498.87, \$250,000.00 was covered by Federal Depository Insurance and \$13,717,498.87 was covered under the provisions of NJGUDPA.

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments

The purchase of investments by the Borough is strictly limited by the express authority of the New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a-1 et seq., and operated in accordance with 17 C.F.R. § 270.2a-7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. These funds are also required to be rated by a nationally recognized statistical rating organization;
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Local Government Services of the Department of Community Affairs for investment by Local Units;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a-7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 5-15.1. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization;
7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or

NOTE 2: CASH AND CASH EQUIVALENTS (CONTINUED)

B. Investments (Continued)

8. Agreements for the repurchase of fully collateralized securities if:
  - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
  - b. the custody of collateral is transferred to a third party;
  - c. the maturity of the agreement is not more than 30 days;
  - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C. 17:19-41); and
  - e. a master repurchase agreement providing for the custody and security of collateral is executed.

As of December 31, 2019, the Borough had no funds set aside for investment purposes.

NOTE 3: GOVERNMENTAL DEBT

The Local Bond Law, Chapter 40A:2, governs the issuance of bonds to finance general municipal capital expenditures. All bonds are retired in annual installments within the statutory period of usefulness. All bonds issued by the Borough are general obligation bonds, based by the full faith and credit of the Borough. Bond Anticipation Notes, which are issued to temporarily finance capital projects, shall mature and be paid off within ten years or financed by the issuance of bonds.

LONG-TERM DEBT

SUMMARY OF MUNICIPAL DEBT

	<u>YEAR 2019</u>	<u>YEAR 2018</u>	<u>YEAR 2017</u>
Issued:			
General:			
Bonds, Notes and Loans	\$14,033,030.76	\$12,223,416.13	\$12,561,703.68
Water/Sewer Utility:			
Bonds, Notes and Loans	11,333,696.07	10,931,013.42	11,848,662.96
Net Debt Issued	<u>\$25,366,726.83</u>	<u>\$23,154,429.55</u>	<u>\$24,410,366.64</u>
 <u>Authorized but not Issued</u>			
General:			
Bonds and Notes	\$7,715,470.53	\$6,737,219.01	\$4,147,219.01
Water/Sewer Utility:			
Bonds and Notes and Loans	294,776.00	294,776.00	294,776.00
Total Authorized but not Issued	<u>\$8,010,246.53</u>	<u>\$7,031,995.01</u>	<u>\$4,441,995.01</u>
Net Bonds and Notes Issued and and Authorized but not issued	<u>\$33,376,973.36</u>	<u>\$30,186,424.56</u>	<u>\$28,852,361.65</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

LONG-TERM DEBT (Continued)

SUMMARY OF STATUTORY DEBT CONDITION (ANNUAL DEBT STATEMENT)

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 1.946%.

	<u>GROSS DEBT</u>	<u>DEDUCTIONS</u>	<u>NET DEBT</u>
Regional School District Debt	\$10,311,910.25	\$10,311,910.25	-0-
Water Sewer Utility Debt	11,628,472.07	11,628,472.07	-0-
General Debt	<u>21,773,249.77</u>	<u>24,136.46</u>	<u>21,749,113.31</u>
	<u>\$43,713,632.09</u>	<u>\$21,964,518.78</u>	<u>\$21,749,113.31</u>

NET DEBT \$21,749,113.31 DIVIDED BY EQUALIZED VALUATION BASIS PER N.J.S.A. 40A:2-2, \$1,117,817,845.00 EQUALS 1.946%.

BORROWING POWER UNDER N.J.S.40A:2-6

Equalized Valuation Basis* - December 31, 2019	\$1,117,817,845.00
3-1/2 of Equalized Valuation Basis	39,123,624.58
Net Debt	<u>21,749,113.31</u>
Remaining Borrowing Power	<u>\$17,374,511.27</u>

\*Equalized Valuation Basis is the average of the equalized valuation of Real Estate, including improvements, and the assessed valuation of Class II Railroad Property of the Borough for the last three (3) preceding years.

CALCULATION OF "SELF-LIQUIDATING PURPOSE" WATER/SEWER UTILITY PER N.J.S.A. 40A:2-45

Surplus Anticipated and Total Cash Receipts from Fees, Rents, or Other Charges for the Year	\$ 4,856,507.96
Deductions:	
Operating and Maintenance Cost	\$ 3,787,397.60
Debt Service	<u>749,810.00</u>
Total Deductions	<u>4,537,207.60</u>
Excess in Revenue	<u>\$ 319,300.36</u>



NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

LONG-TERM DEBT (Continued)

SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST  
FOR BONDED DEBT ISSUED AND OUTSTANDING AS OF DECEMBER 31, 2019

CALENDAR YEAR	<u>PUBLIC IMPROVEMENT</u>		<u>WATER/SEWER UTILITY</u>		<u>TOTAL</u>
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	
2020	\$672,725.00	\$381,057.75	\$457,275.00	\$189,592.25	\$1,700,650.00
2021	493,750.00	349,221.25	401,250.00	169,128.75	1,413,350.00
2022	500,000.00	333,252.00	425,000.00	153,198.00	1,411,450.00
2023	514,000.00	310,625.90	426,000.00	134,799.10	1,385,425.00
2024	538,000.00	287,482.43	437,000.00	115,692.57	1,378,175.00
2025	563,800.00	263,036.13	276,200.00	96,138.87	1,199,175.00
2026	585,000.00	237,646.02	285,000.00	84,728.98	1,192,375.00
2027	614,000.00	211,182.37	296,000.00	72,967.63	1,194,150.00
2028	642,800.00	183,378.03	312,200.00	60,671.97	1,199,050.00
2029	671,800.00	154,297.13	323,200.00	47,777.88	1,197,075.00
2030	697,900.00	123,897.52	337,100.00	34,327.48	1,193,225.00
2031	497,700.00	92,181.00	162,300.00	20,394.00	772,575.00
2032	365,000.00	69,875.00	45,000.00	14,625.00	494,500.00
2033	385,000.00	51,125.00	50,000.00	12,250.00	498,375.00
2034	405,000.00	31,375.00	50,000.00	7,000.00	493,375.00
2035	425,000.00	21,250.00	55,000.00	5,750.00	507,000.00
2036			55,000.00	4,375.00	59,375.00
2037			60,000.00	3,000.00	63,000.00
	<u>\$8,571,475.00</u>	<u>\$3,100,882.53</u>	<u>\$4,453,525.00</u>	<u>\$1,226,417.47</u>	<u>\$17,352,300.00</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

LONG-TERM DEBT (Continued)

The Public Improvement Bond issues are comprised of the following:

<u>ISSUE</u>	<u>OUTSTANDING BALANCE DECEMBER 31, 2019</u>
\$3,395,000.00 in General Refunding Obligation Bonds dated April 12, 2007, due in one remaining installment of \$193,975.00 on December 1, 2020 with interest of 4.000%	\$193,975.00
\$5,275,000.00 in General Improvement Bonds dated January 21, 2011, due in remaining annual installments ranging between \$250,000.00 and \$265,000.00 beginning January 15, 2020 and ending January 15, 2021 with interest of 5.000%	515,000.00
\$3,105,000.00 in General Refunding Obligation Bonds dated October 5, 2016, due in remaining annual installments ranging between \$13,750.00 and \$367,900.00 beginning August 1, 2020 and ending December 1, 2030 with interest from 3.000% to 4.000%	3,042,500.00
\$5,275,000.00 in General Improvement Bonds dated February 23, 2017, due in remaining annual installments ranging between \$215,000.00 and \$425,000.00 beginning February 15, 2020 and ending February 15, 2035 with interest of 5.000%	<u>4,820,000.00</u>
	<u><u>\$8,571,475.00</u></u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

LONG-TERM DEBT (Continued)

The Water/Sewer Utility Bonds are comprised of the following issues:

<u>ISSUE</u>	<u>OUTSTANDING BALANCE DECEMBER 31, 2019</u>
\$454,575.00 in Water/Sewer Refunding Obligation Bonds dated April 12, 2007, due in one remaining installment of \$56,025.00 on December 1, 2020 with interest of 4.000%	\$56,025.00
\$3,920,000.00 in Water/Sewer Improvement Bonds dated January 21, 2011, due in remaining annual installments ranging between \$175,000.00 and \$180,000.00 beginning January 15, 2020 and ending January 15, 2021 with interest of 5.000%	355,000.00
\$1,830,000.00 in Water/Sewer Refunding Obligation Bonds dated May 22, 2012, due in remaining annual installments ranging between \$175,000.00 and \$185,000.00 beginning December 1, 2020 and ending December 1, 2024 with interest from 4.000% to 5.000%	890,000.00
\$2,465,000.00 in Water/Sewer Refunding Obligation Bonds dated October 5, 2016, due in remaining annual installments ranging between \$11,250.00 and \$292,100.00 beginning August 1, 2020 and ending December 1, 2031 with interest from 3.000% to 4.000%	2,412,500.00
\$800,000.00 in Water/Sewer Improvement Bonds dated February 23, 2017, due in remaining annual installments ranging between \$30,000.00 and \$60,000.00 beginning February 15, 2020 and ending February 15, 2037 with interest from 2.000% to 5.000%	740,000.00
	<hr/>
	<u>\$4,453,525.00</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

Long Term Debt (Continued)

Green Loan Trust

On June 27, 2002, the Borough entered into a Green Trust Loan Agreement with the State of New Jersey for the Lakefront Recreation Area totaling \$295,000.00. The loan is payable over 20 years. The loan is at an interest rate of 2.00%.

Following are the maturities and debt schedule for the outstanding principal and interest on the loans:

CALENDAR YEAR	PRINCIPAL	INTEREST	TOTAL
2020	\$17,540.99	\$803.65	\$18,344.64
2021	17,893.57	450.48	18,344.05
2022	9,081.20	90.81	9,172.01
	<u>\$44,515.76</u>	<u>\$1,344.94</u>	<u>\$45,860.70</u>

New Jersey Infrastructure Trust Loan

The Borough has also entered into three loan agreements funded by the New Jersey Environmental Infrastructure Trust Fund. All loans have been recorded in the Water Sewer Utility Capital Fund. The first loan is dated October 15, 2001 for Water/Sewer Improvements. The agreement provides for an interest bearing loan from the Trust not to exceed \$1,400,000.00 at interest from 4.00% to 5.00% and an interest free loan not to exceed \$1,400,000.00. The second loan is dated April 12, 2012 for Water/Sewer Improvements. This agreement provides for an interest bearing loan from the Trust not to exceed \$1,300,000.00 at interest from 3.00% to 5.00% and an interest free loan not to exceed \$4,012,140.00. The third loan is dated June 30, 2014 for Water/Sewer Improvements. This agreement provides for an interest bearing loan from the Trust not to exceed \$232,399.00 at interest from 0.16% to 3.24% and an interest free loan not to exceed \$660,685.00.

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

LONG-TERM DEBT (Continued)

New Jersey Infrastructure Trust Loan (Continued)

Following are the maturities and debt schedule for the outstanding principal and interest on the loans:

Water/Sewer Utility Capital Fund Dated October 15, 2001				
Calendar	Trust Loan		Fund Loan	
Year	Principal	Interest	Principal	Total
2020	\$100,000.00	\$9,737.50	\$71,506.77	\$181,244.27
2021	105,000.00	4,987.50	71,669.88	181,657.38
	<u>\$205,000.00</u>	<u>\$14,725.00</u>	<u>\$143,176.65</u>	<u>\$362,901.65</u>

Water/Sewer Utility Capital Loan Dated April 12, 2012				
Calendar	Trust Loan		Fund Loan	
Year	Principal	Interest	Principal	Total
2020	\$60,000.00	\$40,246.26	\$222,896.65	\$323,142.91
2021	65,000.00	37,246.26	222,896.65	325,142.91
2022	70,000.00	33,996.26	222,896.65	326,892.91
2023	75,000.00	30,496.26	222,896.65	328,392.91
2024	80,000.00	26,746.26	222,896.65	329,642.91
2025	80,000.00	22,746.26	222,896.65	325,642.91
2026	85,000.00	18,746.26	222,896.65	326,642.91
2027	90,000.00	14,496.26	222,896.65	327,392.91
2028	90,000.00	11,796.26	222,896.65	324,692.91
2029	95,000.00	9,096.26	222,896.65	326,992.91
2030	95,000.00	6,127.50	222,896.65	324,024.15
2031	95,000.00	3,087.50	222,896.65	320,984.15
	<u>\$980,000.00</u>	<u>\$254,827.60</u>	<u>\$2,674,759.80</u>	<u>\$3,909,587.40</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

LONG-TERM DEBT (Continued)

New Jersey Infrastructure Trust Loan (Continued)

Water/Sewer Utility Capital Loan Dated June 30, 2012				
Calendar	Trust Loan		Fund Loan	
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Total</u>
2020	\$11,005.00	\$4,669.74	\$35,393.83	\$51,068.57
2021	11,170.00	4,504.66	35,393.83	51,068.49
2022	11,364.00	4,310.30	35,393.83	51,068.13
2023	11,588.00	4,086.42	35,393.83	51,068.25
2024	11,836.00	3,838.42	35,393.83	51,068.25
2025	12,106.00	3,568.54	35,393.83	51,068.37
2026	12,400.00	3,274.36	35,393.83	51,068.19
2027	12,724.00	2,950.72	35,393.83	51,068.55
2028	13,074.00	2,600.80	35,393.83	51,068.63
2029	13,445.00	2,229.48	35,393.83	51,068.31
2030	13,847.00	1,827.46	35,393.83	51,068.29
2031	14,267.00	1,407.88	35,393.83	51,068.71
2032	14,712.00	962.74	35,393.83	51,068.57
2033	15,183.00	491.94	35,393.83	51,068.77
	<u>\$178,721.00</u>	<u>\$40,723.46</u>	<u>\$495,513.62</u>	<u>\$714,958.08</u>

BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

At December 31, 2019, the Borough has authorized but not issued bonds and notes as follows:

General Capital Fund	<u>\$7,715,470.53</u>
Water/Sewer Utility Capital Fund	<u>\$ 294,776.00</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

SHORT-TERM DEBT

BOND ANTICIPATION NOTES

Outstanding Bond Anticipation Notes are summarized as follows:

General Capital Fund:

<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Amount</u>
16-09;17-15	06/08/17	06/04/19	06/04/20	2.00%	\$1,746,040.00
05-11/07-22/17-07;18-05	08/30/18	06/04/19	06/04/20	2.00%	180,000.00
17-04	08/30/18	06/04/19	06/04/20	2.00%	108,000.00
17-16/18-03	08/30/18	06/04/19	06/04/20	2.00%	219,000.00
17-06/18-06	08/30/18	06/04/19	06/04/20	2.00%	238,000.00
18-16/19-05	06/04/19	06/04/19	06/04/20	2.00%	2,926,000.00
					<u>\$5,417,040.00</u>

Water/Sewer Capital Fund:

<u>Ordinance Number</u>	<u>Date of Original Issue</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Amount</u>
16-08	06/08/17	06/04/19	06/04/20	2.00%	\$860,000.00
19-06	06/04/19	06/04/19	06/04/20	2.00%	1,343,000.00
					<u>\$2,203,000.00</u>

NOTE 3: GOVERNMENTAL DEBT (CONTINUED)

SHORT-TERM DEBT

CAPITAL LEASE OBLIGATIONS

The Borough participates in the Monmouth County Improvement Authority ("Authority") Capital Equipment Lease Program ("Program"). Under the Program, the Borough purchases equipment with the proceeds of an Authority bond issue and then pays the Authority in the form of lease payments

Debt Service requirements for Capital Lease obligations during the next several years are summarized as follows:

CALENDAR			
<u>YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	\$388,000.00	\$105,791.39	\$493,791.39
2021	325,000.00	91,035.00	416,035.00
2022	341,000.00	75,135.00	416,135.00
2023	238,000.00	59,075.00	297,075.00
2024	208,000.00	49,270.00	257,270.00
2025	193,000.00	38,870.00	231,870.00
2026	180,000.00	29,950.00	209,950.00
2027	186,000.00	20,950.00	206,950.00
2028	114,000.00	11,650.00	125,650.00
2029	119,000.00	5,950.00	124,950.00
	<u>\$2,292,000.00</u>	<u>\$487,676.39</u>	<u>\$2,779,676.39</u>

NOTE 4: FUND BALANCES APPROPRIATED

As of the date of this report the 2020 Budget had not been introduced.



