

BOROUGH OF MATAWAN

NOTICE TO BIDDERS

The Borough of Matawan invites sealed bids for:

**Contract Name: BURROWES MANSION
STRUCTURAL REPAIRS AND ELECTRICAL UPGRADES
THE BOROUGH OF MATAWAN**

Sealed bids will be opened and read in public for consideration by the Borough of Matawan, 201 Broad Street, Matawan, New Jersey 07747 **Thursday, September 8, 2022 11:00 am prevailing time.** All bids shall be received at the Borough of Matawan, Clerk's Office in the Borough Administration Building any time prior to 10:45 a.m. Thereafter (10:45 a.m. – 11:00 a.m.) a representative of the Borough will be present in the Borough Administration Building Counter and will receive bids at such place. Bids arriving after 11:00 a.m. will not be accepted. Bids will be opened in the Main Meeting Room of the Municipal Building.

There will be a pre-bid meeting held at 10:00 am on Tuesday, August 9, 2022 at the Burrowes Mansion, 94 Main Street, Matawan, NJ 07747

All bids shall be presented to the Borough of Matawan by parties bidding or their agents previous to the time designated, or when called for by the Borough of Matawan.

Bids shall be made on the standard proposal form and be enclosed in a sealed envelope addressed to the Borough Clerk of the Borough of Matawan at the above address. The name and address for the bidder and the name of the item must be printed on the face of the envelope. One original and one copy of the bid proposal must be submitted. Bids will be rejected if not submitted within time, date and at place designated.

In all cases, in which a bid is delivered by public or private mailing, or hand delivered, the following address and notation shall appear prominently on the front of the outside envelope:

**Contract Name: BURROWES MANSION
STRUCTURAL REPAIRS AND ELECTRICAL UPGRADES
THE BOROUGH OF MATAWAN**

201 Broad Street
Matawan, NJ 07747

The bid documents shall be placed inside an envelope addressed to the Borough Clerk of the Borough of Matawan which shall have the following endorsement in the upper right corner of the envelope:

**Contract Name: BURROWES MANSION
STRUCTURAL REPAIRS AND ELECTRICAL UPGRADES**

**Bid opening date: September 8, 2022
Bid Opening time: 11:00 am prevailing time**

Bidders who elect to utilize public or private mailing for delivery of bid assume the burden of correctly addressing the envelope.

The guaranty accompanying the bid proposal shall be given in the amount of ten percent (10%) of the maximum delivered price, but not to exceed twenty thousand dollars (\$20,000) and may be given at the option of the bidder by a certified check or a bid bond from a reputable insurance company licensed in the State of New Jersey.

Bidders shall comply with the Affirmative Action Requirements set forth in N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27, as amended from time to time and the Americans with Disabilities Act, P.L. 101-336, in accordance with 42 U.S.C. S12101 et seq.

The Borough Council reserves the right to reject any and all bids for the above listed contract in whole and/or in part which do not comply with the specification and/or the statutory requirements. The Borough Council reserves the right to waive informalities as the Borough may deem to be in its best interest.

All Contract documents are to be submitted intact in accordance with bidder's checklist. All erasures, interpolations, and other physical changes in the bid form shall be signed or initialed by the bidder.

Karen Wynne, RMC
Municipal Clerk