NOTE 5: PROPERTY TAXES

Property taxes attach as an enforceable lien on property as of January 1. Taxes are levied based on the final adoption of the current year municipal budget, and are payable in four installments on February 1, May 1, August 1 and November 1. The Borough bills and collects its own property taxes and also taxes for the County and local school district. The collections and remittance of county and school taxes are accounted for in the Current Fund. Borough property tax revenues are recognized when collected in cash and any receivables are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund.

Taxes Collected in Advance - Taxes collected in advance and recorded as cash liabilities in the financial statements are as follows:

	BALANCE DECEMBER 31, <u>2019</u>	BALANCE DECEMBER 31, <u>2018</u>
Prepaid Taxes	<u>\$166,296.49</u>	<u>\$138,304.79</u>

NOTE 6: PENSION PLANS

Substantially all eligible employees participate in the Public Employees' Retirement System (PERS), or the Police, Firemen's Retirement System (PFRS) or the Defined Contribution Retirement System (DCRP), which have been established by state statute and are administered by the New Jersey Division of Pensions and Benefits. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System, Police and Fireman's Retirement System and Consolidated Police and Firemen's Pension Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, P.O. Box 295, Trenton, New Jersey, 08625 or are available online at [www.nj.gov/treasury/pensions/annrprts.shtml](http://www.nj.gov/treasury/pensions/annrprts.shtml).

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A, to provide retirement, death, disability and medical benefits to certain qualified members. The PERS is a cost-sharing multiple employer plan. Membership is mandatory for substantially, all full-time employees of the State of New Jersey or any county, municipality, school district or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state pension fund or local jurisdiction's pension fund.

NOTE 6: PENSION PLANS (CONTINUED)

Police and Fireman's Retirement System (PFRS) - The Police and Fireman's Retirement System (PFRS) was established as of July 1, 1944, under the provisions of N.J.S.A. 43:16A. to provide retirement, death, and disability benefits to its members. The PFRS is a cost-sharing multiple-employer plan. Membership is mandatory for substantially, all full-time county and municipal police or firemen or officer employees with police powers appointed after June 30, 1944.

Defined Contribution Retirement Program (DCRP) - The Defined Contribution Retirement Program (DCRP) was established July 1, 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L 2007, and was expanded under the provisions of Chapter 89, P.L. 2009. The DCRP provides eligible employees and their beneficiaries with a tax-sheltered, defined contribution retirement benefit, along with life insurance coverage and disability coverage.

Vesting and Benefit Provisions

The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43:36. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service. Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving ten years of service credit, in which case, benefits would begin the first day of the month after the member attains normal retirement age.

The vesting and benefit provisions for PFRS are set by N.J.S.A. 43:16A and 43:36. All benefits vest after ten years of service, except for disability benefits, which vest alter four years of service. Retirement benefits for age and service are available at age 55. Members may seek special retirement after achieving 25 years of creditable service or they may elect deferred retirement after achieving ten years of service.

Newly elected or appointed officials that have an existing DCRP account, or are a member of another State-administered retirement system are immediately vested in the DCRP. For newly elected or appointed officials that do not qualify for immediate vesting in the DCRP, employee and employer contributions are held during the initial year of membership. Upon commencing the second year of DCRP membership, the member is fully vested. However, if a member is not eligible to continue in the DCRP for a second year of membership, the member may apply for a refund of the employee contributions from the DCRP, while the employer contributions will revert back to the employer. Employees are required to contribute 5.5% of their base salary and employers contribute 3.0%.

NOTE 6: PENSION PLANS (CONTINUED)

Funding Policy

The contribution policy for PERS is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group life insurance benefits is based on actual claims paid. For fiscal year 2019, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. During 2019, PERS provides for employee contributions of 7.50% of employees' base salary.

The contribution policy for PFRS is set by N.J.S.A. 43:16A and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. For the fiscal year 2018, the State contributed an amount less than the actuarially determined amount. During 2018, PFRS provides for employee contributions of 10.00% of employees' base salary.

The Borough's share of regular pension costs, which is based upon the annual billings received from the State, amounted to \$222,463.00 for 2019, \$204,513.00 for 2018 and \$184,000.00 for 2017.

All contributions were equal to the required contributions for each of the three years, respectively.

Certain Borough employees are also covered by Federal Insurance Contribution Act.

NOTE 6: PENSION PLANS (CONTINUED)

Pension Contribution Deferral

The State of New Jersey has enacted Public Law 2012, C.19, which authorizes the State Department of Treasury, Division of Pensions and Benefits to provide non-state contributing employers the option of paying an amount that represents a fifty percent (50%) reduction of the normal and accrued liability payment of the required contributions to the Police and Fire Retirement System (PFRS) and the Public Employees Retirement System (PERS) which would have been due April 1, 2009. If the deferral is elected, the amount deferred must be repaid, with interest, over a period of fifteen years, beginning in April, 2012; however, the contributing employer is permitted to pay off the obligation at any time by contacting the Division of Pension and Benefits for a payoff amount. The Borough has elected to defer a portion of its pension contributions as follows:

<u>Retirement System</u>	<u>Original Amount Deferred</u>	<u>Balance December 31, 2018</u>	<u>2019 Payments</u>	<u>Balance December 31, 2019</u>
PFRS	\$ 215,447.50	\$ 124,330.50	\$ 18,635.00	\$ 105,695.50
PERS	<u>63,548.00</u>	<u>36,230.00</u>	<u>5,630.00</u>	<u>30,600.00</u>
Total	<u>\$ 278,995.50</u>	<u>\$ 160,560.50</u>	<u>\$ 24,265.00</u>	<u>\$ 136,295.50</u>

Accounting and Financial Reporting for Pensions – GASB 68

The Governmental Accounting Standards Board (GASB) has issued Statement No. 68 “Accounting and Financial Reporting for Public Employees Pensions” which requires the State of New Jersey to calculate and allocate, for note disclosure purposes only, the unfunded net pension liability of Public Employees Retirement System (PERS) and the Police and Firemen’s Retirement System (PFRS) of the participating municipality as of December 31, 2019. The statement does not alter the amounts of funds that must be budgeted for pension payments under existing state law.

Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, any unfunded net pension liability of the municipality, allocated by the State of New Jersey, is not required to be reported in the financial statements as presented and any pension contributions required to be paid are raised in that year’s budget and no liability is accrued at December 31, 2019.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS)

At June 30, 2019, the State reported a net pension liability of \$4,234,551.00 for the Borough's proportionate share of the total net pension liability. The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. At June 30, 2019, the Borough's proportion was 0.0235011537 percent, which was a decrease of 0.0012023537. percent from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the State recognized an actuarially determined pension expense of \$301,596.00 for the Borough's proportionate share of the total pension expense. The pension expense recognized in the Borough's financial statements based on the April 1, 2019 billing was \$221,801.00.

At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$ 76,005.00	\$ 18,706.00
Changes of assumptions	422,836.00	1,469,799.00
Net difference between projected and actual earnings on pension plan investments		66,844.00
Changes in proportion and differences between Borough contributions and proportionate share of contributions	<u>434,601.00</u>	<u>75,039.00</u>
	<u>\$ 933,442.00</u>	<u>\$ 1,630,388.00</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in the State's actuarially calculated pension expense as follows:

<u>Year Ended June 30,</u>	<u>Amount</u>
2020	(\$50,362.60)
2021	(324,743.60)
2022	(282,278.60)
2023	(94,398.60)
2024	54,837.40
	<u>(\$696,946.00)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which rolled forward to June 30, 2019. These actuarial valuations used the following assumptions:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Inflation	2.75%	2.25%
Salary Increases		
Through 2026	2.00-6.00%	1.65-4.15%
Thereafter	3.00-7.00%	2.65-5.15%
Based on Years of Service	Based on Age	
Investment Rate of Return	7.00%	7.00%

Pre-retirement mortality rates were based on the Pub-2010 General Below-Median Income Employee mortality table with an 82.2% adjustment for males and 101.4% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 General Below-Median Income Healthy Retiree mortality table with a 91.4% adjustment for males and 99.7% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Disability retirement rates used to value disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree mortality table with a 127.7% adjustment for males and 117.2% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2014 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at both June 30, 2019 and June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
U.S. Equity	28.00%	8.26%
Non-U.S. Developed Market Equity	12.50%	9.00%
Emerging Market Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Public Employees Retirement System (PERS) (Continued)

Discount Rate

The discount rate used to measure the total pension liability was 6.28% and 5.66% as of June 30, 2019 and June 30, 2018, respectively. These single blended discount rates were based on the long-term expected rate of return on pension plan investments of 7.00% for both June 30 2019 and June 30, 2018 and a municipal bond rate of 3.50% and 3.87% for June 30, 2019 and June 30, 2018 respectively based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be based on 70% of the actuarially determined contributions for the State employer and 100% of actuarially determined contributions for the local employers.

Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2019 respectively, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1% Decrease <u>5.28%</u>	At Current Discount Rate <u>6.28%</u>	1% Increase <u>7.28%</u>
Borough's proportionate share of the pension liability	\$5,386,137.00	\$4,234,551.00	\$3,318,458.00

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Public Employees Retirement System (PERS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>



NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS)

At June 30, 2019, the State reported a net pension liability of \$8,198,308.00 for the Borough's proportionate share of the total PFRS net pension liability. The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which was rolled forward to June 30, 2019. The Borough's proportion of the net pension liability was based on a projection of the Borough's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

At June 30, 2019, the Borough's proportion was 0.0669915752 percent, which was a decrease of 0.0051717680 percent from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the State recognized an actuarially determined pension expense of \$632,939.00. The pension expense recognized in the Borough's financial statements based on the April 1, 2019 billing was \$705,503.00.

At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	\$ 69,204.00	\$ 51,905.00
Changes of assumptions	280,919.00	2,649,618.00
Net difference between projected and actual earnings on pension plan investments		111,084.00
Changes in proportion and differences between the Borough's contributions and proportionate share of contributions	<u>775,881.00</u>	<u>789,064.00</u>
	<u>\$ 1,126,004.00</u>	<u>\$ 3,601,671.00</u>

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ended		<u>Amount</u>
<u>June 30</u>		
2020	\$	(432,437.60)
2021		(904,857.60)
2022		(641,598.60)
2023		(317,601.60)
2024		<u>(179,171.60)</u>
	\$	<u>(2,475,667.00)</u>

Actuarial Assumptions

The total pension liability for the June 30, 2019 measurement date was determined by an actuarial valuation as of July 1, 2018, which rolled forward to June 30, 2019. This actuarial valuation used the following assumptions:

	<u>June 30, 2019</u>	<u>June 30, 2018</u>
Inflation	2.75%	2.25%
Salary Increases		
Through all future years	3.25-15.25% Based on years of Service	2.10-9.98% Based on Age
Investment Rate of Return	7.00%	7.00%

Pre-retirement mortality rates were based on the Pub-2010 Safety Employee mortality table with a 105.6% adjustment for males and 102.5% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Post-retirement mortality rates were based on the Pub-2010 Safety Retiree Below-Median Income Weighted mortality table with a 96.7% adjustment for males and 96.0% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. For beneficiaries (contingent annuitants), the Pub-2010 General Retiree Below-Median Income Weighted mortality table was used, unadjusted, and with future improvement from the base year of 2010 on a generational basis. Disability rates were based on the Pub-2010 Safety Disabled Retiree mortality table with a 152.0% adjustment for males and 109.3% adjustment for females, and with future improvement from the base year of 2010 on a generational basis. Mortality improvement is based on Scale MP-2019.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

The actuarial assumptions used in the July 1, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2013 to June 30, 2018.

Long-Term Rate of Return

In accordance with State statute, the long-term expected rate of return on plan investments (7.00 percent at June 30, 2019 and June 30, 2018) is determined by the State Treasurer, after consultation with the Directors of the Division of Investment and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2019 are summarized in the following table:

<u>Assets Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Risk Mitigation Strategies	3.00%	4.67%
Cash Equivalents	5.00%	2.00%
U.S. Treasuries	5.00%	2.68%
Investment Grade Credit	10.00%	4.25%
High Yield	2.00%	5.37%
Private Credit	6.00%	7.92%
Real Assets	2.50%	9.31%
Real Estate	7.50%	8.33%
US Equity	28.00%	8.26%
Non-U.S. Developed Market Equity	12.50%	9.00%
Emerging Market Equity	6.50%	11.37%
Private Equity	12.00%	10.85%

Discount Rate

The discount rate used to measure the total pension liability was 6.85% and 6.51% as of June 30, 2019 and June 30, 2018, respectively. This single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00% for both June 30, 2019 and June 30, 2018 and a municipal bond rate of 3.50% and 3.87% as of June 30, 2019 and June 30, 2018 respectively based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher.

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Discount Rate (Continued)

The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 70% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2076. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2076, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of the net pension liability to changes in the discount rate

The following presents the Borough's proportionate share of the net pension liability of the participating employers as of June 30, 2019 respectively, calculated using the discount rate as disclosed above as well as what the Borough's proportionate share of the net pension liability would be if it was calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1% Decrease <u>5.85%</u>	At Current Discount Rate <u>6.85%</u>	1% Increase <u>7.85%</u>
Borough's proportionate share of the PFRS pension liability	\$11,081,124.00	\$8,198,308.00	\$5,812,361.00

NOTE 6: PENSION PLANS (CONTINUED)

Accounting and Financial Reporting for Pensions - GASB 68 (Continued)

Police and Firemen's Retirement System (PFRS) (Continued)

Special Funding Situation

In accordance with N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the State is as follows: Chapter 8, P.L. 2000, Chapter 318, P.c. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.c. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed by the State on behalf of the Borough under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68, and the State is treated as a nonemployer contributing entity. Since the Borough does not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability or deferred outflows or inflows to disclose in the notes to the financial statements of the Borough related to this legislation.

At June 30, 2019 and 2018, the State's proportionate share of the net pension liability attributable to the Borough for the PFRS special funding situation is \$1,294,528.00 and \$1,326,399.00, respectively.

At June 30, 2019, the Borough's and State of New Jersey's proportionate share of the PFRS net pension liability were as follows:

Borough's Proportionate Share of Net Pension Liability	\$8,198,308.00
State of New Jersey Proportionate Share of Net Pension Liability Associated with the Borough	<u>1,294,528.00</u>
	<u>\$9,492,836.00</u>

Pension plan fiduciary net position

Detailed information about the pension plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey Police and Firemen's Retirement System (PFRS). The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>.

NOTE 7: COMPENSATED ABSENCES

Under the terms of various contracts Borough employees are allowed to accumulate unused vacation and sick leave, which may be taken off or paid at a later date with the exception of vacation leave. It is estimated that the current cost of such unpaid compensation would approximate \$357,821.12. Under accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the accumulated cost of such unpaid compensation is not required to be reported in the financial statements as presented and any amounts required to be paid are raised in that year's budget and no liability is accrued on December 31, 2019.

NOTE 8: LITIGATION

The Borough Attorney's letter did not indicate any litigation or claims that are either not covered by the Borough's insurance carrier or would have a material financial impact on the Borough.

NOTE 9: CONTINGENT LIABILITIES

The Borough participates in several federal and state financial assistance grant programs. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of funds for eligible purposes. These programs are subject to compliance and financial audits by the grantors or their representatives. As of December 31, 2019, the Borough does not believe that any material liabilities will result from such audits.

NOTE 10: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough participates in a self-insurance program through the Ocean County Joint Insurance Fund covering each of those risks of loss. The Fund is operated in accordance with regulations of the New Jersey Department of Insurance and the Division of Local Government Services of the Department of Community Affairs. The Fund is also a member of the Municipal Excess Liability Joint Insurance Fund which provides excess insurance coverage for each of the various risks noted above. The Borough's contribution to the Fund for claim payments is based on actuarial assumption determined by the Fund's actuary. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Borough.

NOTE 10: RISK MANAGEMENT (CONTINUED)

New Jersey Unemployment Compensation Insurance - The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. Below is a summary of Borough contributions, employee contributions, reimbursements to the State for benefits paid, and the ending balance of the Borough's expendable trust fund for the current and previous two years:

<u>Year</u>	<u>Borough Contributions</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2019	\$15,000.00	\$4,250.93	\$13,037.39	\$37,250.53
2018	15,000.00	6,206.28	16,093.73	31,036.99
2017	15,000.00	5,760.86	16,973.47	25,924.44

NOTE 11: LENGTH OF SERVICE AWARDS PROGRAM

On July 15, 2003, the Borough of Matawan adopted an ordinance establishing a Length of Service Awards Program for the members of the Matawan Volunteer Fire Department and First Aid Squad pursuant to N.J.S.A. 40A:14-183 et seq.

Under this program, each volunteer that performs the minimum amount of service will have an annual amount of \$1,000.00 deposited into a tax deferred income account that will earn interest for the volunteer. The cost will be provided for annually in the budget of the Borough and is anticipated to be \$40,000.00 per year. The Plan is administrated by VALIC.

The accompanying financial statements do not include the Borough's Length of Service Awards Program's activities. The Borough's Length of Service Awards Program's financial statements are required to be contained in a separate review report.

NOTE 12: DEFERRED COMPENSATION PLAN

The Borough offers its employees deferred compensation plans created in accordance with Internal Revenue Code Section 457. The plan, available to all Borough employees, permits them to defer a portion of their salaries until future years. The Borough does not make any contribution to the plan. The deferred compensation is not available to employees until retirement, death, disability, termination or financial hardships.

NOTE 12: DEFERRED COMPENSATION PLAN (CONTINUED):

In accordance with the requirements of the Small Business Job Protection Act of 1996 and the funding requirements of Internal Revenue Code Section 457(g), the Borough's Plan was amended to require that all amounts of compensation deferred under the Plan are held for the exclusive benefits of plan participants and beneficiaries. All assets and income under the Plan are held in trust, in annuity contracts or custodial accounts.

All assets of the plan are held by independent administrators, the Equitable Life Assurance Company, Lincoln Financial.

The accompanying financial statements do not include the Borough's Deferred Compensation Plan activities.

NOTE 13: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75

The Governmental Accounting Standards Board (GASB) has issued Statement No. 75, "Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions". This statement establishes standards for measuring and recognizing liabilities, deferred outflows and inflows of resources, and expenses for postemployment benefits other than pensions. OPEB obligations are non-pension benefits that the municipality has contractually or otherwise agreed to provide employees once they have retired and, in most instances, will be for retirement health, prescription and dental insurance coverage.

Under current New Jersey budget and financial reporting requirements, the municipality is not required to fund any amounts in excess of their current costs on a pay-as-you-go basis or to accrue funds, create a trust or issue debt to finance their other post-employment benefit liability. Additionally, the municipality is not required to recognize any long-term obligations resulting from OPEB on their financial statements.

Plan Description and Benefits Provided

The State Health Benefit Local Government Retired Employees Plan (the Plan) is a cost-sharing multiple-employer defined benefit other postemployment benefit (OPEB) plan with a special funding situation. It covers employees of local government employers that have adopted a resolution to participate in the Plan. The Plan meets the definition of an equivalent arrangement as defined in paragraph 4 of GASB Statement No. 75, *Accounting and Financial Reporting for the Postemployment Benefits Other Than Pensions*; therefore, assets are accumulated to pay associated benefits.



NOTE 13: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Plan Description and Benefits Provided (Continued)

The Plan provides medical and prescription drug coverage to retirees and their covered dependents of the employers. Under the provisions of Chapter 88, P.L. 1974 and Chapter 48, P.L. 1999, local government employers electing to provide postretirement medical coverage to their employees must file a resolution with the Division. Under Chapter 88, local employers elect to provide benefit coverage based on the eligibility rules and regulations promulgated by the State Health Benefits Commission. Chapter 48 allows local employers to establish their own age and service eligibility for employer paid health benefits coverage for retired employees.

Under Chapter 48, the employer may assume the cost of postretirement medical coverage for employees and their dependents who: 1) retired on a disability pension; or 2) retired with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 3) retired and reached the age of 65 with 25 or more years of service credit in a State or locally administered retirement system and a period of service of up to 25 years with the employer at the time of retirement as established by the employer; or 4) retired and reached age 62 with at least 15 years of service with the employer. Further, the law provides that the employer paid obligations for retiree coverage may be determined by means of a collective negotiations' agreement.

In accordance with Chapter 330, P.L. 1997, which is codified in N.J.S.A 52: 14-17.32i, the State provides medical and prescription coverage to local police officers and firefighters, who retire with 25 years of service or on a disability from an employer who does not provide postretirement medical coverage. Local employers were required to file a resolution with the Division in order for their employees to qualify for State-paid retiree health benefits coverage under Chapter 330.

The State also provides funding for retiree health benefits to survivors of local police officers and firefighters who die in the line of duty under Chapter 271, P.L.1989.

Pursuant to Chapter 78, P.L, 2011, future retirees eligible for postretirement medical coverage who have less than 20 years of creditable service on June 28, 2011 will be required to pay a percentage of the cost of their health care coverage in retirement provided they retire with 25 or more years of pension service credit. The percentage of the premium for which the retiree will be responsible will be determined based on the retiree's annual retirement benefit and level of coverage.

NOTE 13: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Contributions

The Borough's annual contributions to SHBP for retirees were \$342,430.85 for 2019, \$324,350.28 for 2018, and \$586,210.66 for 2017, which equaled the required contributions for that year.

Total Net OPEB Liability

At June 30, 2019, the Plan reported a liability of \$11,386,150.00 for the Borough's proportionate share of the collective net OPEB liability. The total Net OPEB Liability measured as of June 30, 2019 was determined by an actuarial valuation as of June 30, 2018, which was rolled forward to June 30, 2019.

The Borough's proportion of the Net OPEB Liability was based on the ratio of the plan members of an individual employer to the total members of the Plan's nonspecial funding situation during the measurement period July 1, 2018 through June 30, 2019.

At June 30, 2019, the Borough's proportion was 0.084055 percent, which was a decrease of 0.004780 percent from its proportion measured as of June 30, 2018.

For the year ended June 30, 2019, the State reported OPEB benefit of \$572,374.00. This OPEB benefit was based on the OPEB plans June 30, 2019 measurement date.

At June 30, 2019, the State reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between expected and actual experience	-	\$3,329,754
Changes of assumptions	-	4,034,998
Net difference between projected and actual earnings on OPEB plan investments	\$9,379	-
Changes in proportion	<u>196,037</u>	<u>2,783,090</u>
	<u>\$205,416</u>	<u>\$10,147,842</u>

NOTE 13: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Other local amounts reported by the State as the Borough's proportionate share of deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in the State's actuarially calculated pension (benefit)/expense as follows:

Year Ended	Amount
<u>June 30,</u>	
2020	(\$1,715,364)
2021	(1,715,364)
2022	(1,716,099)
2023	(1,717,288)
2024	(1,718,374)
Total Thereafter	<u>(1,359,939)</u>
	<u><u>(\$9,942,426)</u></u>

Actuarial Assumptions and Other Inputs

The actuarial assumptions vary for each plan member depending on the pension plan the member is enrolled in. This actuarial valuation used the following actuarial assumptions, applied to all periods in the measurement:

Inflation rate	<u>2019</u> 2.50%	<u>2018</u> 2.50%
Salary Increases:		
Public Employees Retirement System (PERS):		
Initial fiscal Year Applied		
Rate through 2026	2.00% to 6.00%	
Rate thereafter	3.00% to 7.00%	
Police and Firemen's Retirement System (PFRS):		
Rate for all future years	3.25% to 15.25%	
All Pensions:		
Rate through 2026	1.65% to 8.98%	
Rate thereafter	2.65% to 9.98%	

NOTE 13: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Actuarial Assumptions and Other Inputs (Continued)

Mortality:

PERS	Pub-2010 General classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2019
PFRS	Pub-2010 Safety classification headcount weighted mortality with fully generational mortality improvement projections from the central year using scale MP-2019

\* Salary increases are based on the defined benefit plan that the member is enrolled in and his or her age.

Actuarial assumptions used in the July 1, 2018 valuation were based on the results of the PFRS and PERS experience studies prepared for July 1, 2013 to June 30, 2018 and July 1, 2014 to June 30, 2018, respectively.

100% of active members are considered to participate in the Plan upon retirement.

Health Care Trend Assumptions

For pre-Medicare medical benefits, the trend is initially 5.7% and decreases to a 4.5% long-term trend rate after eight years. For post-65 medical benefits, the actual fully insured Medicare Advantage trend rates for fiscal year 2020 are reflected. The assumed post-65 medical trend is 4.5% for all future years. For prescription drug benefits, the initial trend rate is 7.5% and decreases to a 4.5% long-term trend rate after eight years.

Discount Rate

The discount rate for June 30, 2019 and 2018 was 3.50% and 3.87%, respectively. This represents the municipal bond return rate as chosen by the State. The source is the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. As the long-term rate of return is less than the municipal bond rate, it is not considered in the calculation of the discount rate, rather the discount rate is set at the municipal bond rate.

NOTE 13: ACCOUNTING AND FINANCIAL REPORTING FOR POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS – GASB 75 (CONTINUED)

Sensitivity of the Borough's Proportionate Share of the Net OPEB Liability to Changes in the Discount Rate

The following presents the Net OPEB Liability associated with the Borough as of June 30, 2019, calculated using the discount rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a discount rate that is 1 -percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1.00% <u>Decrease (2.50%)</u>	At Discount Rate (3.50)	1.00% <u>Increase (4.50%)</u>
Borough's proportionate share of the Net OPEB Liability	\$13,516,182	\$11,386,150	\$9,696,589

Sensitivity of the Borough's Proportionate Share of the Net OPEB Liability to Changes in Healthcare Trends

The following presents the total Net OPEB Liability associated with the Borough as of June 30, 2019, calculated using the healthcare trend rate as disclosed above as well as what the Net OPEB Liability would be if it was calculated using a healthcare trend rate that is 1- percentage point lower or 1-percentage point higher than the current rate:

	June 30, 2019		
	1.00% <u>Decrease</u>	Healthcare Cost <u>Trend Rate</u>	1.00% <u>Increase</u>
Borough's proportionate share of the Net OPEB Liability	\$9,364,008	\$11,386,150	\$14,071,531

OPEB Plan Fiduciary Net Position

Detailed information about the OPEB plan's fiduciary net position is available in the separately issued Financial Report for the State of New Jersey State Health Benefits Local Government Retired Employees Plan. The report may be obtained at State of New Jersey Division of Pensions and Benefits P.O. Box 295 Trenton, New Jersey 08625-0295 <http://www.state.nj.us/treasury/pensions>

NOTE 14: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING YEARS' BUDGETS

The following deferred charges are shown on the December 31, 2019 Balance Sheets and will be raised in succeeding years' budget:

	BALANCE DECEMBER 31, 2019	2020 BUDGET APPROPRIATION*	BALANCE TO SUCCEEDING YEARS
Current Fund:			
Emergency Authorization N.J.S.A. 40A: 4-46			
Revaluation	\$75,000.00	\$15,000.00	\$60,000.00
Master Plan	11,000.00	11,000.00	0.00
	<u>\$86,000.00</u>	<u>\$26,000.00</u>	<u>\$60,000.00</u>
Grant Fund:			
Overexpenditure of Unappropriated Grant	5,500.00	5,500.00	-0-
	<u>5,500.00</u>	<u>5,500.00</u>	<u>-0-</u>

\* As introduced

NOTE 15: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances remained on the balance sheet at December 31, 2019:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Interfund Payable</u>
Current Fund	\$70,233.33	\$348,781.51
Trust Other Fund		48,854.61
General Capital Fund	172,856.79	2,799.13
Water/Sewer Utility Operating Fund		57,966.64
Water/Sewer Utility Assessment Trust Fund	4,959.69	
Water/Sewer Utility Capital Fund	39,387.05	4,959.69
Grant Fund	175,924.72	
	<u>\$463,361.58</u>	<u>\$463,361.58</u>

All balances resulted from the time lag between the dates that payments between funds are made.

NOTE 16: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events occurring after the financial statement date through June 22, 2020 which is the date the financial statements were available to be issued. Based upon this evaluation, the Borough has determined that the following subsequent event needed to be disclosed:

Subsequent to the date of these Financial Statements, the COVID-19 Corona Virus spread across the State of New Jersey and the Nation as a whole. The impact of this virus on the Borough's operations in 2020 cannot be reasonably estimated at this time but could negatively affect revenues.

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BOROUGH OF MATAWAN  
SUPPLEMENTARY SCHEDULES – ALL FUNDS  
YEAR ENDED DECEMBER 31, 2019

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF CASH-TREASURER

REF.	CURRENT FUND	GRANT FUND
	\$	\$
A	6,131,620.12	-0-
Balance, December 31, 2018		
Increased by Receipts:		
A-2	250.00	
A-3	386,129.65	
A-6	2,300.00	
A-7	30,299,766.92	
A-8	1,159.40	
A-11	2,647,117.00	
A-13	45,000.00	
A-15	77,014.95	
A-16	166,296.49	
	11,551.85	
A-20	4,184.58	
A-21	1,930.00	
A-22	1,500.00	
A-28		9,773.06
A-29		42,493.41
	33,644,200.84	52,266.47
	39,775,820.96	52,266.47
Decreased by Disbursements:		
A-3	11,655,528.80	
A-5	100.00	
A-12	334,737.73	
A-13	57,069.62	
A-16	11,150.00	
A-17	3,032,689.37	
A-18	18,537,882.00	
	250.00	
A-2	50.00	
A-1	14,805.99	
A-21	1,928.00	
A-22	1,900.00	
A-14	155,012.25	
A-32		5,500.00
A-28		30,190.90
A-31		16,575.57
	33,803,103.76	52,266.47
A	5,972,717.20	-0-
Balance, December 31, 2019		

BOROUGH OF MATAWAN  
CURRENT FUND  
SCHEDULE OF CHANGE FUNDS

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	150.00
Increased by:			
Cash Disbursements	A-4		<u>100.00</u>
Balance, December 31, 2019	A	\$	<u><u>250.00</u></u>
Tax Collector		\$	50.00
Recreation			100.00
Registrar			<u>100.00</u>
		\$	<u><u>250.00</u></u>

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY

YEAR	BALANCE DECEMBER 31, 2018	2019 LEVY	ADDED	COLLECTION BY CASH 2018	2019	CANCELED	TRANSFERRED TO LIENS	BALANCE DECEMBER 31, 2019
2016	\$ 5,650.24				\$ 1,287.77			5,650.24
2017	4,184.41				7,723.82			2,886.64
2018	9,581.37		1,000.00	138,304.79	30,339,461.28	21,054.58	4,558.54	2,857.55
2019								3,194.19
	\$ 19,416.02	\$ 30,505,573.38	\$ 1,000.00	\$ 138,304.79	\$ 30,348,472.87	\$ 21,054.58	\$ 4,558.54	\$ 14,598.62

A

A-2

A-7

A

REF.

Cash Collector  
Due From State of New Jersey Ch. 20, P.L. 1971  
Tax Overpayments Applied

A-4	\$ 30,299,766.82
A-11	46,250.00
A-16	2,455.95
	<u>\$ 30,348,472.87</u>

ANALYSIS OF 2019 PROPERTY TAX LEVY

TAX YIELD	TAX LEVY
General Purpose Tax	
Added Taxes (54-63.1 et seq.)	\$ 30,473,433.90
	<u>32,139.48</u>
	\$ 30,505,573.38
Regional School Tax (Abstract)	\$ 18,537,882.00
County Taxes:	
County Taxes (Abstract)	\$ 3,027,409.45
Due County for Added Taxes (54-4-63.1 et seq.)	<u>3,202.95</u>
	3,030,612.40
Local Tax for Municipal Purposes (Abstract)	\$ 8,524,324.68
Minimum Library Tax	372,962.00
Add: Additional Tax Levied	<u>39,792.30</u>
Local Tax for Municipal Purposes Levied	8,937,078.98
	<u>\$ 30,505,573.38</u>

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF TAX TITLE LIENS RECEIVABLE

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	9,293.42
Increased by:			
Transferred from 2019 Taxes	A-6		<u>4,558.54</u>
		\$	13,851.96
Decreased by:			
Cash Receipts	A-4		<u>1,159.40</u>
Balance, December 31, 2019	A	\$	<u><u>12,692.56</u></u>

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE

REF.	BALANCE DECEMBER 31, 2018	ACCRUED	COLLECTED	BALANCE DECEMBER 31, 2019
	\$	\$	\$	
A-2		22,206.00	22,206.00	
A-2		11,865.00	11,865.00	
A-2		11,409.54	11,409.54	
A-2		1,188.70	1,188.70	
A-2		1,344.00	1,344.00	
A-2		13,925.00	13,925.00	
A-2		5,665.00	5,665.00	
A-2	6,533.88	110,507.97	109,437.33	7,604.52
A-2		55,711.32	55,711.32	
A-2		250,000.00	250,000.00	
A-2		101,871.00	101,871.00	
A-2		145,082.26	145,082.26	
A-2		139,191.50	139,191.50	
A-2		1,451,158.00	1,451,158.00	
A-2		156,891.00	156,891.00	
A-2		40,715.10	40,715.10	
A-2		67,503.00	67,503.00	
A-2		61,953.25	61,953.25	
	\$ 6,533.88	\$ 2,648,187.64	\$ 2,647,117.00	\$ 7,604.52
REF.	A	A	A-4	A

Clerk:

- Licenses:
- Alcohol Beverages
- Other Licenses
- Fees and Permits
- Police Department:
- Fees and Permits
- Board of Health & Registrar:
- Other Licenses
- Fees and Permits
- Zoning Board:
- Fees and Permits
- Municipal Court:
- Fines and Costs
- Interest and Costs on Taxes
- Parking Meter Receipts
- PILOT - Senior Citizen Housing Complex
- Cable TV Franchise Fee
- Cell Tower Lease
- Energy Receipts Tax
- Uniform Construction Code Fees
- Rental of Matawan Municipal Community Center
- Uniform Fire Safety Act
- Off Duty Police Trust Fund Reserve

"A-9"

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF RESERVE FOR ENCUMBRANCES

	<u>REF.</u>		
Balance, December 31, 2018	A		\$ 183,722.73
Increased by:			
Transferred from:			
2019 Appropriations	A-3	\$ 187,119.02	
Reserve for Damage Claims	A-20	20,919.00	
Reserve for Due State of NJ - Marriage Licences	A-22	800.00	
			<u>208,838.02</u>
Total Increases and Balances			\$ <u>392,560.75</u>
Decreased by:			
Transferred to:			
Appropriation Reserves	A-12	\$ <u>183,722.73</u>	
			<u>183,722.73</u>
Balance, December 31, 2019	A		\$ <u><u>208,838.02</u></u>

"A-10"

SCHEDULE OF ACCOUNTS PAYABLE

Balance, December 31, 2018	A		\$ 14,897.99
Increased by:			
Transferred from:			
Appropriation Reserves	A-12		<u>166,267.94</u>
Balance, December 31, 2019	A		\$ <u><u>181,165.93</u></u>

"A-11"

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF DUE STATE OF NEW JERSEY  
CHAPTER 20, P.L. 1971

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	4,250.00
Increased by:			
Senior Citizens and Veterans Deductions Per Tax Billings		\$	45,500.00
Senior Citizens and Veterans Deductions Allowed by Tax Collector			<u>1,000.00</u>
		\$	<u>46,500.00</u>
		\$	<u>50,750.00</u>
Decreased by:			
Senior Citizens and Veterans Deductions Disallowed by Tax Collector		\$	250.00
Cash Receipts	A-4		<u>45,000.00</u>
			<u>45,250.00</u>
Balance, December 31, 2019	A	\$	<u><u>5,500.00</u></u>

CALCULATION OF STATE'S SHARE OF  
2019 SENIOR CITIZENS DEDUCTIONS  
ALLOWED BY COLLECTOR (CHAPTER 20, P.L. 1971)

	<u>REF.</u>		
Senior Citizens Deductions Per Tax Billings		\$	6,250.00
Veterans Deductions Per Tax Billings			39,250.00
Senior Citizens and Veterans Deductions Allowed by Tax Collector			<u>1,000.00</u>
		\$	<u>46,500.00</u>
Less: Senior Citizens Deductions Disallowed by Collector - 2019 Taxes			<u>250.00</u>
	A-6	\$	<u><u>46,250.00</u></u>



BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF 2018 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2018	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<b>SALARIES AND WAGES:</b>				
General Administration	\$ 485.98	\$ 485.98	\$	485.98
Mayor and Council	34.23	34.23		34.23
Municipal Clerk	2,561.24	2,561.24		2,561.24
Financial Administration (Treasury)	1,651.44	1,651.44		1,651.44
Tax Collection	3,988.11	3,988.11		3,988.11
Tax Assessment Administration	14,357.76	11,357.76		11,357.76
Historical Sites Office	100.00	100.00	100.00	
Planning Board	1,975.53	1,975.53		1,975.53
Police Department	65,035.12	65,035.12	11,854.01	53,181.11
Fire	314.83	314.83		314.83
Railroad Parking	22,149.03	22,149.03		22,149.03
Streets and Road Maintenance	5,115.56	5,115.56	135.55	4,980.01
Shade Tree Commission	200.00	200.00		200.00
Solid Waste Collection	12.64	12.64		12.64
Building And Grounds	6,238.40	6,238.40	4,745.03	1,493.37
Board of Health	178.25	178.25		178.25
Environmental Commission	1,000.00	1,000.00		1,000.00
Recreation Services and Programs	1,216.19	1,216.19		1,216.19
Construction Code Official	5,500.08	5,500.08		5,500.08
Division of Property Maintenance	4,167.00	4,167.00		4,167.00
<b>OTHER EXPENSES:</b>				
General Administration	11,282.09	13,557.69	4,031.60	9,526.09
Mayor and Council	494.88	699.88	600.00	99.88
Municipal Clerk	483.42	1,123.18	788.36	334.82
Financial Administration (Treasury)	6,421.37	6,421.37		6,421.37
Tax Collection	3,137.58	3,389.58		3,389.58

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF 2018 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2018	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<u>OTHER EXPENSES (CONTINUED):</u>	\$	\$	\$	\$
Tax Assessment Administration	2,885.74	5,923.75	5,538.01	385.74
Legal Services	33,949.20	37,871.70	19,454.50	18,417.20
Engineering Services	9,797.19	31,823.68	25,457.50	6,366.18
Downtown Development	887.50	10,000.00	9,112.50	887.50
Historical Sites Office	870.21	11,770.21	10,160.00	1,610.21
Planning Board	520.00	520.00	500.00	20.00
Municipal Court	170,000.00	170,000.00	142,886.42	27,113.58
Police Department	59,248.13	100,760.58	90,967.02	9,793.56
Office Of Emergency Management	13,567.53	14,833.84	7,065.59	7,768.25
Fire	7,146.12	39,493.21	38,871.46	621.75
Aid to Volunteer Fire Department	3,500.00	3,500.00	2,500.00	1,000.00
Uniform Fire Safety	3,378.00	3,628.00	250.00	3,378.00
Railroad Parking	3,527.45	12,960.63	9,510.04	3,450.59
Streets and Road Maintenance	31,768.82	32,832.53	24,894.34	7,938.19
Shade Tree Commission	2,210.29	6,190.29	2,380.00	3,810.29
Solid Waste Collection	18,000.42	33,546.20	25,139.72	8,406.48
Building And Grounds	3,323.34	15,163.74	9,890.33	5,273.41
Vehicle Maintenance	22,154.37	27,687.17	16,902.02	10,785.15
Board Of Health	7,894.66	10,946.37	10,621.83	324.54
Environmental Health Services	1,547.69	1,547.69	623.00	924.69
Welfare/Administration of Public Assistance	50.00	50.00	50.00	50.00
Recreation Services and Programs	2,689.63	7,350.63	5,662.98	1,687.65
Construction Code Official	7,197.76	7,197.76		7,197.76
Division of Property Maintenance	303.05	303.05		303.05
Utilities	81,191.11	83,111.30	11,208.22	71,903.08
Street Lighting	22,157.22	22,242.47	1,612.28	20,630.19
Contingent	1,000.00	1,000.00		1,000.00
Public Employees' Retirement System	0.62	1,651.62	1,651.57	0.05

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF 2018 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2018	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
<b>OTHER EXPENSES (CONTINUED):</b>				
Social Security System (O.A.S.I.)	\$ 2,028.06	\$ 2,028.06	\$	2,028.06
Police and Fireman's Retirement System		210.00	209.53	0.47
Insurance :				
General Liability	702.58	702.58		702.58
Worker's Compensation Insurance	201.70	201.70		201.70
Employee Group Health	17,828.06	17,828.06	5,682.26	12,145.80
Accumulated Sick Leave	10,000.00	10,000.00		10,000.00
Length of Service Award Program	3,600.00	3,600.00		3,600.00
Reserve for Tax Appeals	100,000.00	100,000.00	100,000.00	
Interlocal Municipal Service Agreement	1,500.00	1,500.00		1,500.00
	<u>\$ 804,727.18</u>	<u>\$ 988,449.91</u>	<u>\$ 601,005.67</u>	<u>\$ 387,444.24</u>
REF.	A			A-1
Balance, December 31, 2018	\$	804,727.18		
Reserve for Encumbrances		183,722.73		
	\$	<u>988,449.91</u>		
Disbursements			334,737.73	
Reserve for Tax Appeals			100,000.00	
Accounts Payable			166,267.94	
	\$		<u>601,005.67</u>	

BOROUGH OF MATAWAN  
CURRENT FUND  
SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>GRANT FUND</u>	<u>TRUST OTHER FUND</u>	<u>GENERAL CAPITAL FUND</u>	<u>WATER/SEWER UTILITY OPERATING FUND</u>
Balance, December 31, 2018	A	\$ 48,854.61	\$	\$ 48,854.61	\$	
Due From	A	307,457.46	159,349.15		148,108.31	
Due To						
Cash Receipts	A-4	<u>77,014.95</u>	<u>52,266.47</u>		<u>24,748.48</u>	
Decreased/Increased by:						
Cash Disbursements	A-4	<u>57,069.62</u>	<u>35,690.90</u>			<u>21,378.72</u>
Balance, December 31, 2019	A	\$ 70,233.33	\$	\$ 48,854.61	\$	21,378.72
Due From	A	<u>348,781.51</u>	<u>175,924.72</u>		<u>172,856.79</u>	
Due To						

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF RESERVE FOR TAX APPEALS

	<u>REF.</u>	
Balance, December 31, 2018	A	\$ 55,012.25
Increased by:		
Transferred from 2019 Appropriations	A-12	100,000.00
		\$ <u>155,012.25</u>
Decreased by:		
Cash Disbursement	A-4	\$ <u><u>155,012.25</u></u>

"A-15"

BOROUGH OF MATAWAN  
CURRENT FUND  
SCHEDULE OF PREPAID TAXES

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	138,304.79
Increased by:			
Cash Receipts	A-4		166,296.49
		\$	<u>304,601.28</u>
Decreased by:			
Applied to 2019 Taxes Receivable	A-6		<u>138,304.79</u>
Balance, December 31, 2019	A	\$	<u><u>166,296.49</u></u>

"A-16"

SCHEDULE OF TAX OVERPAYMENTS

	<u>REF.</u>			
Balance, December 31, 2018	A	\$		10,397.67
Increased by:				
Cash Receipts	A-4			11,551.85
		\$		<u>21,949.52</u>
Decreased by:				
Cash Disbursements	A-4	\$	11,150.00	
Cancelled	A-1		3,471.72	
Applied to 2019 Taxes Receivable	A-6		<u>2,455.95</u>	
				<u>17,077.67</u>
Balance, December 31, 2019	A	\$		<u><u>4,871.85</u></u>

"A-17"

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF COUNTY TAXES PAYABLE

	<u>REF.</u>		
Balance December 31, 2018	A	\$	5,280.51
Increased by:			
2019 Tax Levy	A-1:A-6	\$	3,027,409.45
Added Taxes	A-1:A-6		<u>3,202.95</u>
	A-2		<u>3,030,612.40</u>
		\$	<u>3,035,892.91</u>
Decreased by:			
Cash Disbursements	A-4		<u>3,032,689.37</u>
Balance December 31, 2019	A	\$	<u><u>3,203.54</u></u>

"A-18"

SCHEDULE OF REGIONAL SCHOOL TAX PAYABLE

	<u>REF.</u>		
Balance, December 31, 2018 School Tax Payable	A	\$	10.18
Increased by:			
Levy School Year - July 1, 2019 to June 30, 2020	A-2:A-6		<u>18,537,882.00</u>
		\$	<u>18,537,892.18</u>
Decreased by:			
Cash Disbursements	A-4		<u>18,537,882.00</u>
Balance, December 31, 2019 School Tax Payable	A	\$	<u><u>10.18</u></u>
2019 Liability for Regional School Tax:			
Tax Paid		\$	18,537,882.00
Less: School Tax Payable, December 31, 2018			<u>(10.18)</u>
		\$	<u>18,537,871.82</u>
Add: School Tax Payable, December 31, 2019			<u>10.18</u>
Amount Charged to 2019 Operations	A-1	\$	<u><u>18,537,882.00</u></u>

"A-19"

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF LIBRARY TAX PAYABLE

REF.

Balance, December 31, 2018 and  
December 31, 2019

A

\$ 182.00



BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF RESERVE FOR DAMAGE CLAIMS

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	77,859.43
Increased by:			
Cash Receipts	A-4		<u>4,184.58</u>
		\$	<u>82,044.01</u>
Decreased by:			
Encumbrances Payable	A-9	\$ <u>20,919.00</u>	<u>20,919.00</u>
Balance, December 31, 2019	A	\$	<u><u>61,125.01</u></u>

"A-21"

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF RESERVE FOR LIBRARY STATE AID

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	1,928.00
Increased by:			
Cash Receipts	A-4	\$	<u>1,930.00</u>
			3,858.00
Decreased by:			
Cash Disbursements	A-4		<u>1,928.00</u>
Balance, December 31, 2019	A	\$	<u><u>1,930.00</u></u>

"A-22"

SCHEDULE OF RESERVE FOR DUE STATE OF NEW JERSEY - MARRIAGE LICENSE FEES

Balance, December 31, 2018	A	\$	2,173.00
Increased by:			
Cash Receipts	A-4	\$	<u>1,500.00</u>
			3,673.00
Decreased by:			
Cash Disbursements	A-4	\$	1,900.00
Encumbrance Payable	A-9		<u>800.00</u>
			<u>2,700.00</u>
Balance, December 31, 2019	A	\$	<u><u>973.00</u></u>

"A-23"

SCHEDULE OF RESERVE FOR DEBRIS CLEAN UP

Balance, December 31, 2018 and December 31, 2019	A	\$	<u><u>12,804.05</u></u>
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"A-24"

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF RESERVE FOR PROPERTY REASSESSMENT

	<u>REF.</u>	
Balance, December 31, 2018	A	\$ 19,674.20
Increased by:		
2019 Appropriations	A-3	<u>66,624.81</u>
December 31, 2019	A	\$ <u><u>86,299.01</u></u>

"A-25"

SCHEDULE OF RESERVE FOR MASTER PLAN

Balance, December 31, 2018 and December 31, 2019	A	\$ <u><u>1,453.25</u></u>
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BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF DEFERRED CHARGE - EMERGENCY AUTHORIZATIONS 40A:4-53

<u>YEAR</u>	<u>PURPOSE</u>	<u>AMOUNT AUTHORIZED</u>	<u>BALANCE DEC. 31, 2018</u>	<u>ADDED IN 2019</u>	<u>REDUCED IN 2019</u>	<u>BALANCE DEC. 31, 2019</u>
2014	Property Assessment	\$ 75,000.00	\$ 15,000.00	\$	15,000.00	\$
2015	Master Plan	55,000.00	22,000.00		11,000.00	11,000.00
2019	Property Assessment	75,000.00		75,000.00		75,000.00
			<u>\$ 37,000.00</u>	<u>\$ 75,000.00</u>	<u>\$ 26,000.00</u>	<u>\$ 86,000.00</u>
			A	A-3	A-3	A

REF.

BOROUGH OF MATAWAN

CURRENT FUND

SCHEDULE OF GRANTS RECEIVABLE

	BALANCE DECEMBER 31.2018	\$	2019 BUDGET REVENUE REALIZED	CASH RECEIPTS	UNAPPROPRIATED RESERVE APPLIED	BALANCE DECEMBER 31.2019
State Grants:						
Recycling Tonnage Grant			7,180.09	7,180.09		
Clean Communities Program			16,270.69		16,270.69	
Alcohol Education and Rehabilitation Fund			439.39		439.39	
Historical Sites Grant			5,000.00		5,000.00	
Body Armor Grant			2,592.97	2,592.97		
CDBG - Street Improvements & ADA Curb Cut and Drainage	100.88					100.88
Local Grants:						
Bayshore DWO Saturation Patrol	666.64					666.64
	<u>767.52</u>	\$	<u>31,483.14</u>	<u>9,773.06</u>	<u>21,710.08</u>	<u>767.52</u>

REF.

A

A-2; A-31

A-4

A-29

A

BOROUGH OF MATAWAN  
GRANT FUND

SCHEDULE OF GRANTS - APPROPRIATED

	BALANCE DECEMBER 31, 2018	MODIFIED	TRANSFERRED FROM 2019 BUDGET APPROPRIATIONS	EXPENDED	ENCUMBRANCES PAYABLE	BALANCE DECEMBER 31, 2019	
State Grants:							
Recycling Tonnage Grant	\$ 29,675.36	\$ 32,760.36	\$ 7,180.09	\$ 16,744.98	\$ 6,782.00	\$ 23,185.47	
Clean Communities Program	69,723.86	78,189.86	16,270.69	13,445.92		74,232.63	
Alcohol Education and Rehabilitation Fund	3,602.11	3,602.11	439.39			4,041.50	
Historical Sites Grant	2,121.00	2,121.00	5,000.00			7,121.00	
Body Armor Grant	1,620.72	1,620.72	2,592.97			4,213.69	
NJ DCA Share Grant	10,334.48	10,334.48				10,334.48	
Stormwater Management Grant	4,234.00	4,234.00				4,234.00	
Local Grants:							
Monmouth County Environmental Health Act	1,750.00	1,750.00				1,750.00	
Municipal Drug Alliance	838.00	838.00				838.00	
Police OEM Grant	2,405.72	2,405.72				2,405.72	
Cablevision Grant	550.34	550.34				550.34	
	\$ 126,855.59	\$ 138,406.59	\$ 31,483.14	\$ 30,190.90	\$ 6,782.00	\$ 132,916.83	
	A		A-3;A-31	A-4	A-30		A
REF.							
Reserve	\$	\$ 126,855.59					
Transferred from Encumbrances Payable	A-30	11,551.00					
		\$ 138,406.59					

BOROUGH OF MATAWAN

GRANT FUND

SCHEDULE OF GRANTS - UNAPPROPRIATED

	BALANCE DECEMBER 31, 2018	CASH RECEIPTS	APPLIED TO RECEIVABLE	BALANCE DECEMBER 31, 2019
Distracted Driver Grant	\$	\$ 5,500.00		5,500.00
Clean Communities Grant	16,270.69	18,158.66	16,270.69	18,158.66
Alcohol Education and Rehabilitation Fund	439.39		439.39	
Burrows Mansion Grant	5,000.00	5,950.00	5,000.00	5,950.00
Recycling Tonnage Grant		12,884.75		12,884.75
	<u>\$ 21,710.08</u>	<u>\$ 42,493.41</u>	<u>\$ 21,710.08</u>	<u>\$ 42,493.41</u>

REF.

A

A-4

A-27

A

BOROUGH OF MATAWAN

GRANT FUND

SCHEDULE OF RESERVE FOR ENCUMBRANCES

	<u>REF.</u>		
Balance, December 31, 2018	A	\$	11,551.00
Increased by:			
Transferred from:			
Grants - Appropriated	A-28	\$ <u>6,782.00</u>	<u>6,782.00</u>
Total Increases and Balances		\$	<u>18,333.00</u>
Decreased by:			
Transferred to:			
Grants - Appropriated	A-28	\$ <u>11,551.00</u>	<u>11,551.00</u>
Balance, December 31, 2019	A	\$	<u><u>6,782.00</u></u>



"A-31"

BOROUGH OF MATAWAN

GRANT FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2018:			
Due From	A	\$ 159,349.15	\$ 159,349.15
Increased/Decreased by:			
2019 Budget Appropriations	A-28	31,483.14	31,483.14
		\$ <u>31,483.14</u>	<u>31,483.14</u>
Decreased/Increased by:			
Cash Disbursements	A-4	16,575.57	16,575.57
2019 Budget Revenues Realized	A-27	31,483.14	31,483.14
		\$ <u>48,058.71</u>	<u>48,058.71</u>
Balance, December 31, 2019:			
Due From	A	\$ <u>175,924.72</u>	\$ <u>175,924.72</u>

BOROUGH OF MATAWAN

GRANT FUND

SCHEDULE OF DEFERRED CHARGES:  
EXPENDITURE OF UNAPPROPRIATED GRANT - DISTRACTED DRIVER GRANT

	<u>REF.</u>	
Increased by:		
Cash Disbursement	A-4	\$ <u>5,500.00</u>
Balance, December 31, 2019	A	\$ <u><u>5,500.00</u></u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF CASH - TREASURER

REF.		ANIMAL CONTROL TRUST	TRUST OTHER
		\$	\$
B	Balance, December 31, 2018	579.80	2,018,697.89
	Increased by Receipts:		
B-2	Animal Control License Fees Collected	2,793.00	
B-3	Due State Department of Health	315.00	
B-5	Miscellaneous Reserves		1,318,708.58
B-6	Payroll Deductions Payable		6,859,181.68
B-7	Recreation Trust		79,674.80
B-8	Law Enforcement Trust		551.33
B-9	Developer's Escrow		17,538.61
B-10	Unemployment		19,250.93
B-11	Railroad Parking Trust		179,091.64
B-12	Prepaid Railroad Permits	3,108.00	240,486.00
		<u>3,687.80</u>	<u>8,714,483.57</u>
			<u>10,733,181.46</u>
	Decreased by Disbursements:		
B-2	Reserve for Animal Control Trust Fund Expenditures	947.00	
B-3	Due State Department of Health	316.20	
B-5	Miscellaneous Reserves		1,156,952.76
B-6	Payroll Deductions Payable		6,878,713.86
B-7	Recreation Trust		73,801.08
B-9	Developer's Escrow		8,780.22
B-10	Unemployment		13,037.39
B-11	Railroad Parking Trust		405,344.90
		<u>1,263.20</u>	<u>8,536,630.21</u>
B	Balance, December 31, 2019	<u>2,424.60</u>	<u>2,196,551.25</u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF RESERVE FOR ANIMAL CONTROL TRUST FUND EXPENDITURES

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	578.60
Increased by:			
Animal Control License Fees Collected	B-1	\$	<u>2,793.00</u>
			3,371.60
Decreased by:			
Expenditures Under R.S. 4:19-15.11	B-1		<u>947.00</u>
Balance, December 31, 2019	B	\$	<u><u>2,424.60</u></u>

LICENSE FEES COLLECTED

<u>YEAR</u>		<u>AMOUNT</u>
2018	\$	2,370.00
2017		<u>2,490.00</u>
	\$	<u><u>4,860.00</u></u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF DUE STATE DEPARTMENT OF HEALTH - ANIMAL CONTROL TRUST FUND

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	1.20
Increased by:			
Animal Registration Fees Collected	B-1	\$	<u>315.00</u>
			316.20
Decreased by:			
Paid to State Department of Health	B-1	\$	<u><u>316.20</u></u>

"B-4"

BOROUGH OF MATAWAN

TRUST OTHER FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>
Balance, December 31, 2018 and December 31, 2019 Interfunds Payable	B	\$ <u>48,854.61</u> \$	<u>48,854.61</u>

"B-5"

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF MISCELLANEOUS RESERVES

<u>ACCOUNT</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>INCREASED</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2019</u>
Reserve for Fire Safety	\$ 24,792.98	\$ 1,680.00	\$	26,472.98
Reserve for Fire Prevention Dedicated	4,097.26	430.00		4,527.26
Tax Title Lien Redemptions Payable	13,828.54	323,343.94	333,598.48	3,574.00
Police Firearms Donations	2,742.49			2,742.49
Tax Title Lien Premiums	1,083,800.00	347,200.00	214,300.00	1,216,700.00
Off Duty Police	35,008.24	568,333.03	563,787.69	39,553.58
K-9 Unit Fund	9,546.25		3,254.98	6,291.27
Public Defender	8,173.16			8,173.16
Developer's Escrow	119,262.54	75,417.35	41,636.61	153,043.28
Recycling Program	1,886.01	2,304.26	375.00	3,815.27
	<u>\$ 1,303,137.47</u>	<u>\$ 1,318,708.58</u>	<u>\$ 1,156,952.76</u>	<u>\$ 1,464,893.29</u>
<u>REF.</u>	<u>B</u>	<u>B-1</u>	<u>B-1</u>	<u>B</u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF PAYROLL DEDUCTIONS PAYABLE

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	70,530.79
Increased by:			
Cash Receipts	B-1	\$	<u>6,859,181.68</u>
			6,929,712.47
Decreased by:			
Cash Disbursements	B-1		<u>6,878,713.86</u>
Balance, December 31, 2019	B	\$	<u><u>50,998.61</u></u>



BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF RESERVE FOR RECREATION TRUST

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	37,624.39
Increased by:			
Cash Receipts	B-1	\$	<u>79,674.80</u>
			117,299.19
Decreased by:			
Cash Disbursements	B-1		<u>73,801.08</u>
Balance, December 31, 2019	B	\$	<u><u>43,498.11</u></u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF RESERVE FOR LAW ENFORCEMENT TRUST

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	7,505.82
Increased by:			
Cash Receipts	B-1		<u>551.33</u>
Balance, December 31, 2019	B	\$	<u><u>8,057.15</u></u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF RESERVE FOR DEVELOPER'S ESCROW

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	177,573.65
Increased by:			
Cash Receipts	B-1		17,538.61
		\$	<u>195,112.26</u>
Decreased by:			
Cash Disbursements	B-1		<u>8,780.22</u>
Balance, December 31, 2019	B	\$	<u><u>186,332.04</u></u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF RESERVE FOR UNEMPLOYMENT

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	31,036.99
Increased by:			
Cash Receipts	B-1		19,250.93
		\$	<u>50,287.92</u>
Decreased by:			
Cash Disbursements	B-1		<u>13,037.39</u>
Balance, December 31, 2019	B	\$	<u><u>37,250.53</u></u>

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF RESERVE FOR RAILROAD PARKING

	<u>REF.</u>		
Balance, December 31, 2018	B		\$ 98,713.17
Increased by:			
Cash Receipts	B-1	\$ 179,091.64	
Prepaid Railroad Parking Permits Applied	B-12	<u>243,721.00</u>	
			\$ <u>422,812.64</u>
			\$ 521,525.81
Decreased by:			
Cash Disbursements	B-1	\$ <u>405,344.90</u>	
			<u>405,344.90</u>
Balance, December 31, 2019	B		\$ <u><u>116,180.91</u></u>

"B-12"

BOROUGH OF MATAWAN

TRUST FUND

SCHEDULE OF PREPAID RAILROAD PARKING PERMITS

	<u>REF.</u>		
Balance, December 31, 2018	B	\$	243,721.00
Increased by:			
Prepaid Railroad Parking Permits Realized	B-1	\$	<u>240,486.00</u>
			484,207.00
Decreased by:			
Prepaid Railroad Parking Permits Applied	B-11		<u>243,721.00</u>
Balance, December 31, 2019	B	\$	<u><u>240,486.00</u></u>

BOROUGH OF MATAWAN  
GENERAL CAPITAL FUND  
SCHEDULE OF CASH - TREASURER

	<u>REF.</u>			
Balance, December 31, 2018	C		\$	486,621.26
Increased by Receipts:				
MCIA Cost of Issuance	C-17	\$	177.68	
Premium on Sale of Notes	C-1		18,367.00	
Deferred Charges: Unfunded	C-5		24,748.48	
Interfunds	C-6		1,410,000.00	
Grants Receivable	C-7		317,985.50	
Monmouth County Improvement Authority	C-8		159,057.86	
Bond Anticipation Notes	C-13		5,417,040.00	
2019 Current Budget Appropriation:				
Capital Improvement Fund	C-14		<u>295,000.00</u>	
				<u>7,642,376.52</u>
			\$	<u>8,128,997.78</u>
Decreased by Disbursements:				
Interfunds	C-6		1,934,748.48	
Bond Anticipation Notes	C-13		2,491,040.00	
Contracts Payable	C-15		<u>2,280,966.50</u>	
				<u>6,706,754.98</u>
Balance, December 31, 2019	C		\$	<u><u>1,422,242.80</u></u>

BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

ANALYSIS OF CAPITAL CASH

	<u>REF.</u>		<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>
Fund Balance	C-1	\$	115,769.69
Interfund Payable	C-6		2,799.13
Capital Improvement Fund	C-14		117,652.76
Contracts Payable	C-15		3,329,483.91
Reserve to Pay Debt Service	C-17		24,314.14
Improvement Authorization Expenditures	C-5		(2,334,599.69)
Unexpended Proceeds of Bond Anticipation Notes	C-5		235,895.03
Interfunds Receivable	C-6		(172,856.79)
Grants Receivable	C-7		(1,071,202.18)
Infrastructure Trust Loan Receivable	C-8		(152,298.13)
Improvement Authorizations Funded	C-9		<u>1,327,284.93</u>
		\$	<u>1,422,242.80</u>
	<u>REF.</u>		C



BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CHARGES  
TO FUTURE TAXATION - FUNDED

	<u>REF.</u>		
Balance, December 31, 2018	C		\$ 9,732,376.13
Decreased by:			
Serial Bonds Paid by Budget	C-10	\$ 1,099,190.00	
Green Trust Loan Paid by Budget	C-11	<u>17,195.37</u>	
			<u>1,116,385.37</u>
Balance, December 31, 2019	C		\$ <u>8,615,990.76</u>



BOROUGH OF MATAWAN  
GENERAL CAPITAL FUND  
SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>CURRENT FUND</u>	<u>SEWER UTILITY CAPITAL FUND</u>
Balance, December 31, 2018				
Due To	C	\$ 502,799.13	\$	502,799.13
Due From	C	\$ 148,108.31	148,108.31	\$
Increased/Decreased by:				
Cash Receipts	C-2	<u>1,410,000.00</u>	<u>148,108.31</u>	<u>1,410,000.00</u>
		\$ 1,558,108.31	\$	1,912,799.13
Decreased/Increased by:				
Cash Disbursements	C-2	<u>1,934,748.48</u>	<u>24,748.48</u>	<u>1,910,000.00</u>
Balance, December 31, 2019				
Due To	C:C-3	\$ 2,799.13	\$	2,799.13
Due From	C:C-3	\$ <u>172,856.79</u>	<u>172,856.79</u>	\$ <u>                    </u>

"C-7"

BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

SCHEDULE OF GRANTS RECEIVABLE

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	799,687.68
Increased by:			
Improvement Authorizations:			
NJ Department of Transportation (Ord 19-12)	C-9	\$	500,000.00
Monmouth County Grant (Ord 19-04)	C-9		<u>89,500.00</u>
			589,500.00
		\$	<u>1,389,187.68</u>
Decreased by:			
Cash Receipts	C-2		<u>317,985.50</u>
Balance, December 31, 2019	C:C-3	\$	<u><u>1,071,202.18</u></u>
Analysis of Balance			
Federal Emergency Management Agency:			
2013 Road Improvement Program (Ord 13-11/13-18)		\$	4,101.80
2016 Road Improvement Program (Ord 16-09)			22,055.47
New Jersey Department of Transportation:			
2015 Road Improvements (Ord 15-07)			98,530.41
Transit Village (Ord 17- 06)			75,000.00
2018 Road Maintenance Program (Ord 18-16)			350,000.00
Improvements to Lake Lefferts Dam and Bridge (Ord 19-12)			500,000.00
County of Monmouth:			
Underwater Repair to Lake Matawan Dam (Ord 19-04)			<u>21,514.50</u>
		\$	<u><u>1,071,202.18</u></u>

"C-8"

SCHEDULE OF DUE FROM MONMOUTH COUNTY IMPROVEMENT AUTHORITY

Balance, December 31, 2018	C	\$	56,298.84
Increased By:			
Contracts Payable	C-15		<u>255,057.15</u>
		\$	<u>311,355.99</u>
Decreased by:			
Cash Receipts	C-2		<u>159,057.86</u>
Balance, December 31, 2019	C:C-3	\$	<u><u>152,298.13</u></u>



BOROUGH OF MATAWAN  
GENERAL CAPITAL FUND  
SCHEDULE OF SERIAL BONDS

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT OF ORIGINAL ISSUE</u>	<u>OUTSTANDING DECEMBER 31, 2019</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2019</u>
			<u>DATE</u>	<u>AMOUNT</u>				
Refunding Bonds	April 12, 2007	\$ 3,920,425.00	12/1/2020	193,975.00	4.000%	\$ 3,79,415.00	\$ 185,440.00	\$ 193,975.00
General Improvement Bonds	January 21, 2011	5,275,000.00	12/1/2020	250,000.00	5.000%	755,000.00	240,000.00	515,000.00
Refunding Bonds	May 22, 2012	1,805,000.00	12/1/2021	265,000.00	5.000%	445,000.00	445,000.00	
Refunding Bonds	October 5, 2016	3,105,000.00	8/1/2020	13,750.00	3.000%			
			8/1/2021	13,750.00	4.000%			
			8/1/2022	280,000.00	4.000%			
			8/1/2023	279,000.00	4.000%			
			8/1/2024	293,000.00	4.000%			
			8/1/2025	303,800.00	4.000%			
			8/1/2026	315,000.00	4.000%			
			8/1/2027	329,000.00	4.000%			
			8/1/2028	342,800.00	4.000%			
			8/1/2029	356,800.00	4.000%			
			8/1/2030	367,900.00	4.000%			
			8/1/2031	147,700.00	3.000%	3,056,250.00	13,750.00	3,042,500.00
General Improvement Bonds	February 23, 2017	5,250,000.00	2/15/2020	215,000.00	5.000%			
			2/15/2021	215,000.00	5.000%			
			2/15/2022	220,000.00	5.000%			
			2/15/2023	235,000.00	5.000%			
			2/15/2024	245,000.00	5.000%			
			2/15/2025	260,000.00	5.000%			
			2/15/2026	270,000.00	5.000%			
			2/15/2027	285,000.00	5.000%			
			2/15/2028	300,000.00	5.000%			
			2/15/2029	315,000.00	5.000%			
			2/15/2030	330,000.00	5.000%			
			2/15/2031	350,000.00	5.000%			
			2/15/2032	365,000.00	5.000%			
			2/15/2033	385,000.00	5.000%			
			2/15/2034	405,000.00	5.000%			
			2/15/2035	425,000.00	5.000%			
						\$ 5,035,000.00	215,000.00	4,820,000.00
						\$ 9,670,665.00	1,099,190.00	8,571,475.00

REF.

C

C-4

C

BOROUGH OF MATAMAN  
 GENERAL CAPITAL FUND

SCHEDULE OF GREEN TRUST LOAN PAYABLE

<u>PURPOSE</u>	<u>DATE OF ISSUE</u>	<u>AMOUNT OF ORIGINAL ISSUE</u>	<u>OUTSTANDING</u>		<u>INTEREST RATE</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>DECREASED</u>	<u>BALANCE DECEMBER 31, 2019</u>
			<u>DATE</u>	<u>AMOUNT</u>				
Lakefront Recreation Area	June 27, 2002	\$ 295,000.00	1/5/2020	8,726.86	2.000%	\$ 61,711.13	\$ 17,195.37	\$ 44,515.76
			7/5/2020	8,814.13				
			1/5/2021	8,902.27				
			7/5/2021	8,991.30				
			1/5/2022	9,081.20				
						\$ 61,711.13	\$ 17,195.37	\$ 44,515.76
						<u>\$ 61,711.13</u>	<u>\$ 17,195.37</u>	<u>\$ 44,515.76</u>
					<u>REF.</u>	<u>C</u>	<u>C-4</u>	<u>C</u>

BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

SCHEDULE OF DEFERRED CAPITAL LEASE OBLIGATION

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	1,513,000.00
Increased by:			
Monmouth County Improvement Authority Equipment Lease	C-16	\$ <u>1,066,000.00</u>	<u>1,066,000.00</u>
		\$	<u>2,579,000.00</u>
Decreased by:			
Paid by Budget	C-16		<u>287,000.00</u>
Balance, December 31, 2019	C	\$	<u><u>2,292,000.00</u></u>



**BOROUGH OF MATAWAN  
GENERAL CAPITAL FUND**

**SCHEDULE OF BOND ANTICIPATION NOTES**

ORDINANCE	IMPROVEMENT DESCRIPTION	DATE OF ORIGINAL NOTE	DATE OF ISSUE	DATE OF MATURITY	INTEREST RATE	BALANCE DECEMBER 31, 2018	INCREASED	DECREASED	BALANCE DECEMBER 31, 2019
16-09;17-15	2016 Road Improvement	06/08/17	06/05/18	06/05/19	3.00%	\$ 1,746,040.00	\$ 1,746,040.00	\$	\$ 1,746,040.00
16-09;17-15	2016 Road Improvement	06/08/17	06/04/19	06/04/20	2.00%				
05-11;07-22/17-07;18-05	Multi-Park Development and Side Walk Improvements	08/30/18	08/30/18	06/05/19	3.00%	180,000.00		180,000.00	180,000.00
05-11;07-22/17-07;18-05	Multi-Park Development and Side Walk Improvements	08/30/18	06/04/19	06/04/20	2.00%		180,000.00		180,000.00
17-04	Main Street Streetscape Improvement Program - Phase II	08/30/18	08/30/18	06/05/19	3.00%	108,000.00		108,000.00	108,000.00
17-04	Main Street Streetscape Improvement Program - Phase II	08/30/18	06/04/19	06/04/20	2.00%		108,000.00		108,000.00
17-16/18-03	Construction of Recycling Center	08/30/18	08/30/18	06/05/19	3.00%	219,000.00		219,000.00	219,000.00
17-16/18-03	Construction of Recycling Center	08/30/18	06/04/19	06/04/20	2.00%		219,000.00		219,000.00
17-06/18-06	Transit Village Improvements	08/30/18	08/30/18	06/05/19	3.00%	238,000.00		238,000.00	238,000.00
17-06/18-06	Transit Village Improvements	08/30/18	06/04/19	06/04/20	2.00%		238,000.00		238,000.00
18-16;19-05	2018 Road Program and Sewer Rehab program	06/04/19	06/04/19	06/04/20	2.00%		2,926,000.00		2,926,000.00
						\$ 2,491,040.00	\$ 5,417,040.00	\$ 2,491,040.00	\$ 5,417,040.00
					REF.	C	C-2	C-2	C-C-5

"C-14"

BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	22,652.76
Increased by:			
2019 Budget Appropriation	C-2	\$	<u>295,000.00</u>
			317,652.76
Decreased by:			
Appropriation to Finance Improvement Authorizations	C-9		<u>200,000.00</u>
Balance, December 31, 2019	C:C-3	\$	<u><u>117,652.76</u></u>

"C-15"

SCHEDULE OF CONTRACTS PAYABLE

Balance, December 31, 2018	C	\$	1,136,647.75
Increased by:			
Improvement Authorizations	C-9	\$	4,218,745.51
Monmouth County Improvement Authorizations	C-8		<u>255,057.15</u>
			4,473,802.66
		\$	<u>5,610,450.41</u>
Decreased by:			
Cash Disbursements	C-2		<u>2,280,966.50</u>
Balance, December 31, 2019	C:C-3	\$	<u><u>3,329,483.91</u></u>

"C-16"

BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL LEASE OBLIGATION PAYABLE

	<u>REF.</u>		
Balance, December 31, 2018	C	\$	1,513,000.00
Increased by:			
Monmouth County Improvement Authority Equipment Lease	C-12	\$	<u>1,066,000.00</u>
			1,066,000.00
		\$	<u>2,579,000.00</u>
Decreased by:			
Paid by Budget Appropriation	C-12		<u>287,000.00</u>
Balance, December 31, 2019	C	\$	<u><u>2,292,000.00</u></u>
Analysis of Balance			
2013 Capital Lease		\$	143,000.00
2015 Capital Lease			208,000.00
2017 Capital Lease			875,000.00
2019 Capital Lease			<u>1,066,000.00</u>
		\$	<u><u>2,292,000.00</u></u>

"C-17"

SCHEDULE OF RESERVE TO PAY DEBT SERVICE

Balance, December 31, 2018	C	\$	24,136.46
Increased by:			
MCIA Cost of Issuance	C-2	\$	<u>177.68</u>
Balance, December 31, 2019	C	\$	<u><u>24,314.14</u></u>

"C-18"

BOROUGH OF MATAWAN

GENERAL CAPITAL FUND

SCHEDULE OF BONDS AND NOTES  
AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE</u> <u>NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>		<u>BALANCE</u> <u>DECEMBER</u> <u>31, 2019</u>
85-23/86-21/03-11	Preliminary Planning Expenses & Improvements to Lake Lefferts and Lake Matawan Dr	\$	673,219.01
05-11/07-22	Multi-Park Development and Side Walk Improvements		946,000.00
16-07	Refunding Bond Ordinance		690,000.00
17-14	Refunding Bond Ord for Various Capital Improvements Related to ESIP		950,000.00
16-09:17-15	2016 Road Improvement		674,751.52
13-19/18-15	Improvements the Matawan Municipal Community Center		476,000.00
19-12	Improvement to Lake Lefferts Dam and Bridge		2,100,000.00
19-23	2019 Road Program		1,142,500.00
19-24	Main Street Streetscape Phase III		63,000.00
		\$	<u>7,715,470.53</u>

BOROUGH OF MATAWAN

WATER/SEWER UTILITY FUND

SCHEDULE OF CASH - COLLECTOR-TREASURER

	REF.	OPERATING	CAPITAL
Balance, December 31, 2018	D	\$ 2,110,061.54	\$ 778,678.92
Increased by Receipts:			
Miscellaneous Revenue	D-4	54,477.45	
Consumer Accounts Receivable	D-9	4,801,274.59	
Water/Sewer Overpayments	D-11	5,204.70	
Due Current Fund	D	21,378.72	
Due Water Sewer Capital Fund	D	36,587.92	
Capital Improvement Fund	D-22		100,000.00
Interfunds	D-27		1,910,000.00
Bond Anticipation Notes	D-26		2,203,000.00
		\$ 4,918,923.38	\$ 4,213,000.00
		7,028,984.92	4,991,678.92
Decreased by Disbursements:			
Refund of Revenue	D-4	7,606.05	
2019 Appropriations	D-5	4,728,653.20	
Appropriation Reserves	D-10	177,926.89	
Water/Sewer Overpayments	D-11	1,924.36	
Accrued Interest on Bonds	D-13	294,034.59	
Accounts Payable	D-14	780.00	
Interfunds	D-27		1,446,587.92
Contracts Payable	D-19		315,790.46
Bond Anticipation Notes	D-26		860,000.00
		\$ 5,210,925.09	\$ 2,622,378.38
Balance, December 31, 2019	D	\$ 1,818,059.83	\$ 2,369,300.54

BOROUGH OF MATAWAN

WATER/SEWER UTILITY CAPITAL FUND

ANALYSIS OF WATER/SEWER UTILITY CAPITAL CASH

	<u>REF.</u>	<u>BALANCE DECEMBER 31, 2019</u>
Infrastructure Loan Receivable	D-15	\$ (132,535.00)
Interfund Receivable	D-27	(39,387.05)
Interfund Payable	D-27	4,959.69
Contracts Payable	D-19	451,352.08
Capital Improvement Fund	D-22	731,600.00
Reserve to Pay Debt Service	D-28	2,799.13
Fund Balance	D-2	21,813.14
<u>Ordinance Number</u>	<u>Improvement Description</u>	
95-39/02-06	Ten-Inch Water Main. Route 34 to Colonial Shops	4,226.51
99-13/01-15/ 02-16	Reconstruction and Improvement of Sanitary Sewer System	4,800.28
02-02/02-07	Reconstruction of Somerset Place Pump Station and Force Main Reconstruction of Buttonwood Manor Pump Station	3,269.45
02-18/07-27	Water Main and Sanitary Sewer Improvements	2,075.57
09-07	Water Treatment Plant Improvements	1,685.19
08-24/13-10	Various Water/Sewer Utility Improvements	4,756.79
09-25	Water Treatment Plant Improvements	318,991.72
10-18	Replacement of Water Mains	33,803.07
13-12	Replacement of Water Mains	106,138.75
15-06	Various Water/Sewer Utility Improvements	55,767.41
16-08	Various Water/Sewer Utility Improvements	786.31
19-06	Various Water/Sewer Utility Improvements	792,397.50
		<hr/>
		\$ 2,369,300.54
	<u>REF.</u>	<u>D</u>

"D-8"

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF CHANGE FUNDS

	<u>REF.</u>		
Balance, December 31, 2018 and December 31, 2019	D	\$	<u>50.00</u>

"D-9"

SCHEDULE OF CONSUMER ACCOUNTS RECEIVABLE

Balance, December 31, 2018	D	\$	216,423.41
Increased by:			
Water/Sewer Rents Levied		\$	<u>4,783,228.38</u>
		\$	4,999,651.79
Decreased by:			
Collections	D-6	\$	4,801,274.59
Transfers to Liens	D	<u>361.60</u>	
			<u>4,801,636.19</u>
Balance, December 31, 2019	D	\$	<u>198,015.60</u>

"D-10"

BOROUGH OF MATAWAN

WATER/SEWER UTILITY OPERATING FUND

SCHEDULE OF 2018 APPROPRIATION RESERVES

	BALANCE DECEMBER 31, 2018	BALANCE AFTER TRANSFERS	PAID OR CHARGED	BALANCE LAPSED
Operating:				
Salaries and Wages	\$ 77,695.66	\$ 77,695.66	\$ 2,854.86	\$ 74,840.80
Other Expenses	120,039.89	196,757.52	85,765.17	110,992.35
Acquisition of Water	30,172.64	68,580.93	68,521.37	59.56
Bayshore Regional Sewage Authority	623.08	623.08		623.08
Capital Improvements:				
Capital Outlay	149,200.00	171,620.00	27,485.26	144,134.74
Statutory Expenditures:				
Public Employee Retirement System	12,018.95	12,018.95		12,018.95
	<u>\$ 389,750.22</u>	<u>\$ 527,296.14</u>	<u>\$ 184,626.66</u>	<u>\$ 342,669.48</u>

D-1

D

REF.

Balance December 31, 2018

D-10

Encumbrances Payable

D-12

Cash Disbursements

D-6

Accounts Payable

D-14

\$	389,750.22
\$	137,545.92
\$	<u>527,296.14</u>

\$	177,926.89
\$	<u>6,699.77</u>
\$	<u>184,626.66</u>



BOROUGH OF MATAWAN  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF WATER/SEWER USE OVERPAYMENTS

	<u>REF.</u>		
Balance, December 31, 2018	D	\$	8,031.29
Increased by:			
Cash Receipts	D-6		5,204.70
		\$	<u>13,235.99</u>
Decreased by:			
Cash Disbursements	D-6		<u>1,924.36</u>
Balance, December 31, 2019	D	\$	<u><u>11,311.63</u></u>

"D-12"

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF ENCUMBRANCES PAYABLE

	<u>REF.</u>		
Balance, December 31, 2018	D	\$	137,545.92
Increased by:			
Budget Appropriations	D-5	\$	<u>33,435.00</u>
			<u>33,435.00</u>
		\$	<u>170,980.92</u>
Decreased by:			
Transferred to Appropriation Reserves	D-10	\$	<u>137,545.92</u>
			<u>137,545.92</u>
Balance, December 31, 2019	D	\$	<u><u>33,435.00</u></u>

"D-13"

SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES

Balance, December 31, 2018	D	\$	89,661.10
Increased by:			
Budget Appropriations	D-5		<u>301,700.00</u>
		\$	<u>391,361.10</u>
Decreased by:			
Cash Disbursements	D-6	\$	294,034.59
Cancelled Accrued Interest	D-1		<u>5,076.91</u>
			<u>299,111.50</u>
Balance, December 31, 2019	D	\$	<u><u>92,249.60</u></u>

"D-14"

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY OPERATING FUND  
SCHEDULE OF ACCOUNTS PAYABLE

	<u>REF.</u>		
Balance December 31, 2018	D	\$	11,586.54
Increased by:			
Transferred from:			
Appropriation Reserves	D-10	\$	<u>6,699.77</u>
		\$	18,286.31
Decreased by:			
Cash Disbursements	D-6		<u>780.00</u>
Balance December 31, 2019	D	\$	<u><u>17,506.31</u></u>

"D-15"

WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF INFRASTRUCTURE LOAN RECEIVABLE

Balance, December 31, 2018			
December 31, 2019	D	\$	<u><u>132,535.00</u></u>

"D-16"

BOROUGH OF MATAWAN

WATER/SEWER UTILITY ASSESSMENT TRUST FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>UTILITY CAPITAL FUND</u>
Balance, December 31, 2018 and December 31, 2019 (Due From)	D	\$ <u><u>4,959.69</u></u>

"D-17"

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL

	<u>REF.</u>	
Balance, December 31, 2018 and December 31, 2019	D	\$ <u>18,422,359.60</u>

BOROUGH OF MATAWAN

WATER/SEWER UTILITY CAPITAL FUND

SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	ORDINANCE AMOUNT		BALANCE DECEMBER 31, 2018	2019 AUTHORIZATIONS	BALANCE DECEMBER 31, 2019
		DATE	\$			
95-39/02-06	Ten-Inch Water Main, Route 34 to Colonial Shops	10/03/95	\$ 400,000.00	\$ 11,365.52	\$	11,365.52
99-13/01-15/02-16	Reconstruction and Improvement of Sanitary Sewer System	06/15/99	2,200,000.00	249,760.66		249,760.66
02-02/02-07	Reconstruction of Somerset Place Pump Station and Force Main Reconstruction of Buttonwood Manor Pump Station	02/19/02	878,000.00	219,030.22		219,030.22
02-18/07-27	Water Main and Sanitary Sewer Improvements	07/16/02	1,500,000.00	555,197.46		555,197.46
05-20/07-26	Replace Water Mains on Matawan Ave and Daniel Drive	08/02/05	1,280,000.00	360,013.51		360,013.51
05-22/07-25	Replace Water Mains on Broad Street from Main to Little Street	08/16/05	225,000.00	52,642.28		52,642.28
08-24/13-10	Various Water/Sewer Utility Improvements	05/21/13	250,000.00	250,000.00		250,000.00
09-07	Water Treatment Plant Improvements	08/23/09	350,000.00	350,000.00		350,000.00
09-25	Water Treatment Plant Improvements	12/15/09	6,500,000.00	6,500,000.00		6,500,000.00
10-18	Replacement of Water Mains	12/09/10	1,150,000.00	1,150,000.00		1,150,000.00
13-12	Replacement of Water Mains	05/21/13	400,000.00	400,000.00		400,000.00
15-06	Various Water/Sewer Utility Improvements	06/16/15	445,000.00	445,000.00		445,000.00
16-08	Various Water/Sewer Utility Improvements	10/18/16	860,000.00	860,000.00		860,000.00
19-06	Various Water/Sewer Utility Improvements	05/07/19	1,343,000.00		1,343,000.00	1,343,000.00
			\$	\$ 11,403,009.65	\$ 1,343,000.00	\$ 12,746,009.65

REF.

D-23

D

"D-19"

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CONTRACTS PAYABLE

	<u>REF.</u>		
Balance, December 31, 2018	D	\$	124,537.36
Increased by:			
Improvement Authorizations	D-23		730,966.42
		\$	<u>855,503.78</u>
Decreased by:			
Cash Disbursements	D-6	\$	315,790.46
Contracts Payable Cancelled	D-23		<u>88,361.24</u>
			<u>404,151.70</u>
Balance, December 31, 2019	D	\$	<u><u>451,352.08</u></u>

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF RESERVE FOR AMORTIZATION

	<u>REF.</u>		
Balance, December 31, 2018	D	\$	18,530,714.31
Increased by:			
Serial Bonds Paid by Budget	D-24	\$	444,810.00
Infrastructure Loan Paid by Budget	D-25		<u>495,507.35</u>
			<u>940,317.35</u>
Balance, December 31, 2019	D	\$	<u><u>19,471,031.66</u></u>



BOROUGH OF MATAWAN

WATER/SEWER UTILITY CAPITAL FUND

SCHEDULE OF RESERVE FOR DEFERRED AMORTIZATION

<u>ORDINANCE NUMBER</u>	<u>PURPOSE</u>	<u>ORDINANCE DATE</u>	<u>BALANCE DECEMBER 31, 2018</u>	<u>BALANCE DECEMBER 31, 2019</u>
95-39/02-05 10-18	Ten-Inch Water Main, Route 34 to Colonial Shops Replacement of Water Mains	10/03/95 12/09/10	\$ 11,365.52 57,500.00	11,365.52 57,500.00
			<u>\$ 68,865.52</u>	<u>68,865.52</u>
		<u>REF.</u>	D	D

"D-22"

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	<u>REF.</u>		
Balance December 31, 2018	D	\$	631,600.00
Increased by:			
2019 Budget Appropriation	D-6		<u>100,000.00</u>
Balance December 31, 2019	D	\$	<u><u>731,600.00</u></u>

**BOROUGH OF MATAWAN**  
**WATERSEWER UTILITY CAPITAL FUND**  
**SCHEDULE OF IMPROVEMENT AUTHORIZATIONS**

ORDINANCE NUMBER	IMPROVEMENT DESCRIPTION	DATE	ORDINANCE AMOUNT	BALANCE DECEMBER 31, 2018		2019 AUTHORIZATIONS	CONTRACTS PAYABLE	CONTRACTS PAYABLE CANCELLED	BALANCE DECEMBER 31, 2019	
				FUNDED	UNFUNDED				FUNDED	UNFUNDED
95-39/02-06	10-inch Water Main, Route 34 to Colonial Shops	10/03/95	\$ 400,000.00	\$ 4,226.51	\$	\$	\$	\$	\$ 4,226.51	\$
99-13/01-15/02-16	Reconstruction and Improvement of Sanitary Sewer System	06/15/99	2,200,000.00	3,964.90				835.38	4,800.28	
02-02/02-07	Reconstruction of Somerset Place Pump Station and Force Main Reconstruction of Buttonwood Manor Pump Station	02/19/02	878,000.00	3,269.45					3,269.45	
02-18/07-27	Water Main and Sanitary Sewer Improvements	07/16/02	1,500,000.00	2,075.57					2,075.57	
06-24/13-10	Various Water/Sewer Utility Improvements	05/21/13	250,000.00	3,577.44			1,179.35		4,756.79	
09-07	Water Treatment Plant Improvements	09/23/09	350,000.00	1,685.19					1,685.19	
09-23	Water Treatment Plant Improvements	12/15/09	650,000.00	235,130.74	294,776.00				318,991.72	294,776.00
10-18	Replacement of Water Mains	12/09/10	1,150,000.00	31,317.54					33,803.07	
13-12	Replacement of Water Mains	05/21/13	400,000.00	106,138.75					106,138.75	
15-06	Various Water/Sewer Utility Improvements	05/16/15	445,000.00	60,414.57	176,503.07				55,767.41	786.31
16-08	Various Water/Sewer Utility Improvements	10/18/16	860,000.00							
19-06	Various Water/Sewer Utility Improvements	05/07/19	1,343,000.00			1,343,000.00				
			\$	451,800.86	471,279.07	1,343,000.00	730,966.42	86,361.24	555,514.74	1,087,959.81
				D	D	D-18	D-19	D-19	D	D

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**BOROUGH OF MATAWAN**  
**WATER/SEWER UTILITY CAPITAL FUND**  
**SCHEDULE OF SERIAL BONDS**

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	OUTSTANDING		INTEREST RATE	BALANCE DECEMBER 31, 2018	DECREASED	BALANCE DECEMBER 31, 2019
			DATE	AMOUNT				
Water/Sewer Utility Refunding Bonds	April 12, 2007	\$ 454,575.00	12/01/20	56,025.00	4.000%	\$ 109,585.00	\$ 53,560.00	\$ 56,025.00
Water-Sewer Utility Bonds	January 21, 2011	3,920,000.00	01/15/20	175,000.00	5.000%	520,000.00	165,000.00	355,000.00
			01/15/21	180,000.00	5.000%			
Water/Sewer Utility Refunding Bonds	May 22, 2012	1,830,000.00	12/01/20	185,000.00	4.000%			
			12/01/21	180,000.00	4.000%			
			12/01/22	175,000.00	5.000%			
			12/01/23	175,000.00	5.000%			
			12/01/24	175,000.00	5.000%	1,075,000.00	185,000.00	890,000.00
Water/Sewer Utility Refunding Bonds	October 5, 2016	2,465,000.00	08/01/20	11,250.00	3.000%			
			08/01/21	11,250.00	4.000%			
			08/01/22	220,000.00	4.000%			
			08/01/23	221,000.00	4.000%			
			08/01/24	232,000.00	4.000%			
			08/01/25	241,200.00	4.000%			
			08/01/26	250,000.00	4.000%			
			08/01/27	261,000.00	4.000%			
			08/01/28	272,200.00	4.000%			
			08/01/29	283,200.00	4.000%			
			08/01/30	292,100.00	4.000%			
			08/01/31	117,300.00	3.000%	2,423,750.00	11,250.00	2,412,500.00
Water-Sewer Utility Bonds	February 27, 2017	800,000.00	02/15/20	30,000.00	5.000%			
			02/15/21	30,000.00	5.000%			
			02/15/22	30,000.00	5.000%			
			02/15/23	30,000.00	5.000%			
			02/15/24	30,000.00	5.000%			
			02/15/25	35,000.00	5.000%			
			02/15/26	35,000.00	5.000%			
			02/15/27	35,000.00	5.000%			
			02/15/28	40,000.00	5.000%			
			02/15/29	40,000.00	5.000%			
			02/15/30	45,000.00	5.000%			
			02/15/31	45,000.00	5.000%			
			02/15/32	45,000.00	5.000%			
			02/15/33	50,000.00	5.000%			
			02/15/34	50,000.00	5.000%			
			02/15/35	55,000.00	5.000%			
			02/15/36	55,000.00	5.000%			
			02/15/37	60,000.00	5.000%			
						\$ 770,000.00	\$ 30,000.00	\$ 740,000.00
						\$ 4,858,335.00	\$ 444,810.00	\$ 4,413,525.00

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D-20

C

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF INFRASTRUCTURE LOAN PAYABLE

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	OUTSTANDING DECEMBER 31, 2019	INTEREST RATE	BALANCE DECEMBER 31, 2018	DECREASED	BALANCE DECEMBER 31, 2019
New Jersey Infrastructure Trust Series 2001A: Trust Loan	10/15/2001	\$ 1,325,000.00	\$ 100,000.00	4.75%	\$ 300,000.00	\$ 95,000.00	\$ 205,000.00
	8/1/2020		105,000.00	4.75%			
New Jersey Infrastructure Trust Series 2001A: Fund Loan	10/15/2001	1,400,000.00	3,172.55	0.00%			
	08/01/20		68,334.22	0.00%			
	02/01/21		1,624.96	0.00%			
	08/01/21		70,044.92	0.00%	214,520.52	71,343.87	143,176.65
	8/1/2020		60,000.00	5.00%			
New Jersey Infrastructure Trust Series 2012A: Trust Loan	5/1/2012	1,300,000.00	65,000.00	5.00%			
	8/1/2021		70,000.00	5.00%			
	8/1/2022		75,000.00	5.00%			
	8/1/2023		80,000.00	5.00%			
	8/1/2024		80,000.00	5.00%			
	8/1/2025		85,000.00	5.00%			
	8/1/2026		90,000.00	3.00%			
	8/1/2027		90,000.00	3.00%			
	8/1/2028		95,000.00	3.13%			
	8/1/2029		95,000.00	3.200%			
	8/1/2030		95,000.00	3.25%	1,040,000.00	60,000.00	980,000.00
New Jersey Infrastructure Trust Series 2012A: Fund Loan	5/1/2012	5,312,140.00	74,298.88	0.00%			
	02/01/20		148,597.77	0.00%			
	08/01/20		74,298.88	0.00%			
	02/01/21		148,597.77	0.00%			
	08/01/21		74,298.88	0.00%			
	02/01/22		148,597.77	0.00%			
	08/01/22		74,298.88	0.00%			
	02/01/23		148,597.77	0.00%			
	08/01/23		74,298.88	0.00%			
	02/01/24		148,597.77	0.00%			
	08/01/24		74,298.88	0.00%			
	02/01/25		148,597.77	0.00%			
	08/01/25		74,298.88	0.00%			
	02/01/26		148,597.77	0.00%			
	08/01/26		74,298.88	0.00%			
02/01/27		148,597.77	0.00%				
08/01/27		74,298.88	0.00%				
02/01/28		148,597.77	0.00%				
08/01/28		74,298.88	0.00%				
02/01/29		148,597.77	0.00%				
08/01/29		74,298.88	0.00%				
02/01/30		148,597.77	0.00%				
08/01/30		74,298.88	0.00%				
02/01/31		148,597.77	0.00%				
08/01/31		74,298.88	0.00%	2,897,656.45	222,896.65	2,674,759.80	

BOROUGH OF MATAWAN

WATERSEWER UTILITY CAPITAL FUND

SCHEDULE OF INFRASTRUCTURE LOAN PAYABLE

PURPOSE	DATE OF ISSUE	AMOUNT OF ORIGINAL ISSUE	OUTSTANDING DECEMBER 31, 2019	INTEREST RATE	BALANCE DECEMBER 31, 2019	DECREASED	BALANCE DECEMBER 31, 2019	
			AMOUNT					
New Jersey Infrastructure Trust Series 2014A: Trust Loan	6/30/2014	\$ 232,359.00	11,005.00	1.50%				
	8/1/2020		11,170.00	1.74%				
	8/1/2021		11,364.00	1.97%				
	8/1/2022		11,568.00	2.14%				
	8/1/2023		11,666.00	2.28%				
	8/1/2024		11,666.00	2.43%				
	8/1/2025		12,106.00	2.61%				
	8/1/2026		12,400.00	2.75%				
	8/1/2027		12,724.00	2.84%				
	8/1/2028		13,074.00	2.89%				
	8/1/2029		13,445.00	3.03%				
	8/1/2030		13,847.00	3.12%				
	8/1/2031		14,267.00	3.20%				
	8/1/2032		14,712.00	3.24%				
	8/1/2033		15,163.00					
						\$ 189,594.00	\$ 10,873.00	\$ 178,721.00
	New Jersey Infrastructure Trust Series 2014A: Fund Loan	6/30/2014	660,665.00	11,797.94	0.00%			
8/01/20			23,595.69	0.00%				
02/01/21			11,797.94	0.00%				
08/01/21			23,595.69	0.00%				
02/01/22			11,797.94	0.00%				
08/01/22			23,595.69	0.00%				
02/01/23			11,797.94	0.00%				
08/01/23			23,595.69	0.00%				
02/01/24			11,797.94	0.00%				
08/01/24			23,595.69	0.00%				
02/01/25			11,797.94	0.00%				
08/01/25			23,595.69	0.00%				
02/01/26			11,797.94	0.00%				
08/01/26			23,595.69	0.00%				
02/01/27			11,797.94	0.00%				
08/01/27			23,595.69	0.00%				
02/01/28			11,797.94	0.00%				
08/01/28		23,595.69	0.00%					
02/01/29		11,797.94	0.00%					
08/01/29		23,595.69	0.00%					
02/01/30		11,797.94	0.00%					
08/01/30		23,595.69	0.00%					
02/01/31		11,797.94	0.00%					
08/01/31		23,595.69	0.00%					
02/01/32		11,797.94	0.00%					
08/01/32		23,595.69	0.00%					
02/01/33		11,797.94	0.00%					
08/01/33		23,595.69	0.00%					
					\$ 530,907.45	\$ 35,393.83	\$ 495,513.62	
					\$ 5,172,678.42	\$ 495,507.35	\$ 4,677,171.07	
					D	D-20	D	

SEE

BOROUGH OF MATAWAN

WATER/SEWER UTILITY CAPITAL FUND

SCHEDULE OF BOND ANTICIPATION NOTES

ORDINANCE	IMPROVEMENT DESCRIPTION	DATE OF ISSUE OF ORIGINAL NOTE	DATE OF ISSUE	DATE OF MATURITY	INTEREST RATE	BALANCE DECEMBER 31, 2018	INCREASED	DECREASED	BALANCE DECEMBER 31, 2019
16-09	Various Water and Sewer Improvements	06/08/17	06/05/18	06/05/19	2.75%	\$ 860,000.00	\$ 860,000.00	\$ 860,000.00	860,000.00
16-09	Various Water and Sewer Improvements	06/08/17	06/04/19	06/04/20	2.00%		860,000.00		860,000.00
19-06	Various Water and Sewer Improvements	06/04/19	06/04/19	06/04/20	2.00%		1,343,000.00		1,343,000.00
						<u>\$ 860,000.00</u>	<u>2,203,000.00</u>	<u>\$ 860,000.00</u>	<u>2,203,000.00</u>
						D	D-6	D-6	D

SEE

BOROUGH OF MATAWAN

WATER/SEWER UTILITY CAPITAL FUND

SCHEDULE OF INTERFUNDS

	<u>REF.</u>	<u>TOTAL</u>	<u>GENERAL CAPITAL FUND</u>	<u>WATER/SEWER OPERATING FUND</u>	<u>WATER/SEWER ASSESSMENT TRUST FUND</u>
Balance, December 31, 2018 (Due From)	D	\$ 502,799.13	\$ 502,799.13	\$	\$
Balance, December 31, 2018 (Due To)	D	4,959.69			4,959.69
Decreased by:					
Cash Receipts	D-6	1,910,000.00	1,910,000.00		
Increased by:					
Cash Disbursements	D-6	1,446,587.92	1,410,000.00	36,587.92	
Balance, December 31, 2019 (Due From)	D	\$ 39,387.05	\$ 2,799.13	\$ 36,587.92	\$
Balance, December 31, 2019 (Due To)	D	4,959.69			4,959.69



"D-28"

BOROUGH OF MATAWAN  
WATER/SEWER UTILITY CAPITAL FUND  
SCHEDULE OF RESERVE FOR DEBT SERVICE

	<u>REF.</u>	
Balance December 31, 2018 and December 31, 2019	D	\$ <u>2,799.13</u>

"D-29"

BOROUGH OF MATAWAN

WATER/SEWER UTILITY CAPITAL FUND

SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

<u>ORDINANCE NUMBER</u>	<u>IMPROVEMENT DESCRIPTION</u>		<u>BALANCE DECEMBER 31, 2019</u>
09-25	Water Treatment Plant Improvements	\$	<u>294,776.00</u>
		\$	<u><u>294,776.00</u></u>

BOROUGH OF MATAWAN

PART II

STATISTICAL DATA

LIST OF OFFICIALS

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2019

COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE - CURRENT FUND

	YEAR 2019		YEAR 2018	
	AMOUNT	%	AMOUNT	%
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 1,148,550.00	3.27%	\$ 905,075.00	2.61%
Miscellaneous-From Other Than Local				
Property Tax Levies	3,455,595.75	9.85%	3,560,060.66	10.28%
Collection of Delinquent Taxes and Tax Title Liens	10,170.99	0.03%	5,923.82	0.02%
Collection of Current Tax Levy	<u>30,477,766.07</u>	<u>86.85%</u>	<u>30,146,199.56</u>	<u>87.08%</u>
<u>TOTAL INCOME</u>	\$ <u>35,092,082.81</u>	<u>100.00%</u>	\$ <u>34,617,259.04</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Municipal Purposes	\$ 12,531,337.97	36.71%	\$ 12,071,129.27	36.26%
County Taxes	3,030,612.40	8.88%	3,059,943.21	9.19%
School Taxes	18,537,882.00	54.31%	18,162,997.00	54.55%
Other Expenditures	<u>36,184.71</u>	<u>0.11%</u>		
<u>TOTAL EXPENDITURES</u>	\$ <u>34,136,017.08</u>	<u>100.00%</u>	\$ <u>33,294,069.48</u>	<u>100.00%</u>
Excess in Revenue	\$ 956,065.73		\$ 1,323,189.56	
Adjustment Before Fund Balance: Expenditures Included Above Which Are by Statute Deferred Charges to Budgets of Succeeding Years	75,000.00			
Statutory Excess in Fund Balance	\$ <u>1,031,065.73</u>		\$ <u>1,323,189.56</u>	
Fund Balance, January 1	<u>4,537,135.43</u>		<u>4,119,020.87</u>	
	\$ 5,568,201.16		\$ 5,442,210.43	
Less: Utilization as Anticipated Revenue	<u>1,148,550.00</u>		<u>905,075.00</u>	
Fund Balance, December 31	\$ <u>4,419,651.16</u>		\$ <u>4,537,135.43</u>	

COMPARATIVE STATEMENT OF OPERATIONS AND  
CHANGE IN FUND BALANCE-WATER/SEWER UTILITY FUND

	YEAR ENDED DECEMBER 31, 2019		YEAR ENDED DECEMBER 31, 2018	
	AMOUNT	%	AMOUNT	%
<u>REVENUE AND OTHER INCOME REALIZED</u>				
Fund Balance Utilized	\$ 515,638.91	9.03%	\$ 631,842.00	11.28%
Collection of Water/Sewer Rents	4,801,274.59	84.06%	4,619,025.70	82.47%
Miscellaneous - Other Than Water/Sewer Rents	394,617.79	6.91%	349,722.36	6.24%
<u>TOTAL INCOME</u>	<u>\$ 5,711,531.29</u>	<u>100.00%</u>	<u>\$ 5,600,590.06</u>	<u>100.00%</u>
<u>EXPENDITURES</u>				
Budget Expenditures:				
Operating	\$ 3,687,397.60	71.81%	\$ 3,553,242.00	67.13%
Debt Service	1,240,410.00	24.16%	1,236,463.26	23.36%
Deferred Charges and Statutory Expenditures	106,831.31	2.08%	103,000.00	1.95%
Capital Improvements	100,000.00	1.95%	400,000.00	7.56%
<u>TOTAL EXPENDITURES</u>	<u>\$ 5,134,638.91</u>	<u>100.00%</u>	<u>\$ 5,292,705.26</u>	<u>100.00%</u>
Excess in Revenue	576,892.38		\$ 307,884.80	
Fund Balance, January 1	1,467,003.65		1,790,960.85	
	\$ 2,043,896.03		\$ 2,098,845.65	
Decreased by:				
Utilized as Anticipated Revenue	515,638.91		631,842.00	
Miscellaneous	\$ 1,528,257.12		\$ 1,467,003.65	

COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Tax Rate	<u>2.730</u>	<u>2.775</u>	<u>2.815</u>
Apportionment of Tax Rate:			
Municipal	0.797	0.820	0.819
County	0.272	0.282	0.278
Regional School	1.661	1.673	1.718

ASSESSED VALUATIONS:

2019	<u>\$1,116,243,000.00</u>		
2018		<u>\$1,085,431,500.00</u>	
2017			<u>\$1,028,556,200.00</u>

COMPARISON OF TAX LEVIES AND COLLECTION CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>YEAR</u>	<u>TAX LEVY</u>	<u>CURRENTLY</u>	
		<u>CASH COLLECTION</u>	<u>PERCENTAGE OF COLLECTIONS</u>
2019	\$30,505,573.38	\$30,477,766.07	99.91%
2018	\$30,172,780.55	\$30,146,199.56	99.91%
2017	29,419,153.88	29,365,811.30	99.82%

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the total of delinquent taxes and tax title liens, in relation to the tax levies of the last three years.

<u>YEAR</u>	<u>AMOUNT OF TAX TITLE LIENS</u>	<u>AMOUNT OF DELINQUENT TAXES</u>	<u>TOTAL DELINQUENT</u>	<u>PERCENTAGE OF TAX LEVY</u>
2019	\$12,692.56	\$11,404.43	\$24,096.99	0.08%
2018	9,293.42	19,416.02	28,709.44	0.10%
2017	2,964.79	10,745.60	13,710.39	0.05%

COMPARISON OF UTILITY RENTS LEVIED

	<u>YEAR</u>	<u>LEVY</u>	<u>CASH COLLECTIONS</u>
Water/Sewer	2019	\$4,783,228.38	\$4,801,274.59
Utility Fund	2018	\$4,647,921.61	\$4,619,025.70
	2017	\$4,646,405.39	\$4,667,249.03

EQUALIZED VALUATIONS - REAL PROPERTY

<u>YEAR</u>	<u>AMOUNT</u>
2019	\$1,117,817,845.00
2018	\$1,070,036,293.67
2017	\$1,035,834,459.00

COMPARATIVE SCHEDULE OF FUND BALANCES

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Current Fund	2019	\$4,419,651.16	*
	2018	4,537,135.43	1,148,550.00
	2017	4,119,020.87	905,075.00
	2016	3,461,963.20	681,860.00
	2015	2,820,247.32	180,000.00

	<u>YEAR</u>	<u>BALANCE DECEMBER 31</u>	<u>UTILIZED IN BUDGET OF SUCCEEDING YEAR</u>
Water/Sewer Utility Operating Fund	2019	\$1,528,257.12	*
	2018	1,790,960.88	515,638.91
	2017	1,790,960.88	631,842.00
	2016	1,681,575.25	200,069.00
	2015	1,651,692.10	190,654.00

\* - The 2020 Budget had not been introduced as of the date of this report



OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount</u>
Joseph Altomonte	Mayor	*
Nicolas Reeve	Councilman	*
Brett M. Cannon	Councilman	*
Josi D. Salvatore	Councilwoman	*
David Vergaretti	Councilman to June 2019	*
Brian Livesey	Councilman from July to December 2019	*
John Lazar	Councilman from December 2019	*
Deana Gunn	Councilwoman	*
Stephanie Buckel	Councilwoman	*
Louis Ferrara	Administrator	*
Karen Wynne	Municipal Clerk/Assessment Search Officer	*
Monica Antista	Chief Financial Officer/Treasurer to May 2019	*
Nicole Horvath	Chief Financial Officer/Treasurer from May 2019	*
Peggy Warren	Tax Collector/Tax Search Officer	*
Kathleen Fitzgerald	Deputy Tax Collector	*
Michele Bodino	Payroll Supervisor to May 2019	*
Cheryl Adamski	Payroll Supervisor from May 2019	*
Joyce Jorgensen	Utility Clerk	*
Pasquale Menna, Esq.	Borough Attorney	*

\*The Borough maintains Employee Dishonesty coverage for all municipal employees through the Monmouth County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund in the amount of \$1,000,000.00.

All of the Bonds were examined and appear to be properly executed.

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COMMENTS AND RECOMMENDATIONS

## GENERAL COMMENTS

### CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.A. 40A:11-4)

Every contract or agreement for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds, not included within the terms of Section 3 of this act, shall be made or awarded only by the governing body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the amount set forth in or the amount calculated by the Governor pursuant to Section 3 of P.L. 1971 c.198 (40A:11-3), except by contract or agreement.

Effective July 1, 2015, the bid threshold in accordance with N.J.S.A. 40A:11-4 is \$17,500.00 or up to \$40,000.00 if the entity has a Qualified Purchasing Agent. The Borough has not appointed a Qualified Purchasing Agent and therefore their bid threshold remains at \$17,500.00.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed \$17,500.00 within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Attorney's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

- Cooling Project for Office Management
- Park Improvements
- Sanitary Sewer Pump Maintenance
- HVAC Upgrades
- New Energy Management System
- Road Improvements

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violations existed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of \$17,500.00 for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S.A. 40A:11-4.

GENERAL COMMENTS (CONTINUED)

CONTRACTS AND AGREEMENTS REQUIRED TO BE ADVERTISED FOR (N.J.S.A. 40A:11-4)  
(CONTINUED)

The minutes indicate that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" as required by N.J.S.A. 40:11-5:

Auditor  
Bond Counsel  
Financial Advisor  
Engineering Services  
Legal Services  
Grant Consultant

COLLECTION OF INTEREST ON DELINQUENT TAXES AND ASSESSMENTS

The statute provides the method for authorizing interest and the maximum rate to be charged for the non-payment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 1, 2019 adopted the following resolutions authorizing interest to be charged on delinquent taxes and assessments:

BE IT RESOLVED by the Mayor and Council of Matawan that the rate of interest to be charged on delinquent taxes and assessments is to be 8% on the first \$1,500.00 and 18% on any amount thereafter. Any amount sold on tax sale is to be charged the entire 18% for the full amount.

BE IT FURTHER RESOLVED that the rate of interest on delinquent water-sewer bills is to be 18% per state statute.

BE IT FURTHER RESOLVED that the grace period allowed for payment of interest shall not exceed 10 calendar days of the due date and thereafter. The interest shall be charged from the date due to the date paid.

BE IT RESOLVED by the Mayor and Council of the Borough of Matawan, County of Monmouth and State of New Jersey, that in accordance with the amendment to N.J.S.A. 54:4-67, the Tax Collector is hereby authorized to charge an additional penalty of 6% for any delinquency that remains in arrears past December 31, 2019 that is in excess of \$10,000.00.

It appears from an examination of the Collector's records that interest was collected in accordance with the foregoing resolution.

GENERAL COMMENTS (CONTINUED)

TAX TITLE LIENS

The last tax sale was held on December 23, 2019 and was complete.

An examination of the tax sale certificates revealed all certificates were on file and available for audit.

The following is a comparison of the number of tax title liens receivable on December 31 of the last five years:

<u>YEAR</u>	<u>NUMBER</u>
2019	41
2018	41
2017	38
2016	40
2015	30

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax paying basis.

VERIFICATION OF DELINQUENT TAXES AND OTHER CHARGES

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices as follows:

<u>TYPE</u>	
Payments of 2019 Taxes	50
Payment of Water/Sewer Utility Rents	25

OTHER COMMENTS

Interfund Balances

Transactions invariably occur in one fund which requires a corresponding entry to be made in another fund, thus creating interfund balances. Reference to the various balance sheets show the interfund balances remaining at year end. As a general rule all interfund balances should be closed out as of the end of the year. It is the Borough's policy to review and liquidate all interfund balances on a periodic basis.

Finance Office

During the course of our audit we discovered that General Ledgers were not completely maintained for all funds in accordance with N.J.A.C. 5:30-5.7.

We also noted that expenditures were charged to the Distracted Driver Grant in the amount of \$5,000.00, however the grant was never properly appropriated as a budget amendment in accordance with NJSA 40A:4-87. This amount is reflected in the financial statements as a deferred charge and is required to be raised in the 2020 Current Fund Budget.

OTHER COMMENTS (CONTINUED)

Our examination of the Payroll records disclosed that the Borough uses an outside service provider ("provider") to calculate and disburse payroll taxes. Per N.J.A.C. 5:30-17.6 An ordinance of the governing body must be passed authorizing the provider to perform the disbursement function. The ordinance is also required to designate a responsible individual to authorize and supervise the activities of the provider. No ordinance authorizing the service or designating an individual to authorize and supervise the activities of the provider was available for audit.

In addition, the code requires the Borough to monitor the internal controls of the provider. As a part of this monitoring it is strongly recommended that payments made by the provider for payroll taxes be confirmed with either the Federal or State agency to which they are paid on a timely basis.

## RECOMMENDATIONS

That General Ledgers be completely maintained for all funds in accordance with N.J.A.C. 5:30-5.7.

That all grants be properly appropriated either through the budget or properly authorized budget amendment in accordance with N.J.S.A. 40A:4-87 prior to the expenditure of funds.

That the Borough adopt an ordinance authorizing the third-party payroll provider to disburse payroll taxes on behalf of the borough and that that ordinance also designate an individual to authorize and supervise the activities of the provider. Further, the Borough should implement internal controls to confirm payments made by the provider to the Federal or State Agencies.





RECEIVED  
JUN 26 2020  
Borough of Matawan  
Clerk's Office